

PARKS MAINTENANCE WORKER I

DEFINITION

Under close supervision, to perform a variety of unskilled physical labor and semi-skilled maintenance, repair, construction, clean-up, and beautification of City parks and recreational facilities; to perform a variety of tree maintenance, grounds maintenance, and gardening duties in and around recreational facilities; and to do related work as required. Serves as Disaster Service Worker. FLSA Status: Non-exempt. Bargaining Group: Miscellaneous Unit.

DISTINGUISHING CHARACTERISTICS

This is the entry and first working level classification in the Parks Maintenance Worker class series. This level is distinguished from Parks Maintenance Worker II by the performance of a narrower range of assignments and routine grounds maintenance and gardening duties under close supervision while learning job tasks. Incumbents in this class are subject to twenty-four hour "call out" and standby.

REPORTS TO

Streets and Parks Division Supervisor/Manager, Parks Maintenance Worker II/III, or as assigned.

CLASSIFICATIONS SUPERVISED

This is not a supervisory position.

ESSENTIAL FUNCTIONS

Duties may include, but are not limited to:

- Reliable and dependable attendance and punctuality.
- Assists with the care of City parks and recreational facilities.
- Performs duties such as mowing, watering, and shaping lawns and shrubs.
- Plants, waters, cultivates, weeds, prunes, and fertilizes trees, shrubbery, flowers, and lawns.
- Loads, rakes, and shovels grass clippings
- Sweeps and rakes grounds.
- Assists with brush chipping, grinding and removing tree stumps as necessary.
- Utilizes appropriate pest control methods to eradicate weeds and other pests according to established procedures.
- May cut weeds, clear debris, and clean ditches.
- Maintains park trees and landscaped areas within recreational facilities.
- Maintains special recreational areas such as ballfield diamonds and tennis courts.
- Empties trash receptacles.
- May set up recreational facilities for events.
- Maintains and repairs playground equipment.
- Installs, maintains, and repairs sprinkler systems.
- Does general clean-up work.

- Uses general hand tools.
- Assists with concrete work.
- Operates power tools such as chain saws.
- Operates equipment such as trucks, ballfield equipment, back-hoe, and front loaders.
- May use a shovel to open, widen, and backfill excavations.
- Performs routine maintenance and repair duties on equipment.
- Performs basic preventive maintenance on equipment.
- Performs miscellaneous minor repair and maintenance on automotive equipment and small engines.
- May perform basic building maintenance activities on City buildings, parks, and recreational facilities.
- Communicates with the public.
- May be assigned to assist with other departments or divisions for maintenance and repairs as needed.
- May be required to attend night or weekend events.
- Performs related duties as assigned.

Knowledge of:

- Safe driving practices and the California Vehicle Code relating to the operation of motor vehicles.
- Work safety practices.
- Basic grounds maintenance procedures including mowing, edging, raking, and weeding.
- Basic knowledge of methods, procedures, and equipment used in care and maintenance of parks, grounds, and recreational facilities with an emphasis on current practices and techniques of ballfield maintenance and preparation.
- Methods, equipment, and materials used in gardening and groundskeeping work.
- Cultivating, fertilizing, watering, and spraying of flowers, trees, and shrubs.
- Operations and maintenance of hand and power tools and equipment used in groundskeeping.
- Health and safety regulations.

Ability to:

- Perform a variety of unskilled and semi-skilled work in the care, maintenance, and beautification of City parks and recreational facilities.
- Mow, edge, water, weed, fertilize, rake, and cultivate lawns, flower beds, athletic fields, and other landscaped areas.
- Set up recreational facilities for events.
- Learn the methods and practices of sprinkler system maintenance and repair.
- Perform heavy physical labor.
- Follow oral and written directions.
- Maintain and perform basic repairs to equipment.
- Maintain basic records.

- Safely operate tools and equipment related to parks and recreational facility care and maintenance.
- Operate equipment such as mowers, weed eaters, trucks, backhoe, front loaders, and ballfield equipment.
- Maintain appropriate certifications or licenses as designated by the City of Atwater.
- Establish and maintain effective relationships with those contacted in the course of work.
- Make sound decisions and demonstrate intellectual capabilities.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities.
- Maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading, writing, and operating assigned equipment.
- Perform duties in all weather conditions and at any time as needed including nights, weekends, and holidays.
- Work independently or in a crew situation to investigate and resolve park complaints using good judgment and tact with irate citizens/customers.
- Learn and follow Department operations, policies, and procedures.

TYPICAL PHYSICAL REQUIREMENTS

Frequently stand and walk; walk for long distances and on sloped ground and slippery and uneven surfaces; normal manual dexterity and eye-hand coordination; ability to lift material weighing over 100 lbs. with assistance; ability to bend, stoop, kneel, crawl, and crouch; corrected hearing and vision to normal range; verbal and written communication; use of hand and power tools including, but not limited to, chain saws, lawn mowers, weed eaters, rototillers, edgers, and other grounds equipment.

TYPICAL WORKING CONDITIONS

Work is performed outside in varying temperature, weather, and humidity conditions; work is performed in an environment with constant noise; exposure to gasses, fumes, dust, grease, and oils; exposure to moving equipment; exposure to electrical current; constant contact with staff and the public.

MINIMUM QUALIFICATIONS

- Must be age eighteen (18) by date of appointment.
- Equivalent to the completion of the twelfth grade.
- Possession of a valid California Commercial Class "B" driver's license with appropriate endorsements, or ability to obtain within six (6) months of appointment.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The City of Atwater assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a meet and confer process and are subject to the Memorandum of Understanding (MOU) currently in effect.

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