

In-person participation by the public will be permitted. In addition, remote public participation is available in the following ways:

- *Livestream online at www.atwater.org (Please be advised that there is a broadcasting delay. If you would like to participate in public comment, please use the option below).*
- *Submit a written public comment prior to the meeting: Public comments submitted to cityclerk@atwater.org by 4:00 p.m. on the day of the meeting will be distributed to the City Council, and made part of the official minutes but will not be read out loud during the meeting.*

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6241.

CITY OF ATWATER

City Council

AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

May 27, 2025

REGULAR SESSION: (Council Chambers)

CALL TO ORDER:

6:00 PM

INVOCATION:

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL: (City Council)

Ambriz _____, Cale _____, Raymond _____, Rochester _____, Nelson _____

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the City Council present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the City Council to remove items from the agenda or to change the order of the agenda.)

PRESENTATIONS:

- **Monthly report by Merced County District 3 Supervisor McDaniel**

CONSENT CALENDAR:

NOTICE TO THE PUBLIC

Background information has been provided on all matters listed under the Consent Calendar, and these items are considered to be routine. All items under the Consent Calendar are normally approved by one motion. If a Councilmember requests separate discussion on any item, that item will be removed from the Consent Calendar for separate action.

TREASURER'S REPORT:

1. **April 30, 2025**

Staff's Recommendation: Acceptance of report as listed.

WARRANTS:

2. **May 27, 2025**

Staff's Recommendation: Approval of warrants as listed.

MINUTES: (Planning Commission)

3. **February 19, 2025**

Staff's Recommendation: Acceptance of minutes as listed.

MINUTES: (City Council)

4. **April 28, 2025 - Special meeting**

Staff's Recommendation: Approval of minutes as listed.

AGREEMENTS:

5. **Approving a Purchase Agreement (Purchase Order) with Aqueous Vets for Granulated Activated Carbon Exchange at Well 16** (Public Works Director Vinson)

Staff's Recommendation: Approves a Purchase Agreement (Purchase Order) to Aqueous Vets of Danville, California for Granulated Activated Carbon Exchange (GAC) at Well 16, in an amount not to exceed \$126,054.77; and authorizes and directs the

City Manager or her designee to execute the Agreement (Purchase Order) on behalf of the City.

6. **Approving a Purchase Agreement (Purchase Order) with Carbon Supply Inc. for Granulated Activated Carbon Exchange at Well 19** (Public Works Director Vinson)

Staff's Recommendation: Approving a Purchase Agreement (Purchase Order) to Carbon Supply Inc. of Bell Gardens, California for Granulated Activated Carbon (GAC) Exchange at Well 19, in an amount not to exceed \$127,650.00; and authorizes and directs the City Manager or his designee to execute the Agreement (Purchase Order) on behalf of the City.

END OF CONSENT CALENDAR

REPORTS AND PRESENTATIONS FROM STAFF:

7. **Budget Workshop and Presentation of the Draft Fiscal Year 2025-26 Proposed Budget** (Finance Director Nicholas)

Staff's Recommendation: The Fiscal Year 2025-26 Proposed Budget will be presented to the governing body on June 9, 2025, for adoption and subsequent implementation beginning July 1, 2025. City of Atwater's fiscal years begin July 1st and run through June 30th of the following year. The fiscal year for 2025-26 spans from July 1, 2025-June 30, 2026. The draft budget is provided for review in advance of the adoption date.

8. **Review of the Draft Program Guidelines and Public Safety Expenditure Plan** (City Manager Hoem)

Staff's Recommendation: Review the draft Program Guidelines and Public Safety Expenditure Plan ("Public Safety Expenditure Plan"), provide feedback and direction to staff, and authorize staff to prepare a final version of the plan for consideration and possible adoption at the next regular City Council meeting.

PUBLIC HEARINGS:

9. **Resolution Adopting the Amended Guidelines for the Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004** (City Manager Hoem)

Staff's Recommendation: Open the public hearing and receive any testimony given;

Close the public hearing and consider comments from the public; and

Motion to Adopt Resolution No. 3535-25, approving the amended guidelines for Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004, to maintain compliance with updated program requirements and ensure effective implementation of the City's CDBG-funded housing programs.

COMMENTS FROM THE PUBLIC:NOTICE TO THE PUBLIC

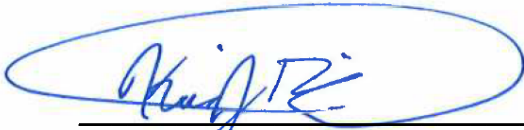
At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

CITY COUNCIL REPORTS/UPDATES:

- **Mayor Pro Tem Cale, District 1**
- **City Council Member Rochester, District 2**
- **City Council Member Ambriz, District 3**
- **City Council Member Raymond, District 4**
- **Mayor Nelson**

CITY MANAGER REPORTS/UPDATES:**10. Update from the City Manager**ADJOURNMENT:CERTIFICATION:

I, Kory J. Billings, City Clerk of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.



KORY J. BILLINGS
CITY CLERKSB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk during normal business hours at 1160 Fifth Street, Atwater, California.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road, Atwater, California.



In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6241. You may also send the request by email to cityclerk@atwater.org.

Unless otherwise noted, City Council actions include a determination that they are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), and therefore, that CEQA does not apply to such actions.

LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:

Applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a Councilmember over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Councilmember(s). The disclosure may be made either in writing to the City Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.

The foregoing statements do not constitute legal advice, nor a recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.

JUNE



SUN

MON


TUE

WED

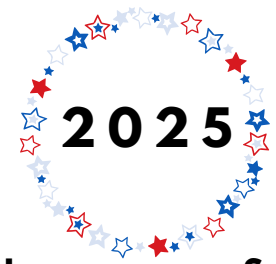
THU

FRI

SAT

| | | | | | | |
|---|--|----|---|--|--|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 City Council Meeting - 6:00 PM | 10 | 11 | 12 | 13 Movie in the Park 🎬 The Wild Robot Ralston Park | 14 |
| 15 | 16 | 17 | 18 Planning Commission Meeting - 6:00 PM | 19 Juneteenth City Holiday Trash pick up delayed - 1 day | 20 | 21 |
| 22 Audit & Finance Meeting - 5:00 PM City Council Meeting - 6:00 PM | 23 | 24 | 25 | 26 Scan QR Code for info regarding mobile office hours  | 27 | 28 |
| 29 | 30 | | | | | |

JULY



SUN

MON

TUE

WED

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City Holiday
Trash pick up
delayed - 1 day

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Movie in the Park



Moana 2
Veterans Park

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City Council
Meeting - 6:00 PM

Planning
Commission
Meeting - 6:00 PM

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Scan QR Code for info
regarding mobile
office hours

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STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED
BY FUND
AS OF 4/30/2025

| FUND | BEG. BALANCE | CASH DEBITS | CASH CREDITS | ENDING BAL. |
|--|---------------|--------------|--------------|---------------|
| 0001 General Fund | 18,804,886.24 | 1,289,076.12 | 978,995.43 | 19,114,966.93 |
| 0003 General Fund Capital | 3,965.29 | 0.00 | 4,067.95 | (102.66) |
| 0004 Public Safety Trans & Use Tax | 2,103,955.30 | 367,801.07 | 191,125.32 | 2,280,631.05 |
| 0005 Ferrari Ranch Project Fund | 2,360.37 | 0.00 | 0.00 | 2,360.37 |
| 0007 Measure V Fund | 5,316,662.09 | 60,318.08 | 670,583.56 | 4,706,396.61 |
| 0008 Measure V 20% Alternative Modes | 1,029,866.04 | 15,079.52 | 1,727.05 | 1,043,218.51 |
| 0009 Abandoned Veh Abatement Fund | (11,042.03) | 0.00 | 2,533.82 | (13,575.85) |
| 0010 Measure V Regional Fund | (6,613.15) | 0.00 | 0.00 | (6,613.15) |
| 1005 Police Grants Fund | 74,778.67 | 0.00 | 0.00 | 74,778.67 |
| 1010 ARPA-American Rescue Plan Act | 2,074,938.92 | 0.00 | 46,711.75 | 2,028,227.17 |
| 1011 Gas Tax/Street Improvement | (144,531.12) | 67,533.62 | 60,946.61 | (137,944.11) |
| 1013 Local Transportation Fund | 599,361.45 | 0.00 | 0.00 | 599,361.45 |
| 1015 Traffic Circulation Fund | 1,595,007.46 | 1,901.00 | 0.00 | 1,596,908.46 |
| 1016 Applegate Interchange | 814,431.99 | 0.00 | 0.00 | 814,431.99 |
| 1017 RSTP-Regional Surface Transp Prog | 3,210,025.74 | 0.00 | 0.00 | 3,210,025.74 |
| 1018 SB1-Road Maint & Rehab RMRA | 553,629.26 | 67,218.69 | 16,156.47 | 604,691.48 |
| 1019 LPP-Local Partnership Prg Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| 1020 Parks and Recreation Fund | 2,005,176.17 | 6,762.00 | 1,912.50 | 2,010,025.67 |
| 1021 Parks Grants Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| 1040 General Plan Update-Housing Element | (10,800.00) | 0.00 | 0.00 | (10,800.00) |
| 1041 General Plan Update Fund | 1,816,425.54 | 0.00 | 22,223.00 | 1,794,202.54 |
| 1055 Neighborhood Stabilization | 233,235.69 | 0.00 | 0.00 | 233,235.69 |
| 1059-80 Housing Grant Funds | 1,296,529.58 | 1,000.00 | 21,220.88 | 1,276,308.70 |
| 1091 Police Facility Impact Fee | 204,967.85 | 848.00 | 0.00 | 205,815.85 |
| 1093 Fire Facility Impact Fee | 283,395.40 | 1,099.00 | 0.00 | 284,494.40 |
| 1095 Government Building Facility | 299,909.01 | 1,074.06 | 0.00 | 300,983.07 |
| 3064-67 Redevelopment/Successor Agency Funds | 2,501,001.40 | 1,005.19 | 2,983.75 | 2,499,022.84 |
| 4020 Performance Bond Trust | 231,863.44 | 0.00 | 0.00 | 231,863.44 |
| 4030 Narcotics Program Trust | 2,189.88 | 0.00 | 0.00 | 2,189.88 |
| 4060 Section 125 Medical | 1,527.50 | 105.00 | 0.00 | 1,632.50 |

STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED
BY FUND
AS OF 4/30/2025

| FUND | BEG. BALANCE | CASH DEBITS | CASH CREDITS | ENDING BAL. |
|-------------------------------------|-----------------------|---------------------|---------------------|-----------------------|
| 4070 Section 125 Dependent Care | 0.00 | 0.00 | 0.00 | 0.00 |
| 4080 Pension Rate Stblztn 115 Trust | 533,164.72 | 30.52 | 0.00 | 533,195.24 |
| 4090 CFD No. 1 Trust | 138,253.53 | 0.00 | 0.00 | 138,253.53 |
| 5001-55 All Maintenance Districts | 1,327,994.90 | 0.00 | 25,275.85 | 1,302,719.05 |
| 5050 CFD Districts | (98,761.06) | 0.00 | 54,232.48 | (152,993.54) |
| 6000 Water Enterprise Fund | 17,403,828.53 | 713,324.57 | 266,514.12 | 17,850,638.98 |
| 6001 Water Fund Capital Replacement | (3,043,330.29) | 0.00 | 478,149.69 | (3,521,479.98) |
| 6002 DBCP Settlement | 21,719.67 | 0.00 | 0.00 | 21,719.67 |
| 6004 Water Well- Buhach Colony | 196,047.78 | 0.00 | 0.00 | 196,047.78 |
| 6005 Water Capital Impact Fees | 2,893,330.87 | 7,876.00 | 0.00 | 2,901,206.87 |
| 6006 Water Operating Reserve Fund | 190,331.08 | 0.00 | 0.00 | 190,331.08 |
| 6007 1,2,3-TCP Fund | 14,983,050.99 | 129,355.84 | 117,342.86 | 14,995,063.97 |
| 6010 Sewer Enterprise Fund | 15,400,152.53 | 1,052,891.22 | 770,617.16 | 15,682,426.59 |
| 6011 Sewer Fund Capital Replacement | 4,018,695.67 | 12,346.00 | 0.00 | 4,031,041.67 |
| 6020 Sanitation Enterprise | 2,761,705.52 | 332,217.37 | 441,494.79 | 2,652,428.10 |
| 7000 Internal Service Fund | 1,063,677.61 | 129.90 | 153,750.57 | 910,056.94 |
| 7001 ISF Equipment/Bldg Replacement | 199,624.83 | 0.00 | 0.00 | 199,624.83 |
| 7010 Employee Benefits Fund | 762,581.85 | 7,344.19 | 109,329.85 | 660,596.19 |
| 7020 Risk Management | 665,245.68 | 0.00 | 41,953.69 | 623,291.99 |
| 7030 Information Technology | 725,423.79 | 0.00 | 44,685.94 | 680,737.85 |
| 9090 Accrued Interest Fund | 0.00 | 748,967.20 | 0.00 | 748,967.20 |
| TOTAL | 105,029,842.18 | 4,885,304.16 | 4,524,535.09 | 105,390,611.25 |

Prepared by: _____

Jared Moua, Accountant II

Approved by: _____

Mark Borba, City Treasurer

**Statement of Changes in Cash Balance
by Bank
As of 4/30/2025**

| | Beg. Period Balance | Cash Debits | Cash Credits | End Period Balance |
|--------------------------------------|------------------------|---------------------|---------------------|-----------------------|
| City - LAIF | 67,713,091.70 | 746,190.80 | | 68,459,282.50 |
| City - RMA Long-Term Investment Fund | 1,214,435.00 | 2,776.40 | | 1,217,211.40 |
| City Checking & Investment Accounts | 8,094,538.16 | 4,006,945.24 | 4,153,851.26 | 7,947,632.14 |
| Wastewater Checking | 2,815,156.48 | | 370,683.83 | 2,444,472.65 |
| RA Obligation Retirement Fund | 661,274.70 | 5.36 | | 661,280.06 |
| US Bank/Chandler Asset Mgt. | 23,998,181.42 | 129,355.84 | | 24,127,537.26 |
| PARS Post-Employment Benefits Trust | 533,164.72 | 30.52 | | 533,195.24 |
| Totals | <u>105,029,842.18</u> | <u>4,885,304.16</u> | <u>4,524,535.09</u> | <u>105,390,611.25</u> |

Prepared by: _____

Jared Moua, Accountant II

Approved by: _____

Mark Borba, City Treasurer

(The following statements are required by California Govt. Code Section 53646 (b) (2,3))

Investments are made pursuant to the City Council approved Investment Policy and Guidelines.

The City of Atwater has the ability to meet its pooled expenditure requirements for the next six months.

| Bank Account Detail | | | |
|-------------------------------------|---------------|------------------------------|--------------|
| City LAIF | 68,459,282.50 | Chase General Checking | 8,999,157.25 |
| Chandler Asset Mgt. | 1,217,211.40 | Chase Wastewater Checking | 2,444,472.65 |
| US Bank/Chandler Asset Mgt. | 24,127,537.26 | Chase Redevelopment Checking | 661,280.06 |
| PARS Post-Employment Benefits Trust | 533,195.24 | Chase Savings Account | 0.00 |

Warrant Summary May 27, 2025

Prepared By: Joseph Murillo, Accounting Technician
Accounts Payable Warrant

| | Amount |
|---|------------------------|
| 5/27/2025 Warrant | \$ 1,763,356.02 |
| Prewrittens (Checks Processed Between Warrants) | \$ 625.78 |
| Total Accounts Payable Warrants: | \$ 1,763,981.80 |

Additional Warrants

| Date | Description | Amount |
|-----------|---|--------------|
| 5/20/2025 | Aflac | \$ 351.84 |
| 5/20/2025 | AFSCME District Council 57 | \$ 901.95 |
| 5/20/2025 | Atwater Police Officers Association | \$ 3,037.90 |
| 5/20/2025 | CALPERS Employee 457 Plan | \$ 1,452.00 |
| 5/20/2025 | PERS Retirement | \$ 62,042.53 |
| 5/20/2025 | EPARS Employee 457 Plan (PNC Bank) | \$ 1,938.00 |
| 5/20/2025 | State Disbursement - Child Support | \$ 115.38 |
| 5/20/2025 | UNUM Voluntary Life Insurance June 2025 Premium | \$ 214.03 |

| | |
|-----------------------------------|---------------------|
| Total Additional Warrants: | \$ 70,053.63 |
|-----------------------------------|---------------------|

Payroll

| Date | Description | Amount |
|-----------------------|---------------|----------------------|
| 5/15/2025 | Net Payroll | \$ 195,349.12 |
| 5/20/2025 | Federal Taxes | \$ 65,984.92 |
| 5/20/2025 | State Taxes | \$ 8,545.65 |
| Total Payroll: | | \$ 269,879.69 |

| | |
|---------------------|------------------------|
| Grand Total: | \$ 2,103,915.12 |
|---------------------|------------------------|



Anna Nicholas, Finance Director



Mark Borba, City Treasurer

Accounts Payable
Checks for Approval

User: jmurillo
Printed: 5/22/2025 - 2:26 PM

Premiums



City of
Atwater
Community Pride City Wide
760 Bellevue Road, Atwater CA 95301

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|---------------|------------|-------------------|--------------|----------------------|------|--------|
| 28034 | 05/20/2025 | 0001 General Fund | Garnishments | FRANCHISE TAX BOARD | | 50.00 |
| Check Total: | | | | | | 50.00 |
| 28035 | 05/20/2025 | 0001 General Fund | Garnishments | VEHICLE REGISTRATION | | 575.78 |
| Check Total: | | | | | | 575.78 |
| Report Total: | | | | | | 625.78 |

Accounts Payable

Checks by Date - Detail by Check Date

User: jmurillo
Printed: 5/22/2025 2:28 PM



City of
Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|-------------------------|---|-------------------------|--------------|
| ACH | CHA999 | CHASE | 05/27/2025 | |
| | 04302025 | Dollar Tree - Civic 2 Grand Opening | | 4.08 |
| | 04302025 | Target - Civic 2 Grand Opening | | 31.23 |
| | 04302025 | SkillPath - Training | | 499.00 |
| | 5032025 | The Home Depot - Supplies | | 42.87 |
| | 5032025 | Food4Less - Chlorine | | 625.88 |
| | 5032025 | Merced Volkswagen - #1124 Service | | 159.50 |
| | 5032025 | Creative Services of New England - Junior Offic | | 508.95 |
| | 5032025 | La Hacienda - Training Stay | | 961.74 |
| | 5032025 | The UPS Store - Postage Fees | | 47.63 |
| | 5032025 | Hyatt Regency - CMTA Annual Conference | | 914.67 |
| | 5032025 | 5.11 - Uniform | | 182.49 |
| | 5032025 | Evergreen Cleaners - Easter Bunny Suit Dry Cle | | 70.00 |
| | 5032025 | Miguels Carlsbad - Conference Meal | | 22.66 |
| | 5032025 | Public Sector Excellence - Training | | 90.00 |
| | 5032025 | Hilton Garden Inn - Conference Stay | | -81.00 |
| | 5032025 | Smart & Final - Easter Event Supplies | | 159.92 |
| | 5032025 | Sirchie - Evidence Supplies | | 733.15 |
| | 5032025 | All In A Day Moving - Safe Relocation | | 832.00 |
| | 5032025 | Hilton Garden Inn - Conference Meal | | 25.57 |
| | 5032025 | CSMFO - Central Valley Chapter Meeting | | 30.00 |
| | 5032025 | 123Print - Envelopes | | 119.80 |
| | 5032025 | Public Sector Excellence - Training | | 90.00 |
| | 5032025 | California Building Officials - Membership | | 260.00 |
| | 5032025 | Hampton Inn - Hotel Charged Add. Room In Err | | -778.80 |
| | 5032025 | Merced Volkswagen - #1124 Service | | 178.99 |
| | 5032025 | Target - Events Supplies | | 305.02 |
| | 5032025 | Best Buy - Tablet Cover | | 249.04 |
| | 5032025 | The Sign Guys - Truck Graphics | | 1,754.40 |
| | 5032025 | Hilton Garden Inn - Conference Stay | | 851.92 |
| | 5032025 | Panda Express - Conference Meal | | 14.07 |
| | 5032025 | Uhaul - Trailer Rental | | 24.18 |
| | 5032025 | SkillPath - Training | | 1,497.00 |
| | 5032025 | Yosemite Chapter of ICC - Membership | | 75.00 |
| | 5032025 | Jantz Café & Bakery - Property Tax Agreement | | 74.25 |
| | 5032025 | BankSupplies - Civic 2 Money Tills | | 249.98 |
| | 5032025 | Costco - Events Supplies | | 298.88 |
| | 5032025 | Sirchie - Evidence Supplies | | 289.07 |
| | 5032025 | Little Caesars - Department Move Lunch | | 58.88 |
| | 5032025 | Ingraham Trophies & Gifts- Track Meet Supplie | | 431.92 |
| | 5032025 | Grovery Outlet - Easter Event Supplies | | 90.63 |
| | 5032025 | Fat Tap & Pour - Conference Meal | | 22.73 |
| | 5032025 | Chevron - Fuel | | 155.80 |
| | 5032025 | InShape Family Fitness - Employee Wellness | | 60.00 |
| | 5032025 | Lowes - Chamber of Commerce Fire Extinguish | | 21.04 |
| | 5032025 | Walmart - Carpet Cleaner | | 148.99 |
| | 5032025 | Costco - Events Supplies | | 77.94 |
| | 5032025 | Remarkable - Disputed | | 2.99 |
| | 5032025 | Little Caesars - Department Move Lunch | | 85.40 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|---|-------------------------|---|-------------------------|--------------|
| 5032025 | | Electrify America - EV Charge | | 41.27 |
| 5032025 | | Walmart - Civic 2 Building Supplies | | 8.32 |
| 5032025 | | Lowes - CDD Bookshelves | | 37.28 |
| 5032025 | | Dollar Tree - Easter Event Supplies | | 35.34 |
| 5032025 | | Walmart - Easter Prizes | | 295.80 |
| 5032025 | | Walmart - Storage Boxes | | 63.10 |
| 5032025 | | Smart & Final - Easter Event Supplies | | 51.37 |
| 5032025 | | Hobby Lobby - Easter Crafts | | 12.46 |
| 5032025 | | TLC Postal Center - Business Cards | | 288.14 |
| 5032025 | | Fresno Yosemite International Airport - Parking | | 60.00 |
| Total for this ACH Check for Vendor CHA999: | | | | 13,462.54 |
| Total for 5/27/2025: | | | | 13,462.54 |
| Report Total (1 checks): | | | | 13,462.54 |

Accounts Payable

Checks for Approval

User: jmurillo
Printed: 5/22/2025 - 2:32 PM



City of
Atwater
Community Pride City Wide

760 Bellevue Road, Atwater CA 95301

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|-------------------|-----------------------------|-------------------------------|------|-----------|
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 6,736.32 |
| 0 | 05/20/2025 | 0001 General Fund | Fica/Medicare-Employer | PAYROLL TAXES-FEDERAL | | 17,535.52 |
| 0 | 05/20/2025 | 0001 General Fund | Fica/Medicare - Employee | PAYROLL TAXES-FEDERAL | | 17,535.52 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 18,842.12 |
| 0 | 05/20/2025 | 0001 General Fund | Miscellaneous Union Dues | AFSCME DISTRICT COUNCIL 57 | | 901.95 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 9,036.73 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 0.01 |
| 0 | 05/20/2025 | 0001 General Fund | State Income Tax Withheld | PAYROLL TAXES-STATE | | 8,545.65 |
| 0 | 05/20/2025 | 0001 General Fund | Fica/Medicare-Employer | PAYROLL TAXES-FEDERAL | | 42.84 |
| 0 | 05/20/2025 | 0001 General Fund | Life Insurance Payable | UNUM LIFE INSURANCE | | 96.99 |
| 0 | 05/20/2025 | 0001 General Fund | Police Union Dues | ATWATER POLICE OFFICERS ASSN. | | 3,037.90 |
| 0 | 05/20/2025 | 0001 General Fund | Deferred Compensation | CALPERS | | 877.00 |
| 0 | 05/20/2025 | 0001 General Fund | Deferred Compensation | PNC BANK | | 1,458.00 |
| 0 | 05/20/2025 | 0001 General Fund | Deferred Compensation | CALPERS | | 575.00 |
| 0 | 05/20/2025 | 0001 General Fund | Federal Income Tax Withheld | PAYROLL TAXES-FEDERAL | | 22,658.88 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Deduction | PERS-RETIREMENT | | 9,704.02 |
| 0 | 05/20/2025 | 0001 General Fund | Life Insurance Payable | UNUM LIFE INSURANCE | | 107.02 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Deduction | PERS-RETIREMENT | | 998.73 |
| 0 | 05/20/2025 | 0001 General Fund | Life Insurance Payable | UNUM LIFE INSURANCE | | 10.02 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 2,935.27 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | -0.01 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 1,140.54 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 786.58 |
| 0 | 05/20/2025 | 0001 General Fund | Deferred Compensation | PNC BANK | | 480.00 |
| 0 | 05/20/2025 | 0001 General Fund | Fica/Medicare - Employee | PAYROLL TAXES-FEDERAL | | 4,101.07 |
| 0 | 05/20/2025 | 0001 General Fund | Aflac Premiums | AFLAC PLANS | | 175.92 |
| 0 | 05/20/2025 | 0001 General Fund | Fica/Medicare-Employer | PAYROLL TAXES-FEDERAL | | 10.02 |
| 0 | 05/20/2025 | 0001 General Fund | Fica/Medicare-Employer | PAYROLL TAXES-FEDERAL | | 4,101.07 |
| 0 | 05/20/2025 | 0001 General Fund | Garnishments | STATE DISBURSEMENT UNIT | | 115.38 |
| 0 | 05/20/2025 | 0001 General Fund | Aflac Premiums | AFLAC PLANS | | 175.92 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Benefits | PERS-RETIREMENT | | 8,898.98 |
| 0 | 05/20/2025 | 0001 General Fund | Pers Deduction | PERS-RETIREMENT | | 2,963.24 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
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| | | | | | | <hr/> |
| Check Total: | | | | | | 144,584.20 |
| | | | | | | <hr/> |
| Report Total: | | | | | | 144,584.20 |
| | | | | | | <hr/> |

Accounts Payable

Checks for Approval

User: jmurillo
Printed: 5/22/2025 - 2:27 PM



City of
Atwater
Community Pride City Wide

760 Bellevue Road, Atwater CA 95301

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|----------------------------|-------------------------------|----------------------------|------|----------|
| 0 | 05/27/2025 | 0001 General Fund | Memberships & Subscriptions | CHASE | | 75.00 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHASE | | 178.99 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 22.73 |
| 0 | 05/27/2025 | 0001 General Fund | Uniform & Clothing Expense | CHASE | | 182.49 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | CHASE | | 8.32 |
| 0 | 05/27/2025 | 0001 General Fund | Electronic Pmt Processing Exp | GLOBAL PAYMENTS INTEGRATED | | 1,042.31 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 50.00 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 88.25 |
| 0 | 05/27/2025 | 0001 General Fund | Training | CHASE | | 90.00 |
| 0 | 05/27/2025 | 0001 General Fund | Recreation Donations | CHASE | | 12.46 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 851.92 |
| 0 | 05/27/2025 | 0001 General Fund | Training | CHASE | | 90.00 |
| 0 | 05/27/2025 | 6000 Water Enterprise Fund | Electronic Pmt Processing Exp | BLUEFIN PAYMENT SYSTEMS | | 2,507.69 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 4.08 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 289.07 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 47.63 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | -778.80 |
| 0 | 05/27/2025 | 0001 General Fund | Easter Egg Hunt | CHASE | | 77.94 |
| 0 | 05/27/2025 | 0001 General Fund | Memberships & Subscriptions | CHASE | | 260.00 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 85.40 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 31.23 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | -81.00 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 508.95 |
| 0 | 05/27/2025 | 0001 General Fund | Professional Services | CHASE | | 60.00 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 50.00 |
| 0 | 05/27/2025 | 0001 General Fund | Easter Egg Hunt | CHASE | | 295.80 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 75.85 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 58.88 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | CHASE | | 148.99 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 76.47 |
| 0 | 05/27/2025 | 0001 General Fund | Easter Egg Hunt | CHASE | | 159.92 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 66.00 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 25.57 |
| 0 | 05/27/2025 | 0001 General Fund | Memberships & Subscriptions | CHASE | | 2.99 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|------------------------------------|-------------------------------|------------------------------|------|-----------|
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 733.15 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | CHASE | | 832.00 |
| 0 | 05/27/2025 | 0001 General Fund | Easter Egg Hunt | CHASE | | 70.00 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHASE | | 24.18 |
| 0 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Electronic Pmt Processing Exp | BLUEFIN PAYMENT SYSTEMS | | 2,507.70 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 76.83 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHEVRON USA INC. | | 82.40 |
| 0 | 05/27/2025 | 1010 ARPA-American Rescue Plan Act | City Bldg - Civic Center #2 | CHASE | | 249.98 |
| 0 | 05/27/2025 | 0001 General Fund | Fire Marshal Supplies | CHASE | | 249.04 |
| 0 | 05/27/2025 | 6010 Sewer Enterprise Fund | Electronic Pmt Processing Exp | BLUEFIN PAYMENT SYSTEMS | | 2,507.69 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 914.67 |
| 0 | 05/27/2025 | 0001 General Fund | Recreation Donations | CHASE | | 305.02 |
| 0 | 05/27/2025 | 0001 General Fund | Training | CHASE | | 1,497.00 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 1,754.40 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 37.28 |
| 0 | 05/27/2025 | 0001 General Fund | Easter Egg Hunt | CHASE | | 90.63 |
| 0 | 05/27/2025 | 0001 General Fund | Office Supplies | CHASE | | 119.80 |
| 0 | 05/27/2025 | 0001 General Fund | Track Meet | CHASE | | 431.92 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 74.25 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 42.87 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | CHASE | | 21.04 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 14.07 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 22.66 |
| 0 | 05/27/2025 | 0001 General Fund | Various Classes | CHASE | | 298.88 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHASE | | 155.80 |
| 0 | 05/27/2025 | 0001 General Fund | Travel/Conferences/Meetings | CHASE | | 60.00 |
| 0 | 05/27/2025 | 7010 Employee Benefits Fund | Unemployment Insurance | EMPLOYMENT DEVELOPMENT DEPT. | | 2,095.00 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 51.37 |
| 0 | 05/27/2025 | 0001 General Fund | Recreation Donations | CHASE | | 35.34 |
| 0 | 05/27/2025 | 6000 Water Enterprise Fund | Special Departmental Expense | CHASE | | 288.14 |
| 0 | 05/27/2025 | 0001 General Fund | Training | CHASE | | 499.00 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | CHASE | | 159.50 |
| 0 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CHASE | | 63.10 |
| 0 | 05/27/2025 | 0001 General Fund | Training | CHASE | | 30.00 |
| 0 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | CHASE | | 41.27 |
| 0 | 05/27/2025 | 0001 General Fund | Training | CHASE | | 961.74 |
| 0 | 05/27/2025 | 0001 General Fund | Maint. Buildings & Grounds | CHASE | | 625.88 |
| Check Total: | | | | | | 24,688.73 |
| 28036 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Professional Services | ABS DIRECT INC | | 163.24 |
| 28036 | 05/27/2025 | 6010 Sewer Enterprise Fund | Professional Services | ABS DIRECT INC | | 163.23 |
| 28036 | 05/27/2025 | 6000 Water Enterprise Fund | Professional Services | ABS DIRECT INC | | 51.91 |
| 28036 | 05/27/2025 | 6010 Sewer Enterprise Fund | Professional Services | ABS DIRECT INC | | 51.91 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|---------------------------------|------------------------------|-----------------------------------|------|---------|
| 28036 | 05/27/2025 | 6000 Water Enterprise Fund | Professional Services | ABS DIRECT INC | | 163.23 |
| 28036 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Professional Services | ABS DIRECT INC | | 51.92 |
| | | | | Check Total: | | 645.44 |
| 28037 | 05/27/2025 | 6010 Sewer Enterprise Fund | Professional Services | ADVANCED CHEMICAL TRANSPORT, INC. | | 285.60 |
| | | | | Check Total: | | 285.60 |
| 28038 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | AERIAL INSPECTION SERVICES | | 800.00 |
| | | | | Check Total: | | 800.00 |
| 28039 | 05/27/2025 | 0001 General Fund | Field Deposits | AESD | | 210.00 |
| | | | | Check Total: | | 210.00 |
| 28040 | 05/27/2025 | 6000 Water Enterprise Fund | Water Service Charges | AGEE CONSTRUCTION | | -144.03 |
| 28040 | 05/27/2025 | 0001 General Fund | Deposits | AGEE CONSTRUCTION | | 547.00 |
| | | | | Check Total: | | 402.97 |
| 28041 | 05/27/2025 | 0001 General Fund | Maint. Buildings & Grounds | AIRGAS USA, LLC | | 64.92 |
| | | | | Check Total: | | 64.92 |
| 28042 | 05/27/2025 | 0001 General Fund | Community Center Deposits | MANY SOK ANDERSON | | 210.00 |
| 28042 | 05/27/2025 | 0001 General Fund | Community Center Deposits | MANY SOK ANDERSON | | 350.00 |
| 28042 | 05/27/2025 | 0001 General Fund | Community Center Rental | MANY SOK ANDERSON | | -35.00 |
| | | | | Check Total: | | 525.00 |
| 28043 | 05/27/2025 | 0001 General Fund | Bloss House | MARY ARANA | | 350.00 |
| | | | | Check Total: | | 350.00 |
| 28044 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | ASSOCIATES LOCK & SAFE SERVICE | | 10.55 |
| | | | | Check Total: | | 10.55 |
| 28045 | 05/27/2025 | 0001 General Fund | Communications | AT&T | | 219.35 |
| | | | | Check Total: | | 219.35 |
| 28046 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | AT&T | | 145.00 |
| | | | | Check Total: | | 145.00 |
| 28047 | 05/27/2025 | 0001 General Fund | Communications | AT&T CALNET | | 176.13 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|-----------------------------------|--------------------------|-----------------------------------|------|-----------|
| 28047 | 05/27/2025 | 6000 Water Enterprise Fund | Communications | AT&T CALNET | | 347.70 |
| 28047 | 05/27/2025 | 7000 Internal Service Fund | Communications | AT&T CALNET | | 611.47 |
| 28047 | 05/27/2025 | 6010 Sewer Enterprise Fund | Communications | AT&T CALNET | | 559.78 |
| Check Total: | | | | | | 1,695.08 |
| 28048 | 05/27/2025 | 7000 Internal Service Fund | Communications | AT&T MOBILITY | | 85.11 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 1,316.38 |
| 28048 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Communications | AT&T MOBILITY | | 44.87 |
| 28048 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Communications | AT&T MOBILITY | | 263.82 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 43.97 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 129.98 |
| 28048 | 05/27/2025 | 6000 Water Enterprise Fund | Communications | AT&T MOBILITY | | 129.98 |
| 28048 | 05/27/2025 | 7000 Internal Service Fund | Communications | AT&T MOBILITY | | 43.97 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 324.19 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 43.97 |
| 28048 | 05/27/2025 | 6010 Sewer Enterprise Fund | Communications | AT&T MOBILITY | | 483.67 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 129.98 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 89.74 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 885.28 |
| 28048 | 05/27/2025 | 0009 Abandoned Veh Abatement Fund | Communications | AT&T MOBILITY | | 89.74 |
| 28048 | 05/27/2025 | 6000 Water Enterprise Fund | Communications | AT&T MOBILITY | | 571.87 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 201.90 |
| 28048 | 05/27/2025 | 7000 Internal Service Fund | Communications | AT&T MOBILITY | | 43.97 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 129.98 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 463.63 |
| 28048 | 05/27/2025 | 7030 Information Technology Fund | Communications | AT&T MOBILITY | | 129.50 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 87.94 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 215.09 |
| 28048 | 05/27/2025 | 0001 General Fund | Communications | AT&T MOBILITY | | 482.88 |
| 28048 | 05/27/2025 | 7030 Information Technology Fund | Communications | AT&T MOBILITY | | 44.87 |
| Check Total: | | | | | | 6,476.28 |
| 28049 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | ATWATER RADIATOR AND MUFFLER SHOP | | 344.74 |
| 28049 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | ATWATER RADIATOR AND MUFFLER SHOP | | 150.00 |
| Check Total: | | | | | | 494.74 |
| 28050 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | SUKHJIT BASSI | | 116.21 |
| Check Total: | | | | | | 116.21 |
| 28051 | 05/27/2025 | 0001 General Fund | Professional Services | BEST BEST & KRIEGER | | 87,771.97 |
| 28051 | 05/27/2025 | 7020 Risk Management Fund | Professional Services | BEST BEST & KRIEGER | | 9,056.32 |
| 28051 | 05/27/2025 | 6000 Water Enterprise Fund | Professional Services | BEST BEST & KRIEGER | | 2,935.50 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|----------------------------------|-------------------------------|--------------------------------------|------|------------|
| 28051 | 05/27/2025 | 6010 Sewer Enterprise Fund | Professional Services | BEST BEST & KRIEGER | | 1,926.50 |
| | | | | Check Total: | | 101,690.29 |
| 28052 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | BEST ELECTRIC | | 612.50 |
| | | | | Check Total: | | 612.50 |
| 28053 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | BOGIES PUMP SYSTEMS | | 3,580.00 |
| | | | | Check Total: | | 3,580.00 |
| 28054 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | KRISTY BORBA | | 136.16 |
| | | | | Check Total: | | 136.16 |
| 28055 | 05/27/2025 | 1018 SB1-Road Maint & Rehab RMRA | Fruitland Ave Rd Improvements | BSK ASSOCIATES | | 7,129.75 |
| | | | | Check Total: | | 7,129.75 |
| 28056 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CAL FARM SERVICES | | 201.95 |
| | | | | Check Total: | | 201.95 |
| 28057 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | MARCO CERVANTES SAINZ | | 47.97 |
| | | | | Check Total: | | 47.97 |
| 28058 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Uniform & Clothing Expense | CINTAS CORP | | 41.53 |
| 28058 | 05/27/2025 | 0001 General Fund | Uniform & Clothing Expense | CINTAS CORP | | 39.14 |
| 28058 | 05/27/2025 | 6010 Sewer Enterprise Fund | Uniform & Clothing Expense | CINTAS CORP | | 77.81 |
| 28058 | 05/27/2025 | 7000 Internal Service Fund | Uniform & Clothing Expense | CINTAS CORP | | 16.26 |
| 28058 | 05/27/2025 | 6000 Water Enterprise Fund | Uniform & Clothing Expense | CINTAS CORP | | 56.00 |
| 28058 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | CINTAS CORP | | 30.09 |
| 28058 | 05/27/2025 | 7000 Internal Service Fund | Uniform & Clothing Expense | CINTAS CORP | | 14.32 |
| | | | | Check Total: | | 275.15 |
| 28059 | 05/27/2025 | 7000 Internal Service Fund | Utilities | COMCAST | | 128.89 |
| | | | | Check Total: | | 128.89 |
| 28060 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | CONSOLIDATED ELECTRICAL DISTRIBUTORS | | 1,123.60 |
| | | | | Check Total: | | 1,123.60 |
| 28061 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CPS HR CONSULTING | | 902.00 |
| 28061 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CPS HR CONSULTING | | -105.00 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|------------------------------------|------------------------------|--------------------------------------|------|--------------|
| 28061 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | CPS HR CONSULTING | | -35.00 |
| | | | | Check Total: | | 762.00 |
| 28062 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | DANE REALTY, INC. | | 226.46 |
| | | | | Check Total: | | 226.46 |
| 28063 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | DELRAY TIRE | | 782.78 |
| 28063 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | DELRAY TIRE | | 192.95 |
| | | | | Check Total: | | 975.73 |
| 28064 | 05/27/2025 | 0001 General Fund | Professional Services | DEPT. OF JUSTICE | | 419.00 |
| | | | | Check Total: | | 419.00 |
| 28065 | 05/27/2025 | 0004 Public Safety Trans & Use Tax | Professional Services | DEPT.OF FORESTRY & FIRE PROTECTION | | 553,157.98 |
| 28065 | 05/27/2025 | 0001 General Fund | Professional Services | DEPT.OF FORESTRY & FIRE PROTECTION | | 647,490.46 |
| | | | | Check Total: | | 1,200,648.44 |
| 28066 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | DOMS ELECTRIC - MERCED BEARING OPERA | | 2,185.77 |
| | | | | Check Total: | | 2,185.77 |
| 28067 | 05/27/2025 | 0001 General Fund | Uniform & Clothing Expense | ELITE UNIFORMS | | 150.00 |
| 28067 | 05/27/2025 | 0001 General Fund | Uniform & Clothing Expense | ELITE UNIFORMS | | 181.38 |
| 28067 | 05/27/2025 | 0001 General Fund | Uniform & Clothing Expense | ELITE UNIFORMS | | 178.35 |
| | | | | Check Total: | | 509.73 |
| 28068 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | KENNETH ENDRIZZI | | 36.50 |
| | | | | Check Total: | | 36.50 |
| 28069 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | MARIO GARCIA | | 97.58 |
| | | | | Check Total: | | 97.58 |
| 28070 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | WILLIAM GORDON | | 173.00 |
| | | | | Check Total: | | 173.00 |
| 28071 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | HI-TECH EVS INC | | 6,672.60 |
| 28071 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | HI-TECH EVS INC | | 5,900.44 |
| | | | | Check Total: | | 12,573.04 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|---------------------------------|------------------------------|--------------------------------|------|-----------|
| 28072 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | LIUBO HONG | | 538.71 |
| | | | | Check Total: | | 538.71 |
| 28073 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | HORIZON | | 36.49 |
| 28073 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | HORIZON | | 49.78 |
| | | | | Check Total: | | 86.27 |
| 28074 | 05/27/2025 | 0001 General Fund | Office Supplies | INGRAHAM TROPHIES | | 223.00 |
| | | | | Check Total: | | 223.00 |
| 28075 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | ROBERTO INIGUEZ | | 116.50 |
| | | | | Check Total: | | 116.50 |
| 28076 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | JOHN DEERE FINANCIAL | | 393.39 |
| | | | | Check Total: | | 393.39 |
| 28077 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | KELLOGG SUPPLY | | 261.94 |
| 28077 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | KELLOGG SUPPLY | | 91.71 |
| | | | | Check Total: | | 353.65 |
| 28078 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Accounts Payable | NICOLE LEATH | | 9.25 |
| 28078 | 05/27/2025 | 6010 Sewer Enterprise Fund | Accounts Payable | NICOLE LEATH | | 13.74 |
| 28078 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | NICOLE LEATH | | 140.02 |
| | | | | Check Total: | | 163.01 |
| 28079 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | MARIA FRIEDA MACHADO TRITTHART | | 53.72 |
| | | | | Check Total: | | 53.72 |
| 28080 | 05/27/2025 | 6010 Sewer Enterprise Fund | Accounts Payable | LINO MALDONADO GALVAN | | 16.03 |
| 28080 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | LINO MALDONADO GALVAN | | 140.30 |
| 28080 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Accounts Payable | LINO MALDONADO GALVAN | | 10.79 |
| | | | | Check Total: | | 167.12 |
| 28081 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | MC REGIONAL WASTE MGMT. AUTH. | | 70.77 |
| 28081 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Other Revenue | MC REGIONAL WASTE MGMT. AUTH. | | -1,868.68 |
| 28081 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Other Revenue | MC REGIONAL WASTE MGMT. AUTH. | | -2,496.82 |
| 28081 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Professional Services | MC REGIONAL WASTE MGMT. AUTH. | | 12,894.68 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|-------------------------------------|------------------------|-----------------------------------|------|----------|
| Check Total: | | | | | | 8,599.95 |
| 28082 | 05/27/2025 | 0001 General Fund | Printing & Advertising | MCCLATCHY COMPANY LLC | | 266.58 |
| 28082 | 05/27/2025 | 1017 RSTP-Regional Surf Transp Prog | Olive Avenue Overlay | MCCLATCHY COMPANY LLC | | 797.37 |
| Check Total: | | | | | | 1,063.95 |
| 28083 | 05/27/2025 | 0001 General Fund | Men's Fall Softball | MCNAMARA SPORTS | | 522.92 |
| 28083 | 05/27/2025 | 0001 General Fund | Youth Flag Football | MCNAMARA SPORTS | | 259.10 |
| 28083 | 05/27/2025 | 0001 General Fund | Youth Volleyball | MCNAMARA SPORTS | | 313.90 |
| 28083 | 05/27/2025 | 0001 General Fund | Youth Basketball | MCNAMARA SPORTS | | 469.00 |
| Check Total: | | | | | | 1,564.92 |
| 28084 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | CRISTIAN MENDOZA | | 60.00 |
| 28084 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | CRISTIAN MENDOZA | | 87.51 |
| 28084 | 05/27/2025 | 0001 General Fund | Accounts Payable | CRISTIAN MENDOZA | | 6.00 |
| Check Total: | | | | | | 153.51 |
| 28085 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | JUAN MENDOZA | | 149.93 |
| Check Total: | | | | | | 149.93 |
| 28086 | 05/27/2025 | 0001 General Fund | Coed Volleyball | MERCED AREA SPORTS OFFICIALS, INC | | 196.00 |
| 28086 | 05/27/2025 | 0001 General Fund | Women's Volleyball | MERCED AREA SPORTS OFFICIALS, INC | | 84.00 |
| Check Total: | | | | | | 280.00 |
| 28087 | 05/27/2025 | 5009 Price Annexation LD | Utilities | MERCED IRRIGATION DISTRICT | | 212.17 |
| 28087 | 05/27/2025 | 5031 Stone Creek LNDSCP | Utilities | MERCED IRRIGATION DISTRICT | | 19.64 |
| 28087 | 05/27/2025 | 5030 Stone Creek LD | Utilities | MERCED IRRIGATION DISTRICT | | 322.75 |
| 28087 | 05/27/2025 | 5039 Mello Ranch 2 LD | Utilities | MERCED IRRIGATION DISTRICT | | 670.01 |
| 28087 | 05/27/2025 | 5041 Meadow View LD | Utilities | MERCED IRRIGATION DISTRICT | | 642.86 |
| 28087 | 05/27/2025 | 6010 Sewer Enterprise Fund | Utilities | MERCED IRRIGATION DISTRICT | | 4,455.67 |
| 28087 | 05/27/2025 | 5026 Juniper Meadows LD | Utilities | MERCED IRRIGATION DISTRICT | | 35.37 |
| 28087 | 05/27/2025 | 0001 General Fund | Utilities | MERCED IRRIGATION DISTRICT | | 720.78 |
| 28087 | 05/27/2025 | 5025 Camellia Estates LD | Utilities | MERCED IRRIGATION DISTRICT | | 70.73 |
| 28087 | 05/27/2025 | 5045 Applegate Ranch LD | Utilities | MERCED IRRIGATION DISTRICT | | 365.38 |
| 28087 | 05/27/2025 | 6010 Sewer Enterprise Fund | Utilities | MERCED IRRIGATION DISTRICT | | 658.73 |
| 28087 | 05/27/2025 | 5043 Aspenwood LD | Utilities | MERCED IRRIGATION DISTRICT | | 252.59 |
| 28087 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Utilities | MERCED IRRIGATION DISTRICT | | 953.17 |
| 28087 | 05/27/2025 | 5028 Camellia Meadows LD | Utilities | MERCED IRRIGATION DISTRICT | | 70.73 |
| 28087 | 05/27/2025 | 5032 America West LD | Utilities | MERCED IRRIGATION DISTRICT | | 156.77 |
| 28087 | 05/27/2025 | 5036 Atwater South LD | Utilities | MERCED IRRIGATION DISTRICT | | 436.11 |
| 28087 | 05/27/2025 | 6000 Water Enterprise Fund | Utilities | MERCED IRRIGATION DISTRICT | | 399.22 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|----------------------------------|-------------------------------|---------------------------------|------|------------|
| 28087 | 05/27/2025 | 5035 Bell Crossing LNDSCP | Utilities | MERCED IRRIGATION DISTRICT | | 19.64 |
| 28087 | 05/27/2025 | 5024 Mello Ranch LNDSCP | Utilities | MERCED IRRIGATION DISTRICT | | 58.90 |
| 28087 | 05/27/2025 | 5034 Bell Crossing LD | Utilities | MERCED IRRIGATION DISTRICT | | 347.72 |
| 28087 | 05/27/2025 | 5010 Price Annexation LMA | Utilities | MERCED IRRIGATION DISTRICT | | 121.00 |
| 28087 | 05/27/2025 | 5023 Mello Ranch LD | Utilities | MERCED IRRIGATION DISTRICT | | 497.56 |
| 28087 | 05/27/2025 | 5046 Applegate Ranch Lndscp | Utilities | MERCED IRRIGATION DISTRICT | | 19.64 |
| Check Total: | | | | | | 11,507.14 |
| 28088 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Contract Admin Fee | MID-VALLEY DISPOSAL LLC | | -21,079.76 |
| 28088 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Solid Waste Collectn/Disposal | MID-VALLEY DISPOSAL LLC | | 289,175.07 |
| 28088 | 05/27/2025 | 6020 Sanitation Enterprise Fund | AB 939 Support Fee | MID-VALLEY DISPOSAL LLC | | -8,675.25 |
| 28088 | 05/27/2025 | 6020 Sanitation Enterprise Fund | AB 939 Support Fee | MID-VALLEY DISPOSAL LLC | | -9,034.18 |
| 28088 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Refuse Service Charge | MID-VALLEY DISPOSAL LLC | | -15,702.16 |
| 28088 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Contract Admin Fee | MID-VALLEY DISPOSAL LLC | | -20,242.25 |
| Check Total: | | | | | | 214,441.47 |
| 28089 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | MISTER CAR WASH | | 1,224.00 |
| Check Total: | | | | | | 1,224.00 |
| 28090 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | MUNICIPAL MAINTENANCE EQUIPMENT | | 758.34 |
| Check Total: | | | | | | 758.34 |
| 28091 | 05/27/2025 | 0001 General Fund | Professional Services | MUNISERVICES | | 160.80 |
| Check Total: | | | | | | 160.80 |
| 28092 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | NAPA AUTO PARTS | | 13.37 |
| Check Total: | | | | | | 13.37 |
| 28093 | 05/27/2025 | 7030 Information Technology Fund | Communications | NEW HORIZON COMMUNICATIONS | | 2,410.77 |
| Check Total: | | | | | | 2,410.77 |
| 28094 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | O'REILLY AUTO PARTS | | 7.60 |
| 28094 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | O'REILLY AUTO PARTS | | 50.00 |
| 28094 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | O'REILLY AUTO PARTS | | 17.92 |
| 28094 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | O'REILLY AUTO PARTS | | 406.43 |
| 28094 | 05/27/2025 | 7000 Internal Service Fund | Operations & Maintenance | O'REILLY AUTO PARTS | | 8.61 |
| 28094 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | O'REILLY AUTO PARTS | | 32.61 |
| Check Total: | | | | | | 523.17 |
| 28095 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | KIRK POTTER | | 7.79 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|------------------------------------|------------------------------|-----------------------------|------|----------|
| Check Total: | | | | | | 7.79 |
| 28096 | 05/27/2025 | 0001 General Fund | Tennis | PRESTON'S LOCK & KEY | | 26.10 |
| Check Total: | | | | | | 26.10 |
| 28097 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | QUINAS MANAGEMENT GROUP LLC | | 169.78 |
| 28097 | 05/27/2025 | 6010 Sewer Enterprise Fund | Accounts Payable | QUINAS MANAGEMENT GROUP LLC | | 13.74 |
| 28097 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Accounts Payable | QUINAS MANAGEMENT GROUP LLC | | 9.25 |
| Check Total: | | | | | | 192.77 |
| 28098 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | AMBER REUSCH | | 135.60 |
| Check Total: | | | | | | 135.60 |
| 28099 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | SAFE-T-LITE | | 67.35 |
| 28099 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | SAFE-T-LITE | | 68.00 |
| Check Total: | | | | | | 135.35 |
| 28100 | 05/27/2025 | 0001 General Fund | Professional Services | SANTA FE PET HOSPITAL | | 189.00 |
| 28100 | 05/27/2025 | 0001 General Fund | Professional Services | SANTA FE PET HOSPITAL | | 436.91 |
| Check Total: | | | | | | 625.91 |
| 28101 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | JUAN SANTIAGO MARCOS | | 142.82 |
| Check Total: | | | | | | 142.82 |
| 28102 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | MARICELA SAY | | 173.00 |
| Check Total: | | | | | | 173.00 |
| 28103 | 05/27/2025 | 1080 PLHA-Perm Local Housing Alloc | Professional Services | SELF-HELP ENTERPRISES | | 537.58 |
| 28103 | 05/27/2025 | 1080 PLHA-Perm Local Housing Alloc | Professional Services | SELF-HELP ENTERPRISES | | 1,752.59 |
| 28103 | 05/27/2025 | 1080 PLHA-Perm Local Housing Alloc | Professional Services | SELF-HELP ENTERPRISES | | 1,816.90 |
| 28103 | 05/27/2025 | 1080 PLHA-Perm Local Housing Alloc | Professional Services | SELF-HELP ENTERPRISES | | 2,914.49 |
| Check Total: | | | | | | 7,021.56 |
| 28104 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | CECELIA SEQUEIRA | | 180.00 |
| Check Total: | | | | | | 180.00 |
| 28105 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | SHANNON PUMP CO. | | 900.00 |
| 28105 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | SHANNON PUMP CO. | | 1,929.88 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|------------------------------------|------------------------------|--------------------------------------|------|-----------|
| Check Total: | | | | | | 2,829.88 |
| 28106 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | SIERRA MATERIALS & TRUCKING COMPANY | | 399.06 |
| Check Total: | | | | | | 399.06 |
| 28107 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | JOGINDER SINGH | | 212.83 |
| Check Total: | | | | | | 212.83 |
| 28108 | 05/27/2025 | 6010 Sewer Enterprise Fund | Accounts Payable | DANIELLE SOARES | | 18.33 |
| 28108 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | DANIELLE SOARES | | 153.02 |
| 28108 | 05/27/2025 | 6020 Sanitation Enterprise Fund | Accounts Payable | DANIELLE SOARES | | 12.33 |
| Check Total: | | | | | | 183.68 |
| 28109 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Professional Services | STATE PRO BUILDERS INC. | | 4,142.40 |
| 28109 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | STATE PRO BUILDERS INC. | | 852.60 |
| Check Total: | | | | | | 4,995.00 |
| 28110 | 05/27/2025 | 0004 Public Safety Trans & Use Tax | Machinery & Equipment | STRYKER SALES LLC | | 21,372.06 |
| Check Total: | | | | | | 21,372.06 |
| 28111 | 05/27/2025 | 0001 General Fund | Professional Services | TAYLOR VETERINARY HOSPITAL | | 271.00 |
| Check Total: | | | | | | 271.00 |
| 28112 | 05/27/2025 | 6000 Water Enterprise Fund | Utilities | TERRAFORM PHOENIX II ARCADIA HOLDING | | 5,853.00 |
| 28112 | 05/27/2025 | 7000 Internal Service Fund | Utilities | TERRAFORM PHOENIX II ARCADIA HOLDING | | 2,688.30 |
| 28112 | 05/27/2025 | 6000 Water Enterprise Fund | Utilities | TERRAFORM PHOENIX II ARCADIA HOLDING | | 6,640.72 |
| 28112 | 05/27/2025 | 6000 Water Enterprise Fund | Utilities | TERRAFORM PHOENIX II ARCADIA HOLDING | | 15,588.67 |
| Check Total: | | | | | | 30,770.69 |
| 28113 | 05/27/2025 | 1010 ARPA-American Rescue Plan Act | City Bldg - Civic Center #2 | UBEO WEST LLC | | 202.14 |
| Check Total: | | | | | | 202.14 |
| 28114 | 05/27/2025 | 0001 General Fund | Rents & Leases | US BANK EQUIPMENT FINANCE | | 156.94 |
| Check Total: | | | | | | 156.94 |
| 28115 | 05/27/2025 | 7000 Internal Service Fund | Utilities | VERIZON WIRELESS | | 80.02 |
| 28115 | 05/27/2025 | 6000 Water Enterprise Fund | Communications | VERIZON WIRELESS | | 91.98 |
| 28115 | 05/27/2025 | 6010 Sewer Enterprise Fund | Utilities | VERIZON WIRELESS | | 40.01 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|-------------------------------------|-------------------------------|----------------------------------|------|-----------|
| 28115 | 05/27/2025 | 6010 Sewer Enterprise Fund | Communications | VERIZON WIRELESS | | 51.97 |
| 28115 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | VERIZON WIRELESS | | 38.01 |
| 28115 | 05/27/2025 | 0001 General Fund | Communications | VERIZON WIRELESS | | 51.48 |
| 28115 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | VERIZON WIRELESS | | 40.01 |
| Check Total: | | | | | | 393.48 |
| 28116 | 05/27/2025 | 7010 Employee Benefits Fund | Vision Insurance | VISION SERVICE PLAN (CA) | | 1,658.87 |
| Check Total: | | | | | | 1,658.87 |
| 28117 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | VISTA PAINT CORPORATION | | 138.56 |
| 28117 | 05/27/2025 | 6010 Sewer Enterprise Fund | Special Departmental Expense | VISTA PAINT CORPORATION | | 147.76 |
| Check Total: | | | | | | 286.32 |
| 28118 | 05/27/2025 | 0001 General Fund | Professional Services | VVH CONSULTING SERVICES | | 2,250.00 |
| 28118 | 05/27/2025 | 1018 SB1-Road Maint & Rehab RMRA | Fruitland Ave Rd Improvements | VVH CONSULTING SERVICES | | 9,567.50 |
| 28118 | 05/27/2025 | 0007 Measure V Fund | Fruitland Ave Rd Improvements | VVH CONSULTING SERVICES | | 13,060.00 |
| 28118 | 05/27/2025 | 0008 Measure V 20% AlternativeModes | Phase 3 Ped Imp Proj Downtown | VVH CONSULTING SERVICES | | 435.00 |
| 28118 | 05/27/2025 | 6000 Water Enterprise Fund | Professional Services | VVH CONSULTING SERVICES | | 9,000.00 |
| 28118 | 05/27/2025 | 0007 Measure V Fund | Fruitland Ave Rd Improvements | VVH CONSULTING SERVICES | | 22,823.75 |
| 28118 | 05/27/2025 | 6000 Water Enterprise Fund | Professional Services | VVH CONSULTING SERVICES | | 12,555.00 |
| 28118 | 05/27/2025 | 0007 Measure V Fund | Fruitland Ave Rd Improvements | VVH CONSULTING SERVICES | | 2,137.50 |
| Check Total: | | | | | | 71,828.75 |
| 28119 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 63.91 |
| 28119 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 10.59 |
| 28119 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 16.99 |
| 28119 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 33.51 |
| 28119 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 10.60 |
| 28119 | 05/27/2025 | 7000 Internal Service Fund | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 176.71 |
| 28119 | 05/27/2025 | 0001 General Fund | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 21.01 |
| 28119 | 05/27/2025 | 1011 Gas Tax/Street Improvement | Special Departmental Expense | WATERFORD IRRIGATION SUPPLY, INC | | 9.36 |
| Check Total: | | | | | | 342.68 |
| 28120 | 05/27/2025 | 6000 Water Enterprise Fund | Accounts Payable | WHITNEY'S RENTALS | | 33.45 |
| Check Total: | | | | | | 33.45 |
| 28121 | 05/27/2025 | 1010 ARPA-American Rescue Plan Act | Professional Services | WILLDAN FINANCIAL SERVICES | | 2,981.00 |
| Check Total: | | | | | | 2,981.00 |
| 28122 | 05/27/2025 | 6010 Sewer Enterprise Fund | Uniform & Clothing Expense | WINTON HARDWARE | | 17.22 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|----------------------------|-----------------------|------------------|------|----------------------------|
| | | | | | | <hr/> |
| | | | | | | Check Total: 17.22 |
| 28123 | 05/27/2025 | 7000 Internal Service Fund | Professional Services | ZACS AIR SYSTEMS | | 170.00 |
| | | | | | | <hr/> |
| | | | | | | Check Total: 170.00 |
| | | | | | | <hr/> |
| | | | | | | Report Total: 1,763,356.02 |
| | | | | | | <hr/> |



CITY OF ATWATER

PLANNING COMMISSION

ACTION MINUTES

February 19, 2025

REGULAR SESSION: (Council Chambers)

The Planning Commission of the City of Atwater met in Regular Session this date at 6:00 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California;

INVOCATION:

None

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Planning Commission Member Borgwardt

ROLL CALL:

Present: Planning Commission Members Borgwardt, Kadach, Sanchez-Garcia, and Conour

Absent: Planning Commission Member Mokha

Staff Present: City Manager Hoem, Public Works Director Vinson, Recording Secretary Rashad

SUBSEQUENT NEED ITEMS:

None

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: *Planning Commission Member Kadach moved to approve the agenda. The motion was seconded by Planning Commission Member Sanchez-Garcia and the vote was: Ayes: Planning Commission Members Conour, Borgwardt, Kadach, Sanchez-Garcia; Noes: None; Absent: Planning Commission Member Mokha. The motion passed.*

ORGANIZATION OF THE PLANNING COMMISSION:

Nomination of a Planning Commission Chair

Recording Secretary Rashad opened the Nomination of a Chair.

Planning Commission Member Kadach moved to nominate Planning Commission Member Borgwardt for Chair.

Planning Commission Member Sanchez-Garcia seconded the motion to nominate Planning Commission Member Borgwardt for Chair.

The Nomination period was closed.

MOTION: *Planning Commission Member Kadach nominated Planning Commission Member Borgwardt as Chair. The motion was seconded by Planning Commission Member Sanchez-Garcia. The roll call vote was: Ayes: Conour, Kadach, Sanchez-Garcia, Borgwardt; Noes: None; Absent: Planning Commission Member Mokha. The nomination passed.*

Planning Commission Member Mokha arrived at 6:04pm.

Nomination of a Planning Commission Vice Chair

Recording Secretary Rashad opened the Nomination of a Vice Chair.

Planning Commission Member Kadach moved to nominate Planning Commission Member Sanchez-Garcia for Vice Chair.

Planning Commission Member Conour seconded the motion to nominate Planning Commission Member Sanchez-Garcia for Vice Chair

The Nomination period was closed.

MOTION: *Planning Commission Member Kadach nominated Planning Commission Member Sanchez-Garcia as Vice Chair. The motion was seconded by Planning Commission Member Conour. The roll call vote was: Ayes: Mokha, Kadach, Sanchez-Garcia, Conour, Borgwardt; Noes: None; Absent: None. The nomination passed.*

APPROVAL OF MINUTES:

a) December 18, 2024 – Regular Meeting

MOTION: Planning Commission Member Sanchez-Garcia moved to approve the minutes. The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Conour, Borgwardt, Kadach, Sanchez-Garcia, Mokha; Noes: None; Absent: None. The motion passed.

PETITIONS AND COMMUNICATIONS:

None

PUBLIC HEARINGS:

TO BE CONTINUED TO THE NEXT PLANNING COMMISSION MEETING--Public Hearing to consider adopting a resolution approving Tentative Parcel Map No. 23-12-0100 to subdivide one parcel into three parcels, located East of Heather Glen Lane and North of Fruitland Avenue, Atwater (APN: 150-150-025).

(Applicant: Francisco Marquez)

City Manager Hoem provided background on the continuation for this project.

Chair Borgwardt opened the public hearing.

No one came forward to speak.

Chair Borgwardt closed the public hearing.

Public Hearing to consider adopting a resolution approving Conditional Use Permit No. 24-32-0100 and Site Plan No. 24-32-0200 for a mobile food trailer located at 972 Broadway Avenue, Atwater (APN: 003-074-029).

(Applicant: Luis Solorzano)

City Manager Hoem provided background on this project.

Chair Borgwardt opened the public hearing.

Applicant Luis Solorzano spoke on this project.

No one else came forward to speak.

Chair Borgwardt closed the public hearing.

MOTION: Planning Commission Member Sanchez-Garcia moved to Make a finding that the project is categorically exempt under California Environmental Quality Act (CEQA) guideline section 15311 (c), "Accessory Structures;" and adopt Resolution No. 0262-24, Conditional Use Permit No. 24-32-0100 and Site Plan No. 24-32-0200, for a mobile food trailer located at 972 Broadway Avenue in Atwater (APN: 003-074-029). The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Mokha, Kadach, Conour, Sanchez-Garcia, Borgwardt; Noes: None; Absent: None. The motion passed.

Public Hearing to consider adopting a resolution approving Variance No. 24-33-0100 for parking, located at 1500-1590 Winton Way, Atwater (APN: 002-152-023).

(Applicant: Mike Chai)

City Manager Hoem provided background on this project.

Chair Borgwardt opened the public hearing.

Applicant Mike Chai spoke on this project.

Jose Perez spoke on behalf of the applicant.

Brad Kessler spoke in favor of the project.

No one else came forward to speak.

Chair Borgwardt closed the public hearing.

MOTION: Planning Commission Member Sanchez-Garcia moved to Make a finding that the project is categorically exempt under California Environmental Quality Act (CEQA) guideline section 15301 (a), "Existing Facilities", and adopt Resolution No. 0263-24 approving Variance No. 24-33-0100 for parking on Site Plan No. 24-33-0200 located at 1500-1590 Winton Way, Atwater (APN: 002-150-023). The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Mokha, Kadach, Conour, Sanchez-Garcia, Borgwardt; Noes: None; Absent: None. The motion passed.

REPORTS AND PRESENTATIONS FROM STAFF:

City Manager Verbal Updates.

COMMENTS FROM THE PUBLIC:

Chair Borgwardt opened the Public Comment.

Notice to the public was read.

No one came forward to speak.

Chair Borgwardt closed the public comment.

COMMISSIONER MATTERS:

Planning Commission Member Mokha expressed his gratitude for new projects that benefit the city.

Planning Commission Member expressed his excitement to grow and help the city.

Planning Commission Member Kadach welcomed Planning Commission Member Conour.

Planning Commission Member Sanchez-Garcia expressed her gratitude to be Vice Chair.

Chair Borgwardt welcomed the newest Planning Commission Member Conour.

ADJOURNMENT:

Chair Borgwardt adjourned the meeting at 6:28 PM.



Don Borgwardt, Chair

By: Kayla Rashad
Recording Secretary



CITY OF ATWATER

SPECIAL MEETING CITY COUNCIL

ACTION MINUTES

April 28, 2025

CALL TO ORDER:

The City Council of the City of Atwater met in the Special Session on this date at 7:31 PM in the Evelyn Chambers Room located at the Atwater Community Center, 760 E. Bellevue Road, Atwater, California; Mayor Nelson presiding.

ROLL CALL:

Present: *City Council Members Ambriz, Cale, Raymond, Rochester, Mayor Nelson*

Absent: *None*

Staff Present: *City Manager Hoem, Public Works Director Vinson, Police Chief McEachin, Police Lieutenant Novetzke, Finance Director Nicholas, CAL Fire Battalion Chief Ayuso, City Attorney Splendorio, City Clerk Billings, Assistant City Clerk Martin*

Mayor Nelson read a statement regarding Public Comment.

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: *City Council Member Raymond moved to approve the agenda as posted. The motion was seconded by City Council Member Ambriz and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.*

CONSENT CALENDAR:

Mayor Nelson opened public comment regarding items on the Consent Calendar.

Jim Price spoke regarding items on the warrant.

Robert Thompson spoke regarding the Camellia repaving project.

Robert Vargas spoke regarding the Camelia repaving project.

No one else came forward to speak.

MOTION: City Council Member Raymond moved to approve the Consent Calendar as amended, with the removal of item # 2. The motion was seconded by Mayor Pro Tem Cale and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.

MOTION: City Council Member Rochester moved to approve the balance of the warrants as amended with the removal of Check #27791 and Check #27793. The motion was seconded by City Council Member Ambriz and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.

TREASURER'S REPORT:

1. March 31, 2025

ACTION: Approval of reports as listed.

WARRANTS:

2. April 28, 2025

ACTION: Approval of warrants as listed.

MINUTES: (City Council)

3. April 14, 2025 – Regular meeting

ACTION: Approval of minutes as listed.

RESOLUTIONS:

4. Approving a General Construction Contract with United Pavement Maintenance, Inc. for Camellia Pavement Replacement (Public Works Director Vinson)

ACTION: Adoption of Resolution No. 3521-25 awarding a General Construction Agreement, in a form approved by the City Attorney, to United Pavement Maintenance, Inc. of Hughson, California, for the Camellia Pavement Replacement Project, City Project 25-03, in an amount not to exceed \$39,426.66 and authorize construction contract change orders up to an aggregate amount of \$3,942.67 (10%); and authorizes and directs the City Manager or his designee to execute all contract documents on behalf of the City.

OTHER ACTIONABLE ITEMS:

5. Request from the Mayor to designate Mayor Pro Tem Cale as the City of Atwater Governing Board Member on the Merced County Association of Governments (MCAG)

ACTION: Designates Mayor Pro Tem Cale as the City of Atwater's Governing Board Member representative to the Merced County Association of Governments (MCAG) and appoints Mayor Nelson as the alternate, as requested by Mayor Nelson.

REPORTS AND PRESENTATIONS FROM STAFF:

Approving Amendment No. 3 to the Professional Services Agreement between the City of Atwater and VVH Consulting Engineers, Inc. for the Fruitland Avenue Reconstruction Project (City Manager Hoem)

City Manager Hoem provided background information on this item.

Mayor Nelson opened public comment regarding this item.

Roger Wood spoke regarding this item.

Jim Price spoke regarding this item.

No one else came forward to speak.

Mayor Nelson closed public comment.

MOTION: City Council Member Raymond moved to Adopt Resolution No. 3530-25 approving Amendment No. 3 with VVH Consulting Engineer, Inc., in a form approved by the City Attorney, by increasing the not-to-exceed amount by an additional \$99,900 for the Fruitland Avenue Project; and authorize the City Manager to execute Amendment No. 3 on behalf of the City. The motion was seconded by Mayor Pro Tem Cale and the vote was: Ayes: Cale, Raymond, Nelson; Noes: Ambriz, Rochester; Absent: None. The motion passed.

CITY MANAGER REPORTS/UPDATES:

Update from the City Manager regarding Well Water Treatment and Notifications

City Manager Hoem provided background information regarding the water quality notifications that were received in the utility newsletter and recent updates.

Mayor Nelson opened public comment regarding this item.

Sally Moss spoke regarding the water notification.

Roger Wood spoke regarding the water notification.

Jim Price spoke regarding the water notification.

Jillian, an Atwater resident, spoke regarding the water notification.

Keith Pelowski spoke regarding the water notification.

No one else came forward to speak.

CITY COUNCIL REPORTS/UPDATES:

Mayor Pro Tem Cale congratulated his granddaughter for hitting her first home run.

City Council Member Rochester thanked everyone for being a part of City governance.

City Council Member Ambriz echoed the City Council comments and thanked the Planning Commission.

City Council Raymond had nothing to report.

Mayor Nelson had nothing to report.

CLOSED SESSION:

Conference with Legal Counsel - Existing Litigation - Government Code Section 54956.9(d)(1): Name of case: Bradley Kessler, et al. vs City of Atwater, et al.

Mayor Nelson opened public comment regarding this item.

No one came forward to speak.

Mayor Nelson adjourned the meeting to the Frago Room for the Closed Session at 8:14 PM. Closed Session was called to order at 8:21 PM.

MAYOR OR CITY ATTORNEY REPORT OUT FROM CLOSED SESSION:

Mayor Nelson reported that information was received, and no reportable action was provided.

ADJOURNMENT:

Mayor Nelson adjourned the Special Meeting at 9:13 PM.

APPROVED:

MIKE NELSON
MAYOR

ATTEST:

JANELL MARTIN
ASSISTANT CITY CLERK



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz Brian Raymond
John Cale Kalisa Rochester

MEETING DATE: May 27, 2025
TO: Mayor and City Council
FROM: Justin Vinson, Public Works Director
PREPARED BY: Justin Vinson, Public Works Director
SUBJECT: **Approving a Purchase Agreement (Purchase Order) with Aqueous Vets for Granulated Activated Carbon Exchange at Well 16** (Public Works Director Vinson)

RECOMMENDED COUNCIL ACTION

Approves a Purchase Agreement (Purchase Order) to Aqueous Vets of Danville, California for Granulated Activated Carbon Exchange (GAC) at Well 16, in an amount not to exceed \$126,054.77; and authorizes and directs the City Manager or her designee to execute the Agreement (Purchase Order) on behalf of the City.

I. BACKGROUND/ANALYSIS:

In 2021, Well 16 was put online and started treating 1,2,3- Trichloropropane (TCP). TCP is treated by granulated activated carbon (GAC) vessels installed at the treatment site that remove the TCP from the water before it is delivered to the residents. There are 6 GAC vessels located at the Well 16 Site. The vessels are configured as 3 sets of lead-lag vessels. The water flows through the lead vessel first, and then flows through the lag vessel afterward. This allows for the continued treatment of TCP after the life of carbon in the lead vessel is no longer removing TCP from water.

Per the City's State-Approved TCP Operations Plan, to maximize the life of the carbon, the city may decide to replace the carbon in the lead vessel of a series pair once the carbon in the lead vessel is no longer removing TCP from the water. The City can track this by sampling the water as it passes through the vessels.

Three vessels are no longer removing TCP from the water and are in need of carbon changeouts. The scope of work consists of removing spent media from the vessel, placement of spent media in either bulk bags or a disposal container, inspection of the vessel's interior performed by viewing from the outside manway opening, and rebidding with replacement media.

Three (3) bids were received and were totaled and reviewed for their responsiveness. The Bid Summary (attached) shows the lowest bid coming in at \$126,054.77. Staff

reviewed the bid submitted by Aqueous Vets of Danville, California and have determined it is a responsive and acceptable bid.

II. FISCAL IMPACTS:

Sufficient funding is available in the Fiscal Year 2024-25 Budget, 1,2,3-TCP Fund, Professional Services Account No. 6007.7010.3030. Per the City of Atwater Purchasing System Manual, the informal bidding process is allowed for a Public Works Project valued at \$200,000 or less.

This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

This item is consistent with goal one (1) and two (2) of the City's Strategic Plan; to ensure the City's continued financial stability and to improve public safety, respectively.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all departments.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

The proposed project involves the operation, maintenance, leasing, licensing, or minor alternation of existing public facilities. This proposed action qualifies under Class 1 Categorical Exemptions Section 15301 of the State CEQA guidelines.

IX. STEPS FOLLOWING APPROVAL:

Upon approval by the City Council, the Purchase Requisition will be sent to the Finance Department and then a Purchase Order will be generated.

Submitted by:



Justin Vinson, Public Works Director

Approved by:



Chris Hoem, City Manager

Attachments:

1. Bid Summary (Three Vessel Carbon Changeout for Well#16)

CITY OF ATWATER
PUBLIC WORKS DEPARTMENT

BID SUMMARY

PROFESSIONAL SERVICES

Bid For: **Three Vessel Carbon Changeout for Well# 16**

Account # **6007-7010-3030**

| No | Contractor | Bid Total |
|-----------|--------------------------|---------------------|
| 1 | Aqueous Vets | \$126,054.77 |
| 2 | Carbon Supply INC | \$127,650.00 |
| 3 | Calgon Carbon | Rejected |



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz Brian Raymond
John Cale Kalisa Rochester

MEETING DATE: May 27, 2025
TO: Mayor and City Council
FROM: Justin Vinson, Public Works Director
PREPARED BY: Justin Vinson, Public Works Director
SUBJECT: **Approving a Purchase Agreement (Purchase Order) with Carbon Supply Inc. for Granulated Activated Carbon Exchange at Well 19 (Public Works Director Vinson)**

RECOMMENDED COUNCIL ACTION

Approving a Purchase Agreement (Purchase Order) to Carbon Supply Inc. of Bell Gardens, California for Granulated Activated Carbon (GAC) Exchange at Well 19, in an amount not to exceed \$127,650.00; and authorizes and directs the City Manager or his designee to execute the Agreement (Purchase Order) on behalf of the City.

I. BACKGROUND/ANALYSIS:

In 2021, Well 19 was put online and started treating 1,2,3- Trichloropropane (TCP). TCP is treated by granulated activated carbon (GAC) vessels installed at the treatment site that remove the TCP from the water before it is delivered to the residents. There are 6 GAC vessels located at the Well 19 Treatment Site. The vessels are configured as three sets of lead-lag vessels. The water flows through the lead vessels first, and then flows through the lag vessel afterward. This allows for the continued treatment of TCP after the life of the carbon in the lead vessel is no longer removing TCP from water.

Per the City's State-Approved TCP Operations Plan, to maximize the life of the carbon, the city may decide to replace the carbon in the lead vessel of a series pair once the carbon in the lead vessel is no longer removing TCP from the water. The City can track this by sampling the water as it passes through the vessels.

Three lead vessels are no longer removing TCP from the water and are in need of carbon changeouts. The scope of work consists of removing spent media from the vessel, placement of spent media in either bulk bags or a disposal container, inspection of the vessel's interior performed by viewing from the outside manway opening, and rebidding with replacement media.

Three (3) bids were received and were totaled and reviewed for their responsiveness. The Bid Summary (Attached) shows the lowest bid coming in at \$127,650.00. Staff

reviewed the bid submitted by Carbon Supply Inc. of Bell Gardens, California for \$127,650.00 and has determined it was a responsive and acceptable bid.

II. FISCAL IMPACTS:

Sufficient funding is available in the Fiscal Year 2024-25 Budget, 1-2-3 TCP Fund, Professional Services Account No. 6007.7010.3030. Per the City of Atwater Purchasing System Manual, the informal bidding process is allowed for Public Works Projects valued at \$200,000 or less.

This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

This item is consistent with goals number one (1) and two (2) of the City's Strategic Plan; to ensure the City's continued financial stability and to improve public safety, respectively.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all departments.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

The proposed project involves the operation, maintenance, leasing, licensing, or minor alteration of existing public facilities. This proposed action qualifies under Class 1 Categorical Exemptions Section 15301 of the State CEQA guidelines.

IX. STEPS FOLLOWING APPROVAL:

Upon approval by the City Council, the Purchase Requisition will be sent to the Finance Department and then a Purchase Order will be generated.

Submitted by:



Justin Vinson, Public Works Director

Approved by:



Chris Hoem, City Manager

Attachments:

1. Bid Summary (Three Vessel Carbon Changeout for Well#19)

CITY OF ATWATER
PUBLIC WORKS DEPARTMENT

BID SUMMARY

PROFESSIONAL SERVICES

Bid For: **Three Vessel Carbon Changeout for Well# 19**

Account # **6007-7010-3030**

| No | Contractor | Bid Total |
|-----------|--------------------------|---------------------|
| 1 | Carbon Supply Inc | \$127,650.00 |
| 2 | Aqueous Vets | \$128,664.27 |
| 3 | Calgon Carbon | Rejected |



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz Brian Raymond
John Cale Kalisa Rochester

MEETING DATE: May 27, 2025
TO: Mayor and City Council
FROM: Anna Nicholas, Finance Director
PREPARED BY: Anna Nicholas, Finance Director
SUBJECT: **Budget Workshop and Presentation of the Draft Fiscal Year 2025-26 Proposed Budget** (Finance Director Nicholas)

RECOMMENDED COUNCIL ACTION

The Fiscal Year 2025-26 Proposed Budget will be presented to the governing body on June 9, 2025, for adoption and subsequent implementation beginning July 1, 2025. City of Atwater's fiscal years begin July 1st and run through June 30th of the following year. The fiscal year for 2025-26 spans from July 1, 2025-June 30, 2026. The draft budget is provided for review in advance of the adoption date.

I. BACKGROUND/ANALYSIS:

The item presented is the draft FY 2025-26 Proposed Budget.

II. FISCAL IMPACTS:

There is no fiscal impact for this presentation item as it is informational only.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney.

IV. EXISTING POLICY:

This item consists of goals number one (1) of the City's Strategic Plan; to ensure the City's continued financial stability.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all departments.

VII. PUBLIC PARTICIPATION:

The public has an opportunity to comment on this item.

VIII. ENVIRONMENTAL REVIEW:

This item is not subject to environmental review.

IX. STEPS FOLLOWING APPROVAL:

Submitted by:



Anna Nicholas, Finance Director

Approved by:



Chris Hoem, City Manager

Attachments:

1. Binder1 Updated V2

CITY OF ATWATER



PROPOSED BUDGET *for the* FISCAL YEAR *of* 2025-2026

July 1, 2025 – June 30, 2026

*Presented on May 27, 2025, at the City of Atwater City
Council Meeting*



CITY OF ATWATER

A General Law City

~Incorporated 1922~

The Mission of The City of Atwater

The Mission of the City of Atwater is to provide high quality, professional services and a safe family-oriented community where our residents may thrive.

Our Vision

The City of Atwater is a regional leader in sustainable development offering a safe and welcoming community with a thriving downtown and stable economy that supports our growing population.

Our Core Values

Integrity

Respect

Collaboration

Customer Service

Transparency

Innovation

Diversity

Responsiveness

CITY OF ATWATER

City Council and Elected Officials

Mike Nelson, Mayor

John Cale, Council Member, District 1

Kalisa Rochester, Council Member, District 2

Danny Ambriz, Council Member, District 3

Brian Raymond, Council Member, District 4

Kory J. Billings, City Clerk

Mark Borba, City Treasurer

Executive Management Team

Chris Hoem, City Manager

Robert Ayuso, Battalion Chief, Cal Fire

Richard McEachin, Police Chief

Anna Nicholas, Finance Director

Jana Sousa, Human Resources Director

Frank Splendorio, contract City Attorney, Best Best & Krieger

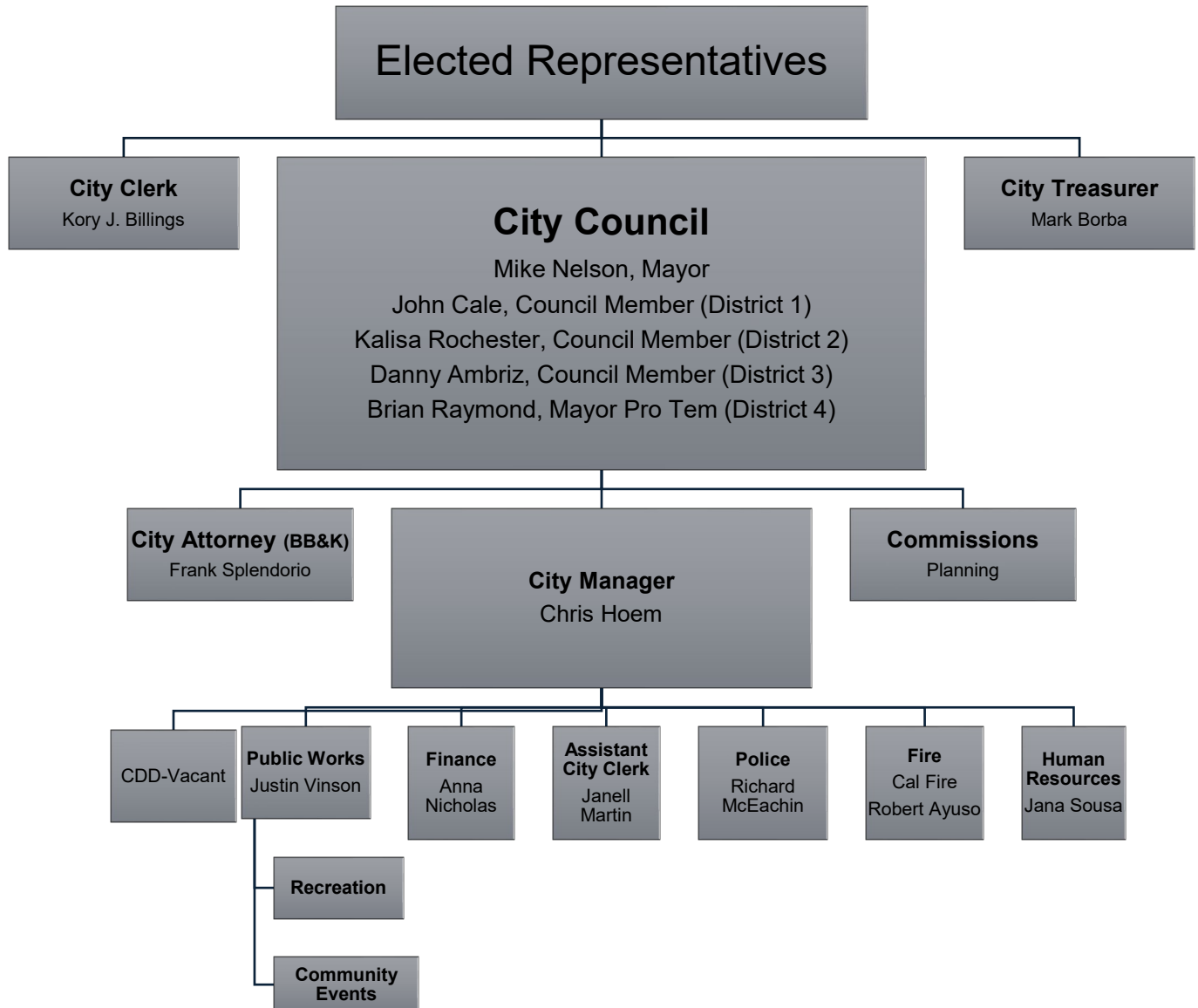
Justin Vinson, Public Works Director

Vacant, Community Development Director

CITY OF ATWATER

ORGANIZATIONAL CHART

2025





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Fund Balance Summary
4. Fiscal Year 2025-26 Proposed
Capital Improvement Plan
5. Fiscal Year 2025-26 Proposed
Personnel by Department

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| DRAFT-Fiscal Year 2025 - 26 Estimated Revenue and Expenditures All Funds | | | | | |
|--|---|-------------------------|--|-------------------------|-----------------------|
| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
| 0001 | General Fund Revenues | | | | |
| 0001-0000-1031 | Sales & Use Tax | \$ 4,522,933 | \$ 4,291,901 | \$ 4,520,134 | |
| 0001-0000-1032 | Sales & Use Tax-Public Safety | \$ 179,282 | \$ 192,000 | \$ 203,000 | |
| 0001-0000-1041 | Business License Tax | \$ 237,083 | \$ 230,000 | \$ 240,000 | |
| 0001-0000-1049 | SB 1186 Fees-Business License | \$ 4,746 | \$ 3,600 | \$ 4,000 | |
| 0001-0000-1051 | Franchise Tax | \$ 714,781 | \$ 640,000 | \$ 737,064 | |
| 0001-0000-1100 | Prop Tax In Lieu Veh Lic Fee | \$ 3,851,288 | \$ 4,060,000 | \$ 4,204,937 | |
| 0001-0000-1101 | Property Tax, Current Secure | \$ 2,693,436 | \$ 2,917,467 | \$ 2,906,500 | |
| 0001-0000-1102 | Property Tax, Current Unsecure | \$ 202,926 | \$ 212,466 | \$ 219,105 | |
| 0001-0000-1103 | Property Tax, Prior Secured | \$ - | \$ 300 | \$ 200 | |
| 0001-0000-1104 | Property Tax, Prior Unsecure | \$ 5,520 | \$ 5,000 | \$ 5,000 | |
| 0001-0000-1105 | Property Tax, Supplemental | \$ 60,285 | \$ 35,000 | \$ 60,000 | |
| 0001-0000-1106 | Property Tax Miscellaneous | \$ 16,570 | \$ 10,000 | \$ 16,000 | |
| 0001-0000-1115 | Property Tax, Homeowner Exempt | \$ 19,145 | \$ 18,000 | \$ 19,000 | |
| 0001-0000-1117 | Prop Tax Other In-Lieu Housing | \$ 2,369 | \$ 2,000 | \$ 2,000 | |
| 0001-0000-1121 | Transient Occupancy Tax | \$ 51,276 | \$ 49,000 | \$ 52,000 | |
| 0001-0000-1161 | Documentary Stamp Tax | \$ 66,433 | \$ 90,000 | \$ 70,000 | |
| 0001-0000-2082 | Other Licenses And Permits | \$ 1,484 | \$ - | \$ 1,000 | |
| 0001-0000-3012 | SJVAPCD Grant | \$ 20,000 | \$ - | | |
| | Admin Vehicle Civic Center #1 | | | | |
| | New 2023 Ford F150 SuperCrew Cab for Civil Engineering Assistant | | | | |
| 0001-0000-3110 | Motor Vehicle In-Lieu Fee | \$ 39,219 | \$ 37,000 | \$ 50,000 | |
| 0001-0000-3175 | Statutory Pass-Through Revenue | \$ 142,199 | \$ 90,000 | \$ 140,000 | |
| 0001-0000-3176 | RDA Residuals (COA) | \$ 555,307 | \$ 150,000 | \$ 560,000 | |
| 0001-0000-3177 | RDA Residuals (COA Fire Dept) | \$ 182,836 | \$ 100,000 | \$ 190,000 | |
| 0001-0000-4021 | Sale Of Maps And Copies | \$ 73 | \$ 2,000 | \$ 1,000 | |
| 0001-0000-4141 | Admin Fees, Streets - Internal Service Operations | \$ 63,649 | \$ 80,135 | \$ 78,281 | |
| 0001-0000-4142 | Admin Fees, Water - Incl. Internal Service Operations & Salary Alloc. | \$ 1,389,343 | \$ 1,469,431 | \$ 1,520,538 | |
| 0001-0000-4143 | Admin Fees, Sanitation- Incl. Internal Service Operations & Salary Alloc. | \$ 836,818 | \$ 933,898 | \$ 868,592 | |
| 0001-0000-4144 | Admin Fees, Sewer - Incl. Internal Service Operations & Salary Alloc. | \$ 1,246,188 | \$ 1,308,044 | \$ 1,381,083 | |
| 0001-0000-4145 | Admin Fees, Maintenance Dist - Salary Alloc. | \$ 71,784 | \$ 70,996 | \$ 60,574 | |
| 0001-0000-4149 | Admin Fees, Successor Agency | \$ 29,422 | \$ 29,422 | \$ 29,422 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--------------------------------|-------------------------|--|-------------------------|-----------------------|
| 0001-0000-5038 | Forfeits | \$ 6,702 | \$ 2,500 | \$ 5,000 | |
| 0001-0000-6001 | Interest Earned | \$ 457,933 | \$ 20,000 | \$ 80,000 | |
| 0001-0000-6010 | Rents & Leases | \$ 500 | \$ 500 | \$ 500 | |
| 0001-0000-6011 | Cellular 2000 Lease | \$ 42,247 | \$ 41,600 | \$ 44,810 | |
| 0001-0000-6013 | KVRQ-F Tower Lease | \$ 13,230 | \$ 12,600 | \$ 13,800 | |
| 0001-0000-6016 | Metro PCS Lease | \$ 44,881 | \$ 40,300 | \$ 49,164 | |
| 0001-0000-6026 | Cingular @ Water Tower | \$ 21,533 | \$ 21,533 | \$ 23,139 | |
| 0001-0000-6053 | Ad Display Lease BK Industries | \$ - | \$ - | \$ 1,500 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|-------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 0001-0000-6061 | Restitution | \$ - | \$ - | | |
| 0001-0000-6062 | Penalties | \$ 39,238 | \$ 35,000 | \$ 35,000 | |
| 0001-0000-6091 | Other Revenue | \$ 10,931 | \$ 3,000 | \$ 7,000 | |
| 0001-0000-6093 | Unrealized Loss/Gain on Investments | \$ 134,664 | \$ - | | |
| 0001-0000-8005 | Trn Fr Water Enterprise | \$ 152,375 | \$ 152,375 | \$ 152,375 | |
| 0001-0000-8014 | Trn Fr General Fund Capital | | \$ - | | |
| 0001-0000-8029 | Trn Fr Low to Mod Income | \$ 50,000 | \$ 50,000 | | |
| 0001-1000-6065 | Veteran's Brick Project | \$ 1,000 | \$ 1,500 | | |
| 0001-1000-6080 | Donations & Contributions | \$ - | \$ - | | |
| 0001-1010-6091 | Other Revenue | \$ 385 | \$ - | | |
| 0001-2020-2010 | Animal License | \$ 672 | \$ 500 | \$ 700 | |
| 0001-2020-2022 | Bicycle License | \$ - | \$ - | | |
| 0001-2020-2082 | Other Licenses And Permits | \$ 7,509 | \$ 7,000 | \$ 7,000 | |
| 0001-2020-3021 | Post Reimbursements | \$ 3,878 | \$ 3,000 | \$ 3,000 | |
| 0001-2020-3023 | MUHSD/AESD Reimbursement | \$ 150,302 | \$ 160,000 | \$ 142,565 | |
| 0001-2020-3025 | State Cops Funding | \$ 175,550 | \$ 155,000 | \$ 175,000 | |
| 0001-2020-4025 | Live Scan | \$ 3,004 | \$ 4,000 | \$ 3,000 | |
| 0001-2020-4030 | Vehicle Release Fees | \$ 30,275 | \$ 30,000 | \$ 35,000 | |
| 0001-2020-4031 | Animal Control Services | \$ 1,612 | \$ 2,500 | \$ 2,000 | |
| 0001-2020-4032 | Police Special Services | \$ 30,842 | \$ 28,000 | \$ 30,000 | |
| 0001-2020-4034 | Police Cost Recovery | \$ 7,236 | \$ 10,000 | \$ 10,000 | |
| 0001-2020-4039 | Unclaimed Property | \$ - | \$ - | | |
| 0001-2020-5025 | Vehicle Code Fines | \$ 151 | \$ 250 | \$ 300 | |
| 0001-2020-5026 | Other Fines | \$ 18,191 | \$ 20,000 | \$ 13,000 | |
| 0001-2020-5027 | Parking Fines | \$ 82,269 | \$ 35,000 | \$ 35,000 | |
| 0001-2020-6062 | Penalties | \$ 34,900 | \$ 80,000 | \$ 30,000 | |
| 0001-2030-2060 | Fireworks Permits | \$ 4,052 | \$ 3,400 | \$ 4,000 | |
| 0001-2030-3013 | Fire District In-lieu Fee | \$ 322,892 | \$ 300,000 | \$ 325,000 | |
| 0001-2030-3027 | Office of Traffic Safety Grant | \$ - | \$ - | | |
| 0001-2030-3134 | State Fire Reimbursement | \$ 3,201 | \$ 50,000 | \$ 20,000 | |
| 0001-2030-3152 | FEMA Fire Grant | \$ - | \$ - | | |
| 0001-2030-4010 | Fire Inspection Fees | \$ 47,720 | \$ 40,000 | \$ 40,000 | |
| 0001-2030-4013 | Fire Plan Reviews | \$ 4,911 | \$ 3,000 | \$ 3,000 | |
| 0001-2030-4035 | Weed Abatement | \$ 1,916 | \$ 1,500 | \$ 1,500 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 0001-2030-4038 | Fire Dept Response Fee | \$ 13,536 | \$ 12,000 | \$ 12,000 | |
| 0001-2030-6091 | Other Revenue | \$ 11,330 | \$ 8,000 | \$ 4,000 | |
| 0001-4000-1076 | Annexation Fees | \$ 289 | \$ 4,000 | \$ 2,500 | |
| 0001-4000-2101 | Well Permits | \$ 1,486 | \$ 900 | \$ 3,000 | |
| 0001-4000-2250 | Building Permits | \$ 320,617 | \$ 300,000 | \$ 325,000 | |
| 0001-4000-3170 | Grant Revenue | \$ - | \$ 40,000 | \$ 40,000 | |
| | California Energy Commission for Automated Permit Processing (CalAPP) | | | | |
| 0001-4000-4000 | Commercial CUP-Gen Plan Update | \$ 478 | \$ 3,000 | \$ 1,984 | |
| 0001-4000-4001 | Planning Fees | \$ 75,084 | \$ 50,000 | \$ 40,000 | |
| 0001-4000-4002 | Engineering Admin Fees | \$ - | \$ 5,000 | \$ 5,000 | |
| 0001-4000-4003 | Plan Check Fees-Building | \$ 72,556 | \$ 93,000 | \$ 65,000 | |
| 0001-4000-4006 | CUP Monitoring Fee | \$ - | \$ 1,000 | | |
| 0001-4000-4009 | Engineering Inspection Fees | \$ 51,118 | \$ 60,000 | \$ 70,000 | |
| 0001-4000-4012 | Misc Building Inspection Fees | \$ 2,340 | \$ 2,500 | \$ 3,000 | |
| 0001-4000-4014 | Reimbursable Fees | \$ - | \$ 100 | \$ 100 | |
| 0001-4000-4015 | Reimbursable Plan Check | \$ 7,809 | \$ 25,000 | \$ 40,000 | |
| 0001-4000-4019 | Business License Fees | \$ 7,890 | \$ 8,000 | \$ 11,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--------------------------------|-------------------------|--|-------------------------|-----------------------|
| 0001-4000-4023 | Sale Of Stndrd Specs&Drwngs | \$ 97 | \$ 200 | \$ 200 | |
| 0001-4000-4199 | Electronic Pmt Processing Fees | \$ - | \$ - | | |
| 0001-4003-4014 | Reimbursable Fees | \$ 7,705 | \$ 10,000 | \$ 100 | |
| 0001-4003-4017 | Cannabis Fees | \$ 377,705 | \$ 75,000 | \$ 75,000 | |
| 0001-4003-1071 | Cannabis Tax | \$ 216,005 | \$ 361,200 | \$ 351,000 | |
| 0001-6060-4066 | Contracted Recreation Fees | \$ - | | | |
| 0001-6060-4069 | Youth & Adult Sponsorships | | \$ 500 | \$ 1,000 | |
| 0001-6060-4102 | Men's Summer Softball | \$ 11,000 | \$ 9,900 | \$ 9,900 | |
| 0001-6060-4103 | Coed Fall Softball | \$ 3,300 | \$ 6,600 | \$ 5,500 | |
| 0001-6060-4104 | Coed Summer Softball | \$ 8,250 | \$ 6,600 | \$ 6,600 | |
| 0001-6060-4105 | Coed Volleyball | \$ 19,019 | \$ 11,000 | \$ 18,000 | |
| 0001-6060-4108 | Youth Flag Football | \$ 9,440 | \$ 9,440 | \$ 9,500 | |
| 0001-6060-4109 | Youth Volleyball | \$ 10,765 | \$ 10,765 | \$ 12,000 | |
| 0001-6060-4110 | Youth Indoor Soccer | \$ 2,215 | \$ 4,500 | \$ 3,500 | |
| 0001-6060-4111 | Men's Fall Softball | \$ 6,050 | \$ 9,900 | \$ 8,800 | |
| 0001-6060-4115 | Tennis Key | \$ 2,270 | \$ 2,050 | \$ 2,300 | |
| 0001-6060-4117 | Youth Basketball | \$ 23,975 | \$ 25,000 | \$ 25,000 | |
| 0001-6060-4120 | Field Rentals | \$ 2,415 | \$ 1,500 | \$ 1,000 | |
| 0001-6060-4121 | Summer Youth Camps | \$ 9,180 | \$ 10,000 | | |
| 0001-6060-4122 | Various Classes | \$ 8,147 | \$ 6,370 | \$ 8,000 | |
| | Summer Youth Classes | | | | |
| 0001-6060-4124 | Men's Volleyball | | | \$ 2,550 | |
| 0001-6060-4125 | Women's Volleyball | | | \$ 2,550 | |
| 0001-6060-4126 | Aerobics | \$ - | \$ 5,040 | \$ 7,000 | |
| 0001-6060-4199 | Electronic Pmt Processing Fees | \$ 4,700 | \$ 4,800 | \$ 5,000 | |
| 0001-6060-6014 | Community Center Rental | \$ 44,830 | \$ 30,000 | \$ 40,000 | |
| 0001-6061-6015 | Castle Park Rental | \$ 7,025 | \$ 3,000 | | |
| 0001-6061-6080 | Donations & Contributions | \$ 10,000 | \$ - | | |
| 0001-6062-2094 | Miss Atwater | \$ 1,275 | \$ - | | |
| 0001-6062-2097 | Christmas Parade | \$ 74 | \$ - | | |
| 0001-6062-2098 | Christmas Toy Drive | \$ 40 | \$ - | | |
| 0001-6062-4122 | Various Classes | \$ 720 | \$ - | | |
| 0001-6062-6020 | Castle Youth Center Rental | \$ 355 | \$ 2,500 | | |
| 0001-6062-6091 | Donations Events | \$ 720 | \$ - | \$ 1,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 0001-6064-6010 | Rents & Leases - Bloss Mansion | \$ 285 | \$ 1,500 | 200 | |
| 0001-6066-6010 | Rents & Leases - Bloss Library Museum | \$ - | \$ - | \$ 10 | |
| | Total Revenues | \$ 20,465,547 | \$ 19,564,083 | \$ 20,650,076 | |
| | | off \$58 fr GL | off \$50 | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Mayor and City Council | | | | |
| | | | | | |
| 0001-1000-2020 | Office Supplies | \$ - | | | |
| 0001-1000-2021 | Special Departmental Expense | \$ 4,096 | \$ 3,000 | 2,200 | |
| | Meeting Supplies (batteries, etc.) | | | | |
| | Plaques, Certificates, Frames, etc. | | | | |
| | Veteran's Park Brick Project | | | | |
| | Other Miscellaneous Departmental Expense | | | | \$ 2,200 |
| 0001-1000-3036 | Memberships & Subscriptions | \$ 314 | \$ 400 | 48,500 | |
| | LAFCO | | | | \$ 10,000 |
| | League of CA Cities | | | | \$ 15,500 |
| | MCAG | | | | \$ 23,000 |
| 0001-1000-3037 | Travel/Conferences/Meetings | \$ 15,720 | \$ 22,300 | 20,500 | |
| | League of CA Cities | | | | \$ 12,000 |
| | MCAG One Voice | | | | \$ 6,000 |
| | ICSC Conference | | | | |
| | City County Dinners | | | | \$ 500 |
| | Other Training, Travel and Reimbursements | | | | \$ 2,000 |
| | Total Expenditures | \$ 20,130 | \$ 25,700 | \$ 71,200 | |
| | | | | | |
| | City Administration/City Clerk | | | | |
| | | | | | |
| 0001-1010-1001 | Salaries & Wages, Regular | \$ 313,271 | \$ 378,612 | \$ 337,505 | |
| | City Manager | | | | \$ 209,418 |
| | Assistant City Clerk/Records Coordinator | | | | \$ 75,786 |
| | Executive Assistant | | | | \$ 52,301 |
| 0001-1010-1002 | Salaries & Wages, Parttime | \$ 3,336 | \$ 3,336 | \$ 3,336 | |
| | City Clerk | | | | |
| 0001-1010-1003 | Leave Accrual Buy-Out | \$ 72,176 | \$ 37,089 | \$ 37,089 | |
| 0001-1010-1004 | Overtime | \$ - | \$ 1,000 | \$ 1,000 | |
| 0001-1010-1008 | In-Lieu Of Insurance Benefit | \$ 11,790 | \$ 14,400 | \$ 7,200 | |
| 0001-1010-1012 | Fica/Medicare | \$ 25,795 | \$ 27,832 | \$ 24,137 | |
| 0001-1010-1013 | Retirement | \$ 152,936 | \$ 135,109 | \$ 123,608 | |
| 0001-1010-1014 | Health Insurance | \$ 16,354 | \$ 58,886 | \$ 26,834 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 0001-1010-1015 | Worker's Compensation | \$ 26,340 | \$ 32,185 | \$ 28,494 | |
| 0001-1010-2021 | Special Departmental Expense | \$ 4,691 | \$ 7,500 | \$ 6,700 | |
| | Employee Appreciation Event | | | | \$ 4,000 |
| | City County Dinner | | | | \$ 200 |
| | Misc meetings & refreshments | | | | \$ 2,500 |
| 0001-1010-3028 | Election Costs | \$ - | \$ 27,958 | | |
| 0001-1010-3030 | Professional Services | \$ 2,914 | \$ 4,950 | \$ 6,500 | |
| | Certified Records Destruction | | | | \$ 2,750 |
| | Municipal Code website maint | | | | \$ 3,750 |
| 0001-1010-3031 | Communications | \$ 2,455 | \$ 1,850 | \$ 1,850 | |
| 0001-1010-3033 | Printing & Advertising | | | | |
| 0001-1010-3034 | Rents & Leases | \$ 4,236 | \$ 4,446 | \$ 5,000 | |
| | Copier Lease | | | | |
| 0001-1010-3035 | Operations & Maintenance | \$ 802 | \$ 1,500 | \$ 1,500 | |
| | Copier Usage Fees | | | | |
| 0001-1010-3036 | Memberships & Subscriptions | \$ 625 | \$ 1,355 | \$ 1,400 | |
| | AAME | | | | \$ 600 |
| | City Clerk Association of California | | | | \$ 250 |
| | ICSC | | | | \$ 175 |
| | Intl Institute of Municipal Clerks | | | | \$ 375 |
| 0001-1010-3037 | Travel/Conferences/Meetings | \$ 6,431 | \$ 13,600 | \$ 16,700 | |
| | AAME | | | | \$ 2,000 |
| | ICSC | | | | \$ 3,000 |
| | League of CA Cities | | | | \$ 5,200 |
| | MCAG One Voice | | | | \$ 5,000 |
| | MCI | | | | \$ 1,500 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 0001-1010-3038 | Training | \$ 2,050 | \$ 3,000 | \$ 1,500 | |
| | MCI | | | | |
| 0001-1010-3099 | Miscellaneous | \$ 1,115 | \$ - | | |
| 0001-1010-4088 | Risk Management Charges | \$ 58,253 | \$ 83,328 | \$ 68,644 | |
| 0001-1010-6021 | Machinery & Equipment | \$ 70,915 | \$ - | | |
| | | | | | |
| | Total Expenditures | \$ 776,485 | \$ 837,936 | \$ 698,997 | |
| | | | | | |
| | Finance Department | | | | |
| | | | | | |
| 0001-1015-1001 | Salaries & Wages, Regular | \$ 477,638 | \$ 613,514 | \$ 669,857 | |
| | Finance Director | | | | \$ 149,957 |
| | Finance Operations Manager | | | | \$ 101,083 |
| | Accountant II | | | | \$ 76,601 |
| | Accountant I | | | | \$ 56,467 |
| | Accounting Technician | | | | \$ 59,218 |
| | Accounting Technician | | | | \$ 52,624 |
| | Account Clerk I/II | | | | \$ 48,680 |
| | Account Clerk I/II | | | | \$ 45,219 |
| | Account Clerk I | | | | \$ 40,365 |
| | Account Clerk I | | | | \$ 39,643 |
| 0001-1015-1002 | Salaries & Wages, Parttime | \$ 62,059 | \$ 67,600 | \$ 33,800 | |
| | Parttime Wages (retired annuitant) | | | | |
| 0001-1015-1003 | Leave Accrual Buy-Out | \$ 8,960 | \$ 15,024 | \$ 15,024 | |
| 0001-1015-1004 | Overtime | \$ 515 | \$ 1,800 | \$ 1,800 | |
| 0001-1015-1008 | In-Lieu Of Insurance Benefit | \$ 7,500 | \$ 14,400 | \$ 14,400 | |
| 0001-1015-1012 | Fica/Medicare | \$ 41,509 | \$ 54,092 | \$ 56,218 | |
| 0001-1015-1013 | Retirement | \$ 233,308 | \$ 212,408 | \$ 234,402 | |
| 0001-1015-1014 | Health Insurance | \$ 58,780 | \$ 93,906 | \$ 119,133 | |
| 0001-1015-1015 | Worker's Compensation | \$ 44,651 | \$ 52,359 | \$ 54,229 | |
| 0001-1015-1024 | Additional Duty | \$ 4,344 | \$ 1,922 | | |
| 0001-1015-2020 | Office Supplies | \$ - | \$ 750 | \$ 900 | |
| 0001-1015-2021 | Special Departmental Expense | \$ 419 | \$ 750 | \$ 900 | |
| 0001-1015-3030 | Professional Services | \$ 72,747 | \$ 175,000 | \$ 150,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| | Financial Statements Audit, GASB's & SCO reports | | | | |
| | Property/Sales Tax and Other Consulting and Reporting | | | | |
| 0001-1015-3031 | Communications | \$ 1,430 | \$ 1,500 | \$ 1,600 | |
| | Cell Phone | | | | |
| 0001-1015-3034 | Rents & Leases | \$ 4,859 | \$ 5,200 | \$ 5,300 | |
| | Copier Leases | | | | |
| 0001-1015-3035 | Operations & Maintenance | \$ 1,135 | \$ 1,200 | \$ 1,300 | |
| | Copier Usage Fees | | | | |
| 0001-1015-3036 | Memberships & Subscriptions | \$ 660 | \$ 800 | \$ 1,100 | |
| | CSMFO/GFOA/CMTA/CMRTA | | | | |
| 0001-1015-3037 | Travel/Conferences/Meetings | \$ 5,961 | \$ 10,000 | \$ 12,000 | |
| | CSMFO/CMTA/League of CA Cities Conference & Chapter Meetings | | | | |
| | Springbrook Activate Conference | | | | |
| 0001-1015-3038 | Training | \$ 3,207 | \$ 2,000 | \$ 2,000 | |
| | CSMFO/GFOA Training | | | | |
| | Miscellaneous Department Training | | | | |
| 0001-1015-4088 | Risk Management Charges | \$ 94,224 | \$ 130,819 | \$ 139,671 | |
| | Total Expenditures | \$ 1,123,906 | \$ 1,455,044 | \$ 1,513,634 | |
| | | | | | |
| | Human Resources | | | | |
| | | | | | |
| 0001-1020-1001 | Salaries & Wages, Regular | \$ 329,529 | \$ 408,861 | \$ 413,066 | |
| | Human Resources Director | | | | \$ 142,201 |
| | Human Resources Analyst | | | | \$ 82,688 |
| | Human Resources Analyst | | | | \$ 78,750 |
| | Human Resources Technician I | | | | \$ 65,829 |
| | Human Resources Assistant | | | | \$ 43,598 |
| 0001-1020-1002 | Salaries & Wages, Parttime | \$ - | \$ - | | |
| 0001-1020-1003 | Leave Accrual Buy-Out | \$ 12,763 | \$ 24,572 | \$ 33,092 | |
| 0001-1020-1004 | Overtime | \$ 153 | \$ 3,000 | \$ 1,000 | |
| 0001-1020-1008 | In-Lieu Of Insurance Benefit | \$ 14,310 | \$ 14,400 | \$ 14,400 | |
| 0001-1020-1012 | Fica/Medicare | \$ 27,014 | \$ 34,489 | \$ 35,309 | |
| 0001-1020-1013 | Retirement | \$ 160,845 | \$ 149,894 | \$ 155,702 | |
| 0001-1020-1014 | Health Insurance | \$ 16,901 | \$ 44,982 | \$ 47,181 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 0001-1020-1015 | Worker's Compensation | \$ 29,113 | \$ 33,400 | \$ 34,060 | |
| 0001-1020-1024 | Additional Duty | | \$ - | | |
| 0001-1020-2020 | Office Supplies | | \$ - | | |
| 0001-1020-2021 | Special Departmental Expense | | \$ - | | |
| 0001-1020-3030 | Professional Services | | \$ - | | |
| 0001-1020-3031 | Communications | \$ 1,462 | \$ 1,000 | \$ 3,000 | |
| 0001-1020-3034 | Rents & Leases | \$ 937 | \$ 1,000 | \$ 1,200 | |
| | Copier Leases (2) | | | | |
| 0001-1020-3035 | Operations & Maintenance | \$ 4 | \$ 150 | \$ 100 | |
| | Copier Usage Fees | | | | |
| 0001-1020-3036 | Memberships & Subscriptions | \$ 622 | \$ 5,500 | \$ 5,000 | |
| | CALPELRA- CA Labor Public Employers Labor Relations Assoc. | | | | |
| | Liebert Cassidy Whitmore Consortium | | | | |
| | Other | | | | |
| 0001-1020-3037 | Travel/Conferences/Meetings | \$ 6,159 | \$ 10,000 | \$ 10,000 | |
| | CALPELRA- CA Labor Public Employers Labor Relations Assoc. | | | | |
| | Liebert Cassidy Whitmore Consortium | | | | |
| | Other | | | | |
| 0001-1020-3038 | Training | \$ 495 | \$ 2,000 | \$ 2,000 | |
| | Human Resources Training | | | | |
| 0001-1020-4088 | Risk Management Charges | \$ 63,706 | \$ 86,371 | \$ 85,491 | |
| | Total Expenditures | \$ 664,013 | \$ 819,619 | \$ 840,601 | |
| | | | | | |
| | City Treasurer | | | | |
| | | | | | |
| 0001-1025-1002 | Salaries & Wages, Parttime | \$ 2,340 | \$ 2,340 | \$ 2,340 | |
| | Treasurer | | | | \$ 2,340 |
| 0001-1025-1012 | Fica/Medicare | \$ 179 | \$ 180 | \$ 181 | |
| 0001-1025-1015 | Worker's Compensation | \$ 209 | \$ 173 | \$ 173 | |
| 0001-1025-3036 | Memberships & Subscriptions | \$ - | \$ 155 | \$ 155 | |
| | CA Municipal Treasurers Association | | | | |
| 0001-1025-3037 | Travel/Conferences/Meetings | \$ - | \$ 1,000 | \$ 300 | |
| | Total Expenditures | \$ 2,728 | \$ 3,848 | \$ 3,149 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|-------------------------------------|-------------------------|--|-------------------------|-----------------------|
| | | | | | |
| | Non-Departmental | | | | |
| | | | | | |
| 0001-1050-2020 | Office Supplies | \$ 28,144 | \$ 45,100 | \$ 46,000 | |
| | Citywide Office Supplies | | | | |
| | Mail Machines (supplies, postage) | | | | |
| | Envelopes/Letterhead/Receipts/Forms | | | | |
| | Payroll Checks & AP Checks | | | | |
| | W2 and 1099 Forms | | | | |
| 0001-1050-2021 | Special Departmental Expense | \$ 24,903 | \$ 20,300 | \$ 21,000 | |
| | Oral Board Expenses | | | | |
| | Pre-employment activities | | | | |
| | Mail Machine Software License | | | | |
| | Other | | | | |
| 0001-1050-3030 | Professional Services | \$ 361,965 | \$ 367,000 | \$ 367,000 | |
| | City Attorney Legal Services | | | | |
| 0001-1050-3033 | Printing & Advertising | \$ 6,955 | \$ 13,000 | \$ 14,000 | |
| | Legal, Classified Notices, Other | | | | |
| 0001-1050-3034 | Rents & Leases | \$ 6,421 | \$ 9,463 | \$ 11,000 | |
| | Copiers | | | | |
| | Mail Machines | | | | |
| 0001-1050-3035 | Operations & Maintenance | \$ 2,002 | \$ 1,740 | \$ 2,200 | |
| | Copier Usage Fees | | | | |
| 0001-1050-3036 | Memberships & Subscriptions | \$ 45,389 | \$ 51,100 | \$ - | |
| 0001-1050-3099 | Miscellaneous | \$ 11,391 | \$ 20,000 | \$ 23,000 | |
| | Armored Car Service | | | | |
| 0001-1050-3102 | Electronic Pmt Processing Exp | \$ 19,597 | \$ 18,500 | \$ 20,000 | |
| | Front Counter Terminals | | | | |
| 0001-1050-4041 | Equipment Maint. Charges | \$ 101,446 | \$ 101,746 | \$ 100,621 | |
| 0001-1050-4045 | Building Maint. Charges | \$ 877,143 | \$ 809,860 | \$ 771,750 | |
| 0001-1050-4087 | Information Technology Charges | \$ 709,159 | \$ 693,601 | \$ 728,551 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 0001-1050-4089 | Employee Benefits Charges | \$ 520,893 | \$ 584,417 | \$ 648,643 | |
| 0001-1050-5030 | Interest-Interfund Loans | \$ - | \$ - | \$ - | |
| 0001-1050-6021 | Machinery & Equipment | \$ - | \$ - | 0 | |
| | Total Expenditures | \$ 2,715,408 | \$ 2,735,827 | \$ 2,753,766 | |
| | | | | | |
| | Police - Administration | | | | |
| | | | | | |
| 0001-2020-1001 | Salaries & Wages, Regular | \$ 1,001,684 | \$ 1,050,800 | \$ 1,039,056 | |
| | Police Chief | | | | \$ 192,400 |
| | Police Lieutenant | | | | \$ 156,597 |
| | Executive Assistant | | | | \$ 51,310 |
| | Code Enforcement Manager (90% 2020 / 10% Fd 0009) | | | | \$ 82,684 |
| | Code Enforcement Officer | | | | \$ 59,020 |
| | Public Safety Communications Supervisor | | | | \$ 70,537 |
| | Public Safety Dispatcher | | | | \$ 63,297 |
| | Public Safety Dispatcher | | | | \$ 60,283 |
| | Public Safety Dispatcher | | | | \$ 58,913 |
| | Public Safety Dispatcher | | | | \$ 54,679 |
| | Public Safety Dispatcher | | | | \$ 52,075 |
| | Community Services Officer | | | | \$ 53,291 |
| | Police Clerk II | | | | \$ 45,052 |
| | Police Clerk I | | | | \$ 38,918 |
| 0001-2020-1002 | Salaries & Wages, Parttime | \$ 151 | | | |
| 0001-2020-1003 | Leave Accrual Buy-Out | \$ 48,062 | \$ 68,079 | \$ 57,502 | |
| 0001-2020-1004 | Overtime | \$ 12,287 | \$ 50,000 | \$ 50,000 | |
| 0001-2020-1005 | Holiday Pay | \$ 25,624 | \$ 31,632 | \$ 36,604 | |
| 0001-2020-1007 | Special Duty | \$ 747 | | | |
| 0001-2020-1008 | In-Lieu Of Insurance Benefit | \$ 15,411 | \$ 21,600 | \$ 20,880 | |
| 0001-2020-1012 | Fica/Medicare | \$ 75,541 | \$ 88,140 | \$ 87,848 | |
| 0001-2020-1013 | Retirement | \$ 490,835 | \$ 480,866 | \$ 496,166 | |
| 0001-2020-1014 | Health Insurance | \$ 194,579 | \$ 246,676 | \$ 247,407 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 0001-2020-1015 | Worker's Compensation | \$ 83,028 | \$ 90,539 | \$ 88,850 | |
| 0001-2020-1024 | Additional Duty | \$ 652 | \$ - | | |
| 0001-2020-2020 | Office Supplies | \$ 3,058 | \$ 3,000 | \$ 3,000 | |
| 0001-2020-2021 | Special Departmental Expense | \$ 49,393 | \$ 25,000 | \$ 25,000 | |
| | DA and Citizens portal encumbered in FY 22/23 | | | | |
| | Community Services Supplies | | | | |
| | E ticket equipment | | | | |
| | Small equipment Purchases | | | | |
| | Miscellaneous supplies (First Aid/Protective gear etc.) | | | | |
| | Furniture/Equipment Replacement | | | | |
| 0001-2020-2024 | Uniform & Clothing Expense | \$ 8,403 | \$ 10,000 | \$ 10,000 | |
| 0001-2020-3029 | Towing Fees | \$ 1,930 | \$ 3,000 | \$ 3,000 | |
| 0001-2020-3030 | Professional Services | \$ 187,474 | \$ 195,000 | \$ 195,000 | |
| | Animal Control Services/Sheltering | | | | |
| | Callyo Investigation Service | | | | |
| | Lexipol Management Services | | | | |
| | Net Motion | | | | |
| | Credit Checks (Backgrounds) | | | | |
| | Fingerprint Fees | | | | |
| | Hospital Fees (Injured Prisoners) | | | | |
| | Evidence Destruction Expenses | | | | |
| | Evidence Tow Fees | | | | |
| | Lexis Nexis (Information Company) | | | | |
| | Social Media Archive | | | | |
| | Cell Phone Analsys Software | | | | |
| | Vet Bills | | | | |
| | Recruitment/Background expenses | | | | |
| | Internal Affairs Investigations | | | | |
| | Forensic Services | | | | |
| | Range Fees | | | | |
| | Sexual Assault Exams | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Pace Scheduling Software | | | | |
| 0001-2020-3031 | Communications | \$ 60,800 | \$ 80,000 | \$ 80,000 | |
| | Wireless Fees | | | | |
| | Radio Repairs and Equipment | | | | |
| | CLETS | | | | |
| | AT&T | | | | |
| 0001-2020-3032 | Utilities | \$ - | \$ 25,000 | \$ 25,000 | |
| 0001-2020-3034 | Rents & Leases | \$ 121,852 | \$ 185,000 | \$ 185,000 | |
| | RIMS Software | | | | |
| | 911 Dispatch Center Lease | | | | |
| | Copier Lease | | | | |
| 0001-2020-3035 | Operations & Maintenance | \$ 2,863 | \$ 3,500 | \$ 3,500 | |
| | Copier Usage Fees | | | | |
| 0001-2020-3036 | Memberships & Subscriptions | \$ 1,975 | \$ 3,000 | \$ 3,000 | |
| | California Association of Chief's | | | | |
| | California Peace Officers Association | | | | |
| | FBI Law Enforcement Executive Development | | | | |
| | International Assoc of Chief's | | | | |
| | Merced County Chief's Assoc | | | | |
| | California Association of Code Enforcement Officers | | | | |
| | Central Sierra Chief's Assoc | | | | |
| | Cal LEA Records | | | | |
| | Evidence Association | | | | |
| 0001-2020-3037 | Travel\Conferences\Meetings | \$ 7,732 | \$ 7,500 | \$ 7,500 | |
| 0001-2020-3038 | Training | \$ 22,826 | \$ 20,000 | \$ 20,000 | |
| | Dispatch | | | | |
| | Code Enforcement | | | | |
| | Administrative Personnel | | | | |
| 0001-2020-3099 | Miscellaneous | | \$ - | \$ - | |
| 0001-2020-3102 | Electronic Pmt Processing Exp | \$ 561 | \$ 700 | \$ 700 | |
| 0001-2020-4041 | Equipment Maint. Charges | \$ 243,956 | \$ 244,408 | \$ 244,593 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 0001-2020-4088 | Risk Management Charges | \$ 195,573 | \$ 257,606 | \$ 247,489 | |
| 0001-2020-6021 | Machinery & Equipment | \$ 60,993 | \$ 10,000 | \$ 10,000 | |
| 0001-2020-6031 | Improvements Other Than Bldg | \$ - | \$ - | \$ - | |
| | Total Expenditures | \$ 2,917,990 | \$ 3,201,046 | \$ 3,187,094 | |
| | | | | | |
| | Police - Field Operations - (Cont.) | | | | |
| | | | | | |
| 0001-2021-1001 | Salaries & Wages, Regular | \$ 1,112,788 | \$ 1,211,169 | 1,278,183 | |
| | Police Sergeant (Detective) | | | | \$ 130,932 |
| | Police Officer (Detective) | | | | \$ 91,982 |
| | Police Officer | | | | \$ 90,482 |
| | Police Officer | | | | \$ 96,815 |
| | Police Officer | | | | \$ 96,506 |
| | Police Officer | | | | \$ 94,244 |
| | Police Officer | | | | \$ 90,482 |
| | Police Officer | | | | \$ 86,173 |
| | Police Officer | | | | \$ 87,673 |
| | Police Officer | | | | \$ 88,327 |
| | Police Officer | | | | \$ 86,173 |
| | Police Officer | | | | \$ 78,162 |
| | Police Officer | | | | \$ 82,070 |
| | Police Officer | | | | \$ 78,162 |
| 0001-2021-1002 | Salaries & Wages, Parttime | \$ - | \$ - | | |
| 0001-2021-1003 | Leave Accrual Buy-Out | \$ 45,485 | \$ 45,588 | 47,734 | |
| 0001-2021-1004 | Overtime | \$ 253,685 | \$ 200,000 | 200,000 | |
| 0001-2021-1005 | Holiday Pay | \$ 79,865 | \$ 95,736 | 100,242 | |
| 0001-2021-1006 | Stand By Pay | \$ 6,948 | \$ 18,200 | 9,100 | |
| 0001-2021-1007 | Special Duty | \$ 17,650 | \$ 19,660 | 19,524 | |
| 0001-2021-1008 | In-Lieu Of Insurance Benefit | \$ 21,000 | \$ 21,600 | 14,400 | |
| 0001-2021-1012 | Fica/Medicare | \$ 112,679 | \$ 120,414 | 125,290 | |
| 0001-2021-1013 | Retirement | \$ 647,654 | \$ 766,143 | 859,901 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 0001-2021-1014 | Health Insurance | \$ 138,925 | \$ 188,908 | 194,328 | |
| 0001-2021-1015 | Worker's Compensation | \$ 91,181 | \$ 119,421 | 123,174 | |
| 0001-2021-1024 | Additional Duty | \$ 406 | \$ - | | |
| 0001-2021-2020 | Office Supplies | \$ 2,326 | \$ 3,000 | 3,000 | |
| | Patrol Room Supplies | | | | |
| 0001-2021-2021 | Special Departmental Expense | \$ 60,194 | \$ 45,000 | 45,000 | |
| | Broken Equipment Replacement | | | | |
| | Explorer Post Funding | | | | |
| | Ammunition | | | | |
| | Bloodborne Pathogens Protective Equip | | | | |
| | Crime Scene Supplies | | | | |
| | Weapons Cleaning Equipment | | | | |
| | Flares | | | | |
| | Gun supplies | | | | |
| | Interview Room Equipment | | | | |
| | Truleo Service | | | | |
| 0001-2021-2024 | Uniform & Clothing Expense | \$ 30,440 | \$ 50,000 | 50,000 | |
| | Uniform Cleaning, Replacement & Repair | | | | |
| 0001-2021-3030 | Professional Services | \$ 2,040 | \$ 1,000 | 1,000 | |
| | Other Professional Servies | | | | |
| 0001-2021-3031 | Communications | \$ 28,836 | \$ 26,000 | 26,000 | |
| | Air Cards & Cell Phones | | | | |
| | Portable Radio Equipment | | | | |
| 0001-2021-3034 | Rents & Leases | \$ 36,800 | \$ 110,000 | 121,427 | |
| | Axon In Car Video | | | | |
| | Axon Body Camera Program | | | | |
| 0001-2021-3036 | Memberships & Subscriptions | \$ - | \$ - | - | |
| 0001-2021-3037 | Travel/Conferences/Meetings | \$ 252 | \$ 1,000 | 1,000 | |
| 0001-2021-3038 | Training | \$ 34,038 | \$ 35,000 | 35,000 | |
| | Continuation of Enhanced Training Prog (PD Strategic Plan Goal) | | | | |
| 0001-2021-3099 | Miscellaneous | \$ - | \$ - | - | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 0001-2021-4041 | Equipment Maint. Charges | \$ - | | | |
| 0001-2021-4088 | Risk Management Charges | \$ 372,309 | \$ 538,227 | 346,232 | |
| 0001-2021-6021 | Machinery & Equipment | \$ - | \$ - | | |
| 0001-2021-6031 | Improvements Other Than Bldg | | | | |
| | Total Expenditures | \$ 3,095,501 | \$ 3,616,066 | 3,600,535 | |
| | | | | | |
| | Fire Department | | | | |
| | | | | | |
| 0001-2030-2020 | Office Supplies | \$ 920 | \$ 1,000 | 1,000 | |
| | Misc Office Supplies | | | | 400 |
| | Printed Supplies | | | | 350 |
| | Pencils, Pens, Note Pads | | | | 250 |
| 0001-2030-2021 | Special Departmental Expense | \$ 48,266 | \$ 56,500 | 61,500 | |
| | Tools, Equipment and PPE | | | | 13,000 |
| | Medical supplies | | | | 7,500 |
| | Sanitary Supplies | | | | 4,000 |
| | Prevention Supplies | | | | 3,500 |
| | Furniture Replacement | | | | 5,000 |
| | Station Supplies and Maintenance | | | | 25,000 |
| | SCBA repair & maint. | | | | 3,500 |
| 0001-2030-2023 | Small Tools | \$ - | \$ - | - | |
| 0001-2030-2024 | Uniform & Clothing Expense | \$ - | \$ 1,000 | 1,000 | |
| | Reserve Uniform T-shirts | | | | 600 |
| | Reserve Uniform Sweatshirts | | | | 400 |
| 0001-2030-2025 | Fire Marshal Supplies | \$ 1,744 | \$ 3,000 | 3,000 | |
| | Fire Inspection Forms | | | | 1,500 |
| | Fire Marshal Office Supplies | | | | 1,500 |
| 0001-2030-3030 | Professional Services | \$ 2,924,980 | \$ 2,779,324 | 3,181,336 | |
| | CAL FIRE Agreement | | | | 3,175,836 |
| | Weed Abatement Services | | | | 2,000 |
| | Streamline Fire Inspection Program | | | | 3,500 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 0001-2030-3031 | Communications | \$ 8,417 | \$ 7,200 | 8,000 | |
| | Atwater Comms (iPads) | | | | 3,500 |
| | Pager/Radio Maintenance and Replacement | | | | 3,000 |
| | Batteries | | | | 1,500 |
| 0001-2030-3032 | Utilities | \$ 39,744 | \$ 54,500 | 61,000 | |
| | PG&E and MID | | | | 61,000 |
| 0001-2030-3034 | Rents & Leases | \$ 3,939 | \$ 5,000 | 5,000 | |
| | Station 41 & 42 Copier Leases | | | | 5,000 |
| 0001-2030-3035 | Operations & Maintenance | \$ 192 | \$ 1,000 | 1,000 | |
| | Copy Machine Usage | | | | 1,000 |
| 0001-2030-3038 | Training | \$ 421 | \$ 2,000 | 2,000 | |
| | Fire Education Courses | | | | 2,000 |
| 0001-2030-3039 | State Emergency Strike Team | \$ - | \$ - | - | |
| 0001-2030-3063 | Reserve Fire Fighter Program | \$ - | \$ - | - | |
| 0001-2030-4041 | Equipment Maint. Charges | \$ 227,292 | \$ 227,899 | 226,082 | |
| 0001-2030-4088 | Risk Management Charges | | \$ - | - | |
| 0001-2030-6021 | Machinery & Equipment | \$ - | \$ - | - | |
| 0001-2030-6031 | Improvements Other Than Bldg | \$ - | | 125,000 | |
| | Total Expenditures | \$ 3,255,915 | \$ 3,138,423 | 3,675,918 | |
| | | | | | |
| | Community Development Department | | | | |
| | | | | | |
| 0001-4000-1001 | Salaries & Wages, Regular | \$ 763,200 | \$ 868,551 | 903,195 | |
| | Community Development Director | | | | \$ 142,441 |
| | Chief Building Official/Fire Code Official | | | | \$ 132,498 |
| | City Engineer | | | | \$ 124,396 |
| | Civil Engineering Assistant | | | | \$ 77,109 |
| | Senior Planner | | | | \$ 89,499 |
| | Planning Technician | | | | \$ 54,896 |
| | Executive Assistant | | | | \$ 52,301 |
| | Project Accountant/Successor Agency Assistant | | | | \$ 73,635 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| | Administrative Assistant I | | | | \$ 38,159 |
| | Building Permit Technician II | | | | \$ 63,162 |
| | Building Permit Technician I | | | | \$ 55,099 |
| 0001-4000-1002 | Salaries & Wages, Parttime | \$ - | \$ - | \$ - | |
| 0001-4000-1003 | Leave Accrual Buy-Out | \$ 18,381 | \$ 35,442 | \$ 50,232 | |
| 0001-4000-1004 | Overtime | \$ 628 | \$ 3,000 | \$ 3,000 | |
| 0001-4000-1008 | In-Lieu Of Insurance Benefit | \$ 8,720 | \$ 7,200 | | |
| 0001-4000-1012 | Fica/Medicare | \$ 58,045 | \$ 66,563 | \$ 73,167 | |
| 0001-4000-1013 | Retirement | \$ 258,563 | \$ 314,371 | \$ 330,573 | |
| 0001-4000-1014 | Health Insurance | \$ 86,546 | \$ 113,611 | \$ 169,263 | |
| 0001-4000-1015 | Worker's Compensation | \$ 63,635 | \$ 67,727 | \$ 70,577 | |
| 0001-4000-1024 | Additional Duty | | \$ - | \$ - | |
| 0001-4000-2020 | Office Supplies | \$ 3,069 | \$ 3,200 | \$ 2,500 | |
| | Miscellaneous | | | | \$ 1,700 |
| | Business Cards | | | | \$ 500 |
| | FedEx Overnight Postage | | | | \$ 300 |
| 0001-4000-2021 | Special Departmental Expense | \$ 64,632 | \$ 67,000 | \$ 38,500 | |
| | Code Books | | | | \$ 2,500 |
| | Software-Cloud Permit | | | | \$ 33,000 |
| | Miscellaneous | | | | \$ 3,000 |
| 0001-4000-2023 | Small Tools | \$ - | \$ 300 | \$ 300 | |
| 0001-4000-2024 | Uniform & Clothing Expense | \$ 98 | \$ 250 | \$ 250 | |
| 0001-4000-3030 | Professional Services | \$ 419,529 | \$ 520,000 | \$ 435,000 | |
| | Contracted Services Planning/Building | | | | \$ 300,000 |
| | AB1600 Report | | | | 10,000 |
| | Civil Engineering & Design Services | | | | 100,000 |
| | MuniServices Business License Processing | | | | 25,000 |
| 0001-4000-3031 | Communications | \$ 2,177 | \$ 3,000 | \$ 3,000 | |
| | Wireless Fees | | | | |
| 0001-4000-3033 | Printing & Advertising | \$ 233 | \$ 2,500 | \$ 2,000 | |
| 0001-4000-3034 | Rents & Leases | \$ 6,615 | \$ 7,000 | \$ 7,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Copier Lease | | | | |
| 0001-4000-3035 | Operations & Maintenance | \$ 4,438 | \$ 6,100 | \$ 6,000 | |
| | Copier Usage Fees | | | | |
| 0001-4000-3036 | Memberships & Subscriptions | \$ 3,530 | \$ 7,915 | \$ 1,895 | |
| | CALBO (Building Officials Org) | | | | \$ 350 |
| | ICC (International Code Council) | | | | \$ 295 |
| | YICC (Yosemite Chapter ICC) | | | | \$ 75 |
| | Environmental System Research Institute | | | | |
| | ICSC | | | | \$ 175 |
| | APA | | | | \$ 1,000 |
| 0001-4000-3037 | Travel/Conferences/Meetings | \$ 513 | \$ 5,000 | \$ 5,300 | |
| | CALBO Hotel, Parking and Travel | | | | \$ 4,800 |
| | Engineering, Planning and Admin Misc. Travel | | | | \$ 500 |
| 0001-4000-3038 | Training | \$ 145 | \$ 7,700 | \$ 7,750 | |
| | CALBO (Building Officials Org) | | | | \$ 750 |
| | Commissioner/CDD Training | | | | \$ 7,000 |
| 0001-4000-3097 | Plan Check Fees | \$ 70,419 | \$ 101,000 | \$ 65,000 | |
| | Contracted Plan Checks | | | | |
| 0001-4000-3100 | Inspection Fees | \$ 57,736 | \$ 85,000 | \$ 65,000 | |
| | Backup Inspectors | | | | |
| 0001-4000-3102 | Electronic Pmt Processing Exp | \$ 4,537 | \$ 5,000 | \$ 5,500 | |
| 0001-4000-4088 | Risk Management Charges | \$ 134,659 | \$ 178,706 | \$ 186,406 | |
| 0001-4000-6021 | Machinery & Equipment | \$ 90,162 | \$ - | \$ - | |
| 0001-4000-6031 | Improvements Other Than Bldg | | \$ - | \$ - | |
| | Total Expenditures | \$ 2,120,210 | \$ 2,476,136 | \$ 2,431,408 | |
| | | | | | |
| | Community Development Department - Cannabis Division | | | | |
| | | | | | |
| 0001-4003-2021 | Special Departmental Expense | \$ - | \$ 1,000 | \$ 500 | |
| | Miscellaneous Supplies | | | | |
| 0001-4003-3030 | Professional Services | \$ 19,839 | \$ 30,000 | \$ 40,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|----------------------------------|-------------------------|--|-------------------------|-----------------------|
| | Attorney Legal Services | | | | \$ 15,000 |
| | Monitoring & Compliance Services | | | | \$ 15,000 |
| | Miscellaneous | | | | \$ 10,000 |
| 0001-4003-3033 | Printing & Advertising | \$ - | \$ - | \$ 250 | |
| 0001-4003-3037 | Travel/Conferences/Meetings | \$ - | \$ - | \$ 250 | |
| | Total Expenditures | \$ 19,839 | \$ 31,000 | \$ 41,000 | |
| | | | | | |
| | Recreation Department | | | | |
| | | | | | |
| 0001-6060-1001 | Salaries & Wages, Regular | \$ 90,216 | \$ 116,707 | \$ 122,483 | |
| | Recreation Supervisor | | | | \$ 70,166 |
| | Recreation Coordinator | | | | \$ 52,317 |
| 0001-6060-1002 | Salaries & Wages, Parttime | \$ 83,896 | \$ 122,881 | \$ 79,200 | |
| | Seasonal Recreation Leaders (5) | | | | |
| 0001-6060-1003 | Leave Accrual Buy-Out | \$ 1,106 | \$ - | \$ - | |
| 0001-6060-1004 | Overtime | \$ 66 | \$ 250 | \$ 300 | |
| 0001-6060-1007 | Special Duty | | \$ - | | |
| 0001-6060-1008 | In-Lieu Of Insurance Benefit | \$ 5,310 | \$ 7,200 | \$ 7,200 | |
| 0001-6060-1012 | Fica/Medicare | \$ 13,579 | \$ 18,898 | \$ 16,002 | |
| 0001-6060-1013 | Retirement | \$ 76,348 | \$ 37,802 | \$ 40,375 | |
| 0001-6060-1014 | Health Insurance | \$ 6,256 | \$ 9,498 | \$ 10,321 | |
| 0001-6060-1015 | Worker's Compensation | \$ 14,287 | \$ 18,302 | \$ 15,436 | |
| 0001-6060-1024 | Additional Duty | \$ - | \$ - | \$ - | |
| 0001-6060-2020 | Office Supplies | \$ - | \$ - | \$ - | |
| 0001-6060-2021 | Special Departmental Expense | \$ 130 | \$ 600 | \$ 450 | |
| 0001-6060-2023 | Small Tools | | \$ 200 | \$ 100 | |
| 0001-6060-2024 | Uniform & Clothing Expense | \$ 357 | \$ 800 | \$ 500 | |
| 0001-6060-2041 | Swim Lessons/Aquatics | | \$ - | | |
| 0001-6060-2042 | Drop In | | \$ - | \$ 500 | |
| 0001-6060-2044 | Youth Indoor Soccer | \$ 844 | \$ 6,380 | \$ 2,000 | |
| | Indoor Soccer Balls | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| | Participant Shirts | | | | |
| | Awards | | | | |
| | Professional Services - Sports Officials | | | | |
| | Indoor Soccer Equipment | | | | |
| 0001-6060-2045 | Youth Basketball | \$ 11,716 | \$ 21,920 | \$ 18,000 | |
| | Miscellaneous Supplies/Equipment | | | | |
| | Participant Shirts | | | | |
| | Awards | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2046 | Youth Flag Football | \$ 4,932 | \$ 12,980 | \$ 5,500 | |
| | Participant Shirts | | | | |
| | Awards | | | | |
| | Miscellaneous Supplies | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2047 | Youth Volleyball | \$ 3,970 | \$ 5,865 | \$ 10,000 | |
| | Participant Shirts | | | | |
| | Awards | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2048 | Track Meet | \$ 585 | \$ 750 | \$ 600 | |
| | Starter's Gun Blanks | | | | |
| | Awards/Ribbons | | | | |
| | Track Meet Equipment | | | | |
| 0001-6060-2049 | Coed Volleyball | \$ 7,494 | \$ 10,000 | \$ 14,000 | |
| | Game Volleyballs | | | | |
| | Equipment - Pole Padding | | | | |
| | Awards/T-shirt's | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2050 | Men's Summer Softball | \$ 4,427 | \$ 8,790 | \$ 7,000 | |
| | Softballs | | | | |
| | Miscellaneous Supplies | | | | |
| | Awards/T-shirts | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2051 | Coed Fall Softball | \$ 4,707 | \$ 9,290 | \$ 5,000 | |
| | 11" Softballs | | | | |
| | 12" Incrediballs | | | | |
| | Awards/T-shirts | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2052 | Men's Fall Softball | \$ 7,572 | \$ 11,370 | \$ 6,000 | |
| | 11" Softballs | | | | |
| | Dolomark Chalk | | | | |
| | Awards/T-shirts | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2053 | Men's Winter Basketball | \$ - | \$ - | | |
| | Game Balls | | | | |
| | Awards | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2054 | Tennis Key | \$ 570 | \$ 3,000 | \$ 1,500 | |
| | Rekey Tennis Door Lock | | | | |
| | Copies of Do Not Duplicate Keys | | | | |
| | Miscellaneous Supplies -Stencil and Paint | | | | |
| | Replace Wind Screens | | | | |
| | Lighting | | | | |
| 0001-6060-2055 | Men's Volleyball | \$ - | \$ - | \$ 5,000 | |
| 0001-6060-2056 | Men's Summer Basketball | \$ - | \$ - | \$ - | |
| | Game Balls | | | | |
| | Awards | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2058 | Misc Youth Programs | \$ - | \$ - | \$ 500 | |
| | Misc Youth Programs | | | | |
| | Summer Youth Classes | | | | |
| 0001-6060-2059 | Women's Volleyball | | \$ - | \$ 5,000 | |
| 0001-6060-2062 | Special Events | | \$ - | \$ - | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 0001-6060-2063 | Coed Summer Softball | \$ 4,353 | \$ 9,290 | \$ 7,000 | |
| | 11" Softballs | | | | |
| | 12" Incrediballs | | | | |
| | Awards/T-shirts | | | | |
| | Professional Services - Sports Officials | | | | |
| 0001-6060-2064 | Contracted Recreation Classes | | \$ - | \$ - | |
| 0001-6060-2065 | Coed Spring Softball | | \$ - | \$ - | |
| 0001-6060-2066 | Men's Spring Softball | | \$ - | \$ - | |
| 0001-6060-2067 | Field Rentals | | \$ - | \$ 500 | |
| 0001-6060-2068 | Community Center Expense | \$ 43 | \$ 500 | \$ 2,000 | |
| 0001-6060-2074 | Castle Youth Center Expense | \$ - | \$ 500 | \$ 500 | |
| 0001-6060-2078 | Various Recreation Classes | \$ 1,820 | \$ 4,576 | \$ 5,000 | |
| 0001-6060-2080 | Vendor Fair | | \$ - | \$ - | |
| 0001-6060-2094 | Miss Atwater | | \$ - | \$ - | |
| 0001-6060-3030 | Professional Services | \$ 10,677 | \$ 14,597 | \$ 15,000 | |
| | Civic Rec | | | | |
| 0001-6060-3031 | Communications | \$ 1,352 | \$ 1,020 | \$ 1,500 | |
| | Cell Phone | | | | |
| 0001-6060-3032 | Utilities | \$ 78,632 | \$ 86,000 | \$ 85,000 | |
| 0001-6060-3033 | Printing & Advertising | | \$ - | \$ 200 | |
| 0001-6060-3034 | Rents & Leases | \$ 3,355 | \$ 3,500 | \$ 2,500 | |
| | Copier Lease | | | | |
| 0001-6060-3035 | Operations & Maintenance | \$ 1,658 | \$ 2,200 | \$ 1,000 | |
| | Copier Usage Fees | | | | |
| 0001-6060-3036 | Memberships & Subscriptions | \$ 700 | \$ 1,020 | \$ 900 | |
| | CPRS Memberships | | | | |
| 0001-6060-3037 | Travel/Conferences/Meetings | \$ 3,080 | \$ 3,800 | \$ 4,000 | |
| | CPRS Conferences/Meetings | | | | |
| 0001-6060-3038 | Training | \$ - | \$ 1,500 | \$ 1,500 | |
| | CPRS Training | | | | |
| 0001-6060-3102 | Electronic Pmt Processing Exp | \$ 7,199 | \$ 7,400 | \$ 8,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| | Web Payment | | | | |
| 0001-6060-4088 | Risk Management Charges | \$ 32,559 | \$ 40,128 | \$ 33,939 | |
| 0001-6060-6021 | Machinery & Equipment | | \$ - | \$ - | |
| 0001-6060-6027 | Buildings | | \$ - | | |
| 0001-6060-6031 | Improvements Other Than Bldg | | \$ - | \$ - | |
| | Total Expenditures | \$ 484,922 | \$ 604,514 | \$ 541,506 | |
| | | | | | |
| | Community Events Department | | | | |
| | | | | | |
| 0001-6062-1001 | Salaries & Wages, Regular | \$ 29,914 | \$ 48,683 | | |
| 0001-6062-1002 | Salaries & Wages, Parttime | \$ 11,855 | | | |
| | On-call Intermittent Facility Attendants | | | | |
| 0001-6062-1003 | Leave Accrual Buy-Out | \$ 130 | | | |
| 0001-6062-1004 | Overtime | \$ 12 | | | |
| 0001-6062-1008 | In-Lieu Of Insurance Benefit | \$ - | \$ - | | |
| 0001-6062-1012 | Fica/Medicare | \$ 2,983 | \$ 3,724 | | |
| 0001-6062-1013 | Retirement | \$ 2,474 | \$ 15,769 | | |
| 0001-6062-1014 | Health Insurance | \$ 6,275 | \$ 9,498 | | |
| 0001-6062-1015 | Worker's Compensation | \$ 3,399 | \$ 3,607 | | |
| 0001-6062-2021 | Special Departmental Expense | \$ 1,139 | \$ 2,000 | \$ 1,000 | |
| 0001-6062-2054 | Tennis Key | | \$ - | | |
| 0001-6062-2057 | Easter Egg Hunt | \$ 563 | \$ 1,400 | \$ 1,400 | |
| 0001-6062-2062 | Special Events | \$ 73 | \$ 1,000 | \$ 500 | |
| 0001-6062-2068 | Community Center Expense | | \$ - | | |
| 0001-6062-2074 | Castle Youth Center Expense | | \$ - | | |
| 0001-6062-2078 | Various Events & Classes | \$ 4,730 | \$ 11,250 | \$ 5,500 | |
| | Kids Craft Night | | | | |
| | Adult Craft/Events | | | | |
| | Senior Social Events | | | | |
| | Movies in the Park | | | | |
| | Atwater Night Out | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| | Other - Misc Events | | | | |
| 0001-6062-2080 | Vendor Fair | \$ - | \$ 1,000 | \$ 1,000 | |
| 0001-6062-2093 | 4th of July Celebration | \$ - | \$ 500 | | |
| 0001-6062-2094 | Miss Atwater | \$ 1,275 | \$ 2,500 | | |
| 0001-6062-2096 | September 11 Remembrance | \$ - | \$ 1,000 | \$ 1,150 | |
| 0001-6062-2097 | Christmas Parade | \$ 74 | \$ 250 | \$ 900 | |
| 0001-6062-2098 | Christmas Toy Drive | \$ 41 | \$ 250 | \$ 250 | |
| 0001-6062-3031 | Communications | \$ 1,430 | \$ - | \$ 1,600 | |
| | Cell Phone | | | | |
| 0001-6062-4088 | Risk Management Charges | \$ 3,135 | \$ 9,838 | \$ - | |
| | Total Expenditures | \$ 69,502 | \$ 112,269 | \$ 13,300 | |
| | | | | | |
| | Public Works Department - Parks Operation | | | | |
| | | | | | |
| 0001-6061-1001 | Salaries & Wages, Regular | \$ 165,069 | \$ 173,704 | \$ 186,948 | |
| | Parks Maintenance Worker I | | | | \$ 49,045 |
| | Parks Maintenance Worker I | | | | \$ 46,709 |
| | Parks Maintenance Worker I | | | | \$ 46,709 |
| | Parks Maintenance Worker I | | | | \$ 44,485 |
| 0001-6061-1002 | Salaries & Wages, Parttime | \$ 26,437 | \$ 33,280 | \$ 18,623 | |
| 0001-6061-1003 | Leave Accrual Buy-Out | \$ 458 | \$ - | | |
| 0001-6061-1004 | Overtime | \$ 15,811 | \$ 30,000 | \$ 30,000 | |
| 0001-6061-1006 | Stand By Pay | | \$ - | | |
| 0001-6061-1007 | Special Duty | | \$ - | | |
| 0001-6061-1008 | In-Lieu Of Insurance Benefit | \$ 4,800 | \$ 7,200 | \$ 4,800 | |
| 0001-6061-1012 | Fica/Medicare | \$ 15,943 | \$ 18,680 | \$ 18,388 | |
| 0001-6061-1013 | Retirement | \$ 76,163 | \$ 56,263 | \$ 61,624 | |
| 0001-6061-1014 | Health Insurance | \$ 22,197 | \$ 28,493 | \$ 30,963 | |
| 0001-6061-1015 | Worker's Compensation | \$ 15,800 | \$ 18,090 | \$ 17,738 | |
| 0001-6061-1024 | Additional Duty | \$ - | \$ - | | |
| 0001-6061-2020 | Office Supplies | \$ - | \$ 200 | | |
| 0001-6061-2021 | Special Departmental Expense | \$ 72,933 | \$ 55,000 | \$ 57,750 | |
| | Parts for Irrigation Repairs | | | | \$ 17,850 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Parts to Repair Push Mowers, Edgers & String Trimmers | | | | \$ 15,750 |
| | Flags | | | | \$ 525 |
| | Concrete | | | | \$ 2,625 |
| | Fertilizer for all Parks | | | | \$ 15,750 |
| | Padlocks | | | | \$ 1,050 |
| | Herbicides & Rodent Control | | | | \$ 4,200 |
| 0001-6061-2023 | Small Tools | \$ 253 | \$ 5,000 | \$ 5,000 | |
| 0001-6061-2024 | Uniform & Clothing Expense | \$ 3,322 | \$ 6,000 | \$ 6,000 | |
| 0001-6061-3001 | City Administration Fees - Salary Alloc. | \$ 160,584 | \$ 161,092 | \$ 166,478 | |
| 0001-6061-3030 | Professional Services | \$ 47,353 | \$ 45,000 | \$ 47,250 | |
| | Graffiti Removal | | | | \$ 26,250 |
| | Fence & Gate Repairs | | | | \$ 8,400 |
| | Tree Removal | | | | \$ 12,600 |
| | Misc. Electrical Repairs | | | | |
| 0001-6061-3031 | Communications | \$ 1,054 | \$ 2,500 | \$ 2,500 | |
| 0001-6061-3034 | Rents & Leases | \$ - | \$ 1,500 | \$ 1,500 | |
| | Cement Trailer | | | | \$ 1,000 |
| | Portable Fencing | | | | 500 |
| 0001-6061-3035 | Operations & Maintenance | | \$ - | \$ - | |
| 0001-6061-3036 | Memberships & Subscriptions | | \$ - | \$ - | |
| 0001-6061-3038 | Training | \$ - | \$ 500 | \$ 1,575 | |
| | Safety Training | | | | 1,575 |
| 0001-6061-3055 | Maint. Buildings & Grounds | \$ 13,351 | \$ 33,500 | \$ 35,175 | |
| | Replace Ballfield Light Bulbs & Ballasts | | | | 1,575 |
| | Maint. For Splash Pad | | | | 15,750 |
| | Restroom Repair Parts | | | | 2,100 |
| | Repair/Replace Park Signs | | | | 2,100 |
| | BBQ Repair/Replacement | | | | 3,150 |
| | Parts to Repair Benches/Tables | | | | 2,100 |
| | Recreational Facilities Repair & Maintenance | | | | 8,400 |
| 0001-6061-4088 | Risk Management Charges | \$ 34,081 | \$ 44,264 | \$ 42,999 | |
| 0001-6061-6021 | Machinery & Equipment | \$ 11,597 | \$ 53,000 | \$ 50,000 | |
| | New Mower | | | | \$ 50,000 |
| 0001-6061-6031 | Improvements Other Than Bldg | \$ - | \$ - | \$ - | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|----------------------------|
| | Total Expenditures | \$ 687,206 | \$ 773,266 | \$ 785,312 | |
| | | | | | |
| | Miscellaneous | | | | |
| | | | | | |
| 0001-9095-9057 | Trn To Gas Tax/Street Improv | \$ 481,500 | \$ 526,575 | \$ 512,728 | |
| 0001-9095-9066 | Transfer To Local Trans Fund | | \$ - | | |
| 0001-9095-9069 | Transf To Maint District Funds | \$ 85,692 | \$ 141,065 | \$ 145,000 | |
| | General Benefit Contribution to Maint Districts | | | | |
| | Maintenance Districts (Shortfall) | | | | |
| 0001-9095-XXXX | Transfer to Fund 5050 Public Safety CFD | \$ 85,692 | \$ 50,000 | \$ 160,821 | |
| 0001-9095-9084 | Trn To Employee Benefits Fund | \$ 200,000 | \$ 100,000 | \$ 100,000 | |
| | Reserve for OPEB Obligations | | | | 50,000 |
| | Reserve for Pension Obligations | | | | 50,000 |
| 0001-9095-9086 | Transf To Gen Plan Update Fund | \$ - | \$ - | | |
| 0001-9095-9089 | Trnsf To General Fund Cap | \$ - | \$ - | | |
| 0001-9095-9095 | Transfer To AVA Fund | | \$ - | | |
| 0001-9095-9104 | Transf to CDBG/STBG Grant Fund | | \$ - | | |
| 0001-9095-9111 | Transf To ISF Equip/BldgReplac | \$ 100,000 | \$ 100,000 | \$ 100,000 | |
| | Total Expenditures | \$ 952,884 | \$ 917,640 | \$ 1,018,549 | |
| | | | | | |
| | Total Estimated General Fund Revenues | \$ 20,465,547 | \$ 19,564,083 | \$ 20,650,076 | |
| | | | | | |
| | Total Estimated General Fund Expenditures | \$ 18,906,639 | \$ 20,748,335 | \$ 21,175,969 | |
| | | | \$ (1,184,252) | \$ (525,893) | Structural Deficit |
| | | | | \$ 125,000 | Less 1 x exp. mower |
| | | | | \$ 50,000 | Less 1 x building imp-fire |
| | | | | \$ (350,893) | |
| | | | | | |
| 0003 | General Fund Capital | | | | |
| | | | | | |
| 0003-0000-3168 | CMAQ Gt-TrafficSignalSynchrztn | | | | |
| 0003-0000-3187 | HSIP-Highway Safety Imp Prg Gt | | | | |
| 0003-0000-3188 | CMAQ-Phase II Ped Imp Proj | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 0003-0000-3193 | CMAQ-Mitchell Schools Ped Prj | | | | |
| 0003-0000-3196 | CMAQ-Phase 1 Ped Imp Proj DT | \$ 577,702 | | | |
| 0003-0000-3197 | CMAQ-Phase 2 Ped Imp Proj DT | \$ 30,446 | \$ 2,016,193 | \$ 1,079,237 | |
| 0003-0000-3198 | CMAQ-Phase 3 Ped Imp Proj DT | \$ 33,293 | \$ 18,665 | | |
| 0003-0000-3199 | CMAQ-Phase 4 Ped Imp Proj DT | \$ 85,005 | \$ 74,422 | - | |
| 0003-0000-3200 | CMAQ-City Wide Signal Synch | \$ 87,747 | \$ 1,195,857 | \$ 1,020,653 | |
| 0003-0000-XXXX | CMAQ-Electric Street Sweeper | | | \$ 499,000 | |
| 0003-0000-6001 | Interest Earned | \$ - | | | |
| 0003-0000-8001 | Trn Fr General Fund | \$ - | | | |
| | Total Revenues | \$ 814,193 | \$ 3,305,137 | \$ 2,598,890 | |
| 0003-1080-L001 | Traffic Signal Synchronization | | | | |
| 0003-1080-N001 | HSIP-Highway Safety Imp Prg Gt | | | | |
| 0003-1080-P001 | Phase II Ped Imp Proj (CMAQ) | | | | |
| 0003-1080-R003 | Mitchell Schools Ped Prj-CMAQ | | | | |
| 0003-1080-U004 | Phase 1 Ped Imp Proj Downtown | \$ 251,012 | | | |
| 0003-1080-U005 | Phase 2 Ped Imp Proj Downtown | \$ 58,929 | \$ 2,016,193 | \$ 1,079,237 | |
| 0003-1080-U006 | Phase 3 Ped Imp Proj Downtown | \$ 22,373 | \$ 18,665 | | |
| 0003-1080-U007 | City Bldg - Civic Center #1 | | | | |
| 0003-1080-U008 | Police Dept Remodel/Rehab | | | | |
| 0003-1080-V001 | City Bldg - Civic Center #2 | | | | |
| 0003-1080-V003 | Ace Train Platform | | | | |
| 0003-1080-V014 | City Hall Barrier Removal | | | | |
| 0003-1080-V015 | Phase 4 Ped Imp Proj Downtown | \$ 36,820 | \$ 74,422 | | |
| 0003-1080-X001 | Ralston Park Restrooms | \$ - | \$ - | | |
| 0003-1080-X002 | Veteran's Park Amenity/Parking Expansion | \$ - | \$ - | | |
| | Parking Expansion | | | | |
| | Park Amenity | | | | |
| 0003-1080-X003 | Splash Pad Seated Shading Area | \$ - | | | |
| 0003-1080-X004 | Tennis Court Resurface | \$ - | | | |
| 0003-1080-X013 | City Wide Traffic Signal Synch | \$ 86,670 | \$ 1,195,857 | \$ 1,020,653 | |
| 0003-1080-XXXX | Electric Street Sweeper | \$ 86,670 | \$ 1,195,857 | \$ 499,000 | |
| | Total Expenditures | \$ 455,804 | \$ 3,305,137 | \$ 2,598,890 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 0004 | Measure B Fund (Public Safety Transactions & Use Tax Fund) | | | | |
| | | | | | |
| 0004-0000-1031 | Sales & Use Tax | \$ 5,711,910 | \$ 5,114,700 | \$ 5,274,315 | |
| 0004-0000-6001 | Interest Earned | \$ 65,934 | \$ 1,000 | \$ 15,000 | |
| | Total Revenues | \$ 5,777,844 | \$ 5,115,700 | \$ 5,289,315 | |
| | | | | | |
| 0004-1050-3030 | Professional Services | \$ 125,000 | \$ 150,000 | | |
| 0004-1050-4089 | Employee Benefits Charges | \$ 29,245 | \$ 26,319 | \$ 29,193 | |
| | | | | | |
| 0004-2020-1001 | Salaries & Wages, Regular | \$ 97,799 | \$ 59,101 | \$ 116,054 | |
| | Public Safety Dispatcher | | | | \$ 52,075 |
| | Public Safety Records Supervisor | | | | \$ 63,979 |
| 0004-2020-1003 | Leave Accrual Buy-Out | \$ 1,146 | \$ 1,705 | \$ 3,348 | |
| 0004-2020-1004 | Overtime | \$ 8,566 | | \$ 5,000 | |
| 0004-2020-1005 | Holiday Pay | \$ 7,759 | \$ 4,774 | \$ 9,374 | |
| 0004-2020-1006 | Stand By Pay | \$ - | \$ 5,200 | \$ 5,200 | |
| 0004-2020-1008 | In-Lieu Of Insurance Benefit | \$ 7,200 | \$ 7,200 | | |
| 0004-2020-1012 | Fica/Medicare | \$ 9,266 | \$ 5,965 | \$ 10,632 | |
| 0004-2020-1013 | Retirement | \$ 8,110 | \$ 19,143 | \$ 38,255 | |
| 0004-2020-1014 | Health Insurance | \$ - | \$ - | \$ 10,321 | |
| 0004-2020-1015 | Worker's Compensation | \$ 8,141 | \$ 5,777 | \$ 10,255 | |
| 0004-2020-4088 | Risk Management Charges | - | - | \$ 24,284 | |
| 0004-2020-6021 | Machinery & Equipment | \$ 60,162 | \$ 17,000 | \$ 10,000 | |
| 0004-2021-1001 | Salaries & Wages, Regular | \$ 529,570 | \$ 664,912 | \$ 687,893 | |
| | Police Sergeant | | | | \$ 130,932 |
| | Police Sergeant | | | | \$ 119,029 |
| | Police Sergeant | | | | \$ 110,662 |
| | Police Officer | | | | \$ 95,006 |
| | Police Officer | | | | \$ 78,162 |
| | Police Officer | | | | \$ 78,162 |
| | Police Officer | | | | \$ 75,940 |
| 0004-2021-1002 | Salaries & Wages, Parttime | \$ 7,539 | \$ 27,456 | \$ 15,840 | |
| | P.T. SALARIES - Reserves (4) Special Pay Only | | | | |
| 0004-2021-1003 | Leave Accrual Buy-Out | \$ 7,805 | \$ 24,557 | \$ 25,446 | |

City of Atwater
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| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 0004-2021-1004 | Overtime | \$ 135,746 | \$ 80,000 | \$ 100,000 | |
| 0004-2021-1005 | Holiday Pay | \$ 35,775 | \$ 51,569 | \$ 53,437 | |
| 0004-2021-1006 | Stand By Pay | \$ 875 | \$ 5,200 | \$ 4,200 | |
| 0004-2021-1007 | Special Duty | \$ 1,071 | \$ 5,835 | \$ 4,524 | |
| 0004-2021-1008 | In-Lieu Of Insurance Benefit | \$ 3,600 | \$ - | \$ 7,200 | |
| 0004-2021-1012 | Fica/Medicare | \$ 52,474 | \$ 65,754 | \$ 68,738 | |
| 0004-2021-1013 | Retirement | \$ 398,118 | \$ 417,218 | \$ 463,716 | |
| 0004-2021-1014 | Health Insurance | \$ 83,607 | \$ 124,931 | \$ 102,619 | |
| 0004-2021-1015 | Worker's Compensation | \$ 42,162 | \$ 63,679 | \$ 66,306 | |
| 0004-2021-1024 | Additional Duty | \$ 1,137 | \$ - | \$ - | |
| 0004-2021-2024 | Uniform & Clothing Expense | | \$ 43,000 | | |
| 0004-2021-3030 | Professional Services | \$ 23,200 | \$ 40,000 | \$ 74,000 | |
| | LPR | | | | |
| | DA Citizens Portal | | | | |
| | VIPER Merced County Agreement | | | | \$ 34,000 |
| 0004-2021-3031 | Communications | \$ - | \$ 4,400 | \$ 4,400 | |
| | Neighborhood Watch | | | | |
| | Cell Phones | | | | |
| 0004-2021-3034 | Rents & Leases | \$ 132,452 | \$ 200,000 | \$ 200,000 | |
| | Taser Lease | | | | |
| | Police Vehicle Lease - | | | | |
| | Radio Lease | | | | |
| | Fleet Expansion Lease - | | | | |
| 0004-2021-4088 | Risk Management Charges | \$ 1,013 | \$ - | \$ 186,395 | |
| 0004-2021-6021 | Machinery & Equipment | \$ 119,673 | \$ 100,000 | \$ 60,000 | |
| | Vehicle upfitting | | | | |
| | | | | | |
| 0004-2030-1002 | Salaries & Wages, Parttime | \$ 64 | \$ 5,000 | \$ 10,000 | |
| | P.T. SALARIES - (4) Reserve Firefighters Special Pay Only | | | | |
| 0004-2030-1012 | Fica/Medicare | \$ 5 | \$ 765 | \$ 765 | |
| 0004-2030-1015 | Worker's Compensation | \$ 7 | \$ 741 | \$ 741 | |
| 0004-2030-2021 | Special Departmental Expense | \$ 23,534 | \$ 7,500 | \$ 7,500 | |
| 0004-2030-3030 | Professional Services | \$ 1,609,754 | \$ 2,900,000 | \$ 2,851,679 | |
| | CAL FIRE Agreement (partial) | | | | \$ 2,786,679 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|------------------------------------|-------------------------|--|-------------------------|------------------------------|
| | Merced Co Mechanic Agreement | | | | \$ 65,000 |
| 0004-2030-3031 | Communications | \$ - | \$ - | \$ - | |
| 0004-2030-3034 | Rents & Leases | \$ 87,917 | \$ - | \$ 634,000 | |
| 0004-2030-3063 | Reserve Fire Fighter Program | \$ 4,626 | \$ 7,000 | \$ 7,000 | |
| | Training Props and Supplies | | | | |
| | Annual Recertifications | | | | |
| 0004-2030-4088 | Risk Management Charges | \$ 1,013 | \$ - | \$ - | |
| 0004-2030-6021 | Machinery & Equipment | \$ 544,885 | \$ 470,000 | \$ 30,000 | |
| | Replace rescue equipment | | | | \$ 30,000 |
| 0004-2030-6031 | Improvements Other Than Bldg | \$ 2,065 | \$ 245,000 | | |
| | Fire Station 41 Bay Doors | | | | |
| | Bathroom/ADA/Stations Improvements | | | | |
| | Fire Station 41 Gate Repair | | | | |
| | Exterior Paint | | | | |
| | Total Expenditures | \$ 4,212,081 | \$ 5,856,701 | \$ 5,938,315 | |
| | | | | \$ (649,000) | |
| | | | | \$ 664,000 | one-time |
| | | | | \$ 15,000 | <i>pos. due to est. int.</i> |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | | | | | |
| 0007 | Measure V Fund | | | | |
| | | | | | |
| 0007-0000-1031 | Sales & Use Tax | \$ 851,814 | \$ 800,000 | \$ 800,000 | |
| 0007-0000-6001 | Interest Earned | \$ 132,152 | \$ 1,000 | \$ 20,000 | |
| | Total Revenues | \$ 983,966 | \$ 801,000 | \$ 820,000 | |
| | | | | | |
| 0007-1080-M007 | Fruitland Ave Rd Improvements | \$ 4,143 | \$ 2,690,000 | \$ 200,000 | |
| 0007-1080-P004 | Atw Blvd & First St Signal | \$ - | \$ - | \$ - | |
| 0007-1080-X013 | City Wide Traffic Synch | \$ 11,229 | \$ 143,707 | \$ 152,236 | |
| 0007-3033-3030 | Professional Services | | | \$ 100,000 | |
| | Total Expenditures | \$ 15,372 | \$ 2,833,707 | \$ 452,236 | |
| | | | | | |
| 0008 | Measure V 20% Alternative Modes | | | | |
| | | | | | |
| 0008-0000-1031 | Sales & Use Tax | \$ 212,953 | \$ 195,000 | \$ 195,000 | |
| 0008-0000-6001 | Interest Earned | \$ 21,887 | \$ 1,000 | \$ 1,000 | |
| | Total Revenues | \$ 234,840 | \$ 196,000 | \$ 196,000 | |
| | | | | | |
| 0008-1080-N001 | HSIP-Highway Safety Imp Prg Gt | | \$ - | | |
| 0008-1080-P001 | Phase II Ped Imp Proj | | \$ - | | |
| 0008-1080-R002 | Active Transportation Plan | \$ - | \$ 120,000 | | |
| 0008-1080-R003 | Mitchell Schools Ped Prj | | \$ - | | |
| 0008-1080-U004 | Phase 1 Ped Imp Proj Downtown | \$ 76,688 | \$ - | | |
| 0008-1080-U005 | Phase 2 Ped Imp Proj Downtown | \$ 7,635 | \$ 287,006 | \$ 391,796 | |
| 0008-1080-U006 | Phase 3 Ped Imp Proj Downtown | \$ 2,899 | \$ 7,101 | | |
| 0008-1080-V003 | Ace Train Platform | \$ - | | | |
| 0008-1080-V015 | Phase 4 Ped Imp Proj Downtown | \$ 4,770 | \$ 9,642 | | |
| | Total Expenditures | \$ 91,992 | \$ 423,749 | \$ 391,796 | |
| | | | | | |
| 0009 | Abandoned Vehicle Abatement Fund | | | | |
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 0009-2020-3192 | Abandoned Vehicle Abatement (AVA) | \$ 24,807 | \$ 29,716 | \$ 30,938 | |
| 0009-0000-6001 | Interest Earned | \$ 7 | \$ - | \$ 20 | |
| | Total Revenues | \$ 24,814 | \$ 29,716 | \$ 30,958 | |
| 0009-2020-1001 | Salaries & Wages, Regular | \$ 14,151 | \$ 14,995 | 15,108 | |
| | Code Enforcement Manager (10% Salaries & Benefits) | | | | \$ 9,187 |
| | Community Services Officer (10% Salaries & Benefits) | | | | \$ 5,921 |
| 0009-2020-1003 | Leave Accrual Buy-Out | \$ 518 | \$ 43 | 43 | |
| 0009-2020-1004 | Overtime | \$ 441 | \$ - | 1,000 | |
| 0009-2020-1008 | In-Lieu Of Insurance Benefit | \$ 489 | \$ - | 720 | |
| 0009-2020-1012 | Fica/Medicare | \$ 1,118 | \$ 1,150 | 1,291 | |
| 0009-2020-1013 | Retirement | \$ 1,088 | \$ 4,857 | 4,980 | |
| 0009-2020-1014 | Health Insurance | \$ 2,023 | \$ 2,849 | 2,064 | |
| 0009-2020-1015 | Worker's Compensation | \$ 1,169 | \$ 1,114 | 1,245 | |
| 0009-2020-1024 | Additional Duty | \$ 67 | \$ - | | |
| 0009-2020-2021 | Special Departmental Expense | \$ - | \$ - | | |
| 0009-2020-3031 | Communications | \$ 1,081 | \$ 1,000 | 1,000 | |
| | Cell Phone | | | | |
| 0009-2020-4088 | Risk Management Charges | \$ 2,427 | \$ 3,334 | 3,082 | |
| 0009-2020-4089 | Employee Benefit Charges | \$ 444 | \$ 424 | 424 | |
| | Total Expenditures | \$ 25,016 | \$ 29,766 | 30,957 | |
| | | | | | |

City of Atwater
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| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 0010 | Measure V Regional Fund | | | | |
| | | | | | |
| 0010-0000-1031 | Sales & Use Tax | \$ - | \$ - | | |
| 0010-0000-1068 | Bellevue Road Realignment | \$ - | \$ 2,379,834 | \$ 2,150,000 | |
| 0010-0000-1069 | Buhach Widening | \$ - | \$ 200,000 | \$ 200,000 | |
| 0010-0000-6001 | Interest Earned | \$ - | \$ - | \$ - | |
| | Total Revenues | \$ - | \$ 2,579,834 | \$ 2,350,000 | |
| | | | | | |
| 0010-1080-L005 | Winton Way Road Improvements | | | | |
| 0010-1080-V017 | Bellevue Road Realignment | \$ 30,171 | \$ 2,150,000 | \$ 2,150,000 | |
| 0010-1080-X016 | Buhach Widening | | \$ 200,000 | \$ 200,000 | |
| | Total Expenditures | \$ 30,171 | \$ 2,350,000 | \$ 2,350,000 | |
| | | | | | |
| 1010 | ARPA-American Rescue Plan Act | | | | |
| | | | | | |
| 1010-0000-3137 | ARPA-Coronavirus FscI Recovery | | \$ - | \$ - | |
| 1010-0000-6001 | Interest Earned | \$ 119,953 | \$ - | \$ - | |
| | Total Revenues | \$ 119,953 | \$ - | \$ - | |
| | | | | | |
| 1010-1050-1009 | Premium Pay to Essential Wrkrs | \$ 123,798 | \$ - | | |
| 1010-1050-3030 | Professional Services | | \$ 102,625 | \$ 84,698 | Willdan contract |
| 1010-1050-3036 | Memberships & Subscriptions-Virtual Meetings | | \$ - | | |
| 1010-1080-M007 | Fruitland Ave Phase 3 | \$ - | \$ 900,801 | | |
| 1010-1080-U007 | City Bldg - Civic Center #1 | \$ - | \$ - | | |
| 1010-1080-U008 | Police Dept Remodel/Rehab | \$ 73,527 | \$ 33,421 | | |
| 1010-1080-V001 | City Bldg - Civic Center #2 | \$ 905,376 | \$ 691,095 | | |
| 1010-1080-V038 | Memorial Ball Park Parkng Lot (Cedar & First) | \$ 67,428 | \$ - | | |
| 1010-1080-V039 | Osborn Park Renovation | \$ - | \$ 38,321 | | |
| 1010-1080-W002 | Palm & Bellevue Street & Sidewalk Improvements | \$ 5,954 | | | |
| 1010-1080-X007 | First Street Overlay | \$ 571,642 | | | |
| 1010-1080-X015 | Suncrest/Fortuna Overlay Proj | \$ 200,786 | \$ - | | |
| 1010-1080-X004 | Tennis Court Resurfacing | | \$ 29,300 | | |

City of Atwater
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| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 1010-9095-9050 | Trn to General Fund | | \$ 880,743 | | |
| | Total Expenditures | \$ 1,948,511 | \$ 2,676,306 | \$ 84,698 | |
| 1011 | Gas Tax/Street Improvement | | | | |
| 1011-0000-3140 | Gas Tax 2103 | \$ 288,827 | \$ 293,870 | \$ 297,408 | |
| 1011-0000-3141 | Gas Tax 2105 | \$ 192,616 | \$ 200,592 | \$ 205,264 | |
| 1011-0000-3142 | Gas Tax 2106 | \$ 92,786 | \$ 94,088 | \$ 96,578 | |
| 1011-0000-3143 | Gas Tax 2107 | \$ 260,723 | \$ 273,698 | \$ 279,863 | |
| 1011-0000-3144 | Gas Tax 2107.5 | \$ 6,000 | \$ 6,000 | \$ 6,000 | |
| 1011-0000-4140 | Admin Fees, General Fund - Salary Alloc. | \$ 74,041 | \$ 74,041 | \$ 80,652 | |
| 1011-0000-4145 | Admin Fees, Maintenance Dist - Salary Alloc. | \$ 16,453 | \$ 16,453 | \$ 17,923 | |
| 1011-0000-4024 | Traffic Engineering Plan Check | \$ 15,319 | \$ 5,000 | \$ 5,000 | |
| 1011-0000-6001 | Interest Earned | \$ - | \$ - | \$ - | |
| 1011-0000-6091 | Other Revenue | \$ 4,853 | \$ - | \$ - | |
| 1011-0000-8001 | Trn Fr General Fund | \$ 481,500 | \$ 526,575 | \$ 512,728 | |
| | Total Revenues | \$ 1,433,118 | \$ 1,490,317 | \$ 1,501,415 | |
| 1011-3033-1001 | Salaries & Wages, Regular | \$ 241,698 | \$ 258,628 | 273,422 | |
| | Street and Parks Division Supervisor | | | | \$ 86,088 |
| | Streets Maint Worker II | | | | \$ 53,774 |
| | Streets Maint Worker I | | | | \$ 44,484 |
| | Streets Maint Worker I | | | | \$ 46,709 |
| | Streets Maint Worker I | | | | \$ 42,367 |
| 1011-3033-1002 | Salaries & Wages, Parttime | \$ 10,617 | \$ 20,103 | 18,623 | |
| | Streets Maint Worker I | | | | |
| 1011-3033-1003 | Leave Accrual Buy-Out | \$ 3,722 | \$ 7,258 | 8,002 | |
| 1011-3033-1004 | Overtime | \$ 10,681 | \$ 14,000 | 14,700 | |
| 1011-3033-1006 | Stand By Pay | \$ 12,454 | \$ 14,000 | 14,000 | |
| 1011-3033-1008 | In-Lieu Of Insurance Benefit | \$ 2,400 | \$ 7,200 | - | |
| 1011-3033-1012 | Fica/Medicare | \$ 20,372 | \$ 24,571 | 25,149 | |
| 1011-3033-1013 | Retirement | \$ 111,106 | \$ 91,715 | 98,859 | |
| 1011-3033-1014 | Health Insurance | \$ 50,533 | \$ 56,547 | 92,298 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 1011-3033-1015 | Worker's Compensation | \$ 21,018 | \$ 23,795 | 24,259 | |
| 1011-3033-2020 | Office Supplies | \$ - | \$ - | | |
| 1011-3033-2021 | Special Departmental Expense | \$ 151,468 | \$ 184,900 | 194,150 | |
| | Concrete | | | | \$ 68,250 |
| | Misc Bolts/Nuts | | | | \$ 1,315 |
| | Weed Spray | | | | \$ 4,200 |
| | Paint and Bead for Roadway Painting | | | | \$ 26,250 |
| | Ant Control/Bait | | | | \$ 525 |
| | Form Materials | | | | \$ 3,150 |
| | Base Rock | | | | \$ 5,250 |
| | Signal Lights/Street Signs | | | | \$ 26,250 |
| | Small Equipment Parts/Supplies | | | | \$ 52,500 |
| | Absorbent for Oil/Gas Spills | | | | \$ 525 |
| | First Aid Supplies | | | | \$ 160 |
| | Barricades/Batteries/Photo Cells/Cones | | | | \$ 3,675 |
| | Speaking Crosswalks for Visually Impaired | | | | \$ 2,100 |
| 1011-3033-2023 | Small Tools | \$ 16,232 | \$ 19,500 | 19,500 | |
| | Gas Powered Tools | | | | \$ 8,000 |
| | Power Hand Tools | | | | \$ 6,000 |
| | Shovels/Rakes/Brooms | | | | \$ 5,500 |
| 1011-3033-2024 | Uniform & Clothing Expense | \$ 3,626 | \$ 7,000 | 7,000 | |
| | Safety Gear/Gloves/PPE | | | | |
| 1011-3033-3001 | City Administration Fees | \$ 114,255 | \$ 131,309 | 127,350 | |
| 1011-3033-3030 | Professional Services | \$ 118,398 | \$ 183,300 | 162,165 | |
| | Fire Extinguishers | | | | \$ 1,890 |
| | Small Equipment Repairs | | | | \$ 5,250 |
| | Street Tree Removal/Trimming | | | | \$ 42,000 |
| | Signal Light Repairs | | | | \$ 42,000 |
| | Traffic Engineer | | | | \$ 60,000 |
| | Graffiti Removal | | | | \$ 4,200 |
| | DOT Drug Screening/Physicals | | | | \$ 525 |
| | Hazardous Waste Disposal | | | | \$ 1,050 |
| | Tipping Fees | | | | \$ 5,250 |
| 1011-3033-3031 | Communications | \$ 3,256 | \$ 4,000 | 4,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|----------------------------------|-------------------------|--|-------------------------|-----------------------|
| | Cell Phone | | | | |
| 1011-3033-3032 | Utilities | \$ 219,503 | \$ 225,000 | 225,000 | |
| 1011-3033-3034 | Rents & Leases | \$ - | \$ 500 | 500 | |
| | Trailer/Man Lift Rentals | | | | |
| 1011-3033-3038 | Training | \$ 804 | \$ 3,100 | 1,100 | |
| | Drug & Alcohol Awareness | | | | |
| | Misc Training | | | | |
| 1011-3033-4041 | Equipment Maint. Charges | \$ 23,800 | \$ 23,800 | 24,290 | |
| 1011-3033-4045 | Building Maint. Charges | \$ 32,462 | \$ 29,972 | 28,562 | |
| 1011-3033-4088 | Risk Management Charges | \$ 48,616 | \$ 62,675 | 66,327 | |
| 1011-3033-4089 | Employee Benefits Charges | \$ 56,836 | \$ 63,092 | 72,572 | |
| 1011-3033-6021 | Machinery & Equipment | \$ 52,918 | \$ 34,000 | - | |
| | Service Truck | | | | |
| | Total Expenditures | \$ 1,326,775 | \$ 1,489,965 | \$ 1,501,828 | |
| | | | | | |
| 1013 | Local Transportation Fund | | | | |
| | | | | | |
| 1013-0000-3145 | Local Transportation | \$ 377,505 | | | |
| 1013-0000-3148 | Covid Resp/Relief Supp App Act | | | | |
| 1013-0000-4008 | Bridge Widening | \$ 1,277 | | | |
| 1013-0000-6001 | Interest Earned | \$ 18,750 | | \$ 1,000 | |
| | Total Revenues | \$ 397,532 | \$ - | \$ 1,000 | |
| | | | | | |
| 1013-1080-M007 | Fruitland Ave Rd Improvements | \$ - | \$ 164,458 | | |
| 1013-1080-P004 | Atw Blvd & First St Signal | \$ 238,043 | | | |
| 1013-1080-T004 | LTF-Laurel Area Sdwlk Imp Proj | \$ - | | | |
| 1013-1080-X014 | Olive Avenue Overlay | \$ - | \$ 230,370 | \$ 230,370 | |
| | Total Expenditures | \$ 238,043 | \$ 394,828 | \$ 230,370 | |
| | | | | | |
| | | | | | |
| 1015 | Traffic Circulation Fund | | | | |
| | | | | | |
| 1015-0000-1075 | Traffic Circulation Tax | \$ 10,257 | \$ - | \$ 4,676 | |
| 1015-0000-4092 | Avenue One Traffic Signal | \$ 371 | \$ - | \$ 2,601 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 1015-0000-4093 | Signal @ Commerce/Applegate | | \$ - | | |
| 1015-0000-4094 | Signal @ Bell Dr | | \$ - | | |
| 1015-0000-4096 | Applegate Traffic Signal | | \$ - | | |
| 1015-0000-6001 | Interest Earned | \$ 39,963 | \$ - | \$ 1,000 | |
| 1015-0000-6024 | Traffic Signals & Opticons | \$ 829 | \$ - | \$ 399 | |
| | Total Revenues | \$ 51,420 | \$ - | \$ 8,676 | |
| 1015-1080-L001 | Traffic Signal Synchronization | | \$ - | | |
| 1015-1080-U003 | Winton Way & Bellevue Signal | | \$ - | | |
| 1015-1080-X008 | Traffic Signal at Juniper Ave & Bridgewater St. | \$ - | \$ - | \$ 184,000 | |
| | Total Expenditures | \$ - | \$ - | \$ 184,000 | |
| 1017 | RSTP-Regional Surf Transp Prog | | | | |
| 1017-0000-3147 | RSTP Exchange | \$ 437,727 | \$ 444,743 | | |
| 1017-0000-6001 | Interest Earned | \$ 69,980 | \$ 5,000 | \$ 5,000 | |
| | Total Revenues | \$ 507,707 | \$ 449,743 | \$ 5,000 | |
| 1017-1080-L001 | Traffic Signal Synchronization | \$ - | \$ - | | |
| 1017-1080-M007 | Fruitland Ave. Rd Improvements | \$ - | \$ 2,230,350 | | |
| 1017-1080-P004 | Atwater Blvd. & First St. Signal | \$ 367,100 | \$ - | | |
| 1017-1080-V003 | Ace Train Platform | \$ 30,582 | \$ 487,861 | | |
| 1017-1080-X014 | Olive Avenue Overlay | | \$ 200,000 | \$ 200,000 | |
| | Total Expenditures | \$ 397,682 | \$ 2,918,211 | \$ 200,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 1018 | SB1-Road Maint & Rehab RMRA | | | | |
| 1018-0000-3139 | SB1 | \$ 819,368 | \$ 801,841 | \$ 860,088 | |
| 1018-0000-6001 | Interest Earned | \$ 60,277 | \$ - | \$ 5,000 | |
| | Total Revenues | \$ 879,645 | \$ 801,841 | \$ 865,088 | |
| 1018-1080-M007 | Fruitland Ave Rd Improvements | \$ 138,097 | \$ 2,447,653 | | |
| 1018-1080-P004 | Atw Blvd & First St Signal | \$ 275,000 | \$ - | | |
| 1018-1080-U004 | Phase 1 Ped Imp Proj Downtown | \$ 460 | \$ - | | |
| 1018-1080-V005 | Almador Terr&Harbor Dr.Crack/S | | \$ - | | |
| 1018-1080-V006 | Sidewalk Repairs var. location | | | | |
| 1018-1080-V007 | Atwater Blvd Strip (former RDA) | | | | |
| 1018-1080-V008 | Broadway Traffic Retasking | | \$ - | | |
| 1018-1080-Y001 | Curb, Gutter, and Sidewalk Maintenance, Repair and Replacement | | \$ 200,000 | \$ 200,000.00 | |
| 1018-1080-Y002 | Pavement Markings and Signage Maintenance | | \$ 160,000 | \$ 160,000.00 | |
| 1018-1080-Y003 | Traffic Signals Maintenance and Repairs | | \$ 20,000 | \$ 20,000.00 | |
| 1018-1080-Y004 | Pavement Repairs | | \$ 192,583 | \$ 192,583.00 | |
| 1018-1080-X014 | Olive Avenue Overlay | | \$ 100,000 | \$ 100,000.00 | |
| | Total Expenditures | \$ 413,557 | \$ 3,120,236 | \$ 672,583 | |
| | | | | | |
| | | | | | |
| 1020 | Parks and Recreation Fund | | | | |
| 1020-0000-1073 | Parks & Rec. Facility Tax | \$ 9,920 | \$ 8,680 | \$ 8,680 | |
| 1020-0000-1074 | Parks Capital Improvemt Tax | \$ 3,968 | \$ 3,472 | \$ 3,472 | |
| 1020-0000-1079 | Youth Center Facility Tax | \$ 5,168 | \$ 4,522 | \$ 4,522 | |
| 1020-0000-3153 | Osborn Park Renovation | \$ 128,728 | \$ - | \$ - | |
| 1020-0000-6001 | Interest Earned | \$ 60,447 | \$ 1,000 | \$ 1,000 | |
| | Total Revenues | \$ 208,231 | \$ 17,674 | \$ 17,674 | |
| 1020-1080-V038 | Cedar and First Parking Lot | \$ 80,000 | \$ - | \$ - | |
| 1020-1080-V039 | Osborn Park Renovation | \$ 22,000 | \$ 600,000 | \$ 400,000 | |
| 1020-1080-X009 | Pickleball Court | \$ - | \$ - | \$ - | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Total Expenditures | \$ 102,000 | \$ 600,000 | \$ 400,000 | |
| | | | | | |
| | | | | | |
| 1040 | General Plan Housing Element Fund | | | | |
| | | | | | |
| 1040-4010-3194 | AB101-Housing Dev & Financing | \$ 74,606 | \$ 75,394 | \$ 25,394 | |
| | Total Revenues | \$ 74,606 | \$ 75,394 | \$ 25,394 | |
| | | | | | |
| 1040-4010-3030 | Professional Services | \$ 10,800 | \$ 89,200 | \$ 14,594 | |
| | Total Expenditures | \$ 10,800 | \$ 89,200 | \$ 14,594 | |
| | | | | | |
| 1041 | General Plan Update Fund | | | | |
| | | | | | |
| 1041-0000-6001 | Interest Earned | \$ 51,236 | \$ - | \$ - | |
| 1041-0000-8001 | Trn Fr General Fund | \$ - | \$ - | \$ - | |
| 1041-0000-8005 | Trn Fr Water Enterprise | \$ - | \$ - | \$ - | |
| 1041-0000-8006 | Trn Fr Sewer Enterprise | \$ - | \$ - | \$ - | |
| 1041-4010-3195 | SB2-Planning Grants | \$ 160,000 | \$ - | | |
| | Total Revenues | \$ 211,236 | \$ - | \$ - | |
| | | | | | |
| 1041-1080-V017 | Bellevue Road Realignment | | \$ 353,840 | \$ 353,840 | |
| 1041-4010-3030 | Professional Services | \$ 467,564 | \$ 2,721,519 | \$ 1,327,308 | |
| | Work Group 1 - De Novo | | | | |
| | Work Group 2 - Rincon Regional Housing Element | | | | |
| | Work Group 3 - Expension of Circulation Element | | | | |
| | Work Group 4 - Fiscal Analysis & Legal | | | | |
| | Misc. professional services | | | | |
| | Total Expenditures | \$ 467,564 | \$ 3,075,359 | \$ 1,681,148 | |
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 1059 | CALHOME Grant | | | | |
| 1059-0000-6001 | Interest Earned | \$ 641 | \$ - | | |
| | Total Revenues | \$ 641 | \$ - | \$ - | |
| | | | | | |
| 1064 | CDBG Program Income | | | | |
| 1064-0000-6001 | Interest Earned | \$ 8,129 | \$ 500 | \$ 500 | |
| 1064-4065-6030 | Loan Repayments | \$ 37,000 | \$ - | \$ 6,000 | |
| 1064-4067-6030 | Loan Repayments | \$ 5,900 | \$ - | \$ 25,000 | |
| | Total Revenues | \$ 51,029 | \$ 500 | \$ 31,500 | |
| 1064-4067-3070 | Loans & Grants (Rehab) | \$ 4,649 | \$ - | \$ 180,603 | |
| 1064-4067-3089 | Activity Delivery Rehab | \$ 3,622 | \$ - | \$ 27,649 | |
| | Total Expenditures | \$ 8,271 | \$ - | \$ 208,252 | |
| 1078 | HOME Grant Fund | | | | |
| 1078-0000-6001 | Interest Earned | \$ 13,072 | \$ - | \$ 1,200 | |
| 1078-4077-6030 | Loan Repayments | | \$ - | | |
| 1078-4078-6030 | Loan Repayments | | \$ - | | |
| 1078-4086-3170 | Grant Revenue - First-Time Homebuyer Program | \$ - | \$ - | | |
| 1078-4087-3170 | Grant Revenue - Occupied Rehabilitation Program | \$ - | \$ - | | |
| | Total Revenues | \$ 13,072 | \$ - | \$ 1,200 | |
| 1078-4078-3070 | Loans & Grants (Rehab) | \$ - | \$ 100,645 | \$ 100,645 | |
| 1078-4078-3080 | General Administration | \$ - | \$ 44,143 | \$ 44,143 | |
| 1078-4078-3088 | Activity Delivery HB | \$ - | \$ 17,216 | \$ 17,216 | |
| 1078-1078-3089 | Activity Delivery (Rehab) | \$ - | \$ 31,783 | \$ 31,783 | |
| 1078-4078-3091 | Loans & Grants (HB) | \$ - | \$ 247,639 | \$ 247,639 | |
| | Total Expenditures | \$ - | \$ 441,426 | \$ 441,426 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 1080 | PLHA-Perm Local Housing Alloc | | | | |
| 1080-4043-3170 | Grant Revenue | \$ 158,592 | \$ 949,257 | \$ 269,804 | |
| | Total Revenues | \$ 158,592 | \$ 949,257 | \$ 269,804 | |
| 1080-4043-3030 | Professional Services | \$ - | \$ 949,257 | \$ 658,408 | |
| | Total Expenditures | \$ - | \$ 949,257 | \$ 658,408 | |
| 1091 | Police Facility Impact Fee | | | | |
| 1091-0000-1077 | Police Facility Impact Fee | \$ 4,194 | \$ 4,000 | \$ 4,000 | |
| 1091-0000-6001 | Interest Earned | \$ 5,069 | \$ 500 | \$ 500 | |
| | Total Revenues | \$ 9,263 | \$ 4,500 | \$ 4,500 | |
| 1091-2020-6021 | Machinery & Equipment | \$ - | \$ - | \$ - | |
| | Dispatch Workstations | | | | |
| 1091-2021-6021 | Machinery & Equipment | \$ 78,483 | \$ - | \$ - | |
| | Vehicle Purchase - Patrol SUV encumbered FY 22/23 | | | | |
| | Vehicle Purchase - 2 Electric Pickups encumbered FY 22/23 | | | | |
| | Total Expenditures | \$ 78,483 | \$ - | \$ - | |
| 1093 | Fire Facility Impact Fee | | | | |
| 1093-0000-1078 | Fire Facility Impact Fee | \$ 5,439 | \$ 3,640 | \$ 3,640 | |
| 1093-0000-6001 | Interest Earned | \$ 7,000 | \$ 700 | \$ 500 | |
| | Total Revenues | \$ 12,439 | \$ 4,340 | \$ 4,140 | |
| 1093-2030-3099 | Miscellaneous | \$ 135 | \$ 170 | \$ 170 | |
| | Total Expenditures | \$ 135 | \$ 170 | \$ 170 | |
| 1095 | Government Building Facility | | | | |
| 1095-0000-1072 | Govt. Building Facility Tax | \$ 4,596 | \$ 4,000 | \$ 4,000 | |
| 1095-0000-6001 | Interest Earned | \$ 7,476 | \$ 500 | \$ 500 | |
| | Total Revenues | \$ 12,072 | \$ 4,500 | \$ 4,500 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 3064 | RDVLPMT Obligation Retirement | | | | |
| | | | | | |
| 3064-0000-1118 | ROPS Payments | \$ 1,067,725 | \$ 1,115,159 | | |
| 3064-0000-6001 | Interest Earned | \$ 31,533 | \$ 1,500 | | |
| 3064-0000-8052 | Trnsf Fr CommRdvpmtPropTrust | \$ 190,023 | \$ 12,081 | | |
| | Total Revenues | \$ 1,289,281 | \$ 1,128,740 | \$ - | |
| | | | | | |
| 3064-4016-3001 | City Administration Fees | \$ 29,422 | \$ 29,422 | | |
| 3064-4016-3030 | Professional Services | \$ 22,657 | \$ 50,500 | | |
| 3064-4016-3034 | Rents & Leases | \$ - | \$ 2,000 | | |
| 3064-4016-3067 | SERAF | | \$ - | | |
| 3064-9095-9106 | Transf to S.A. Debt Service | \$ 1,031,852 | \$ 1,030,187 | \$ 1,030,929 | |
| 3064-9095-9110 | Transf To CommRdvpmtPropTrust | | \$ - | | |
| | Total Expenditures | \$ 1,083,931 | \$ 1,112,109 | \$ 1,030,929 | |
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 3065 | Low & Mod Inc Housing Asset Fund | | | | |
| 3065-0000-6001 | Interest Earned | \$ 31,367 | \$ 3,000 | | |
| 3065-0000-6022 | Sale of Real Property | \$ 80,000 | \$ - | | |
| 3065-0000-6091 | Other Revenue | \$ 1,000 | \$ 1,000 | | |
| 3065-0000-8053 | Trnsf Fr RdvlpmtOblgRtrmntFund | | \$ - | | |
| | Total Revenues | \$ 112,367 | \$ 4,000 | \$ - | |
| 3065-4017-3030 | Professional Services | \$ 1,988 | \$ 20,000 | | |
| 3065-9095-9050 | Trn To General Fund | \$ 50,000 | \$ 50,000 | | |
| | Muni Code Update | | | | |
| | Total Expenditures | \$ 51,988 | \$ 70,000 | \$ - | |
| 3066 | Successor Agency Debt Service | | | | |
| 3066-0000-8053 | Trnsf Fr RdvlpmtOblgRtrmntFund | \$ 1,031,852 | \$ 1,030,187 | \$ 1,030,929 | |
| | Total Revenues | \$ 1,031,852 | \$ 1,030,187 | \$ 1,030,929 | |
| 3066-8020-5010 | Principal-ARA Bond | \$ 993,926 | \$ 979,000 | \$ 1,005,000 | |
| 3066-8020-5020 | Interest-ARA Bond | \$ 75,852 | \$ 51,187 | \$ 25,929 | |
| | Total Expenditures | \$ 1,069,778 | \$ 1,030,187 | \$ 1,030,929 | |
| 3067 | Community RDVLPMNT Prop Trust | | | | |
| 3067-0000-4072 | Project Extension Fees | \$ 1,584 | \$ 1,584 | | |
| 3067-0000-4074 | Applegate Connection Fees | | \$ - | | |
| 3067-0000-6001 | Interest Earned | \$ 4,014 | \$ 400 | | |
| 3067-0000-6022 | Sale of Real Property | \$ 36,914 | \$ 10,414 | | |
| 3067-0000-6023 | Sw Quad Storm Drainage Fees | \$ - | \$ - | | |
| 3067-0000-8053 | Trnsf Fr RdvlpmtOblgRtrmntFund | \$ - | \$ - | | |
| | Total Revenues | \$ 42,512 | \$ 12,398 | \$ - | |
| 3067-9095-9107 | Transfer To RORF | \$ 190,023 | \$ 12,081 | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---------------------------------------|-------------------------|--|-------------------------|-----------------------|
| | Total Expenditures | \$ 190,023 | \$ 12,081 | \$ - | |
| | | | | | |
| | | | | | |
| 4080 | Pension Rate Stblztn 115 Trust | | | | |
| | | | | | |
| 4080-0000-6000 | Accrued Interest Earned | \$ 47,348 | \$ - | \$ - | |
| 4080-0000-8060 | Transf From Emp Benefits Fund | \$ 100,000 | \$ 50,000 | \$ 50,000 | |
| | Total Revenues | \$ 147,348 | \$ 50,000 | \$ 50,000 | |
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 5000 | Maintenance District | | | | |
| 5000-0000-4071 | Assessment District Fees | | \$ 203,304 | \$ 203,304 | |
| 5000-0000-6001 | Interest Earned | | \$ 3,000 | \$ 3,000 | |
| 5000-0000-8001 | Trn Fr General Fund | | \$ 141,065 | \$ 145,000 | |
| | Total Revenues | \$ - | \$ 347,369 | \$ 351,304 | |
| 5000-3038-2021 | Special Departmental Expense | | \$ 30,000 | \$ 30,000 | |
| | Upgrades & Improvements to Pumps/Impellers | | | | |
| 5000-3038-2023 | Small Tools | | \$ 300 | \$ 300 | |
| | Rakes, shovels, hoses and bibs | | | | |
| 5000-3038-2027 | Maint Dist Lndscp Expense | | \$ 17,000 | \$ 17,000 | |
| | Landscape & Irrigation Improvements | | | | |
| | Irrigation Control Boxes | | | | |
| | Herbicides and Pesticides | | | | |
| | Horticulture Expenses | | | | |
| | Parts & Repairs to Power Tools & Equip. | | | | |
| | Sprinkler Repairs | | | | |
| 5000-3038-3001 | City Administration Fees - Salary Alloc. | | \$ 106,243 | \$ 95,987 | |
| 5000-3038-3030 | Professional Services | | \$ 185,354 | \$ 185,354 | |
| | Annual Assessment | | | | |
| | Update Engineer's Reports | | | | |
| | NPDES Annual Permit | | | | |
| | Streetlight Maintenance Service | | | | |
| | Mowing and Weed Control | | | | |
| | Motor and Pump Repair | | | | |
| | Graffiti Removal | | | | |
| | Landscape Services | | | | |
| 5000-3038-3031 | Communications | | \$ - | | |
| 5000-3038-3032 | Utilities | | \$ 105,000 | \$ 105,000 | |
| | Electric Charges | | | | |
| | Irrigation Charges | | | | |
| | Total Expenditures | \$ - | \$ 443,897 | \$ 433,641 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|-------------|-------------------------|--|-------------------------|-----------------------|
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|------------------------------|-------------------------|--|-------------------------|-----------------------|
| 5050 | CFD Districts | | | | |
| | | | | | |
| 5050-0000-4071 | Assessment District Fees | \$ 662,481 | \$ 694,000 | \$ 721,760 | |
| 5050-0000-6001 | Interest Earned | \$ 248 | \$ - | \$ 500 | |
| 5050-0000-XXXX | Trn Fr General Fund | | \$ 141,065 | \$ 160,821 | |
| | Total Revenues | \$ 662,729 | \$ 694,000 | \$ 883,081 | |
| | | | | | |
| 5050-2021-1001 | Salaries & Wages, Regular | \$ 241,499 | \$ 291,722 | \$ 306,159 | |
| | Police Sergeant | | | | \$ 124,980 |
| | Police Officer | | | | \$ 86,173 |
| | Police Officer (Detective) | | | | \$ 95,006 |
| 5050-2021-1003 | Leave Accrual Buy-Out | \$ 7,425 | \$ 10,832 | \$ 11,372 | |
| 5050-2021-1004 | Overtime | \$ 22,900 | \$ 30,000 | \$ 30,000 | |
| 5050-2021-1005 | Holiday Pay | \$ 18,109 | \$ 22,748 | \$ 23,882 | |
| 5050-2021-1006 | Stand By Pay | \$ 1,925 | | \$ 9,100 | |
| 5050-2021-1007 | Special Duty | \$ 1,798 | \$ 4,200 | \$ 4,524 | |
| 5050-2021-1008 | In-Lieu Of Insurance Benefit | \$ 7,200 | \$ 7,200 | \$ 7,200 | |
| 5050-2021-1012 | Fica/Medicare | \$ 22,728 | \$ 27,249 | \$ 30,006 | |
| 5050-2021-1013 | Retirement | \$ 158,151 | \$ 175,966 | \$ 192,772 | |
| 5050-2021-1014 | Health Insurance | \$ 20,419 | \$ 18,995 | \$ 47,476 | |
| 5050-2021-1015 | Worker's Compensation | \$ 19,962 | \$ 26,389 | \$ 28,944 | |
| 5050-2021-4088 | Risk Management Charges | \$ 50,439 | \$ 74,474 | \$ 80,554 | |
| 5050-2021-4089 | Employee Benefits Charges | \$ 9,226 | \$ 10,504 | \$ 11,091 | |
| 5050-2021-6021 | Machinery & Equipment | | \$ - | | |
| 5050-2030-3030 | Professional Services | \$ 100,000 | \$ 100,000 | \$ 100,000 | |
| | CAL FIRE Agreement (partial) | | | | |
| | Total Expenditures | \$ 681,781 | \$ 800,279 | \$ 883,081 | |
| | | | | | |
| 6000 | Water Enterprise Fund | | | | |
| | | | | | |
| 6000-0000-4051 | Water Service Charges | \$ 8,398,535 | \$ 8,200,000 | \$ 8,400,000 | |
| 6000-0000-4052 | Water Connection Fees | \$ - | \$ 1,000 | \$ 1,000 | |
| 6000-0000-6001 | Interest Earned | \$ 454,916 | \$ 2,500 | \$ 40,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 6000-0000-6041 | Delinquent Fee | \$ 12,840 | \$ 20,000 | \$ 20,000 | |
| 6000-0000-6091 | Other Revenue | \$ 29,019 | \$ 10,000 | \$ 10,000 | |
| | Total Revenues | \$ 8,895,310 | \$ 8,233,500 | \$ 8,471,000 | |
| 6000-1050-3030 | Professional Services | \$ 6,370 | \$ 12,500 | \$ 12,500 | |
| | Attorney Legal Services | | | | \$ 12,500 |
| 6000-7000-3001 | City Administration Fees - Incl. Internal Service Operations & Salary Alloc. | \$ 1,574,164 | \$ 1,657,367 | \$ 1,695,448 | |
| 6000-7010-1001 | Salaries & Wages, Regular | \$ 407,190 | \$ 437,535 | \$ 527,173 | |
| | Water Division Supervisor | | | | \$ 87,384 |
| | Water Systems Pump Operator | | | | \$ 60,860 |
| | Water Systems Operator II | | | | \$ 59,315 |
| | Water Systems Operator I | | | | \$ 44,344 |
| | Water Systems Operator I | | | | \$ 51,333 |
| | Water Systems Operator I | | | | \$ 46,561 |
| | Water Systems Operator I | | | | \$ 44,344 |
| | Water Systems Operator I | | | | \$ 44,344 |
| | Water Systems Operator I | | | | \$ 44,344 |
| 6000-7010-1002 | Salaries & Wages, Parttime | \$ - | \$ - | | |
| 6000-7010-1003 | Leave Accrual Buy-Out | \$ 21,190 | \$ 7,621 | \$ 8,402 | |
| 6000-7010-1004 | Overtime | \$ 16,030 | \$ 30,000 | \$ 30,000 | |
| 6000-7010-1006 | Stand By Pay | \$ 11,499 | \$ 21,000 | \$ 35,000 | |
| 6000-7010-1008 | In-Lieu Of Insurance Benefit | \$ 19,870 | \$ 28,800 | \$ 9,600 | |
| 6000-7010-1012 | Fica/Medicare | \$ 33,964 | \$ 40,159 | \$ 46,678 | |
| 6000-7010-1013 | Retirement | \$ 148,202 | \$ 141,719 | \$ 173,774 | |
| 6000-7010-1014 | Health Insurance | \$ 62,857 | \$ 53,187 | \$ 154,813 | |
| 6000-7010-1015 | Worker's Compensation | \$ 33,701 | \$ 38,891 | \$ 40,230 | |
| 6000-7010-1024 | Additional Duty | | \$ - | | |
| 6000-7010-2020 | Office Supplies | \$ 20,857 | \$ 20,400 | \$ 23,000 | |
| | Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage) | | | | |
| | Office Supplies | | | | |
| 6000-7010-2021 | Special Departmental Expense | \$ 205,187 | \$ 210,600 | \$ 221,130 | |
| | Distribution Repair Parts | | | | \$ 136,500 |
| | Chlorine | | | | \$ 47,250 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| | Cold Patch | | | | \$ 15,750 |
| | Water Meter Software Upgrade | | | | \$ 6,300 |
| | First Aid Supplies | | | | \$ 1,155 |
| | Diesel Fuel for Well Generator | | | | \$ 1,050 |
| | Backflow Parts | | | | \$ 13,125 |
| 6000-7010-2023 | Small Tools | \$ 5,755 | \$ 6,000 | \$ 6,300 | |
| 6000-7010-2024 | Uniform & Clothing Expense | \$ 8,482 | \$ 9,000 | \$ 9,450 | |
| | Boots, PPE | | | | |
| 6000-7010-3030 | Professional Services | \$ 376,952 | \$ 721,550 | \$ 723,400 | |
| | Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage) | | | | \$ 13,000 |
| | Fire Extinguisher Maint | | | | \$ 2,100 |
| | Water Line Installations | | | | \$ 47,000 |
| | Pump Repairs | | | | \$ 31,500 |
| | IT Support (Sensus Software) | | | | \$ 8,400 |
| | Well Maintenance | | | | \$ 36,500 |
| | Water Quality Test | | | | \$ 63,000 |
| | Permit Fees | | | | \$ 23,100 |
| | DOT/ Physical Exams | | | | \$ 1,100 |
| | Tesco Services | | | | \$ 66,150 |
| | Haz-Mat Compliance | | | | \$ 5,250 |
| | SGMA | | | | \$ 6,300 |
| | Water Master Plan | | | | \$ 262,500 |
| | Staff Augmentation | | | | \$ 157,500 |
| 6000-7010-3031 | Communications | \$ 10,483 | \$ 13,800 | \$ 14,490 | |
| | AT&T - Alarm Lines | | | | \$ 3,675 |
| | Cell Phones | | | | \$ 7,665 |
| | Radio Announcements | | | | \$ 3,150 |
| 6000-7010-3032 | Utilities | \$ 1,624,709 | \$ 2,036,075 | \$ 1,909,682 | |
| 6000-7010-3033 | Printing & Advertising | \$ 230 | \$ 2,000 | \$ 2,000 | |
| | Legal Notices/Advertising | | | | |
| 6000-7010-3034 | Rents & Leases | \$ 1,508 | \$ 2,200 | \$ 2,200 | |
| | Copier Lease | | | | |
| 6000-7010-3035 | Operations & Maintenance | \$ 896 | \$ 1,100 | \$ 1,100 | |
| | Copier Usage Fees | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 6000-7010-3036 | Memberships & Subscriptions | \$ 253 | \$ 2,755 | \$ 2,895 | |
| | Springbrook CivicPay Subscription-Utility Phone Payments | | | | \$ 2,160 |
| | Miscellaneous | | | | \$ 735 |
| 6000-7010-3037 | Travel/Conferences/Meetings | \$ - | \$ 1,850 | \$ 1,950 | |
| | Recertification, Electrical Courses, Etc. | | | | \$ 375 |
| | League of CA Cities-Public Works | | | | \$ 525 |
| | Misc. Training Travel | | | | \$ 1,050 |
| 6000-7010-3038 | Training | \$ 1,451 | \$ 6,170 | \$ 6,480 | |
| | Recertification, Electrical Courses, Etc. | | | | \$ 1,755 |
| | League of CA Cities-Public Works | | | | \$ 525 |
| | Distribution Certifications/Pesticide Courses, Safety Courses, etc. | | | | \$ 4,200 |
| 6000-7010-3090 | Depreciation Expense | \$ 171,204 | \$ - | | |
| 6000-7010-3096 | Bad Debt Expense | \$ (14,588) | \$ - | \$ - | |
| 6000-7010-3102 | Electronic Pmt Processing Exp | \$ 32,660 | \$ 30,950 | \$ 33,000 | |
| | Utility Web Payment-Bluefin | | | | |
| | Utility Bill Pay - Vanco | | | | |
| | Utility Phone Payment - Springbrook | | | | |
| 6000-7010-4041 | Equipment Maint. Charges | \$ 105,942 | \$ 106,078 | \$ 106,808 | |
| 6000-7010-4045 | Building Maint. Charges | \$ 32,462 | \$ 29,972 | \$ 28,562 | |
| 6000-7010-4087 | Information Technology Charges | \$ 49,476 | \$ 48,391 | \$ 71,271 | |
| 6000-7010-4088 | Risk Management Charges | \$ 68,827 | \$ 96,698 | \$ 119,494 | |
| 6000-7010-4089 | Employee Benefits Charges | \$ 88,388 | \$ 99,412 | \$ 116,751 | |
| 6000-7010-4090 | Fixed Asset Dispoal | \$ 3,188 | | | |
| 6000-7010-6021 | Machinery & Equipment | \$ 1 | \$ 335,000 | \$ 125,000 | |
| | Lease for Vaccon Truck | | | | \$ 125,000 |
| 6000-9095-9050 | Trn To General Fund | \$ 152,375 | \$ 152,375 | \$ 152,375 | |
| 6000-9095-9068 | Transf to Water Capital Fund | \$ 1,642,245 | \$ - | \$ - | |
| | Total Expenditures | \$ 6,923,980 | \$ 6,401,155 | \$ 6,410,957 | |
| 6001 | Water Fund Capital Replacement | | | | |
| | | | | | |
| 6001-0000-6001 | Interest Earned | \$ 8,330 | \$ 5,000 | \$ 5,000 | |
| 6001-0000-6093 | Transf from Water Enterprise | \$ 1,642,245 | | | |
| | Total Revenues | \$ 1,650,575 | \$ 5,000 | \$ 5,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|-------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 6001-1080-3090 | Depreciation Expense | \$ 6,447 | \$ - | | |
| 6001-1080-E017 | Well Control Panel Upgrade | \$ - | \$ - | | |
| 6001-1080-H008 | Hydrant Replacement | \$ 65,651 | \$ 75,000 | \$ 75,000 | |
| 6001-1080-H015 | Well #20A Rehab | \$ 1,347,209 | \$ 1,639,175 | | |
| 6001-1080-L014 | Installation-New Water Meters | \$ 1,768,112 | \$ 3,200,000 | \$ 600,000 | |
| 6001-1080-N002 | Water Meter Software Upgrade | | | | |
| 6001-1080-T003 | Water Tower Painting | | | | |
| 6001-1080-V011 | Property Acq.-Future Well Site | \$ 6,325 | \$ 300,000 | | |
| 6001-1080-V042 | Water Tower Lights Install | | | | |
| 6001-1080-W006 | Canal Creek Utility Crossing | \$ 29,396 | \$ 250,000 | \$ 250,000 | |
| | Total Expenditures | \$ 3,223,140 | \$ 5,464,175 | \$ 925,000 | |
| | | | | | |
| | | | | | |
| 6005 | Water Capital Impact Fees | | | | |
| 6005-0000-4052 | Water Connection Fees | \$ 5,200 | \$ 1,200 | | |
| 6005-0000-4067 | Capacity Fee | \$ 63,160 | \$ 17,050 | | |
| 6005-0000-6001 | Interest Earned | \$ 72,034 | \$ - | \$ 10,000 | |
| | Total Revenues | \$ 140,394 | \$ 18,250 | \$ 10,000 | |
| | | | | | |
| 6005-1080-3090 | Depreciation Expense | \$ 15,001 | \$ - | | |
| | Total Expenditures | \$ 15,001 | \$ - | \$ - | |
| | | | | | |
| 6006 | Water Operating Reserve Fund | | | | |
| 6006-0000-6001 | Interest Earned | \$ 4,797 | \$ - | \$ 500 | |
| | Total Revenues | \$ 4,797 | \$ - | \$ 500 | |
| | | | | | |
| 6007 | 1,2,3-TCP Fund | | | | |
| 6007-0000-6001 | Interest Earned | \$ 1,343,038 | \$ 25,000 | \$ 25,000 | |
| | Total Revenues | \$ 1,343,038 | \$ 25,000 | \$ 25,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---------------------------|-------------------------|--|-------------------------|-----------------------|
| 6007-1080-H010 | TCP Well Rehab | | | | |
| 6007-1080-H015 | Well #20A Rehab | \$ 2,021,160 | \$ 649,640 | | |
| 6007-7010-3030 | Professional Services | \$ 925,148 | \$ 1,500,000 | \$ 1,500,000 | |
| | Lab Samples | | | | \$ 100,000 |
| | Carbon Change-Outs | | | | \$ 1,400,000 |
| | Total Expenditures | \$ 2,946,308 | \$ 2,149,640 | \$ 1,500,000 | |
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 6010 | Wastewater and Sewer Enterprise Fund | | | | |
| 6010-0000-3012 | SJVAPCD Grant | \$ - | \$ - | \$ - | |
| 6010-0000-4053 | Sewer Service Charges | \$ 12,040,786 | \$ 11,800,000 | \$ 11,923,000 | |
| 6010-0000-4057 | Bop Maintenance Charges | \$ 55,000 | \$ 55,000 | \$ 55,000 | |
| 6010-0000-4058 | Sewer Trunk Line Fee | \$ 8,598 | \$ 8,500 | \$ 8,500 | |
| 6010-0000-4060 | Castle Sewer Interceptor | | \$ - | | |
| 6010-0000-4140 | Admin Fees, General Fund - Salary Alloc. | \$ 86,543 | \$ 87,052 | \$ 85,827 | |
| 6010-0000-4141 | Admin Fees, Streets - Salary Alloc. | \$ 50,606 | \$ 51,174 | \$ 49,069 | |
| 6010-0000-4142 | Admin Fees, Water - Salary Alloc. | \$ 184,821 | \$ 187,936 | \$ 174,910 | |
| 6010-0000-4143 | Admin Fees, Sanitation - Salary Alloc. | \$ 90,797 | \$ 93,562 | \$ 80,827 | |
| 6010-0000-4145 | Admin Fees, Maintenance Dist - Salary Alloc. | \$ 18,482 | \$ 18,794 | \$ 17,491 | |
| 6010-0000-6001 | Interest Earned | \$ 399,386 | \$ 40,000 | \$ 4,000 | |
| 6010-0000-6002 | Bond Interest Earned | \$ 100,053 | \$ 300 | | |
| 6010-0000-6091 | Other Revenue | \$ 14,098 | \$ 7,000 | | |
| | Total Revenues | \$ 13,049,170 | \$ 12,349,318 | \$ 12,398,624 | |
| 6010-1050-3030 | Professional Services | \$ 9,626 | \$ 67,500 | \$ 25,000 | |
| | Attorney Legal Services | | | | \$ 15,000 |
| | Financial Advisor Services | | | | \$ 10,000 |
| 6010-1080-3090 | Depreciation Expense | \$ 2,409,996 | \$ - | | |
| 6010-1080-H011 | Sewer Lift Station Imprvmnts | \$ 7,619 | \$ - | | |
| 6010-1080-M007 | Fruitland Ave Rd Improvements | | \$ - | | |
| 6010-1080-V016 | Industry Stat CMU Wall Install | | \$ - | | |
| 6010-1080-W006 | Canal Creek Utility Crossing | \$ 28,038 | \$ 250,000 | \$ 250,000 | |
| 6010-1080-W007 | Castle Sewer Interceptor | \$ 42,375 | \$ 1,900,000 | \$ 1,950,000 | |
| 6010-1080-W008 | Property Acq-998 Atwater Blvd | \$ 18,000 | \$ - | | |
| 6010-1080-W009 | Lower Shaffer Storm Drain Imp | \$ 353,228 | \$ 3,000,000 | \$ 6,000,000 | |
| 6010-1080-X011 | Atwater Blvd Drainage Improvements | \$ 104,425 | \$ 200,000 | \$ 100,000 | |
| 6010-1080-X012 | Eucalyptus and First St Drainage Improvements | \$ 112,500 | \$ 300,000 | | |
| 6010-5050-3001 | City Administration Fees | \$ 1,246,188 | \$ 1,308,044 | \$ 1,381,083 | |
| 6010-5050-5031 | Principal-2017 Wastewater Bond | | \$ 1,115,000 | \$ 1,175,000 | |
| 6010-5050-5032 | Interest-2017 Wastewater Bond | \$ 2,423,304 | \$ 2,191,838 | \$ 2,136,088 | |
| 6010-5050-5033 | Principal-2018 Wastewater Bond | | \$ 715,000 | \$ 740,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 6010-5050-5034 | Interest-2018 Wastewater Bond | \$ 190,367 | \$ 426,369 | \$ 397,769 | |
| 6010-5051-1001 | Salaries & Wages, Regular | \$ 815,213 | \$ 833,924 | \$ 818,703 | |
| | Public Works Director | | | | \$ 160,023 |
| | Public Works Superintendent | | | | \$ 111,671 |
| | Sewer Division Supervisor | | | | \$ 80,845 |
| | Administrative Assistant I | | | | \$ 40,067 |
| | Sewer Maint Worker II | | | | \$ 60,515 |
| | Sewer Maint Worker II | | | | \$ 59,315 |
| | Sewer Maint Worker I | | | | \$ 53,900 |
| | Sewer Maint Worker I | | | | \$ 53,900 |
| | Sewer Maint Worker I | | | | \$ 53,900 |
| | Sewer Maint Worker I | | | | \$ 44,344 |
| | Sewer Maint Worker I | | | | \$ 51,333 |
| | Sewer Maint Worker I | | | | \$ 48,889 |
| 6010-5051-1002 | Salaries & Wages, Parttime | \$ - | \$ - | | |
| 6010-5051-1003 | Leave Accrual Buy-Out | \$ 34,393 | \$ 31,847 | \$ 35,111 | |
| 6010-5051-1004 | Overtime | \$ 41,730 | \$ 50,000 | \$ 50,000 | |
| 6010-5051-1006 | Stand By Pay | \$ 11,420 | \$ 14,000 | \$ 14,000 | |
| 6010-5051-1008 | In-Lieu Of Insurance Benefit | \$ 16,110 | \$ 36,000 | \$ 14,400 | |
| 6010-5051-1012 | Fica/Medicare | \$ 66,613 | \$ 74,771 | \$ 70,493 | |
| 6010-5051-1013 | Retirement | \$ 327,451 | \$ 302,452 | \$ 305,621 | |
| 6010-5051-1014 | Health Insurance | \$ 134,300 | \$ 132,503 | \$ 188,430 | |
| 6010-5051-1015 | Worker's Compensation | \$ 64,679 | \$ 72,410 | \$ 68,791 | |
| 6010-5051-1024 | Additional Duty | \$ - | \$ 11,623 | | |
| 6010-5051-2020 | Office Supplies | \$ 20,857 | \$ 17,900 | \$ 23,000 | |
| | Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage) | | | | |
| | Office Supplies | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 6010-5051-2021 | Special Departmental Expense | \$ 102,186 | \$ 151,600 | \$ 157,180 | |
| | Parts for Repair of Sewer Lift Stations | | | | \$ 42,000 |
| | Pump Motor for Sewer Lift Station | | | | \$ 52,500 |
| | Cold Patch | | | | \$ 15,750 |
| | Pipe & Fittings for Sewer Lateral Repair | | | | \$ 10,500 |
| | Sidewalk Curb and Gutter Replacement | | | | \$ 21,000 |
| | Oil & Lube for Lift Stations | | | | \$ 630 |
| | Chemical Weed Abatement | | | | \$ 7,350 |
| | Parts for Repair of Storm Stations | | | | \$ 7,450 |
| 6010-5051-2023 | Small Tools | \$ 5,013 | \$ 8,000 | \$ 8,000 | |
| | Shovels, Rakes, Brooms, Misc. Hand Tools | | | | \$ 8,000 |
| 6010-5051-2024 | Uniform & Clothing Expense | \$ 10,954 | \$ 16,100 | \$ 16,100 | |
| | Safety Boots | | | | \$ 3,000 |
| | Gloves: Rubber and Leather | | | | \$ 1,200 |
| | Reflective Jackets | | | | \$ 1,200 |
| | Rain Gear/ Clothing | | | | \$ 1,200 |
| | Misc. Safety Supplies | | | | \$ 1,000 |
| | Uniform Cleaning | | | | \$ 8,500 |
| 6010-5051-3030 | Professional Services | \$ 163,588 | \$ 545,600 | \$ 541,600 | |
| | Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage) | | | | \$ 13,000 |
| | Gas Detector Maintenance | | | | \$ 600 |
| | Hot Patch Asphalt | | | | \$ 20,000 |
| | Electrical Repair | | | | \$ 10,000 |
| | Engineering Services | | | | \$ 200,000 |
| | Sewer and Storm Pump Repair | | | | \$ 15,000 |
| | Sewer Master Plan | | | | \$ 157,500 |
| | Sewer Rate Study | | | | \$ 60,000 |
| | Sewer Lateral Repair Reimbursement | | | | \$ 20,000 |
| | Sewer Mainline Repair | | | | \$ 20,000 |
| | Storm Drain/Storm Main Repair | | | | \$ 10,000 |
| | Flow Meter Calibration | | | | \$ 15,000 |
| | Storm Sampling | | | | \$ 500 |
| 6010-5051-3031 | Communications | \$ 11,776 | \$ 19,000 | \$ 19,000 | |
| | AT&T | | | | \$ 8,500 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| | Cell Phones | | | | \$ 7,500 |
| | Radio Announcements | | | | \$ 3,000 |
| 6010-5051-3032 | Utilities | \$ 93,337 | \$ 64,000 | \$ 70,400 | |
| | Merced Irrigation District | | | | \$ 4,400 |
| | Pacific Gas and Electric | | | | \$ 66,000 |
| 6010-5051-3034 | Rents & Leases | \$ 1,508 | \$ 5,000 | \$ 5,000 | |
| | Copier Lease | | | | \$ 5,000 |
| 6010-5051-3036 | Memberships & Subscriptions | \$ 253 | \$ 3,183 | \$ 3,288 | |
| | CWEA Membership Fees | | | | \$ 1,128 |
| | Springbrook CivicPay Subscription-Utility Phone Payments | | | | \$ 2,160 |
| 6010-5051-3037 | Travel/Conferences/Meetings | \$ 675 | \$ 850 | \$ 895 | |
| | Recertification, Electrical Courses, Etc. | | | | \$ 370 |
| | League of CA Cities-Public Works | | | | \$ 525 |
| 6010-5051-3038 | Training | \$ - | \$ 2,170 | \$ 2,295 | |
| | Recertification, Electrical Courses, Etc. | | | | \$ 1,770 |
| | League of CA Cities-Public Works | | | | \$ 525 |
| 6010-5051-3090 | Depreciation Expense | \$ 373,670 | \$ - | | |
| 6010-5051-3096 | Bad Debt Expense | \$ (15,282) | \$ - | | |
| 6010-5051-3102 | Electronic Pmt Processing Exp | \$ 32,660 | \$ 30,950 | \$ 33,000 | |
| | Utility Web Payment-Bluefin | | | | |
| | Utility Bill Pay - Vanco | | | | |
| | Utility Phone Payment - Springbrook | | | | |
| 6010-5051-4041 | Equipment Maint. Charges | \$ 289,376 | \$ 290,023 | \$ 289,048 | |
| 6010-5051-4045 | Building Maint. Charges | \$ 32,462 | \$ 29,972 | \$ 28,562 | |
| 6010-5051-4087 | Information Technology Charges | \$ 32,984 | \$ 32,261 | \$ 55,433 | |
| 6010-5051-4088 | Risk Management Charges | \$ 140,981 | \$ 188,760 | \$ 182,391 | |
| 6010-5051-4089 | Employee Benefits Charges | \$ 41,646 | \$ 44,568 | \$ 46,097 | |
| 6010-5051-4090 | Fixed Asset Disposal | \$ 3,188 | | | |
| 6010-5051-6021 | Machinery & Equipment | \$ 1 | \$ 120,000 | | |
| 6010-5051-6031 | Improvements Other Than Bldg | \$ - | \$ - | | |
| 6010-5051-XXXX | Electric Street Sweeper | \$ - | \$ - | \$ 151,000 | |
| 6010-5052-2021 | Special Departmental Expense | \$ 58,510 | \$ 65,000 | \$ 70,000 | |
| | Misc. Permit Fees (State/County/SJVAPCD, etc.) | | | | \$ 70,000 |
| 6010-5052-3030 | Professional Services | \$ 2,436,712 | \$ 2,393,287 | \$ 2,457,197 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Plant Management Services (Veolia) | | | | \$ 2,356,873 |
| | Support for Permit Compliance | | | | \$ 20,000 |
| | Dried Sludge Removal | | | | \$ 26,000 |
| | Annual Veolia Contract Adjustment | | | | \$ 34,324 |
| | IPP Implementation | | | | \$ 20,000 |
| 6010-5052-3032 | Utilities | \$ 1,009,548 | \$ 985,000 | \$ 985,000 | |
| | Solar for WWTP | | | | \$ 305,000 |
| | MID Power for WWTP | | | | \$ 80,000 |
| | PG&E for WWTP | | | | \$ 600,000 |
| 6010-5052-3090 | Depreciation Expense | \$ 45,562 | \$ - | | |
| 6010-5052-6021 | Machinery & Equipment | \$ 36,626 | \$ 228,000 | \$ 447,300 | |
| | Repair Influent Pumps (2) | | | | \$ 110,000 |
| | Vactor Station Pump | | | | \$ 25,000 |
| | Replacement media for 1 of 3 tertiary filters | | | | \$ 24,000 |
| | UV Lamp Replacement | | | | \$ 160,000 |
| | Replace Gear box and Auger Muffin Monster | | | | \$ 24,300 |
| | Replace Rooftop A/C | | | | \$ 29,000 |
| | Replace Walmount A/C | | | | \$ 24,000 |
| | Repair/Replace Admin Roof | | | | \$ 42,000 |
| | Fire Pump Panel | | | | \$ 9,000 |
| 6010-9095-9086 | Transf To Gen Plan Update Fund | \$ - | \$ - | | |
| | Total Expenditures | \$ 13,386,366 | \$ 18,274,505 | \$ 21,312,276 | |
| | | | | \$ (8,913,652) | Rev/Exp |
| | | | | \$ 8,451,000 | less one time |
| | | | | \$ (462,652) | |
| 6011 | Sewer Fund Capital Replacement | | | | |
| 6011-0000-4054 | Sewer Connection Fees | \$ 4,400 | \$ 4,800 | | |
| 6011-0000-4067 | Capacity Fee | \$ 53,661 | \$ 30,000 | | |
| 6011-0000-4068 | Sewer WWTP Expansion | \$ - | \$ 5,000 | | |
| 6011-0000-6001 | Interest Earned | \$ 100,237 | \$ 10,000 | \$ 10,000 | |
| 6011-0000-6091 | Other Revenue | \$ 1,947 | \$ 1,000 | | |
| | Total Revenues | \$ 160,245 | \$ 50,800 | \$ 10,000 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---------------------------|-------------------------|--|-------------------------|-----------------------|
| 6011-1080-3090 | Depreciation Expense | \$ 138,902 | \$ - | | |
| | Total Expenditures | \$ 138,902 | \$ - | \$ - | |
| 6015 | WWTP Expansion | | | | |
| 6015-5055-3090 | Depreciation Expense | \$ 13,698 | \$ - | | |
| | Total Expenditures | \$ 13,698 | \$ - | \$ - | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 6020 | Sanitation Enterprise | | | | |
| 6020-0000-1051 | Franchise Fees | \$ 6,037 | \$ 4,000 | \$ 4,700 | |
| 6020-0000-4055 | Refuse Service Charges | \$ 3,710,034 | \$ 4,077,000 | \$ 4,321,800 | |
| 6020-0000-6001 | Interest Earned | \$ 69,336 | \$ 1,000 | \$ 2,000 | |
| 6020-0000-6091 | Other Revenue | \$ 89,452 | \$ - | \$ 1,000 | |
| 6020-0000-4160 | Contract Admin Fee | \$ 462,441 | \$ 420,000 | \$ 501,600 | |
| 6020-0000-4161 | Contract Fee - Admin & AB 939 | \$ 198,189 | \$ 204,000 | \$ 216,942 | |
| | Total Revenues | \$ 4,535,489 | \$ 4,706,000 | \$ 5,048,042 | |
| 6020-5059-1001 | Salaries & Wages, Regular | \$ - | | | |
| 6020-5059-1002 | Salaries & Wages, Parttime | \$ - | | | |
| 6020-5059-1003 | Leave Accrual Buy-Out | \$ - | | | |
| 6020-5059-1004 | Overtime | \$ - | \$ 1,500 | \$ 1,500 | |
| 6020-5059-1008 | In-Lieu Of Insurance Benefit | \$ - | | | |
| 6020-5059-1012 | Fica/Medicare | \$ - | | | |
| 6020-5059-1013 | Retirement | \$ - | | | |
| 6020-5059-1014 | Health Insurance | \$ - | | | |
| 6020-5059-1015 | Worker's Compensation | \$ - | | | |
| 6020-5059-2020 | Office Supplies | \$ 20,857 | \$ 18,000 | \$ 23,000 | |
| | Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage) | | | | |
| 6020-5059-2021 | Special Departmental Expense | \$ 16,490 | \$ 87,000 | \$ 87,350 | |
| | Supplies | | | | \$ 1,050 |
| | Merced County Regional Waste | | | | \$ 6,300 |
| | Compost for SB1383 Compliance | | | | \$ 80,000 |
| 6020-5059-2024 | Uniform & Clothing Expense | | \$ - | | |
| 6020-5059-3001 | City Administration Fees - Incl. Internal Service Operations & Salary Alloc. | \$ 927,615 | \$ 1,027,459 | \$ 949,419 | |
| 6020-5059-3016 | Solid Waste Collectn/Disposal | \$ 4,424,249 | \$ 3,500,000 | \$ 3,630,000 | |
| 6020-5059-3030 | Professional Services | \$ 126,641 | \$ 194,500 | \$ 227,000 | |
| | Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage) | | | | \$ 13,000 |
| | Attorney Legal Services | | | | \$ 25,000 |
| | Recyclable Processing Fees | | | | \$ 189,000 |
| 6020-5059-3031 | Communications | \$ - | \$ - | | |
| | Radio Announcements | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 6020-5059-3036 | Memberships & Subscriptions | \$ 253 | \$ 2,455 | \$ 2,580 | |
| | Springbrook CivicPay Subscription-Utility Phone Payments | | | | \$ 2,160 |
| | Miscellaneous | | | | \$ 420 |
| 6020-5059-3037 | Travel/Conferences/Meetings | \$ - | \$ 850 | \$ 900 | |
| | Recertification, Electrical Courses, Etc. | | | | \$ 375 |
| | League of CA Cities-Public Works | | | | \$ 525 |
| 6020-5059-3038 | Training | \$ - | \$ 2,170 | \$ 2,295 | |
| | Recertification, Electrical Courses, Etc. | | | | \$ 1,770 |
| | League of CA Cities-Public Works | | | | \$ 525 |
| 6020-5059-3090 | Depreciation Expense | \$ 14,053 | \$ - | | |
| 6020-5059-3096 | Bad Debt Expense | \$ (9,129) | \$ - | | |
| 6020-5059-3102 | Electronic Pmt Processing Exp | \$ 32,660 | \$ 30,950 | \$ 33,000 | |
| | Utility Web Payment-Bluefin | | | | |
| | Utility Bill Pay - Vanco | | | | |
| | Utility Phone Payment - Springbrook | | | | |
| 6020-5059-4041 | Equipment Maint. Charges | \$ 14,662 | \$ 14,710 | \$ 14,497 | |
| 6020-5059-4045 | Building Maint. Charges | \$ 32,462 | \$ 29,972 | \$ 28,562 | |
| 6020-5059-4087 | Information Technology Charges | | | \$ 15,838 | |
| 6020-5059-4088 | Risk Management Charges | \$ 132 | \$ - | \$ - | |
| 6020-5059-4089 | Employee Benefits Charges | \$ 4,072 | \$ 4,581 | \$ 5,357 | |
| 6020-5059-5030 | Interest-Interfund Loans | | \$ - | | |
| 6020-5059-6021 | Machinery & Equipment | \$ - | \$ 10,000 | | |
| | Miscellaneous | | | | |
| | Total Expenditures | \$ 5,605,017 | \$ 4,924,147 | \$ 5,021,298 | |
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 7000 | Internal Service Fund - City Buildings and Equipment Maintenance Departments | | | | |
| | | | | | |
| 7000-0000-3023 | MUHSD/AESD Reimbursement | \$ - | \$ - | \$ - | |
| 7000-0000-4081 | Building Maintenance Charges | \$ 1,008,586 | \$ 931,222 | \$ 887,401 | |
| 7000-0000-4082 | Equipment Maintenance Charges | \$ 1,006,474 | \$ 1,008,664 | \$ 1,007,675 | |
| 7000-0000-6001 | Interest Earned | \$ 19,248 | \$ - | \$ 2,000 | |
| 7000-0000-6091 | Other Revenue | \$ 35,935 | \$ - | \$ - | |
| | Total Revenues | \$ 2,070,243 | \$ 1,939,886 | \$ 1,897,076 | |
| | | | | | |
| | City Building Department | | | | |
| 7000-1080-3090 | Depreciation Expense | \$ 4 | \$ - | | |
| 7000-9090-1001 | Salaries & Wages, Regular | \$ 51,710 | \$ 50,576 | \$ 84,110 | |
| | Bldg Maintenance Worker I | | | | \$ 48,168 |
| | Bldg Maintenance Worker I | | | | \$ 35,942 |
| 7000-9090-1002 | Salaries & Wages, Parttime | \$ 27,309 | \$ 28,901 | | |
| | Bldg Maintenance Worker I | | | | |
| 7000-9090-1004 | Overtime | \$ 256 | \$ 3,000 | \$ 3,000 | |
| 7000-9090-1008 | In-Lieu Of Insurance Benefit | | \$ - | | |
| 7000-9090-1012 | Fica/Medicare | \$ 5,443 | \$ 6,309 | \$ 6,664 | |
| 7000-9090-1013 | Retirement | \$ 32,705 | \$ 30,881 | \$ 36,254 | |
| 7000-9090-1014 | Health Insurance | \$ 30,903 | \$ 28,054 | \$ 69,003 | |
| 7000-9090-1015 | Worker's Compensation | \$ 6,239 | \$ 6,110 | \$ 6,428 | |
| 7000-9090-2021 | Special Departmental Expense | \$ 87,889 | \$ 114,300 | \$ 104,300 | |
| | HVAC Repair & Maintenance Parts (see 3030) | | | | \$ 5,000 |
| | Hepatitis & Flu Immunizations | | | | \$ 500 |
| | Hazardous Material Storage Permit (Corp Yard) | | | | \$ 2,000 |
| | Miscellaneous Building Repair and Maintenance Supplies | | | | \$ 20,000 |
| | Security Cameras (Corp Yard) | | | | |
| | Keys & Locks | | | | \$ 500 |
| | Paper Products and Hand Soap | | | | \$ 15,000 |
| | Cleaning Products | | | | \$ 5,000 |
| | Paint for buildings | | | | \$ 10,000 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| | Trash Bags | | | | \$ 3,000 |
| | Miscellaneous Janitorial Supplies | | | | \$ 30,000 |
| | Replace Bulbs, Ballasts and Lighting Fixtures | | | | \$ 3,800 |
| | Painting Supplies | | | | \$ 1,500 |
| | Parts and Supplies for Minor Electrical Repairs | | | | \$ 8,000 |
| 7000-9090-2023 | Small Tools | \$ 296 | \$ 3,500 | \$ 3,500 | |
| | Mower/Weed eater | | | | \$ 3,500 |
| 7000-9090-2024 | Uniform & Clothing Expense | \$ 1,119 | \$ 3,400 | \$ 3,400 | |
| | Uniform Cleaning Services | | | | \$ 1,800 |
| | Safety Boots | | | | \$ 800 |
| | Miscellaneous Safety Supplies | | | | \$ 500 |
| | PPE | | | | \$ 300 |
| 7000-9090-3030 | Professional Services | \$ 267,882 | \$ 314,000 | \$ 344,000 | |
| | Contract Janitorial Services | | | | \$ 190,000 |
| | Miscellaneous Cleaning of Floors | | | | \$ 1,000 |
| | Miscellaneous Plumbing Repairs | | | | \$ 2,500 |
| | Fire Extinguisher and Stove Hood Repair Maintenance | | | | \$ 12,000 |
| | Fire/Security Alarm Repair and Maintenance | | | | \$ 3,000 |
| | HVAC Repair & Maintenance Parts | | | | \$ 50,000 |
| | Lock and Door Repair & Maintenance | | | | \$ 2,000 |
| | Building Maintenance | | | | \$ 70,000 |
| | Pest and Rodent Control | | | | \$ 4,000 |
| | Ice Machine and Refrigerator Repair | | | | \$ 2,000 |
| | Roll-Up Door Service and Repair | | | | \$ 2,500 |
| | Hazardous Materials Management | | | | \$ 2,000 |
| | Miscellaneous Electrical Repairs | | | | \$ 3,000 |
| 7000-9090-3031 | Communications | \$ 16,629 | \$ 15,000 | \$ 25,000 | |
| | Telephone Services (AT&T, Verizon, Comcast) | | | | |
| 7000-9090-3032 | Utilities | \$ 155,342 | \$ 205,000 | \$ 162,750 | |
| | Gas Service at Veterans Park | | | | \$ 3,150 |
| | Propane at Corp Yard and Fire Stations | | | | \$ 7,350 |
| | Solar Power for City Hall & Community Center | | | | \$ 57,750 |
| | PG&E for City Buildings | | | | \$ 94,500 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 7000-9090-3034 | Rents & Leases | \$ - | \$ 600 | \$ 600 | |
| | Rental of Specialized Cleaning Equipment | | | | |
| 7000-9090-3035 | Operations & Maintenance | \$ 1,041 | \$ 6,000 | \$ 6,000 | |
| | Supplies and Equipment for Minor In-House Building Repairs | | | | |
| 7000-9090-3090 | Depreciation Expense | \$ 34,260 | \$ - | | |
| 7000-9090-4087 | Information Technology Charges | | | | |
| 7000-9090-4088 | Risk Management Charges | \$ 13,460 | \$ 18,619 | \$ 23,937 | |
| 7000-9090-4089 | Employee Benefits Charges | \$ 6,278 | \$ 6,972 | \$ 8,456 | |
| 7000-9090-6021 | Machinery & Equipment | \$ - | \$ - | | |
| 7000-9090-6031 | Improvements Other Than Bldg | \$ 148,225 | \$ 140,000 | | |
| | Station 42 Roof Repairs | | | | |
| | Bloss Mansion Roof Repairs | | | | |
| | Total Expenditures | \$ 886,990 | \$ 981,222 | \$ 887,401 | |
| | | | | | |
| | Equipment Maintenance Department | | | | |
| 7000-9091-1001 | Salaries & Wages, Regular | \$ 114,401 | \$ 120,121 | \$ 114,401 | |
| | Mechanic II | | | | \$ 60,501 |
| | Mechanic I | | | | \$ 53,900 |
| 7000-9091-1003 | Leave Accrual Buy-Out | | \$ - | | |
| 7000-9091-1004 | Overtime | \$ 1,625 | \$ 5,000 | \$ 5,000 | |
| 7000-9091-1008 | In-Lieu Of Insurance Benefit | \$ 7,200 | \$ 7,200 | \$ 7,200 | |
| 7000-9091-1012 | Fica/Medicare | \$ 8,847 | \$ 10,123 | \$ 9,685 | |
| 7000-9091-1013 | Retirement | \$ 43,888 | \$ 38,908 | \$ 37,711 | |
| 7000-9091-1014 | Health Insurance | \$ 14,788 | \$ 18,995 | \$ 20,642 | |
| 7000-9091-1015 | Worker's Compensation | \$ 9,443 | \$ 9,803 | \$ 9,342 | |
| 7000-9091-2020 | Office Supplies | \$ - | \$ 800 | \$ 800 | |
| 7000-9091-2021 | Special Departmental Expense | \$ 4,510 | \$ 5,000 | \$ 5,000 | |
| 7000-9091-2023 | Small Tools | \$ 3,486 | \$ 5,000 | \$ 5,000 | |
| 7000-9091-2024 | Uniform & Clothing Expense | \$ 921 | \$ 2,600 | \$ 2,600 | |
| | Uniform Service | | | | \$ 2,000 |
| | Boots | | | | \$ 600 |
| 7000-9091-3030 | Professional Services | \$ 127,722 | \$ 180,000 | \$ 180,000 | |
| 7000-9091-3031 | Communications | \$ 527 | \$ 1,300 | \$ 1,300 | |
| | Cell Phone | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 7000-9091-3035 | Operations & Maintenance | \$ 597,488 | \$ 550,000 | \$ 577,500 | |
| | Fuel | | | | \$ 357,000 |
| | Parts, Materials, etc. for all City Vehicles | | | | \$ 220,500 |
| 7000-9091-3038 | Training | \$ - | \$ 2,000 | \$ 2,000 | |
| 7000-9091-3090 | Depreciation Expense | \$ 45,111 | \$ - | | |
| 7000-9091-4087 | Information Technology Charges | \$ 8,246 | \$ 8,065 | \$ 7,919 | |
| 7000-9091-4088 | Risk Management Charges | \$ 18,591 | \$ 25,436 | \$ 23,764 | |
| 7000-9091-4089 | Employee Benefits Charges | \$ 8,671 | \$ 9,524 | \$ 8,395 | |
| 7000-9091-6021 | Machinery & Equipment | \$ - | \$ 15,000 | | |
| | New Car Lift | | | | |
| | Total Expenditures | \$ 1,015,465 | \$ 1,014,875 | \$ 1,018,259 | |
| | | | | | |
| | Total Internal Service Fund - City Buildings and Equip Maint Expenditures | \$ 1,902,455 | \$ 1,996,097 | \$ 1,905,660 | |
| | | | | | |
| 7001 | ISF Equipment/Bldg Replacement | | | | |
| | | | | | |
| 7001-0000-8001 | Trans FR General Fund | \$ 100,000 | \$ 100,000 | \$ 100,000 | |
| 7001-0000-6001 | Interest Earned | \$ 5,849 | | \$ 500 | |
| | Total Revenues | \$ 105,849 | \$ 100,000 | \$ 100,500 | |
| | | | | | |
| 7001-1050-6021 | Machinery & Equipment | \$ 110,916 | \$ - | | |
| | New Switches throughout City Encumbered FY 22/23 | | | | |
| 7001-1050-6031 | Improvements Other Than Bldg | \$ - | \$ - | | |
| | Castle Youth Center Upgrades | | | | |
| | Total Expenditures | \$ 110,916 | \$ - | \$ - | |
| | | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|--|-------------------------|--|-------------------------|-----------------------|
| 7010 | Employee Benefits Fund | | | | |
| | | | | | |
| 7010-0000-4089 | Employee Benefits Charges | \$ 767,380 | \$ 851,597 | \$ 948,700 | |
| 7010-0000-6001 | Interest Earned | \$ 19,323 | \$ 3,500 | \$ 3,500 | |
| 7010-0000-6088 | Health Reimbursements | \$ 61,952 | \$ 48,000 | \$ 48,000 | |
| | Dental and Vision Retiree Reimb | | | | |
| | Dental Cost-Sharing (Actives) | | | | |
| | Vision Cost-Sharing (Actives) | | | | |
| | Life Insurance Cost-Sharing (Actives) | | | | |
| | Short Term Disability Cost-Sharing (Actives) | | | | |
| 7010-0000-6091 | Other Revenue | | \$ - | \$ - | |
| 7010-0000-8001 | Trn Fr General Fund | \$ 200,000 | \$ 100,000 | \$ 100,000 | |
| | Reserve for OPEB Obligations | | | | |
| | Reserve for Pension Obligations | | | | |
| | Total Revenues | \$ 1,048,655 | \$ 1,003,097 | \$ 1,100,200 | |
| | | | | | |
| 7010-1010-3030 | Professional Services | \$ 5,250 | \$ 25,000 | 25000 | |
| | Legal Services | | | | |
| | Actuarial Consulting Services | | | | |
| 7010-1050-3040 | General Administration-Ins | \$ 4,070 | \$ 3,200 | \$ 3,200 | |
| | CalPERS (Active Admin Fee) | | | | |
| 7010-1050-3043 | Health Insurance, Retirees | \$ 611,746 | \$ 600,000 | \$ 700,000 | |
| | Retiree Medical Reimbursements | | | | |
| | CalPERS (Retiree Medical) | | | | |
| | CalPERS (Retiree Admin Fee) | | | | |
| 7010-1050-3046 | Unemployment Insurance | \$ 32,783 | \$ 30,000 | \$ 25,000 | |
| 7010-1050-3047 | Dental Insurance | \$ 139,053 | \$ 150,000 | \$ 100,000 | |
| 7010-1050-3048 | Vision Insurance | \$ 24,312 | \$ 30,000 | \$ 30,000 | |
| 7010-1050-3049 | Life Insurance | \$ 20,125 | \$ 25,000 | \$ 25,000 | |
| 7010-1050-3050 | Disability Insurance | \$ 49,617 | \$ 40,000 | \$ 50,000 | |
| 7010-1050-9071 | OPEB Expenses | \$ 100,000 | \$ 50,000 | \$ 50,000 | |
| | Reserve for OPEB Obligations | | | | |
| 7010-9095-9112 | Transf To Pension Rate Stblztn | \$ 100,000 | \$ 50,000 | \$ 50,000 | |
| | Total Expenditures | \$ 1,086,956 | \$ 1,003,200 | \$ 1,058,200 | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|-------------------------------------|-------------------------|--|-------------------------|-----------------------|
| 7020 | Risk Management Fund | | | | |
| 7020-0000-4083 | Worker's Compensation Charges | \$ 582,936 | \$ 669,256 | 697,812 | |
| 7020-0000-4088 | Risk Management Charges | \$ 1,342,175 | \$ 1,851,602 | 1,873,594 | |
| 7020-0000-6001 | Interest Earned | \$ 10,782 | \$ 1,000 | 1,000 | |
| 7020-0000-6091 | Other Revenue | \$ 563,652 | \$ 20,000 | | |
| | Total Revenues | \$ 2,499,545 | \$ 2,541,858 | 2,572,406 | |
| 7020-1050-1015 | Worker's Compensation | \$ 582,936 | \$ 668,502 | 697,812 | |
| 7020-1050-2021 | Special Departmental Expense | \$ 395 | \$ 500 | 500 | |
| | State and Federal Labor Law Posters | | | | |
| | Employment Law Resources | | | | |
| | Losses below Deductible | | | | |
| 7020-1050-3030 | Professional Services | \$ 87,144 | \$ 150,000 | 150,000 | |
| | Risk Assessments/Liability Assmts | | | | |
| | Special Counsel (ERMA) | | | | |
| | Special Counsel (Litigation) | | | | |
| | Attorney Legal Services | | | | |
| 7020-1050-3040 | General Administration-Ins | \$ 5,729 | \$ 6,902 | 8,786 | |
| 7020-1050-3044 | Liability & Property Ins | \$ 999,136 | \$ 1,617,507 | 1,620,533 | |
| | CSJVRMA Liability Program | | | | |
| | CSJVRMA Property Program | | | | |
| | CSJVRMA Auto Physical Program | | | | |
| | CSJVRMA Crime Shield Program | | | | |
| 7020-1050-3051 | Employee Assistance Program | \$ 2,245 | \$ 2,503 | 2,477 | |
| 7020-1050-3053 | Claim Payments/Settlements | \$ 842,972 | \$ - | | |
| 7020-1050-3054 | Employment Risk Management | \$ 70,658 | \$ 74,190 | 91,298 | |
| 7020-1050-3090 | Depreciation Expense | \$ 3,142 | \$ - | | |
| | Total Expenditures | \$ 2,594,357 | \$ 2,520,104 | \$ 2,571,406 | |
| 7030 | Information Technology Fund | | | | |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|---|-------------------------|--|-------------------------|-----------------------|
| 7030-0000-3012 | SJVAPCD Grant | \$ - | \$ - | | |
| 7030-0000-4087 | Information Technology Charges | \$ 799,865 | \$ 782,318 | \$ 879,013 | |
| 7030-0000-6001 | Interest Earned | \$ 14,994 | \$ - | \$ 2,000 | |
| | Total Revenues | \$ 814,859 | \$ 782,318 | \$ 881,013 | |
| 7030-1010-1001 | Salaries & Wages, Regular | \$ 59,798 | \$ 58,680 | \$ 61,614 | |
| | IT Systems Technician | | | | \$ 61,614 |
| 7030-1010-1003 | Leave Accrual Buy-Out | | \$ - | | |
| 7030-1010-1004 | Overtime | \$ 549 | \$ 5,000 | \$ 5,000 | |
| 7030-1010-1008 | In-Lieu Of Insurance Benefit | | \$ - | | |
| 7030-1010-1012 | Fica/Medicare | \$ 4,198 | \$ 4,872 | \$ 5,096 | |
| 7030-1010-1013 | Retirement | \$ 21,461 | \$ 19,007 | \$ 20,310 | |
| 7030-1010-1014 | Health Insurance | \$ 7,394 | \$ 9,498 | \$ 10,321 | |
| 7030-1010-1015 | Worker's Compensation | \$ 4,774 | \$ 4,718 | \$ 4,916 | |
| 7030-1050-2021 | Special Departmental Expense | \$ 75,916 | \$ 135,800 | \$ 140,800 | |
| | Computer Supplies | | | | \$ 25,000 |
| | Software | | | | \$ 35,000 |
| | Internet Services Civic Center #2 | | | | \$ 1,800 |
| | Parner Data Dashboard | | | | \$ 15,000 |
| | Workstations | | | | \$ 50,000 |
| | Server Hardware/Software | | | | \$ 5,000 |
| | Audio/Video Equipment | | | | \$ 9,000 |
| 7030-1050-3030 | Professional Services | \$ 172,909 | \$ 203,000 | \$ 273,950 | |
| | IT Services | | | | \$ 100,000 |
| | Network Security | | | | \$ 10,500 |
| | Document Management System | | | | \$ 60,000 |
| | Springbrook Annual Maintenance | | | | \$ 93,450 |
| | Springbrook payment/budget products | | | | \$ 10,000 |
| 7030-1050-3031 | Communications | \$ 126,805 | \$ 159,000 | \$ 166,900 | |
| | City Wide Phone System (NHC) | | | | \$ 50,400 |
| | City-Wide Internet Service (AireSpring) | | | | \$ 115,500 |
| | Cell Phone | | | | \$ 1,000 |
| 7030-1050-3036 | Memberships & Subscriptions | \$ 106,806 | \$ 145,414 | \$ 152,686 | |
| | MISAC | | | | \$ 185 |

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

| Account Number | Description | FY 2023-24 Unaudited | FY 2024-25 Amended Budget as of 3/24/25 | FY 2025-26 REQUESTED | FY 2025-26 Details |
|----------------|-----------------------------|-------------------------|--|-------------------------|-----------------------|
| | Amazon Prime | | | | \$ 2,100 |
| | Acrobat Pro | | | | \$ 3,150 |
| | Access Control Hosting | | | | \$ 1,365 |
| | Broadcasting | | | | \$ 4,200 |
| | Website Hosting | | | | \$ 31,500 |
| | Cloud Storage of Servers | | | | \$ 50,400 |
| | NEOGOV | | | | \$ 14,636 |
| | CivicPlus | | | | \$ 8,400 |
| | System Management | | | | \$ 36,750 |
| 7030-1050-3037 | Travel/Conferences/Meetings | \$ - | \$ 500 | \$ 500 | |
| 7030-1050-3038 | Training | \$ - | \$ 1,300 | \$ 1,300 | |
| | Certification | | | | \$ 800 |
| | PluralSight | | | | \$ 500 |
| 7030-1050-3090 | Depreciation Expense | \$ 8,972 | \$ - | | |
| 7030-1050-4045 | Building Maint. Charges | \$ 1,595 | \$ 1,473 | \$ 1,403 | |
| 7030-1050-4088 | Risk Management Charges | \$ 9,190 | \$ 12,318 | \$ 12,496 | |
| 7030-1050-4089 | Employee Benefits Charges | \$ 1,681 | \$ 1,737 | \$ 1,721 | |
| 7030-1050-6021 | Machinery & Equipment | \$ - | \$ 20,000 | \$ 20,000 | |
| | Hardware Replacement | | | | \$ 20,000 |
| | Total Expenditures | \$ 602,048 | \$ 782,317 | \$ 879,013 | |

DRAFT-Projected Fund Balances

| FUND DESCRIPTIONS | FY 23/24 Budget | | | FY 24/25 Adopted Budget | | | FY 25/26 Proposed Budget | | |
|---|----------------------|---------------|----------------|-------------------------|---------------|----------------|--------------------------|--|--|
| | Unaudited | | | | | | | | |
| | Projected Fund Bal | Revenue / | Expenditures / | Projected Fund Bal | Revenue / | Expenditures / | Projected Fund Bal | | |
| | 6/30/2024 | Transfers IN | Transfers OUT | 6/30/2025 | Transfers IN | Transfers OUT | 6/30/2026 | | |
| GENERAL FUND | \$ 17,248,990 | \$ 19,564,083 | \$ 20,748,335 | \$ 16,064,738 | \$ 20,650,076 | \$ 21,175,969 | \$ 15,538,845 | | |
| 25% General Fund Reserve Goal = | \$ (4,726,660) | | | \$ (5,187,084) | | | \$ (5,293,992) | | |
| Reserve General Fund- Unassigned Fund Bal | \$ 12,522,330 | | | \$ 10,877,654 | | | \$ 10,244,853 | | |
| GEN FUND BALANCE NO RESERVE SET ASIDE | \$ 17,248,990 | | | \$ 16,064,738 | | | \$ 15,538,845 | | |
| NON-GENERAL FUNDS: | | | | | | | | | |
| General Fund Capital | \$ (34,837) | \$ 3,305,137 | \$ 3,305,137 | \$ (34,837) | \$ 2,598,890 | \$ 2,598,890 | \$ (34,837) | | |
| Public Safety Transactions and Use Tax | \$ 3,072,498 | \$ 5,115,700 | \$ 5,856,701 | \$ 2,331,497 | \$ 5,289,315 | \$ 5,938,315 | \$ 1,682,497 | | |
| Ferrari Ranch Reimbursement Fund | \$ 2,372 | \$ - | \$ - | \$ 2,372 | \$ - | \$ - | \$ 2,372 | | |
| Measure V Fund | \$ 5,311,256 | \$ 801,000 | \$ 2,833,707 | \$ 3,278,549 | \$ 820,000 | \$ 452,236 | \$ 3,646,313 | | |
| Measure V 20% Alternative Modes | \$ 915,757 | \$ 196,000 | \$ 423,749 | \$ 688,008 | \$ 196,000 | \$ 391,796 | \$ 492,212 | | |
| Abandoned Vehicle Abatement Fund | \$ 363 | \$ 29,716 | \$ 29,766 | \$ 313 | \$ 30,958 | \$ 30,957 | \$ 314 | | |
| Measure V Regional Fund | \$ (120,842) | \$ 2,579,834 | \$ 2,350,000 | \$ 108,992 | \$ 2,350,000 | \$ 2,350,000 | \$ 108,992 | | |
| Police Grant Fund | \$ 101,880 | \$ 52,682 | \$ 52,682 | \$ 101,880 | \$ - | \$ - | \$ 101,880 | | |
| ARPA - American Rescue Plan Act | \$ 2,756,108 | \$ - | \$ 2,676,306 | \$ 79,802 | \$ - | \$ 84,698 | \$ (4,896) | | |
| Gas Tax Fund | \$ 156,642 | \$ 1,490,317 | \$ 1,489,965 | \$ 156,994 | \$ 1,501,415 | \$ 1,501,828 | \$ 156,582 | | |
| Local Transportation Fund | \$ 588,849 | \$ - | \$ 394,828 | \$ 194,021 | \$ 1,000 | \$ 230,370 | \$ (35,349) | | |
| Traffic Circulation Facilities Fund | \$ 1,545,572 | \$ - | \$ - | \$ 1,545,572 | \$ 8,676 | \$ 184,000 | \$ 1,370,248 | | |
| Applegate Interchange Fund | \$ 774,063 | \$ - | \$ - | \$ 774,063 | \$ - | \$ - | \$ 774,063 | | |
| RSTP - Regional Surface Transportation Program Fund | \$ 2,691,316 | \$ 449,743 | \$ 2,918,211 | \$ 222,848 | \$ 5,000 | \$ 200,000 | \$ 27,848 | | |
| SB1 - Road Maint & Rehab RMRA Fund | \$ 2,416,517 | \$ 801,841 | \$ 3,120,236 | \$ 98,122 | \$ 865,088 | \$ 672,583 | \$ 290,627 | | |
| Parks & Recreation Fund | \$ 1,946,857 | \$ 17,674 | \$ 600,000 | \$ 1,364,531 | \$ 17,674 | \$ 400,000 | \$ 982,205 | | |
| Parks Grant Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| General Plan Housing Element Fund | \$ (10,800) | \$ 75,394 | \$ 89,200 | \$ (24,606) | \$ 25,394 | \$ 14,594 | \$ (13,806) | | |
| General Plan Update Fund | \$ 1,901,195 | \$ - | \$ 142,000 | \$ 1,759,195 | \$ - | \$ 1,681,148 | \$ 78,047 | | |
| Neighborhood Stabilization Fund | \$ 229,201 | \$ - | \$ - | \$ 229,201 | \$ - | \$ - | \$ 229,201 | | |
| Housing Grant Funds | \$ 999,142 | \$ 949,757 | \$ 949,257 | \$ 999,642 | \$ 302,504 | \$ 658,408 | \$ 643,738 | | |
| Police Facility Impact Fee Fund | \$ 195,823 | \$ 4,500 | \$ - | \$ 200,323 | \$ 4,500 | \$ - | \$ 204,823 | | |
| Fire Facility Impact Fee Fund | \$ 270,581 | \$ 4,340 | \$ 170 | \$ 274,751 | \$ 4,140 | \$ 170 | \$ 278,721 | | |
| Government Building Facility Tax | \$ 288,991 | \$ 4,500 | \$ - | \$ 293,491 | \$ 4,500 | \$ - | \$ 297,991 | | |
| Performance Bond Trust | \$ 108,704 | \$ - | \$ - | \$ 108,704 | \$ - | \$ - | \$ 108,704 | | |
| Narcotics Program Trust | \$ 2,152 | \$ - | \$ - | \$ 2,152 | \$ - | \$ - | \$ 2,152 | | |
| Pension Rate Stablization - 115 Trust | \$ 514,432 | \$ 50,000 | \$ - | \$ 564,432 | \$ 50,000 | \$ - | \$ 614,432 | | |
| CFD No. 1 Trust | \$ 135,862 | \$ 400 | \$ - | \$ 136,262 | \$ - | \$ - | \$ 136,262 | | |
| Maintenance Districts | \$ 1,246,190 | \$ 347,369 | \$ 443,897 | \$ 1,149,662 | \$ 347,369 | \$ 433,641 | \$ 1,063,390 | | |
| CFD Districts - Police & Fire | \$ 90,962 | \$ 694,000 | \$ 800,279 | \$ (15,317) | \$ 883,081 | \$ 883,081 | \$ (15,317) | | |
| Water Enterprise Fund | \$ 22,982,390 | \$ 8,256,750 | \$ 11,865,330 | \$ 19,373,810 | \$ 8,486,500 | \$ 7,335,957 | \$ 20,524,353 | | |
| Water - 1,2,3 - TCP Fund | \$ 39,289,699 | \$ 25,000 | \$ 2,149,640 | \$ 37,165,059 | \$ 25,000 | \$ 1,500,000 | \$ 35,690,059 | | |

DRAFT-Projected Fund Balances

| <u>FUND DESCRIPTIONS</u> | FY 23/24 Budget | | | FY 24/25 Adopted Budget | | | FY 25/26 Proposed Budget | | |
|---------------------------------------|-----------------------|----------------------|----------------------|-------------------------|----------------------|----------------------|--------------------------|--|--|
| | Unaudited | | | | | | | | |
| | Projected Fund Bal | Revenue / | Expenditures / | Projected Fund Bal | Revenue / | Expenditures / | Projected Fund Bal | | |
| | 6/30/2024 | Transfers IN | Transfers OUT | 6/30/2025 | Transfers IN | Transfers OUT | 6/30/2026 | | |
| Wastewater Enterprise Fund | \$ 18,703,504 | \$ 12,400,118 | \$ 18,274,505 | \$ 12,829,117 | \$ 12,408,624 | \$ 21,312,276 | \$ 3,925,465 | | |
| Sanitation Enterprise Fund | \$ 2,909,359 | \$ 4,706,000 | \$ 4,924,147 | \$ 2,691,212 | \$ 5,048,042 | \$ 5,021,298 | \$ 2,717,956 | | |
| Internal Services Fund (Bldg / Equip) | \$ 1,408,181 | \$ 1,939,886 | \$ 1,996,097 | \$ 1,351,970 | \$ 1,897,076 | \$ 1,905,660 | \$ 1,343,386 | | |
| ISF Equipment/Bldg Replacement Fund | \$ 195,959 | \$ 100,000 | \$ - | \$ 295,959 | \$ 100,500 | \$ - | \$ 396,459 | | |
| Employee Benefits Fund | \$ 784,001 | \$ 1,003,097 | \$ 1,003,200 | \$ 783,898 | \$ 1,100,200 | \$ 1,058,200 | \$ 825,898 | | |
| Risk Management Fund | \$ 935,057 | \$ 2,541,858 | \$ 2,520,104 | \$ 956,811 | \$ 2,572,406 | \$ 2,571,406 | \$ 957,811 | | |
| Information Technology Fund | \$ 681,252 | \$ 782,318 | \$ 782,317 | \$ 681,253 | \$ 881,013 | \$ 879,013 | \$ 683,253 | | |
| Total | \$ 133,235,197 | \$ 68,289,014 | \$ 92,739,767 | \$ 108,784,445 | \$ 68,474,941 | \$ 81,466,492 | \$ 95,792,894 | | |

Capital Improvement Program

| Description | | | | | | Funding Source |
|--|------------------|------------------|----------|---------|----------|---|
| | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2029/30 | |
| General Fund Capital (0003) | | | | | | |
| *Phase 2 Ped Imp Proj Downtown | 1,079,237 | | | | | 0003 General Fund Capital - CMAQ |
| *Phase 3 Ped Imp Proj Downtown | 0 | | | | | 0003 General Fund Capital - CMAQ |
| *Phase 4 Ped Imp Proj Downtown | 0 | 3,156,621 | | | | 0003 General Fund Capital - CMAQ |
| *City Wide Signal Synchronization | 1,020,653 | | | | | 0003 General Fund Capital - CMAQ |
| General Fund Capital (0003) Totals | 2,099,890 | 3,156,621 | 0 | | 0 | |
| CRP (XXXX) NEED TO CREATE NEW FUND FOR AUDITING PURPOSE | | | | | | |
| *Phase 2 Ped Imp Proj Downtown | 1,267,749 | | | | | XXXX CRP Fund (Carbon Reduction Program Fund) |
| CRP (XXXX) Totals | 1,267,749 | | | | | |
| Measure V (0007) | | | | | | |
| *Fruitland Avenue Road Improvements | 200,000 | | | | | 0007 Measure V |
| *City Wide Signal Synchronization | 152,236 | | | | | 0007 Measure V |
| Measure V (0007) Totals | 152,236 | 0 | 0 | | 0 | |
| Measure V 20% Alternative Modes (0008) | | | | | | |
| *Active Transportation Plan | 0 | | | | | 0008 Measure V Alternative Modes |
| *Phase 2 Ped Imp Proj Downtown | 391,796 | | | | | 0008 Measure V Alternative Modes |
| *Phase 3 Ped Imp Proj Downtown | 0 | | | | | 0008 Measure V Alternative Modes |
| *Phase 4 Ped Imp Proj Downtown | 0 | 408,974 | | | | 0008 Measure V Alternative Modes |
| Measure V 20% Alternative Modes (0008) Totals | 391,796 | 408,974 | 0 | | 0 | |
| Measure V Regional Funds (0010) | | | | | | |
| *Bellevue Road Realignment | 2,150,000 | 5,542,000 | | | | 0010 Measure V Regional Funds |
| *Buhach Widening | 200,000 | | | | | 0010 Measure V Regional Funds |
| Measure V Regional Funds (0010) Totals | 2,350,000 | 5,542,000 | 0 | | 0 | |

Capital Improvement Program

| Description | | | | | | Funding Source |
|--|----------------|----------|----------|----------|----------------|---------------------------------------|
| | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2029/30 | |
| ARPA-American Rescue Plan Act (1010) | | | | | | |
| Police Dept Remodel/Rehab | 0 | | | | | 1010 American Rescue Plan Act of 2021 |
| City Bldg - Civic Center #2 | 0 | | | | | 1010 American Rescue Plan Act of 2021 |
| *Osborn Park Renovation | 0 | | | | | 1010 American Rescue Plan Act of 2021 |
| *Fruitland Ave Phase 3 | 0 | | | | | 1010 American Rescue Plan Act of 2021 |
| ARPA-American Rescue Plan Act (1010) Totals | 0 | 0 | 0 | | 0 | |
| Local Transportation Fund (1013) | | | | | | |
| *Fruitland Avenue Road Improvements | 0 | | | | | 1013 LTF Fund |
| *Olive Avenue Overlay | 230,370 | | | | | 1013 LTF Fund |
| Local Transportation Fund (1013) Totals | 230,370 | 0 | 0 | | 0 | |
| Traffic Circulation Fund (1015) | | | | | | |
| *Traffic Signal at Juniper Ave & Bridgewater St. | 184,000 | | | | | 1015 Traffic Circulation Fund |
| Traffic Circulation Fund (1015) Totals | 184,000 | | | | | |
| Regional Surface Transportation Program-RSTP (1017) | | | | | | |
| *Olive Avenue Overlay | 200,000 | | | | | 1017 RSTP Fund |
| *Ace Train Platform | 0 | | | | 219,663 | 1017 RSTP Fund |
| Regional Surface Transportation Prog-RSTP (1017) Totals | 200,000 | 0 | 0 | 0 | 219,663 | |

Capital Improvement Program

| Description | | | | | | Funding Source |
|--|----------------|----------------|----------|---------|----------|---|
| | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2029/30 | |
| SB1-Road Maintenance & Rehab RMRA (1018) | | | | | | |
| Curb, Gutter, and Sidewalk Maintenance, Repair and Replacement | 200,000 | | | | | 1018 SB1 Fund |
| Pavement Markings and Signage Maintenance | 160,000 | | | | | 1018 SB1 Fund |
| Traffic Signals Maintenance and Repairs | 20,000 | | | | | 1018 SB1 Fund |
| Pavement Repairs | 192,583 | | | | | 1018 SB1 Fund |
| *Olive Avenue Overlay | 100,000 | | | | | 1018 SB1 Fund |
| SB1-Road Maintenance & Rehab RMRA (1018) Totals | 672,583 | 0 | 0 | | 0 | |
| Parks & Recreation (1020) | | | | | | |
| *Osborn Park Renovation | 400,000 | 200,000 | | | | 2018 Parks Bond Act, Per Capita Grant Program |
| Parks & Recreation (1020) Totals | 400,000 | 200,000 | 0 | | 0 | |
| Water Capital (6001) | | | | | | |
| Hydrant Replacement | 0 | | | | | 6001 Water Capital Fund |
| *Well #20A Rehab | 0 | | | | | 6001 Water Capital Fund |
| Installation-New Water Meters | 0 | | | | | 6001 Water Capital Fund |
| *Property Acq.-Future Well Site | | 100,000 | | | | 6001 Water Capital Fund |
| *Canal Creek Utility Crossing | 250,000 | | | | | 6001 Water Capital Fund |
| Water Capital (6001) Totals | 250,000 | 100,000 | 0 | | 0 | |
| 1,2,3-TCP Fund (6007) | | | | | | |
| *Well #20A Rehab | 0 | | | | | 6007 TCP Fund |
| 1,2,3-TCP Fund (6007) Totals | 0 | 0 | 0 | | 0 | |

Capital Improvement Program

| Description | | | | | | Funding Source |
|--|-------------------|------------------|----------|---------|------------------|-----------------|
| | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2029/30 | |
| Sewer (6010) | | | | | | |
| *Canal Creek Utility Crossing | 250,000 | | | | | 6010 Sewer Fund |
| *Castle Sewer Interceptor | 1,950,000 | | | | | 6010 Sewer Fund |
| *Lower Shaffer Storm Drain Imp | 6,000,000 | | | | | 6010 Sewer Fund |
| *Atwater Blvd Drainage Improvements | 0 | | | | 4,000,000 | 6010 Sewer Fund |
| *Eucaluptus and First St Drainage Improvements | 0 | | | | | 6010 Sewer Fund |
| Sewer (6010) Totals | 8,200,000 | 0 | 0 | | 4,000,000 | |
| Capital Improvement Projects Total | 15,130,875 | 9,407,595 | 0 | | 4,219,663 | |

* Major public works projects such as land, buildings, and public infrastructure. Must conform with the City's General Plan.

PERSONNEL BY DEPARTMENT

| Department | Position | 2022-23 | 2023-24 | 2024-25 | 2025-26 |
|-----------------------|--|---------|---------|---------|---------|
| Administration | City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| | Assistant City Clerk/Records Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| | Executive Assistant | 0.00 | 0.00 | 1.00 | 1.00 |
| | Administrative Assistant I/II | 0.00 | 2.00 | 1.00 | 0.00 |
| | | 2.00 | 4.00 | 4.00 | 3.00 |
| Community Development | Deputy City Manager/Community Development Director | 0.00 | 0.00 | 1.00 | 0.00 |
| | Community Development Director | 1.00 | 1.00 | 0.00 | 1.00 |
| | City Engineer | 0.00 | 1.00 | 1.00 | 1.00 |
| | Chief Building Official/Fire Code Official | 1.00 | 1.00 | 1.00 | 1.00 |
| | Civil Engineering Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| | Senior Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| | Assistant Planner | 0.00 | 0.00 | 1.00 | 0.00 |
| | Planning Technician | 0.00 | 0.00 | 0.00 | 1.00 |
| | Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| | Project Accountant/Successor Agency Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| | Building Permit Technician I/II | 1.00 | 1.00 | 1.00 | 2.00 |
| | Administrative Assistant I/II | 3.50 | 2.00 | 2.00 | 1.00 |
| | | 10.50 | 10.00 | 10.00 | 11.00 |
| Finance | Finance Director | 1.00 | 1.00 | 1.00 | 1.00 |
| | Finance Analyst - Special Projects (<i>part-time position</i>) | 0.00 | 0.50 | 0.50 | 0.50 |
| | Finance Operations Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| | Accountant I/II | 1.00 | 1.00 | 2.00 | 2.00 |
| | Accounting Technician | 2.00 | 2.00 | 2.00 | 2.00 |
| | Account Clerk I/II | 3.50 | 4.00 | 4.00 | 4.00 |
| | | 8.50 | 9.50 | 10.50 | 10.50 |
| Human Resources | Human Resources Director | 1.00 | 0.00 | 1.00 | 1.00 |
| | Human Resources Manager | 0.00 | 1.00 | 0.00 | 0.00 |
| | Human Resources Analyst | 1.00 | 1.00 | 1.00 | 2.00 |
| | Human Resources Technician I/II | 3.00 | 3.00 | 3.00 | 1.00 |
| | Human Resources Assistant | 0.00 | 0.00 | 0.00 | 1.00 |
| | | 5.00 | 5.00 | 5.00 | 5.00 |
| Police | Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| | Police Lieutenant | 1.00 | 1.00 | 1.00 | 1.00 |
| | Police Sergeant | 5.00 | 5.00 | 5.00 | 5.00 |
| | Police Corporal | 0.00 | 2.00 | 0.00 | 0.00 |
| | Police Officer Recruit / Police Officer | 21.00 | 19.00 | 19.00 | 19.00 |
| | Police Administrative Supervisor | 1.00 | 1.00 | 0.00 | 0.00 |
| | Executive Assistant | 0.00 | 0.00 | 1.00 | 1.00 |
| | Public Safety Communications Supervisor | 0.00 | 0.00 | 1.00 | 1.00 |
| | Public Safety Dispatcher | 6.00 | 7.00 | 6.00 | 6.00 |
| | Public Safety Records Supervisor | 0.00 | 0.00 | 1.00 | 1.00 |
| | Police Clerk I/II | 2.00 | 2.00 | 2.00 | 2.00 |
| | Code Enforcement Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| | Code Enforcement Officer | 1.00 | 2.00 | 1.00 | 1.00 |
| | Community Services Officer | 2.00 | 2.00 | 1.00 | 1.00 |
| | | 41.00 | 43.00 | 40.00 | 40.00 |
| Public Works | Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 |
| | Public Works Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| | Sewer Division Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| | Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| | Administrative Assistant I | 1.00 | 1.00 | 1.00 | 1.00 |
| | Recreation Supervisor | 0.50 | 1.00 | 1.00 | 1.00 |
| | Recreation Coordinator | 0.00 | 1.00 | 1.00 | 1.00 |
| | Senior Recreation Leader (<i>part-time position</i>) | 0.50 | 0.00 | 0.00 | 0.00 |
| | Recreation Leader (<i>part-time position</i>) | 4.00 | 4.00 | 4.00 | 2.50 |
| | Events Coordinator | 0.50 | 0.50 | 1.00 | 0.00 |

PERSONNEL BY DEPARTMENT

| Department | Position | 2022-23 | 2023-24 | 2024-25 | 2025-26 |
|----------------------|--|--------------|--------------|--------------|--------------|
| Public Works (cont.) | Administrative Assistant I/II | 0.50 | 1.00 | 0.00 | 0.00 |
| | Systems Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| | Streets & Parks Division Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| | Streets Maintenance Worker I/II <i>(includes part-time position)</i> | 4.50 | 4.50 | 4.50 | 4.50 |
| | Parks Maintenance Worker I <i>(includes part-time position)</i> | 4.50 | 4.50 | 4.50 | 4.50 |
| | Water Division Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| | Water Systems Pump Operator | 1.00 | 1.00 | 1.00 | 1.00 |
| | Water Systems Operators I/II | 6.00 | 6.00 | 6.00 | 8.00 |
| | Sewer Maintenance Worker I/II | 8.00 | 8.00 | 8.00 | 8.00 |
| | Building Maintenance Worker I <i>(includes part-time position)</i> | 1.50 | 1.50 | 1.50 | 2.00 |
| | Mechanic I/II | 2.00 | 2.00 | 2.00 | 2.00 |
| | | 41.50 | 43.00 | 42.50 | 42.50 |
| GRAND TOTAL | | 108.5 | 114.5 | 112.0 | 112.0 |



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz Brian Raymond
John Cale Kalisa Rochester

MEETING DATE: May 27, 2025
TO: Mayor and City Council
FROM: Christopher Hoem, City Manager
PREPARED BY:
SUBJECT: **Review of the Draft Program Guidelines and Public Safety Expenditure Plan (City Manager Hoem)**

RECOMMENDED COUNCIL ACTION

Review the draft Program Guidelines and Public Safety Expenditure Plan ("Public Safety Expenditure Plan"), provide feedback and direction to staff, and authorize staff to prepare a final version of the plan for consideration and possible adoption at the next regular City Council meeting.

I. BACKGROUND/ANALYSIS:

Measure B, approved by voters in November 2022, established a dedicated revenue stream for enhancing police and fire protection services in the City. In accordance with the ordinance, the Public Safety Expenditure Plan guides the appropriate use of Measure B funds. This plan outlines permissible spending categories and defines eligible expenses.

Staff has prepared a draft version of the Public Safety Expenditure Plan for Council review. The purpose of this agenda item is to solicit Community and Council input and direction, which may be incorporated into a final version of the plan for formal adoption at a subsequent meeting.

The draft Expenditure Plan outlines three core spending categories for both Police and Fire services based on the ordinance:

1. Equipment and apparatus
2. Salaries and benefits
3. Other police and fire service expenses deemed necessary by the City Council for the benefit of the residents of the City

To clarify the "Other" category, the plan includes an illustrative list of allowable expenditures such as training programs, facility improvements, community outreach,

and public safety technology.

The plan further establishes a commitment to accountability and transparency through the role of the Citizens' Oversight Committee, consistent with Section 3.45.140 of the Atwater Municipal Code.

Staff is requesting that the Council review the draft plan and provide comments or policy direction to assist in preparing a final version. Any additional examples, priorities, or clarifications the Council wishes to include will be considered and incorporated.

II. FISCAL IMPACTS:

There is no direct fiscal impact associated with reviewing the draft expenditure plan. However, once finalized and adopted, the plan will guide the use of Measure B revenues, which are restricted to public safety purposes.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney.

IV. EXISTING POLICY:

This plan supports the 2nd objective of the Strategic Plan, which is to promote safety, stability, and quality of life.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by relevant departments.

VII. PUBLIC PARTICIPATION:

The development of the Measure B Public Safety Expenditure Plan has included opportunities for public input to ensure transparency and community alignment. The draft plan will be reviewed in an open session of the City Council, where members of the public are invited to provide comments, suggestions, and feedback.

Additionally, once the plan is adopted, continued public oversight will be provided through the Citizens' Oversight Committee, which will hold quarterly public meetings subject to the Brown Act. Committee findings and reports will be made publicly available, and meeting agendas and minutes will be posted on the City's website.

VIII. ENVIRONMENTAL REVIEW:

The Public Safety Expenditure Plan is not a project as defined by the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15378(b)(4). The plan constitutes a government fiscal activity involving expenditure guidelines, which do not result in a direct or reasonably foreseeable physical change in the environment.

As such, the review and adoption of the Public Safety Expenditure Plan is exempt from CEQA review.

IX. STEPS FOLLOWING APPROVAL:

Following Council review and feedback:

- Staff will revise the draft Expenditure Plan to reflect Council direction.
- The revised final version will be brought back for formal approval at the next regularly scheduled Council meeting.
- Upon adoption, the plan will be used to guide all future Measure B-funded expenditures and will be made publicly available.

Submitted and Approved by:



Chris Hoem, City Manager

Attachments:

1. PSEP 2025 v6



City of Atwater

(DRAFT) Program Guidelines and Public Safety Expenditure Plan

(Pursuant to Atwater Municipal Code Chapter 3.45)

Purpose

The purpose of this Program Guidelines and Public Safety Expenditure Plan (“Public Safety Expenditure Plan” or “Plan”) is to establish clear, accountable, and legally compliant guidelines for the use of tax proceeds collected under the public safety tax ordinance. All proceeds shall be deposited into a designated special fund (0004) and utilized exclusively for enhancing public safety services in the City, as outlined herein. This Plan includes additional examples of expenditure categories to help illustrate the types of spending the City Council considers appropriate for funding under the public safety measure.

1. Background

The Public Safety Transactions and Use Tax Fund was established to improve the City’s ability to monitor and maintain the revenue and expenditure of Public Safety Transactions and Use Tax. Measure B was approved by the voters in November 2022 and provides a 1 percent sales tax surcharge, with the revenue generated to be used to enhance public safety services. The Public Safety Transactions and Use Tax became effective on July 1, 2023. The Ordinance (Atwater Municipal Code Chapter 3.45) was contained in Measure B.

2. Guiding Principles

- **Transparency and Accountability:** All expenditures shall be clearly documented and reported and shall be subject to public oversight through the Citizens’ Oversight Committee, which serves in an advisory capacity by reviewing the use of tax revenues for consistency with the public safety expenditure plan and issuing public reports on its findings. The Citizens’ Oversight Committee does not decide on spending priorities, schedules, project details, funding source decisions (e.g., leveraged funds, developer fees, etc.), financing plans, or tax rate assumptions. The committee shall serve in an advisory-only role to the City Manager. The committee shall have no jurisdiction other than that delegated to it by the people pursuant to this chapter.

- **Restricted Use:** Funds shall only be spent on authorized uses as described in this Plan and the Ordinance.

3. Authorized Uses of Funds

Pursuant to the Ordinance, public safety services eligible for funding include:

3.45.130 A. Obtaining, furnishing, operating, and/or maintaining police protection equipment or apparatus, paying the salaries and benefits of police protection personnel, and such other police protection service expenses as are deemed necessary by the City Council for the benefit of the residents of the City.

3.45.130 B. Obtaining, furnishing, operating, and/or maintaining fire protection equipment or apparatus, paying the salaries and benefits of fire protection personnel, and such other fire protection service expenses, including capital expenses, as are deemed necessary by the City Council for the benefit of the residents of the City.

Both Police and Fire services are divided into three categories of authorized uses:

1. Equipment/apparatus
2. Salaries and benefits
3. Other Police and Fire protection service expenses as deemed necessary by the City Council for the benefit of the residents of the City.

To further clarify and provide guidance on the third category, the following sections include examples of “Other Police/Fire service expenses.” This list is not exhaustive, but illustrates the types of services, equipment, and projects that may be appropriately funded through Measure B (Fund 0004).

A. Other Police Protection Services

Measure B funds may be used for:

1. **Community Policing Programs**, such as:
 - Neighborhood watch support
 - Youth outreach and violence prevention initiatives
 - School resource officer programs
 - Online crime mapping and community alert systems
 - Citizen feedback and complaint-tracking software

2. **Crime Prevention and Reduction Initiatives**, such as:

- Surveillance camera installations in sensitive areas
- Enhanced DUI enforcement operations

3. **Technology and Software**, such as:

- Crime data analytics systems
- Body-worn camera data storage and management
- Digital evidence management platforms
- Mobile device encryption/security software

4. **Training and Professional Development**, such as:

- De-escalation and crisis intervention training
- Cultural competency and implicit bias training
- Advanced tactical and safety training

5. **Facility Improvements**, such as:

- Police station upgrades or expansions
- Security systems for public safety buildings
- Construction or retrofitting of training centers

6. **Operational Supplies and Services**, such as:

- Communication systems
- Contracted public safety services or consultants (e.g., biohazard cleanup)

7. **Wellness and Support Services**, such as:

- Officer mental health programs and peer support
- Fitness and resiliency programs and equipment
- Critical incident stress management services

B. Other Fire Protection Services

Measure B funds may be used for:

1. **Emergency Medical Services (EMS) Enhancements**, such as:

- EMS training and certification programs

- Community CPR and first aid outreach
- 2. **Fire Prevention and Public Education**, such as:
 - Smoke detector and fire extinguisher distribution programs
 - School-based fire safety education
 - Community fire safety events and materials
- 3. **Training and Certification**, such as:
 - Urban search and rescue training
 - Wildland fire and hazardous materials response training
 - Simulation-based training equipment
- 4. **Facility Improvements and Capital Projects**, such as:
 - Fire station construction, renovation, or seismic upgrades
 - Training facility development or modernization
 - Fuel management systems or emergency power upgrades
- 5. **Wellness and Support Services**, such as:
 - Firefighter mental health programs and peer support
 - Fitness and resiliency programs and equipment
 - Critical incident stress management services

4. Prohibited Uses of Funds

Tax revenues collected under the Ordinance shall **not** be used for:

- Salaries or compensation of department administrators (specifically, any police officer at the rank of lieutenant or above).
- Any project not included in the Public Safety Expenditure Plan.

5. Plan Administration and Amendments

- The City Council adopts the Expenditure Plan and approves all allocations from the special fund (0004).
- This Plan may be amended from time to time by a majority vote of the City Council, provided that all funds continue to be used exclusively for public safety services as defined herein.

- Amendments must be publicly noticed and made available for community review and input.

6. Oversight and Reporting

- The Citizens' Oversight Committee, through the chairperson, shall provide an annual report to the City Council on expenditures from the special fund. The report shall include the Committee's determination and findings of whether the funds were expended for the purposes specified in this Plan.
- The chairperson will provide the verbal or written report to the City Council no later than October of each year. The report will be based on expenditures that occurred in the previous fiscal year. For example, the 2025 report, given in September or October of 2025, will be based on fiscal year 2024–2025.

***Possible Adoption by the City Council at the next Regular City Council meeting**



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz Brian Raymond
John Cale Kalisa Rochester

MEETING DATE: May 27, 2025
TO: Mayor and City Council
FROM: Christopher Hoem, City Manager
PREPARED BY:
SUBJECT: **Resolution Adopting the Amended Guidelines for the Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004 (City Manager Hoem)**

RECOMMENDED COUNCIL ACTION

Open the public hearing and receive any testimony given;

Close the public hearing and consider comments from the public; and

Motion to Adopt Resolution No. 3535-25, approving the amended guidelines for Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004, to maintain compliance with updated program requirements and ensure effective implementation of the City's CDBG-funded housing programs.

I. BACKGROUND/ANALYSIS:

1. BACKGROUND:

The City of Atwater currently has a grant from the State Department of Housing and Community Development (HCD) for housing rehabilitation under the CDBG Grant, Grant No. 22-CDBG-10004.

This program is designed to make funds available to cities and counties to support existing homeownership programs aimed at low-and very low-income households. Each program is allocated funding that is monitored through HCD. Currently, the City has specific guidelines in place or is using the program default.

CDBG Program regulations require that the City conduct a public hearing for all CDBG-related matters to provide for and encourage citizen participation, especially among low-and moderate-income people residing in areas impacted by CDBG funding.

2. ANALYSIS:

The City is proposing to adopt amendments to the guidelines under the 22-CDBG-10004 Standard Agreement. These updates aim to strengthen program delivery by clarifying eligibility, loan structure, and administrative procedures.

Key proposed amendments include:

- Offering 20-year forgivable Deferred Payment Loans (DPL) at 0% interest.
- Securing loans with a Promissory Note and a Deed of Trust.
- Reinforcing citizen engagement through public hearings and comment opportunities.

During the public hearing, the community will be invited to provide feedback, ask questions, and review the proposed updates. Written comments may be submitted to the City Clerk at 1160 Fifth St, Atwater, CA 95301.

II. FISCAL IMPACTS:

There is no fiscal impact on the city. A sufficient budget is available in the CDBG Fund and is 100% funded through a Community Development Grant. The adoption of these amended guidelines ensures continued program compliance and reflects the City's commitment to transparency and community involvement in federally funded programs.

III. LEGAL REVIEW:

This item was reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

N/A

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all necessary departments.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

This item and the maintenance contemplated by this action are all located within existing facilities of approved projects throughout the City. As they represent existing

facilities, they are considered an exempt activity as defined under section 15301 “existing facilities” of the California Environmental Quality Act (“CEQA”).

IX. STEPS FOLLOWING APPROVAL:

Upon City Council Approval, the City Clerk will certify the Resolution and both the resolution and adopted guidelines will be submitted to HCD.

Submitted and Approved by:



Chris Hoem, City Manager

Attachments:

1. Resolution Amending Guidelines CDBG
2. ATW22PI -Revised OOR Guidelines



CITY COUNCIL OF THE CITY OF ATWATER

RESOLUTION NO. XXXX-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER APPROVING THE AMENDED GUIDELINES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) STANDARD AGREEMENT 22-CDBG-10004

WHEREAS, a Notice of Public Hearing was duly and legally published in the time to allow citizens of Atwater the opportunity to review and make comments on the revisions to the CDBG, Housing Program Participating guidelines; and

WHEREAS, staff presented to City Council and advised the public regarding suggested revisions to the CDBG Housing Program Participating guidelines for CDBG Standard Agreement 22-CDBG-10004; and

WHEREAS, this project is exempt from CEQA review under CEQA guideline section 15301, Class 1 "Existing Facilities," because section 15301 applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination; and

WHEREAS, the City Council finds that the action would not have a detrimental effect on the public health, safety, and welfare of the neighborhood nor have any adverse effects on the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Atwater does hereby adopt the resolution as follows:

SECTION 1: The City Council has reviewed and hereby approves the adoption of amended guidelines for the 22-CDBG-10004 Standard Agreement, recognizing that these guidelines have already been amended to align with updated program requirements and implementation practices.

SECTION 2: The City acknowledges compliance with all applicable state and federal public participation requirements in the development and adoption of these amended guidelines.

SECTION 3: The City hereby authorizes and directs the City Manager, or designee, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 4: If the amendment is adopted, the City Manager, or designee, is authorized to enter into, execute, and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments therewith the State of California for the purposes of the grant.

SECTION 5: If the amendment is adopted, the City Manager, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

The foregoing resolution is hereby adopted this 27th day of May 2025.

AYES:

NOES:

ABSENT:

APPROVED:

MIKE NELSON, MAYOR

ATTEST:

KORY J. BILLINGS, CITY CLERK

"I, Kory J. Billings, City Clerk of the City of Atwater and as such Ex-Officio Clerk of the City Council of the City of Atwater, hereby certify that the foregoing Resolution is a true, correct, and complete copy of the original of such resolution, which is on file in my office.

Kory J. Billings
City Clerk of the City of Atwater, and
Ex-Officio Clerk of the City Council of the
City of Atwater, State of California."

CITY OF ATWATER

SINGLE-FAMILY HOUSING REHABILITATION ASSISTANCE PROGRAMS (HOME, CDBG, CalHome)

PROGRAM DESIGN AND PROCESS



HCD Version May 2023

**CalHome Approved (date)
CDBG Approved (date)
HOME Approved (June 1, 2023)**

**CITY OF ATWATER
HOUSING REHABILITATION
PROGRAM GUIDELINES**

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**CITY OF ATWATER
HOUSING REHABILITATION
PROGRAM GUIDELINES**

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CITY OF ATWATER HOUSING REHABILITATION PROGRAM GUIDELINES

Adopted date

1.0. GENERAL

The above-named entity, hereinafter referred to as the “Sponsor”, has entered into a contractual relationship with the California Department of Housing and Community Development (“HCD”) to administer one or more HCD-funded housing rehabilitation programs. The rehabilitation program described herein and hereinafter referred to as the “Program” is designed to provide assistance to eligible homeowners for correction of health and safety items, as well as code violations, located within the Program’s eligible area, as described in Section 3.0. The Program provides this assistance in the form of deferred payment loans and grants used to finance the cost of necessary repairs that will provide the homeowner with a healthy, safe, sanitary and code compliant home, referred to herein as “housing unit”. The Program will be administered by Self-Help Enterprises, hereinafter referred to as the “Program Operator”.

1.1. PROGRAM OUTREACH AND MARKETING

All outreach efforts will be done in accordance with state and federal fair lending regulations to assure nondiscriminatory treatment, outreach and access to the Program. No person shall, on the grounds of age, ancestry, color, creed, physical or mental disability or handicap, marital or familial status, medical condition, national origin, race, religion, gender or sexual orientation, be excluded, denied benefits or subjected to discrimination under the Program. The Sponsor will ensure that all persons, including those qualified individuals with handicaps have access to the Program.

- A. The Fair Housing Lender and Accessibility logos will be placed on all outreach materials. Fair housing marketing actions will be based upon a characteristic analysis comparison (census data may be used) of the Program’s eligible area compared to the ethnicity of the population served by the Program (includes, separately, all applications given out and those receiving assistance) and an explanation of any underserved segments of the population. This information is used to show that protected classes (age, gender, ethnicity, race, and disability) are not being excluded from the Program. A Fair Housing Marketing Plan can be found as Attachment D. Flyers or other outreach materials, in English and any other language that is the primary language of a significant portion of the area residents, will be widely distributed in the Program-eligible area and will be provided to any local social service agencies. The Program may sponsor homeownership education classes to help educate homeowners about credit, budgeting, predatory lending, foreclosure prevention and home maintenance, as well as future responsibilities.
- B. Section 504 of the Rehabilitation Act of 1973 prohibits the exclusion of an otherwise qualified individual, solely by reason of disability, from participation under any program receiving Federal funds. The Program Sponsor will take appropriate steps to ensure effective communication with disabled housing applicants, residents and members of the public.

1.2. APPLICATION PROCESS AND SELECTION

- A. Waiting List/Homeowner Contact

The Sponsor will utilize a waiting list. In response to a homeowner's request, the homeowner is placed on the waiting list. Homeowners are offered the opportunity to qualify for assistance by waiting list priority (a first-come, first served basis).

The Program Operator will contact homeowners by mail and/or by telephone to advise of funding availability. The homeowner has 30 days to complete and return the application and supporting documentation. Should a homeowner fail to respond to the initial contact for assistance or to provide any of the required documentation within the 30-day period, the homeowner's name will be removed from the waiting list. If the homeowner desires assistance at a later time, he/she will be placed on the waiting list at that time.

Should the waiting list be exhausted, the Program will be marketed in accordance with the Sponsor's Marketing Plan. **See Attachment D.**

B. Application/Interview

An application packet is provided to the homeowner for completion and submittal to the Program Operator, along with supporting documentation. An interview is scheduled with the applicant. The Program is fully explained; application forms and documentation are reviewed. Verifications are obtained for income, assets, employment, benefits, and mortgage. Title report and appraisals are also obtained.

If the Program Operator encounters material discrepancies and/or misrepresentations, and/or there are income, asset, household composition, or other important questions that can't be resolved, the Sponsor reserves the right to deny assistance to the household. In this case, the applicant may re-apply after six months have elapsed from the time of written assistance denial.

C. Household Selection

Households selected for participation in the Sponsor's Housing Rehabilitation Program are those determined eligible upon completion of processes described in A. and B. above.

D. Initial Inspection/Work Write-Up/Estimate

Prospective units are inspected by the Program Operator, a certified housing inspector, or a Sponsor representative to determine eligibility and acceptability of properties for participation in the Program.

If the home is a pre-1978 unit, the initial inspection will also include paint testing by a certified Lead-Based Paint (LBP) inspector/assessor or presumption of LBP. Code deficiencies will be corrected and if presumption is used or lead hazards are found they will be properly treated according to HUD regulations (Section 6.1.E & F) and cleared by a certified LBP inspector/assessor. **Note: CalHome-funded projects do not require LBP compliance. CDBG projects shall refer to Chapter 20, Lead-Based Paint Requirements for guidance in the CDBG Grant Management Manual.**

Measurements and observations are noted about the property, including special conditions with potential cost consequences (dilapidated outbuildings, absence of curb and gutter when required by code, etc.). A floor plan and site plan, as needed,

are drawn for the home and property, including all appurtenances.

Findings are noted on an inspection form, and later used by the Program Operator to prepare the work write-up. Estimated costs are determined by the Program Operator who has years of experience in the building industry, and in reviewing contractor bids and verifying cost with materials suppliers. The homeowner reviews the completed work write-up and cost estimate, and the approved write-up is incorporated into bid documents.

E. Bid Solicitation

A bid walk-through date and time are scheduled. The homeowner may choose to solicit his/her own bids or request that the Program Operator solicit bids on his/her behalf. Invitations to bid are mailed to all eligible contractors selected by the homeowner from the Active Contractor List provided by the Program Operator in efforts to obtain three reasonable bids. Homeowners are required to select a minimum of six contractors from the Active Contractor List and may add to the list as long as the contractor meets the requirements outlined in the Housing Rehabilitation/Reconstruction Program Contractor Guidelines and Information Sheet (see Attachment K). Contractors will be notified via telephone and/or in writing (email, fax, etc.) at least one week prior to each bid tour. Bid results will be provided to participating contractors.

Contractors must be licensed and bonded by the State of California Contractors Licensing Board. Contractors must also provide Program Operator with evidence of Workers' Compensation Insurance and Comprehensive General Liability and Property Damage Insurance with Combined Single Limits of at least \$1,000,000.

Recruitment for eligible contractors is done on an ongoing basis, via local advertising, website notification, and program marketing. It is the goal of the Program Operator to maintain an Active Contractor List of eligible, interested contractors located in the Sponsor's County. Applications are available for those seeking to participate by calling the Program Operator or visiting the Program Operator's website. The Program Operator will send notices to contractors on the Active Contractor List annually, which will request each contractor contact the Program Operator to confirm his or her interest in remaining on the Active Contractor List. Contractors who do not respond will be moved to the Inactive Contractor List.

Cost reasonableness is determined by comparing the bids received with the cost estimate prepared by the Program Operator. Bids should be within 10% of the Program Operator's cost estimate, otherwise an explanation must be provided to the file for any bid selected exceeding 10% of the estimate. The homeowner is encouraged to accept the lowest reasonable bid.

The Program Operator determines eligibility of the contractor by contacting the State Contractors License Board and checking the Federal List of Debarred Contractors. The contractor is also required to provide a self-certification stating that he/she is not on the Federal debarred list. Once determined eligible, the contractor is then notified of provisional award of bid (pending loan approval). Notices of non-award are mailed to participating contractors.

F. Loan Request/Approval

A report and loan request are prepared on behalf of the homeowner by the Program Operator. The loan request includes the cost of construction, a contingency fund, and other project costs (listed in Section 6.3.). Note: For HOME and CDBG, the project costs listed in Section 6.3 are considered activity delivery costs to be paid by the Sponsor and may not be charged to the homeowner's loan. A Loan Review Committee meeting is scheduled to hear the loan request. Section 1.3 provides additional information on the loan approval process. Once approved, loan documents are executed and the loan is funded.

G. Pre-Construction Conference

A pre-construction conference is scheduled with homeowner, contractor, and Program Operator. The Program Operator reviews the Owner-Contractor Construction Contract, including the work write-up, start date, pay schedule, and date of completion, with the homeowner and contractor. The construction contract and Notice to Proceed are executed.

H. Start-Up/Field Inspections

The Program Operator monitors date of start-up and performs field inspections on a regular basis. The Program Operator will visit the job site regularly in order to check the scope of work, inspect materials, and to confirm the job is on schedule and within budget. The Program Operator works with the Sponsor's Building Inspector to ensure the work meets building codes, while not exceeding funding limits.

The Program Operator reviews the work status with the homeowner and with the contractor in order to remedy any developing problems quickly and to ensure that both are satisfied with the construction process. At the completion of each phase, the Program Operator inspects the work and the homeowner authorizes contractor payments.

The Program Operator will refer back to original plans and specifications to verify the work was completed as contracted.

I. Change Orders

Written change orders are required when the homeowner requests any changes in the write-up, such as eliminating an item completely, eliminating one item and substituting another, or adding items. The change order will state the change and dollar value for the change. The change order must be signed by both the contractor and the homeowner, and submitted to the Program Operator for approval. If the change order exceeds the approved financing, the homeowner will be asked to provide additional funds or a report and request for additional funds may be presented to the Sponsor's Loan Review Committee for approval prior to Program Operator signing-off on the change order.

J. Progress Payments

Ninety percent (90%) of the contract amount is distributed to the contractor in the form of progress payments during construction. The final ten-percent (10%) of the contract amount is set aside as a retention payment. The contractor requests a progress payment from the homeowner and notifies the Program Operator that he/she has done so. Upon favorable inspection by the homeowner, Program Operator, and Sponsor or Sponsor's Building Inspector, the payment authorization is signed by the homeowner and submitted for payment.

K. Final Inspections/Notice of Completion/Final Payment

When the project is completed, the Program Operator inspects the work item by item with the homeowner, the contractor, and/or the Sponsor. The Sponsor's Building Inspector performs a final inspection. Any corrections or deficiencies are noted and corrected by the contractor. Upon favorable final inspections, a Notice of Completion is prepared, signed by the homeowner, and then recorded. The final ten-percent (10%) retention payment is released 35 days after the recording of the Notice of Completion.

1.3. LOAN PROCESS

The Sponsor's Loan Review Committee must approve all loans and grants. The Loan Review Committee may approve assistance with CDBG financing exceeding 100 percent of after-rehabilitation value as needed in cases where no other financial resources are available to cover the cost of the repairs and where clear and convincing documentation exists, justifying why the exception is needed.

However, if the project is CalHome-funded, the total financing cannot be more than 105 percent of the after-rehabilitation value. For HOME-funded loans, the total financing cannot be more than 100 percent of the after-rehabilitation value, unless per HOME Management Memorandum 13-01 at https://www.hcd.ca.gov/grants-funding/grants-management-memos/docs/Memo_13-01_re_grants_for_OOR.doc the entire HOME assistance amount is granted rather than loaned, due to a lack of any equity after rehabilitation, based on existing loans on the property and an after-rehabilitation value appraisal. In addition, the amount of HOME assistance, including Sponsor's claimed Activity Delivery Costs, cannot exceed the Sponsor's County HOME Per-Unit Subsidy Limits and the after-rehabilitation value cannot exceed the HOME Homeownership Value Limits. **See Attachment C for current limits and a link to the HCD Limits webpage.**

In order to obtain financing, applicants must meet all property and eligibility guidelines in effect at the time the application is considered. Homeowners will be provided written notification of approval or denial. Any reason for denial will be provided to the applicant in writing.

1.4. CONFLICT OF INTEREST REQUIREMENTS

When the Sponsor's program contains Federal funds, the applicable Conflict of Interest requirements of 24 CFR section 570.611 shall be followed for CDBG assistance. For CalHome-funded Programs, the applicable Conflict of Interest requirements of Public Contract Code sections 10410, 10411, and 10430 (e) shall be followed.

For HOME assistance, section 92.356 of the HOME Final Rule shall be followed, as follows:

(a) Conflicts prohibited. No persons described in paragraph (b) of this section who exercises or has exercised any functions or responsibilities with respect to activities assisted with HOME funds or who are in a position to participate in a decision making process or gain inside information with regard to these activities, may obtain a financial interest or benefit from a HOME-assisted activity, or have a financial interest in any contract, subcontract or agreement with respect to the HOME-assisted activity, or the proceeds from such activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage or adoption) the spouse, parent (including stepparent), child (including

stepchild), brother, sister (including a stepbrother or stepsister), grandparent, grandchild and in-laws of a covered person.

(b) Persons covered. The conflict of interest provisions of paragraph (a) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the participating jurisdiction, State recipient, or subrecipient which are receiving HOME funds.

(c) Exceptions: Threshold requirements. Upon the written request of the participating jurisdiction to HCD, HUD may grant an exception to the provisions of paragraph (a) of this section on a case-by-case basis when it determines that the exception will serve to further the purposes of the HOME Investment Partnerships Program and the effective and efficient administration of the participating jurisdiction's program or project. See 24 CFR section 92.356(d)(1-6) for details on the documentation needed in order to submit an exception request to HUD.

A contractor with a vested interest in the property cannot bid on a rehabilitation job. Such a contractor may act as owner/builder, subject to standard construction procedures. Owner/builders are reimbursed for materials purchased which are verified by invoice/receipt and used on the job. Reimbursement occurs after the installation is verified by the Program Operator to be part of the scope of work. Owner/builders are not reimbursed for labor.

2.0. APPLICANT QUALIFICATIONS

2.1. INCOME LIMITS

All homeowners must certify that they meet the household income eligibility requirements for the applicable HCD program(s) and have their household income documented. The income limits in place at the time of loan approval will apply when determining applicant income eligibility. All applicants must have incomes at or below 80% of the County's area median income (AMI), adjusted for household size, as published by HCD each year. **See Attachment C for current limits and a link to the HCD Limits webpage.**

Household: means one or more persons who will occupy a housing unit. Unborn children count in family size determination. For CalHome, unborn children are not counted.

Annual Income: Generally, the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period.

2.1.1 OWNER-OCCUPIED REQUIREMENTS

Owner-Occupant - to be eligible, household income must be equal to or less than the applicable HCD income limits. Owner will be required to provide income documentation. Refer to Income Inclusions and Exclusions for further guidance to the types of incomes to be included or excluded when calculating gross annual income. **See Attachment A for HOME and CDBG. See Attachment A-1 for CalHome.** Refer to Asset Inclusions and Exclusions for further guidance to the types of assets to be included or excluded when calculating gross annual income. **See Attachment B.**

Owner-occupants housing and/or debt ratios are not considered, nor is a credit report required, as the funding provided creates no additional monthly financial obligation. If an owner-occupant has a mortgage, it is verified that all payments are current and that no late payments have been received in the past twelve months.

2.2. INCOME QUALIFICATION CRITERIA

Projected annual gross income of the applicant household will be used to determine whether they are above or below the published HCD income limits. Income qualification criteria for HOME and CDBG, as shown in the most recent HCD program-specific guidance at <https://www.hcd.ca.gov/grants-and-funding/income-limits/income-calculation-and-determination-guide>, will be followed to independently determine and certify the household's annual gross income. Income will be verified by reviewing and documenting tax returns, copies of wage receipts, subsidy checks, bank statements and third-party verification of employment forms sent to employers. All documentation shall be dated within six months prior to loan closing and kept in the applicant file and held in strict confidence.

A. HOUSEHOLD INCOME DEFINITION:

Household income is the annual gross income of all adult household members that is projected to be received during the coming 12-month period, and will be used to determine program eligibility. Refer to Income Inclusions and Exclusions for further guidance to the types of incomes to be included or excluded when calculating gross annual income. For those types of income counted, gross amounts (before any deductions have been taken) are used. Two types of income that are not considered would be income of minors and of live-in aides. Certain other household members living apart from the household also require special consideration. The household's projected ability to pay must be used, rather than past earnings, when calculating income.

Housing and/or debt ratios are not considered as the funding provided creates no additional monthly financial obligation. If a homeowner has a mortgage, creditworthiness is verified by ensuring that all payments are current and that no late payments have been received in the past twelve months.

See Attachment A: HOME and CDBG 24 CFR Part 5 Annual Income Inclusions and Exclusions and Attachment A-1: CalHome Title 25 Section 6914 Annual Income inclusions and Exclusions (State)

B. ASSETS:

There is no asset limitation for participation in the Program. Income from assets is, however, recognized as part of annual income under the Part 5 definition. An asset is a cash or non-cash item that can be converted to cash. The value of necessary items such as furniture and automobiles are not included. *(Note: it is the income earned – e.g. interest on a savings account – not the asset value, which is counted in annual income.)*

An asset's cash value is the market value less reasonable expenses required to convert the asset to cash, including: Penalties or fees for converting financial holdings and costs for selling real property. The cash value (rather than the market value) of an item is counted as an asset.

See Attachment B: Part 5 Annual Income Net Family Asset Inclusions and Exclusions

2.3. HOMEOWNER ELIGIBILITY AND RESIDENCY REQUIREMENTS

The Sponsor's Housing Rehabilitation Program allows for owner-occupied properties to participate in the Program. Owner-occupied units must be the owner's principal place of residence. A photocopy of a recent utility bill will verify proof of occupancy. No unit to be rehabilitated will receive financial assistance if it is currently occupied by an over-income household or does not meet the eligibility standards outlined in these guidelines.

2.3.1 OWNER-OCCUPIED

A. Continued residency is monitored annually per Attachment F for the term of the loan. Occupancy will be verified by the submission of the following:

1. Proof of occupancy in the form of a copy of a current utility bill; and
2. Statement of unit's continued use as primary residence of the owner.

B. In the event that an homeowner sells, transfers title, or discontinues residence in the rehabilitated property for any reason, the loan becomes due and payable, unless the following conditions are met:

The homeowner who received the loan dies and the heir to the property meets income requirements and intends to occupy the home as his/her principal residence. If the heir does not meet applicable eligibility requirements, the loan is due and payable. **Note: Loans provided by CalHome are not assumable.**

C. If a homeowner converts the property to a rental unit, or any commercial or non-residential use, the loan is due and payable, unless the loan was funded with CDBG and tenant and homeowner meet eligibility requirements as described in Section 2.3.2. below.

If the loan is funded with a CalHome Loan it is not transferable except under the following limited circumstances:

- (a) The transfer of the Property to the surviving joint tenant by devise, descent or operation of the law, on the death of a joint tenant;
- (b) A transfer of the Property where the spouse becomes an owner of the property;
- (c) A transfer of the Property resulting from a decree of dissolution of marriage, legal separation or from an incidental property settlement agreement by which the spouse becomes an owner of the Property; or
- (d) A transfer to an inter vivos trust in which the Borrower is and remains the beneficiary and occupant of the property.

3.0. PROPERTY ELIGIBILITY

3.1. CONDITIONS

- A. No unit will be eligible if a household's income exceeds the prescribed income limits listed in Attachment C.
- B. Units to be rehabilitated must be located within the incorporated areas of the Sponsor's jurisdiction.
- C. Property must contain a legal residential structure intended for continued residential occupancy.

- D. All repair work will meet Local Building Code standards. At a minimum, health and safety hazards must be eliminated. For CDBG the priority will be the elimination of health and safety hazards. Sponsor may also require elimination of code deficiencies. When HOME funds are used for housing rehabilitation, the property must meet all applicable current codes, rehabilitation standards, ordinances, and zoning ordinances at the time of project completion. However, if certain components of the house are sound and were built to code prescribed at the time of installation, no repair or alteration will be made to those components. Section 8 Housing Quality Standards may be required on rentals by Sponsor when CDBG funds are used.

3.2. ANTI-DISPLACEMENT POLICY AND RELOCATION ASSISTANCE

Tenants will be informed of their eligibility for temporary relocation benefits if occupancy during rehabilitation constitutes a danger to health and safety of occupants or public danger or is otherwise undesirable because of the nature of the project. Relocated persons will receive increased housing costs, payment for moving and related expenses and appropriate advisory services, as detailed in the Sponsor's "Residential Anti-displacement and Relocation Assistance Plan" (**Attachment E**).

Owner-occupants are not eligible for temporary relocation benefits, unless health and safety threats are determined to exist by the Program Operator. In cases where relocation is determined to be necessary by the Sponsor/Program Operator, assistance may be provided for actual costs incurred from the applicant's loan proceeds or as a grant (**see Section 4.4. for allowable grants**). HOME-funded projects will provide relocation assistance in the form of a grant, which shall be included in the maximum assistance amount.

Note: Relocation benefits are not a requirement under CalHome, but are acceptable and may be covered by loan proceeds.

3.3. NOTIFICATION AND DISCLOSURES - Not required by CalHome

- A. Occupants of units constructed prior to 1978 will receive proper notification of Lead Based Paint (LBP) hazards as follows:

The Lead Hazard Information Pamphlet published by the EPA/HUD/Consumer Product Safety Commission will be given to all owners regardless of the cost of rehabilitation or paint test findings. If lead-based paint is found through testing or if presumed, a Notice of Lead Hazard Evaluation or Presumption will also be supplied. When Lead hazards are present, a Notice of Lead Hazard Reduction Activity and a Lead Hazard Evaluation Report will also be provided (**Attachment I**).

- B. Tenants located in properties that will receive housing rehabilitation will be provided a notice outlining their relocation rights and benefits (**Attachment E**).

4.0. THE PROGRAM LOAN

4.1. MAXIMUM AMOUNT OF PROGRAM ASSISTANCE

An eligible homeowner may qualify for the full cost of rehabilitation/reconstruction work needed to comply with State and local codes and ordinances. Maximum assistance shall not exceed the Sponsor's County HOME Maximum Per-Unit Subsidy Limits in **Attachment C, which has a link to the HCD Limits webpage**. For CDBG-funded programs, the maximum assistance for rehabilitation/reconstruction will not exceed \$320,000.

4.2. AFFORDABILITY PARAMETERS FOR HOMEOWNERS

- A. Total indebtedness against property shall not exceed 100 percent of after-rehabilitation value as determined by “Estimates of value” or an appraisal, for CDBG or HOME projects. The exception for HOME loans is per HOME Management Memorandum 13-01 at https://www.hcd.ca.gov/grants-funding/grants-management-memos/docs/Memo_13-01_re_grants_for_OOR.doc wherein the entire HOME assistance amount is granted rather than loaned, due to a lack of any after-rehabilitation equity based on existing loans on the property. An estimate of after-rehab value will be made prior to making a commitment of funds using the method outlined in Section 4.5. Note: This does not apply to CalHome projects.

- B. HOME-funded units’ after-rehabilitation values shall not exceed the HOME Program’s Homeownership Value Limits for Sponsor’s County as updated by HUD and published on the HCD Website **See Attachment C for current limits, which may reflect temporary waivers not published on the HCD Website, and for a link to the HCD Limits webpage.**

For CalHome-funded Programs, the maximum after-rehab value of a home shall be set at 100% of the current median sales price of a single family home located in the county the CalHome Program is serving, which is established by comparable sales or information provided by the California Real Estate Association.

<https://www.car.org/en/marketdata/data/countysalesactivity>

- C. Total indebtedness against property shall not exceed 105 percent of the after-rehabilitation value as determined by an appraisal for CalHome projects. An estimate of After-Rehab Value will be made prior to making a commitment of funds using the method outlined in Section 4.5. Note: This does not apply to HOME or CDBG projects.
- D. Costs may be supplemented with personal financing, or with other loan or grant programs, which are sources of leverage for the Sponsor.
- E. Any bid within 10% of the Program Operator’s estimate may be selected, otherwise an explanation must be provided to the file for a bid selected exceeding 10% of the estimate.

4.3. RATES AND TERMS

4.3.1. OWNER-OCCUPANTS

- A. Homeowners are eligible for 20-Year Forgivable Deferred Payment Loans (DPL), at zero interest, evidenced by a Promissory Note and secured by a Deed of Trust, with no payback required unless the borrower sells or transfers title or discontinues residence in the dwelling prior to the 20-year term. Payments may be made voluntarily on a DPL.

Note: If it is determined by the Sponsor that repayment of a CalHome or CDBG Program loan at the maturity date causes a hardship to the homeowner, the Sponsor may opt the following:

1. Amend the note and deed of trust to defer repayment of the amount due at maturity, that is balance of the original principal plus the accrued interest, for

up to an additional 20 years (at 0% additional interest). This may be offered one time;

2. Convert the debt at loan maturity; that is the balance of the original principal plus any accrued interest, to an amortized loan, repayable in 15 years at 0% additional interest.
- A. If the homeowner dies, and if the heir(s) to the property live(s) in the house and is/are income eligible, the heir(s) may be permitted, upon approval of the Sponsor, to assume the loan at the rate and terms the heir(s) qualifies for under current participation guidelines. **Note: CalHome loans are not assumable.**
 - B. If the homeowner dies and the heir(s) is/are not income eligible, the loan becomes all due and payable.
 - C. If a homeowner converts the rehabilitated property to any residential-rental, commercial or non-residential use, the loan becomes all due and payable, unless they meet requirements outlined in Section 2.3.2.
 - D. As specified in the Rehabilitation Loan Agreement, all applicants who participate in the Program must maintain the property at post-rehabilitation conditions for the term of the loan. Should the property not be maintained accordingly, the loan shall be considered in default and becomes all due and payable, and if necessary, foreclosure proceedings will be initiated. A method of inspection will be established by the Sponsor.
 - E. For CalHome, loans are not assumable. The following transfers of interest shall not require the repayment of the CalHome Program loan:
 - 1) transfer to a surviving joint tenant by devise, descent, or operation of law on the death of a joint tenant;
 - 2) a transfer in which the transferee is a person who occupies or will occupy the property, which is:
 - (i) a transfer where the spouse becomes an owner of the property;
 - (ii) a transfer resulting from a decree of dissolution of marriage, legal separation agreement, or from an incidental property settlement agreement by which the spouse becomes an owner of the property; or
 - (iii) a transfer into an inter vivos trust in which the Borrower is and remains the beneficiary and occupant of the property.

4.4. GRANTS

A. CDBG-funded programs may provide grants as follows:

1. A grant of up to \$10,000 is available for any one of the following qualifying factors:
 - a) Senior Citizen - at least 62 years old; or
 - b) Handicapped – for only handicap modifications to a house with one or more physically handicapped occupants who would function more

- independently if such modifications were installed; or
- c) Lowest Targeted Income Group – with gross annual income less than 50 percent of County median income; or
 - d) Equity maintenance – if financing rehabilitation entirely with a loan would cause indebtedness to exceed 100% of after-rehabilitation value; or
 - e) Curb, gutter and sidewalk – when curb, gutter and/or sidewalk are required by City code; or
 - f) Building permit, school fees, appraisals, property report/title insurance, building permits, termite report, land survey, grading plans, recording fees and/or flood insurance; or
 - g) Emergencies – failure of a major household component that would require the participant to live without basic plumbing, electrical, heating, cooling, or security. (These funds are not for use during a normal rehabilitation, they are for true emergency situations, such as a failed sewer line or water heater, blown electrical panel, etc.)
 - h) Exterior façade improvements such as paint, repair of deteriorated services, windows, roofing, garage door repair/replacement, fence repairs and installation of drought tolerant landscape. Fire Sprinkler installation and associated costs – for reconstruction projects, as required by CCR, Title 24, Part 2.5 of the 2010 California Residential Code.
- 3. Grants are available for the repair, replacement, or abandonment of domestic water wells and/or associated costs (such as water pump lowering) based on invoices from contracted well drillers and/or water pump installers. The Program Operator must approve a total cost estimate from a contracted well driller and/or water pump installer prior to financing approval to ensure cost reasonableness.
 - 4. Grants of up to \$7,500 are available for Asbestos containment and/or removal.
- B. HOME and CDBG provide grants for all actual costs of lead-based paint evaluation and reduction activities.
 - C. HOME and CDBG provide grants for relocation assistance. See Relocation Assistance Plan, **Attachment E**.
 - 1. Owner-Occupant – Limit of \$5,000.
 - 2. Residential Tenant – Assistance will be provided at the level necessary to comply with the Uniform Relocation Act (URA) and Section 104(d) of the Housing and Community Development Act of 1974. **Note: HOME funds cannot be used for tenant-occupied units.**
 - D. HOME-funded projects include grants, if necessary, to cover the costs of financing in excess of available equity. Available equity will be determined by subtracting the

current total indebtedness from the after-rehabilitation value. Grants provided may be up to 25 percent of the applicable HUD Per-Unit Subsidy Limits established pursuant to 24 CFR 92.250 (a). This grant amount is in addition to any grant funds provided pursuant to Section 4.4.B. and 4.4.C.

E. Grants are not available in CalHome-funded programs.

4.5. APPRAISAL

- A. The After-Rehab Value for rehabilitation projects is determined using the “Estimates of value” method. The Sponsor or Program Operator determines estimates of value based on the sale prices of at least three (3) comparable properties, sold within the last six months (within one year of the assistance date, which is the date the promissory note is signed), and located within one mile of the subject property. The participants’ file will include the estimate of value and document the basis for the value estimates. The purpose of the “Estimates of value” is to determine that the After-Rehabilitation Value Limit of the housing unit will not exceed the permitted amount per HCD Program regulations (**See Attachment C**). If three comparable properties cannot be found, or if there is any question regarding the After-Rehab Value, the ARV will be determined by a licensed appraiser, as described in Section 4.5.B. below.
- B. A licensed appraiser determines the After-Rehab Value for rehabilitation projects, when the “Estimates of value” method cannot be used. For rehabilitation projects the appraiser determines the value of the unit with the rehabilitation building plans and specifications included. For HOME only, the cost of the appraisal will be paid by the Sponsor, not by the homeowner. The purpose of the appraisal is to determine that the after-rehabilitation value of the housing unit will not exceed the permitted amount per HCD Program regulations (**See Attachment C**), and that the combined loans will not exceed the maximum combined loan-to-value limit, as described in Section 4.2.A above.
- C. The After-Rehab Value for reconstruction projects is determined by a licensed appraiser. The After-Rehab Value for reconstruction projects is determined by an appraisal completed off the building plans and specifications for the new home. For HOME only, the cost of the appraisal will be paid by the Sponsor, not by the homeowner. The purpose of the appraisal is to determine that the After-Rehabilitation Value Limit of the housing unit will not exceed the permitted amount per HCD Program regulations (**See Attachment C**).

4.6. INSURANCE

4.6.1. FIRE INSURANCE

The homeowner shall maintain fire insurance on the property for the duration of the Program loan(s). This insurance must be an amount adequate to cover all encumbrances on the property. The insurer must identify the Sponsor as Loss Payee for the amount of the Program loan(s). Evidence of this shall be provided to the Sponsor.

In the event the applicant fails to make the fire insurance premium payments in a timely fashion, the Sponsor at its option, may make such payments for a period not to exceed 60 days. The Sponsor may, in its discretion and upon the showing of special circumstances, make such premium payments for a longer period of time. Should the Sponsor make any payments, it may, in its sole discretion, add such payments to the principal amount that the applicant is obligated to repay the Sponsor under this Program. The premium may be paid

by the Program loan for one year. **Note: HOME and CDBG funds cannot be used to pay insurance cost beyond those identified as initial loan costs. Note: CalHome funds can not be used to pay insurance at any time.**

4.6.2. FLOOD INSURANCE

For homes in a 100-year flood zone, the owner is required to maintain flood insurance in an amount adequate to secure the Program loan and all other encumbrances. This policy must designate the Sponsor as Loss Payee and a binder shall be provided to the Sponsor and maintained in the borrowers file. The premium may be paid by the Program loan for one year. **Note: HOME funds cannot be used to pay insurance cost beyond those identified as initial loan costs. Note: CalHome funds can not be used to pay insurance at any time.**

4.7. LOAN SECURITY

- A. Loan security for all owner-occupied rehabilitation stick-built homes will be secured by the real property and improvements, and will also include a Deed of Trust, Promissory Note and Loan Agreement in favor of the Sponsor.
- B. A manufactured home in a mobile home park or on leased land that is not on a permanent foundation will be secured by an HCD 480.7 or an HCD 484 Statement of Lien, and will also include a Promissory Note and Loan Agreement.
- C. Entering a subordinate lien is acceptable. However, the Sponsor will not subordinate a first lien position once established.

5.0. PROGRAM LOAN SERVICING AND MAINTENANCE

5.1. PAYMENTS ARE VOLUNTARY

Borrowers may begin making voluntary loan payments at any time.

5.2. RECEIVING LOAN REPAYMENTS

- A. Program loan payments will be made to:

*City of Atwater
750 Bellevue Road
Atwater, CA 95301*

- B. The Sponsor will be the receiver of loan payments or recapture funds and will maintain a financial record-keeping system to record payments and file statements on payment status. Payments shall be deposited and accounted for in the Sponsor's appropriate Program Income Account, as required by all three HCD programs. The Program Sponsor will accept loan payments from borrowers prepaying deferred loans, from borrowers making payments in full upon sale or transfer of the property, and homeowners of tenant-occupied units. All loan payments are payable to the Sponsor. The Sponsor may at its discretion, enter into an agreement with a third party to collect and distribute payments and/or complete all loan servicing aspects of the Program.

5.3. LOAN SERVICING POLICIES AND PROCEDURES

See **Attachment F** for local loan servicing policies and procedures. While the attached policy outlines a system that can accommodate a crisis that restricts borrower repayment

ability, it should in no way be misunderstood: The loan must be repaid. All legal means to ensure the repayment of a delinquent loan as outlined in the Loan Servicing Policies and Procedures will be pursued.

5.4. LOAN MONITORING PROCEDURES

Homeowners will be required to submit each of the following to the Sponsor at the time of annual occupancy verification per Attachment F:

- Proof of occupancy in the form of a copy of a current utility bill;
- Statement of unit's continued use as a residence;
- Declaration that other title holders do not reside on the premises;
- Verification that Property Taxes are current; and
- Verification of current required insurance policies.

5.5. DEFAULT AND FORECLOSURE

If an owner defaults on a loan, and foreclosure procedures are instituted, they shall be carried out according to the Program Foreclosure Policy adopted by the Sponsor, and attached to these guidelines as **Attachment G**.

5.6. SUBORDINATIONS

The Sponsor may approve a request to subordinate a loan, in order for the owner to refinance the property, under the following conditions:

- A. The lien position of the Sponsor loan will remain the same or be advanced.
- B. The new primary loan is no greater than the balance of the loan being refinanced, except the costs of refinancing the loan may be added to the principal balance.
- C. The purpose of the new primary loan is to reduce the interest rate being paid and/or reduce the owner's payment.
- D. The refinanced loan must have an impound account for taxes and insurances.
- E. The refinancing terms must be acceptable to the Sponsor.
- F. CDBG allows refinancing with CDBG funds in conjunction with only rehabilitation of the unit.

6.0. CONSTRUCTION

6.1. STANDARDS

- A. All repair work will meet Local Building Code standards. At a minimum, health and safety hazards must be eliminated. For CDBG and CalHome the priority will be the elimination of health and safety hazards. Sponsor may also require elimination of code deficiencies. When HOME funds are used for housing rehabilitation, the property must meet all applicable current codes, rehabilitation standards, ordinances,

and zoning ordinances at the time of project completion. However, if certain components of the house are sound and were built to code prescribed at the time of installation, no repair or alteration will be made to those components. Section 8 Housing Quality Standards may be required on rentals by Sponsor when CDBG funds are used.

B. Contracting Process

1. Contracting will be done on a competitive basis.
2. The homeowner will be the responsible agent, but the Sponsor and/or its Program Operator will prepare the work write-up, prepare and advertise the bid package, and assist the owner in negotiating the construction contract.
3. The Sponsor does not warrant any construction work, or provide insurance coverage.

C. Approved Contractors

1. Contractors are required to be licensed with the State of California, and be active and in good standing with the Contractors' License Board.
2. Contractors will be checked against HUD's list of federally debarred contractors. No award will be granted to a contractor on this list.
3. Contractors must have public liability and property damage insurance, and worker's compensation, unemployment and disability insurance, to the extent required by State law.
4. Contractor must agree to comply with all federal and state regulations.

D. Occupants of units constructed prior to 1978 will receive proper notification of Lead-Based Paint (LBP) hazards as identified in Section 3.3.A. **Note: Units funded solely with CalHome funds are not required to comply with LBP regulations.**

E. Units constructed prior to 1978 will also be inspected according to the following HUD regulations. **Note: Units funded solely with CalHome funds are not required to comply with LBP regulations.** For CDBG-funded programs, please refer to Chapter 20, Lead-Based Paint Requirements for guidance in the CDBG Grant Management Manual.

1. If the total amount of Federal assistance or the total amount of rehabilitation hard cost is up to and including \$5,000, the following is required:
 - (a) Paint testing or presume LBP;
 - (b) Clearance of disturbed work areas; and
 - (c) Notifications listed in Section 3.3.A.
2. If the amount of Federal assistance or the total amount of rehabilitation hard cost is more than \$5,000 up to and including \$25,000, the following is required:
 - (a) Paint testing or presume LBP;
 - (b) Risk assessment; and

(c) Clearance of unit.

If LBP hazards are identified, interim controls will be implemented. This level will also require a notice of “Abatement of Lead Hazards Notification” at least five days prior to starting work.

3. If the amount of Federal assistance or the total amount of rehabilitation hard cost is more than \$25,000, the following is required:
 - (a) Items (a), (b), and (c) of 2. above;
 - (b) Abatement of all LBP hazards identified or produced;
 - (c) Use of interim controls on exterior surfaces not disrupted by rehab; and all notices listed above in Sections 3.3.A. and 6.1.F.2.
4. All paint tests that result in a negative finding of lead-based paint are exempt from any and all additional requirements. If defective paint surfaces are found, they will be properly treated or abated. A State-certified Inspector/Assessor will perform all paint testing, risk assessments, and clearances. A trained supervisor may oversee interim controls; however, a certified supervisor and workers will perform all abatement.

6.2. ELIGIBLE CONSTRUCTION COSTS

“Rehabilitation” means, in addition to the definition in Section 50096 of the Health and Safety Code, repairs and improvements to a manufactured home necessary to correct any condition causing the home to be substandard pursuant to Section 1704 of Title 25, California Code of Regulations. Rehabilitation also includes room additions to alleviate overcrowding. Rehabilitation also means repairs and improvements where necessary to meet any locally-adopted standards used in local rehabilitation programs. Rehabilitation does not include replacement of personal property.

Rehabilitation includes reconstruction. Federal law and policy allows the use of HOME funds to demolish and reconstruct owner-occupied residential structures. Reconstruction is defined as the demolition and construction of a structure. The Sponsor and/or Program Operator must document that the reconstruction costs are less than the cost to rehabilitate the existing substandard housing. This will be done using the State’s CDBG Test for Reconstruction, for projects funded with CDBG funds; or, using the State’s HOME Test for Reconstruction, for projects funded with HOME funds.

Additionally, the Sponsor must determine that the project’s value after reconstruction (housing and land combined) is less than the HOME Homeownership Value Limits for the Sponsor’s jurisdiction (see **Attachment C**).

The residential structure to be reconstructed must be a structure with cooking, eating, sleeping, and sanitation facilities which has been legally occupied as a residence within the preceding 12 months. Fifth wheels or recreational vehicles, for example, are not considered dwellings and therefore are not eligible under this Program.

Like for like requires that the structure being demolished must be replaced with a like structure (replace manufactured housing with manufactured housing, for example). However, additions may be approved by the HCD Program when required by Codes/Ordinances or to alleviate overcrowding (see **Attachment C**).

Temporary relocation benefits must be planned for and budgeted into the total allowable subsidy for the project, but if required would be in the form of a grant.

Depending on the outcome of the Statutory Worksheet (Environmental test), a reconstructed project may require Authority from the State before funds are committed to the project.

Allowable rehabilitation\reconstruction costs include:

- A. Cost of building permits and other related government fees.
- B. Cost of architectural, engineering, and other consultant services which are directly related to the rehabilitation of the property.
- C. For CDBG and CalHome, costs associated with the repair, replacement, or abandonment of domestic water wells and/or associated costs (such as water pump lowering).
- D. Rehabilitation or Replacement of a manufactured home not on a permanent foundation. Rehabilitation of a manufactured home may include the replacement of the unit with a used manufactured home and the cost to repair it, as long as the unit has been occupied and not used as a demonstration model. Should the unit meet the criteria for reconstruction a new manufactured home can be used for replacement and all cost associated with the purchase and transportation can be added to the loan. For CalHome and CDBG, manufactured housing on permanent foundations may be replaced by stick-built structures.

CalHome requires the following for manufactured housing/mobile home to stick-built replacements:

- 1) Verification that the owner of the mobile home is also the landowner. The registration certificate and a preliminary title report must be submitted with the Borrower summary package. Any past due registration fees must be paid.
 - 2) Provide written justification as to why the mobile home is being replaced and not repaired.
 - 3. Ensure the new structure is “reasonable” for the size of the current household.
- E. Owner-occupied rehabilitation activity delivery fees, pursuant to Section 7733(f), as reimbursement to the Sponsor for the actual costs of services rendered to the homeowner that are incidentally but directly related to the rehabilitation work (e.g. planning, engineering, construction management, including inspections and work write-ups).
 - F. Rehabilitation will address the following issues in the order listed. Eligible costs are included for each item.
 - 1. Health and Safety Issues
- Eligible costs include, but are not limited to, energy-related improvements, lead-based paint hazard evaluation and reduction activities, improvements for handicapped accessibility, and repair or replacement of major housing systems.

Per the federal HOME Regulations at 24 CFR section 92.251(b), Major Systems are:

- structural support
- roofing
- cladding and weatherproofing (e.g., windows, doors, siding, gutters)
- plumbing
- electrical
- heating, ventilation, and air conditioning.

Upon project completion, each of the major systems must have a remaining useful life for a minimum of five (5) years, so these systems must be rehabilitated or replaced as part of the rehabilitation work in order to achieve this requirement.

A driveway may be considered part of rehabilitation if it is determined to be a health and safety issue.

2. Code and Regulation Compliance

Eligible costs include, but are not limited to, additional work required to rehabilitate and modernize a home to bring it into compliance with current building codes and regulations. Painting and weatherization are included.

3. Demolition

Eligible costs include, but are not limited to, the tear down and disposal of dilapidated structures when they are a part of the reconstruction of an affordable housing unit. If a garage or carport is detached, it may not be rehabilitated but may be demolished, if it is determined to be a health and safety issue.

4. Upgrades

Eligible costs include additional bedrooms and bathrooms if the need can be demonstrated per HUD's or Sponsor's overcrowding guidelines listed in **Attachment C**. The Program will not fund additions to a home for a den or family room, or for any luxury items.

The CalHome Program's requirement is that a bedroom or bathroom can be added to omit overcrowding, and this is up to the Recipient to decide what is overcrowding.

5. General Property Improvements

Eligible costs include, but are not limited to: addition or replacement of an oven, stove, dishwasher, or fixture; replacing floor coverings; painting; and repair or installation of fencing.

All improvements must be physically attached to the property and permanent in nature. Non-code general property improvements (including fencing, landscaping, driveway, etc.) will be *limited to 15 percent* of the rehabilitation loan amount. Any cash contribution by the property owner will be considered a general property improvement and be included in this percentage. Luxury items are not permitted. Items such as stoves and dishwashers that are not built-in may

be replaced due only to incipient failure or documented medical condition of the homeowner, and must be of moderate quality.

For HOME and CalHome, replacement of a refrigerator is not allowed. For CalHome, repair or installation of fencing is not allowed.

6. Rehabilitation Standards

All repair work related to health and safety conditions will meet Local Building Code standards. The priority will be the elimination of all health and safety hazards and code compliance, which is required for HOME-funded projects.

6.3. ELIGIBLE PROJECT COSTS

Examples of eligible project costs for all administrative expenses related to the paperwork for processing and insuring a loan application are listed below. For HOME, these costs are considered activity delivery costs and may not be charged to the homeowner's loan.

- Appraisal
- Property Report/Title Insurance
- Building Plan
- Termite Report
- Land Survey
- Grading Plan
- Recording Fees
- Fire/Course of Construction Insurance
- Flood Insurance, as applicable (not allowed with CalHome or HOME funds)

Costs are based on charges currently incurred by the Sponsor, or its Program Operator, for these products and/or services. Except for HOME loans, any cost increases charged to the Sponsor/Program Operator for these products and/or services will be passed on to the homeowner and included in the loan. All fees are subject to change and are driven by the market.

6.4. REPAIR CALLBACKS

Contractors will comply with State law regarding all labor and material warranties. All labor and material shall meet FHA minimum specifications.

7.0. EXCEPTIONS AND SPECIAL CIRCUMSTANCES

7.1. AMENDMENTS

The Sponsor may make amendments to these Participant Guidelines. Any changes made shall be in accordance with federal and state regulations, shall be approved by the Sponsor's Loan Committee and/or local governing body and submitted to HCD for approval.

7.2. EXCEPTIONS

Any case to which a standard policy or procedure, as stated in the guidelines, does not apply or an applicant treated differently from others of the same class would be an exception.

7.2.1 PROCEDURES FOR EXCEPTIONAL CIRCUMSTANCES

- A. The Sponsor or its Program Operator may initiate consideration of an exception and prepare a report. This report shall contain a narrative, including the Sponsor's/Program Operator's recommended course of action and any written or verbal information supplied by the applicant.
- B. The Sponsor shall make a determination of the exception based on the recommendation of the Program Operator. The request can be presented to the Sponsor's loan committee and/or governing body for decision.

8.0. DISPUTE RESOLUTION AND APPEALS PROCEDURES

8.1. PROGRAM COMPLAINT AND APPEAL PROCEDURE

Complaints concerning the Sponsor's Rehabilitation Program should be made to the Program Operator first. If unresolved in this manner, the complaint or appeal shall be made in writing and filed with the Sponsor. The Sponsor will then schedule a meeting with the Sponsor's Loan Review Committee. Their written response will be made within thirty (30) working days. If the applicant is not satisfied with the committee's decision, a request for an appeal may be filed with the local governing body. Final appeal may be filed in writing with HCD within one year after denial or the filing of the Project Notice of Completion.

8.2. GRIEVANCES BETWEEN PARTICIPANTS AND CONSTRUCTION CONTRACTOR

Contracts signed by the contractor and the participant include the following clause, which provides a procedure for resolution of grievances:

Any controversy arising out of or relating to this Contract, or the breach thereof, shall be submitted to binding arbitration in accordance with the provisions of the California Arbitration Law, Code of Civil Procedure 1280 et seq., and the Rules of the American Arbitration Association. The arbitrator shall have the final authority to order work performed, to order the payment from one party to another, and to order who shall bear the costs of arbitration. Costs to initiate arbitration shall be paid by the party seeking arbitration. Notwithstanding, the party prevailing in any arbitration proceeding shall be entitled to recover from the other all attorney's fees and costs of arbitration.

ATTACHMENT A

24 CFR Part 5 ANNUAL INCOME INCLUSIONS AND EXCLUSIONS

24 CFR Part 5 Annual Income Inclusions

§5.609 Annual income.

- (a) *Annual income* means all amounts, monetary or not, which:
- (1) Go to, or on behalf of, the family head or spouse (even if temporarily absent) or to any other family member; or
 - (2) Are anticipated to be received from a source outside the family during the 12-month period following admission or annual reexamination effective date; and
 - (3) Which are not specifically excluded in paragraph (c) of this section.
- (4) Annual income also means amounts derived (during the 12-month period) from assets to which any member of the family has access.
- (b) Annual income includes, but is not limited to:
- (1) The full amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses, and other compensation for personal services;
 - (2) The net income from the operation of a business or profession. Expenditures for business expansion or amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation of assets used in a business or profession may be deducted, based on straight line depreciation, as provided in Internal Revenue Service regulations. Any withdrawal of cash or assets from the operation of a business or profession will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested in the operation by the family;
 - (3) Interest, dividends, and other net income of any kind from real or personal property. Expenditures for amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation is permitted only as authorized in paragraph (b)(2) of this section. Any withdrawal of cash or assets from an investment will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested by the family. Where the family has net family assets in excess of \$5,000, annual income shall include the greater of the actual income derived from all net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD;
 - (4) The full amount of periodic amounts received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic amount (except as provided in paragraph (c)(14) of this section);
 - (5) Payments in lieu of earnings, such as unemployment and disability compensation, worker's compensation and severance pay (except as provided in paragraph (c)(3) of this section);
 - (6) *Welfare assistance payments.*
 - (i) Welfare assistance payments made under the Temporary Assistance for Needy Families (TANF) program are included in annual income only to the extent such payments:
 - (A) Qualify as assistance under the TANF program definition at 45 CFR 260.31; and
 - (B) Are not otherwise excluded under paragraph (c) of this section.
 - (ii) If the welfare assistance payment includes an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of welfare assistance income to be included as income shall consist of:

- (A) The amount of the allowance or grant exclusive of the amount specifically designated for shelter or utilities; plus
- (B) The maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities. If the family's welfare assistance is ratably reduced from the standard of need by applying a percentage, the amount calculated under this paragraph shall be the amount resulting from one application of the percentage.
- (7) Periodic and determinable allowances, such as alimony and child support payments, and regular contributions or gifts received from organizations or from persons not residing in the dwelling;
- (8) All regular pay, special pay and allowances of a member of the Armed Forces (except as provided in paragraph (c)(7) of this section).
- (9) For section 8 programs only and as provided in 24 CFR 5.612, any financial assistance, in excess of amounts received for tuition and any other required fees and charges, that an individual receives under the Higher Education Act of 1965 (20 U.S.C. 1001 *et seq.*), from private sources, or from an institution of higher education (as defined under the Higher Education Act of 1965 (20 U.S.C. 1002)), shall be considered income to that individual, except that financial assistance described in this paragraph is not considered annual income for persons over the age of 23 with dependent children. For purposes of this paragraph, "financial assistance" does not include loan proceeds for the purpose of determining income.

24 CFR Part 5 Annual Income Exclusions

- (c) Annual income does not include the following:
 - (1) Income from employment of children (including foster children) under the age of 18 years;
 - (2) Payments received for the care of foster children or foster adults (usually persons with disabilities, unrelated to the tenant family, who are unable to live alone);
 - (3) Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except as provided in paragraph (b)(5) of this section);
 - (4) Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;
 - (5) Income of a live-in aide, as defined in §5.403;
 - (6) Subject to paragraph (b)(9) of this section, the full amount of student financial assistance paid directly to the student or to the educational institution;
 - (7) The special pay to a family member serving in the Armed Forces who is exposed to hostile fire;
 - (8)
 - (i) Amounts received under training programs funded by HUD;
 - (ii) Amounts received by a person with a disability that are disregarded for a limited time for purposes of Supplemental Security Income eligibility and benefits because they are set aside for use under a Plan to Attain Self-Sufficiency (PASS);
 - (iii) Amounts received by a participant in other publicly assisted programs which are specifically for or in reimbursement of out-of-pocket expenses incurred (special equipment, clothing, transportation, child care, etc.) and which are made solely to allow participation in a specific program;
 - (iv) Amounts received under a resident service stipend. A resident service stipend is a modest amount (not to exceed \$200 per month) received by a resident for performing a service for the PHA or owner, on a part-time basis, that enhances the quality of life in the development. Such services may include, but are not limited to, fire patrol, hall monitoring, lawn maintenance, resident initiatives coordination, and

- serving as a member of the PHA's governing board. No resident may receive more than one such stipend during the same period of time;
- (v) Incremental earnings and benefits resulting to any family member from participation in qualifying State or local employment training programs (including training programs not affiliated with a local government) and training of a family member as resident management staff. Amounts excluded by this provision must be received under employment training programs with clearly defined goals and objectives, and are excluded only for the period during which the family member participates in the employment training program;
- (9) Temporary, nonrecurring or sporadic income (including gifts);
- (10) Reparation payments paid by a foreign government pursuant to claims filed under the laws of that government by persons who were persecuted during the Nazi era;
- (11) Earnings in excess of \$480 for each full-time student 18 years old or older (excluding the head of household and spouse);
- (12) Adoption assistance payments in excess of \$480 per adopted child;
- (13) [Reserved]
- (14) Deferred periodic amounts from supplemental security income and Social Security benefits that are received in a lump sum amount or in prospective monthly amounts, or any deferred Department of Veterans Affairs disability benefits that are received in a lump sum amount or in prospective monthly amounts.
- (15) Amounts received by the family in the form of refunds or rebates under State or local law for property taxes paid on the dwelling unit;
- (16) Amounts paid by a State agency to a family with a member who has a developmental disability and is living at home to offset the cost of services and equipment needed to keep the developmentally disabled family member at home; or
- (17) Amounts specifically excluded by any other Federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under any program to which the exclusions set forth in 24 CFR 5.609(c) apply. A notice will be published in the FEDERAL REGISTER and distributed to PHAs and housing owners identifying the benefits that qualify for this exclusion. Updates will be published and distributed when necessary. [See <https://www.federalregister.gov/documents/2014/05/20/2014-11688/federally-mandated-exclusions-from-income-updated-listing> for most recent notice]
- (d) *Annualization of income.* If it is not feasible to anticipate a level of income over a 12-month period (e.g., seasonal or cyclic income), or the PHA believes that past income is the best available indicator of expected future income, the PHA may annualize the income anticipated for a shorter period, subject to a redetermination at the end of the shorter period.

ATTACHMENT A-1**Title 25 Section 6914 Gross Income Inclusions – For CalHome activities**

“Gross income” shall mean the anticipated income of a person or family for the twelve-month period following the date of determination of income.

“Income” shall consist of the following:

(a) Except as provided in subdivision (b), “Exclusions”, all payments from all sources received by the family head (even if temporarily absent) and each additional member of the family household who is not a minor shall be included in the annual income of a family. Income shall include, but not be limited to:

- (1) The gross amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses;
- (2) The net income from operation of a business or profession or from rental or real or personal property (for this purpose, expenditures for business expansion or amortization of capital indebtedness shall not be deducted to determine the net income from a business);
- (3) Interest and dividends;
- (4) The full amount of periodic payments received from social security, annuities, insurance policies, retirement funds, pensions, disability or death benefits and other similar types of periodic receipts;
- (5) Payments in lieu of earnings, such as unemployment and disability compensation, worker’s compensation and severance pay;
- (6) Public Assistance. If the public assistance payment includes any amount specifically designated for shelter and utilities which is subject to adjustment by the public assistance agency in accordance with the actual cost of shelter and utilities, the amount of public assistance income to be included as income shall consist of:
 - (A) The amount of the allowance or grant exclusive of the amount specifically designated for shelter and utilities, plus
 - (B) The maximum amount which the public assistance agency could in fact allow for the family for shelter and utilities,
- (7) Periodic and determinable allowances such as alimony and child support payments, and regular contributions or gifts from persons not residing in the dwelling;

All regular pay, special pay and allowances of a member of the Armed Forces (whether or not living in the dwelling) who is head of the family or spouse.

ATTACHMENT B**PART 5 ANNUAL INCOME NET FAMILY ASSET INCLUSIONS AND EXCLUSIONS**

This table presents the Part 5 asset inclusions and exclusions as stated in the HUD Technical Guide for Determining Income and Allowances for HOME Program (Third Edition; January 2005).

Statements from 24 CFR Part 5 – Last Modified: January 2005

Inclusions

1. Cash held in savings accounts, checking accounts, safe deposit boxes, homes, etc. For savings accounts, use the current balance. For checking accounts, use the average 6-month balance. Assets held in foreign countries are considered assets.
2. Cash value of revocable trusts available to the applicant.
3. Equity in rental property or other capital investments. Equity is the estimated current market value of the asset less the unpaid balance on all loans secured by the asset and all reasonable costs (e.g., broker fees) that would be incurred in selling the asset. Under HOME, equity in the family's primary residence is not considered in the calculation of assets for owner-occupied rehabilitation projects.
4. Cash value of stocks, bonds, Treasury bills, certificates of deposit and money market accounts.
5. Individual retirement, 401(K), and Keogh accounts (even though withdrawal would result in a penalty).
6. Retirement and pension funds.
7. Cash value of life insurance policies available to the individual before death (e.g., surrender value of a whole life or universal life policy).
8. Personal property held as an investment such as gems, jewelry, coin collections, antique cars, etc.
9. Lump sum or one-time receipts, such as inheritances, capital gains, lottery winnings, victim's restitution, insurance settlements and other amounts not intended as periodic payments.
10. Mortgages or deeds of trust held by an applicant.

Exclusions

1. Necessary personal property, except as noted in number 8 of Inclusions, such as clothing, furniture, cars and vehicles specially equipped for persons with disabilities.
2. Interest in Indian trust lands.
3. Assets not effectively owned by the applicant. That is, when assets are held in an individual's name, but the assets and any income they earn accrue to the benefit of someone else who is not a member of the household and that other person is responsible for income taxes incurred on income generated by the asset.
4. Equity in cooperatives in which the family lives.
5. Assets not accessible to and that provide no income for the applicant.
6. Term life insurance policies (i.e., where there is no cash value).
7. Assets that are part of an active business. "Business" does not include rental of properties that are held as an investment and not a main occupation.

ATTACHMENT B-1

Title 25 Section 6914 Gross Income Inclusions – For CalHome activities

- (b) The following items shall not be considered as income:
- (1) Casual, sporadic or irregular gift items;
 - (2) Amounts which are specifically for or in reimbursement of the cost of medical expenses;
 - (3) Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses;
 - (4) Amounts of educational scholarships paid directly to the student or to the educational institution, and amounts paid by the government to a veteran for use in meeting the costs of tuition, fees, books and equipment. Any amounts of such scholarships, or payments to veterans not used for the above purposes of which are available for a subsistence are to be included in income;
 - (5) The special pay to a serviceman head of a family away from home and exposed to hostile fire;
 - (6) Relocation payments made pursuant to federal, state, or local relocation law;
 - (7) Foster child care payments;
 - (8) The value of coupon allotments for the purchase of food pursuant to the Food Stamp Act of 1964 which is an excess of the amount actually charged the eligible household;
 - (9) Payments received pursuant to participation of the following volunteer programs under the ACTION Agency:
 - (A) National Volunteer Antipoverty Programs which include VISTA, Service Learning Programs and Special Volunteer Programs.
 - (B) National Older American Volunteer Program for persons aged 60 and over which include Retired Senior Volunteer Programs, Foster Grandparent Program, older American Community Services Program, and National Volunteer Program to Assist Small Business Experience, Service Corps of Retired Executive (SCORE) and Active Corps of Executives (ACE).

ATTACHMENT C
HOME PROGRAM HOMEOWNERSHIP VALUE LIMITS FOR MERCED COUNTY
(HOME Value Limits as of 06/1/2022)

| COUNTY NAME | One-Family |
|-------------|------------|
| \$321,000 | \$321,000 |
| | |

CALHOME MAXIMUM SALES PRICE / VALUE LIMIT

As established by comparable sales or information provided by the California Real Estate Association. <https://www.car.org/en/marketdata/data/countysalesactivity>. Maximum assistance is identified in the most current NOFA. The Current CalHome Program loan maximum for Homebuyer Assistance is 40% of the purchase price not to exceed \$100,000.

HOME PROGRAM MAXIMUM PER-UNIT SUBSIDY LIMITS FOR STATE OF CALIFORNIA

(Limits are effective -04-07-2023)

| O-BDR | 1-BDR | 2-BDR | 3-BDR | 4-BDR |
|-----------|-----------|-----------|-----------|-----------|
| \$173,011 | \$198,331 | \$241,176 | \$312,005 | \$342,482 |

CALHOME SUBSIDY LIMIT (as of 09/01/2021 NOFA)

Maximum assistance per unit is established by the most current CalHome NOFA. Current limits are \$100,000 for housing rehabilitation, and \$150,000 for reconstruction projects.

HOME PROGRAM HOUSEHOLD INCOME LIMITS FOR MERCED COUNTY*

(Limits are effective 06/15/2022)

| <i>Number of Persons in Household</i> | | | | | | | | |
|---------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 80% of AMI | \$43,650 | \$49,850 | \$56,100 | \$62,300 | \$67,300 | \$72,300 | \$77,300 | \$82,250 |

HCD 2022 INCOME LIMITS FOR CALHOME
ADJUSTED FOR FAMILY SIZE FOR MERCED COUNTY

| Income Level | Household Size | | | | | | | |
|--------------|----------------|----------|----------|----------|----------|----------|----------|-----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 80% | \$56,200 | \$64,250 | \$72,250 | \$80,300 | \$86,700 | \$93,150 | \$99,550 | \$106,000 |

Sponsor will insert the limits for the county in which the Program is located, and will update the income limits annually as HCD provides new information. The link to the official, HCD-maintained Value, Subsidy, and Income limits is: [State and Federal Income, Rent, and Loan/Value Limits | California Department of Housing and Community Development](#) for HOME and CDBG limits, choose “State CDBG, HOME, and NHTF/HHC Article I - Income, Value , Subsidy and Rent Limits”; for CalHome income limits, choose “Official State Income Limits”).

**SPONSOR STANDARDS FOR BEDROOM AND BATHROOM ADDITIONS TO
ALLEVIATE OVERCROWDING**

| Maximum No. of Persons in the Household | Number of Bedrooms | Number of Bathrooms |
|--|-------------------------------|--------------------------------|
| 1 | SRO | 1 |
| 1 | 0-BR | 1 |
| 2 | 1-BR | 1 |
| 4 | 2-BR | 2 |
| 6 | 3-BR | 2 |
| 8 | 4-BR | 3 |
| 10 | 5-BR | 3 |
| 12 | 6-BR | 4 |

- Opposite sex children under 6 years of age may share a bedroom, up to 2 children per bedroom.
- Opposite-sex children 6 years of age and older may have their own bedroom.
- Children shall be permitted a separate bedroom from their parents.
- Same-sex children of any age may share a bedroom, up to 2 children per bedroom.
- Adults not in a partner relationship may have their own bedroom.
- 4 or more people – a second bathroom may be added.
- 8 or more people – a third bathroom may be added.
- Same rules apply to mobile home units.

The chart above is used as a guide to overcrowding.

ATTACHMENT D

HOUSING REHABILITATION MARKETING PLAN

SUMMARY

The Sponsor will continue its efforts to market the Housing Rehabilitation Program in a manner that will reach all community members.

All marketing related to the Housing Rehabilitation Program is publicized in both English and Spanish. All marketing materials include information identifying the Sponsor's commitment to fair housing laws and affirmative marketing policy, and are widely distributed. Equal opportunity is emphasized in written materials and oral presentations. A record is maintained by the Sponsor identifying what marketing materials are used, and when and where they are distributed.

Forms of marketing may include fliers, brochures, newspaper ads, articles and public service announcements. Fliers and brochures are distributed at local government buildings, other public buildings and through the mail, as well as to businesses that assist those not likely to apply without special outreach. Advertisements and articles are published in newspapers that are widely circulated within the community.

Established working relationships with local lending agencies also aid in informing the public by facilitating the distribution of informational fliers to households seeking financial assistance for repairs that are unable to obtain conventional financing.

Informational meetings are offered to potential participants to explain Program requirements. Often, minimal formal outreach efforts are required as the need for assistance generally exceeds funds available. However, marketing measures are actively performed in order to maintain a healthy interest list.

Characteristics on all applicants and participants are collected and compared with the Sponsor's demographics. Should the Sponsor find that there are underserved segments of the population, a plan to better serve them will be developed and implemented.

MARKETING FORMS

- Fliers
- Brochures
- Newspaper Ads and Articles
- Public Service Announcements
- Public Informational Meetings

MARKETING VENUES

- Local Government Buildings
- Local Public Services Buildings
- Private Businesses
- Lending Agencies
- Real Estate Offices
- Newspaper
- Radio
- Mail

ATTACHMENT E**RESIDENTIAL ANTI-DISPLACEMENT AND TEMPORARY RELOCATION PLAN
Version 2**

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require all grantees of Community Development Block Grant (CDBG) funds or Home Investment Partnership (HOME) funds to follow a written Residential Anti-displacement and Relocation Assistance Plan (Plan) for any activities which could lead to displacement of occupants whose property is receiving funds from these or other federal funding source. Having been developed in response to both aforesaid federal legislations, this Plan is intended to inform the public of the compliance of the CITY OF ATWATER (Sponsor) with the requirements of federal regulations 24 CFR section 570.606 under state recipient requirements, Section 104(d) of the Housing and Community Development Act of 1974, and 24 CFR section 92.353 and other parts of the HOME federal regulations. The Plan will outline reasonable steps, which the Sponsor will take to minimize displacement and ensure compliance with all applicable federal and state relocation requirements. The Sponsor's governing body has adopted this plan via a formal resolution.

This Plan will affect rehabilitation activities funded by the U.S. Department of Housing and Urban Development (HUD) under the following program titles: HOME, CDBG, Urban Development Action Grant (UDAG), Special Purpose Grants, Section 108 Loan Guarantee Program, and such other grants as HUD may designate as applicable, which take place within the Sponsor's jurisdiction limits.

The Sponsor will provide permanent relocation benefits to all eligible "displaced" households either owner-occupied or renter-occupied units which are permanently displaced by the housing rehabilitation program (**See Section E below.**). In addition, the Sponsor will replace all eligible occupied and vacant occupiable low-income group dwelling units demolished or converted to a use other than low income group housing as a direct result of rehabilitation activities. This applies to all units assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and as described in the Federal Regulations 24 CFR section 570.496(a), Relocation, Displacement and Acquisition: Final Rule dated July 18, 1990 (Section 104(d)) and 49 CFR Part 24, Uniform Relocation Assistance (URA) and Real Property Acquisition Regulations Final Rule and Notice (URA) dated March 2, 1989.

All Sponsor programs/projects will be implemented in ways consistent with the Sponsor's commitment to Fair Housing. Participants will not be discriminated against on the basis of race, color, religion, age, ancestry, national origin, sex, familial status, or handicap. The Sponsor will provide equal relocation assistance available 1) to each targeted income group household displaced by the demolition or rehabilitation of housing or by the conversion of a targeted income group dwelling to another use as a direct result of assisted activities; and 2) to each separate class of targeted income group persons temporarily relocated as a direct result of activities funded by HUD programs.

A. Minimizing Permanent Displacement and Temporary Relocation Resulting from Housing Rehabilitation or Reconstruction Activities

Consistent with the goals and objectives of activities assisted under the Act, the Sponsor will take the following steps to minimize the displacement of persons from their homes during housing rehabilitation or reconstruction funded by HUD programs:

1. Provide proper notices with counseling and referral services to all tenants so that they understand their relocation rights and receive the proper benefits. When necessary assist permanently displaced persons to find alternate housing in the neighborhood.
2. Stage rehabilitation of assisted households to allow owner occupants and/or tenants to remain during minor rehabilitation.
3. Encourage owner investors to temporarily relocate tenants to other available safe and sanitary vacant units on the project site area during the course of rehabilitation or pay expenses on behalf of replaced tenants.
4. Work with area landlords, real estate brokers, and/or hotel/motel managements to locate vacancies for households facing temporary relocation.
5. When necessary, use public funds, such as CDBG funds, to pay moving costs and provide relocation/displacement payments to households permanently displaced by assisted activities.

B. Lead Based Paint Mitigation Which Causes Temporary Relocation:

On September 15, 2000, the Final Rule for Lead Based Paint Hazard Control went into effect. Among other things, it requires that federally-funded rehabilitation must use safe work practices so that occupants and workers can be protected from lead hazards. **At no time should the tenant-occupant(s) be present in work areas or designated adjacent areas while LHC activities are taking place in any dwelling unit interior, common area, or exterior.** As such, occupants may not be allowed to remain in their units during the time that lead-based paint hazards are being created or treated. Once work that causes lead hazards has been completed, and the unit passes clearance, the occupants can return. **The tenant-occupants may not reoccupy a work area or adjacent area until post-lead hazard reduction clearance standards have been achieved and verified with laboratory results.** The final rule allows for certain exceptions: programs:

1. The work will not disturb lead-based paint, or create dust-lead or soil-lead hazard; or
2. The work is on exterior only and openings are sealed to prevent dust from entering the home, the work area is cleaned after the work is completed, and the residents have alternative lead free entry; or
3. The interior work will be completed in one period of less than 8-daytime hours and the work site is contained to prevent the release of dust into other areas of the home; or
4. The interior work will be completed within five (5) calendar days, the work site is contained to prevent the release of dust, the worksite and areas within 10 feet of the worksite are cleaned at the end of each day to remove any visible dust and debris, and the residents have safe access to kitchen and bath and bedrooms.

If temporary relocation benefits are not provided because the Sponsor believes that the project meets one of the above criteria, then proper documentation must be provided in the rehabilitation project file to show compliance. It is up to the Sponsor to ensure that the owner occupant or tenant in the project does not get impacted by lead paint mitigation efforts. In most cases where lead paint mitigation is taking place, occupants (tenants or owners) will be strongly encouraged to relocate even for just a few days until a final lead clearance can be issued by a

certified lead based paint assessor. Occupants who are temporarily relocated because of lead based paint mitigation are entitled to the same relocation benefits as those who are relocated because of substantial rehabilitation or reconstruction activities.

C. Temporary Relocation of Owner Occupants:

Owner occupants are not allowed to stay in units which are hazardous environments during lead based paint mitigation. When their home is having lead based paint mitigation work done which will not make it safe to live in, then they are eligible for temporary relocation benefits up to \$5,000, which will be provided as a grant. In the same way, a unit requiring substantial rehabilitation (with or without lead based paint mitigation) which will not allow the family to access a bath or kitchen facility, or if the unit is being demolished and reconstructed, then the family will be eligible for temporary relocation benefits up to \$5,000, which will be provided as a grant. In no case shall the grant for temporary relocation exceed \$5,000 for any one owner occupant.

Owner occupants will be encouraged to move in with family or friends during the course of rehabilitation, since they are voluntarily participating in the Program. The housing rehabilitation loan specialist and/or the rehabilitation construction specialist will complete a temporary relocation benefits form (**See Appendix C**) to document that the owner occupant understands that they must relocate during the course of construction and what benefits they wish to be reimbursed for as part of their relocation.

D. Temporary Relocation of Residential Tenants:

If continued occupancy during rehabilitation is judged to constitute a substantial danger to health and safety of the tenant or the public, or is otherwise undesirable because of the nature of the project, the tenant may be required to relocate temporarily. The contract administrator or rehabilitation specialist will make determination of the need for temporary relocation. The temporary relocation period will not exceed 180 days. All conditions of temporary relocation will be reasonable. Any tenant required to relocate temporarily will be helped to find another place to live which is safe, sanitary and of comparable value and they have the first right to move back into the original unit being rehabilitated at the same rent or lower. He or she may move in with family and friends and still receive full or partial temporary assistance based on eligible cost incurred. The housing rehabilitation loan specialist and/or the rehabilitation specialist will ensure that each tenant-occupied unit under the Program will receive a General Information Notice (GIN) (as soon as possible after a loan application is received) and the tenant will receive a Notice of Non-displacement (after loan approval), and each tenant-occupied unit will have a temporary relocation benefits form completed for them. (**See Appendix C**). These notices will document that each tenant understands what their relocation rights are, and if they must relocate during the course of construction, that they receive the proper counseling and temporary relocation benefits.

A tenant receiving temporary relocation shall receive the following:

1. Increased housing costs (e.g. rent increase, security deposits) and
2. Payment for moving and related expenses, as follows:
 - a. Transportation of the displaced persons and personal property within 50 miles, unless the grantee determines that farther relocation is justified;
 - b. Packing, crating, unpacking, and uncrating of personal property;

- c. Storage of personal property, not to exceed 12 months, unless the grantee determines that a longer period is necessary;
- d. Disconnection, dismantling, removing, reassembling, and reinstalling relocated household appliances and other personal property;
- e. Insurance for the replacement value of personal property in connection with the move and necessary storage;
- f. The replacement value of property lost, stolen or damaged in the process of moving (not through the fault of the displaced person, his or her agent, or employee) where insurance covering such loss, theft or damage is not reasonably available;
- g. Reasonable and necessary costs of security deposits required to rent the replacement dwelling;
- h. Any costs of credit checks required to rent the replacement dwelling;
- i. Other moving related expenses as the grantee determines to be reasonable and necessary, except the following ineligible expenses:
 - 1) Interest on a loan to cover moving expenses; or
 - 2) Personal injury; or
 - 3) Any legal fee or other cost for preparing a claim for a relocation payment or for representing the claimant before the Grantee; or
 - 4) Costs for storage of personal property on real property already owned or leased by the displaced person before the initiation of negotiations.

E. Rehabilitation Activities Requiring Permanent Displacement

The Sponsor's rehabilitation program will not typically trigger permanent displacement and permanent displacement activities fall outside of the scope of this plan. If a case of permanent displacement is encountered, then the staff responsible for the rehabilitation program will consult with Sponsor's legal counsel to decide if they have the capacity to conduct the permanent displacement activity. If local staff does not have the capacity, then a professional relocation consultant will be hired to do the counseling and benefit determination and implementation. If local staff does wish to do the permanent displacement activity then they will consult and follow the HUD Relocation Handbook 1378.

F. Rehabilitation Which Triggers Replacement Housing

If the Sponsor's rehabilitation program assists a property where one or more units are eliminated then under Section 104 (d) of the Housing and Community Act of 1974, as amended applies and the Sponsor is required to replace those lost units. An example of this would be a duplex unit which is converted into a single family unit. In all cases where rehabilitation activities will reduce the number of housing units in the jurisdiction, then the Sponsor must document that any lost units are replaced and any occupants of reduced units are given permanent relocation benefits. (This does not apply to reconstruction or replacement housing done under a rehabilitation program where the existing unit(s) is demolished and replaced with a structure equal in size without in loss number of units or bedrooms.)

Replacement housing will be provided within three years after the commencement of the

demolition or conversion. Before entering into a contract committing the Sponsor to provide funds for an activity that will directly result in such demolition or conversion, the Sponsor will make this activity public (through a noticed public hearing and/or publication in a newspaper of general circulation) and submit to the California Department of Housing and Community Development or the appropriate federal authority the following information in writing:

1. A description of the proposed assisted activity;
2. The location on a map and the approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as targeted income group dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The location on a map and the approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a targeted income group dwelling unit for at least 10 years from the date of initial occupancy; and,
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a two-bedroom unit with two one-bedroom units) is consistent with the housing needs of targeted income group households in the jurisdiction.

The Program Operator for the Sponsor is responsible for tracking the replacement of housing and ensuring that it is provided within the required period. The Sponsor is responsible for ensuring requirements are met for notification and provision of relocation assistance, as described in Section 570.606, to any targeted income group displaced by the demolition of any dwelling unit or the conversion of a targeted income group dwelling unit to another use in connection with an assisted activity.

G. Record Keeping and Relocation Disclosures/Notifications

The Sponsor will maintain records of occupants of federally-funded rehabilitated, reconstructed or demolished property from the start to completion of the project to demonstrate compliance with section 104(d), URA and applicable program regulations. Each rehabilitation project, which dictates temporary or permanent or replacement activities, will have a project description and documentation of assistance provided. (See sample forms in HUD Relocation Handbook 1378, Chapter 1, Appendix 11, form HUD-40054)

Appropriate advisory services will include reasonable advance written notice of (a) the date and approximate duration of the temporary relocation; (b) the address of the suitable, decent, safe, and sanitary dwelling to be made available for the temporary period; (c) the terms and conditions under which the tenant may lease and occupy a suitable, decent, safe, and sanitary dwelling.

Notices shall be written in plain, understandable primary language of the persons involved. Persons who are unable to read and understand the notice (e.g. illiterate, foreign language, or impaired

vision or other disability) will be provided with appropriate translation/communication. Each notice will indicate the name and telephone number of a person who may be contacted for answers to questions or other needed help. The notices and process below is for only temporary relocation. If permanent relocation is involved then other sets of notice and noticing process and relocation benefits must be applied (See HUD relocation handbook 1378 for those forms and procedures) The Temporary Relocation Advisory Notices to be provided are as follows:

1. General Information Notice: As soon as feasible when an owner investor is applying for Federal financing for rehabilitation, reconstruction, or demolition, the tenant of a housing unit will be mailed or hand delivered a General Information Notice that the project has been proposed and that the tenant will be able to occupy his or her present house upon completion of rehabilitation. The tenant will be informed that the rent after rehabilitation will not exceed current rent or 30 percent of his or her average monthly gross household income. The tenant will be informed that if he or she is required to move temporarily so that the rehabilitation can be completed, suitable housing will be made available and he or she will be reimbursed for all reasonable extra expenses. The tenant will be cautioned that he or she will not be provided relocation assistance if he or she decides to move for personal reasons. **See Appendix A for sample notice to be delivered personally or by certified mail.**
2. Notice of Non Displacement: As soon as feasible when the rehabilitation application has been approved, the tenant will be informed that they will not be permanently displaced and that they are eligible for temporary relocation benefits because of lead based paint mitigation or substantial rehabilitation, or reconstruction of their unit. The tenant will also again be cautioned not to move for personal reasons during rehabilitation, or risk losing relocation assistance. **See Appendix B for sample notice to be delivered personally or by certified mail.**
3. Disclosure to Occupants of Temporary Relocation Benefits: This form is completed to document that the Sponsor is following it's adopted temporary relocation plan for owner occupants and tenants. **See Appendix C for a copy of the disclosure form.**
4. Other Relocation/Displacement Notices: The above three notices are required for temporary relocation. If the Sponsor is attempting to provide permanent displacement benefits then there are a number of other forms which are required. Staff will consult HUD's Relocation Handbook 1378 and ensure that all the proper notices are provided for persons who are permanently displaced as a result of housing rehabilitation activities funded by CDBG or other federal programs.

APPENDIX A

Dear _____,

On (date), (property owner) submitted an application to the _____ for financial assistance to rehabilitate the building which you occupy at (address).

This notice is to inform you that, if the assistance is provided and the building is rehabilitated, you will not be displaced. Therefore, we urge you not to move anywhere at this time. (If you do elect to move for reasons of your choice, you will not be provided relocation assistance.)

If the application is approved and Federal assistance is provided for the rehabilitation, you will be able to lease and occupy your present apartment (or another suitable, decent, safe and sanitary apartment in the same building) upon completion of the rehabilitation. Of course, you must comply with standard lease terms and conditions.

After the rehabilitation, your initial rent, including the estimated average monthly utility costs, will not exceed the greater of (a) your current rent/average utility costs, or (b) 30 percent of your gross household income. If you must move temporarily so that the rehabilitation can be completed, suitable housing will be made available to you for the temporary period, and you will be reimbursed for all reasonable extra expenses, including all moving costs and any increase in housing costs.

Again, we urge you not to move. If the project is approved, you can be sure that we will make every effort to accommodate your needs. Because Federal assistance would be involved, you would be protected by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

This letter is important and should be retained. You will be contacted soon. In the meantime, if you have any questions about our plans, please contact (name), (title), at (telephone number),
(address).

Sincerely,

(name)

(title)

APPENDIX B

(date)

Dear _____:

On (date), we notified you that the owner of your building had applied for assistance to make extensive repairs to the building. On (date), the owner's request was approved, and the repairs will begin soon.

This is a notice of non-displacement. You will not be required to move permanently as a result of the rehabilitation. This notice guarantees you the following:

1. You will be able to lease and occupy your present apartment [or another suitable, decent, safe and sanitary apartment in the same building/complex] upon completion of the rehabilitation. Your monthly rent will remain until after construction is completed. If increased after construction is done, your new rent and estimated average utility costs will not exceed local fair market rents for your community. Of course, you must comply with all the other reasonable terms and conditions of your lease.
2. If you must move temporarily so that the repairs can be completed, you will be reimbursed for all of your extra expenses, including the cost of moving to and from the temporarily occupied unit and any additional housing costs. The temporary unit will be decent, safe and sanitary, and all other conditions of the temporary move will be reasonable.

Since you will have the opportunity to occupy a newly rehabilitated apartment, I urge you not to move. (If you do elect to move for your own reasons, you will not receive any relocation assistance.) We will make every effort to accommodate your needs. Because Federal assistance is involved, you are protected by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

If you have any questions, please contact (name), (title), at (phone #), (address). Remember; do not move before we have a chance to discuss your eligibility for assistance. This letter is important to you and should be retained.

Sincerely,

(name and title)

APPENDIX C**DISCLOSURE TO OCCUPANT OF TEMPORARY RELOCATION BENEFITS***Top to be completed at time of loan application submittal or Home Visit*

Property Address: _____
 ___ Rental Unit ___ Owner-Occupied Unit

The rehabilitation loan specialist working on behalf of the City/County of _____
 has explained the temporary relocation services and benefits available under the current
 rehabilitation program relocation plan.

I/we have been advised that the City/County of _____ rehabilitation construction
 specialist will inform me if I need to be temporarily relocated and will to assist me with scheduling
 any necessary moves and answer any questions about assistance as needed.

Acknowledged:

 Occupant Signature Date Occupant Signature Date

Complete this at time of acceptance of Work Write Up with initials by occupant

The rehabilitation construction specialist for the City/County of _____
 has explained the Rehabilitation Scope of Work for our house and I/we agree that it will:
 ___ Not require I/we to be relocated. **(If initialed then STOP here and sign bottom.)**
 ___ Yes, I/we need to be temporarily relocated. **(Complete rest of form if initialed.)**

Start date and duration of relocation:

___ Starting on or about _____ we will move for all or part of the rehabilitation project.
 ___ Approximate length of temporary relocation: _____ Number of days.

For temporary relocation, I/We elect to (check all that apply):

- ___ Relocate with friends and family.
 ___ Relocate into a suitable temporary housing unit identified by rehab specialist.
 ___ Relocate furnishings only into a temporary storage unit.

___ I/We have been told what our relocation benefits are and elect **Not** to be reimbursed for any
 eligible relocation expenses.

___ I/We have been told what our relocation benefits are and want to be reimbursed for: _____

By signing, occupant(s) acknowledge receipt of copy of this form:

Occupant Signature

Date

Occupant Signature

Date

ATTACHMENT F**LOAN SERVICING POLICIES AND PROCEDURES
FOR THE CITY OF ATWATER**

The CITY OF ATWATER, hereafter called “Sponsor,” has adopted these policies and procedures in order to preserve its financial interest in properties, whose “Borrowers” have been assisted with public funds. The Sponsor will to the greatest extent possible follow these policies and procedures, but each loan will be evaluated and handled on a case-by-case basis. The Sponsor has formulated this document to comply with state and federal regulations regarding the use of these public funds and any property restrictions, which are associated with them.

The policies and procedures are broken down into the follow areas: 1) making required monthly payments or voluntary payments on a loan’s principal and interest; 2) required payment of property taxes and insurance; 3) required Request for Notice of Default on all second mortgages; 4) loans with annual occupancy restrictions and certifications 5) required noticing and limitations on any changes in title or use of property; 6) required noticing and process for requesting a subordination during a refinance; 7) processing of foreclosure in case of default on the loan.

1. Loan Repayments:

The Sponsor will collect monthly payments from those borrowers who are obligated to do so under Notes which are amortized promissory notes. Late fees will be charged for payments received after the assigned monthly date.

For Notes which are deferred payment loans, the Sponsor must accept voluntary payments on the loan. Loan payments will be credited to principal. The Borrower may repay the loan balance at any time with no penalty.

2. Payment of Property Taxes and Insurance:

As part of keeping the loan from going into default, Borrower must maintain property insurance coverage naming the Sponsor as loss payee. Except for HOME-funded loans, if Borrower fails to maintain the necessary insurance, the Sponsor may take out force placed insurance to cover the property while the Borrower puts a new insurance policy in place. All costs for installing the necessary insurance will be added to the loan balance at time of installation of Borrower’s new insurance.

When a property is located in a 100-year floodplain, the Borrower will be required to carry the necessary flood insurance. A certificate of insurance for flood and for standard property insurance naming the Sponsor as a lender loss payee will be required at close of escrow. The Sponsor will verify the insurance on an annual basis.

Property taxes must be kept current during the term of the loan. If the Borrower fails to maintain payment of property taxes then the Sponsor may pay the taxes current and add the

balance of the tax payment plus any penalties to the balance of the loan (not permissible when funded with HOME). Wherever possible, the Sponsor encourages Borrower to have impound accounts set up with their first mortgagee wherein they pay their taxes and insurance as part of their monthly mortgage payment.

3. Required Request for Notice of Default:

When the Borrower's loan is in second position behind an existing first mortgage, it is the Sponsor's policy to prepare and record a "Request for Notice of Default" for each senior lien in front of Sponsor's loan. This document requires any senior lienholder listed in the notice to notify the Sponsor of initiation of a foreclosure action. The Sponsor will then have time to contact the Borrower and assist them in bringing the first loan current. The Sponsor can also monitor the foreclosure process and go through the necessary analysis to determine if the loan can be made whole or preserved. When the Sponsor is in a third position and receives notification of foreclosure from only one senior lienholder, it is in their best interest to contact any other senior lienholders regarding the status of their loans.

4. Annual Occupancy Restrictions and Certifications:

On owner-occupant loans the Sponsor may require that Borrowers submit utility bills and/or other documentation annually to prove occupancy during the term of the loan. For CDBG, some loans may have income and housing cost evaluations, which require a household to document that they are not able to make repayments, typically every five years. These loan terms are incorporated in the original note and deed of trust. On HOME-funded loans, annual occupancy verification will occur January 1st and 15th of each year for the term of the loan].

5. Required Noticing and Restrictions on Any Changes of Title or Occupancy:

In all cases where there is a change in title or occupancy or use, the Borrower must notify the Sponsor in writing of any change. Sponsor and Borrower will work together to ensure the property is kept in compliance with the original Program terms and conditions such that it remains available as an affordable home for low income families. These types of changes are typical when Borrowers do estate planning (adding a relative to title) or if a Borrower dies and property is transferred to heirs or when the property is sold or transferred as part of a business transaction. In some cases the Borrower may move and turn the property into a rental unit without notifying the Sponsor. Changes in title or occupancy must be in keeping with the objective of benefit to low-income households (below 80 percent of AMI).

Change from owner-occupant to owner-occupant occurs at a sale. When a new owner-occupant is not low-income, the loan is not assumable and the loan balance is immediately due and payable. If the new owner-occupant qualifies as low-income, the purchaser may either pay the loan in full or assume all loan repayment obligations of the original owner-occupant, subject to the approval of the Sponsor's Loan Committee (depends on the HCD program).

If a transfer of the property occurs through inheritance, the heir (as owner-occupant) may be provided the opportunity to assume the loan at an interest rate based on household size and household income, provided the heir is income eligible. If the heir intends to occupy the property and is not low-income, the balance of the loan is due and payable. If the heir intends to act as an owner-investor, the balance of the loan may be converted to an owner/investor interest rate and loan term and a rent limitation agreement is signed and recorded on title. All such changes are subject to the review and approval of the Sponsor's Loan Committee.

Change from owner-occupant to owner-investor occurs when an owner-occupant decides to move out and rent the assisted property, or if the property is sold to an investor. If the owner converts any

assisted unit from owner-occupied to rental, the loan is due in full.

Conversion to use other than residential use is not allowable where the full use of the property is changed from residential to commercial or other. In some cases, Borrowers may request that the Sponsor allow for a partial conversion where some of the residence is used for a business but the household still resides in the property. Partial conversions can be allowed if it is reviewed and approved by any and all agencies required by local statute. If the use of the property is converted to a fully non-residential use, the loan balance is due and payable.

6. Requests for Subordinations:

When a Borrower wishes to refinance the property, they must request a subordination request to the Sponsor. The Sponsor will subordinate their loan only when there is no "cash out" as part of the refinance. Cash out means there are no additional charges on the transaction above loan and escrow closing fees. There can be no third-party debt payoffs or additional encumbrance on the property above traditional refinance transaction costs. Furthermore, the refinance should lower the housing cost of the household with a lower interest rate and the total indebtedness on the property should not exceed the current market value.

Upon receiving the proper documentation from the refinance lender, the request will be considered by the loan committee for review and approval. Upon approval, the escrow company will provide the proper subordination document for execution and recordation by the Sponsor.

7. Process for Loan Foreclosure:

Upon any condition of loan default: 1) non-payment; 2) lack of insurance or property tax payment; 3) change in title or use without approval; or 4) default on senior loans, the Sponsor will send out a letter to the Borrower notifying them of the default situation. If the default situation continues, the Sponsor may start a formal process of foreclosure.

When a senior lienholder starts a foreclosure process and the Sponsor is notified via a Request for Notice of Default, the Sponsor, who is the junior lienholder, may cancel the foreclosure proceedings by "reinstating" the senior lienholder. The reinstatement amount or payoff amount must be obtained by contacting the senior lienholder. This amount will include all delinquent payments, late charges and fees to date. Sponsor must confer with Borrower to determine if, upon paying the senior lienholder current, the Borrower can provide future payments. If this is the case, then the Sponsor may cure the foreclosure and add the costs to the balance of the loan with a Notice of Additional Advance on the existing note. HOME funds may not be used for this purpose, however.

If the Sponsor determines, based on information on the reinstatement amount and status of Borrower, that bringing the loan current will not preserve the loan, then staff must determine if it is cost effective to protect their position by paying off the senior lienholder in total and restructure the debt such that the unit is made affordable to the Borrower. If the Sponsor does not have sufficient funds to pay the senior lienholder in full, then they may choose to cure the senior lienholder and foreclose on the property themselves. As long as there is sufficient value in the property, the Sponsor can afford to pay for the foreclosure process and pay off the senior lienholder and retain some or all of their investment.

If the Sponsor decides to reinstate, the senior lienholder will accept the amount to reinstate the loan up until five (5) days prior to the set "foreclosure sale date." This "foreclosure sale date" usually

occurs about four (4) to six (6) months from the date of recording of the "Notice of Default." If the Sponsor fails to reinstate the senior lienholder before five (5) days prior to the foreclosure sale date, the senior lienholder would then require a full pay off of the balance, plus costs, to cancel foreclosure. If the Sponsor determines the reinstatement and maintenance of the property not to be cost effective and allows the senior lienholder to complete foreclosure, the Sponsor's lien may be eliminated due to insufficient sales proceeds.

Sponsor as Senior Lienholder

When the Sponsor is first position as a senior lienholder, active collection efforts will begin on any loan that is 31 or more days in arrears. Attempts will be made to assist the homeowner in bringing and keeping the loan current. These attempts will be conveyed in an increasingly urgent manner until loan payments have reached 90 days in arrears, at which time the Sponsor may consider foreclosure. Sponsor's staff will consider the following factors before initiating foreclosure:

- 1) Can the loan be cured and can the rates and terms be adjusted to allow for affordable payments such that foreclosure is not necessary?
- 2) Can the Borrower refinance with a private lender and pay off the Sponsor?
- 3) Can the Borrower sell the property and pay off the Sponsor?
- 4) Does the balance warrant foreclosure? (If the balance is under \$5,000, the expense to foreclose may not be worth pursuing.)
- 5) Will the sales price of home "as is" cover the principal balance owing, necessary advances, (maintain fire insurance, maintain or bring current delinquent property taxes, monthly yard maintenance, periodic inspections of property to prevent vandalism, etc.) foreclosure, and marketing costs?

If the balance is substantial and all of the above factors have been considered, the Sponsor may opt to initiate foreclosure. The Borrower must receive, by certified mail, a thirty-day notification of foreclosure initiation. This notification must include the exact amount of funds to be remitted to the Sponsor to prevent foreclosure (such as, funds to bring a delinquent BMIR current or pay off a DPL).

At the end of thirty days, the Sponsor should contact a reputable foreclosure service or local title company to prepare and record foreclosure documents and make all necessary notifications to the owner and junior lienholders. The service will advise the Sponsor of all required documentation to initiate foreclosure (Note and Deed of Trust usually) and funds required from the owner to cancel foreclosure proceedings. The service will keep the Sponsor informed of the progress of the foreclosure proceedings.

When the process is completed, and the property has "reverted to the beneficiary" at the foreclosure sale, the Sponsor could sell the home themselves under a homebuyer program or use it for an affordable rental property managed by a local housing authority or use it for transitional housing facility or other eligible use. The Sponsor could contract with a local real estate broker to list and sell the home and use those funds for Program income-eligible uses.

**ATTACHMENT G
CITY OF ATWATER
FORECLOSURE POLICY**

Sponsor As Junior Lienholder

It is the CITY OF ATWATER'S (Sponsor's) policy to prepare and record a "Request for notice" on all junior liens (any lien after the first position) placed on properties financed by a loan.

This document requires any senior lienholder to notify the Sponsor of initiation (recording of a "Notice of Default") of a foreclosure only. This is to alert the junior lienholder that they are to monitor the foreclosure with the senior lienholder. When the Sponsor is in a third position and receives notification of foreclosure from only one senior lienholder, it would be in their best interest to contact both senior lienholders regarding the status of their loans.

The junior lienholder may cancel the foreclosure proceedings by "reinstating" the senior lienholder. The reinstatement amount must be obtained by contacting the senior lienholder. This amount will include all delinquent payments, late charges, advances (fire insurance premiums, property taxes, property protection costs, etc.), and foreclosure costs (fees for legal counsel, recordings, certified mail, etc.)

Once the Sponsor has the information on the reinstatement amount, staff must then determine if it is cost effective to protect their position by reinstating the senior lienholder, keeping them current by submitting a monthly payment thereafter, foreclosing on the property possibly resulting in owning the property at the end of foreclosure, protecting the property against vandalism, and paying marketing costs (readying the home for marketing, paying for yard maintenance, paying a real estate broker a sales commission).

If the Sponsor decides to reinstate, the senior lienholder will accept the amount to reinstate the loan up until five (5) days prior to the set "foreclosure sale date." This "foreclosure sale date" usually occurs about four (4) to six (6) months from the date of recording of the "Notice of Default." If the Sponsor fails to reinstate the senior lienholder before five (5) days prior to the foreclosure sale date, the senior lienholder would then require a full pay off of the balance, plus costs, to cancel foreclosure. If the Sponsor determines the reinstatement and maintenance of the property not to be cost effective and allows the senior lienholder to complete foreclosure, the Sponsor's lien may be eliminated due to insufficient sales proceeds.

Sponsor As Senior Lienholder

When the Sponsor is in a first position, or the senior lienholder, active collection efforts will begin on any loan that is 31 or more days in arrears. Attempts will be made to assist the homeowner in bringing and keeping the loan current. These attempts will be conveyed in an increasingly urgent manner until loan payments have reached 90 days in arrears, at which time the Sponsor may consider foreclosure. Sponsor staff will consider the following factors before initiating foreclosure:

- Can the loan be cured (brought current or paid off) by the owner without foreclosure?
- Can the owner refinance with a commercial lender and pay off the Sponsor?

- Can the owner sell the property and pay off the Sponsor?
- Does the balance warrant foreclosure? (If the balance is under \$5,000, the expense to foreclose may not be worth pursuing.)
- Will the sales price of home "as is" cover the principal balance owing, necessary advances, (maintain fire insurance, maintain or bring current delinquent property taxes, monthly yard maintenance, periodic inspections of property to prevent vandalism, etc.) foreclosure, and marketing costs?

If the balance is substantial and all of the above factors have been considered, the Sponsor may opt to initiate foreclosure. The owner must receive, by certified mail, a thirty-day notification of foreclosure initiation. This notification must include the exact amount of funds to be remitted to the Sponsor to prevent foreclosure (such as, funds to bring a delinquent BMIR current or pay off a DPL).

At the end of thirty days, the Sponsor should contact a reputable foreclosure service or local title company to prepare and record foreclosure documents and make all necessary notifications to the owner and junior lienholders. The service will advise the Sponsor of all required documentation to initiate foreclosure (Note and Deed of Trust usually) and funds required from the owner to cancel foreclosure proceedings. The service will keep the Sponsor informed of the progress of the foreclosure proceedings. When the process is completed, and the property has "reverted to the beneficiary" at the foreclosure sale, the Sponsor would then contact a real estate broker to market the home.

ATTACHMENT H
CERTIFICATION OF OCCUPANCY
CITY OF ATWATER

I/we _____ declare as follows:
(Please Print Occupant's Name(s))

That I/we am/are currently occupying as my/our principal place of residence the real property commonly known as:

(Address)

(City, State, Zip code)

Daytime Phone Number: _____

Executed on _____, 20____, at _____, CA
(Date) (City)

I/we declare under penalty of perjury that the foregoing is true and correct.

Signature(s) of all occupants:

Occupant: _____

Occupant: _____

Occupant: _____

Occupant: _____

Occupant: _____

ATTACHMENT I

LEAD-BASED PAINT

VISUAL ASSESSMENT, NOTICE OF PRESUMPTION, AND HAZARD REDUCTION FORM

| | | | |
|---|--|--------------------------------------|---|
| Section 1: Background Information | | | |
| Property Address: | | | No LBP found or LBP exempt <input type="checkbox"/> |
| Select one: | Visual Assessment <input type="checkbox"/> | Presumption <input type="checkbox"/> | Hazard Reduction <input type="checkbox"/> |
| Section 2: Visual Assessment. Fill out Sections 1, 2, and 6. If paint stabilization is performed, also fill out Sections 4 and 5 after the work is completed. | | | |
| Visual Assessment Date: | | Report Date: | |
| Check if no deteriorated paint found <input type="checkbox"/> | | | |
| Attachment A: Summary where deteriorated paint was found. For multi-family housing, list at least the housing unit numbers and common areas and building components (including type of room or space, and the material underneath the paint). | | | |
| Section 3: Notice of Presumption. Fill out Sections 1, 3, 5, and 6. Provide to occupant w/in 15 days of presumption. | | | |
| Date of Presumption Notice: | | | |
| Lead-based paint is presumed to be present <input type="checkbox"/> and/or Lead-based paint <i>hazards</i> are presumed to be present <input type="checkbox"/> | | | |
| Attachment B: Summary of Presumption: For multi-family housing, list at least the housing unit numbers and common areas, bare soil locations, dust-lead location, and or building components (including type of room or space, and the materials underneath the paint) of lead-based paint and/or hazards presumed to be present. | | | |
| Section 4: Notice of Lead-Based Paint Hazard Reduction Activity. Fill out Sections 1, 4, 5, and 6. Provide to occupant w/in 15 days of after work completed. | | | |
| Date of Hazard Reduction Notice: | | | |
| Initial Hazard Reduction Notice? Yes <input type="checkbox"/> No <input type="checkbox"/> | | Start & Completion Dates: | |
| If "No", dates of previous Hazard Reduction Activity Notices: | | | |
| Attachment C: Activity locations and types. For multi-family housing, list at least the housing unit numbers and common areas (for multifamily housing), bare soil locations, dust-lead locations, and/or building components (including type of room or space, and the material underneath the paint), and the types of lead-based paint hazard reduction activities performed at the location listed. | | | |
| Attachment D: Location of building components with <u>lead-based paint remaining</u> in the rooms, spaces or areas where activities were conducted. | | | |
| Attachment E: Attach clearance report(s), using DHS form 8552 (and 8551 for abatement activities) | | | |
| Section 5: Resident Receipt of Notice for Presumption or Lead-Based Paint Hazard Reduction Activity and Acknowledgement of Receipt of pamphlet <i>Protection Your Family from Lead in Your Home</i>. | | | |
| Printed Name: | | Signature: | Date: |
| Section 6: Contact Information | | Organization: | |
| Contact Name: | | Contact Signature: | |
| Date: | Address: | Phone: | |