



CITY OF ATWATER



REQUEST FOR PROPOSALS

Atwater Community Partnership Grant Program

FISCAL YEAR 2026-2027

Total Funding Available: \$50,000

Proposal Deadline: October 16th, 2026 | 5:00 p.m.

PROGRAM GUIDELINES

REQUEST FOR PROPOSALS

Partnering with nonprofit organizations to create measurable and lasting benefit for the Atwater community.

SUBMISSION INFORMATION

Submit to: **City Manager's Office**

1160 Fifth Street, Atwater, California 95301

Questions: Gisela Peralta

Email: cityclerk@atwater.org

1160 Fifth Street, Atwater, California 95301 • www.atwater.org



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Welcome, Community Partners

Welcome to the City of Atwater's Atwater Community Partnership Grant Program.

The City recognizes that nonprofit organizations are essential partners in strengthening our community. Every day, organizations throughout our region provide services that improve the lives of residents, support families, enrich youth, care for seniors, protect animals, preserve community traditions, and create opportunities that government cannot accomplish alone.

This grant program invests public resources in organizations that demonstrate measurable community impact, responsible stewardship of taxpayer funds, and a commitment to improving the quality of life within the City of Atwater.

We appreciate your interest and thank you for the work you do to make Atwater a stronger, healthier, and more vibrant community.

The City of Atwater

MISSION STATEMENT

The mission of the Atwater Community Partnership Grant Program is to strengthen the City of Atwater through meaningful partnerships with nonprofit organizations that improve the quality of life for residents and the community. Through responsible stewardship of public funds, the City invests in programs that create measurable outcomes, encourage collaboration, support innovation, and provide lasting benefits for the people and animals of Atwater.

GUIDING PRINCIPLES

COMMUNITY FIRST

- Improve quality of life within the City of Atwater.

PARTNERSHIP

- Value nonprofit organizations as trusted community partners.

ACCOUNTABILITY

- Require measurable outcomes and responsible stewardship.

TRANSPARENCY

- Use a fair, competitive, and objective review process.

INNOVATION

- Encourage creative solutions to community challenges.

SUSTAINABILITY

- Invest in meaningful and lasting community benefit.



Program Overview

The Atwater Community Partnership Grant Program provides competitive grant funding to eligible nonprofit organizations that deliver programs, services, and projects benefiting the City of Atwater.

The City Council has allocated \$50,000 for Fiscal Year 2026-2027. Funding may be awarded to one or more qualified organizations. The City reserves the right to award all, part, or none of the available funding based upon application quality and available funds. Applications will be evaluated using a standardized scoring sheet as part of the City's review and selection process.

FUNDING PHILOSOPHY

The purpose of this program is not simply to distribute funding, but to establish partnerships with nonprofit organizations that share the City's commitment to measurable community impact, accountability, and responsible stewardship of public resources.

ELIGIBILITY

- Applicants must be recognized by the Internal Revenue Service as a tax-exempt nonprofit organization under Section 501(c) of the Internal Revenue Code and provide current documentation.
- Applicants do not need to be headquartered in Atwater; however, proposed programs must primarily serve Atwater residents and grant funds must directly benefit the Atwater community.

COMMUNITY BENEFIT REQUIREMENT

At least 50% of the individuals, households, animals, or community members directly benefiting from the proposed project must be located within or directly benefit the City of Atwater. Greater direct benefit may receive additional consideration.

FUNDING PRIORITIES

- | | |
|--|---------------------------------------|
| ● Youth development and mentoring | ● Senior services |
| ● Public safety and crime prevention education | ● Health and wellness initiatives |
| ● Food security | ● Veteran services |
| ● Animal welfare and rescue | ● Arts, culture, and community events |
| ● Neighborhood beautification | ● Education and workforce development |



Is This Grant a Good Fit?

VISION STATEMENT

The City envisions government and nonprofit organizations working together to improve quality of life, strengthen neighborhoods, care for animals, celebrate community traditions, and create opportunities that leave a lasting positive impact.

BEFORE YOU APPLY

- ☒ Is your organization recognized by the IRS as tax-exempt under Section 501(c)?
- ☒ Will at least 50% of direct beneficiaries be located within or directly benefit Atwater?
- ☒ Can your organization demonstrate measurable outcomes?
- ☒ Can your organization comply with reporting requirements?
- ☒ Can your organization responsibly manage public funds?
- ☒ Can your organization comply with the insurance requirements?

ELIGIBLE PROJECT EXAMPLES

Youth programs and mentoring	Senior services
Animal welfare, rescue, adoption, and spay/neuter	Community celebrations and civic events
Veterans' services	Health and wellness
Neighborhood beautification	Educational enrichment
Food security	Public safety education



Eligible Use of Funds

ELIGIBLE EXPENSES

- Personnel directly supporting the funded project
- Program supplies and participant materials
- Facility rental directly related to the project
- Marketing and outreach
- Necessary professional services
- Essential equipment approved by the City

INELIGIBLE EXPENSES

- Political campaigns or lobbying
- Religious worship or sectarian instruction
- Debt service or deficit reduction
- Pre-award expenses
- General fundraising activities
- Capital construction unless specifically approved

SUBMISSION REQUIREMENTS

- Submit one complete application packet using the separate City of Atwater Community Partnership Grant Application.
- Include all supporting documents identified in the application packet.
- Applications must be received by the published deadline; postmarks will not be accepted.
- Incomplete or late applications may be deemed nonresponsive.
- Use the checklist contained in the separate application packet before submitting.
- Need proof of active non-profit status.



Special Matters & Requirements

1. Form and Execution of Contract: The form of contract is Attachment A.
2. Labor Code: The Applicant shall comply with Sections 3700 et seq. of Labor Code of the State of California, requiring every employer to be insured against liability for worker's compensation.
3. Insurance: The Applicant shall meet the insurance requirements of the contract.
4. Eligibility: Organizations must be a nonprofit or non-governmental organization with recognized legal status equal to 501(c)(3) under the United States Internal Revenue Code.
5. Conflict of Interest: The Applicant must be aware of and comply with the conflict-of-interest rules included in the California Political Reform Act, and Section 1090 et. Seq. of the Government Code. The Political Reform Act requires City/Agency officers and committee members to file statements of interest and abide by a Conflict-of-Interest Code. Section 1090 limits or prohibits a public official from contracting with a body of which an official is a member. Section 1090 applies even where the officer only reviews the contract for the approving body.
6. Public Record: Responses to this RFP become the exclusive property of the City of Atwater. All proposals received in response to this RFP become a matter of public record and shall be regarded as public records, except for those elements in each proposal which are defined by the Proposer as business or trade secrets and plainly marked as "Confidential," "Trade Secret", or "Proprietary". The City shall not in any way be liable or responsible for the disclosure of any such proposal or portions thereof, if they are not plainly marked as "Confidential," "Trade Secret", or "Proprietary" or if disclosure is required under the Public Records Act. Any proposal which contains language purporting to render all or significant portions of the proposal "Confidential," "Trade Secret", or "Proprietary" shall be regarded as non-responsive. Although the California Public Records Act recognizes that certain confidential trade secret information may be protected from disclosure, the City of Atwater may not accept or approve that the information that a Proposer submits is a trade secret. If a request is made for information marked "Confidential," "Trade Secret", or "Proprietary", the City shall provide the Proposer who submitted the information with reasonable notice to allow the Proposer to seek protection from disclosure by a court of competent jurisdiction.
7. Withdrawals of Proposals: The applicant may withdraw a proposal at any time before the expiration of time for submission of proposals as provided in the RFP by providing a written request (via email or mail) for withdrawal signed by, or on behalf of, the non-profit organization's person with legal binding authority.



Questions or Technical Assistance

General assistance is available upon request through the deadline stated below. Questions concerning this RFP must be directed to the official City contact by telephone, email, or mail.

OFFICIAL CONTACT

City Manager's Office

1160 Fifth Street, Atwater, California 95301

Deadline for questions: September 25th, 2026 at 5:00 p.m.

Phone: (209) 357-6300

Email: cityclerk@atwater.org

RFP Timeline

Dates are subject to change

RFP ITEM	DATE
Release of RFP	September 15th, 2026
Deadline for Questions or Technical Assistance	September 25th, 2026
Proposal Deadline - 5:00 p.m.	October 16th, 2026
Evaluation of Proposals	October 17th, 2026
City Council Consideration of Awards	October 26th, 2026
Grant Agreement Execution	November 9th, 2026

GRANT APPLICATION

City of Atwater Community Partnership Grant Application (separate document)

ATTACHMENTS

- A. Community Partnership Grant Agreement
- B. Scope of Work / Work Plan Worksheet
- C. Project Budget Worksheet
- D. Organizational Budget Worksheet

CITY OF ATWATER
COMMUNITY PARTNERSHIP GRANT AGREEMENT

This Grant Agreement (Agreement) is entered into as of **DATE**, by and between THE CITY OF _____ ("City"), and **NAME** ("Grantee") pursuant to the following terms and conditions:

1. Grant Description

The City of _____ has approved providing Grantee the sum of \$ _____ as a community partnership grant ("Grant") for **FY** _____ - _____ ("Funding Period"). This sum and any interest earned thereon, will be used by Grantee exclusively for the purpose of providing the community service program or activity, as described in Exhibit "A", that will contribute to the quality of life for _____ residents (together, the "Program" or "Program Activities"). Grantee shall be solely responsible for implementation and operation of the Program in a manner which is reasonably consistent with the City's Grant program.

2. Use of Grant Funds

A. The Grant funds shall be used solely for Program purposes as set forth in Exhibit "A" and Grantee shall use its best efforts to ensure that all Grant funds are used in an efficient and effective manner. Funds shall not be donated to a political action committee or to any candidate seeking election to office nor for conduct of any religious activity.

B. Deviation from the approved Program proposal or budget may be made only with the City's prior written approval.

C. Any Grant amounts remaining unexpended and/or unencumbered at the end of the Funding Period, or any amounts the City determines have been spent in a manner inconsistent with the terms of this Agreement shall be returned to the City immediately.

3. Distribution of Grant Funds

The Grant will be disbursed by City in two payments of \$ _____, with the first disbursement to be made upon (i) full execution of this Agreement and (ii) Grantee's submission of proof of insurance as described in Section 7. The second disbursement of \$ _____ will be made following receipt by the City of Grantee's written mid-year financial and narrative report, due January 31, _____ and described in more detail in Section 4 below.

4. Reporting Requirements

A. Grantee shall provide the City with a written mid-year and year-end financial accounting and brief narrative report. The mid-year report will be due **January 31, _____** and the year-end report will be due **July 1, _____**. This submission must include a complete financial statement detailing all expenditures of grant monies for the Program(s) and a narrative report on the project and its significance. The submission should compare actual expenditures and accomplishments with the budget and objectives cited in Exhibit "A". Grantee shall be accountable for revenue and expenditures through standard bookkeeping procedures.

B. Grantee shall complete and submit each required report using the Community Partnership Grant Program Reporting Form attached to this Agreement as Exhibit "B," together with all applicable supporting documentation identified on the form.

C. At the request of either City Staff or City Council, Grantee shall provide a current financial accounting of expenditures for the purpose of monitoring the Program.

5. Disclosure of Sponsorship

With respect to any expenditure of the Grant funds, Grantee will generate, at Grantee's expense, reasonable and sufficient publicity providing credit to City for the assistance. This will include, but not be limited to, adding **"This project is partially funded by a grant from the City of _____"** to any printed, visual, or recorded material relating to or arising in whole or in part from the purposes for which any portion of the Grant has been authorized in this Agreement. A complimentary copy of such material will be provided to City at or before the time the material is used by Grantee, which City may refer to, quote, duplicate, and/or distribute in its discretion without financial obligation to Grantee.

6. Audit and Inspection Rights

The City reserves the right, at any time and from time to time during the term of this Agreement and for a period of five (5) years after the term of this agreement, or following the date of final payment or the closeout of all pending matters or audits related to this Agreement, whichever is later, to conduct audits and inspections of the Grantee's records, operations, and facilities to verify compliance with the terms of this Agreement, and applicable laws, policies, and regulations.

The City may inspect the Grantee's premises, project sites, and any related facilities, and may examine all records, financial statements, project documentation, personnel records, invoices, and other relevant data and materials necessary to assess compliance. The City may also require the Grantee to provide copies of such records upon request.

Audits and inspections may be scheduled or conducted at the City's discretion. The City may conduct audits annually or as otherwise determined.

The City shall bear the costs of audits and inspections unless such audit or inspection reveals a material default, failure to maintain proper records, or noncompliance with this Agreement, in which case the Grantee shall be responsible for those costs.

The Grantee shall maintain all records related to this Grant Agreement for at least five (5) years following the date of final payment or the closeout of all pending matters or audits related to this Agreement, whichever is later.

7. Indemnity

Grantee shall protect, save, defend, indemnify, and hold harmless City, its City Council and each member thereof, its officers, agents, and employees, from any and all claims, demands, damages and other liability, including costs and attorney's fees, resulting from or arising out of performance under this Agreement; the use of the Grant; the operation of the Program or any project for which any Grant proceeds under this Agreement are expended; or in any way connected with the negligent or willful act, omission or error of Grantee, its officers, agents, employees, or business visitors or invitees.

8. Insurance

Grantee shall maintain during the performance of this agreement, at its own cost and expense, the following insurance policies and coverage with companies qualified and approved to do business in California with an AM Best Rating of A- VII or higher.

Commercial General Liability Insurance with coverage at least as broad as Insurance Services Office (ISO) form CG 00 01, in an amount of not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$1,000,000 products and completed operations. The policy shall include a per project or per location general aggregate endorsement. If a per project/location endorsement is not available, the limit for the general aggregate shall be doubled. The policy shall allow and be endorsed as primary and not seek contribution from the City's coverage. The policy shall provide and be endorsed to name the City, its officials, officers, employees, agents, consultants, contractors, and volunteers as additional insured parties. Coverage shall provide and be endorsed to include a waiver of subrogation in favor of the City and its officers, officials, employees, agents, and volunteers. Any failure to comply with reporting provisions of the policies by Grantee shall not affect coverage provided to the City. Coverage shall state that Grantee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Grantee shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for all persons employed directly or

indirectly by Grantee. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than \$1,000,000 each accident, \$1,000,000 by disease-policy limit, and \$1,000,000 by disease-each employee. Coverage shall provide and be endorsed to include a waiver of subrogation in favor of the City and its officers, officials, employees, agents, and volunteers. The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Grantee does not have any employees.

If automobiles will be used in the Grantee's operations, Grantee shall provide automobile liability coverage for owned, non-owned, and hired autos using ISO Business Automobile Coverage form CA 00 01 (or equivalent) with a limit of not less than \$1,000,000 each accident. If the Grantee's business/company does not own any automobiles, coverage for hired and non-owned autos shall be provided. The policy shall provide and be endorsed that the City, its officers, officials, employees, agents, and volunteers are included or named as additional insureds. The policy shall provide and be endorsed to include a waiver of subrogation in favor of the City, its officers, officials, employees, agents, and volunteers. The requirement to maintain Automobile Liability Insurance may be waived by the City upon written verification that Grantee will be fully remote and not use any automobiles in its operations at any time.

If minors or vulnerable populations are included in Grantee's program, Grantee shall maintain Sexual Abuse or Molestation ("SAM") Insurance coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence for bodily injury, sexual abuse and molestation, personal injury, and property damage, including without limitation, blanket contractual liability. The full policy limits shall be available under the policy and not be shared with any other type of claim. Defense costs shall be paid outside the policy limits.

If professional services are included in Grantee's program, Grantee shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing professional services in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of the start of work, and Grantee agrees to maintain continuous coverage through a period no less than three (3) years after completion of the work.

If Grantee's program includes any technological exposures to the City or third-parties, Grantee shall maintain Cyber Liability Insurance with limits not less than \$1,000,000 per claim. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Grantee in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information or personally identifiable information (PII), alteration of electronic information, extortion, and network security. The policy shall provide coverage for

breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

Grantee shall provide to City with a certificate of insurance required policy endorsements evidencing coverage is in full force and effect prior to disbursement of any Grant proceeds to Grantee.

9. Nature of Relationship

The obligations and participation of City hereunder shall be limited solely to the issuance of Grant funds to Grantee in accordance with the terms of this Agreement. Any individuals retained or employed by Grantee to provide services under this Agreement shall be considered the employees of Grantee and not City. Grantee shall be solely responsible for providing its employees' applicable pay or wages, benefits, and workers compensation coverage; for collecting applicable state and federal employment and income taxes and forms; and for otherwise complying with all other legal requirements with respect to those employees. Grantee is not engaged in an employment relationship, partnership or joint venture with City. City shall not have nor exercise any control or direction over the methods by which Grantee or its employees shall perform their work and functions. The parties expressly agree that no work, act, commission or omission of Grantee pursuant to the terms and conditions of this Agreement shall be construed to make or render Grantee or any of its employees the agent, employee, or servant of City. Neither the Grantee nor any of its employees shall be entitled to vacation pay, sick leave, retirement benefits, Social Security, workers compensation, disability, or unemployment insurance benefits or any other employee benefit of any kind from City.

10. Regulatory Approvals and Legal Compliance

Grantee shall be solely responsible for obtaining any licenses, permits, or regulatory approvals necessary to commence and carry out Program Activities. Grantee shall properly screen all individuals hired with Grant funds to ensure that such persons have all necessary and proper professional credentials required for the provision of the services described in Exhibit "A". Furthermore, Grantee shall comply with all applicable federal, state and local laws and regulations with respect to the implementation of the Program described in Section 1.

11. Miscellaneous

A. This Agreement is the entire agreement between City and Grantee with respect to the subject matter hereof. The invalidity or unenforceability of any particular provisions of this Agreement shall not affect the other provisions hereof and the Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted. The waiver of any breach or default hereunder shall not operate as or be construed to be a waiver of any subsequent

breach or default. To be effective, any waiver must be in writing and signed by the party against whom waiver is asserted.

B. No changes or additions to this Agreement shall be of any force or effect unless set forth in a written amendment signed by City and Grantee.

C. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Merced, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all costs incurred and reasonable attorney's fees, as determined by the court.

12. Nondiscrimination

Grantee shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition, or marital status in connection with or related to the performance of this Agreement.

12. Counterparts

This Agreement may be executed in one or more counterparts, and may be signed in electronic or digital means. Each counterpart shall be deemed an original instrument against any party who has signed it.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the ____ day of _____, 2026.

CITY OF ATWATER

ORGANIZATION

By: _____
Janell A. Martin
City Manager

By: _____
NAME

Attest:

By: _____
Kory J. Billings
City Clerk

Approved as to Form:

By: _____
Frank Splendorio
City Attorney

EXHIBIT “A”

DESCRIPTION OF PROGRAM & BUDGET

EXHIBIT “B”

MID-YEAR / YEAR-END REPORTING FORM

CITY OF ATWATER

COMMUNITY PARTNERSHIP GRANT PROGRAM

MID-YEAR / YEAR-END REPORTING FORM

Use this form to report grant expenditures, project progress, accomplishments, and community significance. Compare actual expenditures and accomplishments with the approved budget and objectives in Exhibit A. Submit a complete financial accounting and retain records using standard bookkeeping procedures.

1. Report and Grantee Information

Report Type Mid-Year due January 31, _____	☐ Mid-Year Report ☐ Year-End Report Year-End due July 1, _____
Grantee / Organization Name	
Program or Project Name	
Grant Award Amount	\$
Reporting Period	From: _____ To: _____

Primary Contact Name and Title

Email Address and Telephone Number

2. Financial Accounting

Report only grant funds awarded by the City. Amounts should reconcile with the detailed expenditure listing and supporting records.

Financial Summary	Current Report	Grant-to-Date
Grant funds received	\$	\$
Grant expenditures	\$	\$
Unspent grant balance	\$	\$
Other project revenue*	\$	\$
Total project expenditures*	\$	\$
Difference from approved budget	\$	\$

*Include other revenue and total project expenditures when the approved project budget includes matching funds, donations, program revenue, or other funding sources.

Detailed Expenditure Listing

Date	Payee / Vendor	Description	Exhibit A Budget Category	Amount	Receipt / Ref.
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	

☐ Additional expenditure detail is attached. ☐ Receipts, invoices, or other supporting records are attached.

3. Budget-to-Actual Comparison

List each budget category from Exhibit A. Explain any material variance or use of funds that differs from the approved budget.

Exhibit A Budget Category	Approved Budget	Actual This Period	Grant-to-Date	Variance Explanation
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	

4. Objectives and Accomplishments

Compare actual progress and accomplishments with each objective identified in Exhibit A.

Exhibit A Objective	Planned Measure / Target	Actual Accomplishment	Status / Explanation

5. Narrative Report

A. Briefly describe the activities completed during this reporting period.

B. Describe the project's significance and benefit to the Atwater community.

C. Identify the number and type of people served, participants reached, or other measurable results.

D. Describe any challenges, delays, or changes and how they were addressed.

E. For a mid-year report, describe the work remaining. For a year-end report, summarize the overall outcome and whether the project objectives were achieved.

6. Supporting Documentation

Check all items included with this report:

- ☐ Receipts, invoices, canceled checks, or other proof of payment
- ☐ General ledger, transaction report, or equivalent bookkeeping record
- ☐ Attendance records, participant counts, or other performance data
- ☐ Photographs, flyers, outreach materials, or other project documentation
- ☐ Other: _____

7. Certification

I certify that the information provided in this report is true and complete to the best of my knowledge; the expenditures reported were incurred for the approved Program(s) and are consistent with the grant agreement and Exhibit A; and supporting financial records are maintained through standard bookkeeping procedures and will be made available to the City upon request.

Authorized Representative Name and Title	Date
Signature	Telephone Number
Email Address	City Review (City Use Only)

Scope of Work / Work Plan

Fiscal Year 2026/2027 Community Partnership Grant Program

Organization Name

Program / Project Title

City of Atwater Grant Amount Requested

Your work plan should explain: (A) the program/project goal; (B) how the goal will be achieved, including the time frame; and (C) how results will be measured.

Goal / Objective	Major Tasks (How the goal will be achieved)	Timeline	Evaluation Methodology

Program / Project Outputs

List measurable units of service or work to be completed (for example, participants served, meals provided, or workshops held).

Program / Project Outcomes

Describe the expected benefit or change for Atwater residents or other intended beneficiaries.

Scope of Work Definitions and Guidelines

Fiscal Year 2026/2027 Community Partnership Grant Program - Continued

Results: A meaningful, measurable result demonstrates the difference the proposed project makes, or is intended to make, for Atwater residents or other intended beneficiaries.

OUTPUTS

Outputs show the amount of work performed or services delivered.

- 500 clients participate in health screenings and receive referrals when indicated.
- 200 meals are served to seniors.
- 75 people enroll in a program designed to reduce tobacco use.

OUTCOMES

Outcomes show the quality of performance and answer: Who is better off because this project occurred?

- At least 50% of health-screening participants experience an improvement in overall health.
- 75% of seniors receiving meals do not experience food scarcity during the program.
- At least 25% of enrolled participants stop using tobacco.

Atwater focus: Use specific, realistic measures and explain how the requested funds will directly benefit the Atwater community. When possible, identify the number or percentage of Atwater residents expected to participate or benefit.

Program / Project Budget Narrative

Fiscal Year 2026/2027 Community Partnership Grant Program

Organization Name

Program / Project Title

City of Atwater Grant Amount Requested

Complete the narrative below. Describe each budget line item; explain any change from prior funding requests; and state whether City funds will be used as a required match. If matching funds are required, identify the funding source and match amount. If one application covers multiple programs/projects, submit a separate budget for each.

Required Match?

Matching Funding Source

Required Match Amount

Budget Narrative

Program Budget Request Form

Fiscal Year 2026/2027 Community Partnership Grant Program - Continued

Organization Name

Program / Project Title

Project Expense	City of Atwater Grant Funding Requested	Other Funding Sources (amount and agency)
Personnel Expenses (Gross Salary)		
Subtotal - Personnel Expenses		
Operating Expenses (supplies, brochures, flyers, etc.)		
Subtotal - Operating Expenses		
TOTAL GRANT PROJECT EXPENSES		

For each item, identify the specific expense, the amount requested from the City of Atwater, and all other funding sources supporting that expense.

Organizational Budget

Fiscal Year 2026/2027 Community Partnership Grant Program

Organization Name

Organization Fiscal Year

Program / Project Title

Budget Prepared By

REVENUE	
Government Grants	
Program Income	
Fundraising Contributions	
In-Kind Non-Cash Contributions	
Restricted Income	
Special Fundraising Events	
TOTAL INCOME	

EXPENSES	
Program Expenses	
Employee Compensation	
Operating Expenses	
Occupancy Expenses	
Telephone / Internet	
Technical Support	
Insurance	
Utilities	
Fundraising Expense	
Trainings & Meetings	
Travel	
TOTAL EXPENSE	

NET ORDINARY INCOME