

In-person participation by the public will be permitted. In addition, remote public participation is available in the following ways:

- *Livestream online at www.atwater.org (Please be advised that there is a broadcasting delay. If you would like to participate in public comment, please use the option below).*
- *Submit a written public comment prior to the meeting: Public comments submitted to cityclerk@atwater.org by 4:00 p.m. on the day of the meeting will be distributed to the City Council, and made part of the official minutes but will not be read out loud during the meeting.*

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6241.

CITY OF ATWATER City Council

AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

May 27, 2025

REGULAR SESSION: (Council Chambers)

CALL TO ORDER:

6:00 PM

INVOCATION:

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL: (City Council)

Ambriz ____, Cale ____, Raymond ____, Rochester ____, Nelson ____

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the City Council present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the City Council to remove items from the agenda or to change the order of the agenda.)

PRESENTATIONS:

- **Monthly report by Merced County District 3 Supervisor McDaniel**

CONSENT CALENDAR:

NOTICE TO THE PUBLIC

Background information has been provided on all matters listed under the Consent Calendar, and these items are considered to be routine. All items under the Consent Calendar are normally approved by one motion. If a Councilmember requests separate discussion on any item, that item will be removed from the Consent Calendar for separate action.

TREASURER'S REPORT:

1. **April 30, 2025**

Staff's Recommendation: Acceptance of report as listed.

WARRANTS:

2. **May 27, 2025**

Staff's Recommendation: Approval of warrants as listed.

MINUTES: (Planning Commission)

3. February 19, 2025

Staff's Recommendation: Acceptance of minutes as listed.

MINUTES: (City Council)

4. **April 28, 2025 - Special meeting**

Staff's Recommendation: Approval of minutes as listed.

AGREEMENTS:

5. **Approving a Purchase Agreement (Purchase Order) with Aqueous Vets for Granulated Activated Carbon Exchange at Well 16** (Public Works Director Vinson)

Staff's Recommendation: Approves a Purchase Agreement (Purchase Order) to Aqueous Vets of Danville, California for Granulated Activated Carbon Exchange (GAC) at Well 16, in an amount not to exceed \$126,054.77; and authorizes and directs the

City Manager or her designee to execute the Agreement (Purchase Order) on behalf of the City.

6. Approving a Purchase Agreement (Purchase Order) with Carbon Supply Inc. for Granulated Activated Carbon Exchange at Well 19 (Public Works Director Vinson)

Staff's Recommendation: Approving a Purchase Agreement (Purchase Order) to Carbon Supply Inc. of Bell Gardens, California for Granulated Activated Carbon (GAC) Exchange at Well 19, in an amount not to exceed \$127,650.00; and authorizes and directs the City Manager or his designee to execute the Agreement (Purchase Order) on behalf of the City.

*****END OF CONSENT CALENDAR*****

REPORTS AND PRESENTATIONS FROM STAFF:

7. Budget Workshop and Presentation of the Draft Fiscal Year 2025-26 Proposed Budget (Finance Director Nicholas)

Staff's Recommendation: The Fiscal Year 2025-26 Proposed Budget will be presented to the governing body on June 9, 2025, for adoption and subsequent implementation beginning July 1, 2025. City of Atwater's fiscal years begin July 1st and run through June 30th of the following year. The fiscal year for 2025-26 spans from July 1, 2025-June 30, 2026. The draft budget is provided for review in advance of the adoption date.

8. Review of the Draft Program Guidelines and Public Safety Expenditure Plan (City Manager Hoem)

Staff's Recommendation: Review the draft Program Guidelines and Public Safety Expenditure Plan ("Public Safety Expenditure Plan"), provide feedback and direction to staff, and authorize staff to prepare a final version of the plan for consideration and possible adoption at the next regular City Council meeting.

PUBLIC HEARINGS:

9. Resolution Adopting the Amended Guidelines for the Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004 (City Manager Hoem)

Staff's Recommendation: Open the public hearing and receive any testimony given;

Close the public hearing and consider comments from the public; and

Motion to Adopt Resolution No. 3535-25, approving the amended guidelines for Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004, to maintain compliance with updated program requirements and ensure effective implementation of the City's CDBG-funded housing programs.

COMMENTS FROM THE PUBLIC:NOTICE TO THE PUBLIC

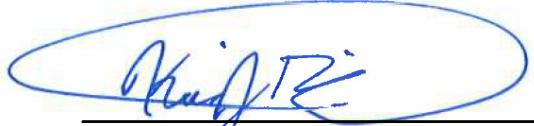
At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

CITY COUNCIL REPORTS/UPDATES:

- **Mayor Pro Tem Cale, District 1**
- **City Council Member Rochester, District 2**
- **City Council Member Ambriz, District 3**
- **City Council Member Raymond, District 4**
- **Mayor Nelson**

CITY MANAGER REPORTS/UPDATES:**10. Update from the City Manager**ADJOURNMENT:CERTIFICATION:

I, Kory J. Billings, City Clerk of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.


KORY J. BILLINGS

CITY CLERK

SB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk during normal business hours at 1160 Fifth Street, Atwater, California.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road, Atwater, California.



In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6241. You may also send the request by email to cityclerk@atwater.org.

Unless otherwise noted, City Council actions include a determination that they are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), and therefore, that CEQA does not apply to such actions.

LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:

Applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a Councilmember over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Councilmember(s). The disclosure may be made either in writing to the City Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.

The foregoing statements do not constitute legal advice, nor a recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.

JUNE



SUN MON TUE WED THU FRI SAT

1	2	3	4	5	6	7
8	9 City Council Meeting - 6:00 PM	10	11	12	13 <u>Movie in the Park</u> 🎥 The Wild Robot Ralston Park	14
15	16	17	18 Planning Commission Meeting - 6:00 PM	19 <i>Juneteenth</i> City Holiday Trash pick up delayed - 1 day	20	21
22	23 Audit & Finance Meeting - 5:00 PM City Council Meeting - 6:00 PM	24	25	26 Scan QR Code for info regarding mobile office hours	27	28
29	30					

JULY

2025

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
6	7	8	9	10	<p><u>Movie in the Park</u></p> <p>Moana 2</p> <p>Veterans Park</p>	11
13	14	15	16	17	18	19
	City Council Meeting - 6:00 PM		Planning Commission Meeting - 6:00 PM			
20	21	22	23	Scan QR Code for info 24 regarding mobile office hours	25	26
27	28	29	30	31		



STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED
BY FUND
AS OF 4/30/2025

FUND	BEG. BALANCE	CASH DEBITS	CASH CREDITS	ENDING BAL.
0001 General Fund	18,804,886.24	1,289,076.12	978,995.43	19,114,966.93
0003 General Fund Capital	3,965.29	0.00	4,067.95	(102.66)
0004 Public Safety Trans & Use Tax	2,103,955.30	367,801.07	191,125.32	2,280,631.05
0005 Ferrari Ranch Project Fund	2,360.37	0.00	0.00	2,360.37
0007 Measure V Fund	5,316,662.09	60,318.08	670,583.56	4,706,396.61
0008 Measure V 20% Alternative Modes	1,029,866.04	15,079.52	1,727.05	1,043,218.51
0009 Abandoned Veh Abatement Fund	(11,042.03)	0.00	2,533.82	(13,575.85)
0010 Measure V Regional Fund	(6,613.15)	0.00	0.00	(6,613.15)
1005 Police Grants Fund	74,778.67	0.00	0.00	74,778.67
1010 ARPA-American Rescue Plan Act	2,074,938.92	0.00	46,711.75	2,028,227.17
1011 Gas Tax/Street Improvement	(144,531.12)	67,533.62	60,946.61	(137,944.11)
1013 Local Transportation Fund	599,361.45	0.00	0.00	599,361.45
1015 Traffic Circulation Fund	1,595,007.46	1,901.00	0.00	1,596,908.46
1016 Applegate Interchange	814,431.99	0.00	0.00	814,431.99
1017 RSTP-Regional Surface Transp Prog	3,210,025.74	0.00	0.00	3,210,025.74
1018 SB1-Road Maint & Rehab RMRA	553,629.26	67,218.69	16,156.47	604,691.48
1019 LPP-Local Partnership Prg Fund	0.00	0.00	0.00	0.00
1020 Parks and Recreation Fund	2,005,176.17	6,762.00	1,912.50	2,010,025.67
1021 Parks Grants Fund	0.00	0.00	0.00	0.00
1040 General Plan Update-Housing Element	(10,800.00)	0.00	0.00	(10,800.00)
1041 General Plan Update Fund	1,816,425.54	0.00	22,223.00	1,794,202.54
1055 Neighborhood Stabilization	233,235.69	0.00	0.00	233,235.69
1059-80 Housing Grant Funds	1,296,529.58	1,000.00	21,220.88	1,276,308.70
1091 Police Facility Impact Fee	204,967.85	848.00	0.00	205,815.85
1093 Fire Facility Impact Fee	283,395.40	1,099.00	0.00	284,494.40
1095 Government Building Facility	299,909.01	1,074.06	0.00	300,983.07
3064-67 Redevelopment/Successor Agency Funds	2,501,001.40	1,005.19	2,983.75	2,499,022.84
4020 Performance Bond Trust	231,863.44	0.00	0.00	231,863.44
4030 Narcotics Program Trust	2,189.88	0.00	0.00	2,189.88
4060 Section 125 Medical	1,527.50	105.00	0.00	1,632.50

STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED
BY FUND
AS OF 4/30/2025

FUND	BEG. BALANCE	CASH DEBITS	CASH CREDITS	ENDING BAL.
4070 Section 125 Dependent Care	0.00	0.00	0.00	0.00
4080 Pension Rate Stblztn 115 Trust	533,164.72	30.52	0.00	533,195.24
4090 CFD No. 1 Trust	138,253.53	0.00	0.00	138,253.53
5001-55 All Maintenance Districts	1,327,994.90	0.00	25,275.85	1,302,719.05
5050 CFD Districts	(98,761.06)	0.00	54,232.48	(152,993.54)
6000 Water Enterprise Fund	17,403,828.53	713,324.57	266,514.12	17,850,638.98
6001 Water Fund Capital Replacement	(3,043,330.29)	0.00	478,149.69	(3,521,479.98)
6002 DBCP Settlement	21,719.67	0.00	0.00	21,719.67
6004 Water Well- Buhach Colony	196,047.78	0.00	0.00	196,047.78
6005 Water Capital Impact Fees	2,893,330.87	7,876.00	0.00	2,901,206.87
6006 Water Operating Reserve Fund	190,331.08	0.00	0.00	190,331.08
6007 1,2,3-TCP Fund	14,983,050.99	129,355.84	117,342.86	14,995,063.97
6010 Sewer Enterprise Fund	15,400,152.53	1,052,891.22	770,617.16	15,682,426.59
6011 Sewer Fund Capital Replacement	4,018,695.67	12,346.00	0.00	4,031,041.67
6020 Sanitation Enterprise	2,761,705.52	332,217.37	441,494.79	2,652,428.10
7000 Internal Service Fund	1,063,677.61	129.90	153,750.57	910,056.94
7001 ISF Equipment/Bldg Replacement	199,624.83	0.00	0.00	199,624.83
7010 Employee Benefits Fund	762,581.85	7,344.19	109,329.85	660,596.19
7020 Risk Management	665,245.68	0.00	41,953.69	623,291.99
7030 Information Technology	725,423.79	0.00	44,685.94	680,737.85
9090 Accrued Interest Fund	0.00	748,967.20	0.00	748,967.20
TOTAL	105,029,842.18	4,885,304.16	4,524,535.09	105,390,611.25

Prepared by:

Jared Moua, Accountant II

Approved by:

Mark Borba, City Treasurer

**Statement of Changes in Cash Balance
by Bank
As of 4/30/2025**

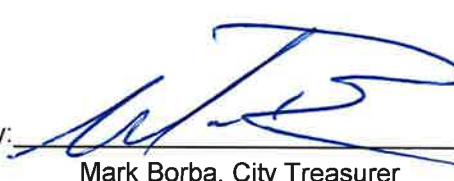
	Beg. Period Balance	Cash Debits	Cash Credits	End Period Balance
City - LAIF	67,713,091.70	746,190.80		68,459,282.50
City - RMA Long-Term Investment Fund	1,214,435.00	2,776.40		1,217,211.40
City Checking & Investment Accounts	8,094,538.16	4,006,945.24	4,153,851.26	7,947,632.14
Wastewater Checking	2,815,156.48		370,683.83	2,444,472.65
RA Obligation Retirement Fund	661,274.70	5.36		661,280.06
US Bank/Chandler Asset Mgt.	23,998,181.42	129,355.84		24,127,537.26
PARS Post-Employment Benefits Trust	<u>533,164.72</u>	<u>30.52</u>		<u>533,195.24</u>
 Totals	 <u>105,029,842.18</u>	 <u>4,885,304.16</u>	 <u>4,524,535.09</u>	 <u>105,390,611.25</u>

Prepared by:



Jared Moua, Accountant II

Approved by:



Mark Borba, City Treasurer

(The following statements are required by California Govt. Code Section 53646 (b) (2,3))

Investments are made pursuant to the City Council approved Investment Policy and Guidelines.

The City of Atwater has the ability to meet its pooled expenditure requirements for the next six months.

Bank Account Detail			
City LAIF	68,459,282.50	Chase General Checking	8,999,157.25
Chandler Asset Mgt.	1,217,211.40	Chase Wastewater Checking	2,444,472.65
US Bank/Chandler Asset Mgt.	24,127,537.26	Chase Redevelopment Checking	661,280.06
PARS Post-Employment Benefits Trust	533,195.24	Chase Savings Account	0.00

Warrant Summary May 27, 2025

Prepared By: Joseph Murillo, Accounting Technician
Accounts Payable Warrant

	Amount
5/27/2025 Warrant	\$ 1,763,356.02
Prewrittens (Checks Processed Between Warrants)	\$ 625.78
Total Accounts Payable Warrants:	\$ 1,763,981.80

Additional Warrants

Date	Description	Amount
5/20/2025	Aflac	\$ 351.84
5/20/2025	AFSCME District Council 57	\$ 901.95
5/20/2025	Atwater Police Officers Association	\$ 3,037.90
5/20/2025	CALPERS Employee 457 Plan	\$ 1,452.00
5/20/2025	PERS Retirement	\$ 62,042.53
5/20/2025	EPARS Employee 457 Plan (PNC Bank)	\$ 1,938.00
5/20/2025	State Disbursement - Child Support	\$ 115.38
5/20/2025	UNUM Voluntary Life Insurance June 2025 Premium	\$ 214.03

Total Additional Warrants:	\$ 70,053.63
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Payroll

Date	Description	Amount
5/15/2025	Net Payroll	\$ 195,349.12
5/20/2025	Federal Taxes	\$ 65,984.92
5/20/2025	State Taxes	\$ 8,545.65
Total Payroll:		\$ 269,879.69

Grand Total:	\$ 2,103,915.12
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Anna Nicholas, Finance Director



Mark Borba, City Treasurer

Accounts Payable

Checks for Approval

User: jmurillo

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Premittens



City of
Atwater
Community Pride City Wide

760 Bellevue Road, Atwater CA 95301

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28034	05/20/2025	0001 General Fund	Garnishments	FRANCHISE TAX BOARD		50.00
				Check Total:		50.00
28035	05/20/2025	0001 General Fund	Garnishments	VEHICLE REGISTRATION		575.78
				Check Total:		575.78
				Report Total:		625.78

Accounts Payable

Checks by Date - Detail by Check Date

User: jmurillo
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City of
Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

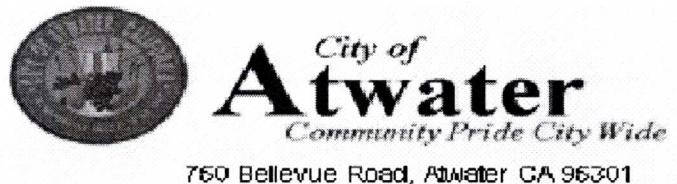
Check No	Vendor No	Vendor Name	Check Date	Check Amount
	Invoice No	Description	Reference	
ACH	CHA999	CHASE	05/27/2025	
	04302025	Dollar Tree - Civic 2 Grand Opening		4.08
	04302025	Target - Civic 2 Grand Opening		31.23
	04302025	SkillPath - Training		499.00
	5032025	The Home Depot - Supplies		42.87
	5032025	Food4Less - Chlorine		625.88
	5032025	Merced Volkswagen - #1124 Service		159.50
	5032025	Creative Services of New England - Junior Offic		508.95
	5032025	La Hacienda - Training Stay		961.74
	5032025	The UPS Store - Postage Fees		47.63
	5032025	Hyatt Regency - CMTA Annual Conference		914.67
	5032025	5.11 - Uniform		182.49
	5032025	Evergreen Cleaners - Easter Bunny Suit Dry Cle		70.00
	5032025	Miguels Carlsbad - Conference Meal		22.66
	5032025	Public Sector Excellence - Training		90.00
	5032025	Hilton Garden Inn - Conference Stay		-81.00
	5032025	Smart & Final - Easter Event Supplies		159.92
	5032025	Sirchie - Evidence Supplies		733.15
	5032025	All In A Day Moving - Safe Relocation		832.00
	5032025	Hilton Garden Inn - Conference Meal		25.57
	5032025	CSMFO - Central Valley Chapter Meeting		30.00
	5032025	123Print - Envelopes		119.80
	5032025	Public Sector Excellence - Training		90.00
	5032025	California Building Officials - Membership		260.00
	5032025	Hampton Inn - Hotel Charged Add. Room In Err		-778.80
	5032025	Merced Volkswagen - #1124 Service		178.99
	5032025	Target - Events Supplies		305.02
	5032025	Best Buy - Tablet Cover		249.04
	5032025	The Sign Guys - Truck Graphics		1,754.40
	5032025	Hilton Garden Inn - Conference Stay		851.92
	5032025	Panda Express - Conference Meal		14.07
	5032025	Uhaul - Trailer Rental		24.18
	5032025	SkillPath - Training		1,497.00
	5032025	Yosemite Chapter of ICC - Membership		75.00
	5032025	Jantz Café & Bakery - Property Tax Agreement !		74.25
	5032025	BankSupplies - Civic 2 Money Tills		249.98
	5032025	Costco - Events Supplies		298.88
	5032025	Sirchie - Evidence Supplies		289.07
	5032025	Little Caesars - Department Move Lunch		58.88
	5032025	Ingraham Trophies & Gifts- Track Meet Supplie		431.92
	5032025	Grovery Outlet - Easter Event Supplies		90.63
	5032025	Fat Tap & Pour - Conference Meal		22.73
	5032025	Chevron - Fuel		155.80
	5032025	InShape Family Fitness - Employee Wellness		60.00
	5032025	Lowes - Chamber of Commerce Fire Extinguishu		21.04
	5032025	Walmart - Carpet Cleaner		148.99
	5032025	Costco - Events Supplies		77.94
	5032025	Remarkable - Disputed		2.99
	5032025	Little Caesars - Department Move Lunch		85.40

Check No Invoice No	Vendor No Description	Check Date Reference	Check Amount
5032025	Electrify America - EV Charge		41.27
5032025	Walmart - Civic 2 Building Supplies		8.32
5032025	Lowes - CDD Bookshelves		37.28
5032025	Dollar Tree - Easter Event Supplies		35.34
5032025	Walmart - Easter Prizes		295.80
5032025	Walmart - Storage Boxes		63.10
5032025	Smart & Final - Easter Event Supplies		51.37
5032025	Hobby Lobby - Easter Crafts		12.46
5032025	TLC Postal Center - Business Cards		288.14
5032025	Fresno Yosemite International Airport - Parking]		60.00
Total for this ACH Check for Vendor CHA999:			13,462.54
Total for 5/27/2025:			13,462.54
Report Total (1 checks):			13,462.54

Accounts Payable

Checks for Approval

User: jmurillo
 Printed: 5/22/2025 - 2:32 PM



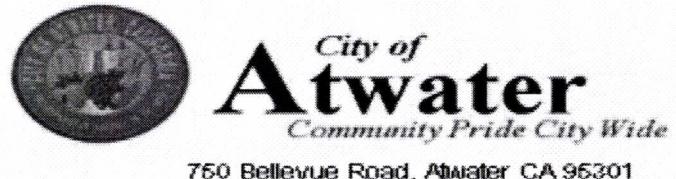
Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		6,736.32
0	05/20/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		17,535.52
0	05/20/2025	0001 General Fund	Fica/Medicare - Employee	PAYROLL TAXES-FEDERAL		17,535.52
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		18,842.12
0	05/20/2025	0001 General Fund	Miscellaneous Union Dues	AFSCME DISTRICT COUNCIL 57		901.95
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		9,036.73
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		0.01
0	05/20/2025	0001 General Fund	State Income Tax Withheld	PAYROLL TAXES-STATE		8,545.65
0	05/20/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		42.84
0	05/20/2025	0001 General Fund	Life Insurance Payable	UNUM LIFE INSURANCE		96.99
0	05/20/2025	0001 General Fund	Police Union Dues	ATWATER POLICE OFFICERS ASSN.		3,037.90
0	05/20/2025	0001 General Fund	Deferred Compensation	CALPERS		877.00
0	05/20/2025	0001 General Fund	Deferred Compensation	PNC BANK		1,458.00
0	05/20/2025	0001 General Fund	Deferred Compensation	CALPERS		575.00
0	05/20/2025	0001 General Fund	Federal Income Tax Withheld	PAYROLL TAXES-FEDERAL		22,658.88
0	05/20/2025	0001 General Fund	Pers Deduction	PERS-RETIREMENT		9,704.02
0	05/20/2025	0001 General Fund	Life Insurance Payable	UNUM LIFE INSURANCE		107.02
0	05/20/2025	0001 General Fund	Pers Deduction	PERS-RETIREMENT		998.73
0	05/20/2025	0001 General Fund	Life Insurance Payable	UNUM LIFE INSURANCE		10.02
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		2,935.27
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		-0.01
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		1,140.54
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		786.58
0	05/20/2025	0001 General Fund	Deferred Compensation	PNC BANK		480.00
0	05/20/2025	0001 General Fund	Fica/Medicare - Employee	PAYROLL TAXES-FEDERAL		4,101.07
0	05/20/2025	0001 General Fund	Aflac Premiums	AFLAC PLANS		175.92
0	05/20/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		10.02
0	05/20/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		4,101.07
0	05/20/2025	0001 General Fund	Garnishments	STATE DISBURSEMENT UNIT		115.38
0	05/20/2025	0001 General Fund	Aflac Premiums	AFLAC PLANS		175.92
0	05/20/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		8,898.98
0	05/20/2025	0001 General Fund	Pers Deduction	PERS-RETIREMENT		2,963.24

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
					Check Total:	144,584.20
					Report Total:	144,584.20

Accounts Payable

Checks for Approval

User: jmurillo
 Printed: 5/22/2025 - 2:27 PM



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	05/27/2025	0001 General Fund	Memberships & Subscriptions	CHASE		75.00
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHASE		178.99
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		22.73
0	05/27/2025	0001 General Fund	Uniform & Clothing Expense	CHASE		182.49
0	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	CHASE		8.32
0	05/27/2025	0001 General Fund	Electronic Pmt Processing Exp	GLOBAL PAYMENTS INTEGRATED		1,042.31
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		50.00
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		88.25
0	05/27/2025	0001 General Fund	Training	CHASE		90.00
0	05/27/2025	0001 General Fund	Recreation Donations	CHASE		12.46
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		851.92
0	05/27/2025	0001 General Fund	Training	CHASE		90.00
0	05/27/2025	6000 Water Enterprise Fund	Electronic Pmt Processing Exp	BLUEFIN PAYMENT SYSTEMS		2,507.69
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		4.08
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		289.07
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		47.63
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		-778.80
0	05/27/2025	0001 General Fund	Easter Egg Hunt	CHASE		77.94
0	05/27/2025	0001 General Fund	Memberships & Subscriptions	CHASE		260.00
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		85.40
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		31.23
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		-81.00
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		508.95
0	05/27/2025	0001 General Fund	Professional Services	CHASE		60.00
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		50.00
0	05/27/2025	0001 General Fund	Easter Egg Hunt	CHASE		295.80
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		75.85
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		58.88
0	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	CHASE		148.99
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		76.47
0	05/27/2025	0001 General Fund	Easter Egg Hunt	CHASE		159.92
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		66.00
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		25.57
0	05/27/2025	0001 General Fund	Memberships & Subscriptions	CHASE		2.99

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		733.15
0	05/27/2025	7000 Internal Service Fund	Professional Services	CHASE		832.00
0	05/27/2025	0001 General Fund	Easter Egg Hunt	CHASE		70.00
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHASE		24.18
0	05/27/2025	6020 Sanitation Enterprise Fund	Electronic Pmt Processing Exp	BLUEFIN PAYMENT SYSTEMS		2,507.70
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		76.83
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		82.40
0	05/27/2025	1010 ARPA-American Rescue Plan Act	City Bldg - Civic Center #2	CHASE		249.98
0	05/27/2025	0001 General Fund	Fire Marshal Supplies	CHASE		249.04
0	05/27/2025	6010 Sewer Enterprise Fund	Electronic Pmt Processing Exp	BLUEFIN PAYMENT SYSTEMS		2,507.69
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		914.67
0	05/27/2025	0001 General Fund	Recreation Donations	CHASE		305.02
0	05/27/2025	0001 General Fund	Training	CHASE		1,497.00
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		1,754.40
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		37.28
0	05/27/2025	0001 General Fund	Easter Egg Hunt	CHASE		90.63
0	05/27/2025	0001 General Fund	Office Supplies	CHASE		119.80
0	05/27/2025	0001 General Fund	Track Meet	CHASE		431.92
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		74.25
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		42.87
0	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	CHASE		21.04
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		14.07
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		22.66
0	05/27/2025	0001 General Fund	Various Classes	CHASE		298.88
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHASE		155.80
0	05/27/2025	0001 General Fund	Travel/Conferences/Meetings	CHASE		60.00
0	05/27/2025	7010 Employee Benefits Fund	Unemployment Insurance	EMPLOYMENT DEVELOPMENT DEPT.		2,095.00
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		51.37
0	05/27/2025	0001 General Fund	Recreation Donations	CHASE		35.34
0	05/27/2025	6000 Water Enterprise Fund	Special Departmental Expense	CHASE		288.14
0	05/27/2025	0001 General Fund	Training	CHASE		499.00
0	05/27/2025	7000 Internal Service Fund	Professional Services	CHASE		159.50
0	05/27/2025	0001 General Fund	Special Departmental Expense	CHASE		63.10
0	05/27/2025	0001 General Fund	Training	CHASE		30.00
0	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	CHASE		41.27
0	05/27/2025	0001 General Fund	Training	CHASE		961.74
0	05/27/2025	0001 General Fund	Maint. Buildings & Grounds	CHASE		625.88
					Check Total:	24,688.73
28036	05/27/2025	6020 Sanitation Enterprise Fund	Professional Services	ABS DIRECT INC		163.24
28036	05/27/2025	6010 Sewer Enterprise Fund	Professional Services	ABS DIRECT INC		163.23
28036	05/27/2025	6000 Water Enterprise Fund	Professional Services	ABS DIRECT INC		51.91
28036	05/27/2025	6010 Sewer Enterprise Fund	Professional Services	ABS DIRECT INC		51.91

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28036	05/27/2025	6000 Water Enterprise Fund	Professional Services	ABS DIRECT INC		163.23
28036	05/27/2025	6020 Sanitation Enterprise Fund	Professional Services	ABS DIRECT INC		51.92
					Check Total:	645.44
28037	05/27/2025	6010 Sewer Enterprise Fund	Professional Services	ADVANCED CHEMICAL TRANSPORT, INC.		285.60
					Check Total:	285.60
28038	05/27/2025	7000 Internal Service Fund	Professional Services	AERIAL INSPECTION SERVICES		800.00
					Check Total:	800.00
28039	05/27/2025	0001 General Fund	Field Deposits	AESD		210.00
					Check Total:	210.00
28040	05/27/2025	6000 Water Enterprise Fund	Water Service Charges	AGEE CONSTRUCTION		-144.03
28040	05/27/2025	0001 General Fund	Deposits	AGEE CONSTRUCTION		547.00
					Check Total:	402.97
28041	05/27/2025	0001 General Fund	Maint. Buildings & Grounds	AIRGAS USA, LLC		64.92
					Check Total:	64.92
28042	05/27/2025	0001 General Fund	Community Center Deposits	MANY SOK ANDERSON		210.00
28042	05/27/2025	0001 General Fund	Community Center Deposits	MANY SOK ANDERSON		350.00
28042	05/27/2025	0001 General Fund	Community Center Rental	MANY SOK ANDERSON		-35.00
					Check Total:	525.00
28043	05/27/2025	0001 General Fund	Bloss House	MARY ARANA		350.00
					Check Total:	350.00
28044	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	ASSOCIATES LOCK & SAFE SERVICE		10.55
					Check Total:	10.55
28045	05/27/2025	0001 General Fund	Communications	AT&T		219.35
					Check Total:	219.35
28046	05/27/2025	0001 General Fund	Special Departmental Expense	AT&T		145.00
					Check Total:	145.00
28047	05/27/2025	0001 General Fund	Communications	AT&T CALNET		176.13

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28047	05/27/2025	6000 Water Enterprise Fund	Communications	AT&T CALNET		347.70
28047	05/27/2025	7000 Internal Service Fund	Communications	AT&T CALNET		611.47
28047	05/27/2025	6010 Sewer Enterprise Fund	Communications	AT&T CALNET		559.78
						Check Total: 1,695.08
28048	05/27/2025	7000 Internal Service Fund	Communications	AT&T MOBILITY		85.11
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		1,316.38
28048	05/27/2025	1011 Gas Tax/Street Improvement	Communications	AT&T MOBILITY		44.87
28048	05/27/2025	1011 Gas Tax/Street Improvement	Communications	AT&T MOBILITY		263.82
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		43.97
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		129.98
28048	05/27/2025	6000 Water Enterprise Fund	Communications	AT&T MOBILITY		129.98
28048	05/27/2025	7000 Internal Service Fund	Communications	AT&T MOBILITY		43.97
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		324.19
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		43.97
28048	05/27/2025	6010 Sewer Enterprise Fund	Communications	AT&T MOBILITY		483.67
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		129.98
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		89.74
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		885.28
28048	05/27/2025	0009 Abandoned Veh Abatement Fund	Communications	AT&T MOBILITY		89.74
28048	05/27/2025	6000 Water Enterprise Fund	Communications	AT&T MOBILITY		571.87
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		201.90
28048	05/27/2025	7000 Internal Service Fund	Communications	AT&T MOBILITY		43.97
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		129.98
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		463.63
28048	05/27/2025	7030 Information Technology Fund	Communications	AT&T MOBILITY		129.50
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		87.94
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		215.09
28048	05/27/2025	0001 General Fund	Communications	AT&T MOBILITY		482.88
28048	05/27/2025	7030 Information Technology Fund	Communications	AT&T MOBILITY		44.87
						Check Total: 6,476.28
28049	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	ATWATER RADIATOR AND MUFFLER SHOP		344.74
28049	05/27/2025	7000 Internal Service Fund	Professional Services	ATWATER RADIATOR AND MUFFLER SHOP		150.00
						Check Total: 494.74
28050	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	SUKHJIT BASSI		116.21
						Check Total: 116.21
28051	05/27/2025	0001 General Fund	Professional Services	BEST BEST & KRIEGER		87,771.97
28051	05/27/2025	7020 Risk Management Fund	Professional Services	BEST BEST & KRIEGER		9,056.32
28051	05/27/2025	6000 Water Enterprise Fund	Professional Services	BEST BEST & KRIEGER		2,935.50

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28051	05/27/2025	6010 Sewer Enterprise Fund	Professional Services	BEST BEST & KRIEGER		1,926.50
28052	05/27/2025	7000 Internal Service Fund	Professional Services	BEST ELECTRIC	Check Total:	101,690.29
28053	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	BOGIES PUMP SYSTEMS	Check Total:	612.50
28054	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	KRISTY BORBA	Check Total:	3,580.00
28055	05/27/2025	1018 SB1-Road Maint & Rehab RMRA	Fruitland Ave Rd Improvements	BSK ASSOCIATES	Check Total:	136.16
28056	05/27/2025	0001 General Fund	Special Departmental Expense	CAL FARM SERVICES	Check Total:	201.95
28057	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	MARCO CERVANTES SAINZ	Check Total:	47.97
28058	05/27/2025	1011 Gas Tax/Street Improvement	Uniform & Clothing Expense	CINTAS CORP		41.53
28058	05/27/2025	0001 General Fund	Uniform & Clothing Expense	CINTAS CORP		39.14
28058	05/27/2025	6010 Sewer Enterprise Fund	Uniform & Clothing Expense	CINTAS CORP		77.81
28058	05/27/2025	7000 Internal Service Fund	Uniform & Clothing Expense	CINTAS CORP		16.26
28058	05/27/2025	6000 Water Enterprise Fund	Uniform & Clothing Expense	CINTAS CORP		56.00
28058	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	CINTAS CORP		30.09
28058	05/27/2025	7000 Internal Service Fund	Uniform & Clothing Expense	CINTAS CORP		14.32
28059	05/27/2025	7000 Internal Service Fund	Utilities	COMCAST	Check Total:	275.15
28060	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	CONSOLIDATED ELECTRICAL DISTRIBUTORS	Check Total:	128.89
28061	05/27/2025	0001 General Fund	Special Departmental Expense	CPS HR CONSULTING	Check Total:	1,123.60
28061	05/27/2025	0001 General Fund	Special Departmental Expense	CPS HR CONSULTING		902.00
						-105.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28061	05/27/2025	0001 General Fund	Special Departmental Expense	CPS HR CONSULTING		-35.00
				Check Total:		762.00
28062	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	DANE REALTY, INC.		226.46
				Check Total:		226.46
28063	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	DELRAY TIRE		782.78
28063	05/27/2025	7000 Internal Service Fund	Professional Services	DELRAY TIRE		192.95
				Check Total:		975.73
28064	05/27/2025	0001 General Fund	Professional Services	DEPT. OF JUSTICE		419.00
				Check Total:		419.00
28065	05/27/2025	0004 Public Safety Trans & Use Tax	Professional Services	DEPT.OF FORESTRY & FIRE PROTECTION		553,157.98
28065	05/27/2025	0001 General Fund	Professional Services	DEPT.OF FORESTRY & FIRE PROTECTION		647,490.46
				Check Total:		1,200,648.44
28066	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	DOMS ELECTRIC - MERCED BEARING OPERA		2,185.77
				Check Total:		2,185.77
28067	05/27/2025	0001 General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		150.00
28067	05/27/2025	0001 General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		181.38
28067	05/27/2025	0001 General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		178.35
				Check Total:		509.73
28068	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	KENNETH ENDRIZZI		36.50
				Check Total:		36.50
28069	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	MARIO GARCIA		97.58
				Check Total:		97.58
28070	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	WILLIAM GORDON		173.00
				Check Total:		173.00
28071	05/27/2025	7000 Internal Service Fund	Professional Services	HI-TECH EVS INC		6,672.60
28071	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	HI-TECH EVS INC		5,900.44
				Check Total:		12,573.04

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28072	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	LIUBO HONG		538.71
					Check Total:	538.71
28073	05/27/2025	0001 General Fund	Special Departmental Expense	HORIZON		36.49
28073	05/27/2025	0001 General Fund	Special Departmental Expense	HORIZON		49.78
					Check Total:	86.27
28074	05/27/2025	0001 General Fund	Office Supplies	INGRAHAM TROPHIES		223.00
					Check Total:	223.00
28075	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	ROBERTO INIGUEZ		116.50
					Check Total:	116.50
28076	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	JOHN DEERE FINANCIAL		393.39
					Check Total:	393.39
28077	05/27/2025	0001 General Fund	Special Departmental Expense	KELLOGG SUPPLY		261.94
28077	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	KELLOGG SUPPLY		91.71
					Check Total:	353.65
28078	05/27/2025	6020 Sanitation Enterprise Fund	Accounts Payable	NICOLE LEATH		9.25
28078	05/27/2025	6010 Sewer Enterprise Fund	Accounts Payable	NICOLE LEATH		13.74
28078	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	NICOLE LEATH		140.02
					Check Total:	163.01
28079	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	MARIA FRIEDA MACHADO TRITTHART		53.72
					Check Total:	53.72
28080	05/27/2025	6010 Sewer Enterprise Fund	Accounts Payable	LINO MALDONADO GALVAN		16.03
28080	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	LINO MALDONADO GALVAN		140.30
28080	05/27/2025	6020 Sanitation Enterprise Fund	Accounts Payable	LINO MALDONADO GALVAN		10.79
					Check Total:	167.12
28081	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	MC REGIONAL WASTE MGMT. AUTH.		70.77
28081	05/27/2025	6020 Sanitation Enterprise Fund	Other Revenue	MC REGIONAL WASTE MGMT. AUTH.		-1,868.68
28081	05/27/2025	6020 Sanitation Enterprise Fund	Other Revenue	MC REGIONAL WASTE MGMT. AUTH.		-2,496.82
28081	05/27/2025	6020 Sanitation Enterprise Fund	Professional Services	MC REGIONAL WASTE MGMT. AUTH.		12,894.68

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
				Check Total:		8,599.95
28082	05/27/2025	0001 General Fund	Printing & Advertising	MCCLATCHY COMPANY LLC		266.58
28082	05/27/2025	1017 RSTP-Regional Surf Transp Prog	Olive Avenue Overlay	MCCLATCHY COMPANY LLC		797.37
				Check Total:		1,063.95
28083	05/27/2025	0001 General Fund	Men's Fall Softball	MCNAMARA SPORTS		522.92
28083	05/27/2025	0001 General Fund	Youth Flag Football	MCNAMARA SPORTS		259.10
28083	05/27/2025	0001 General Fund	Youth Volleyball	MCNAMARA SPORTS		313.90
28083	05/27/2025	0001 General Fund	Youth Basketball	MCNAMARA SPORTS		469.00
				Check Total:		1,564.92
28084	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	CRISTIAN MENDOZA		60.00
28084	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	CRISTIAN MENDOZA		87.51
28084	05/27/2025	0001 General Fund	Accounts Payable	CRISTIAN MENDOZA		6.00
				Check Total:		153.51
28085	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	JUAN MENDOZA		149.93
				Check Total:		149.93
28086	05/27/2025	0001 General Fund	Coed Volleyball	MERCED AREA SPORTS OFFICIALS, INC		196.00
28086	05/27/2025	0001 General Fund	Women's Volleyball	MERCED AREA SPORTS OFFICIALS, INC		84.00
				Check Total:		280.00
28087	05/27/2025	5009 Price Annexation LD	Utilities	MERCED IRRIGATION DISTRICT		212.17
28087	05/27/2025	5031 Stone Creek LNDSCP	Utilities	MERCED IRRIGATION DISTRICT		19.64
28087	05/27/2025	5030 Stone Creek LD	Utilities	MERCED IRRIGATION DISTRICT		322.75
28087	05/27/2025	5039 Mello Ranch 2 LD	Utilities	MERCED IRRIGATION DISTRICT		670.01
28087	05/27/2025	5041 Meadow View LD	Utilities	MERCED IRRIGATION DISTRICT		642.86
28087	05/27/2025	6010 Sewer Enterprise Fund	Utilities	MERCED IRRIGATION DISTRICT		4,455.67
28087	05/27/2025	5026 Juniper Meadows LD	Utilities	MERCED IRRIGATION DISTRICT		35.37
28087	05/27/2025	0001 General Fund	Utilities	MERCED IRRIGATION DISTRICT		720.78
28087	05/27/2025	5025 Camellia Estates LD	Utilities	MERCED IRRIGATION DISTRICT		70.73
28087	05/27/2025	5045 Applegate Ranch LD	Utilities	MERCED IRRIGATION DISTRICT		365.38
28087	05/27/2025	6010 Sewer Enterprise Fund	Utilities	MERCED IRRIGATION DISTRICT		658.73
28087	05/27/2025	5043 Aspenwood LD	Utilities	MERCED IRRIGATION DISTRICT		252.59
28087	05/27/2025	1011 Gas Tax/Street Improvement	Utilities	MERCED IRRIGATION DISTRICT		953.17
28087	05/27/2025	5028 Camellia Meadows LD	Utilities	MERCED IRRIGATION DISTRICT		70.73
28087	05/27/2025	5032 America West LD	Utilities	MERCED IRRIGATION DISTRICT		156.77
28087	05/27/2025	5036 Atwater South LD	Utilities	MERCED IRRIGATION DISTRICT		436.11
28087	05/27/2025	6000 Water Enterprise Fund	Utilities	MERCED IRRIGATION DISTRICT		399.22

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28087	05/27/2025	5035 Bell Crossing LNDSCP	Utilities	MERCED IRRIGATION DISTRICT		19.64
28087	05/27/2025	5024 Mello Ranch LNDSCP	Utilities	MERCED IRRIGATION DISTRICT		58.90
28087	05/27/2025	5034 Bell Crossing LD	Utilities	MERCED IRRIGATION DISTRICT		347.72
28087	05/27/2025	5010 Price Annexation LMA	Utilities	MERCED IRRIGATION DISTRICT		121.00
28087	05/27/2025	5023 Mello Ranch LD	Utilities	MERCED IRRIGATION DISTRICT		497.56
28087	05/27/2025	5046 Applegate Ranch Lndscp	Utilities	MERCED IRRIGATION DISTRICT		19.64
				Check Total:		11,507.14
28088	05/27/2025	6020 Sanitation Enterprise Fund	Contract Admin Fee	MID-VALLEY DISPOSAL LLC		-21,079.76
28088	05/27/2025	6020 Sanitation Enterprise Fund	Solid Waste Collectn/Disposal	MID-VALLEY DISPOSAL LLC		289,175.07
28088	05/27/2025	6020 Sanitation Enterprise Fund	AB 939 Support Fee	MID-VALLEY DISPOSAL LLC		-8,675.25
28088	05/27/2025	6020 Sanitation Enterprise Fund	AB 939 Support Fee	MID-VALLEY DISPOSAL LLC		-9,034.18
28088	05/27/2025	6020 Sanitation Enterprise Fund	Refuse Service Charge	MID-VALLEY DISPOSAL LLC		-15,702.16
28088	05/27/2025	6020 Sanitation Enterprise Fund	Contract Admin Fee	MID-VALLEY DISPOSAL LLC		-20,242.25
				Check Total:		214,441.47
28089	05/27/2025	7000 Internal Service Fund	Professional Services	MISTER CAR WASH		1,224.00
				Check Total:		1,224.00
28090	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	MUNICIPAL MAINTENANCE EQUIPMENT		758.34
				Check Total:		758.34
28091	05/27/2025	0001 General Fund	Professional Services	MUNISERVICES		160.80
				Check Total:		160.80
28092	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	NAPA AUTO PARTS		13.37
				Check Total:		13.37
28093	05/27/2025	7030 Information Technology Fund	Communications	NEW HORIZON COMMUNICATIONS		2,410.77
				Check Total:		2,410.77
28094	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		7.60
28094	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		50.00
28094	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		17.92
28094	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		406.43
28094	05/27/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		8.61
28094	05/27/2025	0001 General Fund	Special Departmental Expense	O'REILLY AUTO PARTS		32.61
				Check Total:		523.17
28095	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	KIRK POTTER		7.79

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
					Check Total:	7.79
28096	05/27/2025	0001 General Fund	Tennis	PRESTON'S LOCK & KEY		26.10
					Check Total:	26.10
28097	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	QUINAS MANAGEMENT GROUP LLC		169.78
28097	05/27/2025	6010 Sewer Enterprise Fund	Accounts Payable	QUINAS MANAGEMENT GROUP LLC		13.74
28097	05/27/2025	6020 Sanitation Enterprise Fund	Accounts Payable	QUINAS MANAGEMENT GROUP LLC		9.25
					Check Total:	192.77
28098	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	AMBER REUSCH		135.60
					Check Total:	135.60
28099	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	SAFE-T-LITE		67.35
28099	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	SAFE-T-LITE		68.00
					Check Total:	135.35
28100	05/27/2025	0001 General Fund	Professional Services	SANTA FE PET HOSPITAL		189.00
28100	05/27/2025	0001 General Fund	Professional Services	SANTA FE PET HOSPITAL		436.91
					Check Total:	625.91
28101	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	JUAN SANTIAGO MARCOS		142.82
					Check Total:	142.82
28102	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	MARICELA SAY		173.00
					Check Total:	173.00
28103	05/27/2025	1080 PLHA-Perm Local Housing Alloc	Professional Services	SELF-HELP ENTERPRISES		537.58
28103	05/27/2025	1080 PLHA-Perm Local Housing Alloc	Professional Services	SELF-HELP ENTERPRISES		1,752.59
28103	05/27/2025	1080 PLHA-Perm Local Housing Alloc	Professional Services	SELF-HELP ENTERPRISES		1,816.90
28103	05/27/2025	1080 PLHA-Perm Local Housing Alloc	Professional Services	SELF-HELP ENTERPRISES		2,914.49
					Check Total:	7,021.56
28104	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	CECELIA SEQUEIRA		180.00
					Check Total:	180.00
28105	05/27/2025	7000 Internal Service Fund	Professional Services	SHANNON PUMP CO.		900.00
28105	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	SHANNON PUMP CO.		1,929.88

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
					Check Total:	2,829.88
28106	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	SIERRA MATERIALS & TRUCKING COMPANY		399.06
					Check Total:	399.06
28107	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	JOGINDER SINGH		212.83
					Check Total:	212.83
28108	05/27/2025	6010 Sewer Enterprise Fund	Accounts Payable	DANIELLE SOARES		18.33
28108	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	DANIELLE SOARES		153.02
28108	05/27/2025	6020 Sanitation Enterprise Fund	Accounts Payable	DANIELLE SOARES		12.33
					Check Total:	183.68
28109	05/27/2025	1011 Gas Tax/Street Improvement	Professional Services	STATE PRO BUILDERS INC.		4,142.40
28109	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	STATE PRO BUILDERS INC.		852.60
					Check Total:	4,995.00
28110	05/27/2025	0004 Public Safety Trans & Use Tax	Machinery & Equipment	STRYKER SALES LLC		21,372.06
					Check Total:	21,372.06
28111	05/27/2025	0001 General Fund	Professional Services	TAYLOR VETERINARY HOSPITAL		271.00
					Check Total:	271.00
28112	05/27/2025	6000 Water Enterprise Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		5,853.00
28112	05/27/2025	7000 Internal Service Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		2,688.30
28112	05/27/2025	6000 Water Enterprise Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		6,640.72
28112	05/27/2025	6000 Water Enterprise Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		15,588.67
					Check Total:	30,770.69
28113	05/27/2025	1010 ARPA-American Rescue Plan Act	City Bldg - Civic Center #2	UBEO WEST LLC		202.14
					Check Total:	202.14
28114	05/27/2025	0001 General Fund	Rents & Leases	US BANK EQUIPMENT FINANCE		156.94
					Check Total:	156.94
28115	05/27/2025	7000 Internal Service Fund	Utilities	VERIZON WIRELESS		80.02
28115	05/27/2025	6000 Water Enterprise Fund	Communications	VERIZON WIRELESS		91.98
28115	05/27/2025	6010 Sewer Enterprise Fund	Utilities	VERIZON WIRELESS		40.01

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
28115	05/27/2025	6010 Sewer Enterprise Fund	Communications	VERIZON WIRELESS		51.97
28115	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	VERIZON WIRELESS		38.01
28115	05/27/2025	0001 General Fund	Communications	VERIZON WIRELESS		51.48
28115	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	VERIZON WIRELESS		40.01
					Check Total:	393.48
28116	05/27/2025	7010 Employee Benefits Fund	Vision Insurance	VISION SERVICE PLAN (CA)		1,658.87
					Check Total:	1,658.87
28117	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	VISTA PAINT CORPORATION		138.56
28117	05/27/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	VISTA PAINT CORPORATION		147.76
					Check Total:	286.32
28118	05/27/2025	0001 General Fund	Professional Services	VVH CONSULTING SERVICES		2,250.00
28118	05/27/2025	1018 SB1-Road Maint & Rehab RMRA	Fruitland Ave Rd Improvements	VVH CONSULTING SERVICES		9,567.50
28118	05/27/2025	0007 Measure V Fund	Fruitland Ave Rd Improvements	VVH CONSULTING SERVICES		13,060.00
28118	05/27/2025	0008 Measure V 20% Alternative Modes	Phase 3 Ped Imp Proj Downtown	VVH CONSULTING SERVICES		435.00
28118	05/27/2025	6000 Water Enterprise Fund	Professional Services	VVH CONSULTING SERVICES		9,000.00
28118	05/27/2025	0007 Measure V Fund	Fruitland Ave Rd Improvements	VVH CONSULTING SERVICES		22,823.75
28118	05/27/2025	6000 Water Enterprise Fund	Professional Services	VVH CONSULTING SERVICES		12,555.00
28118	05/27/2025	0007 Measure V Fund	Fruitland Ave Rd Improvements	VVH CONSULTING SERVICES		2,137.50
					Check Total:	71,828.75
28119	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		63.91
28119	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		10.59
28119	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		16.99
28119	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		33.51
28119	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		10.60
28119	05/27/2025	7000 Internal Service Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		176.71
28119	05/27/2025	0001 General Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		21.01
28119	05/27/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		9.36
					Check Total:	342.68
28120	05/27/2025	6000 Water Enterprise Fund	Accounts Payable	WHITNEY'S RENTALS		33.45
					Check Total:	33.45
28121	05/27/2025	1010 ARPA-American Rescue Plan Act	Professional Services	WILLDAN FINANCIAL SERVICES		2,981.00
					Check Total:	2,981.00
28122	05/27/2025	6010 Sewer Enterprise Fund	Uniform & Clothing Expense	WINTON HARDWARE		17.22

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
					Check Total:	17.22
28123	05/27/2025	7000 Internal Service Fund	Professional Services	ZACS AIR SYSTEMS		170.00
					Check Total:	170.00
					Report Total:	1,763,356.02



CITY OF ATWATER

PLANNING COMMISSION

ACTION MINUTES

February 19, 2025

REGULAR SESSION: (Council Chambers)

The Planning Commission of the City of Atwater met in Regular Session this date at 6:00 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California;

INVOCATION:

None

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Planning Commission Member Borgwardt

ROLL CALL:

Present: *Planning Commission Members Borgwardt, Kadach, Sanchez-Garcia, and Conour*

Absent: *Planning Commission Member Mokha*

Staff Present: *City Manager Hoem, Public Works Director Vinson, Recording Secretary Rashad*

SUBSEQUENT NEED ITEMS:

None

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: *Planning Commission Member Kadach moved to approve the agenda. The motion was seconded by Planning Commission Member Sanchez-Garcia and the vote was: Ayes: Planning Commission Members Conour, Borgwardt, Kadach, Sanchez-Garcia; Noes: None; Absent: Planning Commission Member Mokha. The motion passed.*

ORGANIZATION OF THE PLANNING COMMISSION:

Nomination of a Planning Commission Chair

Recording Secretary Rashad opened the Nomination of a Chair.

Planning Commission Member Kadach moved to nominate Planning Commission Member Borgwardt for Chair.

Planning Commission Member Sanchez-Garcia seconded the motion to nominate Planning Commission Member Borgwardt for Chair.

The Nomination period was closed.

MOTION: *Planning Commission Member Kadach nominated Planning Commission Member Borgwardt as Chair. The motion was seconded by Planning Commission Member Sanchez-Garcia. The roll call vote was: Ayes: Conour, Kadach, Sanchez-Garcia, Borgwardt; Noes: None; Absent: Planning Commission Member Mokha. The nomination passed.*

Planning Commission Member Mokha arrived at 6:04pm.

Nomination of a Planning Commission Vice Chair

Recording Secretary Rashad opened the Nomination of a Vice Chair.

Planning Commission Member Kadach moved to nominate Planning Commission Member Sanchez-Garcia for Vice Chair.

Planning Commission Member Conour seconded the motion to nominate Planning Commission Member Sanchez-Garcia for Vice Chair

The Nomination period was closed.

MOTION: *Planning Commission Member Kadach nominated Planning Commission Member Sanchez-Garcia as Vice Chair. The motion was seconded by Planning Commission Member Conour. The roll call vote was: Ayes: Mokha, Kadach, Sanchez-Garcia, Conour, Borgwardt; Noes: None; Absent: None. The nomination passed.*

APPROVAL OF MINUTES:

a) December 18, 2024 – Regular Meeting

MOTION: Planning Commission Member Sanchez-Garcia moved to approve the minutes. The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Conour, Borgwardt, Kadach, Sanchez-Garcia, Mokha; Noes: None; Absent: None. The motion passed.

PETITIONS AND COMMUNICATIONS:

None

PUBLIC HEARINGS:

TO BE CONTINUED TO THE NEXT PLANNING COMMISSION MEETING--Public Hearing to consider adopting a resolution approving Tentative Parcel Map No. 23-12-0100 to subdivide one parcel into three parcels, located East of Heather Glen Lane and North of Fruitland Avenue, Atwater (APN: 150-150-025).

(Applicant: Francisco Marquez)

City Manager Hoem provided background on the continuation for this project.

Chair Borgwardt opened the public hearing.

No one came forward to speak.

Chair Borgwardt closed the public hearing.

Public Hearing to consider adopting a resolution approving Conditional Use Permit No. 24-32-0100 and Site Plan No. 24-32-0200 for a mobile food trailer located at 972 Broadway Avenue, Atwater (APN: 003-074-029).

(Applicant: Luis Solorzano)

City Manager Hoem provided background on this project.

Chair Borgwardt opened the public hearing.

Applicant Luis Solorzano spoke on this project.

No one else came forward to speak.

Chair Borgwardt closed the public hearing.

MOTION: *Planning Commission Member Sanchez-Garcia moved to Make a finding that the project is categorically exempt under California Environmental Quality Act (CEQA) guideline section 15311 (c), "Accessory Structures," and adopt Resolution No. 0262-24, Conditional Use Permit No. 24-32-0100 and Site Plan No. 24-32-0200, for a mobile food trailer located at 972 Broadway Avenue in Atwater (APN: 003-074-029). The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Mokha, Kadach, Conour, Sanchez-Garcia, Borgwardt; Noes: None; Absent: None. The motion passed.*

Public Hearing to consider adopting a resolution approving Variance No. 24-33-0100 for parking, located at 1500-1590 Winton Way, Atwater (APN: 002-152-023).

(Applicant: Mike Chai)

City Manager Hoem provided background on this project.

Chair Borgwardt opened the public hearing.

Applicant Mike Chai spoke on this project.

Jose Perez spoke on behalf of the applicant.

Brad Kessler spoke in favor of the project.

No one else came forward to speak.

Chair Borgwardt closed the public hearing.

MOTION: *Planning Commission Member Sanchez-Garcia moved to Make a finding that the project is categorically exempt under California Environmental Quality Act (CEQA) guideline section 15301 (a), "Existing Facilities", and adopt Resolution No. 0263-24 approving Variance No. 24-33-0100 for parking on Site Plan No. 24-33-0200 located at 1500-1590 Winton Way, Atwater (APN: 002-150-023). The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Mokha, Kadach, Conour, Sanchez-Garcia, Borgwardt; Noes: None; Absent: None. The motion passed.*

REPORTS AND PRESENTATIONS FROM STAFF:

City Manager Verbal Updates.

COMMENTS FROM THE PUBLIC:

Chair Borgwardt opened the Public Comment.

Notice to the public was read.

No one came forward to speak.

Chair Borgwardt closed the public comment.

COMMISSIONER MATTERS:

Planning Commission Member Mokha expressed his gratitude for new projects that benefit the city.

Planning Commission Member expressed his excitement to grow and help the city.

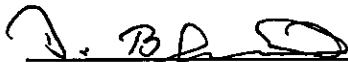
Planning Commission Member Kadach welcomed Planning Commission Member Conour.

Planning Commission Member Sanchez-Garcia expressed her gratitude to be Vice Chair.

Chair Borgwardt welcomed the newest Planning Commission Member Conour.

ADJOURNMENT:

Chair Borgwardt adjourned the meeting at 6:28 PM.



Don Borgwardt, Chair

By: Kayla Rashad
Recording Secretary



CITY OF ATWATER

SPECIAL MEETING CITY COUNCIL

ACTION MINUTES

April 28, 2025

CALL TO ORDER:

The City Council of the City of Atwater met in the Special Session on this date at 7:31 PM in the Evelyn Chambers Room located at the Atwater Community Center, 760 E. Bellevue Road, Atwater, California; Mayor Nelson presiding.

ROLL CALL:

Present: *City Council Members Ambriz, Cale, Raymond, Rochester, Mayor Nelson*

Absent: *None*

Staff Present: *City Manager Hoem, Public Works Director Vinson, Police Chief McEachin, Police Lieutenant Novetzke, Finance Director Nicholas, CAL Fire Battalion Chief Ayuso, City Attorney Splendorio, City Clerk Billings, Assistant City Clerk Martin*

Mayor Nelson read a statement regarding Public Comment.

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: City Council Member Raymond moved to approve the agenda as posted. The motion was seconded by City Council Member Ambriz and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.

CONSENT CALENDAR:

Mayor Nelson opened public comment regarding items on the Consent Calendar.

Jim Price spoke regarding items on the warrant.

Robert Thompson spoke regarding the Camellia repaving project.

Robert Vargas spoke regarding the Camelia repaving project.

No one else came forward to speak.

MOTION: *City Council Member Raymond moved to approve the Consent Calendar as amended, with the removal of item # 2. The motion was seconded by Mayor Pro Tem Cale and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.*

MOTION: *City Council Member Rochester moved to approve the balance of the warrants as amended with the removal of Check #27791 and Check #27793. The motion was seconded by City Council Member Ambriz and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.*

TREASURER'S REPORT:

1. March 31, 2025

ACTION: *Approval of reports as listed.*

WARRANTS:

2. April 28, 2025

ACTION: *Approval of warrants as listed.*

MINUTES: (City Council)

3. April 14, 2025 – Regular meeting

ACTION: *Approval of minutes as listed.*

RESOLUTIONS:

4. Approving a General Construction Contract with United Pavement Maintenance, Inc. for Camellia Pavement Replacement (Public Works Director Vinson)

ACTION: Adoption of Resolution No. 3521-25 awarding a General Construction Agreement, in a form approved by the City Attorney, to United Pavement Maintenance, Inc. of Hughson, California, for the Camellia Pavement Replacement Project, City Project 25-03, in an amount not to exceed \$39,426.66 and authorize construction contract change orders up to an aggregate amount of \$3,942.67 (10%); and authorizes and directs the City Manager or his designee to execute all contract documents on behalf of the City.

OTHER ACTIONABLE ITEMS:

5. Request from the Mayor to designate Mayor Pro Tem Cale as the City of Atwater Governing Board Member on the Merced County Association of Governments (MCAG)

ACTION: Designates Mayor Pro Tem Cale as the City of Atwater's Governing Board Member representative to the Merced County Association of Governments (MCAG) and appoints Mayor Nelson as the alternate, as requested by Mayor Nelson.

REPORTS AND PRESENTATIONS FROM STAFF:

Approving Amendment No. 3 to the Professional Services Agreement between the City of Atwater and VVH Consulting Engineers, Inc. for the Fruitland Avenue Reconstruction Project (City Manager Hoem)

City Manager Hoem provided background information on this item.

Mayor Nelson opened public comment regarding this item.

Roger Wood spoke regarding this item.

Jim Price spoke regarding this item.

No one else came forward to speak.

Mayor Nelson closed public comment.

MOTION: City Council Member Raymond moved to Adopt Resolution No. 3530-25 approving Amendment No. 3 with VVH Consulting Engineer, Inc., in a form approved by the City Attorney, by increasing the not-to-exceed amount by an additional \$99,900 for the Fruitland Avenue Project; and authorize the City Manager to execute Amendment No. 3 on behalf of the City. The motion was seconded by Mayor Pro Tem Cale and the vote was: Ayes: Cale, Raymond, Nelson; Noes: Ambriz, Rochester; Absent: None. The motion passed.

CITY MANAGER REPORTS/UPDATES:

Update from the City Manager regarding Well Water Treatment and Notifications

City Manager Hoem provided background information regarding the water quality notifications that were received in the utility newsletter and recent updates.

Mayor Nelson opened public comment regarding this item.

Sally Moss spoke regarding the water notification.

Roger Wood spoke regarding the water notification.

Jim Price spoke regarding the water notification.

Jillian, an Atwater resident, spoke regarding the water notification.

Keith Pelowski spoke regarding the water notification.

No one else came forward to speak.

CITY COUNCIL REPORTS/UPDATES:

Mayor Pro Tem Cale congratulated his granddaughter for hitting her first home run.

City Council Member Rochester thanked everyone for being a part of City governance.

City Council Member Ambriz echoed the City Council comments and thanked the Planning Commission.

City Council Raymond had nothing to report.

Mayor Nelson had nothing to report.

CLOSED SESSION:

Conference with Legal Counsel - Existing Litigation - Government Code Section 54956.9(d)(1): Name of case: Bradley Kessler, et al. vs City of Atwater, et al.

Mayor Nelson opened public comment regarding this item.

No one came forward to speak.

Mayor Nelson adjourned the meeting to the Frago Room for the Closed Session at 8:14 PM. Closed Session was called to order at 8:21 PM.

MAYOR OR CITY ATTORNEY REPORT OUT FROM CLOSED SESSION:

Mayor Nelson reported that information was received, and no reportable action was provided.

ADJOURNMENT:

Mayor Nelson adjourned the Special Meeting at 9:13 PM.

APPROVED:

MIKE NELSON
MAYOR

ATTEST:

JANELL MARTIN
ASSISTANT CITY CLERK



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz
John Cale
Brian Raymond
Kalisa Rochester

MEETING DATE: May 27, 2025

TO: Mayor and City Council

FROM: Justin Vinson, Public Works Director

PREPARED BY: Justin Vinson, Public Works Director

SUBJECT: **Approving a Purchase Agreement (Purchase Order) with Aqueous Vets for Granulated Activated Carbon Exchange at Well 16 (Public Works Director Vinson)**

RECOMMENDED COUNCIL ACTION

Approves a Purchase Agreement (Purchase Order) to Aqueous Vets of Danville, California for Granulated Activated Carbon Exchange (GAC) at Well 16, in an amount not to exceed \$126,054.77; and authorizes and directs the City Manager or her designee to execute the Agreement (Purchase Order) on behalf of the City.

I. BACKGROUND/ANALYSIS:

In 2021, Well 16 was put online and started treating 1,2,3- Tricholorpropane (TCP). TCP is treated by granulated activated carbon (GAC) vessels installed at the treatment site that remove the TCP from the water before it is delivered to the residents. There are 6 GAC vessels located at the Well 16 Site. The vessels are configured as 3 sets of lead-lag vessels. The water flows through the lead vessel first, and then flows through the lag vessel afterward. This allows for the continued treatment of TCP after the life of carbon in the lead vessel is no longer removing TCP from water.

Per the City's State-Approved TCP Operations Plan, to maximize the life of the carbon, the city may decide to replace the carbon in the lead vessel of a series pair once the carbon in the lead vessel is no longer removing TCP from the water. The City can track this by sampling the water as it passes through the vessels.

Three vessels are no longer removing TCP from the water and are in need of carbon changeouts. The scope of work consists of removing spent media from the vessel, placement of spent media in either bulk bags or a disposal container, inspection of the vessel's interior performed by viewing from the outside manway opening, and rebidding with replacement media.

Three (3) bids were received and were totaled and reviewed for their responsiveness. The Bid Summary (attached) shows the lowest bid coming in at \$126,054.77. Staff

reviewed the bid submitted by Aqueous Vets of Danville, California and have determined it is a responsive and acceptable bid.

II. FISCAL IMPACTS:

Sufficient funding is available in the Fiscal Year 2024-25 Budget, 1,2,3-TCP Fund, Professional Services Account No. 6007.7010.3030. Per the City of Atwater Purchasing System Manual, the informal bidding process is allowed for a Public Works Project valued at \$200,000 or less.

This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

This item is consistent with goal one (1) and two (2) of the City's Strategic Plan; to ensure the City's continued financial stability and to improve public safety, respectively.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all departments.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

The proposed project involves the operation, maintenance, leasing, licensing, or minor alteration of existing public facilities. This proposed action qualifies under Class 1 Categorical Exemptions Section 15301 of the State CEQA guidelines.

IX. STEPS FOLLOWING APPROVAL:

Upon approval by the City Council, the Purchase Requisition will be sent to the Finance Department and then a Purchase Order will be generated.

Submitted by:



Justin Vinson, Public Works Director

Approved by:



Chris Hoem, City Manager

Attachments:

1. Bid Summary (Three Vessel Carbon Changeout for Well#16)

CITY OF ATWATER
PUBLIC WORKS DEPARTMENT

BID SUMMARY

PROFESSIONAL SERVICES

Bid For: **Three Vessel Carbon Changeout for Well# 16**

Account # **6007-7010-3030**

No	Contractor	Bid Total
1	Aqueous Vets	\$126,054.77
2	Carbon Supply INC	\$127,650.00
3	Calgon Carbon	Rejected



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz
John Cale
Brian Raymond
Kalisa Rochester

MEETING DATE: May 27, 2025

TO: Mayor and City Council

FROM: Justin Vinson, Public Works Director

PREPARED BY: Justin Vinson, Public Works Director

SUBJECT: **Approving a Purchase Agreement (Purchase Order) with Carbon Supply Inc. for Granulated Activated Carbon Exchange at Well 19 (Public Works Director Vinson)**

RECOMMENDED COUNCIL ACTION

Approving a Purchase Agreement (Purchase Order) to Carbon Supply Inc. of Bell Gardens, California for Granulated Activated Carbon (GAC) Exchange at Well 19, in an amount not to exceed \$127,650.00; and authorizes and directs the City Manager or his designee to execute the Agreement (Purchase Order) on behalf of the City.

I. BACKGROUND/ANALYSIS:

In 2021, Well 19 was put online and started treating 1,2,3- Trichloropropane (TCP). TCP is treated by granulated activated carbon (GAC) vessels installed at the treatment site that remove the TCP from the water before it is delivered to the residents. There are 6 GAC vessels located at the Well 19 Treatment Site. The vessels are configured as three sets of lead-lag vessels. The water flows through the lead vessels first, and then flows through the lag vessel afterward. This allows for the continued treatment of TCP after the life of the carbon in the lead vessel is no longer removing TCP from water.

Per the City's State-Approved TCP Operations Plan, to maximize the life of the carbon, the city may decide to replace the carbon in the lead vessel of a series pair once the carbon in the lead vessel is no longer removing TCP from the water. The City can track this by sampling the water as it passes through the vessels.

Three lead vessels are no longer removing TCP from the water and are in need of carbon changeouts. The scope of work consists of removing spent media from the vessel, placement of spent media in either bulk bags or a disposal container, inspection of the vessel's interior performed by viewing from the outside manway opening, and rebidding with replacement media.

Three (3) bids were received and were totaled and reviewed for their responsiveness. The Bid Summary (Attached) shows the lowest bid coming in at \$127,650.00. Staff

reviewed the bid submitted by Carbon Supply Inc. of Bell Gardens, California for \$127,650.00 and has determined it was a responsive and acceptable bid.

II. FISCAL IMPACTS:

Sufficient funding is available in the Fiscal Year 2024-25 Budget, 1-2-3 TCP Fund, Professional Services Account No. 6007.7010.3030. Per the City of Atwater Purchasing System Manual, the informal bidding process is allowed for Public Works Projects valued at \$200,000 or less.

This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

This item is consistent with goals number one (1) and two (2) of the City's Strategic Plan; to ensure the City's continued financial stability and to improve public safety, respectively.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all departments.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

The proposed project involves the operation, maintenance, leasing, licensing, or minor alteration of existing public facilities. This proposed action qualifies under Class 1 Categorical Exemptions Section 15301 of the State CEQA guidelines.

IX. STEPS FOLLOWING APPROVAL:

Upon approval by the City Council, the Purchase Requisition will be sent to the Finance Department and then a Purchase Order will be generated.

Submitted by:



Justin Vinson, Public Works Director

Approved by:



Chris Hoem, City Manager

Attachments:

1. Bid Summary (Three Vessel Carbon Changeout for Well#19)

CITY OF ATWATER
PUBLIC WORKS DEPARTMENT

BID SUMMARY

PROFESSIONAL SERVICES

Bid For: **Three Vessel Carbon Changeout for Well# 19**

Account # **6007-7010-3030**

No	Contractor	Bid Total
1	Carbon Supply Inc	\$127,650.00
2	Aqueous Vets	\$128,664.27
3	Calgon Carbon	Rejected



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz
John Cale
Brian Raymond
Kalisa Rochester

MEETING DATE: May 27, 2025

TO: Mayor and City Council

FROM: Anna Nicholas, Finance Director

PREPARED BY: Anna Nicholas, Finance Director

SUBJECT: **Budget Workshop and Presentation of the Draft Fiscal Year 2025-26 Proposed Budget (Finance Director Nicholas)**

RECOMMENDED COUNCIL ACTION

The Fiscal Year 2025-26 Proposed Budget will be presented to the governing body on June 9, 2025, for adoption and subsequent implementation beginning July 1, 2025. City of Atwater's fiscal years begin July 1st and run through June 30th of the following year. The fiscal year for 2025-26 spans from July 1, 2025-June 30, 2026. The draft budget is provided for review in advance of the adoption date.

I. BACKGROUND/ANALYSIS:

The item presented is the draft FY 2025-26 Proposed Budget.

II. FISCAL IMPACTS:

There is no fiscal impact for this presentation item as it is informational only.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney.

IV. EXISTING POLICY:

This item consists of goals number one (1) of the City's Strategic Plan; to ensure the City's continued financial stability.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all departments.

VII. PUBLIC PARTICIPATION:

The public has an opportunity to comment on this item.

VIII. ENVIRONMENTAL REVIEW:

This item is not subject to environmental review.

IX. STEPS FOLLOWING APPROVAL:

Submitted by:



Anna Nicholas, Finance Director

Approved by:



Chris Hoem, City Manager

Attachments:

1. Binder1 Updated V2

CITY OF ATWATER



PROPOSED BUDGET *for the* FISCAL YEAR *of* 2025-2026

July 1, 2025 – June 30, 2026

*Presented on May 27, 2025, at the City of Atwater City
Council Meeting*



CITY OF ATWATER

A General Law City

~Incorporated 1922~

The Mission of The City of Atwater

The Mission of the City of Atwater is to provide high quality, professional services and a safe family-oriented community where our residents may thrive.

Our Vision

The City of Atwater is a regional leader in sustainable development offering a safe and welcoming community with a thriving downtown and stable economy that supports our growing population.

Our Core Values

Integrity Respect

Collaboration Customer Service

Transparency Innovation

Diversity Responsiveness

CITY OF ATWATER

City Council and Elected Officials

Mike Nelson, Mayor

John Cale, Council Member, District 1

Kalisa Rochester, Council Member, District 2

Danny Ambriz, Council Member, District 3

Brian Raymond, Council Member, District 4

Kory J. Billings, City Clerk

Mark Borba, City Treasurer

Executive Management Team

Chris Hoem, City Manager

Robert Ayuso, Battalion Chief, Cal Fire

Richard McEachin, Police Chief

Anna Nicholas, Finance Director

Jana Sousa, Human Resources Director

Frank Splendorio, contract City Attorney, Best Best & Krieger

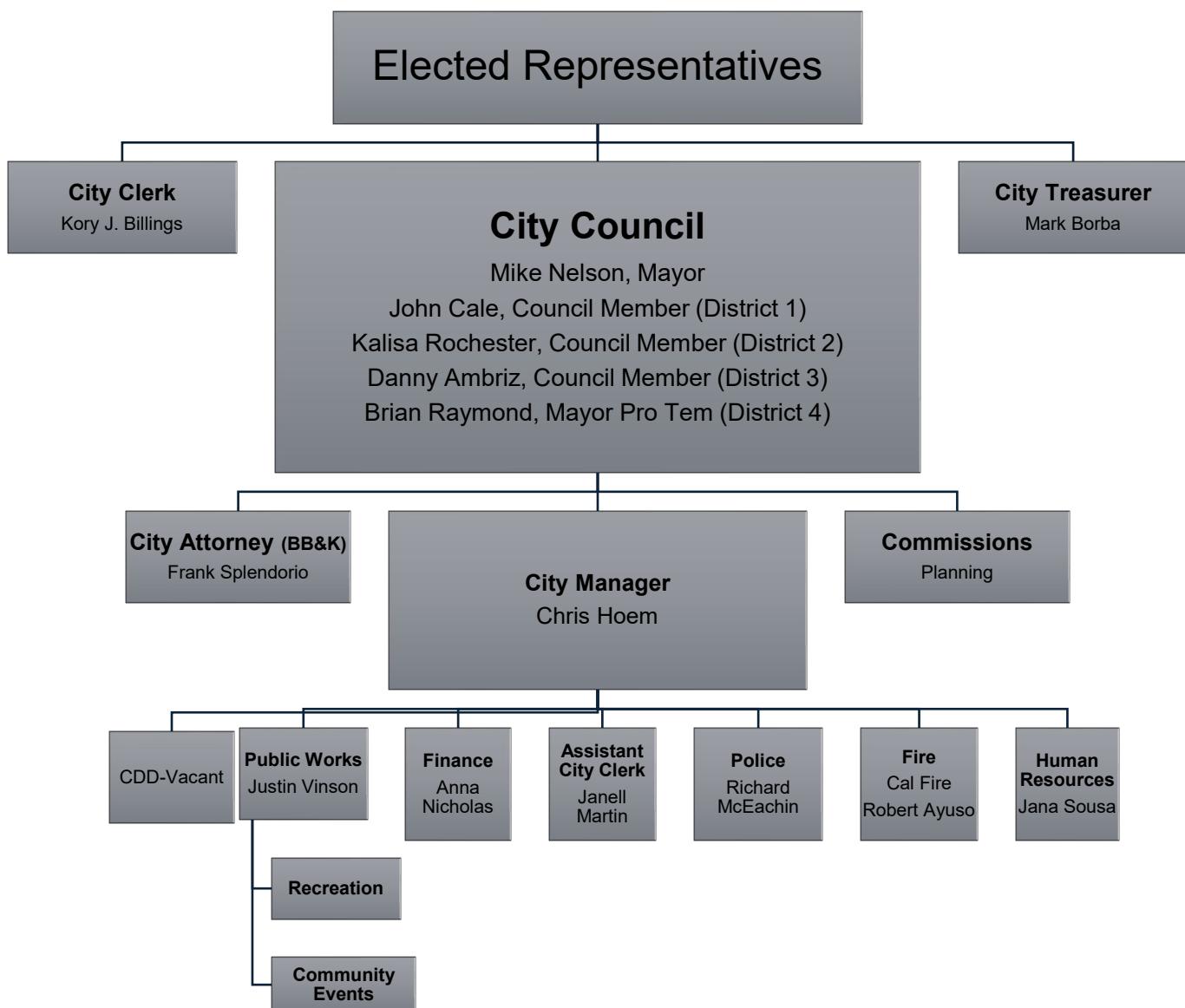
Justin Vinson, Public Works Director

Vacant, Community Development Director

CITY OF ATWATER

ORGANIZATIONAL CHART

2025





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City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

DRAFT-Fiscal Year 2025 - 26 Estimated Revenue and Expenditures All Funds					
Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001	General Fund Revenues				
0001-0000-1031	Sales & Use Tax	\$ 4,522,933	\$ 4,291,901	\$ 4,520,134	
0001-0000-1032	Sales & Use Tax-Public Safety	\$ 179,282	\$ 192,000	\$ 203,000	
0001-0000-1041	Business License Tax	\$ 237,083	\$ 230,000	\$ 240,000	
0001-0000-1049	SB 1186 Fees-Business License	\$ 4,746	\$ 3,600	\$ 4,000	
0001-0000-1051	Franchise Tax	\$ 714,781	\$ 640,000	\$ 737,064	
0001-0000-1100	Prop Tax In Lieu Veh Lic Fee	\$ 3,851,288	\$ 4,060,000	\$ 4,204,937	
0001-0000-1101	Property Tax, Current Secure	\$ 2,693,436	\$ 2,917,467	\$ 2,906,500	
0001-0000-1102	Property Tax, Current Unsecure	\$ 202,926	\$ 212,466	\$ 219,105	
0001-0000-1103	Property Tax, Prior Secured	\$ -	\$ 300	\$ 200	
0001-0000-1104	Property Tax, Prior Unsecure	\$ 5,520	\$ 5,000	\$ 5,000	
0001-0000-1105	Property Tax, Supplemental	\$ 60,285	\$ 35,000	\$ 60,000	
0001-0000-1106	Property Tax Miscellaneous	\$ 16,570	\$ 10,000	\$ 16,000	
0001-0000-1115	Property Tax, Homeowner Exempt	\$ 19,145	\$ 18,000	\$ 19,000	
0001-0000-1117	Prop Tax Other In-Lieu Housing	\$ 2,369	\$ 2,000	\$ 2,000	
0001-0000-1121	Transient Occupancy Tax	\$ 51,276	\$ 49,000	\$ 52,000	
0001-0000-1161	Documentary Stamp Tax	\$ 66,433	\$ 90,000	\$ 70,000	
0001-0000-2082	Other Licenses And Permits	\$ 1,484	\$ -	\$ 1,000	
0001-0000-3012	SJVAPCD Grant	\$ 20,000	\$ -		
	Admin Vehicle Civic Center #1				
	New 2023 Ford F150 SuperCrew Cab for Civil Engineering Assistant				
0001-0000-3110	Motor Vehicle In-Lieu Fee	\$ 39,219	\$ 37,000	\$ 50,000	
0001-0000-3175	Statutory Pass-Through Revenue	\$ 142,199	\$ 90,000	\$ 140,000	
0001-0000-3176	RDA Residuals (COA)	\$ 555,307	\$ 150,000	\$ 560,000	
0001-0000-3177	RDA Residuals (COA Fire Dept)	\$ 182,836	\$ 100,000	\$ 190,000	
0001-0000-4021	Sale Of Maps And Copies	\$ 73	\$ 2,000	\$ 1,000	
0001-0000-4141	Admin Fees, Streets - Internal Service Operations	\$ 63,649	\$ 80,135	\$ 78,281	
0001-0000-4142	Admin Fees, Water - Incl. Internal Service Operations & Salary Alloc.	\$ 1,389,343	\$ 1,469,431	\$ 1,520,538	
0001-0000-4143	Admin Fees, Sanitation- Incl. Internal Service Operations & Salary Alloc.	\$ 836,818	\$ 933,898	\$ 868,592	
0001-0000-4144	Admin Fees, Sewer - Incl. Internal Service Operations & Salary Alloc.	\$ 1,246,188	\$ 1,308,044	\$ 1,381,083	
0001-0000-4145	Admin Fees, Maintenance Dist - Salary Alloc.	\$ 71,784	\$ 70,996	\$ 60,574	
0001-0000-4149	Admin Fees, Successor Agency	\$ 29,422	\$ 29,422	\$ 29,422	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-0000-5038	Forfeits	\$ 6,702	\$ 2,500	\$ 5,000	
0001-0000-6001	Interest Earned	\$ 457,933	\$ 20,000	\$ 80,000	
0001-0000-6010	Rents & Leases	\$ 500	\$ 500	\$ 500	
0001-0000-6011	Cellular 2000 Lease	\$ 42,247	\$ 41,600	\$ 44,810	
0001-0000-6013	KVRQ-F Tower Lease	\$ 13,230	\$ 12,600	\$ 13,800	
0001-0000-6016	Metro PCS Lease	\$ 44,881	\$ 40,300	\$ 49,164	
0001-0000-6026	Cingular @ Water Tower	\$ 21,533	\$ 21,533	\$ 23,139	
0001-0000-6053	Ad Display Lease BK Industries	\$ -	\$ -	\$ 1,500	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-0000-6061	Restitution	\$ -	\$ -	\$ -	
0001-0000-6062	Penalties	\$ 39,238	\$ 35,000	\$ 35,000	
0001-0000-6091	Other Revenue	\$ 10,931	\$ 3,000	\$ 7,000	
0001-0000-6093	Unrealized Loss/Gain on Investments	\$ 134,664	\$ -	\$ -	
0001-0000-8005	Trn Fr Water Enterprise	\$ 152,375	\$ 152,375	\$ 152,375	
0001-0000-8014	Trn Fr General Fund Capital		\$ -	\$ -	
0001-0000-8029	Trn Fr Low to Mod Income	\$ 50,000	\$ 50,000	\$ 50,000	
0001-1000-6065	Veteran's Brick Project	\$ 1,000	\$ 1,500	\$ 1,500	
0001-1000-6080	Donations & Contributions	\$ -	\$ -	\$ -	
0001-1010-6091	Other Revenue	\$ 385	\$ -	\$ -	
0001-2020-2010	Animal License	\$ 672	\$ 500	\$ 700	
0001-2020-2022	Bicycle License	\$ -	\$ -	\$ -	
0001-2020-2082	Other Licenses And Permits	\$ 7,509	\$ 7,000	\$ 7,000	
0001-2020-3021	Post Reimbursements	\$ 3,878	\$ 3,000	\$ 3,000	
0001-2020-3023	MUHSD/AESD Reimbursement	\$ 150,302	\$ 160,000	\$ 142,565	
0001-2020-3025	State Cops Funding	\$ 175,550	\$ 155,000	\$ 175,000	
0001-2020-4025	Live Scan	\$ 3,004	\$ 4,000	\$ 3,000	
0001-2020-4030	Vehicle Release Fees	\$ 30,275	\$ 30,000	\$ 35,000	
0001-2020-4031	Animal Control Services	\$ 1,612	\$ 2,500	\$ 2,000	
0001-2020-4032	Police Special Services	\$ 30,842	\$ 28,000	\$ 30,000	
0001-2020-4034	Police Cost Recovery	\$ 7,236	\$ 10,000	\$ 10,000	
0001-2020-4039	Unclaimed Property	\$ -	\$ -	\$ -	
0001-2020-5025	Vehicle Code Fines	\$ 151	\$ 250	\$ 300	
0001-2020-5026	Other Fines	\$ 18,191	\$ 20,000	\$ 13,000	
0001-2020-5027	Parking Fines	\$ 82,269	\$ 35,000	\$ 35,000	
0001-2020-6062	Penalties	\$ 34,900	\$ 80,000	\$ 30,000	
0001-2030-2060	Fireworks Permits	\$ 4,052	\$ 3,400	\$ 4,000	
0001-2030-3013	Fire District In-lieu Fee	\$ 322,892	\$ 300,000	\$ 325,000	
0001-2030-3027	Office of Traffic Safety Grant	\$ -	\$ -	\$ -	
0001-2030-3134	State Fire Reimbursement	\$ 3,201	\$ 50,000	\$ 20,000	
0001-2030-3152	FEMA Fire Grant	\$ -	\$ -	\$ -	
0001-2030-4010	Fire Inspection Fees	\$ 47,720	\$ 40,000	\$ 40,000	
0001-2030-4013	Fire Plan Reviews	\$ 4,911	\$ 3,000	\$ 3,000	
0001-2030-4035	Weed Abatement	\$ 1,916	\$ 1,500	\$ 1,500	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-2030-4038	Fire Dept Response Fee	\$ 13,536	\$ 12,000	\$ 12,000	
0001-2030-6091	Other Revenue	\$ 11,330	\$ 8,000	\$ 4,000	
0001-4000-1076	Annexation Fees	\$ 289	\$ 4,000	\$ 2,500	
0001-4000-2101	Well Permits	\$ 1,486	\$ 900	\$ 3,000	
0001-4000-2250	Building Permits	\$ 320,617	\$ 300,000	\$ 325,000	
0001-4000-3170	Grant Revenue	\$ -	\$ 40,000	\$ 40,000	
	California Energy Commission for Automated Permit Processing (CalAPP)				
0001-4000-4000	Commercial CUP-Gen Plan Update	\$ 478	\$ 3,000	\$ 1,984	
0001-4000-4001	Planning Fees	\$ 75,084	\$ 50,000	\$ 40,000	
0001-4000-4002	Engineering Admin Fees	\$ -	\$ 5,000	\$ 5,000	
0001-4000-4003	Plan Check Fees-Building	\$ 72,556	\$ 93,000	\$ 65,000	
0001-4000-4006	CUP Monitoring Fee	\$ -	\$ 1,000		
0001-4000-4009	Engineering Inspection Fees	\$ 51,118	\$ 60,000	\$ 70,000	
0001-4000-4012	Misc Building Inspection Fees	\$ 2,340	\$ 2,500	\$ 3,000	
0001-4000-4014	Reimbursable Fees	\$ -	\$ 100	\$ 100	
0001-4000-4015	Reimbursable Plan Check	\$ 7,809	\$ 25,000	\$ 40,000	
0001-4000-4019	Business License Fees	\$ 7,890	\$ 8,000	\$ 11,000	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-4000-4023	Sale Of Stndrd Specs&Drwngs	\$ 97	\$ 200	\$ 200	
0001-4000-4199	Electronic Pmt Processing Fees	\$ -	\$ -	\$ -	
0001-4003-4014	Reimbursable Fees	\$ 7,705	\$ 10,000	\$ 100	
0001-4003-4017	Cannabis Fees	\$ 377,705	\$ 75,000	\$ 75,000	
0001-4003-1071	Cannabis Tax	\$ 216,005	\$ 361,200	\$ 351,000	
0001-6060-4066	Contracted Recreation Fees	\$ -			
0001-6060-4069	Youth & Adult Sponsorships		\$ 500	\$ 1,000	
0001-6060-4102	Men's Summer Softball	\$ 11,000	\$ 9,900	\$ 9,900	
0001-6060-4103	Coed Fall Softball	\$ 3,300	\$ 6,600	\$ 5,500	
0001-6060-4104	Coed Summer Softball	\$ 8,250	\$ 6,600	\$ 6,600	
0001-6060-4105	Coed Volleyball	\$ 19,019	\$ 11,000	\$ 18,000	
0001-6060-4108	Youth Flag Football	\$ 9,440	\$ 9,440	\$ 9,500	
0001-6060-4109	Youth Volleyball	\$ 10,765	\$ 10,765	\$ 12,000	
0001-6060-4110	Youth Indoor Soccer	\$ 2,215	\$ 4,500	\$ 3,500	
0001-6060-4111	Men's Fall Softball	\$ 6,050	\$ 9,900	\$ 8,800	
0001-6060-4115	Tennis Key	\$ 2,270	\$ 2,050	\$ 2,300	
0001-6060-4117	Youth Basketball	\$ 23,975	\$ 25,000	\$ 25,000	
0001-6060-4120	Field Rentals	\$ 2,415	\$ 1,500	\$ 1,000	
0001-6060-4121	Summer Youth Camps	\$ 9,180	\$ 10,000		
0001-6060-4122	Various Classes	\$ 8,147	\$ 6,370	\$ 8,000	
	Summer Youth Classes				
0001-6060-4124	Men's Volleyball			\$ 2,550	
0001-6060-4125	Women's Volleyball			\$ 2,550	
0001-6060-4126	Aerobics	\$ -	\$ 5,040	\$ 7,000	
0001-6060-4199	Electronic Pmt Processing Fees	\$ 4,700	\$ 4,800	\$ 5,000	
0001-6060-6014	Community Center Rental	\$ 44,830	\$ 30,000	\$ 40,000	
0001-6061-6015	Castle Park Rental	\$ 7,025	\$ 3,000		
0001-6061-6080	Donations & Contributions	\$ 10,000	\$ -		
0001-6062-2094	Miss Atwater	\$ 1,275	\$ -		
0001-6062-2097	Christmas Parade	\$ 74	\$ -		
0001-6062-2098	Christmas Toy Drive	\$ 40	\$ -		
0001-6062-4122	Various Classes	\$ 720	\$ -		
0001-6062-6020	Castle Youth Center Rental	\$ 355	\$ 2,500		
0001-6062-6091	Donations Events	\$ 720	\$ -	\$ 1,000	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-6064-6010	Rents & Leases - Bloss Mansion	\$ 285	\$ 1,500	200	
0001-6066-6010	Rents & Leases - Bloss Library Museum	\$ -	\$ -	\$ 10	
	Total Revenues	\$ 20,465,547	\$ 19,564,083	\$ 20,650,076	
		off \$58 fr GL	off \$50		

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Mayor and City Council				
0001-1000-2020	Office Supplies	\$ -			
0001-1000-2021	Special Departmental Expense	\$ 4,096	\$ 3,000	2,200	
	Meeting Supplies (batteries, etc.)				
	Plaques, Certificates, Frames, etc.				
	Veteran's Park Brick Project				
	Other Miscellaneous Departmental Expense				\$ 2,200
0001-1000-3036	Memberships & Subscriptions	\$ 314	\$ 400	48,500	
	LAFCO				\$ 10,000
	League of CA Cities				\$ 15,500
	MCAG				\$ 23,000
0001-1000-3037	Travel/Conferences/Meetings	\$ 15,720	\$ 22,300	20,500	
	League of CA Cities				\$ 12,000
	MCAG One Voice				\$ 6,000
	ICSC Conference				
	City County Dinners				\$ 500
	Other Training, Travel and Reimbursements				\$ 2,000
	Total Expenditures	\$ 20,130	\$ 25,700	\$ 71,200	
	City Administration/City Clerk				
0001-1010-1001	Salaries & Wages, Regular	\$ 313,271	\$ 378,612	\$ 337,505	
	City Manager				\$ 209,418
	Assistant City Clerk/Records Coordinator				\$ 75,786
	Executive Assistant				\$ 52,301
0001-1010-1002	Salaries & Wages, Parttime	\$ 3,336	\$ 3,336	\$ 3,336	
	City Clerk				
0001-1010-1003	Leave Accrual Buy-Out	\$ 72,176	\$ 37,089	\$ 37,089	
0001-1010-1004	Overtime	\$ -	\$ 1,000	\$ 1,000	
0001-1010-1008	In-Lieu Of Insurance Benefit	\$ 11,790	\$ 14,400	\$ 7,200	
0001-1010-1012	Fica/Medicare	\$ 25,795	\$ 27,832	\$ 24,137	
0001-1010-1013	Retirement	\$ 152,936	\$ 135,109	\$ 123,608	
0001-1010-1014	Health Insurance	\$ 16,354	\$ 58,886	\$ 26,834	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-1010-1015	Worker's Compensation	\$ 26,340	\$ 32,185	\$ 28,494	
0001-1010-2021	Special Departmental Expense	\$ 4,691	\$ 7,500	\$ 6,700	
	Employee Appreciation Event				\$ 4,000
	City County Dinner				\$ 200
	Misc meetings & refreshments				\$ 2,500
0001-1010-3028	Election Costs	\$ -	\$ 27,958		
0001-1010-3030	Professional Services	\$ 2,914	\$ 4,950	\$ 6,500	
	Certified Records Destruction				\$ 2,750
	Municipal Code website maint				\$ 3,750
0001-1010-3031	Communications	\$ 2,455	\$ 1,850	\$ 1,850	
0001-1010-3033	Printing & Advertising				
0001-1010-3034	Rents & Leases	\$ 4,236	\$ 4,446	\$ 5,000	
	Copier Lease				
0001-1010-3035	Operations & Maintenance	\$ 802	\$ 1,500	\$ 1,500	
	Copier Usage Fees				
0001-1010-3036	Memberships & Subscriptions	\$ 625	\$ 1,355	\$ 1,400	
	AAME				\$ 600
	City Clerk Association of California				\$ 250
	ICSC				\$ 175
	Intl Institute of Municipal Clerks				\$ 375
0001-1010-3037	Travel/Conferences/Meetings	\$ 6,431	\$ 13,600	\$ 16,700	
	AAME				\$ 2,000
	ICSC				\$ 3,000
	League of CA Cities				\$ 5,200
	MCAG One Voice				\$ 5,000
	MCI				\$ 1,500

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-1010-3038	Training	\$ 2,050	\$ 3,000	\$ 1,500	
	MCI				
0001-1010-3099	Miscellaneous	\$ 1,115	\$ -		
0001-1010-4088	Risk Management Charges	\$ 58,253	\$ 83,328	\$ 68,644	
0001-1010-6021	Machinery & Equipment	\$ 70,915	\$ -		
	Total Expenditures	\$ 776,485	\$ 837,936	\$ 698,997	
	Finance Department				
0001-1015-1001	Salaries & Wages, Regular	\$ 477,638	\$ 613,514	\$ 669,857	
	Finance Director				\$ 149,957
	Finance Operations Manager				\$ 101,083
	Accountant II				\$ 76,601
	Accountant I				\$ 56,467
	Accounting Technician				\$ 59,218
	Accounting Technician				\$ 52,624
	Account Clerk I/II				\$ 48,680
	Account Clerk I/II				\$ 45,219
	Account Clerk I				\$ 40,365
	Account Clerk I				\$ 39,643
0001-1015-1002	Salaries & Wages, Parttime	\$ 62,059	\$ 67,600	\$ 33,800	
	Parttime Wages (retired annuitant)				
0001-1015-1003	Leave Accrual Buy-Out	\$ 8,960	\$ 15,024	\$ 15,024	
0001-1015-1004	Overtime	\$ 515	\$ 1,800	\$ 1,800	
0001-1015-1008	In-Lieu Of Insurance Benefit	\$ 7,500	\$ 14,400	\$ 14,400	
0001-1015-1012	Fica/Medicare	\$ 41,509	\$ 54,092	\$ 56,218	
0001-1015-1013	Retirement	\$ 233,308	\$ 212,408	\$ 234,402	
0001-1015-1014	Health Insurance	\$ 58,780	\$ 93,906	\$ 119,133	
0001-1015-1015	Worker's Compensation	\$ 44,651	\$ 52,359	\$ 54,229	
0001-1015-1024	Additional Duty	\$ 4,344	\$ 1,922		
0001-1015-2020	Office Supplies	\$ -	\$ 750	\$ 900	
0001-1015-2021	Special Departmental Expense	\$ 419	\$ 750	\$ 900	
0001-1015-3030	Professional Services	\$ 72,747	\$ 175,000	\$ 150,000	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Financial Statements Audit, GASB's & SCO reports				
	Property/Sales Tax and Other Consulting and Reporting				
0001-1015-3031	Communications	\$ 1,430	\$ 1,500	\$ 1,600	
	Cell Phone				
0001-1015-3034	Rents & Leases	\$ 4,859	\$ 5,200	\$ 5,300	
	Copier Leases				
0001-1015-3035	Operations & Maintenance	\$ 1,135	\$ 1,200	\$ 1,300	
	Copier Usage Fees				
0001-1015-3036	Memberships & Subscriptions	\$ 660	\$ 800	\$ 1,100	
	CSMFO/GFOA/CMTA/CMRTA				
0001-1015-3037	Travel/Conferences/Meetings	\$ 5,961	\$ 10,000	\$ 12,000	
	CSMFO/CMTA/League of CA Cities Conference & Chapter Meetings				
	Springbrook Activate Conference				
0001-1015-3038	Training	\$ 3,207	\$ 2,000	\$ 2,000	
	CSMFO/GFOA Training				
	Miscellaneous Department Training				
0001-1015-4088	Risk Management Charges	\$ 94,224	\$ 130,819	\$ 139,671	
	Total Expenditures	\$ 1,123,906	\$ 1,455,044	\$ 1,513,634	
	Human Resources				
0001-1020-1001	Salaries & Wages, Regular	\$ 329,529	\$ 408,861	\$ 413,066	
	Human Resources Director				\$ 142,201
	Human Resources Analyst				\$ 82,688
	Human Resources Analyst				\$ 78,750
	Human Resources Technician I				\$ 65,829
	Human Resources Assistant				\$ 43,598
0001-1020-1002	Salaries & Wages, Parttime	\$ -	\$ -		
0001-1020-1003	Leave Accrual Buy-Out	\$ 12,763	\$ 24,572	\$ 33,092	
0001-1020-1004	Overtime	\$ 153	\$ 3,000	\$ 1,000	
0001-1020-1008	In-Lieu Of Insurance Benefit	\$ 14,310	\$ 14,400	\$ 14,400	
0001-1020-1012	Fica/Medicare	\$ 27,014	\$ 34,489	\$ 35,309	
0001-1020-1013	Retirement	\$ 160,845	\$ 149,894	\$ 155,702	
0001-1020-1014	Health Insurance	\$ 16,901	\$ 44,982	\$ 47,181	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-1020-1015	Worker's Compensation	\$ 29,113	\$ 33,400	\$ 34,060	
0001-1020-1024	Additional Duty		\$ -		
0001-1020-2020	Office Supplies		\$ -		
0001-1020-2021	Special Departmental Expense		\$ -		
0001-1020-3030	Professional Services		\$ -		
0001-1020-3031	Communications	\$ 1,462	\$ 1,000	\$ 3,000	
0001-1020-3034	Rents & Leases	\$ 937	\$ 1,000	\$ 1,200	
	Copier Leases (2)				
0001-1020-3035	Operations & Maintenance	\$ 4	\$ 150	\$ 100	
	Copier Usage Fees				
0001-1020-3036	Memberships & Subscriptions	\$ 622	\$ 5,500	\$ 5,000	
	CALPELRA- CA Labor Public Employers Labor Relations Assoc.				
	Liebert Cassidy Whitmore Consortium				
	Other				
0001-1020-3037	Travel/Conferences/Meetings	\$ 6,159	\$ 10,000	\$ 10,000	
	CALPELRA- CA Labor Public Employers Labor Relations Assoc.				
	Liebert Cassidy Whitmore Consortium				
	Other				
0001-1020-3038	Training	\$ 495	\$ 2,000	\$ 2,000	
	Human Resources Training				
0001-1020-4088	Risk Management Charges	\$ 63,706	\$ 86,371	\$ 85,491	
	Total Expenditures	\$ 664,013	\$ 819,619	\$ 840,601	
	City Treasurer				
0001-1025-1002	Salaries & Wages, Parttime	\$ 2,340	\$ 2,340	\$ 2,340	
	Treasurer				\$ 2,340
0001-1025-1012	Fica/Medicare	\$ 179	\$ 180	\$ 181	
0001-1025-1015	Worker's Compensation	\$ 209	\$ 173	\$ 173	
0001-1025-3036	Memberships & Subscriptions	\$ -	\$ 155	\$ 155	
	CA Municipal Treasurers Association				
0001-1025-3037	Travel/Conferences/Meetings	\$ -	\$ 1,000	\$ 300	
	Total Expenditures	\$ 2,728	\$ 3,848	\$ 3,149	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Non-Departmental				
0001-1050-2020	Office Supplies	\$ 28,144	\$ 45,100	\$ 46,000	
	Citywide Office Supplies				
	Mail Machines (supplies, postage)				
	Envelopes/Letterhead/Receipts/Forms				
	Payroll Checks & AP Checks				
	W2 and 1099 Forms				
0001-1050-2021	Special Departmental Expense	\$ 24,903	\$ 20,300	\$ 21,000	
	Oral Board Expenses				
	Pre-employment activities				
	Mail Machine Software License				
	Other				
0001-1050-3030	Professional Services	\$ 361,965	\$ 367,000	\$ 367,000	
	City Attorney Legal Services				
0001-1050-3033	Printing & Advertising	\$ 6,955	\$ 13,000	\$ 14,000	
	Legal, Classified Notices, Other				
0001-1050-3034	Rents & Leases	\$ 6,421	\$ 9,463	\$ 11,000	
	Copiers				
	Mail Machines				
0001-1050-3035	Operations & Maintenance	\$ 2,002	\$ 1,740	\$ 2,200	
	Copier Usage Fees				
0001-1050-3036	Memberships & Subscriptions	\$ 45,389	\$ 51,100	\$ -	
0001-1050-3099	Miscellaneous	\$ 11,391	\$ 20,000	\$ 23,000	
	Armored Car Service				
0001-1050-3102	Electronic Pmt Processing Exp	\$ 19,597	\$ 18,500	\$ 20,000	
	Front Counter Terminals				
0001-1050-4041	Equipment Maint. Charges	\$ 101,446	\$ 101,746	\$ 100,621	
0001-1050-4045	Building Maint. Charges	\$ 877,143	\$ 809,860	\$ 771,750	
0001-1050-4087	Information Technology Charges	\$ 709,159	\$ 693,601	\$ 728,551	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-1050-4089	Employee Benefits Charges	\$ 520,893	\$ 584,417	\$ 648,643	
0001-1050-5030	Interest-Interfund Loans	\$ -	\$ -	\$ -	
0001-1050-6021	Machinery & Equipment	\$ -	\$ -	0	
	Total Expenditures	\$ 2,715,408	\$ 2,735,827	\$ 2,753,766	
	Police - Administration				
0001-2020-1001	Salaries & Wages, Regular	\$ 1,001,684	\$ 1,050,800	\$ 1,039,056	
	Police Chief				\$ 192,400
	Police Lieutenant				\$ 156,597
	Executive Assistant				\$ 51,310
	Code Enforcement Manager (90% 2020 / 10% Fd 0009)				\$ 82,684
	Code Enforcement Officer				\$ 59,020
	Public Safety Communications Supervisor				\$ 70,537
	Public Safety Dispatcher				\$ 63,297
	Public Safety Dispatcher				\$ 60,283
	Public Safety Dispatcher				\$ 58,913
	Public Safety Dispatcher				\$ 54,679
	Public Safety Dispatcher				\$ 52,075
	Community Services Officer				\$ 53,291
	Police Clerk II				\$ 45,052
	Police Clerk I				\$ 38,918
0001-2020-1002	Salaries & Wages, Parttime	\$ 151			
0001-2020-1003	Leave Accrual Buy-Out	\$ 48,062	\$ 68,079	\$ 57,502	
0001-2020-1004	Overtime	\$ 12,287	\$ 50,000	\$ 50,000	
0001-2020-1005	Holiday Pay	\$ 25,624	\$ 31,632	\$ 36,604	
0001-2020-1007	Special Duty	\$ 747			
0001-2020-1008	In-Lieu Of Insurance Benefit	\$ 15,411	\$ 21,600	\$ 20,880	
0001-2020-1012	Fica/Medicare	\$ 75,541	\$ 88,140	\$ 87,848	
0001-2020-1013	Retirement	\$ 490,835	\$ 480,866	\$ 496,166	
0001-2020-1014	Health Insurance	\$ 194,579	\$ 246,676	\$ 247,407	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-2020-1015	Worker's Compensation	\$ 83,028	\$ 90,539	\$ 88,850	
0001-2020-1024	Additional Duty	\$ 652	\$ -		
0001-2020-2020	Office Supplies	\$ 3,058	\$ 3,000	\$ 3,000	
0001-2020-2021	Special Departmental Expense	\$ 49,393	\$ 25,000	\$ 25,000	
	DA and Citizens portal encumbered in FY 22/23				
	Community Services Supplies				
	E ticket equipment				
	Small equipment Purchases				
	Miscellaneous supplies (First Aid/Protective gear etc.)				
	Furniture/Equipment Replacement				
0001-2020-2024	Uniform & Clothing Expense	\$ 8,403	\$ 10,000	\$ 10,000	
0001-2020-3029	Towing Fees	\$ 1,930	\$ 3,000	\$ 3,000	
0001-2020-3030	Professional Services	\$ 187,474	\$ 195,000	\$ 195,000	
	Animal Control Services/Sheltering				
	Callyo Investigation Service				
	Lexipol Management Services				
	Net Motion				
	Credit Checks (Backgrounds)				
	Fingerprint Fees				
	Hospital Fees (Injured Prisoners)				
	Evidence Destruction Expenses				
	Evidence Tow Fees				
	Lexis Nexis (Information Company)				
	Social Media Archive				
	Cell Phone Analysys Software				
	Vet Bills				
	Recruitment/Background expenses				
	Internal Affairs Investigations				
	Forensic Services				
	Range Fees				
	Sexual Assault Exams				

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Pace Scheduling Software				
0001-2020-3031	Communications	\$ 60,800	\$ 80,000	\$ 80,000	
	Wireless Fees				
	Radio Repairs and Equipment				
	CLETs				
	AT&T				
0001-2020-3032	Utilities	\$ -	\$ 25,000	\$ 25,000	
0001-2020-3034	Rents & Leases	\$ 121,852	\$ 185,000	\$ 185,000	
	RIMS Software				
	911 Dispatch Center Lease				
	Copier Lease				
0001-2020-3035	Operations & Maintenance	\$ 2,863	\$ 3,500	\$ 3,500	
	Copier Usage Fees				
0001-2020-3036	Memberships & Subscriptions	\$ 1,975	\$ 3,000	\$ 3,000	
	California Association of Chief's				
	California Peace Officers Association				
	FBI Law Enforcement Executive Development				
	International Assoc of Chief's				
	Merced County Chief's Assoc				
	California Association of Code Enforcement Officers				
	Central Sierra Chief's Assoc				
	Cal LEA Records				
	Evidence Association				
0001-2020-3037	Travel\Conferences\Meetings	\$ 7,732	\$ 7,500	\$ 7,500	
0001-2020-3038	Training	\$ 22,826	\$ 20,000	\$ 20,000	
	Dispatch				
	Code Enforcement				
	Administrative Personnel				
0001-2020-3099	Miscellaneous	\$ -	\$ -	\$ -	
0001-2020-3102	Electronic Pmt Processing Exp	\$ 561	\$ 700	\$ 700	
0001-2020-4041	Equipment Maint. Charges	\$ 243,956	\$ 244,408	\$ 244,593	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-2020-4088	Risk Management Charges	\$ 195,573	\$ 257,606	\$ 247,489	
0001-2020-6021	Machinery & Equipment	\$ 60,993	\$ 10,000	\$ 10,000	
0001-2020-6031	Improvements Other Than Bldg	\$ -	\$ -	\$ -	
	Total Expenditures	\$ 2,917,990	\$ 3,201,046	\$ 3,187,094	
	Police - Field Operations - (Cont.)				
0001-2021-1001	Salaries & Wages, Regular	\$ 1,112,788	\$ 1,211,169	1,278,183	
	Police Sergeant (Detective)				\$ 130,932
	Police Officer (Detective)				\$ 91,982
	Police Officer				\$ 90,482
	Police Officer				\$ 96,815
	Police Officer				\$ 96,506
	Police Officer				\$ 94,244
	Police Officer				\$ 90,482
	Police Officer				\$ 86,173
	Police Officer				\$ 87,673
	Police Officer				\$ 88,327
	Police Officer				\$ 86,173
	Police Officer				\$ 78,162
	Police Officer				\$ 82,070
	Police Officer				\$ 78,162
0001-2021-1002	Salaries & Wages, Parttime	\$ -	\$ -		
0001-2021-1003	Leave Accrual Buy-Out	\$ 45,485	\$ 45,588	47,734	
0001-2021-1004	Overtime	\$ 253,685	\$ 200,000	200,000	
0001-2021-1005	Holiday Pay	\$ 79,865	\$ 95,736	100,242	
0001-2021-1006	Stand By Pay	\$ 6,948	\$ 18,200	9,100	
0001-2021-1007	Special Duty	\$ 17,650	\$ 19,660	19,524	
0001-2021-1008	In-Lieu Of Insurance Benefit	\$ 21,000	\$ 21,600	14,400	
0001-2021-1012	Fica/Medicare	\$ 112,679	\$ 120,414	125,290	
0001-2021-1013	Retirement	\$ 647,654	\$ 766,143	859,901	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-2021-1014	Health Insurance	\$ 138,925	\$ 188,908	194,328	
0001-2021-1015	Worker's Compensation	\$ 91,181	\$ 119,421	123,174	
0001-2021-1024	Additional Duty	\$ 406	\$ -		
0001-2021-2020	Office Supplies	\$ 2,326	\$ 3,000	3,000	
	Patrol Room Supplies				
0001-2021-2021	Special Departmental Expense	\$ 60,194	\$ 45,000	45,000	
	Broken Equipment Replacement				
	Explorer Post Funding				
	Ammunition				
	Bloodborne Pathogens Protective Equip				
	Crime Scene Supplies				
	Weapons Cleaning Equipment				
	Flares				
	Gun supplies				
	Interview Room Equipment				
	Truleo Service				
0001-2021-2024	Uniform & Clothing Expense	\$ 30,440	\$ 50,000	50,000	
	Uniform Cleaning, Replacement & Repair				
0001-2021-3030	Professional Services	\$ 2,040	\$ 1,000	1,000	
	Other Professional Servies				
0001-2021-3031	Communications	\$ 28,836	\$ 26,000	26,000	
	Air Cards & Cell Phones				
	Portable Radio Equipment				
0001-2021-3034	Rents & Leases	\$ 36,800	\$ 110,000	121,427	
	Axon In Car Video				
	Axon Body Camera Program				
0001-2021-3036	Memberships & Subscriptions	\$ -	\$ -	-	
0001-2021-3037	Travel/Conferences/Meetings	\$ 252	\$ 1,000	1,000	
0001-2021-3038	Training	\$ 34,038	\$ 35,000	35,000	
	Continuation of Enhanced Training Prog (PD Strategic Plan Goal)				
0001-2021-3099	Miscellaneous	\$ -	\$ -	-	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-2021-4041	Equipment Maint. Charges	\$ -			
0001-2021-4088	Risk Management Charges	\$ 372,309	\$ 538,227	346,232	
0001-2021-6021	Machinery & Equipment	\$ -	\$ -		
0001-2021-6031	Improvements Other Than Bldg				
	Total Expenditures	\$ 3,095,501	\$ 3,616,066	3,600,535	
	Fire Department				
0001-2030-2020	Office Supplies	\$ 920	\$ 1,000	1,000	
	Misc Office Supplies				400
	Printed Supplies				350
	Pencils, Pens, Note Pads				250
0001-2030-2021	Special Departmental Expense	\$ 48,266	\$ 56,500	61,500	
	Tools, Equipment and PPE				13,000
	Medical supplies				7,500
	Sanitary Supplies				4,000
	Prevention Supplies				3,500
	Furniture Replacement				5,000
	Station Supplies and Maintenance				25,000
	SCBA repair & maint.				3,500
0001-2030-2023	Small Tools	\$ -	\$ -	-	
0001-2030-2024	Uniform & Clothing Expense	\$ -	\$ 1,000	1,000	
	Reserve Uniform T-shirts				600
	Reserve Uniform Sweatshirts				400
0001-2030-2025	Fire Marshal Supplies	\$ 1,744	\$ 3,000	3,000	
	Fire Inspection Forms				1,500
	Fire Marshal Office Supplies				1,500
0001-2030-3030	Professional Services	\$ 2,924,980	\$ 2,779,324	3,181,336	
	CAL FIRE Agreement				3,175,836
	Weed Abatement Services				2,000
	Streamline Fire Inspection Program				3,500

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-2030-3031	Communications	\$ 8,417	\$ 7,200	8,000	
	Atwater Comms (iPads)				3,500
	Pager/Radio Maintenance and Replacement				3,000
	Batteries				1,500
0001-2030-3032	Utilities	\$ 39,744	\$ 54,500	61,000	
	PG&E and MID				61,000
0001-2030-3034	Rents & Leases	\$ 3,939	\$ 5,000	5,000	
	Station 41 & 42 Copier Leases				5,000
0001-2030-3035	Operations & Maintenance	\$ 192	\$ 1,000	1,000	
	Copy Machine Usage				1,000
0001-2030-3038	Training	\$ 421	\$ 2,000	2,000	
	Fire Education Courses				2,000
0001-2030-3039	State Emergency Strike Team	\$ -	\$ -		-
0001-2030-3063	Reserve Fire Fighter Program	\$ -	\$ -		-
0001-2030-4041	Equipment Maint. Charges	\$ 227,292	\$ 227,899	226,082	
0001-2030-4088	Risk Management Charges		\$ -		-
0001-2030-6021	Machinery & Equipment	\$ -	\$ -		-
0001-2030-6031	Improvements Other Than Bldg	\$ -		125,000	
	Total Expenditures	\$ 3,255,915	\$ 3,138,423	3,675,918	
	Community Development Department				
0001-4000-1001	Salaries & Wages, Regular	\$ 763,200	\$ 868,551	903,195	
	Community Development Director				\$ 142,441
	Chief Building Official/Fire Code Official				\$ 132,498
	City Engineer				\$ 124,396
	Civil Engineering Assistant				\$ 77,109
	Senior Planner				\$ 89,499
	Planning Technician				\$ 54,896
	Executive Assistant				\$ 52,301
	Project Accountant/Successor Agency Assistant				\$ 73,635

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Administrative Assistant I				\$ 38,159
	Building Permit Technician II				\$ 63,162
	Building Permit Technician I				\$ 55,099
0001-4000-1002	Salaries & Wages, Parttime	\$ -	\$ -	\$ -	
0001-4000-1003	Leave Accrual Buy-Out	\$ 18,381	\$ 35,442	\$ 50,232	
0001-4000-1004	Overtime	\$ 628	\$ 3,000	\$ 3,000	
0001-4000-1008	In-Lieu Of Insurance Benefit	\$ 8,720	\$ 7,200		
0001-4000-1012	Fica/Medicare	\$ 58,045	\$ 66,563	\$ 73,167	
0001-4000-1013	Retirement	\$ 258,563	\$ 314,371	\$ 330,573	
0001-4000-1014	Health Insurance	\$ 86,546	\$ 113,611	\$ 169,263	
0001-4000-1015	Worker's Compensation	\$ 63,635	\$ 67,727	\$ 70,577	
0001-4000-1024	Additional Duty		\$ -	\$ -	
0001-4000-2020	Office Supplies	\$ 3,069	\$ 3,200	\$ 2,500	
	Miscellaneous				\$ 1,700
	Business Cards				\$ 500
	FedEx Overnight Postage				\$ 300
0001-4000-2021	Special Departmental Expense	\$ 64,632	\$ 67,000	\$ 38,500	
	Code Books				\$ 2,500
	Software-Cloud Permit				\$ 33,000
	Miscellaneous				\$ 3,000
0001-4000-2023	Small Tools	\$ -	\$ 300	\$ 300	
0001-4000-2024	Uniform & Clothing Expense	\$ 98	\$ 250	\$ 250	
0001-4000-3030	Professional Services	\$ 419,529	\$ 520,000	\$ 435,000	
	Contracted Services Planning/Building				\$ 300,000
	AB1600 Report				10,000
	Civil Engineering & Design Services				100,000
	MuniServices Business License Processing				25,000
0001-4000-3031	Communications	\$ 2,177	\$ 3,000	\$ 3,000	
	Wireless Fees				
0001-4000-3033	Printing & Advertising	\$ 233	\$ 2,500	\$ 2,000	
0001-4000-3034	Rents & Leases	\$ 6,615	\$ 7,000	\$ 7,000	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Copier Lease				
0001-4000-3035	Operations & Maintenance	\$ 4,438	\$ 6,100	\$ 6,000	
	Copier Usage Fees				
0001-4000-3036	Memberships & Subscriptions	\$ 3,530	\$ 7,915	\$ 1,895	
	CALBO (Building Officials Org)				\$ 350
	ICC (International Code Council)				\$ 295
	YICC (Yosemite Chapter ICC)				\$ 75
	Environmental System Research Institute				
	ICSC				\$ 175
	APA				\$ 1,000
0001-4000-3037	Travel/Conferences/Meetings	\$ 513	\$ 5,000	\$ 5,300	
	CALBO Hotel, Parking and Travel				\$ 4,800
	Engineering, Planning and Admin Misc. Travel				\$ 500
0001-4000-3038	Training	\$ 145	\$ 7,700	\$ 7,750	
	CALBO (Building Officials Org)				\$ 750
	Commissioner/CDD Training				\$ 7,000
0001-4000-3097	Plan Check Fees	\$ 70,419	\$ 101,000	\$ 65,000	
	Contracted Plan Checks				
0001-4000-3100	Inspection Fees	\$ 57,736	\$ 85,000	\$ 65,000	
	Backup Inspectors				
0001-4000-3102	Electronic Pmt Processing Exp	\$ 4,537	\$ 5,000	\$ 5,500	
0001-4000-4088	Risk Management Charges	\$ 134,659	\$ 178,706	\$ 186,406	
0001-4000-6021	Machinery & Equipment	\$ 90,162	\$ -	\$ -	
0001-4000-6031	Improvements Other Than Bldg		\$ -	\$ -	
	Total Expenditures	\$ 2,120,210	\$ 2,476,136	\$ 2,431,408	
	Community Development Department - Cannabis Division				
0001-4003-2021	Special Departmental Expense	\$ -	\$ 1,000	\$ 500	
	Miscellaneous Supplies				
0001-4003-3030	Professional Services	\$ 19,839	\$ 30,000	\$ 40,000	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Attorney Legal Services				\$ 15,000
	Monitoring & Compliance Services				\$ 15,000
	Miscellaneous				\$ 10,000
0001-4003-3033	Printing & Advertising	\$ -	\$ -	\$ 250	
0001-4003-3037	Travel/Conferences/Meetings	\$ -	\$ -	\$ 250	
	Total Expenditures	\$ 19,839	\$ 31,000	\$ 41,000	
	Recreation Department				
0001-6060-1001	Salaries & Wages, Regular	\$ 90,216	\$ 116,707	\$ 122,483	
	Recreation Supervisor				\$ 70,166
	Recreation Coordinator				\$ 52,317
0001-6060-1002	Salaries & Wages, Parttime	\$ 83,896	\$ 122,881	\$ 79,200	
	Seasonal Recreation Leaders (5)				
0001-6060-1003	Leave Accrual Buy-Out	\$ 1,106	\$ -	\$ -	
0001-6060-1004	Overtime	\$ 66	\$ 250	\$ 300	
0001-6060-1007	Special Duty		\$ -		
0001-6060-1008	In-Lieu Of Insurance Benefit	\$ 5,310	\$ 7,200	\$ 7,200	
0001-6060-1012	Fica/Medicare	\$ 13,579	\$ 18,898	\$ 16,002	
0001-6060-1013	Retirement	\$ 76,348	\$ 37,802	\$ 40,375	
0001-6060-1014	Health Insurance	\$ 6,256	\$ 9,498	\$ 10,321	
0001-6060-1015	Worker's Compensation	\$ 14,287	\$ 18,302	\$ 15,436	
0001-6060-1024	Additional Duty	\$ -	\$ -	\$ -	
0001-6060-2020	Office Supplies	\$ -	\$ -	\$ -	
0001-6060-2021	Special Departmental Expense	\$ 130	\$ 600	\$ 450	
0001-6060-2023	Small Tools		\$ 200	\$ 100	
0001-6060-2024	Uniform & Clothing Expense	\$ 357	\$ 800	\$ 500	
0001-6060-2041	Swim Lessons/Aquatics		\$ -		
0001-6060-2042	Drop In		\$ -	\$ 500	
0001-6060-2044	Youth Indoor Soccer	\$ 844	\$ 6,380	\$ 2,000	
	Indoor Soccer Balls				

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Participant Shirts				
	Awards				
	Professional Services - Sports Officials				
	Indoor Soccer Equipment				
0001-6060-2045	Youth Basketball	\$ 11,716	\$ 21,920	\$ 18,000	
	Miscellaneous Supplies/Equipment				
	Participant Shirts				
	Awards				
	Professional Services - Sports Officials				
0001-6060-2046	Youth Flag Football	\$ 4,932	\$ 12,980	\$ 5,500	
	Participant Shirts				
	Awards				
	Miscellaneous Supplies				
	Professional Services - Sports Officials				
0001-6060-2047	Youth Volleyball	\$ 3,970	\$ 5,865	\$ 10,000	
	Participant Shirts				
	Awards				
	Professional Services - Sports Officials				
0001-6060-2048	Track Meet	\$ 585	\$ 750	\$ 600	
	Starter's Gun Blanks				
	Awards/Ribbons				
	Track Meet Equipment				
0001-6060-2049	Coed Volleyball	\$ 7,494	\$ 10,000	\$ 14,000	
	Game Volleyballs				
	Equipment - Pole Padding				
	Awards/T-shirt's				
	Professional Services - Sports Officials				
0001-6060-2050	Men's Summer Softball	\$ 4,427	\$ 8,790	\$ 7,000	
	Softballs				
	Miscellaneous Supplies				
	Awards/T-shirts				

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Professional Services - Sports Officials				
0001-6060-2051	Coed Fall Softball	\$ 4,707	\$ 9,290	\$ 5,000	
	11" Softballs				
	12" Incrediballs				
	Awards/T-shirts				
	Professional Services - Sports Officials				
0001-6060-2052	Men's Fall Softball	\$ 7,572	\$ 11,370	\$ 6,000	
	11" Softballs				
	Dolomark Chalk				
	Awards/T-shirts				
	Professional Services - Sports Officials				
0001-6060-2053	Men's Winter Basketball	\$ -	\$ -		
	Game Balls				
	Awards				
	Professional Services - Sports Officials				
0001-6060-2054	Tennis Key	\$ 570	\$ 3,000	\$ 1,500	
	Rekey Tennis Door Lock				
	Copies of Do Not Duplicate Keys				
	Miscellaneous Supplies -Stencil and Paint				
	Replace Wind Screens				
	Lighting				
0001-6060-2055	Men's Volleyball	\$ -	\$ -	\$ 5,000	
0001-6060-2056	Men's Summer Basketball	\$ -	\$ -	\$ -	
	Game Balls				
	Awards				
	Professional Services - Sports Officials				
0001-6060-2058	Misc Youth Programs	\$ -	\$ -	\$ 500	
	Misc Youth Programs				
	Summer Youth Classes				
0001-6060-2059	Women's Volleyball		\$ -	\$ 5,000	
0001-6060-2062	Special Events		\$ -	\$ -	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0001-6060-2063	Coed Summer Softball	\$ 4,353	\$ 9,290	\$ 7,000	
	11" Softballs				
	12" Incrediballs				
	Awards/T-shirts				
	Professional Services - Sports Officials				
0001-6060-2064	Contracted Recreation Classes		\$ -	\$ -	
0001-6060-2065	Coed Spring Softball		\$ -	\$ -	
0001-6060-2066	Men's Spring Softball		\$ -	\$ -	
0001-6060-2067	Field Rentals		\$ -	\$ 500	
0001-6060-2068	Community Center Expense	\$ 43	\$ 500	\$ 2,000	
0001-6060-2074	Castle Youth Center Expense	\$ -	\$ 500	\$ 500	
0001-6060-2078	Various Recreation Classes	\$ 1,820	\$ 4,576	\$ 5,000	
0001-6060-2080	Vendor Fair		\$ -	\$ -	
0001-6060-2094	Miss Atwater		\$ -	\$ -	
0001-6060-3030	Professional Services	\$ 10,677	\$ 14,597	\$ 15,000	
	Civic Rec				
0001-6060-3031	Communications	\$ 1,352	\$ 1,020	\$ 1,500	
	Cell Phone				
0001-6060-3032	Utilities	\$ 78,632	\$ 86,000	\$ 85,000	
0001-6060-3033	Printing & Advertising		\$ -	\$ 200	
0001-6060-3034	Rents & Leases	\$ 3,355	\$ 3,500	\$ 2,500	
	Copier Lease				
0001-6060-3035	Operations & Maintenance	\$ 1,658	\$ 2,200	\$ 1,000	
	Copier Usage Fees				
0001-6060-3036	Memberships & Subscriptions	\$ 700	\$ 1,020	\$ 900	
	CPRS Memberships				
0001-6060-3037	Travel/Conferences/Meetings	\$ 3,080	\$ 3,800	\$ 4,000	
	CPRS Conferences/Meetings				
0001-6060-3038	Training	\$ -	\$ 1,500	\$ 1,500	
	CPRS Training				
0001-6060-3102	Electronic Pmt Processing Exp	\$ 7,199	\$ 7,400	\$ 8,000	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Web Payment				
0001-6060-4088	Risk Management Charges	\$ 32,559	\$ 40,128	\$ 33,939	
0001-6060-6021	Machinery & Equipment		\$ -	\$ -	
0001-6060-6027	Buildings		\$ -	\$ -	
0001-6060-6031	Improvements Other Than Bldg		\$ -	\$ -	
	Total Expenditures	\$ 484,922	\$ 604,514	\$ 541,506	
	Community Events Department				
0001-6062-1001	Salaries & Wages, Regular	\$ 29,914	\$ 48,683		
0001-6062-1002	Salaries & Wages, Parttime	\$ 11,855			
	On-call Intermittent Facility Attendants				
0001-6062-1003	Leave Accrual Buy-Out	\$ 130			
0001-6062-1004	Overtime	\$ 12			
0001-6062-1008	In-Lieu Of Insurance Benefit	\$ -	\$ -		
0001-6062-1012	Fica/Medicare	\$ 2,983	\$ 3,724		
0001-6062-1013	Retirement	\$ 2,474	\$ 15,769		
0001-6062-1014	Health Insurance	\$ 6,275	\$ 9,498		
0001-6062-1015	Worker's Compensation	\$ 3,399	\$ 3,607		
0001-6062-2021	Special Departmental Expense	\$ 1,139	\$ 2,000	\$ 1,000	
0001-6062-2054	Tennis Key		\$ -		
0001-6062-2057	Easter Egg Hunt	\$ 563	\$ 1,400	\$ 1,400	
0001-6062-2062	Special Events	\$ 73	\$ 1,000	\$ 500	
0001-6062-2068	Community Center Expense		\$ -		
0001-6062-2074	Castle Youth Center Expense		\$ -		
0001-6062-2078	Various Events & Classes	\$ 4,730	\$ 11,250	\$ 5,500	
	Kids Craft Night				
	Adult Craft/Events				
	Senior Social Events				
	Movies in the Park				
	Atwater Night Out				

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Other - Misc Events				
0001-6062-2080	Vendor Fair	\$ -	\$ 1,000	\$ 1,000	
0001-6062-2093	4th of July Celebration	\$ -	\$ 500		
0001-6062-2094	Miss Atwater	\$ 1,275	\$ 2,500		
0001-6062-2096	September 11 Remembrance	\$ -	\$ 1,000	\$ 1,150	
0001-6062-2097	Christmas Parade	\$ 74	\$ 250	\$ 900	
0001-6062-2098	Christmas Toy Drive	\$ 41	\$ 250	\$ 250	
0001-6062-3031	Communications	\$ 1,430	\$ -	\$ 1,600	
	Cell Phone				
0001-6062-4088	Risk Management Charges	\$ 3,135	\$ 9,838	\$ -	
	Total Expenditures	\$ 69,502	\$ 112,269	\$ 13,300	
	Public Works Department - Parks Operation				
0001-6061-1001	Salaries & Wages, Regular	\$ 165,069	\$ 173,704	\$ 186,948	
	Parks Maintenance Worker I				\$ 49,045
	Parks Maintenance Worker I				\$ 46,709
	Parks Maintenance Worker I				\$ 46,709
	Parks Maintenance Worker I				\$ 44,485
0001-6061-1002	Salaries & Wages, Parttime	\$ 26,437	\$ 33,280	\$ 18,623	
0001-6061-1003	Leave Accrual Buy-Out	\$ 458	\$ -		
0001-6061-1004	Overtime	\$ 15,811	\$ 30,000	\$ 30,000	
0001-6061-1006	Stand By Pay		\$ -		
0001-6061-1007	Special Duty		\$ -		
0001-6061-1008	In-Lieu Of Insurance Benefit	\$ 4,800	\$ 7,200	\$ 4,800	
0001-6061-1012	Fica/Medicare	\$ 15,943	\$ 18,680	\$ 18,388	
0001-6061-1013	Retirement	\$ 76,163	\$ 56,263	\$ 61,624	
0001-6061-1014	Health Insurance	\$ 22,197	\$ 28,493	\$ 30,963	
0001-6061-1015	Worker's Compensation	\$ 15,800	\$ 18,090	\$ 17,738	
0001-6061-1024	Additional Duty	\$ -	\$ -		
0001-6061-2020	Office Supplies	\$ -	\$ 200		
0001-6061-2021	Special Departmental Expense	\$ 72,933	\$ 55,000	\$ 57,750	
	Parts for Irrigation Repairs				\$ 17,850

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Parts to Repair Push Mowers, Edgers & String Trimmers				\$ 15,750
	Flags				\$ 525
	Concrete				\$ 2,625
	Fertilizer for all Parks				\$ 15,750
	Padlocks				\$ 1,050
	Herbicides & Rodent Control				\$ 4,200
0001-6061-2023	Small Tools	\$ 253	\$ 5,000	\$ 5,000	
0001-6061-2024	Uniform & Clothing Expense	\$ 3,322	\$ 6,000	\$ 6,000	
0001-6061-3001	City Administration Fees - Salary Alloc.	\$ 160,584	\$ 161,092	\$ 166,478	
0001-6061-3030	Professional Services	\$ 47,353	\$ 45,000	\$ 47,250	
	Graffiti Removal				\$ 26,250
	Fence & Gate Repairs				\$ 8,400
	Tree Removal				\$ 12,600
	Misc. Electrical Repairs				
0001-6061-3031	Communications	\$ 1,054	\$ 2,500	\$ 2,500	
0001-6061-3034	Rents & Leases	\$ -	\$ 1,500	\$ 1,500	
	Cement Trailer				\$ 1,000
	Portable Fencing				500
0001-6061-3035	Operations & Maintenance		\$ -	\$ -	
0001-6061-3036	Memberships & Subscriptions		\$ -	\$ -	
0001-6061-3038	Training	\$ -	\$ 500	\$ 1,575	
	Safety Training				1,575
0001-6061-3055	Maint. Buildings & Grounds	\$ 13,351	\$ 33,500	\$ 35,175	
	Replace Ballfield Light Bulbs & Ballasts				1,575
	Maint. For Splash Pad				15,750
	Restroom Repair Parts				2,100
	Repair/Replace Park Signs				2,100
	BBQ Repair/Replacement				3,150
	Parts to Repair Benches/Tables				2,100
	Recreational Facilities Repair & Maintenance				8,400
0001-6061-4088	Risk Management Charges	\$ 34,081	\$ 44,264	\$ 42,999	
0001-6061-6021	Machinery & Equipment	\$ 11,597	\$ 53,000	\$ 50,000	
	New Mower				\$ 50,000
0001-6061-6031	Improvements Other Than Bldg	\$ -	\$ -	\$ -	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Total Expenditures	\$ 687,206	\$ 773,266	\$ 785,312	
	Miscellaneous				
0001-9095-9057	Trn To Gas Tax/Street Improv	\$ 481,500	\$ 526,575	\$ 512,728	
0001-9095-9066	Transfer To Local Trans Fund		\$ -		
0001-9095-9069	Transf To Maint District Funds	\$ 85,692	\$ 141,065	\$ 145,000	
	General Benefit Contribution to Maint Districts				
	Maintenance Districts (Shortfall)				
0001-9095-XXXX	Transfer to Fund 5050 Public Safety CFD	\$ 85,692	\$ 50,000	\$ 160,821	
0001-9095-9084	Trn To Employee Benefits Fund	\$ 200,000	\$ 100,000	\$ 100,000	
	Reserve for OPEB Obligations				50,000
	Reserve for Pension Obligations				50,000
0001-9095-9086	Transf To Gen Plan Update Fund	\$ -	\$ -		
0001-9095-9089	Trnsf To General Fund Cap	\$ -	\$ -		
0001-9095-9095	Transfer To AVA Fund		\$ -		
0001-9095-9104	Transf to CDBG/STBG Grant Fund		\$ -		
0001-9095-9111	Transf To ISF Equip/BldgReplac	\$ 100,000	\$ 100,000	\$ 100,000	
	Total Expenditures	\$ 952,884	\$ 917,640	\$ 1,018,549	
	Total Estimated General Fund Revenues	\$ 20,465,547	\$ 19,564,083	\$ 20,650,076	
	Total Estimated General Fund Expenditures	\$ 18,906,639	\$ 20,748,335	\$ 21,175,969	
		\$ (1,184,252)	\$ (525,893)	Structural Deficit	
			\$ 125,000	Less 1 x exp. mower	
			\$ 50,000	Less 1 x building imp-fire	
			\$ (350,893)		
0003	General Fund Capital				
0003-0000-3168	CMAQ Gt-TrafficSignalSynchrztn				
0003-0000-3187	HSIP-Highway Safety Imp Prg Gt				
0003-0000-3188	CMAQ-Phase II Ped Imp Proj				

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0003-0000-3193	CMAQ-Mitchell Schools Ped Prj				
0003-0000-3196	CMAQ-Phase 1 Ped Imp Proj DT	\$ 577,702			
0003-0000-3197	CMAQ-Phase 2 Ped Imp Proj DT	\$ 30,446	\$ 2,016,193	\$ 1,079,237	
0003-0000-3198	CMAQ-Phase 3 Ped Imp Proj DT	\$ 33,293	\$ 18,665		
0003-0000-3199	CMAQ-Phase 4 Ped Imp Proj DT	\$ 85,005	\$ 74,422	-	
0003-0000-3200	CMAQ-City Wide Signal Synch	\$ 87,747	\$ 1,195,857	\$ 1,020,653	
0003-0000-XXXX	CMAQ-Electric Street Sweeper			\$ 499,000	
0003-0000-6001	Interest Earned	\$ -			
0003-0000-8001	Trn Fr General Fund	\$ -			
Total Revenues		\$ 814,193	\$ 3,305,137	\$ 2,598,890	
0003-1080-L001	Traffic Signal Synchronization				
0003-1080-N001	HSIP-Highway Safety Imp Prg Gt				
0003-1080-P001	Phase II Ped Imp Proj (CMAQ)				
0003-1080-R003	Mitchell Schools Ped Prj-CMAQ				
0003-1080-U004	Phase 1 Ped Imp Proj Downtown	\$ 251,012			
0003-1080-U005	Phase 2 Ped Imp Proj Downtown	\$ 58,929	\$ 2,016,193	\$ 1,079,237	
0003-1080-U006	Phase 3 Ped Imp Proj Downtown	\$ 22,373	\$ 18,665		
0003-1080-U007	City Bldg - Civic Center #1				
0003-1080-U008	Police Dept Remodel/Rehab				
0003-1080-V001	City Bldg - Civic Center #2				
0003-1080-V003	Ace Train Platform				
0003-1080-V014	City Hall Barrier Removal				
0003-1080-V015	Phase 4 Ped Imp Proj Downtown	\$ 36,820	\$ 74,422		
0003-1080-X001	Ralston Park Restrooms	\$ -	\$ -		
0003-1080-X002	Veteran's Park Amenity/Parking Expansion	\$ -	\$ -		
	Parking Expansion				
	Park Amenity				
0003-1080-X003	Splash Pad Seated Shading Area	\$ -			
0003-1080-X004	Tennis Court Resurface	\$ -			
0003-1080-X013	City Wide Traffic Signal Synch	\$ 86,670	\$ 1,195,857	\$ 1,020,653	
0003-1080-XXXX	Electric Street Sweeper	\$ 86,670	\$ 1,195,857	\$ 499,000	
Total Expenditures		\$ 455,804	\$ 3,305,137	\$ 2,598,890	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0004	Measure B Fund (Public Safety Transactions & Use Tax Fund)				
0004-0000-1031	Sales & Use Tax	\$ 5,711,910	\$ 5,114,700	\$ 5,274,315	
0004-0000-6001	Interest Earned	\$ 65,934	\$ 1,000	\$ 15,000	
	Total Revenues	\$ 5,777,844	\$ 5,115,700	\$ 5,289,315	
0004-1050-3030	Professional Services	\$ 125,000	\$ 150,000		
0004-1050-4089	Employee Benefits Charges	\$ 29,245	\$ 26,319	\$ 29,193	
0004-2020-1001	Salaries & Wages, Regular	\$ 97,799	\$ 59,101	\$ 116,054	
	Public Safety Dispatcher				\$ 52,075
	Public Safety Records Supervisor				\$ 63,979
0004-2020-1003	Leave Accrual Buy-Out	\$ 1,146	\$ 1,705	\$ 3,348	
0004-2020-1004	Overtime	\$ 8,566		\$ 5,000	
0004-2020-1005	Holiday Pay	\$ 7,759	\$ 4,774	\$ 9,374	
0004-2020-1006	Stand By Pay	\$ -	\$ 5,200	\$ 5,200	
0004-2020-1008	In-Lieu Of Insurance Benefit	\$ 7,200	\$ 7,200		
0004-2020-1012	Fica/Medicare	\$ 9,266	\$ 5,965	\$ 10,632	
0004-2020-1013	Retirement	\$ 8,110	\$ 19,143	\$ 38,255	
0004-2020-1014	Health Insurance	\$ -	\$ -	\$ 10,321	
0004-2020-1015	Worker's Compensation	\$ 8,141	\$ 5,777	\$ 10,255	
0004-2020-4088	Risk Management Charges	-	-	\$ 24,284	
0004-2020-6021	Machinery & Equipment	\$ 60,162	\$ 17,000	\$ 10,000	
0004-2021-1001	Salaries & Wages, Regular	\$ 529,570	\$ 664,912	\$ 687,893	
	Police Sergeant				\$ 130,932
	Police Sergeant				\$ 119,029
	Police Sergeant				\$ 110,662
	Police Officer				\$ 95,006
	Police Officer				\$ 78,162
	Police Officer				\$ 78,162
	Police Officer				\$ 75,940
0004-2021-1002	Salaries & Wages, Parttime	\$ 7,539	\$ 27,456	\$ 15,840	
	P.T. SALARIES - Reserves (4) Special Pay Only				
0004-2021-1003	Leave Accrual Buy-Out	\$ 7,805	\$ 24,557	\$ 25,446	

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0004-2021-1004	Overtime	\$ 135,746	\$ 80,000	\$ 100,000	
0004-2021-1005	Holiday Pay	\$ 35,775	\$ 51,569	\$ 53,437	
0004-2021-1006	Stand By Pay	\$ 875	\$ 5,200	\$ 4,200	
0004-2021-1007	Special Duty	\$ 1,071	\$ 5,835	\$ 4,524	
0004-2021-1008	In-Lieu Of Insurance Benefit	\$ 3,600	\$ -	\$ 7,200	
0004-2021-1012	Fica/Medicare	\$ 52,474	\$ 65,754	\$ 68,738	
0004-2021-1013	Retirement	\$ 398,118	\$ 417,218	\$ 463,716	
0004-2021-1014	Health Insurance	\$ 83,607	\$ 124,931	\$ 102,619	
0004-2021-1015	Worker's Compensation	\$ 42,162	\$ 63,679	\$ 66,306	
0004-2021-1024	Additional Duty	\$ 1,137	\$ -	\$ -	
0004-2021-2024	Uniform & Clothing Expense		\$ 43,000		
0004-2021-3030	Professional Services	\$ 23,200	\$ 40,000	\$ 74,000	
	LPR				
	DA Citizens Portal				
	VIPER Merced County Agreement				\$ 34,000
0004-2021-3031	Communications	\$ -	\$ 4,400	\$ 4,400	
	Neighborhood Watch				
	Cell Phones				
0004-2021-3034	Rents & Leases	\$ 132,452	\$ 200,000	\$ 200,000	
	Taser Lease				
	Police Vehicle Lease -				
	Radio Lease				
	Fleet Expansion Lease -				
0004-2021-4088	Risk Management Charges	\$ 1,013	\$ -	\$ 186,395	
0004-2021-6021	Machinery & Equipment	\$ 119,673	\$ 100,000	\$ 60,000	
	Vehicle upfitting				
0004-2030-1002	Salaries & Wages, Parttime	\$ 64	\$ 5,000	\$ 10,000	
	P.T. SALARIES - (4) Reserve Firefighters Special Pay Only				
0004-2030-1012	Fica/Medicare	\$ 5	\$ 765	\$ 765	
0004-2030-1015	Worker's Compensation	\$ 7	\$ 741	\$ 741	
0004-2030-2021	Special Departmental Expense	\$ 23,534	\$ 7,500	\$ 7,500	
0004-2030-3030	Professional Services	\$ 1,609,754	\$ 2,900,000	\$ 2,851,679	
	CAL FIRE Agreement (partial)				\$ 2,786,679

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Merced Co Mechanic Agreement				\$ 65,000
0004-2030-3031	Communications	\$ -	\$ -	\$ -	
0004-2030-3034	Rents & Leases	\$ 87,917	\$ -	\$ 634,000	
0004-2030-3063	Reserve Fire Fighter Program	\$ 4,626	\$ 7,000	\$ 7,000	
	Training Props and Supplies				
	Annual Recertifications				
0004-2030-4088	Risk Management Charges	\$ 1,013	\$ -	\$ -	
0004-2030-6021	Machinery & Equipment	\$ 544,885	\$ 470,000	\$ 30,000	
	Replace rescue equipment				\$ 30,000
0004-2030-6031	Improvements Other Than Bldg	\$ 2,065	\$ 245,000		
	Fire Station 41 Bay Doors				
	Bathroom/ADA/Stations Improvements				
	Fire Station 41 Gate Repair				
	Exterior Paint				
	Total Expenditures	\$ 4,212,081	\$ 5,856,701	\$ 5,938,315	
				\$ (649,000)	
				\$ 664,000	one-time
				\$ 15,000	<i>pos. due to est. int.</i>

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0007	Measure V Fund				
0007-0000-1031	Sales & Use Tax	\$ 851,814	\$ 800,000	\$ 800,000	
0007-0000-6001	Interest Earned	\$ 132,152	\$ 1,000	\$ 20,000	
	Total Revenues	\$ 983,966	\$ 801,000	\$ 820,000	
0007-1080-M007	Fruitland Ave Rd Improvements	\$ 4,143	\$ 2,690,000	\$ 200,000	
0007-1080-P004	Atw Blvd & First St Signal	\$ -	\$ -	\$ -	
0007-1080-X013	City Wide Traffic Synch	\$ 11,229	\$ 143,707	\$ 152,236	
0007-3033-3030	Professional Services			\$ 100,000	
	Total Expenditures	\$ 15,372	\$ 2,833,707	\$ 452,236	
0008	Measure V 20% Alternative Modes				
0008-0000-1031	Sales & Use Tax	\$ 212,953	\$ 195,000	\$ 195,000	
0008-0000-6001	Interest Earned	\$ 21,887	\$ 1,000	\$ 1,000	
	Total Revenues	\$ 234,840	\$ 196,000	\$ 196,000	
0008-1080-N001	HSIP-Highway Safety Imp Prg Gt		\$ -		
0008-1080-P001	Phase II Ped Imp Proj		\$ -		
0008-1080-R002	Active Transportation Plan	\$ -	\$ 120,000		
0008-1080-R003	Mitchell Schools Ped Prj		\$ -		
0008-1080-U004	Phase 1 Ped Imp Proj Downtown	\$ 76,688	\$ -		
0008-1080-U005	Phase 2 Ped Imp Proj Downtown	\$ 7,635	\$ 287,006	\$ 391,796	
0008-1080-U006	Phase 3 Ped Imp Proj Downtown	\$ 2,899	\$ 7,101		
0008-1080-V003	Ace Train Platform	\$ -			
0008-1080-V015	Phase 4 Ped Imp Proj Downtown	\$ 4,770	\$ 9,642		
	Total Expenditures	\$ 91,992	\$ 423,749	\$ 391,796	
0009	Abandoned Vehicle Abatement Fund				

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0009-2020-3192	Abandoned Vehicle Abatement (AVA)	\$ 24,807	\$ 29,716	\$ 30,938	
0009-0000-6001	Interest Earned	\$ 7	\$ -	\$ 20	
	Total Revenues	\$ 24,814	\$ 29,716	\$ 30,958	
0009-2020-1001	Salaries & Wages, Regular	\$ 14,151	\$ 14,995	15,108	
	Code Enforcement Manager (10% Salaries & Benefits)				\$ 9,187
	Community Services Officer (10% Salaries & Benefits)				\$ 5,921
0009-2020-1003	Leave Accrual Buy-Out	\$ 518	\$ 43	43	
0009-2020-1004	Overtime	\$ 441	\$ -	1,000	
0009-2020-1008	In-Lieu Of Insurance Benefit	\$ 489	\$ -	720	
0009-2020-1012	Fica/Medicare	\$ 1,118	\$ 1,150	1,291	
0009-2020-1013	Retirement	\$ 1,088	\$ 4,857	4,980	
0009-2020-1014	Health Insurance	\$ 2,023	\$ 2,849	2,064	
0009-2020-1015	Worker's Compensation	\$ 1,169	\$ 1,114	1,245	
0009-2020-1024	Additional Duty	\$ 67	\$ -		
0009-2020-2021	Special Departmental Expense	\$ -	\$ -		
0009-2020-3031	Communications	\$ 1,081	\$ 1,000	1,000	
	Cell Phone				
0009-2020-4088	Risk Management Charges	\$ 2,427	\$ 3,334	3,082	
0009-2020-4089	Employee Benefit Charges	\$ 444	\$ 424	424	
	Total Expenditures	\$ 25,016	\$ 29,766	30,957	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
0010	Measure V Regional Fund				
0010-0000-1031	Sales & Use Tax	\$ -	\$ -		
0010-0000-1068	Bellevue Road Realignment	\$ -	\$ 2,379,834	\$ 2,150,000	
0010-0000-1069	Buhach Widening	\$ -	\$ 200,000	\$ 200,000	
0010-0000-6001	Interest Earned	\$ -	\$ -	\$ -	
	Total Revenues	\$ -	\$ 2,579,834	\$ 2,350,000	
0010-1080-L005	Winton Way Road Improvements				
0010-1080-V017	Bellevue Road Realignment	\$ 30,171	\$ 2,150,000	\$ 2,150,000	
0010-1080-X016	Buhach Widening		\$ 200,000	\$ 200,000	
	Total Expenditures	\$ 30,171	\$ 2,350,000	\$ 2,350,000	
1010	ARPA-American Rescue Plan Act				
1010-0000-3137	ARPA-Coronavirus Fsc Recovery		\$ -	\$ -	
1010-0000-6001	Interest Earned	\$ 119,953	\$ -	\$ -	
	Total Revenues	\$ 119,953	\$ -	\$ -	
1010-1050-1009	Premium Pay to Essential Wrkrs	\$ 123,798	\$ -		
1010-1050-3030	Professional Services		\$ 102,625	\$ 84,698	Willdan contract
1010-1050-3036	Memberships & Subscriptions-Virtual Meetings		\$ -		
1010-1080-M007	Fruitland Ave Phase 3	\$ -	\$ 900,801		
1010-1080-U007	City Bldg - Civic Center #1	\$ -	\$ -		
1010-1080-U008	Police Dept Remodel/Rehab	\$ 73,527	\$ 33,421		
1010-1080-V001	City Bldg - Civic Center #2	\$ 905,376	\$ 691,095		
1010-1080-V038	Memorial Ball Park Parkng Lot (Cedar & First)	\$ 67,428	\$ -		
1010-1080-V039	Osborn Park Renovation	\$ -	\$ 38,321		
1010-1080-W002	Palm & Bellevue Street & Sidewalk Improvements	\$ 5,954			
1010-1080-X007	First Street Overlay	\$ 571,642			
1010-1080-X015	Suncrest/Fortuna Overlay Proj	\$ 200,786	\$ -		
1010-1080-X004	Tennis Court Resurfacing		\$ 29,300		

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
1010-9095-9050	Trn to General Fund		\$ 880,743		
	Total Expenditures	\$ 1,948,511	\$ 2,676,306	\$ 84,698	
1011	Gas Tax/Street Improvement				
1011-0000-3140	Gas Tax 2103	\$ 288,827	\$ 293,870	\$ 297,408	
1011-0000-3141	Gas Tax 2105	\$ 192,616	\$ 200,592	\$ 205,264	
1011-0000-3142	Gas Tax 2106	\$ 92,786	\$ 94,088	\$ 96,578	
1011-0000-3143	Gas Tax 2107	\$ 260,723	\$ 273,698	\$ 279,863	
1011-0000-3144	Gas Tax 2107.5	\$ 6,000	\$ 6,000	\$ 6,000	
1011-0000-4140	Admin Fees, General Fund - Salary Alloc.	\$ 74,041	\$ 74,041	\$ 80,652	
1011-0000-4145	Admin Fees, Maintenance Dist - Salary Alloc.	\$ 16,453	\$ 16,453	\$ 17,923	
1011-0000-4024	Traffic Engineering Plan Check	\$ 15,319	\$ 5,000	\$ 5,000	
1011-0000-6001	Interest Earned	\$ -	\$ -	\$ -	
1011-0000-6091	Other Revenue	\$ 4,853	\$ -	\$ -	
1011-0000-8001	Trn Fr General Fund	\$ 481,500	\$ 526,575	\$ 512,728	
	Total Revenues	\$ 1,433,118	\$ 1,490,317	\$ 1,501,415	
1011-3033-1001	Salaries & Wages, Regular	\$ 241,698	\$ 258,628	273,422	
	Street and Parks Division Supervisor				\$ 86,088
	Streets Maint Worker II				\$ 53,774
	Streets Maint Worker I				\$ 44,484
	Streets Maint Worker I				\$ 46,709
	Streets Maint Worker I				\$ 42,367
1011-3033-1002	Salaries & Wages, Parttime	\$ 10,617	\$ 20,103	18,623	
	Streets Maint Worker I				
1011-3033-1003	Leave Accrual Buy-Out	\$ 3,722	\$ 7,258	8,002	
1011-3033-1004	Overtime	\$ 10,681	\$ 14,000	14,700	
1011-3033-1006	Stand By Pay	\$ 12,454	\$ 14,000	14,000	
1011-3033-1008	In-Lieu Of Insurance Benefit	\$ 2,400	\$ 7,200	-	
1011-3033-1012	Fica/Medicare	\$ 20,372	\$ 24,571	25,149	
1011-3033-1013	Retirement	\$ 111,106	\$ 91,715	98,859	
1011-3033-1014	Health Insurance	\$ 50,533	\$ 56,547	92,298	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
1011-3033-1015	Worker's Compensation	\$ 21,018	\$ 23,795	24,259	
1011-3033-2020	Office Supplies	\$ -	\$ -		
1011-3033-2021	Special Departmental Expense	\$ 151,468	\$ 184,900	194,150	
	Concrete				\$ 68,250
	Misc Bolts/Nuts				\$ 1,315
	Weed Spray				\$ 4,200
	Paint and Bead for Roadway Painting				\$ 26,250
	Ant Control/Bait				\$ 525
	Form Materials				\$ 3,150
	Base Rock				\$ 5,250
	Signal Lights/Street Signs				\$ 26,250
	Small Equipment Parts/Supplies				\$ 52,500
	Absorbent for Oil/Gas Spills				\$ 525
	First Aid Supplies				\$ 160
	Barricades/Batteries/Photo Cells/Cones				\$ 3,675
	Speaking Crosswalks for Visually Impaired				\$ 2,100
1011-3033-2023	Small Tools	\$ 16,232	\$ 19,500	19,500	
	Gas Powered Tools				\$ 8,000
	Power Hand Tools				\$ 6,000
	Shovels/Rakes/Brooms				\$ 5,500
1011-3033-2024	Uniform & Clothing Expense	\$ 3,626	\$ 7,000	7,000	
	Safety Gear/Gloves/PPE				
1011-3033-3001	City Administration Fees	\$ 114,255	\$ 131,309	127,350	
1011-3033-3030	Professional Services	\$ 118,398	\$ 183,300	162,165	
	Fire Extinguishers				\$ 1,890
	Small Equipment Repairs				\$ 5,250
	Street Tree Removal/Trimming				\$ 42,000
	Signal Light Repairs				\$ 42,000
	Traffic Engineer				\$ 60,000
	Graffiti Removal				\$ 4,200
	DOT Drug Screening/Physicals				\$ 525
	Hazardous Waste Disposal				\$ 1,050
	Tipping Fees				\$ 5,250
1011-3033-3031	Communications	\$ 3,256	\$ 4,000	4,000	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Cell Phone				
1011-3033-3032	Utilities	\$ 219,503	\$ 225,000	225,000	
1011-3033-3034	Rents & Leases	\$ -	\$ 500	500	
	Trailer/Man Lift Rentals				
1011-3033-3038	Training	\$ 804	\$ 3,100	1,100	
	Drug & Alcohol Awareness				
	Misc Training				
1011-3033-4041	Equipment Maint. Charges	\$ 23,800	\$ 23,800	24,290	
1011-3033-4045	Building Maint. Charges	\$ 32,462	\$ 29,972	28,562	
1011-3033-4088	Risk Management Charges	\$ 48,616	\$ 62,675	66,327	
1011-3033-4089	Employee Benefits Charges	\$ 56,836	\$ 63,092	72,572	
1011-3033-6021	Machinery & Equipment	\$ 52,918	\$ 34,000	-	
	Service Truck				
	Total Expenditures	\$ 1,326,775	\$ 1,489,965	\$ 1,501,828	
1013	Local Transportation Fund				
1013-0000-3145	Local Transportation	\$ 377,505			
1013-0000-3148	Covid Resp/Relief Supp App Act				
1013-0000-4008	Bridge Widening	\$ 1,277			
1013-0000-6001	Interest Earned	\$ 18,750		\$ 1,000	
	Total Revenues	\$ 397,532	\$ -	\$ 1,000	
1013-1080-M007	Fruitland Ave Rd Improvements	\$ -	\$ 164,458		
1013-1080-P004	Atw Blvd & First St Signal	\$ 238,043			
1013-1080-T004	LTF-Laurel Area Sdwlk Imp Proj	\$ -			
1013-1080-X014	Olive Avenue Overlay	\$ -	\$ 230,370	\$ 230,370	
	Total Expenditures	\$ 238,043	\$ 394,828	\$ 230,370	
1015	Traffic Circulation Fund				
1015-0000-1075	Traffic Circulation Tax	\$ 10,257	\$ -	\$ 4,676	
1015-0000-4092	Avenue One Traffic Signal	\$ 371	\$ -	\$ 2,601	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
1015-0000-4093	Signal @ Commerce/Applegate		\$ -		
1015-0000-4094	Signal @ Bell Dr		\$ -		
1015-0000-4096	Applegate Traffic Signal		\$ -		
1015-0000-6001	Interest Earned	\$ 39,963	\$ -	\$ 1,000	
1015-0000-6024	Traffic Signals & Opticons	\$ 829	\$ -	\$ 399	
	Total Revenues	\$ 51,420	\$ -	\$ 8,676	
1015-1080-L001	Traffic Signal Synchronization		\$ -		
1015-1080-U003	Winton Way & Bellevue Signal		\$ -		
1015-1080-X008	Traffic Signal at Juniper Ave & Bridgewater St.	\$ -	\$ -	\$ 184,000	
	Total Expenditures	\$ -	\$ -	\$ 184,000	
1017	RSTP-Regional Surf Transp Prog				
1017-0000-3147	RSTP Exchange	\$ 437,727	\$ 444,743		
1017-0000-6001	Interest Earned	\$ 69,980	\$ 5,000	\$ 5,000	
	Total Revenues	\$ 507,707	\$ 449,743	\$ 5,000	
1017-1080-L001	Traffic Signal Synchronization	\$ -	\$ -		
1017-1080-M007	Fruitland Ave. Rd Improvements	\$ -	\$ 2,230,350		
1017-1080-P004	Atwater Blvd. & First St. Signal	\$ 367,100	\$ -		
1017-1080-V003	Ace Train Platform	\$ 30,582	\$ 487,861		
1017-1080-X014	Olive Avenue Overlay		\$ 200,000	\$ 200,000	
	Total Expenditures	\$ 397,682	\$ 2,918,211	\$ 200,000	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
1018	SB1-Road Maint & Rehab RMRA				
1018-0000-3139	SB1	\$ 819,368	\$ 801,841	\$ 860,088	
1018-0000-6001	Interest Earned	\$ 60,277	\$ -	\$ 5,000	
	Total Revenues	\$ 879,645	\$ 801,841	\$ 865,088	
1018-1080-M007	Fruitland Ave Rd Improvements	\$ 138,097	\$ 2,447,653		
1018-1080-P004	Atw Blvd & First St Signal	\$ 275,000	\$ -		
1018-1080-U004	Phase 1 Ped Imp Proj Downtown	\$ 460	\$ -		
1018-1080-V005	Almador Terr&Harbor Dr.Crack/S		\$ -		
1018-1080-V006	Sidewalk Repairs var. location				
1018-1080-V007	Atwater Blvd Strip (former RDA)				
1018-1080-V008	Broadway Traffic Retasking		\$ -		
1018-1080-Y001	Curb, Gutter, and Sidewalk Maintenance, Repair and Replacement		\$ 200,000	\$ 200,000.00	
1018-1080-Y002	Pavement Markings and Signage Maintenance		\$ 160,000	\$ 160,000.00	
1018-1080-Y003	Traffic Signals Maintenance and Repairs		\$ 20,000	\$ 20,000.00	
1018-1080-Y004	Pavement Repairs		\$ 192,583	\$ 192,583.00	
1018-1080-X014	Olive Avenue Overlay		\$ 100,000	\$ 100,000.00	
	Total Expenditures	\$ 413,557	\$ 3,120,236	\$ 672,583	
1020	Parks and Recreation Fund				
1020-0000-1073	Parks & Rec. Facility Tax	\$ 9,920	\$ 8,680	\$ 8,680	
1020-0000-1074	Parks Capital Improvemt Tax	\$ 3,968	\$ 3,472	\$ 3,472	
1020-0000-1079	Youth Center Facility Tax	\$ 5,168	\$ 4,522	\$ 4,522	
1020-0000-3153	Osborn Park Renovation	\$ 128,728	\$ -	\$ -	
1020-0000-6001	Interest Earned	\$ 60,447	\$ 1,000	\$ 1,000	
	Total Revenues	\$ 208,231	\$ 17,674	\$ 17,674	
1020-1080-V038	Cedar and First Parking Lot	\$ 80,000	\$ -	\$ -	
1020-1080-V039	Osborn Park Renovation	\$ 22,000	\$ 600,000	\$ 400,000	
1020-1080-X009	Pickleball Court	\$ -	\$ -	\$ -	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Total Expenditures	\$ 102,000	\$ 600,000	\$ 400,000	
1040	General Plan Housing Element Fund				
1040-4010-3194	AB101-Housing Dev & Financing	\$ 74,606	\$ 75,394	\$ 25,394	
	Total Revenues	\$ 74,606	\$ 75,394	\$ 25,394	
1040-4010-3030	Professional Services	\$ 10,800	\$ 89,200	\$ 14,594	
	Total Expenditures	\$ 10,800	\$ 89,200	\$ 14,594	
1041	General Plan Update Fund				
1041-0000-6001	Interest Earned	\$ 51,236	\$ -	\$ -	
1041-0000-8001	Trn Fr General Fund	\$ -	\$ -	\$ -	
1041-0000-8005	Trn Fr Water Enterprise	\$ -	\$ -	\$ -	
1041-0000-8006	Trn Fr Sewer Enterprise	\$ -	\$ -	\$ -	
1041-4010-3195	SB2-Planning Grants	\$ 160,000	\$ -	\$ -	
	Total Revenues	\$ 211,236	\$ -	\$ -	
1041-1080-V017	Bellevue Road Realignment		\$ 353,840	\$ 353,840	
1041-4010-3030	Professional Services	\$ 467,564	\$ 2,721,519	\$ 1,327,308	
	Work Group 1 - De Novo				
	Work Group 2 - Rincon Regional Housing Element				
	Work Group 3 - Expansion of Circulation Element				
	Work Group 4 - Fiscal Analysis & Legal				
	Misc. professional services				
	Total Expenditures	\$ 467,564	\$ 3,075,359	\$ 1,681,148	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
1059	CALHOME Grant				
1059-0000-6001	Interest Earned	\$ 641	\$ -		
	Total Revenues	\$ 641	\$ -	\$ -	
1064	CDBG Program Income				
1064-0000-6001	Interest Earned	\$ 8,129	\$ 500	\$ 500	
1064-4065-6030	Loan Repayments	\$ 37,000	\$ -	\$ 6,000	
1064-4067-6030	Loan Repayments	\$ 5,900	\$ -	\$ 25,000	
	Total Revenues	\$ 51,029	\$ 500	\$ 31,500	
1064-4067-3070	Loans & Grants (Rehab)	\$ 4,649	\$ -	\$ 180,603	
1064-4067-3089	Activity Delivery Rehab	\$ 3,622	\$ -	\$ 27,649	
	Total Expenditures	\$ 8,271	\$ -	\$ 208,252	
1078	HOME Grant Fund				
1078-0000-6001	Interest Earned	\$ 13,072	\$ -	\$ 1,200	
1078-4077-6030	Loan Repayments		\$ -		
1078-4078-6030	Loan Repayments		\$ -		
1078-4086-3170	Grant Revenue - First-Time Homebuyer Program	\$ -	\$ -		
1078-4087-3170	Grant Revenue - Occupied Rehabilitation Program	\$ -	\$ -		
	Total Revenues	\$ 13,072	\$ -	\$ 1,200	
1078-4078-3070	Loans & Grants (Rehab)	\$ -	\$ 100,645	\$ 100,645	
1078-4078-3080	General Administration	\$ -	\$ 44,143	\$ 44,143	
1078-4078-3088	Activity Delivery HB	\$ -	\$ 17,216	\$ 17,216	
1078-1078-3089	Activity Delivery (Rehab)	\$ -	\$ 31,783	\$ 31,783	
1078-4078-3091	Loans & Grants (HB)	\$ -	\$ 247,639	\$ 247,639	
	Total Expenditures	\$ -	\$ 441,426	\$ 441,426	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
1080	PLHA-Perm Local Housing Alloc				
1080-4043-3170	Grant Revenue	\$ 158,592	\$ 949,257	\$ 269,804	
	Total Revenues	\$ 158,592	\$ 949,257	\$ 269,804	
1080-4043-3030	Professional Services	\$ -	\$ 949,257	\$ 658,408	
	Total Expenditures	\$ -	\$ 949,257	\$ 658,408	
1091	Police Facility Impact Fee				
1091-0000-1077	Police Facility Impact Fee	\$ 4,194	\$ 4,000	\$ 4,000	
1091-0000-6001	Interest Earned	\$ 5,069	\$ 500	\$ 500	
	Total Revenues	\$ 9,263	\$ 4,500	\$ 4,500	
1091-2020-6021	Machinery & Equipment	\$ -	\$ -	\$ -	
	Dispatch Workstations				
1091-2021-6021	Machinery & Equipment	\$ 78,483	\$ -	\$ -	
	Vehicle Purchase - Patrol SUV encumbered FY 22/23				
	Vehicle Purchase - 2 Electric Pickups encumbered FY 22/23				
	Total Expenditures	\$ 78,483	\$ -	\$ -	
1093	Fire Facility Impact Fee				
1093-0000-1078	Fire Facility Impact Fee	\$ 5,439	\$ 3,640	\$ 3,640	
1093-0000-6001	Interest Earned	\$ 7,000	\$ 700	\$ 500	
	Total Revenues	\$ 12,439	\$ 4,340	\$ 4,140	
1093-2030-3099	Miscellaneous	\$ 135	\$ 170	\$ 170	
	Total Expenditures	\$ 135	\$ 170	\$ 170	
1095	Government Building Facility				
1095-0000-1072	Govt. Building Facility Tax	\$ 4,596	\$ 4,000	\$ 4,000	
1095-0000-6001	Interest Earned	\$ 7,476	\$ 500	\$ 500	
	Total Revenues	\$ 12,072	\$ 4,500	\$ 4,500	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
3064	RDVLPMT Obligation Retirement				
3064-0000-1118	ROPS Payments	\$ 1,067,725	\$ 1,115,159		
3064-0000-6001	Interest Earned	\$ 31,533	\$ 1,500		
3064-0000-8052	Trnsf Fr CommRdvpmtPropTrust	\$ 190,023	\$ 12,081		
	Total Revenues	\$ 1,289,281	\$ 1,128,740	\$ -	
3064-4016-3001	City Administration Fees	\$ 29,422	\$ 29,422		
3064-4016-3030	Professional Services	\$ 22,657	\$ 50,500		
3064-4016-3034	Rents & Leases	\$ -	\$ 2,000		
3064-4016-3067	SERAFF		\$ -		
3064-9095-9106	Transf to S.A. Debt Service	\$ 1,031,852	\$ 1,030,187	\$ 1,030,929	
3064-9095-9110	Transf To CommRdvpmtPropTrust		\$ -		
	Total Expenditures	\$ 1,083,931	\$ 1,112,109	\$ 1,030,929	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
3065	Low & Mod Inc Housing Asset Fund				
3065-0000-6001	Interest Earned	\$ 31,367	\$ 3,000		
3065-0000-6022	Sale of Real Property	\$ 80,000	\$ -		
3065-0000-6091	Other Revenue	\$ 1,000	\$ 1,000		
3065-0000-8053	Trnsf Fr RdvpmtOblgRtrmntFund		\$ -		
	Total Revenues	\$ 112,367	\$ 4,000	\$ -	
3065-4017-3030	Professional Services	\$ 1,988	\$ 20,000		
3065-9095-9050	Trn To General Fund	\$ 50,000	\$ 50,000		
	Muni Code Update				
	Total Expenditures	\$ 51,988	\$ 70,000	\$ -	
3066	Successor Agency Debt Service				
3066-0000-8053	Trnsf Fr RdvpmtOblgRtrmntFund	\$ 1,031,852	\$ 1,030,187	\$ 1,030,929	
	Total Revenues	\$ 1,031,852	\$ 1,030,187	\$ 1,030,929	
3066-8020-5010	Principal-ARA Bond	\$ 993,926	\$ 979,000	\$ 1,005,000	
3066-8020-5020	Interest-ARA Bond	\$ 75,852	\$ 51,187	\$ 25,929	
	Total Expenditures	\$ 1,069,778	\$ 1,030,187	\$ 1,030,929	
3067	Community RDVLPMT Prop Trust				
3067-0000-4072	Project Extension Fees	\$ 1,584	\$ 1,584		
3067-0000-4074	Applegate Connection Fees		\$ -		
3067-0000-6001	Interest Earned	\$ 4,014	\$ 400		
3067-0000-6022	Sale of Real Property	\$ 36,914	\$ 10,414		
3067-0000-6023	Sw Quad Storm Drainage Fees	\$ -	\$ -		
3067-0000-8053	Trnsf Fr RdvpmtOblgRtrmntFund	\$ -	\$ -		
	Total Revenues	\$ 42,512	\$ 12,398	\$ -	
3067-9095-9107	Transfer To RORF	\$ 190,023	\$ 12,081		

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Total Expenditures	\$ 190,023	\$ 12,081	\$ -	
4080	Pension Rate Stblztn 115 Trust				
4080-0000-6000	Accrued Interest Earned	\$ 47,348	\$ -	\$ -	
4080-0000-8060	Transf From Emp Benefits Fund	\$ 100,000	\$ 50,000	\$ 50,000	
	Total Revenues	\$ 147,348	\$ 50,000	\$ 50,000	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
5000	Maintenance District				
5000-0000-4071	Assessment District Fees		\$ 203,304	\$ 203,304	
5000-0000-6001	Interest Earned		\$ 3,000	\$ 3,000	
5000-0000-8001	Trn Fr General Fund		\$ 141,065	\$ 145,000	
	Total Revenues	\$ -	\$ 347,369	\$ 351,304	
5000-3038-2021	Special Departmental Expense		\$ 30,000	\$ 30,000	
	Upgrades & Improvements to Pumps/Impellers				
5000-3038-2023	Small Tools		\$ 300	\$ 300	
	Rakes, shovels, hoses and bibs				
5000-3038-2027	Maint Dist Lndscp Expense		\$ 17,000	\$ 17,000	
	Landscape & Irrigation Improvements				
	Irrigation Control Boxes				
	Herbicides and Pesticides				
	Horticulture Expenses				
	Parts & Repairs to Power Tools & Equip.				
	Sprinkler Repairs				
5000-3038-3001	City Administration Fees - Salary Alloc.		\$ 106,243	\$ 95,987	
5000-3038-3030	Professional Services		\$ 185,354	\$ 185,354	
	Annual Assessment				
	Update Engineer's Reports				
	NPDES Annual Permit				
	Streetlight Maintenance Service				
	Mowing and Weed Control				
	Motor and Pump Repair				
	Graffiti Removal				
	Landscape Services				
5000-3038-3031	Communications		\$ -		
5000-3038-3032	Utilities		\$ 105,000	\$ 105,000	
	Electric Charges				
	Irrigation Charges				
	Total Expenditures	\$ -	\$ 443,897	\$ 433,641	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
5050	CFD Districts				
5050-0000-4071	Assessment District Fees	\$ 662,481	\$ 694,000	\$ 721,760	
5050-0000-6001	Interest Earned	\$ 248	\$ -	\$ 500	
5050-0000-XXXX	Trn Fr General Fund		\$ 141,065	\$ 160,821	
	Total Revenues	\$ 662,729	\$ 694,000	\$ 883,081	
5050-2021-1001	Salaries & Wages, Regular	\$ 241,499	\$ 291,722	\$ 306,159	
	Police Sergeant				\$ 124,980
	Police Officer				\$ 86,173
	Police Officer (Detective)				\$ 95,006
5050-2021-1003	Leave Accrual Buy-Out	\$ 7,425	\$ 10,832	\$ 11,372	
5050-2021-1004	Overtime	\$ 22,900	\$ 30,000	\$ 30,000	
5050-2021-1005	Holiday Pay	\$ 18,109	\$ 22,748	\$ 23,882	
5050-2021-1006	Stand By Pay	\$ 1,925		\$ 9,100	
5050-2021-1007	Special Duty	\$ 1,798	\$ 4,200	\$ 4,524	
5050-2021-1008	In-Lieu Of Insurance Benefit	\$ 7,200	\$ 7,200	\$ 7,200	
5050-2021-1012	Fica/Medicare	\$ 22,728	\$ 27,249	\$ 30,006	
5050-2021-1013	Retirement	\$ 158,151	\$ 175,966	\$ 192,772	
5050-2021-1014	Health Insurance	\$ 20,419	\$ 18,995	\$ 47,476	
5050-2021-1015	Worker's Compensation	\$ 19,962	\$ 26,389	\$ 28,944	
5050-2021-4088	Risk Management Charges	\$ 50,439	\$ 74,474	\$ 80,554	
5050-2021-4089	Employee Benefits Charges	\$ 9,226	\$ 10,504	\$ 11,091	
5050-2021-6021	Machinery & Equipment		\$ -		
5050-2030-3030	Professional Services	\$ 100,000	\$ 100,000	\$ 100,000	
	CAL FIRE Agreement (partial)				
	Total Expenditures	\$ 681,781	\$ 800,279	\$ 883,081	
6000	Water Enterprise Fund				
6000-0000-4051	Water Service Charges	\$ 8,398,535	\$ 8,200,000	\$ 8,400,000	
6000-0000-4052	Water Connection Fees	\$ -	\$ 1,000	\$ 1,000	
6000-0000-6001	Interest Earned	\$ 454,916	\$ 2,500	\$ 40,000	

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6000-0000-6041	Delinquent Fee	\$ 12,840	\$ 20,000	\$ 20,000	
6000-0000-6091	Other Revenue	\$ 29,019	\$ 10,000	\$ 10,000	
	Total Revenues	\$ 8,895,310	\$ 8,233,500	\$ 8,471,000	
6000-1050-3030	Professional Services	\$ 6,370	\$ 12,500	\$ 12,500	
	Attorney Legal Services				\$ 12,500
6000-7000-3001	City Administration Fees - Incl. Internal Service Operations & Salary Alloc.	\$ 1,574,164	\$ 1,657,367	\$ 1,695,448	
6000-7010-1001	Salaries & Wages, Regular	\$ 407,190	\$ 437,535	\$ 527,173	
	Water Division Supervisor				\$ 87,384
	Water Systems Pump Operator				\$ 60,860
	Water Systems Operator II				\$ 59,315
	Water Systems Operator I				\$ 44,344
	Water Systems Operator I				\$ 51,333
	Water Systems Operator I				\$ 46,561
	Water Systems Operator I				\$ 44,344
	Water Systems Operator I				\$ 44,344
	Water Systems Operator I				\$ 44,344
6000-7010-1002	Salaries & Wages, Parttime	\$ -	\$ -		
6000-7010-1003	Leave Accrual Buy-Out	\$ 21,190	\$ 7,621	\$ 8,402	
6000-7010-1004	Overtime	\$ 16,030	\$ 30,000	\$ 30,000	
6000-7010-1006	Stand By Pay	\$ 11,499	\$ 21,000	\$ 35,000	
6000-7010-1008	In-Lieu Of Insurance Benefit	\$ 19,870	\$ 28,800	\$ 9,600	
6000-7010-1012	Fica/Medicare	\$ 33,964	\$ 40,159	\$ 46,678	
6000-7010-1013	Retirement	\$ 148,202	\$ 141,719	\$ 173,774	
6000-7010-1014	Health Insurance	\$ 62,857	\$ 53,187	\$ 154,813	
6000-7010-1015	Worker's Compensation	\$ 33,701	\$ 38,891	\$ 40,230	
6000-7010-1024	Additional Duty		\$ -		
6000-7010-2020	Office Supplies	\$ 20,857	\$ 20,400	\$ 23,000	
	Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage)				
	Office Supplies				
6000-7010-2021	Special Departmental Expense	\$ 205,187	\$ 210,600	\$ 221,130	
	Distribution Repair Parts				\$ 136,500
	Chlorine				\$ 47,250

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Cold Patch				\$ 15,750
	Water Meter Software Upgrade				\$ 6,300
	First Aid Supplies				\$ 1,155
	Diesel Fuel for Well Generator				\$ 1,050
	Backflow Parts				\$ 13,125
6000-7010-2023	Small Tools	\$ 5,755	\$ 6,000	\$ 6,300	
6000-7010-2024	Uniform & Clothing Expense	\$ 8,482	\$ 9,000	\$ 9,450	
	Boots, PPE				
6000-7010-3030	Professional Services	\$ 376,952	\$ 721,550	\$ 723,400	
	Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage)				\$ 13,000
	Fire Extinguisher Maint				\$ 2,100
	Water Line Installations				\$ 47,000
	Pump Repairs				\$ 31,500
	IT Support (Sensus Software)				\$ 8,400
	Well Maintenance				\$ 36,500
	Water Quality Test				\$ 63,000
	Permit Fees				\$ 23,100
	DOT / Physical Exams				\$ 1,100
	Tesco Services				\$ 66,150
	Haz-Mat Compliance				\$ 5,250
	SGMA				\$ 6,300
	Water Master Plan				\$ 262,500
	Staff Augmentation				\$ 157,500
6000-7010-3031	Communications	\$ 10,483	\$ 13,800	\$ 14,490	
	AT&T - Alarm Lines				\$ 3,675
	Cell Phones				\$ 7,665
	Radio Announcements				\$ 3,150
6000-7010-3032	Utilities	\$ 1,624,709	\$ 2,036,075	\$ 1,909,682	
6000-7010-3033	Printing & Advertising	\$ 230	\$ 2,000	\$ 2,000	
	Legal Notices/Advertising				
6000-7010-3034	Rents & Leases	\$ 1,508	\$ 2,200	\$ 2,200	
	Copier Lease				
6000-7010-3035	Operations & Maintenance	\$ 896	\$ 1,100	\$ 1,100	
	Copier Usage Fees				

City of Atwater
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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6000-7010-3036	Memberships & Subscriptions	\$ 253	\$ 2,755	\$ 2,895	
	Springbrook CivicPay Subscription-Utility Phone Payments				\$ 2,160
	Miscellaneous				\$ 735
6000-7010-3037	Travel/Conferences/Meetings	\$ -	\$ 1,850	\$ 1,950	
	Recertification, Electrical Courses, Etc.				\$ 375
	League of CA Cities-Public Works				\$ 525
	Misc. Training Travel				\$ 1,050
6000-7010-3038	Training	\$ 1,451	\$ 6,170	\$ 6,480	
	Recertification, Electrical Courses, Etc.				\$ 1,755
	League of CA Cities-Public Works				\$ 525
	Distribution Certifications/Pesticide Courses, Safety Courses, etc.				\$ 4,200
6000-7010-3090	Depreciation Expense	\$ 171,204	\$ -		
6000-7010-3096	Bad Debt Expense	\$ (14,588)	\$ -	\$ -	
6000-7010-3102	Electronic Pmt Processing Exp	\$ 32,660	\$ 30,950	\$ 33,000	
	Utility Web Payment-Bluefin				
	Utility Bill Pay - Vanco				
	Utility Phone Payment - Springbrook				
6000-7010-4041	Equipment Maint. Charges	\$ 105,942	\$ 106,078	\$ 106,808	
6000-7010-4045	Building Maint. Charges	\$ 32,462	\$ 29,972	\$ 28,562	
6000-7010-4087	Information Technology Charges	\$ 49,476	\$ 48,391	\$ 71,271	
6000-7010-4088	Risk Management Charges	\$ 68,827	\$ 96,698	\$ 119,494	
6000-7010-4089	Employee Benefits Charges	\$ 88,388	\$ 99,412	\$ 116,751	
6000-7010-4090	Fixed Asset Dispoal	\$ 3,188			
6000-7010-6021	Machinery & Equipment	\$ 1	\$ 335,000	\$ 125,000	
	Lease for Vaccon Truck				\$ 125,000
6000-9095-9050	Trn To General Fund	\$ 152,375	\$ 152,375	\$ 152,375	
6000-9095-9068	Transf to Water Capital Fund	\$ 1,642,245	\$ -	\$ -	
	Total Expenditures	\$ 6,923,980	\$ 6,401,155	\$ 6,410,957	
6001	Water Fund Capital Replacement				
6001-0000-6001	Interest Earned	\$ 8,330	\$ 5,000	\$ 5,000	
6001-0000-6093	Transf from Water Enterprise	\$ 1,642,245			
	Total Revenues	\$ 1,650,575	\$ 5,000	\$ 5,000	

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6001-1080-3090	Depreciation Expense	\$ 6,447	\$ -		
6001-1080-E017	Well Control Panel Upgrade	\$ -	\$ -		
6001-1080-H008	Hydrant Replacement	\$ 65,651	\$ 75,000	\$ 75,000	
6001-1080-H015	Well #20A Rehab	\$ 1,347,209	\$ 1,639,175		
6001-1080-L014	Installation-New Water Meters	\$ 1,768,112	\$ 3,200,000	\$ 600,000	
6001-1080-N002	Water Meter Software Upgrade				
6001-1080-T003	Water Tower Painting				
6001-1080-V011	Property Acq.-Future Well Site	\$ 6,325	\$ 300,000		
6001-1080-V042	Water Tower Lights Install				
6001-1080-W006	Canal Creek Utility Crossing	\$ 29,396	\$ 250,000	\$ 250,000	
Total Expenditures		\$ 3,223,140	\$ 5,464,175	\$ 925,000	
6005	Water Capital Impact Fees				
6005-0000-4052	Water Connection Fees	\$ 5,200	\$ 1,200		
6005-0000-4067	Capacity Fee	\$ 63,160	\$ 17,050		
6005-0000-6001	Interest Earned	\$ 72,034	\$ -	\$ 10,000	
Total Revenues		\$ 140,394	\$ 18,250	\$ 10,000	
6005-1080-3090	Depreciation Expense	\$ 15,001	\$ -		
Total Expenditures		\$ 15,001	\$ -	\$ -	
6006	Water Operating Reserve Fund				
6006-0000-6001	Interest Earned	\$ 4,797	\$ -	\$ 500	
Total Revenues		\$ 4,797	\$ -	\$ 500	
6007	1,2,3-TCP Fund				
6007-0000-6001	Interest Earned	\$ 1,343,038	\$ 25,000	\$ 25,000	
Total Revenues		\$ 1,343,038	\$ 25,000	\$ 25,000	

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6007-1080-H010	TCP Well Rehab				
6007-1080-H015	Well #20A Rehab	\$ 2,021,160	\$ 649,640		
6007-7010-3030	Professional Services	\$ 925,148	\$ 1,500,000	\$ 1,500,000	
	Lab Samples				\$ 100,000
	Carbon Change-Outs				\$ 1,400,000
	Total Expenditures	\$ 2,946,308	\$ 2,149,640	\$ 1,500,000	

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6010	Wastewater and Sewer Enterprise Fund				
6010-0000-3012	SJVAPCD Grant	\$ -	\$ -	\$ -	
6010-0000-4053	Sewer Service Charges	\$ 12,040,786	\$ 11,800,000	\$ 11,923,000	
6010-0000-4057	Bop Maintenance Charges	\$ 55,000	\$ 55,000	\$ 55,000	
6010-0000-4058	Sewer Trunk Line Fee	\$ 8,598	\$ 8,500	\$ 8,500	
6010-0000-4060	Castle Sewer Interceptor		\$ -		
6010-0000-4140	Admin Fees, General Fund - Salary Alloc.	\$ 86,543	\$ 87,052	\$ 85,827	
6010-0000-4141	Admin Fees, Streets - Salary Alloc.	\$ 50,606	\$ 51,174	\$ 49,069	
6010-0000-4142	Admin Fees, Water - Salary Alloc.	\$ 184,821	\$ 187,936	\$ 174,910	
6010-0000-4143	Admin Fees, Sanitation - Salary Alloc.	\$ 90,797	\$ 93,562	\$ 80,827	
6010-0000-4145	Admin Fees, Maintenance Dist - Salary Alloc.	\$ 18,482	\$ 18,794	\$ 17,491	
6010-0000-6001	Interest Earned	\$ 399,386	\$ 40,000	\$ 4,000	
6010-0000-6002	Bond Interest Earned	\$ 100,053	\$ 300		
6010-0000-6091	Other Revenue	\$ 14,098	\$ 7,000		
	Total Revenues	\$ 13,049,170	\$ 12,349,318	\$ 12,398,624	
6010-1050-3030	Professional Services	\$ 9,626	\$ 67,500	\$ 25,000	
	Attorney Legal Services				\$ 15,000
	Financial Advisor Services				\$ 10,000
6010-1080-3090	Depreciation Expense	\$ 2,409,996	\$ -		
6010-1080-H011	Sewer Lift Station Imprvmnts	\$ 7,619	\$ -		
6010-1080-M007	Fruitland Ave Rd Improvements		\$ -		
6010-1080-V016	Industry Stat CMU Wall Install		\$ -		
6010-1080-W006	Canal Creek Utility Crossing	\$ 28,038	\$ 250,000	\$ 250,000	
6010-1080-W007	Castle Sewer Interceptor	\$ 42,375	\$ 1,900,000	\$ 1,950,000	
6010-1080-W008	Property Acq-998 Atwater Blvd	\$ 18,000	\$ -		
6010-1080-W009	Lower Shaffer Storm Drain Imp	\$ 353,228	\$ 3,000,000	\$ 6,000,000	
6010-1080-X011	Atwater Blvd Drainage Improvements	\$ 104,425	\$ 200,000	\$ 100,000	
6010-1080-X012	Eucalyptus and First St Drainage Improvements	\$ 112,500	\$ 300,000		
6010-5050-3001	City Administration Fees	\$ 1,246,188	\$ 1,308,044	\$ 1,381,083	
6010-5050-5031	Principal-2017 Wastewater Bond		\$ 1,115,000	\$ 1,175,000	
6010-5050-5032	Interest-2017 Wastewater Bond	\$ 2,423,304	\$ 2,191,838	\$ 2,136,088	
6010-5050-5033	Principal-2018 Wastewater Bond		\$ 715,000	\$ 740,000	

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6010-5050-5034	Interest-2018 Wastewater Bond	\$ 190,367	\$ 426,369	\$ 397,769	
6010-5051-1001	Salaries & Wages, Regular	\$ 815,213	\$ 833,924	\$ 818,703	
	Public Works Director				\$ 160,023
	Public Works Superintendent				\$ 111,671
	Sewer Division Supervisor				\$ 80,845
	Administrative Assistant I				\$ 40,067
	Sewer Maint Worker II				\$ 60,515
	Sewer Maint Worker II				\$ 59,315
	Sewer Maint Worker I				\$ 53,900
	Sewer Maint Worker I				\$ 53,900
	Sewer Maint Worker I				\$ 53,900
	Sewer Maint Worker I				\$ 44,344
	Sewer Maint Worker I				\$ 51,333
	Sewer Maint Worker I				\$ 48,889
6010-5051-1002	Salaries & Wages, Parttime	\$ -	\$ -		
6010-5051-1003	Leave Accrual Buy-Out	\$ 34,393	\$ 31,847	\$ 35,111	
6010-5051-1004	Overtime	\$ 41,730	\$ 50,000	\$ 50,000	
6010-5051-1006	Stand By Pay	\$ 11,420	\$ 14,000	\$ 14,000	
6010-5051-1008	In-Lieu Of Insurance Benefit	\$ 16,110	\$ 36,000	\$ 14,400	
6010-5051-1012	Fica/Medicare	\$ 66,613	\$ 74,771	\$ 70,493	
6010-5051-1013	Retirement	\$ 327,451	\$ 302,452	\$ 305,621	
6010-5051-1014	Health Insurance	\$ 134,300	\$ 132,503	\$ 188,430	
6010-5051-1015	Worker's Compensation	\$ 64,679	\$ 72,410	\$ 68,791	
6010-5051-1024	Additional Duty	\$ -	\$ 11,623		
6010-5051-2020	Office Supplies	\$ 20,857	\$ 17,900	\$ 23,000	
	Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage)				
	Office Supplies				

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6010-5051-2021	Special Departmental Expense	\$ 102,186	\$ 151,600	\$ 157,180	
	Parts for Repair of Sewer Lift Stations				\$ 42,000
	Pump Motor for Sewer Lift Station				\$ 52,500
	Cold Patch				\$ 15,750
	Pipe & Fittings for Sewer Lateral Repair				\$ 10,500
	Sidewalk Curb and Gutter Replacement				\$ 21,000
	Oil & Lube for Lift Stations				\$ 630
	Chemical Weed Abatement				\$ 7,350
	Parts for Repair of Storm Stations				\$ 7,450
6010-5051-2023	Small Tools	\$ 5,013	\$ 8,000	\$ 8,000	
	Shovels, Rakes, Brooms, Misc. Hand Tools				\$ 8,000
6010-5051-2024	Uniform & Clothing Expense	\$ 10,954	\$ 16,100	\$ 16,100	
	Safety Boots				\$ 3,000
	Gloves: Rubber and Leather				\$ 1,200
	Reflective Jackets				\$ 1,200
	Rain Gear/ Clothing				\$ 1,200
	Misc. Safety Supplies				\$ 1,000
	Uniform Cleaning				\$ 8,500
6010-5051-3030	Professional Services	\$ 163,588	\$ 545,600	\$ 541,600	
	Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage)				\$ 13,000
	Gas Detector Maintenance				\$ 600
	Hot Patch Asphalt				\$ 20,000
	Electrical Repair				\$ 10,000
	Engineering Services				\$ 200,000
	Sewer and Storm Pump Repair				\$ 15,000
	Sewer Master Plan				\$ 157,500
	Sewer Rate Study				\$ 60,000
	Sewer Lateral Repair Reimbursement				\$ 20,000
	Sewer Mainline Repair				\$ 20,000
	Storm Drain/Storm Main Repair				\$ 10,000
	Flow Meter Calibration				\$ 15,000
	Storm Sampling				\$ 500
6010-5051-3031	Communications	\$ 11,776	\$ 19,000	\$ 19,000	
	AT&T				\$ 8,500

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Cell Phones				\$ 7,500
	Radio Announcements				\$ 3,000
6010-5051-3032	Utilities	\$ 93,337	\$ 64,000	\$ 70,400	
	Merced Irrigation District				\$ 4,400
	Pacific Gas and Electric				\$ 66,000
6010-5051-3034	Rents & Leases	\$ 1,508	\$ 5,000	\$ 5,000	
	Copier Lease				\$ 5,000
6010-5051-3036	Memberships & Subscriptions	\$ 253	\$ 3,183	\$ 3,288	
	CWEA Membership Fees				\$ 1,128
	Springbrook CivicPay Subscription-Utility Phone Payments				\$ 2,160
6010-5051-3037	Travel/Conferences/Meetings	\$ 675	\$ 850	\$ 895	
	Recertification, Electrical Courses, Etc.				\$ 370
	League of CA Cities-Public Works				\$ 525
6010-5051-3038	Training	\$ -	\$ 2,170	\$ 2,295	
	Recertification, Electrical Courses, Etc.				\$ 1,770
	League of CA Cities-Public Works				\$ 525
6010-5051-3090	Depreciation Expense	\$ 373,670	\$ -		
6010-5051-3096	Bad Debt Expense	\$ (15,282)	\$ -		
6010-5051-3102	Electronic Pmt Processing Exp	\$ 32,660	\$ 30,950	\$ 33,000	
	Utility Web Payment-Bluefin				
	Utility Bill Pay - Vanco				
	Utility Phone Payment - Springbrook				
6010-5051-4041	Equipment Maint. Charges	\$ 289,376	\$ 290,023	\$ 289,048	
6010-5051-4045	Building Maint. Charges	\$ 32,462	\$ 29,972	\$ 28,562	
6010-5051-4087	Information Technology Charges	\$ 32,984	\$ 32,261	\$ 55,433	
6010-5051-4088	Risk Management Charges	\$ 140,981	\$ 188,760	\$ 182,391	
6010-5051-4089	Employee Benefits Charges	\$ 41,646	\$ 44,568	\$ 46,097	
6010-5051-4090	Fixed Asset Disposal	\$ 3,188			
6010-5051-6021	Machinery & Equipment	\$ 1	\$ 120,000		
6010-5051-6031	Improvements Other Than Bldg	\$ -	\$ -		
6010-5051-XXXX	Electric Street Sweeper	\$ -	\$ -	\$ 151,000	
6010-5052-2021	Special Departmental Expense	\$ 58,510	\$ 65,000	\$ 70,000	
	Misc. Permit Fees (State/County/SJVAPCD, etc.)				\$ 70,000
6010-5052-3030	Professional Services	\$ 2,436,712	\$ 2,393,287	\$ 2,457,197	

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Plant Management Services (Veolia)				\$ 2,356,873
	Support for Permit Compliance				\$ 20,000
	Dried Sludge Removal				\$ 26,000
	Annual Veolia Contract Adjustment				\$ 34,324
	IPP Implementation				\$ 20,000
6010-5052-3032	Utilities	\$ 1,009,548	\$ 985,000	\$ 985,000	
	Solar for WWTP				\$ 305,000
	MID Power for WWTP				\$ 80,000
	PG&E for WWTP				\$ 600,000
6010-5052-3090	Depreciation Expense	\$ 45,562	\$ -		
6010-5052-6021	Machinery & Equipment	\$ 36,626	\$ 228,000	\$ 447,300	
	Repair Influent Pumps (2)				\$ 110,000
	Vactor Station Pump				\$ 25,000
	Replacement media for 1 of 3 tertiary filters				\$ 24,000
	UV Lamp Replacement				\$ 160,000
	Replace Gear box and Auger Muffin Monster				\$ 24,300
	Replace Rooftop A/C				\$ 29,000
	Replace Walmount A/C				\$ 24,000
	Repair/Replace Admin Roof				\$ 42,000
	Fire Pump Panel				\$ 9,000
6010-9095-9086	Transf To Gen Plan Update Fund	\$ -	\$ -		
	Total Expenditures	\$ 13,386,366	\$ 18,274,505	\$ 21,312,276	
				\$ (8,913,652)	Rev/Exp
				\$ 8,451,000	less one time
				\$ (462,652)	
6011	Sewer Fund Capital Replacement				
6011-0000-4054	Sewer Connection Fees	\$ 4,400	\$ 4,800		
6011-0000-4067	Capacity Fee	\$ 53,661	\$ 30,000		
6011-0000-4068	Sewer WWTP Expansion	\$ -	\$ 5,000		
6011-0000-6001	Interest Earned	\$ 100,237	\$ 10,000	\$ 10,000	
6011-0000-6091	Other Revenue	\$ 1,947	\$ 1,000		
	Total Revenues	\$ 160,245	\$ 50,800	\$ 10,000	

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Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6011-1080-3090	Depreciation Expense	\$ 138,902	\$ -		
	Total Expenditures	\$ 138,902	\$ -	\$ -	
6015	WWTP Expansion				
6015-5055-3090	Depreciation Expense	\$ 13,698	\$ -		
	Total Expenditures	\$ 13,698	\$ -	\$ -	

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DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6020	Sanitation Enterprise				
6020-0000-1051	Franchise Fees	\$ 6,037	\$ 4,000	\$ 4,700	
6020-0000-4055	Refuse Service Charges	\$ 3,710,034	\$ 4,077,000	\$ 4,321,800	
6020-0000-6001	Interest Earned	\$ 69,336	\$ 1,000	\$ 2,000	
6020-0000-6091	Other Revenue	\$ 89,452	\$ -	\$ 1,000	
6020-0000-4160	Contract Admin Fee	\$ 462,441	\$ 420,000	\$ 501,600	
6020-0000-4161	Contract Fee - Admin & AB 939	\$ 198,189	\$ 204,000	\$ 216,942	
	Total Revenues	\$ 4,535,489	\$ 4,706,000	\$ 5,048,042	
6020-5059-1001	Salaries & Wages, Regular	\$ -			
6020-5059-1002	Salaries & Wages, Parttime	\$ -			
6020-5059-1003	Leave Accrual Buy-Out	\$ -			
6020-5059-1004	Overtime	\$ -	\$ 1,500	\$ 1,500	
6020-5059-1008	In-Lieu Of Insurance Benefit	\$ -			
6020-5059-1012	Fica/Medicare	\$ -			
6020-5059-1013	Retirement	\$ -			
6020-5059-1014	Health Insurance	\$ -			
6020-5059-1015	Worker's Compensation	\$ -			
6020-5059-2020	Office Supplies	\$ 20,857	\$ 18,000	\$ 23,000	
	Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage)				
6020-5059-2021	Special Departmental Expense	\$ 16,490	\$ 87,000	\$ 87,350	
	Supplies				\$ 1,050
	Merced County Regional Waste				\$ 6,300
	Compost for SB1383 Compliance				\$ 80,000
6020-5059-2024	Uniform & Clothing Expense		\$ -		
6020-5059-3001	City Administration Fees - Incl. Internal Service Operations & Salary Alloc.	\$ 927,615	\$ 1,027,459	\$ 949,419	
6020-5059-3016	Solid Waste Collectn/Disposal	\$ 4,424,249	\$ 3,500,000	\$ 3,630,000	
6020-5059-3030	Professional Services	\$ 126,641	\$ 194,500	\$ 227,000	
	Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage)				\$ 13,000
	Attorney Legal Services				\$ 25,000
	Recyclable Processing Fees				\$ 189,000
6020-5059-3031	Communications	\$ -	\$ -		
	Radio Announcements				

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
6020-5059-3036	Memberships & Subscriptions	\$ 253	\$ 2,455	\$ 2,580	
	Springbrook CivicPay Subscription-Utility Phone Payments				\$ 2,160
	Miscellaneous				\$ 420
6020-5059-3037	Travel/Conferences/Meetings	\$ -	\$ 850	\$ 900	
	Recertification, Electrical Courses, Etc.				\$ 375
	League of CA Cities-Public Works				\$ 525
6020-5059-3038	Training	\$ -	\$ 2,170	\$ 2,295	
	Recertification, Electrical Courses, Etc.				\$ 1,770
	League of CA Cities-Public Works				\$ 525
6020-5059-3090	Depreciation Expense	\$ 14,053	\$ -		
6020-5059-3096	Bad Debt Expense	\$ (9,129)	\$ -		
6020-5059-3102	Electronic Pmt Processing Exp	\$ 32,660	\$ 30,950	\$ 33,000	
	Utility Web Payment-Bluefin				
	Utility Bill Pay - Vanco				
	Utility Phone Payment - Springbrook				
6020-5059-4041	Equipment Maint. Charges	\$ 14,662	\$ 14,710	\$ 14,497	
6020-5059-4045	Building Maint. Charges	\$ 32,462	\$ 29,972	\$ 28,562	
6020-5059-4087	Information Technology Charges			\$ 15,838	
6020-5059-4088	Risk Management Charges	\$ 132	\$ -	\$ -	
6020-5059-4089	Employee Benefits Charges	\$ 4,072	\$ 4,581	\$ 5,357	
6020-5059-5030	Interest-Interfund Loans		\$ -		
6020-5059-6021	Machinery & Equipment	\$ -	\$ 10,000		
	Miscellaneous				
	Total Expenditures	\$ 5,605,017	\$ 4,924,147	\$ 5,021,298	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
7000	Internal Service Fund - City Buildings and Equipment Maintenance Departments				
7000-0000-3023	MUHSD/AESD Reimbursement	\$ -	\$ -	\$ -	
7000-0000-4081	Building Maintenance Charges	\$ 1,008,586	\$ 931,222	\$ 887,401	
7000-0000-4082	Equipment Maintenance Charges	\$ 1,006,474	\$ 1,008,664	\$ 1,007,675	
7000-0000-6001	Interest Earned	\$ 19,248	\$ -	\$ 2,000	
7000-0000-6091	Other Revenue	\$ 35,935	\$ -	\$ -	
	Total Revenues	\$ 2,070,243	\$ 1,939,886	\$ 1,897,076	
	City Building Department				
7000-1080-3090	Depreciation Expense	\$ 4	\$ -		
7000-9090-1001	Salaries & Wages, Regular	\$ 51,710	\$ 50,576	\$ 84,110	
	Bldg Maintenance Worker I				\$ 48,168
	Bldg Maintenance Worker I				\$ 35,942
7000-9090-1002	Salaries & Wages, Parttime	\$ 27,309	\$ 28,901		
	Bldg Maintenance Worker I				
7000-9090-1004	Overtime	\$ 256	\$ 3,000	\$ 3,000	
7000-9090-1008	In-Lieu Of Insurance Benefit		\$ -		
7000-9090-1012	Fica/Medicare	\$ 5,443	\$ 6,309	\$ 6,664	
7000-9090-1013	Retirement	\$ 32,705	\$ 30,881	\$ 36,254	
7000-9090-1014	Health Insurance	\$ 30,903	\$ 28,054	\$ 69,003	
7000-9090-1015	Worker's Compensation	\$ 6,239	\$ 6,110	\$ 6,428	
7000-9090-2021	Special Departmental Expense	\$ 87,889	\$ 114,300	\$ 104,300	
	HVAC Repair & Maintenance Parts (see 3030)				\$ 5,000
	Hepatitis & Flu Immunizations				\$ 500
	Hazardous Material Storage Permit (Corp Yard)				\$ 2,000
	Miscellaneous Building Repair and Maintenance Supplies				\$ 20,000
	Security Cameras (Corp Yard)				
	Keys & Locks				\$ 500
	Paper Products and Hand Soap				\$ 15,000
	Cleaning Products				\$ 5,000
	Paint for buildings				\$ 10,000

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Trash Bags				\$ 3,000
	Miscellaneous Janitorial Supplies				\$ 30,000
	Replace Bulbs, Ballasts and Lighting Fixtures				\$ 3,800
	Painting Supplies				\$ 1,500
	Parts and Supplies for Minor Electrical Repairs				\$ 8,000
7000-9090-2023	Small Tools	\$ 296	\$ 3,500	\$ 3,500	
	Mower/Weed eater				\$ 3,500
7000-9090-2024	Uniform & Clothing Expense	\$ 1,119	\$ 3,400	\$ 3,400	
	Uniform Cleaning Services				\$ 1,800
	Safety Boots				\$ 800
	Miscellaneous Safety Supplies				\$ 500
	PPE				\$ 300
7000-9090-3030	Professional Services	\$ 267,882	\$ 314,000	\$ 344,000	
	Contract Janitorial Services				\$ 190,000
	Miscellaneous Cleaning of Floors				\$ 1,000
	Miscellaneous Plumbing Repairs				\$ 2,500
	Fire Extinguisher and Stove Hood Repair Maintenance				\$ 12,000
	Fire/Security Alarm Repair and Maintenance				\$ 3,000
	HVAC Repair & Maintenance Parts				\$ 50,000
	Lock and Door Repair & Maintenance				\$ 2,000
	Building Maintenance				\$ 70,000
	Pest and Rodent Control				\$ 4,000
	Ice Machine and Refrigerator Repair				\$ 2,000
	Roll-Up Door Service and Repair				\$ 2,500
	Hazardous Materials Management				\$ 2,000
	Miscellaneous Electrical Repairs				\$ 3,000
7000-9090-3031	Communications	\$ 16,629	\$ 15,000	\$ 25,000	
	Telephone Services (AT&T, Verizon, Comcast)				
7000-9090-3032	Utilities	\$ 155,342	\$ 205,000	\$ 162,750	
	Gas Service at Veterans Park				\$ 3,150
	Propane at Corp Yard and Fire Stations				\$ 7,350
	Solar Power for City Hall & Community Center				\$ 57,750
	PG&E for City Buildings				\$ 94,500

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
7000-9090-3034	Rents & Leases	\$ -	\$ 600	\$ 600	
	Rental of Specialized Cleaning Equipment				
7000-9090-3035	Operations & Maintenance	\$ 1,041	\$ 6,000	\$ 6,000	
	Supplies and Equipment for Minor In-House Building Repairs				
7000-9090-3090	Depreciation Expense	\$ 34,260	\$ -		
7000-9090-4087	Information Technology Charges				
7000-9090-4088	Risk Management Charges	\$ 13,460	\$ 18,619	\$ 23,937	
7000-9090-4089	Employee Benefits Charges	\$ 6,278	\$ 6,972	\$ 8,456	
7000-9090-6021	Machinery & Equipment	\$ -	\$ -		
7000-9090-6031	Improvements Other Than Bldg	\$ 148,225	\$ 140,000		
	Station 42 Roof Repairs				
	Bloss Mansion Roof Repairs				
	Total Expenditures	\$ 886,990	\$ 981,222	\$ 887,401	
	Equipment Maintenance Department				
7000-9091-1001	Salaries & Wages, Regular	\$ 114,401	\$ 120,121	\$ 114,401	
	Mechanic II				\$ 60,501
	Mechanic I				\$ 53,900
7000-9091-1003	Leave Accrual Buy-Out		\$ -		
7000-9091-1004	Overtime	\$ 1,625	\$ 5,000	\$ 5,000	
7000-9091-1008	In-Lieu Of Insurance Benefit	\$ 7,200	\$ 7,200	\$ 7,200	
7000-9091-1012	Fica/Medicare	\$ 8,847	\$ 10,123	\$ 9,685	
7000-9091-1013	Retirement	\$ 43,888	\$ 38,908	\$ 37,711	
7000-9091-1014	Health Insurance	\$ 14,788	\$ 18,995	\$ 20,642	
7000-9091-1015	Worker's Compensation	\$ 9,443	\$ 9,803	\$ 9,342	
7000-9091-2020	Office Supplies	\$ -	\$ 800	\$ 800	
7000-9091-2021	Special Departmental Expense	\$ 4,510	\$ 5,000	\$ 5,000	
7000-9091-2023	Small Tools	\$ 3,486	\$ 5,000	\$ 5,000	
7000-9091-2024	Uniform & Clothing Expense	\$ 921	\$ 2,600	\$ 2,600	
	Uniform Service				\$ 2,000
	Boots				\$ 600
7000-9091-3030	Professional Services	\$ 127,722	\$ 180,000	\$ 180,000	
7000-9091-3031	Communications	\$ 527	\$ 1,300	\$ 1,300	
	Cell Phone				

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
7000-9091-3035	Operations & Maintenance	\$ 597,488	\$ 550,000	\$ 577,500	
	Fuel				\$ 357,000
	Parts, Materials, etc. for all City Vehicles				\$ 220,500
7000-9091-3038	Training	\$ -	\$ 2,000	\$ 2,000	
7000-9091-3090	Depreciation Expense	\$ 45,111	\$ -	\$ -	
7000-9091-4087	Information Technology Charges	\$ 8,246	\$ 8,065	\$ 7,919	
7000-9091-4088	Risk Management Charges	\$ 18,591	\$ 25,436	\$ 23,764	
7000-9091-4089	Employee Benefits Charges	\$ 8,671	\$ 9,524	\$ 8,395	
7000-9091-6021	Machinery & Equipment	\$ -	\$ 15,000	\$ -	
	New Car Lift				
	Total Expenditures	\$ 1,015,465	\$ 1,014,875	\$ 1,018,259	
	Total Internal Service Fund - City Buildings and Equip Maint Expenditures	\$ 1,902,455	\$ 1,996,097	\$ 1,905,660	
7001	ISF Equipment/Bldg Replacement				
7001-0000-8001	Trans FR General Fund	\$ 100,000	\$ 100,000	\$ 100,000	
7001-0000-6001	Interest Earned	\$ 5,849		\$ 500	
	Total Revenues	\$ 105,849	\$ 100,000	\$ 100,500	
7001-1050-6021	Machinery & Equipment	\$ 110,916	\$ -	\$ -	
	New Switches throughout City Encumberd FY 22/23				
7001-1050-6031	Improvements Other Than Bldg	\$ -	\$ -	\$ -	
	Castle Youth Center Upgrades				
	Total Expenditures	\$ 110,916	\$ -	\$ -	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
7010	Employee Benefits Fund				
7010-0000-4089	Employee Benefits Charges	\$ 767,380	\$ 851,597	\$ 948,700	
7010-0000-6001	Interest Earned	\$ 19,323	\$ 3,500	\$ 3,500	
7010-0000-6088	Health Reimbursements	\$ 61,952	\$ 48,000	\$ 48,000	
	Dental and Vision Retiree Reimb				
	Dental Cost-Sharing (Actives)				
	Vision Cost-Sharing (Actives)				
	Life Insurance Cost-Sharing (Actives)				
	Short Term Disability Cost-Sharing (Actives)				
7010-0000-6091	Other Revenue		\$ -	\$ -	
7010-0000-8001	Trn Fr General Fund	\$ 200,000	\$ 100,000	\$ 100,000	
	Reserve for OPEB Obligations				
	Reserve for Pension Obligations				
	Total Revenues	\$ 1,048,655	\$ 1,003,097	\$ 1,100,200	
7010-1010-3030	Professional Services	\$ 5,250	\$ 25,000		25000
	Legal Services				
	Actuarial Consulting Services				
7010-1050-3040	General Administration-Ins	\$ 4,070	\$ 3,200	\$ 3,200	
	CalPERS (Active Admin Fee)				
7010-1050-3043	Health Insurance, Retirees	\$ 611,746	\$ 600,000	\$ 700,000	
	Retiree Medical Reimbursements				
	CalPERS (Retiree Medical)				
	CalPERS (Retiree Admin Fee)				
7010-1050-3046	Unemployment Insurance	\$ 32,783	\$ 30,000	\$ 25,000	
7010-1050-3047	Dental Insurance	\$ 139,053	\$ 150,000	\$ 100,000	
7010-1050-3048	Vision Insurance	\$ 24,312	\$ 30,000	\$ 30,000	
7010-1050-3049	Life Insurance	\$ 20,125	\$ 25,000	\$ 25,000	
7010-1050-3050	Disability Insurance	\$ 49,617	\$ 40,000	\$ 50,000	
7010-1050-9071	OPEB Expenses	\$ 100,000	\$ 50,000	\$ 50,000	
	Reserve for OPEB Obligations				
7010-9095-9112	Transf To Pension Rate Stblztn	\$ 100,000	\$ 50,000	\$ 50,000	
	Total Expenditures	\$ 1,086,956	\$ 1,003,200	\$ 1,058,200	

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
7020	Risk Management Fund				
7020-0000-4083	Worker's Compensation Charges	\$ 582,936	\$ 669,256	697,812	
7020-0000-4088	Risk Management Charges	\$ 1,342,175	\$ 1,851,602	1,873,594	
7020-0000-6001	Interest Earned	\$ 10,782	\$ 1,000	1,000	
7020-0000-6091	Other Revenue	\$ 563,652	\$ 20,000		
	Total Revenues	\$ 2,499,545	\$ 2,541,858	2,572,406	
7020-1050-1015	Worker's Compensation	\$ 582,936	\$ 668,502	697,812	
7020-1050-2021	Special Departmental Expense	\$ 395	\$ 500	500	
	State and Federal Labor Law Posters				
	Employment Law Resources				
	Losses below Deductible				
7020-1050-3030	Professional Services	\$ 87,144	\$ 150,000	150,000	
	Risk Assessments/Liability Assmts				
	Special Counsel (ERMA)				
	Special Counsel (Litigation)				
	Attorney Legal Services				
7020-1050-3040	General Administration-Ins	\$ 5,729	\$ 6,902	8,786	
7020-1050-3044	Liability & Property Ins	\$ 999,136	\$ 1,617,507	1,620,533	
	CSJVRMA Liability Program				
	CSJVRMA Property Program				
	CSJVRMA Auto Physical Program				
	CSJVRMA Crime Shield Program				
7020-1050-3051	Employee Assistance Program	\$ 2,245	\$ 2,503	2,477	
7020-1050-3053	Claim Payments/Settlements	\$ 842,972	\$ -		
7020-1050-3054	Employment Risk Management	\$ 70,658	\$ 74,190	91,298	
7020-1050-3090	Depreciation Expense	\$ 3,142	\$ -		
	Total Expenditures	\$ 2,594,357	\$ 2,520,104	\$ 2,571,406	
7030	Information Technology Fund				

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
7030-0000-3012	SJVAPCD Grant	\$ -	\$ -		
7030-0000-4087	Information Technology Charges	\$ 799,865	\$ 782,318	\$ 879,013	
7030-0000-6001	Interest Earned	\$ 14,994	\$ -	\$ 2,000	
	Total Revenues	\$ 814,859	\$ 782,318	\$ 881,013	
7030-1010-1001	Salaries & Wages, Regular	\$ 59,798	\$ 58,680	\$ 61,614	
	IT Systems Technician				\$ 61,614
7030-1010-1003	Leave Accrual Buy-Out		\$ -		
7030-1010-1004	Overtime	\$ 549	\$ 5,000	\$ 5,000	
7030-1010-1008	In-Lieu Of Insurance Benefit		\$ -		
7030-1010-1012	Fica/Medicare	\$ 4,198	\$ 4,872	\$ 5,096	
7030-1010-1013	Retirement	\$ 21,461	\$ 19,007	\$ 20,310	
7030-1010-1014	Health Insurance	\$ 7,394	\$ 9,498	\$ 10,321	
7030-1010-1015	Worker's Compensation	\$ 4,774	\$ 4,718	\$ 4,916	
7030-1050-2021	Special Departmental Expense	\$ 75,916	\$ 135,800	\$ 140,800	
	Computer Supplies				\$ 25,000
	Software				\$ 35,000
	Internet Services Civic Center #2				\$ 1,800
	Parner Data Dashboard				\$ 15,000
	Workstations				\$ 50,000
	Server Hardware/Software				\$ 5,000
	Audio/Video Equipment				\$ 9,000
7030-1050-3030	Professional Services	\$ 172,909	\$ 203,000	\$ 273,950	
	IT Services				\$ 100,000
	Network Security				\$ 10,500
	Document Management System				\$ 60,000
	Springbrook Annual Maintenance				\$ 93,450
	Springbrook payment/budget products				\$ 10,000
7030-1050-3031	Communications	\$ 126,805	\$ 159,000	\$ 166,900	
	City Wide Phone System (NHC)				\$ 50,400
	City-Wide Internet Service (AireSpring)				\$ 115,500
	Cell Phone				\$ 1,000
7030-1050-3036	Memberships & Subscriptions	\$ 106,806	\$ 145,414	\$ 152,686	
	MISAC				\$ 185

City of Atwater
DRAFT-Fiscal Year 2025-26 Proposed Budget

Account Number	Description	FY 2023-24 Unaudited	FY 2024-25 Amended Budget as of 3/24/25	FY 2025-26 REQUESTED	FY 2025-26 Details
	Amazon Prime				\$ 2,100
	Acrobat Pro				\$ 3,150
	Access Control Hosting				\$ 1,365
	Broadcasting				\$ 4,200
	Website Hosting				\$ 31,500
	Cloud Storage of Servers				\$ 50,400
	NEOGOV				\$ 14,636
	CivicPlus				\$ 8,400
	System Management				\$ 36,750
7030-1050-3037	Travel/Conferences/Meetings	\$ -	\$ 500	\$ 500	
7030-1050-3038	Training	\$ -	\$ 1,300	\$ 1,300	
	Certification				\$ 800
	PluralSight				\$ 500
7030-1050-3090	Depreciation Expense	\$ 8,972	\$ -		
7030-1050-4045	Building Maint. Charges	\$ 1,595	\$ 1,473	\$ 1,403	
7030-1050-4088	Risk Management Charges	\$ 9,190	\$ 12,318	\$ 12,496	
7030-1050-4089	Employee Benefits Charges	\$ 1,681	\$ 1,737	\$ 1,721	
7030-1050-6021	Machinery & Equipment	\$ -	\$ 20,000	\$ 20,000	
	Hardware Replacement				\$ 20,000
Total Expenditures		\$ 602,048	\$ 782,317	\$ 879,013	

DRAFT-Projected Fund Balances

FUND DESCRIPTIONS	FY 23/24 Budget			FY 24/25 Adopted Budget			FY 25/26 Proposed Budget		
	Unaudited								
	Projected Fund Bal	Revenue /	Expenditures /	Projected Fund Bal	Revenue /	Expenditures /	Projected Fund Bal		
	6/30/2024	Transfers IN	Transfers OUT	6/30/2025	Transfers IN	Transfers OUT	6/30/2026		
GENERAL FUND	\$ 17,248,990	\$ 19,564,083	\$ 20,748,335	\$ 16,064,738	\$ 20,650,076	\$ 21,175,969	\$ 15,538,845		
25% General Fund Reserve Goal =	\$ (4,726,660)			\$ (5,187,084)			\$ (5,293,992)		
Reserve General Fund- Unassigned Fund Bal	\$ 12,522,330			\$ 10,877,654			\$ 10,244,853		
GEN FUND BALANCE NO RESERVE SET ASIDE	\$ 17,248,990			\$ 16,064,738			\$ 15,538,845		
NON-GENERAL FUNDS:									
General Fund Capital	\$ (34,837)	\$ 3,305,137	\$ 3,305,137	\$ (34,837)	\$ 2,598,890	\$ 2,598,890	\$ (34,837)		
Public Safety Transactions and Use Tax	\$ 3,072,498	\$ 5,115,700	\$ 5,856,701	\$ 2,331,497	\$ 5,289,315	\$ 5,938,315	\$ 1,682,497		
Ferrari Ranch Reimbursement Fund	\$ 2,372	\$ -	\$ -	\$ 2,372	\$ -	\$ -	\$ 2,372		
Measure V Fund	\$ 5,311,256	\$ 801,000	\$ 2,833,707	\$ 3,278,549	\$ 820,000	\$ 452,236	\$ 3,646,313		
Measure V 20% Alternative Modes	\$ 915,757	\$ 196,000	\$ 423,749	\$ 688,008	\$ 196,000	\$ 391,796	\$ 492,212		
Abandoned Vehicle Abatement Fund	\$ 363	\$ 29,716	\$ 29,766	\$ 313	\$ 30,958	\$ 30,957	\$ 314		
Measure V Regional Fund	\$ (120,842)	\$ 2,579,834	\$ 2,350,000	\$ 108,992	\$ 2,350,000	\$ 2,350,000	\$ 108,992		
Police Grant Fund	\$ 101,880	\$ 52,682	\$ 52,682	\$ 101,880	\$ -	\$ -	\$ 101,880		
ARPA - American Rescue Plan Act	\$ 2,756,108	\$ -	\$ 2,676,306	\$ 79,802	\$ -	\$ 84,698	\$ (4,896)		
Gas Tax Fund	\$ 156,642	\$ 1,490,317	\$ 1,489,965	\$ 156,994	\$ 1,501,415	\$ 1,501,828	\$ 156,582		
Local Transportation Fund	\$ 588,849	\$ -	\$ 394,828	\$ 194,021	\$ 1,000	\$ 230,370	\$ (35,349)		
Traffic Circulation Facilities Fund	\$ 1,545,572	\$ -	\$ -	\$ 1,545,572	\$ 8,676	\$ 184,000	\$ 1,370,248		
Applegate Interchange Fund	\$ 774,063	\$ -	\$ -	\$ 774,063	\$ -	\$ -	\$ 774,063		
RSTP - Regional Surface Transportation Program Fund	\$ 2,691,316	\$ 449,743	\$ 2,918,211	\$ 222,848	\$ 5,000	\$ 200,000	\$ 27,848		
SB1 - Road Maint & Rehab RMRA Fund	\$ 2,416,517	\$ 801,841	\$ 3,120,236	\$ 98,122	\$ 865,088	\$ 672,583	\$ 290,627		
Parks & Recreation Fund	\$ 1,946,857	\$ 17,674	\$ 600,000	\$ 1,364,531	\$ 17,674	\$ 400,000	\$ 982,205		
Parks Grant Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
General Plan Housing Element Fund	\$ (10,800)	\$ 75,394	\$ 89,200	\$ (24,606)	\$ 25,394	\$ 14,594	\$ (13,806)		
General Plan Update Fund	\$ 1,901,195	\$ -	\$ 142,000	\$ 1,759,195	\$ -	\$ 1,681,148	\$ 78,047		
Neighborhood Stabilization Fund	\$ 229,201	\$ -	\$ -	\$ 229,201	\$ -	\$ -	\$ 229,201		
Housing Grant Funds	\$ 999,142	\$ 949,757	\$ 949,257	\$ 999,642	\$ 302,504	\$ 658,408	\$ 643,738		
Police Facility Impact Fee Fund	\$ 195,823	\$ 4,500	\$ -	\$ 200,323	\$ 4,500	\$ -	\$ 204,823		
Fire Facility Impact Fee Fund	\$ 270,581	\$ 4,340	\$ 170	\$ 274,751	\$ 4,140	\$ 170	\$ 278,721		
Government Building Facility Tax	\$ 288,991	\$ 4,500	\$ -	\$ 293,491	\$ 4,500	\$ -	\$ 297,991		
Performance Bond Trust	\$ 108,704	\$ -	\$ -	\$ 108,704	\$ -	\$ -	\$ 108,704		
Narcotics Program Trust	\$ 2,152	\$ -	\$ -	\$ 2,152	\$ -	\$ -	\$ 2,152		
Pension Rate Stabilization - 115 Trust	\$ 514,432	\$ 50,000	\$ -	\$ 564,432	\$ 50,000	\$ -	\$ 614,432		
CFD No. 1 Trust	\$ 135,862	\$ 400	\$ -	\$ 136,262	\$ -	\$ -	\$ 136,262		
Maintenance Districts	\$ 1,246,190	\$ 347,369	\$ 443,897	\$ 1,149,662	\$ 347,369	\$ 433,641	\$ 1,063,390		
CFD Districts - Police & Fire	\$ 90,962	\$ 694,000	\$ 800,279	\$ (15,317)	\$ 883,081	\$ 883,081	\$ (15,317)		
Water Enterprise Fund	\$ 22,982,390	\$ 8,256,750	\$ 11,865,330	\$ 19,373,810	\$ 8,486,500	\$ 7,335,957	\$ 20,524,353		
Water - 1,2,3 - TCP Fund	\$ 39,289,699	\$ 25,000	\$ 2,149,640	\$ 37,165,059	\$ 25,000	\$ 1,500,000	\$ 35,690,059		

DRAFT-Projected Fund Balances

FUND DESCRIPTIONS	FY 23/24 Budget			FY 24/25 Adopted Budget			FY 25/26 Proposed Budget		
	Unaudited								
	Projected Fund Bal	Revenue /	Expenditures /	Projected Fund Bal	Revenue /	Expenditures /	Projected Fund Bal		
	6/30/2024	Transfers IN	Transfers OUT	6/30/2025	Transfers IN	Transfers OUT	6/30/2026		
Wastewater Enterprise Fund	\$ 18,703,504	\$ 12,400,118	\$ 18,274,505	\$ 12,829,117	\$ 12,408,624	\$ 21,312,276	\$ 3,925,465		
Sanitation Enterprise Fund	\$ 2,909,359	\$ 4,706,000	\$ 4,924,147	\$ 2,691,212	\$ 5,048,042	\$ 5,021,298	\$ 2,717,956		
Internal Services Fund (Bldg / Equip)	\$ 1,408,181	\$ 1,939,886	\$ 1,996,097	\$ 1,351,970	\$ 1,897,076	\$ 1,905,660	\$ 1,343,386		
ISF Equipment/Bldg Replacement Fund	\$ 195,959	\$ 100,000	\$ -	\$ 295,959	\$ 100,500	\$ -	\$ 396,459		
Employee Benefits Fund	\$ 784,001	\$ 1,003,097	\$ 1,003,200	\$ 783,898	\$ 1,100,200	\$ 1,058,200	\$ 825,898		
Risk Management Fund	\$ 935,057	\$ 2,541,858	\$ 2,520,104	\$ 956,811	\$ 2,572,406	\$ 2,571,406	\$ 957,811		
Information Technology Fund	\$ 681,252	\$ 782,318	\$ 782,317	\$ 681,253	\$ 881,013	\$ 879,013	\$ 683,253		
Total	\$ 133,235,197	\$ 68,289,014	\$ 92,739,767	\$ 108,784,445	\$ 68,474,941	\$ 81,466,492	\$ 95,792,894		

Capital Improvement Program

Description						Funding Source
	2025/26	2026/27	2027/28	2028/29	2029/30	
General Fund Capital (0003)						
*Phase 2 Ped Imp Proj Downtown	1,079,237					0003 General Fund Capital - CMAQ
*Phase 3 Ped Imp Proj Downtown	0					0003 General Fund Capital - CMAQ
*Phase 4 Ped Imp Proj Downtown	0	3,156,621				0003 General Fund Capital - CMAQ
*City Wide Signal Synchronization	1,020,653					0003 General Fund Capital - CMAQ
General Fund Capital (0003) Totals	2,099,890	3,156,621	0	0		
CRP (XXXX) NEED TO CREATE NEW FUND FOR AUDITING PURPOSE						
*Phase 2 Ped Imp Proj Downtown	1,267,749					XXXX CRP Fund (Carbon Reduction Program Fund)
CRP (XXXX) Totals	1,267,749					
Measure V (0007)						
*Fruitland Avenue Road Improvements	200,000					0007 Measure V
*City Wide Signal Synchronization	152,236					0007 Measure V
Measure V (0007) Totals	152,236	0	0	0		
Measure V 20% Alternative Modes (0008)						
*Active Transportation Plan	0					0008 Measure V Alternative Modes
*Phase 2 Ped Imp Proj Downtown	391,796					0008 Measure V Alternative Modes
*Phase 3 Ped Imp Proj Downtown	0					0008 Measure V Alternative Modes
*Phase 4 Ped Imp Proj Downtown	0	408,974				0008 Measure V Alternative Modes
Measure V 20% Alternative Modes (0008) Totals	391,796	408,974	0	0		
Measure V Regional Funds (0010)						
*Bellevue Road Realignment	2,150,000	5,542,000				0010 Measure V Regional Funds
*Buhach Widening	200,000					0010 Measure V Regional Funds
Measure V Regional Funds (0010) Totals	2,350,000	5,542,000	0	0		

Capital Improvement Program

Description						Funding Source
	2025/26	2026/27	2027/28	2028/29	2029/30	
ARPA-American Rescue Plan Act (1010)						
Police Dept Remodel/Rehab	0					1010 American Rescue Plan Act of 2021
City Bldg - Civic Center #2	0					1010 American Rescue Plan Act of 2021
*Osborn Park Renovation	0					1010 American Rescue Plan Act of 2021
*Fruitland Ave Phase 3	0					1010 American Rescue Plan Act of 2021
ARPA-American Rescue Plan Act (1010) Totals	0	0	0		0	
Local Transportation Fund (1013)						
*Fruitland Avenue Road Improvements	0					1013 LTF Fund
*Olive Avenue Overlay	230,370					1013 LTF Fund
Local Transportation Fund (1013) Totals	230,370	0	0		0	
Traffic Circulation Fund (1015)						
*Traffic Signal at Juniper Ave & Bridgewater St.	184,000					1015 Traffic Circulation Fund
Traffic Circulation Fund (1015) Totals	184,000					
Regional Surface Transportation Program-RSTP (1017)						
*Olive Avenue Overlay	200,000					1017 RSTP Fund
*Ace Train Platform	0				219,663	1017 RSTP Fund
Regional Surface Transportation Prog-RSTP (1017) Totals	200,000	0	0	0	219,663	

Capital Improvement Program

Description						Funding Source
	2025/26	2026/27	2027/28	2028/29	2029/30	
SB1-Road Maintenance & Rehab RMRA (1018)						
Curb, Gutter, and Sidewalk Maintenance, Repair and Replacement	200,000					1018 SB1 Fund
Pavement Markings and Signage Maintenance	160,000					1018 SB1 Fund
Traffic Signals Maintenance and Repairs	20,000					1018 SB1 Fund
Pavement Repairs	192,583					1018 SB1 Fund
*Olive Avenue Overlay	100,000					1018 SB1 Fund
SB1-Road Maintenance & Rehab RMRA (1018) Totals	672,583	0	0		0	
Parks & Recreation (1020)						
*Osborn Park Renovation	400,000	200,000				2018 Parks Bond Act, Per Capita Grant Program
Parks & Recreation (1020) Totals	400,000	200,000	0		0	
Water Capital (6001)						
Hydrant Replacement	0					6001 Water Capital Fund
*Well #20A Rehab	0					6001 Water Capital Fund
Installation-New Water Meters	0					6001 Water Capital Fund
*Property Acq.-Future Well Site		100,000				6001 Water Capital Fund
*Canal Creek Utility Crossing	250,000					6001 Water Capital Fund
Water Capital (6001) Totals	250,000	100,000	0		0	
1,2,3-TCP Fund (6007)						
*Well #20A Rehab	0					6007 TCP Fund
1,2,3-TCP Fund (6007) Totals	0	0	0		0	

Capital Improvement Program

Description						Funding Source
	2025/26	2026/27	2027/28	2028/29	2029/30	
Sewer (6010)						
*Canal Creek Utility Crossing	250,000					6010 Sewer Fund
*Castle Sewer Interceptor	1,950,000					6010 Sewer Fund
*Lower Shaffer Storm Drain Imp	6,000,000					6010 Sewer Fund
*Atwater Blvd Drainage Improvements	0				4,000,000	6010 Sewer Fund
*Eucaluptus and First St Drainage Improvements	0					6010 Sewer Fund
Sewer (6010) Totals	8,200,000	0	0		4,000,000	
Capital Improvement Projects Total	15,130,875	9,407,595	0		4,219,663	

* Major public works projects such as land, buildings, and public infrastructure. Must conform with the City's General Plan.

PERSONNEL BY DEPARTMENT

Department	Position	2022-23	2023-24	2024-25	2025-26
Administration	City Manager	1.00	1.00	1.00	1.00
	Assistant City Clerk/Records Coordinator	1.00	1.00	1.00	1.00
	Executive Assistant	0.00	0.00	1.00	1.00
	Administrative Assistant I/II	0.00	2.00	1.00	0.00
Community Development		2.00	4.00	4.00	3.00
	Deputy City Manager/Community Development Director	0.00	0.00	1.00	0.00
	Community Development Director	1.00	1.00	0.00	1.00
	City Engineer	0.00	1.00	1.00	1.00
	Chief Building Official/Fire Code Official	1.00	1.00	1.00	1.00
	Civil Engineering Assistant	1.00	1.00	1.00	1.00
	Senior Planner	1.00	1.00	1.00	1.00
	Assistant Planner	0.00	0.00	1.00	0.00
	Planning Technician	0.00	0.00	0.00	1.00
	Executive Assistant	1.00	1.00	1.00	1.00
	Project Accountant/Successor Agency Assistant	1.00	1.00	1.00	1.00
	Building Permit Technician I/II	1.00	1.00	1.00	2.00
	Administrative Assistant I/II	3.50	2.00	2.00	1.00
Finance		10.50	10.00	10.00	11.00
	Finance Director	1.00	1.00	1.00	1.00
	Finance Analyst - Special Projects (<i>part-time position</i>)	0.00	0.50	0.50	0.50
	Finance Operations Manager	1.00	1.00	1.00	1.00
	Accountant I/II	1.00	1.00	2.00	2.00
	Accounting Technician	2.00	2.00	2.00	2.00
Human Resources	Account Clerk I/II	3.50	4.00	4.00	4.00
		8.50	9.50	10.50	10.50
	Human Resources Director	1.00	0.00	1.00	1.00
	Human Resources Manager	0.00	1.00	0.00	0.00
	Human Resources Analyst	1.00	1.00	1.00	2.00
Police	Human Resources Technician I/II	3.00	3.00	3.00	1.00
	Human Resources Assistant	0.00	0.00	0.00	1.00
		5.00	5.00	5.00	5.00
	Police Chief	1.00	1.00	1.00	1.00
	Police Lieutenant	1.00	1.00	1.00	1.00
	Police Sergeant	5.00	5.00	5.00	5.00
	Police Corporal	0.00	2.00	0.00	0.00
	Police Officer Recruit / Police Officer	21.00	19.00	19.00	19.00
	Police Administrative Supervisor	1.00	1.00	0.00	0.00
	Executive Assistant	0.00	0.00	1.00	1.00
	Public Safety Communications Supervisor	0.00	0.00	1.00	1.00
	Public Safety Dispatcher	6.00	7.00	6.00	6.00
	Public Safety Records Supervisor	0.00	0.00	1.00	1.00
Public Works	Police Clerk I/II	2.00	2.00	2.00	2.00
	Code Enforcement Manager	1.00	1.00	1.00	1.00
	Code Enforcement Officer	1.00	2.00	1.00	1.00
	Community Services Officer	2.00	2.00	1.00	1.00
		41.00	43.00	40.00	40.00
	Public Works Director	1.00	1.00	1.00	1.00
	Public Works Superintendent	1.00	1.00	1.00	1.00
	Sewer Division Supervisor	1.00	1.00	1.00	1.00
Recreation	Executive Assistant	1.00	1.00	1.00	1.00
	Administrative Assistant I	1.00	1.00	1.00	1.00
	Recreation Supervisor	0.50	1.00	1.00	1.00
	Recreation Coordinator	0.00	1.00	1.00	1.00
	Senior Recreation Leader (<i>part-time position</i>)	0.50	0.00	0.00	0.00
	Recreation Leader (<i>part-time position</i>)	4.00	4.00	4.00	2.50
	Events Coordinator	0.50	0.50	1.00	0.00

PERSONNEL BY DEPARTMENT

Department	Position	2022-23	2023-24	2024-25	2025-26
Public Works (cont.)	Administrative Assistant I/II	0.50	1.00	0.00	0.00
	Systems Technician	1.00	1.00	1.00	1.00
	Streets & Parks Division Supervisor	1.00	1.00	1.00	1.00
	Streets Maintenance Worker I/II (<i>includes part-time position</i>)	4.50	4.50	4.50	4.50
	Parks Maintenance Worker I (<i>includes part-time position</i>)	4.50	4.50	4.50	4.50
	Water Division Supervisor	1.00	1.00	1.00	1.00
	Water Systems Pump Operator	1.00	1.00	1.00	1.00
	Water Systems Operators I/II	6.00	6.00	6.00	8.00
	Sewer Maintenance Worker I/II	8.00	8.00	8.00	8.00
	Building Maintenance Worker I (<i>includes part-time position</i>)	1.50	1.50	1.50	2.00
Mechanic I/II		2.00	2.00	2.00	2.00
		<hr/> 41.50	<hr/> 43.00	<hr/> 42.50	<hr/> 42.50
GRAND TOTAL		108.5	114.5	112.0	112.0



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz
John Cale
Brian Raymond
Kalisa Rochester

MEETING May 27, 2025
DATE:
TO: Mayor and City Council
FROM: Christopher Hoem, City Manager
PREPARED
BY:
SUBJECT: **Review of the Draft Program Guidelines and Public Safety Expenditure Plan (City Manager Hoem)**

RECOMMENDED COUNCIL ACTION

Review the draft Program Guidelines and Public Safety Expenditure Plan ("Public Safety Expenditure Plan"), provide feedback and direction to staff, and authorize staff to prepare a final version of the plan for consideration and possible adoption at the next regular City Council meeting.

I. BACKGROUND/ANALYSIS:

Measure B, approved by voters in November 2022, established a dedicated revenue stream for enhancing police and fire protection services in the City. In accordance with the ordinance, the Public Safety Expenditure Plan guides the appropriate use of Measure B funds. This plan outlines permissible spending categories and defines eligible expenses.

Staff has prepared a draft version of the Public Safety Expenditure Plan for Council review. The purpose of this agenda item is to solicit Community and Council input and direction, which may be incorporated into a final version of the plan for formal adoption at a subsequent meeting.

The draft Expenditure Plan outlines three core spending categories for both Police and Fire services based on the ordinance:

1. Equipment and apparatus
2. Salaries and benefits
3. Other police and fire service expenses deemed necessary by the City Council for the benefit of the residents of the City

To clarify the "Other" category, the plan includes an illustrative list of allowable expenditures such as training programs, facility improvements, community outreach,

and public safety technology.

The plan further establishes a commitment to accountability and transparency through the role of the Citizens' Oversight Committee, consistent with Section 3.45.140 of the Atwater Municipal Code.

Staff is requesting that the Council review the draft plan and provide comments or policy direction to assist in preparing a final version. Any additional examples, priorities, or clarifications the Council wishes to include will be considered and incorporated.

II. FISCAL IMPACTS:

There is no direct fiscal impact associated with reviewing the draft expenditure plan. However, once finalized and adopted, the plan will guide the use of Measure B revenues, which are restricted to public safety purposes.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney.

IV. EXISTING POLICY:

This plan supports the 2nd objective of the Strategic Plan, which is to promote safety, stability, and quality of life.

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by relevant departments.

VII. PUBLIC PARTICIPATION:

The development of the Measure B Public Safety Expenditure Plan has included opportunities for public input to ensure transparency and community alignment. The draft plan will be reviewed in an open session of the City Council, where members of the public are invited to provide comments, suggestions, and feedback.

Additionally, once the plan is adopted, continued public oversight will be provided through the Citizens' Oversight Committee, which will hold quarterly public meetings subject to the Brown Act. Committee findings and reports will be made publicly available, and meeting agendas and minutes will be posted on the City's website.

VIII. ENVIRONMENTAL REVIEW:

The Public Safety Expenditure Plan is not a project as defined by the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15378(b)(4). The plan constitutes a government fiscal activity involving expenditure guidelines, which do not result in a direct or reasonably foreseeable physical change in the environment.

As such, the review and adoption of the Public Safety Expenditure Plan is exempt from CEQA review.

IX. STEPS FOLLOWING APPROVAL:

Following Council review and feedback:

- Staff will revise the draft Expenditure Plan to reflect Council direction.
- The revised final version will be brought back for formal approval at the next regularly scheduled Council meeting.
- Upon adoption, the plan will be used to guide all future Measure B-funded expenditures and will be made publicly available.

Submitted and Approved by:



Chris Hoem, City Manager

Attachments:

1. PSEP 2025 v6



City of Atwater

(DRAFT) Program Guidelines and Public Safety Expenditure Plan

(Pursuant to Atwater Municipal Code Chapter 3.45)

Purpose

The purpose of this Program Guidelines and Public Safety Expenditure Plan ("Public Safety Expenditure Plan" or "Plan") is to establish clear, accountable, and legally compliant guidelines for the use of tax proceeds collected under the public safety tax ordinance. All proceeds shall be deposited into a designated special fund (0004) and utilized exclusively for enhancing public safety services in the City, as outlined herein. This Plan includes additional examples of expenditure categories to help illustrate the types of spending the City Council considers appropriate for funding under the public safety measure.

1. Background

The Public Safety Transactions and Use Tax Fund was established to improve the City's ability to monitor and maintain the revenue and expenditure of Public Safety Transactions and Use Tax. Measure B was approved by the voters in November 2022 and provides a 1 percent sales tax surcharge, with the revenue generated to be used to enhance public safety services. The Public Safety Transactions and Use Tax became effective on July 1, 2023. The Ordinance (Atwater Municipal Code Chapter 3.45) was contained in Measure B.

2. Guiding Principles

- Transparency and Accountability:** All expenditures shall be clearly documented and reported and shall be subject to public oversight through the Citizens' Oversight Committee, which serves in an advisory capacity by reviewing the use of tax revenues for consistency with the public safety expenditure plan and issuing public reports on its findings. The Citizens' Oversight Committee does not decide on spending priorities, schedules, project details, funding source decisions (e.g., leveraged funds, developer fees, etc.), financing plans, or tax rate assumptions. The committee shall serve in an advisory-only role to the City Manager. The committee shall have no jurisdiction other than that delegated to it by the people pursuant to this chapter.

- **Restricted Use:** Funds shall only be spent on authorized uses as described in this Plan and the Ordinance.

3. Authorized Uses of Funds

Pursuant to the Ordinance, public safety services eligible for funding include:

3.45.130 A. Obtaining, furnishing, operating, and/or maintaining police protection equipment or apparatus, paying the salaries and benefits of police protection personnel, and such other police protection service expenses as are deemed necessary by the City Council for the benefit of the residents of the City.

3.45.130 B. Obtaining, furnishing, operating, and/or maintaining fire protection equipment or apparatus, paying the salaries and benefits of fire protection personnel, and such other fire protection service expenses, including capital expenses, as are deemed necessary by the City Council for the benefit of the residents of the City.

Both Police and Fire services are divided into three categories of authorized uses:

1. Equipment/apparatus
2. Salaries and benefits
3. Other Police and Fire protection service expenses as deemed necessary by the City Council for the benefit of the residents of the City.

To further clarify and provide guidance on the third category, the following sections include examples of “Other Police/Fire service expenses.” This list is not exhaustive, but illustrates the types of services, equipment, and projects that may be appropriately funded through Measure B (Fund 0004).

A. Other Police Protection Services

Measure B funds may be used for:

1. **Community Policing Programs**, such as:
 - Neighborhood watch support
 - Youth outreach and violence prevention initiatives
 - School resource officer programs
 - Online crime mapping and community alert systems
 - Citizen feedback and complaint-tracking software

2. **Crime Prevention and Reduction Initiatives**, such as:
 - Surveillance camera installations in sensitive areas
 - Enhanced DUI enforcement operations

3. **Technology and Software**, such as:
 - Crime data analytics systems
 - Body-worn camera data storage and management
 - Digital evidence management platforms
 - Mobile device encryption/security software

4. **Training and Professional Development**, such as:
 - De-escalation and crisis intervention training
 - Cultural competency and implicit bias training
 - Advanced tactical and safety training

5. **Facility Improvements**, such as:
 - Police station upgrades or expansions
 - Security systems for public safety buildings
 - Construction or retrofitting of training centers

6. **Operational Supplies and Services**, such as:
 - Communication systems
 - Contracted public safety services or consultants (e.g., biohazard cleanup)

7. **Wellness and Support Services**, such as:
 - Officer mental health programs and peer support
 - Fitness and resiliency programs and equipment
 - Critical incident stress management services

B. Other Fire Protection Services

Measure B funds may be used for:

1. **Emergency Medical Services (EMS) Enhancements**, such as:
 - EMS training and certification programs

- Community CPR and first aid outreach

2. **Fire Prevention and Public Education**, such as:

- Smoke detector and fire extinguisher distribution programs
- School-based fire safety education
- Community fire safety events and materials

3. **Training and Certification**, such as:

- Urban search and rescue training
- Wildland fire and hazardous materials response training
- Simulation-based training equipment

4. **Facility Improvements and Capital Projects**, such as:

- Fire station construction, renovation, or seismic upgrades
- Training facility development or modernization
- Fuel management systems or emergency power upgrades

5. **Wellness and Support Services**, such as:

- Firefighter mental health programs and peer support
- Fitness and resiliency programs and equipment
- Critical incident stress management services

4. Prohibited Uses of Funds

Tax revenues collected under the Ordinance shall **not** be used for:

- Salaries or compensation of department administrators (specifically, any police officer at the rank of lieutenant or above).
- Any project not included in the Public Safety Expenditure Plan.

5. Plan Administration and Amendments

- The City Council adopts the Expenditure Plan and approves all allocations from the special fund (0004).
- This Plan may be amended from time to time by a majority vote of the City Council, provided that all funds continue to be used exclusively for public safety services as defined herein.

- Amendments must be publicly noticed and made available for community review and input.

6. Oversight and Reporting

- The Citizens' Oversight Committee, through the chairperson, shall provide an annual report to the City Council on expenditures from the special fund. The report shall include the Committee's determination and findings of whether the funds were expended for the purposes specified in this Plan.
- The chairperson will provide the verbal or written report to the City Council no later than October of each year. The report will be based on expenditures that occurred in the previous fiscal year. For example, the 2025 report, given in September or October of 2025, will be based on fiscal year 2024–2025.

***Possible Adoption by the City Council at the next Regular City Council meeting**



CITY COUNCIL AGENDA REPORT

CITY COUNCIL

Mike Nelson, Mayor
Danny Ambriz
John Cale
Brian Raymond
Kalisa Rochester

MEETING DATE: May 27, 2025

TO: Mayor and City Council

FROM: Christopher Hoem, City Manager

PREPARED BY:

SUBJECT: **Resolution Adopting the Amended Guidelines for the Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004** (City Manager Hoem)

RECOMMENDED COUNCIL ACTION

Open the public hearing and receive any testimony given;

Close the public hearing and consider comments from the public; and

Motion to Adopt Resolution No. 3535-25, approving the amended guidelines for Community Development Block Grant (CDBG) Standard Agreement 22-CDBG-10004, to maintain compliance with updated program requirements and ensure effective implementation of the City's CDBG-funded housing programs.

I. BACKGROUND/ANALYSIS:

1. BACKGROUND:

The City of Atwater currently has a grant from the State Department of Housing and Community Development (HCD) for housing rehabilitation under the CDBG Grant, Grant No. 22-CDBG-10004.

This program is designed to make funds available to cities and counties to support existing homeownership programs aimed at low-and very low-income households. Each program is allocated funding that is monitored through HCD. Currently, the City has specific guidelines in place or is using the program default.

CDBG Program regulations require that the City conduct a public hearing for all CDBG-related matters to provide for and encourage citizen participation, especially among low- and moderate-income people residing in areas impacted by CDBG funding.

2. ANALYSIS:

The City is proposing to adopt amendments to the guidelines under the 22-CDBG-10004 Standard Agreement. These updates aim to strengthen program delivery by clarifying eligibility, loan structure, and administrative procedures.

Key proposed amendments include:

- Offering 20-year forgivable Deferred Payment Loans (DPL) at 0% interest.
- Securing loans with a Promissory Note and a Deed of Trust.
- Reinforcing citizen engagement through public hearings and comment opportunities.

During the public hearing, the community will be invited to provide feedback, ask questions, and review the proposed updates. Written comments may be submitted to the City Clerk at 1160 Fifth St, Atwater, CA 95301.

II. FISCAL IMPACTS:

There is no fiscal impact on the city. A sufficient budget is available in the CDBG Fund and is 100% funded through a Community Development Grant. The adoption of these amended guidelines ensures continued program compliance and reflects the City's commitment to transparency and community involvement in federally funded programs.

III. LEGAL REVIEW:

This item was reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

N/A

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item has been reviewed by all necessary departments.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

This item and the maintenance contemplated by this action are all located within existing facilities of approved projects throughout the City. As they represent existing

facilities, they are considered an exempt activity as defined under section 15301 "existing facilities" of the California Environmental Quality Act ("CEQA").

IX. STEPS FOLLOWING APPROVAL:

Upon City Council Approval, the City Clerk will certify the Resolution and both the resolution and adopted guidelines will be submitted to HCD.

Submitted and Approved by:



Chris Hoem, City Manager

Attachments:

1. Resolution Amending Guidelines CDBG
2. ATW22PI -Revised OOR Guidelines



CITY COUNCIL OF THE CITY OF ATWATER

RESOLUTION NO. XXXX-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER APPROVING THE AMENDED GUIDELINES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) STANDARD AGREEMENT 22-CDBG-10004

WHEREAS, a Notice of Public Hearing was duly and legally published in the time to allow citizens of Atwater the opportunity to review and make comments on the revisions to the CDBG, Housing Program Participating guidelines; and

WHEREAS, staff presented to City Council and advised the public regarding suggested revisions to the CDBG Housing Program Participating guidelines for CDBG Standard Agreement 22-CDBG-10004; and

WHEREAS, this project is exempt from CEQA review under CEQA guideline section 15301, Class 1 "Existing Facilities," because section 15301 applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination; and

WHEREAS, the City Council finds that the action would not have a detrimental effect on the public health, safety, and welfare of the neighborhood nor have any adverse effects on the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Atwater does hereby adopt the resolution as follows:

SECTION 1: The City Council has reviewed and hereby approves the adoption of amended guidelines for the 22-CDBG-10004 Standard Agreement, recognizing that these guidelines have already been amended to align with updated program requirements and implementation practices.

SECTION 2: The City acknowledges compliance with all applicable state and federal public participation requirements in the development and adoption of these amended guidelines.

SECTION 3: The City hereby authorizes and directs the City Manager, or designee, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 4: If the amendment is adopted, the City Manager, or designee, is authorized to enter into, execute, and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments therewith the State of California for the purposes of the grant.

SECTION 5: If the amendment is adopted, the City Manager, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

The foregoing resolution is hereby adopted this 27th day of May 2025.

AYES:

NOES:

ABSENT:

APPROVED:

MIKE NELSON, MAYOR

ATTEST:

KORY J. BILLINGS, CITY CLERK

“I, Kory J. Billings, City Clerk of the City of Atwater and as such Ex-Officio Clerk of the City Council of the City of Atwater, hereby certify that the foregoing Resolution is a true, correct, and complete copy of the original of such resolution, which is on file in my office.

Kory J. Billings
City Clerk of the City of Atwater, and
Ex-Officio Clerk of the City Council of the
City of Atwater, State of California.”

CITY OF ATWATER

SINGLE-FAMILY HOUSING REHABILITATION ASSISTANCE PROGRAMS (HOME, CDBG, CalHome)

PROGRAM DESIGN AND PROCESS



HCD Version May 2023

**CalHome Approved (date)
CDBG Approved (date)
HOME Approved (June 1, 2023)**

**CITY OF ATWATER
HOUSING REHABILITATION
PROGRAM GUIDELINES**

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**CITY OF ATWATER
HOUSING REHABILITATION
PROGRAM GUIDELINES**

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**CITY OF ATWATER
HOUSING REHABILITATION
PROGRAM GUIDELINES**

Adopted date

1.0. GENERAL

The above-named entity, hereinafter referred to as the “Sponsor”, has entered into a contractual relationship with the California Department of Housing and Community Development (“HCD”) to administer one or more HCD-funded housing rehabilitation programs. The rehabilitation program described herein and hereinafter referred to as the “Program” is designed to provide assistance to eligible homeowners for correction of health and safety items, as well as code violations, located within the Program’s eligible area, as described in Section 3.0. The Program provides this assistance in the form of deferred payment loans and grants used to finance the cost of necessary repairs that will provide the homeowner with a healthy, safe, sanitary and code compliant home, referred to herein as “housing unit”. The Program will be administered by Self-Help Enterprises, hereinafter referred to as the “Program Operator”.

1.1. PROGRAM OUTREACH AND MARKETING

All outreach efforts will be done in accordance with state and federal fair lending regulations to assure nondiscriminatory treatment, outreach and access to the Program. No person shall, on the grounds of age, ancestry, color, creed, physical or mental disability or handicap, marital or familial status, medical condition, national origin, race, religion, gender or sexual orientation, be excluded, denied benefits or subjected to discrimination under the Program. The Sponsor will ensure that all persons, including those qualified individuals with handicaps have access to the Program.

- A. The Fair Housing Lender and Accessibility logos will be placed on all outreach materials. Fair housing marketing actions will be based upon a characteristic analysis comparison (census data may be used) of the Program’s eligible area compared to the ethnicity of the population served by the Program (includes, separately, all applications given out and those receiving assistance) and an explanation of any underserved segments of the population. This information is used to show that protected classes (age, gender, ethnicity, race, and disability) are not being excluded from the Program. A Fair Housing Marketing Plan can be found as Attachment D. Flyers or other outreach materials, in English and any other language that is the primary language of a significant portion of the area residents, will be widely distributed in the Program-eligible area and will be provided to any local social service agencies. The Program may sponsor homeownership education classes to help educate homeowners about credit, budgeting, predatory lending, foreclosure prevention and home maintenance, as well as future responsibilities.
- B. Section 504 of the Rehabilitation Act of 1973 prohibits the exclusion of an otherwise qualified individual, solely by reason of disability, from participation under any program receiving Federal funds. The Program Sponsor will take appropriate steps to ensure effective communication with disabled housing applicants, residents and members of the public.

1.2. APPLICATION PROCESS AND SELECTION

- A. Waiting List/Homeowner Contact

The Sponsor will utilize a waiting list. In response to a homeowner's request, the homeowner is placed on the waiting list. Homeowners are offered the opportunity to qualify for assistance by waiting list priority (a first-come, first served basis).

The Program Operator will contact homeowners by mail and/or by telephone to advise of funding availability. The homeowner has 30 days to complete and return the application and supporting documentation. Should a homeowner fail to respond to the initial contact for assistance or to provide any of the required documentation within the 30-day period, the homeowner's name will be removed from the waiting list. If the homeowner desires assistance at a later time, he/she will be placed on the waiting list at that time.

Should the waiting list be exhausted, the Program will be marketed in accordance with the Sponsor's Marketing Plan. **See Attachment D.**

B. Application/Interview

An application packet is provided to the homeowner for completion and submittal to the Program Operator, along with supporting documentation. An interview is scheduled with the applicant. The Program is fully explained; application forms and documentation are reviewed. Verifications are obtained for income, assets, employment, benefits, and mortgage. Title report and appraisals are also obtained.

If the Program Operator encounters material discrepancies and/or misrepresentations, and/or there are income, asset, household composition, or other important questions that can't be resolved, the Sponsor reserves the right to deny assistance to the household. In this case, the applicant may re-apply after six months have elapsed from the time of written assistance denial.

C. Household Selection

Households selected for participation in the Sponsor's Housing Rehabilitation Program are those determined eligible upon completion of processes described in A. and B. above.

D. Initial Inspection/Work Write-Up/Estimate

Prospective units are inspected by the Program Operator, a certified housing inspector, or a Sponsor representative to determine eligibility and acceptability of properties for participation in the Program.

If the home is a pre-1978 unit, the initial inspection will also include paint testing by a certified Lead-Based Paint (LBP) inspector/assessor or presumption of LBP. Code deficiencies will be corrected and if presumption is used or lead hazards are found they will be properly treated according to HUD regulations (Section 6.1.E & F) and cleared by a certified LBP inspector/assessor. **Note: CalHome-funded projects do not require LBP compliance. CDBG projects shall refer to Chapter 20, Lead-Based Paint Requirements for guidance in the CDBG Grant Management Manual.**

Measurements and observations are noted about the property, including special conditions with potential cost consequences (dilapidated outbuildings, absence of curb and gutter when required by code, etc.). A floor plan and site plan, as needed,

are drawn for the home and property, including all appurtenances.

Findings are noted on an inspection form, and later used by the Program Operator to prepare the work write-up. Estimated costs are determined by the Program Operator who has years of experience in the building industry, and in reviewing contractor bids and verifying cost with materials suppliers. The homeowner reviews the completed work write-up and cost estimate, and the approved write-up is incorporated into bid documents.

E. Bid Solicitation

A bid walk-through date and time are scheduled. The homeowner may choose to solicit his/her own bids or request that the Program Operator solicit bids on his/her behalf. Invitations to bid are mailed to all eligible contractors selected by the homeowner from the Active Contractor List provided by the Program Operator in efforts to obtain three reasonable bids. Homeowners are required to select a minimum of six contractors from the Active Contractor List and may add to the list as long as the contractor meets the requirements outlined in the Housing Rehabilitation/Reconstruction Program Contractor Guidelines and Information Sheet (see Attachment K). Contractors will be notified via telephone and/or in writing (email, fax, etc.) at least one week prior to each bid tour. Bid results will be provided to participating contractors.

Contractors must be licensed and bonded by the State of California Contractors Licensing Board. Contractors must also provide Program Operator with evidence of Workers' Compensation Insurance and Comprehensive General Liability and Property Damage Insurance with Combined Single Limits of at least \$1,000,000.

Recruitment for eligible contractors is done on an ongoing basis, via local advertising, website notification, and program marketing. It is the goal of the Program Operator to maintain an Active Contractor List of eligible, interested contractors located in the Sponsor's County. Applications are available for those seeking to participate by calling the Program Operator or visiting the Program Operator's website. The Program Operator will send notices to contractors on the Active Contractor List annually, which will request each contractor contact the Program Operator to confirm his or her interest in remaining on the Active Contractor List. Contractors who do not respond will be moved to the Inactive Contractor List.

Cost reasonableness is determined by comparing the bids received with the cost estimate prepared by the Program Operator. Bids should be within 10% of the Program Operator's cost estimate, otherwise an explanation must be provided to the file for any bid selected exceeding 10% of the estimate. The homeowner is encouraged to accept the lowest reasonable bid.

The Program Operator determines eligibility of the contractor by contacting the State Contractors License Board and checking the Federal List of Debarred Contractors. The contractor is also required to provide a self-certification stating that he/she is not on the Federal debarred list. Once determined eligible, the contractor is then notified of provisional award of bid (pending loan approval). Notices of non-award are mailed to participating contractors.

F. Loan Request/Approval

A report and loan request are prepared on behalf of the homeowner by the Program Operator. The loan request includes the cost of construction, a contingency fund, and other project costs (listed in Section 6.3.). Note: For HOME and CDBG, the project costs listed in Section 6.3 are considered activity delivery costs to be paid by the Sponsor and may not be charged to the homeowner's loan. A Loan Review Committee meeting is scheduled to hear the loan request. Section 1.3 provides additional information on the loan approval process. Once approved, loan documents are executed and the loan is funded.

G. Pre-Construction Conference

A pre-construction conference is scheduled with homeowner, contractor, and Program Operator. The Program Operator reviews the Owner-Contractor Construction Contract, including the work write-up, start date, pay schedule, and date of completion, with the homeowner and contractor. The construction contract and Notice to Proceed are executed.

H. Start-Up/Field Inspections

The Program Operator monitors date of start-up and performs field inspections on a regular basis. The Program Operator will visit the job site regularly in order to check the scope of work, inspect materials, and to confirm the job is on schedule and within budget. The Program Operator works with the Sponsor's Building Inspector to ensure the work meets building codes, while not exceeding funding limits.

The Program Operator reviews the work status with the homeowner and with the contractor in order to remedy any developing problems quickly and to ensure that both are satisfied with the construction process. At the completion of each phase, the Program Operator inspects the work and the homeowner authorizes contractor payments.

The Program Operator will refer back to original plans and specifications to verify the work was completed as contracted.

I. Change Orders

Written change orders are required when the homeowner requests any changes in the write-up, such as eliminating an item completely, eliminating one item and substituting another, or adding items. The change order will state the change and dollar value for the change. The change order must be signed by both the contractor and the homeowner, and submitted to the Program Operator for approval. If the change order exceeds the approved financing, the homeowner will be asked to provide additional funds or a report and request for additional funds may be presented to the Sponsor's Loan Review Committee for approval prior to Program Operator signing-off on the change order.

J. Progress Payments

Ninety percent (90%) of the contract amount is distributed to the contractor in the form of progress payments during construction. The final ten-percent (10%) of the contract amount is set aside as a retention payment. The contractor requests a progress payment from the homeowner and notifies the Program Operator that he/she has done so. Upon favorable inspection by the homeowner, Program Operator, and Sponsor or Sponsor's Building Inspector, the payment authorization is signed by the homeowner and submitted for payment.

K. Final Inspections/Notice of Completion/Final Payment

When the project is completed, the Program Operator inspects the work item by item with the homeowner, the contractor, and/or the Sponsor. The Sponsor's Building Inspector performs a final inspection. Any corrections or deficiencies are noted and corrected by the contractor. Upon favorable final inspections, a Notice of Completion is prepared, signed by the homeowner, and then recorded. The final ten-percent (10%) retention payment is released 35 days after the recording of the Notice of Completion.

1.3. LOAN PROCESS

The Sponsor's Loan Review Committee must approve all loans and grants. The Loan Review Committee may approve assistance with CDBG financing exceeding 100 percent of after-rehabilitation value as needed in cases where no other financial resources are available to cover the cost of the repairs and where clear and convincing documentation exists, justifying why the exception is needed.

However, if the project is CalHome-funded, the total financing cannot be more than 105 percent of the after-rehabilitation value. For HOME-funded loans, the total financing cannot be more than 100 percent of the after-rehabilitation value, unless per HOME Management Memorandum 13-01 at https://www.hcd.ca.gov/grants-funding/grants-management-memos/docs/Memo_13-01_re_grants_for_OOR.doc the entire HOME assistance amount is granted rather than loaned, due to a lack of any equity after rehabilitation, based on existing loans on the property and an after-rehabilitation value appraisal. In addition, the amount of HOME assistance, including Sponsor's claimed Activity Delivery Costs, cannot exceed the Sponsor's County HOME Per-Unit Subsidy Limits and the after-rehabilitation value cannot exceed the HOME Homeownership Value Limits. **See Attachment C for current limits and a link to the HCD Limits webpage.**

In order to obtain financing, applicants must meet all property and eligibility guidelines in effect at the time the application is considered. Homeowners will be provided written notification of approval or denial. Any reason for denial will be provided to the applicant in writing.

1.4. CONFLICT OF INTEREST REQUIREMENTS

When the Sponsor's program contains Federal funds, the applicable Conflict of Interest requirements of 24 CFR section 570.611 shall be followed for CDBG assistance. For CalHome-funded Programs, the applicable Conflict of Interest requirements of Public Contract Code sections 10410, 10411, and 10430 (e) shall be followed.

For HOME assistance, section 92.356 of the HOME Final Rule shall be followed, as follows:

(a) Conflicts prohibited. No persons described in paragraph (b) of this section who exercises or has exercised any functions or responsibilities with respect to activities assisted with HOME funds or who are in a position to participate in a decision making process or gain inside information with regard to these activities, may obtain a financial interest or benefit from a HOME-assisted activity, or have a financial interest in any contract, subcontract or agreement with respect to the HOME-assisted activity, or the proceeds from such activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage or adoption) the spouse, parent (including stepparent), child (including

stepchild), brother, sister (including a stepbrother or stepsister), grandparent, grandchild and in-laws of a covered person.

(b) Persons covered. The conflict of interest provisions of paragraph (a) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the participating jurisdiction, State recipient, or subrecipient which are receiving HOME funds.

(c) Exceptions: Threshold requirements. Upon the written request of the participating jurisdiction to HCD, HUD may grant an exception to the provisions of paragraph (a) of this section on a case-by-case basis when it determines that the exception will serve to further the purposes of the HOME Investment Partnerships Program and the effective and efficient administration of the participating jurisdiction's program or project. See 24 CFR section 92.356(d)(1-6) for details on the documentation needed in order to submit an exception request to HUD.

A contractor with a vested interest in the property cannot bid on a rehabilitation job. Such a contractor may act as owner/builder, subject to standard construction procedures. Owner/builders are reimbursed for materials purchased which are verified by invoice/receipt and used on the job. Reimbursement occurs after the installation is verified by the Program Operator to be part of the scope of work. Owner/builders are not reimbursed for labor.

2.0. APPLICANT QUALIFICATIONS

2.1. INCOME LIMITS

All homeowners must certify that they meet the household income eligibility requirements for the applicable HCD program(s) and have their household income documented. The income limits in place at the time of loan approval will apply when determining applicant income eligibility. All applicants must have incomes at or below 80% of the County's area median income (AMI), adjusted for household size, as published by HCD each year. **See Attachment C for current limits and a link to the HCD Limits webpage.**

Household: means one or more persons who will occupy a housing unit. Unborn children count in family size determination. For CalHome, unborn children are not counted.

Annual Income: Generally, the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period.

2.1.1 OWNER-OCCUPIED REQUIREMENTS

Owner-Occupant - to be eligible, household income must be equal to or less than the applicable HCD income limits. Owner will be required to provide income documentation. Refer to Income Inclusions and Exclusions for further guidance to the types of incomes to be included or excluded when calculating gross annual income. **See Attachment A for HOME and CDBG. See Attachment A-1 for CalHome.** Refer to Asset Inclusions and Exclusions for further guidance to the types of assets to be included or excluded when calculating gross annual income. **See Attachment B.**

Owner-occupants housing and/or debt ratios are not considered, nor is a credit report required, as the funding provided creates no additional monthly financial obligation. If an owner-occupant has a mortgage, it is verified that all payments are current and that no late payments have been received in the past twelve months.

2.2. INCOME QUALIFICATION CRITERIA

Projected annual gross income of the applicant household will be used to determine whether they are above or below the published HCD income limits. Income qualification criteria for HOME and CDBG, as shown in the most recent HCD program-specific guidance at <https://www.hcd.ca.gov/grants-and-funding/income-limits/income-calculation-and-determination-guide>, will be followed to independently determine and certify the household's annual gross income. Income will be verified by reviewing and documenting tax returns, copies of wage receipts, subsidy checks, bank statements and third-party verification of employment forms sent to employers. All documentation shall be dated within six months prior to loan closing and kept in the applicant file and held in strict confidence.

A. HOUSEHOLD INCOME DEFINITION:

Household income is the annual gross income of all adult household members that is projected to be received during the coming 12-month period, and will be used to determine program eligibility. Refer to Income Inclusions and Exclusions for further guidance to the types of incomes to be included or excluded when calculating gross annual income. For those types of income counted, gross amounts (before any deductions have been taken) are used. Two types of income that are not considered would be income of minors and of live-in aides. Certain other household members living apart from the household also require special consideration. The household's projected ability to pay must be used, rather than past earnings, when calculating income.

Housing and/or debt ratios are not considered as the funding provided creates no additional monthly financial obligation. If a homeowner has a mortgage, creditworthiness is verified by ensuring that all payments are current and that no late payments have been received in the past twelve months.

See Attachment A: HOME and CDBG 24 CFR Part 5 Annual Income Inclusions and Exclusions and Attachment A-1: CalHome Title 25 Section 6914 Annual Income inclusions and Exclusions (State)

B. ASSETS:

There is no asset limitation for participation in the Program. Income from assets is, however, recognized as part of annual income under the Part 5 definition. An asset is a cash or non-cash item that can be converted to cash. The value of necessary items such as furniture and automobiles are not included. (*Note: it is the income earned – e.g. interest on a savings account – not the asset value, which is counted in annual income.*)

An asset's cash value is the market value less reasonable expenses required to convert the asset to cash, including: Penalties or fees for converting financial holdings and costs for selling real property. The cash value (rather than the market value) of an item is counted as an asset.

See Attachment B: Part 5 Annual Income Net Family Asset Inclusions and Exclusions

2.3. HOMEOWNER ELIGIBILITY AND RESIDENCY REQUIREMENTS

The Sponsor's Housing Rehabilitation Program allows for owner-occupied properties to participate in the Program. Owner-occupied units must be the owner's principal place of residence. A photocopy of a recent utility bill will verify proof of occupancy. No unit to be rehabilitated will receive financial assistance if it is currently occupied by an over-income household or does not meet the eligibility standards outlined in these guidelines.

2.3.1 OWNER-OCCUPIED

A. Continued residency is monitored annually per Attachment F for the term of the loan. Occupancy will be verified by the submission of the following:

1. Proof of occupancy in the form of a copy of a current utility bill; and
2. Statement of unit's continued use as primary residence of the owner.

B. In the event that an homeowner sells, transfers title, or discontinues residence in the rehabilitated property for any reason, the loan becomes due and payable, unless the following conditions are met:

The homeowner who received the loan dies and the heir to the property meets income requirements and intends to occupy the home as his/her principal residence. If the heir does not meet applicable eligibility requirements, the loan is due and payable. **Note: Loans provided by CalHome are not assumable.**

C. If a homeowner converts the property to a rental unit, or any commercial or non-residential use, the loan is due and payable, unless the loan was funded with CDBG and tenant and homeowner meet eligibility requirements as described in Section 2.3.2. below.

If the loan is funded with a CalHome Loan it is not transferable except under the following limited circumstances:

- (a) The transfer of the Property to the surviving joint tenant by devise, descent or operation of the law, on the death of a joint tenant;
- (b) A transfer of the Property where the spouse becomes an owner of the property;
- (c) A transfer of the Property resulting from a decree of dissolution of marriage, legal separation or from an incidental property settlement agreement by which the spouse becomes an owner of the Property; or
- (d) A transfer to an inter vivos trust in which the Borrower is and remains the beneficiary and occupant of the property.

3.0. PROPERTY ELIGIBILITY

3.1. CONDITIONS

A. No unit will be eligible if a household's income exceeds the prescribed income limits listed in Attachment C.

B. Units to be rehabilitated must be located within the incorporated areas of the Sponsor's jurisdiction.

C. Property must contain a legal residential structure intended for continued residential occupancy.

D. All repair work will meet Local Building Code standards. At a minimum, health and safety hazards must be eliminated. For CDBG the priority will be the elimination of health and safety hazards. Sponsor may also require elimination of code deficiencies. When HOME funds are used for housing rehabilitation, the property must meet all applicable current codes, rehabilitation standards, ordinances, and zoning ordinances at the time of project completion. However, if certain components of the house are sound and were built to code prescribed at the time of installation, no repair or alteration will be made to those components. Section 8 Housing Quality Standards may be required on rentals by Sponsor when CDBG funds are used.

3.2. ANTI-DISPLACEMENT POLICY AND RELOCATION ASSISTANCE

Tenants will be informed of their eligibility for temporary relocation benefits if occupancy during rehabilitation constitutes a danger to health and safety of occupants or public danger or is otherwise undesirable because of the nature of the project. Relocated persons will receive increased housing costs, payment for moving and related expenses and appropriate advisory services, as detailed in the Sponsor's "Residential Anti-displacement and Relocation Assistance Plan" (**Attachment E**).

Owner-occupants are not eligible for temporary relocation benefits, unless health and safety threats are determined to exist by the Program Operator. In cases where relocation is determined to be necessary by the Sponsor/Program Operator, assistance may be provided for actual costs incurred from the applicant's loan proceeds or as a grant (**see Section 4.4. for allowable grants**). HOME-funded projects will provide relocation assistance in the form of a grant, which shall be included in the maximum assistance amount.

Note: Relocation benefits are not a requirement under CalHome, but are acceptable and may be covered by loan proceeds.

3.3. NOTIFICATION AND DISCLOSURES - Not required by CalHome

A. Occupants of units constructed prior to 1978 will receive proper notification of Lead Based Paint (LBP) hazards as follows:

The Lead Hazard Information Pamphlet published by the EPA/HUD/Consumer Product Safety Commission will be given to all owners regardless of the cost of rehabilitation or paint test findings. If lead-based paint is found through testing or if presumed, a Notice of Lead Hazard Evaluation or Presumption will also be supplied. When Lead hazards are present, a Notice of Lead Hazard Reduction Activity and a Lead Hazard Evaluation Report will also be provided (**Attachment I**).

B. Tenants located in properties that will receive housing rehabilitation will be provided a notice outlining their relocation rights and benefits (**Attachment E**).

4.0. THE PROGRAM LOAN

4.1. MAXIMUM AMOUNT OF PROGRAM ASSISTANCE

An eligible homeowner may qualify for the full cost of rehabilitation/reconstruction work needed to comply with State and local codes and ordinances. Maximum assistance shall not exceed the Sponsor's County HOME Maximum Per-Unit Subsidy Limits in **Attachment C**, which has a link to the HCD Limits webpage. For CDBG-funded programs, the maximum assistance for rehabilitation/reconstruction will not exceed \$320,000.

4.2. AFFORDABILITY PARAMETERS FOR HOMEOWNERS

A. Total indebtedness against property shall not exceed 100 percent of after-rehabilitation value as determined by “Estimates of value” or an appraisal, for CDBG or HOME projects. The exception for HOME loans is per HOME Management Memorandum 13-01 at https://www.hcd.ca.gov/grants-funding/grants-management-memos/docs/Memo_13-01_re_grants_for_OOR.doc wherein the entire HOME assistance amount is granted rather than loaned, due to a lack of any after-rehabilitation equity based on existing loans on the property. An estimate of after-rehab value will be made prior to making a commitment of funds using the method outlined in Section 4.5. Note: This does not apply to CalHome projects.

B. HOME-funded units’ after-rehabilitation values shall not exceed the HOME Program’s Homeownership Value Limits for Sponsor’s County as updated by HUD and published on the HCD Website **See Attachment C for current limits, which may reflect temporary waivers not published on the HCD Website, and for a link to the HCD Limits webpage.**

For CalHome-funded Programs, the maximum after-rehab value of a home shall be set at 100% of the current median sales price of a single family home located in the county the CalHome Program is serving, which is established by comparable sales or information provided by the California Real Estate Association.

<https://www.car.org/en/marketdata/data/countysalesactivity>

C. Total indebtedness against property shall not exceed 105 percent of the after-rehabilitation value as determined by an appraisal for CalHome projects. An estimate of After-Rehab Value will be made prior to making a commitment of funds using the method outlined in Section 4.5. Note: This does not apply to HOME or CDBG projects.

D. Costs may be supplemented with personal financing, or with other loan or grant programs, which are sources of leverage for the Sponsor.

E. Any bid within 10% of the Program Operator’s estimate may be selected, otherwise an explanation must be provided to the file for a bid selected exceeding 10% of the estimate.

4.3. RATES AND TERMS

4.3.1. OWNER-OCCUPANTS

A. Homeowners are eligible for 20-Year Forgiveable Deferred Payment Loans (DPL), at zero interest, evidenced by a Promissory Note and secured by a Deed of Trust, with no payback required unless the borrower sells or transfers title or discontinues residence in the dwelling prior to the 20-year term. Payments may be made voluntarily on a DPL.

Note: If it is determined by the Sponsor that repayment of a CalHome or CDBG Program loan at the maturity date causes a hardship to the homeowner, the Sponsor may opt the following:

1. Amend the note and deed of trust to defer repayment of the amount due at maturity, that is balance of the original principal plus the accrued interest, for

up to an additional 20 years (at 0% additional interest). This may be offered one time;

2. Convert the debt at loan maturity; that is the balance of the original principal plus any accrued interest, to an amortized loan, repayable in 15 years at 0% additional interest.
- A. If the homeowner dies, and if the heir(s) to the property live(s) in the house and is/are income eligible, the heir(s) may be permitted, upon approval of the Sponsor, to assume the loan at the rate and terms the heir(s) qualifies for under current participation guidelines. **Note: CalHome loans are not assumable.**
- B. If the homeowner dies and the heir(s) is/are not income eligible, the loan becomes all due and payable.
- C. If a homeowner converts the rehabilitated property to any residential-rental, commercial or non-residential use, the loan becomes all due and payable, unless they meet requirements outlined in Section 2.3.2.
- D. As specified in the Rehabilitation Loan Agreement, all applicants who participate in the Program must maintain the property at post-rehabilitation conditions for the term of the loan. Should the property not be maintained accordingly, the loan shall be considered in default and becomes all due and payable, and if necessary, foreclosure proceedings will be initiated. A method of inspection will be established by the Sponsor.
- E. For CalHome, loans are not assumable. The following transfers of interest shall not require the repayment of the CalHome Program loan:
 - 1) transfer to a surviving joint tenant by devise, descent, or operation of law on the death of a joint tenant;
 - 2) a transfer in which the transferee is a person who occupies or will occupy the property, which is:
 - (i) a transfer where the spouse becomes an owner of the property;
 - (ii) a transfer resulting from a decree of dissolution of marriage, legal separation agreement, or from an incidental property settlement agreement by which the spouse becomes an owner of the property; or
 - (iii) a transfer into an inter vivos trust in which the Borrower is and remains the beneficiary and occupant of the property.

4.4. GRANTS

- A. CDBG-funded programs may provide grants as follows:

1. A grant of up to \$10,000 is available for any one of the following qualifying factors:
 - a) Senior Citizen - at least 62 years old; or
 - b) Handicapped – for only handicap modifications to a house with one or more physically handicapped occupants who would function more

independently if such modifications were installed; or

- c) Lowest Targeted Income Group – with gross annual income less than 50 percent of County median income; or
- d) Equity maintenance – if financing rehabilitation entirely with a loan would cause indebtedness to exceed 100% of after-rehabilitation value; or
- e) Curb, gutter and sidewalk – when curb, gutter and/or sidewalk are required by City code; or
- f) Building permit, school fees, appraisals, property report/title insurance, building permits, termite report, land survey, grading plans, recording fees and/or flood insurance; or
- g) Emergencies – failure of a major household component that would require the participant to live without basic plumbing, electrical, heating, cooling, or security. (These funds are not for use during a normal rehabilitation, they are for true emergency situations, such as a failed sewer line or water heater, blown electrical panel, etc.)
- h) Exterior façade improvements such as paint, repair of deteriorated services, windows, roofing, garage door repair/replacement, fence repairs and installation of drought tolerant landscape. Fire Sprinkler installation and associated costs – for reconstruction projects, as required by CCR, Title 24, Part 2.5 of the 2010 California Residential Code.

3. Grants are available for the repair, replacement, or abandonment of domestic water wells and/or associated costs (such as water pump lowering) based on invoices from contracted well drillers and/or water pump installers. The Program Operator must approve a total cost estimate from a contracted well driller and/or water pump installer prior to financing approval to ensure cost reasonableness.

4. Grants of up to \$7,500 are available for Asbestos containment and/or removal.

B. HOME and CDBG provide grants for all actual costs of lead-based paint evaluation and reduction activities.

C. HOME and CDBG provide grants for relocation assistance. See Relocation Assistance Plan, **Attachment E**.

- 1. Owner-Occupant – Limit of \$5,000.
- 2. Residential Tenant – Assistance will be provided at the level necessary to comply with the Uniform Relocation Act (URA) and Section 104(d) of the Housing and Community Development Act of 1974. **Note: HOME funds cannot be used for tenant-occupied units.**

D. HOME-funded projects include grants, if necessary, to cover the costs of financing in excess of available equity. Available equity will be determined by subtracting the

current total indebtedness from the after-rehabilitation value. Grants provided may be up to 25 percent of the applicable HUD Per-Unit Subsidy Limits established pursuant to 24 CFR 92.250 (a). This grant amount is in addition to any grant funds provided pursuant to Section 4.4.B. and 4.4.C.

E. Grants are not available in CalHome-funded programs.

4.5. APPRAISAL

- A. The After-Rehab Value for rehabilitation projects is determined using the “Estimates of value” method. The Sponsor or Program Operator determines estimates of value based on the sale prices of at least three (3) comparable properties, sold within the last six months (within one year of the assistance date, which is the date the promissory note is signed), and located within one mile of the subject property. The participants’ file will include the estimate of value and document the basis for the value estimates. The purpose of the “Estimates of value” is to determine that the After-Rehabilitation Value Limit of the housing unit will not exceed the permitted amount per HCD Program regulations (**See Attachment C**). If three comparable properties cannot be found, or if there is any question regarding the After-Rehab Value, the ARV will be determined by a licensed appraiser, as described in Section 4.5.B. below.
- B. A licensed appraiser determines the After-Rehab Value for rehabilitation projects, when the “Estimates of value” method cannot be used. For rehabilitation projects the appraiser determines the value of the unit with the rehabilitation building plans and specifications included. For HOME only, the cost of the appraisal will be paid by the Sponsor, not by the homeowner. The purpose of the appraisal is to determine that the after-rehabilitation value of the housing unit will not exceed the permitted amount per HCD Program regulations (**See Attachment C**), and that the combined loans will not exceed the maximum combined loan-to-value limit, as described in Section 4.2.A above.
- C. The After-Rehab Value for reconstruction projects is determined by a licensed appraiser. The After-Rehab Value for reconstruction projects is determined by an appraisal completed off the building plans and specifications for the new home. For HOME only, the cost of the appraisal will be paid by the Sponsor, not by the homeowner. The purpose of the appraisal is to determine that the After-Rehabilitation Value Limit of the housing unit will not exceed the permitted amount per HCD Program regulations (**See Attachment C**).

4.6. INSURANCE

4.6.1. FIRE INSURANCE

The homeowner shall maintain fire insurance on the property for the duration of the Program loan(s). This insurance must be an amount adequate to cover all encumbrances on the property. The insurer must identify the Sponsor as Loss Payee for the amount of the Program loan(s). Evidence of this shall be provided to the Sponsor.

In the event the applicant fails to make the fire insurance premium payments in a timely fashion, the Sponsor at its option, may make such payments for a period not to exceed 60 days. The Sponsor may, in its discretion and upon the showing of special circumstances, make such premium payments for a longer period of time. Should the Sponsor make any payments, it may, in its sole discretion, add such payments to the principal amount that the applicant is obligated to repay the Sponsor under this Program. The premium may be paid

by the Program loan for one year. **Note: HOME and CDBG funds cannot be used to pay insurance cost beyond those identified as initial loan costs. Note: CalHome funds can not be used to pay insurance at any time.**

4.6.2. FLOOD INSURANCE

For homes in a 100-year flood zone, the owner is required to maintain flood insurance in an amount adequate to secure the Program loan and all other encumbrances. This policy must designate the Sponsor as Loss Payee and a binder shall be provided to the Sponsor and maintained in the borrowers file. The premium may be paid by the Program loan for one year. **Note: HOME funds cannot be used to pay insurance cost beyond those identified as initial loan costs. Note: CalHome funds can not be used to pay insurance at any time.**

4.7. LOAN SECURITY

- A. Loan security for all owner-occupied rehabilitation stick-built homes will be secured by the real property and improvements, and will also include a Deed of Trust, Promissory Note and Loan Agreement in favor of the Sponsor.
- B. A manufactured home in a mobile home park or on leased land that is not on a permanent foundation will be secured by an HCD 480.7 or an HCD 484 Statement of Lien, and will also include a Promissory Note and Loan Agreement.
- C. Entering a subordinate lien is acceptable. However, the Sponsor will not subordinate a first lien position once established.

5.0. PROGRAM LOAN SERVICING AND MAINTENANCE

5.1. PAYMENTS ARE VOLUNTARY

Borrowers may begin making voluntary loan payments at any time.

5.2. RECEIVING LOAN REPAYMENTS

- A. Program loan payments will be made to:

*City of Atwater
750 Bellevue Road
Atwater, CA 95301*

- B. The Sponsor will be the receiver of loan payments or recapture funds and will maintain a financial record-keeping system to record payments and file statements on payment status. Payments shall be deposited and accounted for in the Sponsor's appropriate Program Income Account, as required by all three HCD programs. The Program Sponsor will accept loan payments from borrowers prepaying deferred loans, from borrowers making payments in full upon sale or transfer of the property, and homeowners of tenant-occupied units. All loan payments are payable to the Sponsor. The Sponsor may at its discretion, enter into an agreement with a third party to collect and distribute payments and/or complete all loan servicing aspects of the Program.

5.3. LOAN SERVICING POLICIES AND PROCEDURES

See **Attachment F** for local loan servicing policies and procedures. While the attached policy outlines a system that can accommodate a crisis that restricts borrower repayment

ability, it should in no way be misunderstood: The loan must be repaid. All legal means to ensure the repayment of a delinquent loan as outlined in the Loan Servicing Policies and Procedures will be pursued.

5.4. LOAN MONITORING PROCEDURES

Homeowners will be required to submit each of the following to the Sponsor at the time of annual occupancy verification per Attachment F:

- Proof of occupancy in the form of a copy of a current utility bill;
- Statement of unit's continued use as a residence;
- Declaration that other title holders do not reside on the premises;
- Verification that Property Taxes are current; and
- Verification of current required insurance policies.

5.5. DEFAULT AND FORECLOSURE

If an owner defaults on a loan, and foreclosure procedures are instituted, they shall be carried out according to the Program Foreclosure Policy adopted by the Sponsor, and attached to these guidelines as **Attachment G**.

5.6. SUBORDINATIONS

The Sponsor may approve a request to subordinate a loan, in order for the owner to refinance the property, under the following conditions:

- A. The lien position of the Sponsor loan will remain the same or be advanced.
- B. The new primary loan is no greater than the balance of the loan being refinanced, except the costs of refinancing the loan may be added to the principal balance.
- C. The purpose of the new primary loan is to reduce the interest rate being paid and/or reduce the owner's payment.
- D. The refinanced loan must have an impound account for taxes and insurances.
- E. The refinancing terms must be acceptable to the Sponsor.
- F. CDBG allows refinancing with CDBG funds in conjunction with only rehabilitation of the unit.

6.0. CONSTRUCTION

6.1. STANDARDS

- A. All repair work will meet Local Building Code standards. At a minimum, health and safety hazards must be eliminated. For CDBG and CalHome the priority will be the elimination of health and safety hazards. Sponsor may also require elimination of code deficiencies. When HOME funds are used for housing rehabilitation, the property must meet all applicable current codes, rehabilitation standards, ordinances,

and zoning ordinances at the time of project completion. However, if certain components of the house are sound and were built to code prescribed at the time of installation, no repair or alteration will be made to those components. Section 8 Housing Quality Standards may be required on rentals by Sponsor when CDBG funds are used.

B. Contracting Process

1. Contracting will be done on a competitive basis.
2. The homeowner will be the responsible agent, but the Sponsor and/or its Program Operator will prepare the work write-up, prepare and advertise the bid package, and assist the owner in negotiating the construction contract.
3. The Sponsor does not warrant any construction work, or provide insurance coverage.

C. Approved Contractors

1. Contractors are required to be licensed with the State of California, and be active and in good standing with the Contractors' License Board.
2. Contractors will be checked against HUD's list of federally debarred contractors. No award will be granted to a contractor on this list.
3. Contractors must have public liability and property damage insurance, and worker's compensation, unemployment and disability insurance, to the extent required by State law.
4. Contractor must agree to comply with all federal and state regulations.

D. Occupants of units constructed prior to 1978 will receive proper notification of Lead-Based Paint (LBP) hazards as identified in Section 3.3.A. **Note: Units funded solely with CalHome funds are not required to comply with LBP regulations.**

E. Units constructed prior to 1978 will also be inspected according to the following HUD regulations. **Note: Units funded solely with CalHome funds are not required to comply with LBP regulations.** For CDBG-funded programs, please refer to Chapter 20, Lead-Based Paint Requirements for guidance in the CDBG Grant Management Manual.

1. If the total amount of Federal assistance or the total amount of rehabilitation hard cost is up to and including \$5,000, the following is required:
 - (a) Paint testing or presume LBP;
 - (b) Clearance of disturbed work areas; and
 - (c) Notifications listed in Section 3.3.A.
2. If the amount of Federal assistance or the total amount of rehabilitation hard cost is more than \$5,000 up to and including \$25,000, the following is required:
 - (a) Paint testing or presume LBP;
 - (b) Risk assessment; and

(c) Clearance of unit.

If LBP hazards are identified, interim controls will be implemented. This level will also require a notice of “Abatement of Lead Hazards Notification” at least five days prior to starting work.

3. If the amount of Federal assistance or the total amount of rehabilitation hard cost is more than \$25,000, the following is required:
 - (a) Items (a), (b), and (c) of 2. above;
 - (b) Abatement of all LBP hazards identified or produced;
 - (c) Use of interim controls on exterior surfaces not disrupted by rehab; and all notices listed above in Sections 3.3.A. and 6.1.F.2.
4. All paint tests that result in a negative finding of lead-based paint are exempt from any and all additional requirements. If defective paint surfaces are found, they will be properly treated or abated. A State-certified Inspector/Assessor will perform all paint testing, risk assessments, and clearances. A trained supervisor may oversee interim controls; however, a certified supervisor and workers will perform all abatement.

6.2. ELIGIBLE CONSTRUCTION COSTS

“Rehabilitation” means, in addition to the definition in Section 50096 of the Health and Safety Code, repairs and improvements to a manufactured home necessary to correct any condition causing the home to be substandard pursuant to Section 1704 of Title 25, California Code of Regulations. Rehabilitation also includes room additions to alleviate overcrowding. Rehabilitation also means repairs and improvements where necessary to meet any locally-adopted standards used in local rehabilitation programs. Rehabilitation does not include replacement of personal property.

Rehabilitation includes reconstruction. Federal law and policy allows the use of HOME funds to demolish and reconstruct owner-occupied residential structures. Reconstruction is defined as the demolition and construction of a structure. The Sponsor and/or Program Operator must document that the reconstruction costs are less than the cost to rehabilitate the existing substandard housing. This will be done using the State’s CDBG Test for Reconstruction, for projects funded with CDBG funds; or, using the State’s HOME Test for Reconstruction, for projects funded with HOME funds.

Additionally, the Sponsor must determine that the project’s value after reconstruction (housing and land combined) is less than the HOME Homeownership Value Limits for the Sponsor’s jurisdiction (**see Attachment C**).

The residential structure to be reconstructed must be a structure with cooking, eating, sleeping, and sanitation facilities which has been legally occupied as a residence within the preceding 12 months. Fifth wheels or recreational vehicles, for example, are not considered dwellings and therefore are not eligible under this Program.

Like for like requires that the structure being demolished must be replaced with a like structure (replace manufactured housing with manufactured housing, for example). However, additions may be approved by the HCD Program when required by Codes/Ordinances or to alleviate overcrowding (**see Attachment C**).

Temporary relocation benefits must be planned for and budgeted into the total allowable subsidy for the project, but if required would be in the form of a grant.

Depending on the outcome of the Statutory Worksheet (Environmental test), a reconstructed project may require Authority from the State before funds are committed to the project.

Allowable rehabilitation\reconstruction costs include:

- A. Cost of building permits and other related government fees.
- B. Cost of architectural, engineering, and other consultant services which are directly related to the rehabilitation of the property.
- C. For CDBG and CalHome, costs associated with the repair, replacement, or abandonment of domestic water wells and/or associated costs (such as water pump lowering).
- D. Rehabilitation or Replacement of a manufactured home not on a permanent foundation. Rehabilitation of a manufactured home may include the replacement of the unit with a used manufactured home and the cost to repair it, as long as the unit has been occupied and not used as a demonstration model. Should the unit meet the criteria for reconstruction a new manufactured home can be used for replacement and all cost associated with the purchase and transportation can be added to the loan. For CalHome and CDBG, manufactured housing on permanent foundations may be replaced by stick-built structures.

CalHome requires the following for manufactured housing/mobile home to stick-built replacements:

- 1) Verification that the owner of the mobile home is also the landowner. The registration certificate and a preliminary title report must be submitted with the Borrower summary package. Any past due registration fees must be paid.
- 2) Provide written justification as to why the mobile home is being replaced and not repaired.
- 3. Ensure the new structure is “reasonable” for the size of the current household.

- E. Owner-occupied rehabilitation activity delivery fees, pursuant to Section 7733(f), as reimbursement to the Sponsor for the actual costs of services rendered to the homeowner that are incidentally but directly related to the rehabilitation work (e.g. planning, engineering, construction management, including inspections and work write-ups).
- F. Rehabilitation will address the following issues in the order listed. Eligible costs are included for each item.

1. Health and Safety Issues

Eligible costs include, but are not limited to, energy-related improvements, lead-based paint hazard evaluation and reduction activities, improvements for handicapped accessibility, and repair or replacement of major housing systems.

Per the federal HOME Regulations at 24 CFR section 92.251(b), Major Systems are:

- structural support
- roofing
- cladding and weatherproofing (e.g., windows, doors, siding, gutters)
- plumbing
- electrical
- heating, ventilation, and air conditioning.

Upon project completion, each of the major systems must have a remaining useful life for a minimum of five (5) years, so these systems must be rehabilitated or replaced as part of the rehabilitation work in order to achieve this requirement.

A driveway may be considered part of rehabilitation if it is determined to be a health and safety issue.

2. Code and Regulation Compliance

Eligible costs include, but are not limited to, additional work required to rehabilitate and modernize a home to bring it into compliance with current building codes and regulations. Painting and weatherization are included.

3. Demolition

Eligible costs include, but are not limited to, the tear down and disposal of dilapidated structures when they are a part of the reconstruction of an affordable housing unit. If a garage or carport is detached, it may not be rehabilitated but may be demolished, if it is determined to be a health and safety issue.

4. Upgrades

Eligible costs include additional bedrooms and bathrooms if the need can be demonstrated per HUD's or Sponsor's overcrowding guidelines listed in **Attachment C**. The Program will not fund additions to a home for a den or family room, or for any luxury items.

The CalHome Program's requirement is that a bedroom or bathroom can be added to omit overcrowding, and this is up to the Recipient to decide what is overcrowding.

5. General Property Improvements

Eligible costs include, but are not limited to: addition or replacement of an oven, stove, dishwasher, or fixture; replacing floor coverings; painting; and repair or installation of fencing.

All improvements must be physically attached to the property and permanent in nature. Non-code general property improvements (including fencing, landscaping, driveway, etc.) will be *limited to 15 percent* of the rehabilitation loan amount. Any cash contribution by the property owner will be considered a general property improvement and be included in this percentage. Luxury items are not permitted. Items such as stoves and dishwashers that are not built-in may

be replaced due only to incipient failure or documented medical condition of the homeowner, and must be of moderate quality.

For HOME and CalHome, replacement of a refrigerator is not allowed. For CalHome, repair or installation of fencing is not allowed.

6. Rehabilitation Standards

All repair work related to health and safety conditions will meet Local Building Code standards. The priority will be the elimination of all health and safety hazards and code compliance, which is required for HOME-funded projects.

6.3. ELIGIBLE PROJECT COSTS

Examples of eligible project costs for all administrative expenses related to the paperwork for processing and insuring a loan application are listed below. For HOME, these costs are considered activity delivery costs and may not be charged to the homeowner's loan.

- Appraisal
- Property Report/Title Insurance
- Building Plan
- Termite Report
- Land Survey
- Grading Plan
- Recording Fees
- Fire/Course of Construction Insurance
- Flood Insurance, as applicable (not allowed with CalHome or HOME funds)

Costs are based on charges currently incurred by the Sponsor, or its Program Operator, for these products and/or services. Except for HOME loans, any cost increases charged to the Sponsor/Program Operator for these products and/or services will be passed on to the homeowner and included in the loan. All fees are subject to change and are driven by the market.

6.4. REPAIR CALLBACKS

Contractors will comply with State law regarding all labor and material warranties. All labor and material shall meet FHA minimum specifications.

7.0. EXCEPTIONS AND SPECIAL CIRCUMSTANCES

7.1. AMENDMENTS

The Sponsor may make amendments to these Participant Guidelines. Any changes made shall be in accordance with federal and state regulations, shall be approved by the Sponsor's Loan Committee and/or local governing body and submitted to HCD for approval.

7.2. EXCEPTIONS

Any case to which a standard policy or procedure, as stated in the guidelines, does not apply or an applicant treated differently from others of the same class would be an exception.

7.2.1 PROCEDURES FOR EXCEPTIONAL CIRCUMSTANCES

- A. The Sponsor or its Program Operator may initiate consideration of an exception and prepare a report. This report shall contain a narrative, including the Sponsor's/Program Operator's recommended course of action and any written or verbal information supplied by the applicant.
- B. The Sponsor shall make a determination of the exception based on the recommendation of the Program Operator. The request can be presented to the Sponsor's loan committee and/or governing body for decision.

8.0. DISPUTE RESOLUTION AND APPEALS PROCEDURES

8.1. PROGRAM COMPLAINT AND APPEAL PROCEDURE

Complaints concerning the Sponsor's Rehabilitation Program should be made to the Program Operator first. If unresolved in this manner, the complaint or appeal shall be made in writing and filed with the Sponsor. The Sponsor will then schedule a meeting with the Sponsor's Loan Review Committee. Their written response will be made within thirty (30) working days. If the applicant is not satisfied with the committee's decision, a request for an appeal may be filed with the local governing body. Final appeal may be filed in writing with HCD within one year after denial or the filing of the Project Notice of Completion.

8.2. GRIEVANCES BETWEEN PARTICIPANTS AND CONSTRUCTION CONTRACTOR

Contracts signed by the contractor and the participant include the following clause, which provides a procedure for resolution of grievances:

Any controversy arising out of or relating to this Contract, or the breach thereof, shall be submitted to binding arbitration in accordance with the provisions of the California Arbitration Law, Code of Civil Procedure 1280 et seq., and the Rules of the American Arbitration Association. The arbitrator shall have the final authority to order work performed, to order the payment from one party to another, and to order who shall bear the costs of arbitration. Costs to initiate arbitration shall be paid by the party seeking arbitration. Notwithstanding, the party prevailing in any arbitration proceeding shall be entitled to recover from the other all attorney's fees and costs of arbitration.

ATTACHMENT A**24 CFR Part 5 ANNUAL INCOME INCLUSIONS AND EXCLUSIONS****24 CFR Part 5 Annual Income Inclusions****§5.609 Annual income.**

(a) *Annual income* means all amounts, monetary or not, which:

- (1) Go to, or on behalf of, the family head or spouse (even if temporarily absent) or to any other family member; or
- (2) Are anticipated to be received from a source outside the family during the 12-month period following admission or annual reexamination effective date; and
- (3) Which are not specifically excluded in paragraph (c) of this section.
- (4) Annual income also means amounts derived (during the 12-month period) from assets to which any member of the family has access.

(b) Annual income includes, but is not limited to:

- (1) The full amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses, and other compensation for personal services;
- (2) The net income from the operation of a business or profession. Expenditures for business expansion or amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation of assets used in a business or profession may be deducted, based on straight line depreciation, as provided in Internal Revenue Service regulations. Any withdrawal of cash or assets from the operation of a business or profession will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested in the operation by the family;
- (3) Interest, dividends, and other net income of any kind from real or personal property. Expenditures for amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation is permitted only as authorized in paragraph (b)(2) of this section. Any withdrawal of cash or assets from an investment will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested by the family. Where the family has net family assets in excess of \$5,000, annual income shall include the greater of the actual income derived from all net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD;
- (4) The full amount of periodic amounts received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic amount (except as provided in paragraph (c)(14) of this section);
- (5) Payments in lieu of earnings, such as unemployment and disability compensation, worker's compensation and severance pay (except as provided in paragraph (c)(3) of this section);
- (6) *Welfare assistance payments.*

(i) Welfare assistance payments made under the Temporary Assistance for Needy Families (TANF) program are included in annual income only to the extent such payments:

- (A) Qualify as assistance under the TANF program definition at 45 CFR 260.31; and
- (B) Are not otherwise excluded under paragraph (c) of this section.

(ii) If the welfare assistance payment includes an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of welfare assistance income to be included as income shall consist of:

- (A) The amount of the allowance or grant exclusive of the amount specifically designated for shelter or utilities; plus
- (B) The maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities. If the family's welfare assistance is ratably reduced from the standard of need by applying a percentage, the amount calculated under this paragraph shall be the amount resulting from one application of the percentage.

(7) Periodic and determinable allowances, such as alimony and child support payments, and regular contributions or gifts received from organizations or from persons not residing in the dwelling;

(8) All regular pay, special pay and allowances of a member of the Armed Forces (except as provided in paragraph (c)(7) of this section).

(9) For section 8 programs only and as provided in 24 CFR 5.612, any financial assistance, in excess of amounts received for tuition and any other required fees and charges, that an individual receives under the Higher Education Act of 1965 (20 U.S.C. 1001 *et seq.*), from private sources, or from an institution of higher education (as defined under the Higher Education Act of 1965 (20 U.S.C. 1002)), shall be considered income to that individual, except that financial assistance described in this paragraph is not considered annual income for persons over the age of 23 with dependent children. For purposes of this paragraph, "financial assistance" does not include loan proceeds for the purpose of determining income.

24 CFR Part 5 Annual Income Exclusions

(c) Annual income does not include the following:

- (1) Income from employment of children (including foster children) under the age of 18 years;
- (2) Payments received for the care of foster children or foster adults (usually persons with disabilities, unrelated to the tenant family, who are unable to live alone);
- (3) Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except as provided in paragraph (b)(5) of this section);
- (4) Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;
- (5) Income of a live-in aide, as defined in §5.403;
- (6) Subject to paragraph (b)(9) of this section, the full amount of student financial assistance paid directly to the student or to the educational institution;
- (7) The special pay to a family member serving in the Armed Forces who is exposed to hostile fire;
- (8)
 - (i) Amounts received under training programs funded by HUD;
 - (ii) Amounts received by a person with a disability that are disregarded for a limited time for purposes of Supplemental Security Income eligibility and benefits because they are set aside for use under a Plan to Attain Self-Sufficiency (PASS);
 - (iii) Amounts received by a participant in other publicly assisted programs which are specifically for or in reimbursement of out-of-pocket expenses incurred (special equipment, clothing, transportation, child care, etc.) and which are made solely to allow participation in a specific program;
 - (iv) Amounts received under a resident service stipend. A resident service stipend is a modest amount (not to exceed \$200 per month) received by a resident for performing a service for the PHA or owner, on a part-time basis, that enhances the quality of life in the development. Such services may include, but are not limited to, fire patrol, hall monitoring, lawn maintenance, resident initiatives coordination, and

serving as a member of the PHA's governing board. No resident may receive more than one such stipend during the same period of time;

(v) Incremental earnings and benefits resulting to any family member from participation in qualifying State or local employment training programs (including training programs not affiliated with a local government) and training of a family member as resident management staff. Amounts excluded by this provision must be received under employment training programs with clearly defined goals and objectives, and are excluded only for the period during which the family member participates in the employment training program;

(9) Temporary, nonrecurring or sporadic income (including gifts);

(10) Reparation payments paid by a foreign government pursuant to claims filed under the laws of that government by persons who were persecuted during the Nazi era;

(11) Earnings in excess of \$480 for each full-time student 18 years old or older (excluding the head of household and spouse);

(12) Adoption assistance payments in excess of \$480 per adopted child;

(13) [Reserved]

(14) Deferred periodic amounts from supplemental security income and Social Security benefits that are received in a lump sum amount or in prospective monthly amounts, or any deferred Department of Veterans Affairs disability benefits that are received in a lump sum amount or in prospective monthly amounts.

(15) Amounts received by the family in the form of refunds or rebates under State or local law for property taxes paid on the dwelling unit;

(16) Amounts paid by a State agency to a family with a member who has a developmental disability and is living at home to offset the cost of services and equipment needed to keep the developmentally disabled family member at home; or

(17) Amounts specifically excluded by any other Federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under any program to which the exclusions set forth in 24 CFR 5.609(c) apply. A notice will be published in the FEDERAL REGISTER and distributed to PHAs and housing owners identifying the benefits that qualify for this exclusion. Updates will be published and distributed when necessary. [See <https://www.federalregister.gov/documents/2014/05/20/2014-11688/federally-mandated-exclusions-from-income-updated-listing> for most recent notice]

(d) *Annualization of income.* If it is not feasible to anticipate a level of income over a 12-month period (e.g., seasonal or cyclic income), or the PHA believes that past income is the best available indicator of expected future income, the PHA may annualize the income anticipated for a shorter period, subject to a redetermination at the end of the shorter period.

ATTACHMENT A-1**Title 25 Section 6914 Gross Income Inclusions – For CalHome activities**

“Gross income” shall mean the anticipated income of a person or family for the twelve-month period following the date of determination of income.

“Income” shall consist of the following:

(a) Except as provided in subdivision (b), “Exclusions”, all payments from all sources received by the family head (even if temporarily absent) and each additional member of the family household who is not a minor shall be included in the annual income of a family. Income shall include, but not be limited to:

- (1) The gross amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees and bonuses;
- (2) The net income from operation of a business or profession or from rental or real or personal property (for this purpose, expenditures for business expansion or amortization of capital indebtedness shall not be deducted to determine the net income from a business);
- (3) Interest and dividends;
- (4) The full amount of periodic payments received from social security, annuities, insurance policies, retirement funds, pensions, disability or death benefits and other similar types of periodic receipts;
- (5) Payments in lieu of earnings, such as unemployment and disability compensation, worker’s compensation and severance pay;
- (6) Public Assistance. If the public assistance payment includes any amount specifically designated for shelter and utilities which is subject to adjustment by the public assistance agency in accordance with the actual cost of shelter and utilities, the amount of public assistance income to be included as income shall consist of:
 - (A) The amount of the allowance or grant exclusive of the amount specifically designated for shelter and utilities, plus
 - (B) The maximum amount which the public assistance agency could in fact allow for the family for shelter and utilities,
- (7) Periodic and determinable allowances such as alimony and child support payments, and regular contributions or gifts from persons not residing in the dwelling;

All regular pay, special pay and allowances of a member of the Armed Forces (whether or not living in the dwelling) who is head of the family or spouse.

ATTACHMENT B**PART 5 ANNUAL INCOME NET FAMILY ASSET INCLUSIONS AND EXCLUSIONS**

This table presents the Part 5 asset inclusions and exclusions as stated in the HUD Technical Guide for Determining Income and Allowances for HOME Program (Third Edition; January 2005). Statements from 24 CFR Part 5 – Last Modified: January 2005

Inclusions

1. Cash held in savings accounts, checking accounts, safe deposit boxes, homes, etc. For savings accounts, use the current balance. For checking accounts, use the average 6-month balance. Assets held in foreign countries are considered assets.
2. Cash value of revocable trusts available to the applicant.
3. Equity in rental property or other capital investments. Equity is the estimated current market value of the asset less the unpaid balance on all loans secured by the asset and all reasonable costs (e.g., broker fees) that would be incurred in selling the asset. Under HOME, equity in the family's primary residence is not considered in the calculation of assets for owner-occupied rehabilitation projects.
4. Cash value of stocks, bonds, Treasury bills, certificates of deposit and money market accounts.
5. Individual retirement, 401(K), and Keogh accounts (even though withdrawal would result in a penalty).
6. Retirement and pension funds.
7. Cash value of life insurance policies available to the individual before death (e.g., surrender value of a whole life or universal life policy).
8. Personal property held as an investment such as gems, jewelry, coin collections, antique cars, etc.
9. Lump sum or one-time receipts, such as inheritances, capital gains, lottery winnings, victim's restitution, insurance settlements and other amounts not intended as periodic payments.
10. Mortgages or deeds of trust held by an applicant.

Exclusions

1. Necessary personal property, except as noted in number 8 of Inclusions, such as clothing, furniture, cars and vehicles specially equipped for persons with disabilities.
2. Interest in Indian trust lands.
3. Assets not effectively owned by the applicant. That is, when assets are held in an individual's name, but the assets and any income they earn accrue to the benefit of someone else who is not a member of the household and that other person is responsible for income taxes incurred on income generated by the asset.
4. Equity in cooperatives in which the family lives.
5. Assets not accessible to and that provide no income for the applicant.
6. Term life insurance policies (i.e., where there is no cash value).
7. Assets that are part of an active business. "Business" does not include rental of properties that are held as an investment and not a main occupation.

ATTACHMENT B-1

Title 25 Section 6914 Gross Income Inclusions – For CalHome activities

(b) The following items shall not be considered as income:

- (1) Casual, sporadic or irregular gift items;
- (2) Amounts which are specifically for or in reimbursement of the cost of medical expenses;
- (3) Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses;
- (4) Amounts of educational scholarships paid directly to the student or to the educational institution, and amounts paid by the government to a veteran for use in meeting the costs of tuition, fees, books and equipment. Any amounts of such scholarships, or payments to veterans not used for the above purposes of which are available for a subsistence are to be included in income;
- (5) The special pay to a serviceman head of a family away from home and exposed to hostile fire;
- (6) Relocation payments made pursuant to federal, state, or local relocation law;
- (7) Foster child care payments;
- (8) The value of coupon allotments for the purchase of food pursuant to the Food Stamp Act of 1964 which is an excess of the amount actually charged the eligible household;
- (9) Payments received pursuant to participation of the following volunteer programs under the ACTION Agency:
 - (A) National Volunteer Antipoverty Programs which include VISTA, Service Learning Programs and Special Volunteer Programs.
 - (B) National Older American Volunteer Program for persons aged 60 and over which include Retired Senior Volunteer Programs, Foster Grandparent Program, older American Community Services Program, and National Volunteer Program to Assist Small Business Experience, Service Corps of Retired Executive (SCORE) and Active Corps of Executives (ACE).

ATTACHMENT C
HOME PROGRAM HOMEOWNERSHIP VALUE LIMITS FOR MERCED COUNTY
(HOME Value Limits as of 06/1/2022)

COUNTY NAME	One-Family
\$321,000	\$321,000

CALHOME MAXIMUM SALES PRICE / VALUE LIMIT

As established by comparable sales or information provided by the California Real Estate Association. <https://www.car.org/en/marketdata/data/countysalesactivity>. Maximum assistance is identified in the most current NOFA. The Current CalHome Program loan maximum for Homebuyer Assistance is 40% of the purchase price not to exceed \$100,000.

HOME PROGRAM MAXIMUM PER-UNIT SUBSIDY LIMITS FOR STATE OF CALIFORNIA
(Limits are effective -04-07-2023)

O-BDR	1-BDR	2-BDR	3-BDR	4-BDR
\$173,011	\$198,331	\$241,176	\$312,005	\$342,482

CALHOME SUBSIDY LIMIT (as of 09/01/2021 NOFA)

Maximum assistance per unit is established by the most current CalHome NOFA. Current limits are \$100,000 for housing rehabilitation, and \$150,000 for reconstruction projects.

HOME PROGRAM HOUSEHOLD INCOME LIMITS FOR MERCED COUNTY*
(Limits are effective 06/15/2022)

<i>Number of Persons in Household</i>								
	1	2	3	4	5	6	7	8
80% of AMI	\$43,650	\$49,850	\$56,100	\$62,300	\$67,300	\$72,300	\$77,300	\$82,250

HCD 2022 INCOME LIMITS FOR CALHOME
ADJUSTED FOR FAMILY SIZE FOR MERCED COUNTY

Income Level	Household Size							
	1	2	3	4	5	6	7	8
80%	\$56,200	\$64,250	\$72,250	\$80,300	\$86,700	\$93,150	\$99,550	\$106,000

Sponsor will insert the limits for the county in which the Program is located, and will update the income limits annually as HCD provides new information. The link to the official, HCD-maintained Value, Subsidy, and Income limits is: [State and Federal Income, Rent, and Loan/Value Limits | California Department of Housing and Community Development](#) for HOME and CDBG limits, choose “State CDBG, HOME, and NHTF/HHC Article I - Income, Value , Subsidy and Rent Limits”; for CalHome income limits, choose “Official State Income Limits”).

SPONSOR STANDARDS FOR BEDROOM AND BATHROOM ADDITIONS TO ALLEVIATE OVERCROWDING

Maximum No. of Persons in the Household	Number of Bedrooms	Number of Bathrooms
1	SRO	1
1	0-BR	1
2	1-BR	1
4	2-BR	2
6	3-BR	2
8	4-BR	3
10	5-BR	3
12	6-BR	4

- Opposite sex children under 6 years of age may share a bedroom, up to 2 children per bedroom.
- Opposite-sex children 6 years of age and older may have their own bedroom.
- Children shall be permitted a separate bedroom from their parents.
- Same-sex children of any age may share a bedroom, up to 2 children per bedroom.
- Adults not in a partner relationship may have their own bedroom.
- 4 or more people – a second bathroom may be added.
- 8 or more people – a third bathroom may be added.
- Same rules apply to mobile home units.

The chart above is used as a guide to overcrowding.

ATTACHMENT D**HOUSING REHABILITATION MARKETING PLAN****SUMMARY**

The Sponsor will continue its efforts to market the Housing Rehabilitation Program in a manner that will reach all community members.

All marketing related to the Housing Rehabilitation Program is publicized in both English and Spanish. All marketing materials include information identifying the Sponsor's commitment to fair housing laws and affirmative marketing policy, and are widely distributed. Equal opportunity is emphasized in written materials and oral presentations. A record is maintained by the Sponsor identifying what marketing materials are used, and when and where they are distributed.

Forms of marketing may include fliers, brochures, newspaper ads, articles and public service announcements. Fliers and brochures are distributed at local government buildings, other public buildings and through the mail, as well as to businesses that assist those not likely to apply without special outreach. Advertisements and articles are published in newspapers that are widely circulated within the community.

Established working relationships with local lending agencies also aid in informing the public by facilitating the distribution of informational fliers to households seeking financial assistance for repairs that are unable to obtain conventional financing.

Informational meetings are offered to potential participants to explain Program requirements. Often, minimal formal outreach efforts are required as the need for assistance generally exceeds funds available. However, marketing measures are actively performed in order to maintain a healthy interest list.

Characteristics on all applicants and participants are collected and compared with the Sponsor's demographics. Should the Sponsor find that there are underserved segments of the population, a plan to better serve them will be developed and implemented.

MARKETING FORMS

- Fliers
- Brochures
- Newspaper Ads and Articles
- Public Service Announcements
- Public Informational Meetings

MARKETING VENUES

- Local Government Buildings
- Local Public Services Buildings
- Private Businesses
- Lending Agencies
- Real Estate Offices
- Newspaper
- Radio
- Mail

ATTACHMENT E**RESIDENTIAL ANTI-DISPLACEMENT AND TEMPORARY RELOCATION PLAN
Version 2**

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require all grantees of Community Development Block Grant (CDBG) funds or Home Investment Partnership (HOME) funds to follow a written Residential Anti-displacement and Relocation Assistance Plan (Plan) for any activities which could lead to displacement of occupants whose property is receiving funds from these or other federal funding source. Having been developed in response to both aforesaid federal legislations, this Plan is intended to inform the public of the compliance of the CITY OF ATWATER (Sponsor) with the requirements of federal regulations 24 CFR section 570.606 under state recipient requirements, Section 104(d) of the Housing and Community Development Act of 1974, and 24 CFR section 92.353 and other parts of the HOME federal regulations. The Plan will outline reasonable steps, which the Sponsor will take to minimize displacement and ensure compliance with all applicable federal and state relocation requirements. The Sponsor's governing body has adopted this plan via a formal resolution.

This Plan will affect rehabilitation activities funded by the U.S. Department of Housing and Urban Development (HUD) under the following program titles: HOME, CDBG, Urban Development Action Grant (UDAG), Special Purpose Grants, Section 108 Loan Guarantee Program, and such other grants as HUD may designate as applicable, which take place within the Sponsor's jurisdiction limits.

The Sponsor will provide permanent relocation benefits to all eligible "displaced" households either owner-occupied or renter-occupied units which are permanently displaced by the housing rehabilitation program (**See Section E below.**). In addition, the Sponsor will replace all eligible occupied and vacant occupiable low-income group dwelling units demolished or converted to a use other than low income group housing as a direct result of rehabilitation activities. This applies to all units assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and as described in the Federal Regulations 24 CFR section 570.496(a), Relocation, Displacement and Acquisition: Final Rule dated July 18, 1990 (Section 104(d)) and 49 CFR Part 24, Uniform Relocation Assistance (URA) and Real Property Acquisition Regulations Final Rule and Notice (URA) dated March 2, 1989.

All Sponsor programs/projects will be implemented in ways consistent with the Sponsor's commitment to Fair Housing. Participants will not be discriminated against on the basis of race, color, religion, age, ancestry, national origin, sex, familial status, or handicap. The Sponsor will provide equal relocation assistance available 1) to each targeted income group household displaced by the demolition or rehabilitation of housing or by the conversion of a targeted income group dwelling to another use as a direct result of assisted activities; and 2) to each separate class of targeted income group persons temporarily relocated as a direct result of activities funded by HUD programs.

A. Minimizing Permanent Displacement and Temporary Relocation Resulting from Housing Rehabilitation or Reconstruction Activities

Consistent with the goals and objectives of activities assisted under the Act, the Sponsor will take the following steps to minimize the displacement of persons from their homes during housing rehabilitation or reconstruction funded by HUD programs:

1. Provide proper notices with counseling and referral services to all tenants so that they understand their relocation rights and receive the proper benefits. When necessary assist permanently displaced persons to find alternate housing in the neighborhood.
2. Stage rehabilitation of assisted households to allow owner occupants and/or tenants to remain during minor rehabilitation.
3. Encourage owner investors to temporarily relocate tenants to other available safe and sanitary vacant units on the project site area during the course of rehabilitation or pay expenses on behalf of replaced tenants.
4. Work with area landlords, real estate brokers, and/or hotel/motel managements to locate vacancies for households facing temporary relocation.
5. When necessary, use public funds, such as CDBG funds, to pay moving costs and provide relocation/displacement payments to households permanently displaced by assisted activities.

B. Lead Based Paint Mitigation Which Causes Temporary Relocation:

On September 15, 2000, the Final Rule for Lead Based Paint Hazard Control went into effect. Among other things, it requires that federally-funded rehabilitation must use safe work practices so that occupants and workers can be protected from lead hazards. **At no time should the tenant-occupant(s) be present in work areas or designated adjacent areas while LHC activities are taking place in any dwelling unit interior, common area, or exterior.** As such, occupants may not be allowed to remain in their units during the time that lead-based paint hazards are being created or treated. Once work that causes lead hazards has been completed, and the unit passes clearance, the occupants can return. **The tenant-occupants may not reoccupy a work area or adjacent area until post-lead hazard reduction clearance standards have been achieved and verified with laboratory results.** The final rule allows for certain exceptions: programs:

1. The work will not disturb lead-based paint, or create dust-lead or soil-lead hazard; or
2. The work is on exterior only and openings are sealed to prevent dust from entering the home, the work area is cleaned after the work is completed, and the residents have alternative lead free entry; or
3. The interior work will be completed in one period of less than 8-daytime hours and the work site is contained to prevent the release of dust into other areas of the home; or
4. The interior work will be completed within five (5) calendar days, the work site is contained to prevent the release of dust, the worksite and areas within 10 feet of the worksite are cleaned at the end of each day to remove any visible dust and debris, and the residents have safe access to kitchen and bath and bedrooms.

If temporary relocation benefits are not provided because the Sponsor believes that the project meets one of the above criteria, then proper documentation must be provided in the rehabilitation project file to show compliance. It is up to the Sponsor to ensure that the owner occupant or tenant in the project does not get impacted by lead paint mitigation efforts. In most cases where lead paint mitigation is taking place, occupants (tenants or owners) will be strongly encouraged to relocate even for just a few days until a final lead clearance can be issued by a

certified lead based paint assessor. Occupants who are temporarily relocated because of lead based paint mitigation are entitled to the same relocation benefits as those who are relocated because of substantial rehabilitation or reconstruction activities.

C. Temporary Relocation of Owner Occupants:

Owner occupants are not allowed to stay in units which are hazardous environments during lead based paint mitigation. When their home is having lead based paint mitigation work done which will not make it safe to live in, then they are eligible for temporary relocation benefits up to \$5,000, which will be provided as a grant. In the same way, a unit requiring substantial rehabilitation (with or without lead based paint mitigation) which will not allow the family to access a bath or kitchen facility, or if the unit is being demolished and reconstructed, then the family will be eligible for temporary relocation benefits up to \$5,000, which will be provided as a grant. In no case shall the grant for temporary relocation exceed \$5,000 for any one owner occupant.

Owner occupants will be encouraged to move in with family or friends during the course of rehabilitation, since they are voluntarily participating in the Program. The housing rehabilitation loan specialist and/or the rehabilitation construction specialist will complete a temporary relocation benefits form (**See Appendix C**) to document that the owner occupant understands that they must relocate during the course of construction and what benefits they wish to be reimbursed for as part of their relocation.

D. Temporary Relocation of Residential Tenants:

If continued occupancy during rehabilitation is judged to constitute a substantial danger to health and safety of the tenant or the public, or is otherwise undesirable because of the nature of the project, the tenant may be required to relocate temporarily. The contract administrator or rehabilitation specialist will make determination of the need for temporary relocation. The temporary relocation period will not exceed 180 days. All conditions of temporary relocation will be reasonable. Any tenant required to relocate temporarily will be helped to find another place to live which is safe, sanitary and of comparable value and they have the first right to move back into the original unit being rehabilitated at the same rent or lower. He or she may move in with family and friends and still receive full or partial temporary assistance based on eligible cost incurred. The housing rehabilitation loan specialist and/or the rehabilitation specialist will ensure that each tenant-occupied unit under the Program will receive a General Information Notice (GIN) (as soon as possible after a loan application is received) and the tenant will receive a Notice of Non-displacement (after loan approval), and each tenant-occupied unit will have a temporary relocation benefits form completed for them. (**See Appendix C**). These notices will document that each tenant understands what their relocation rights are, and if they must relocate during the course of construction, that they receive the proper counseling and temporary relocation benefits.

A tenant receiving temporary relocation shall receive the following:

1. Increased housing costs (e.g. rent increase, security deposits) and
2. Payment for moving and related expenses, as follows:
 - a. Transportation of the displaced persons and personal property within 50 miles, unless the grantee determines that farther relocation is justified;
 - b. Packing, crating, unpacking, and uncrating of personal property;

- c. Storage of personal property, not to exceed 12 months, unless the grantee determines that a longer period is necessary;
- d. Disconnection, dismantling, removing, reassembling, and reinstalling relocated household appliances and other personal property;
- e. Insurance for the replacement value of personal property in connection with the move and necessary storage;
- f. The replacement value of property lost, stolen or damaged in the process of moving (not through the fault of the displaced person, his or her agent, or employee) where insurance covering such loss, theft or damage is not reasonably available;
- g. Reasonable and necessary costs of security deposits required to rent the replacement dwelling;
- h. Any costs of credit checks required to rent the replacement dwelling;
- i. Other moving related expenses as the grantee determines to be reasonable and necessary, except the following ineligible expenses:
 - 1) Interest on a loan to cover moving expenses; or
 - 2) Personal injury; or
 - 3) Any legal fee or other cost for preparing a claim for a relocation payment or for representing the claimant before the Grantee; or
 - 4) Costs for storage of personal property on real property already owned or leased by the displaced person before the initiation of negotiations.

E. Rehabilitation Activities Requiring Permanent Displacement

The Sponsor's rehabilitation program will not typically trigger permanent displacement and permanent displacement activities fall outside of the scope of this plan. If a case of permanent displacement is encountered, then the staff responsible for the rehabilitation program will consult with Sponsor's legal counsel to decide if they have the capacity to conduct the permanent displacement activity. If local staff does not have the capacity, then a professional relocation consultant will be hired to do the counseling and benefit determination and implementation. If local staff does wish to do the permanent displacement activity then they will consult and follow the HUD Relocation Handbook 1378.

F. Rehabilitation Which Triggers Replacement Housing

If the Sponsor's rehabilitation program assists a property where one or more units are eliminated then under Section 104 (d) of the Housing and Community Act of 1974, as amended applies and the Sponsor is required to replace those lost units. An example of this would be a duplex unit which is converted into a single family unit. In all cases where rehabilitation activities will reduce the number of housing units in the jurisdiction, then the Sponsor must document that any lost units are replaced and any occupants of reduced units are given permanent relocation benefits. (This does not apply to reconstruction or replacement housing done under a rehabilitation program where the existing unit(s) is demolished and replaced with a structure equal in size without in loss number of units or bedrooms.)

Replacement housing will be provided within three years after the commencement of the

demolition or conversion. Before entering into a contract committing the Sponsor to provide funds for an activity that will directly result in such demolition or conversion, the Sponsor will make this activity public (through a noticed public hearing and/or publication in a newspaper of general circulation) and submit to the California Department of Housing and Community Development or the appropriate federal authority the following information in writing:

1. A description of the proposed assisted activity;
2. The location on a map and the approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as targeted income group dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The location on a map and the approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a targeted income group dwelling unit for at least 10 years from the date of initial occupancy; and,
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a two-bedroom unit with two one-bedroom units) is consistent with the housing needs of targeted income group households in the jurisdiction.

The Program Operator for the Sponsor is responsible for tracking the replacement of housing and ensuring that it is provided within the required period. The Sponsor is responsible for ensuring requirements are met for notification and provision of relocation assistance, as described in Section 570.606, to any targeted income group displaced by the demolition of any dwelling unit or the conversion of a targeted income group dwelling unit to another use in connection with an assisted activity.

G. Record Keeping and Relocation Disclosures/Notifications

The Sponsor will maintain records of occupants of federally-funded rehabilitated, reconstructed or demolished property from the start to completion of the project to demonstrate compliance with section 104(d), URA and applicable program regulations. Each rehabilitation project, which dictates temporary or permanent or replacement activities, will have a project description and documentation of assistance provided. (See sample forms in HUD Relocation Handbook 1378, Chapter 1, Appendix 11, form HUD-40054)

Appropriate advisory services will include reasonable advance written notice of (a) the date and approximate duration of the temporary relocation; (b) the address of the suitable, decent, safe, and sanitary dwelling to be made available for the temporary period; (c) the terms and conditions under which the tenant may lease and occupy a suitable, decent, safe, and sanitary dwelling.

Notices shall be written in plain, understandable primary language of the persons involved. Persons who are unable to read and understand the notice (e.g. illiterate, foreign language, or impaired

vision or other disability) will be provided with appropriate translation/communication. Each notice will indicate the name and telephone number of a person who may be contacted for answers to questions or other needed help. The notices and process below is for only temporary relocation. If permanent relocation is involved then other sets of notice and noticing process and relocation benefits must be applied (See HUD relocation handbook 1378 for those forms and procedures) The Temporary Relocation Advisory Notices to be provided are as follows:

1. **General Information Notice:** As soon as feasible when an owner investor is applying for Federal financing for rehabilitation, reconstruction, or demolition, the tenant of a housing unit will be mailed or hand delivered a General Information Notice that the project has been proposed and that the tenant will be able to occupy his or her present house upon completion of rehabilitation. The tenant will be informed that the rent after rehabilitation will not exceed current rent or 30 percent of his or her average monthly gross household income. The tenant will be informed that if he or she is required to move temporarily so that the rehabilitation can be completed, suitable housing will be made available and he or she will be reimbursed for all reasonable extra expenses. The tenant will be cautioned that he or she will not be provided relocation assistance if he or she decides to move for personal reasons. **See Appendix A for sample notice to be delivered personally or by certified mail.**
2. **Notice of Non Displacement:** As soon as feasible when the rehabilitation application has been approved, the tenant will be informed that they will not be permanently displaced and that they are eligible for temporary relocation benefits because of lead based paint mitigation or substantial rehabilitation, or reconstruction of their unit. The tenant will also again be cautioned not to move for personal reasons during rehabilitation, or risk losing relocation assistance. **See Appendix B for sample notice to be delivered personally or by certified mail.**
3. **Disclosure to Occupants of Temporary Relocation Benefits:** This form is completed to document that the Sponsor is following it's adopted temporary relocation plan for owner occupants and tenants. **See Appendix C for a copy of the disclosure form.**
4. **Other Relocation/Displacement Notices:** The above three notices are required for temporary relocation. If the Sponsor is attempting to provide permanent displacement benefits then there are a number of other forms which are required. Staff will consult HUD's Relocation Handbook 1378 and ensure that all the proper notices are provided for persons who are permanently displaced as a result of housing rehabilitation activities funded by CDBG or other federal programs.

APPENDIX A

Dear _____,

On (date), (property owner) submitted an application to the _____ for financial assistance to rehabilitate the building which you occupy at (address).

This notice is to inform you that, if the assistance is provided and the building is rehabilitated, you will not be displaced. Therefore, we urge you not to move anywhere at this time. (If you do elect to move for reasons of your choice, you will not be provided relocation assistance.)

If the application is approved and Federal assistance is provided for the rehabilitation, you will be able to lease and occupy your present apartment (or another suitable, decent, safe and sanitary apartment in the same building) upon completion of the rehabilitation. Of course, you must comply with standard lease terms and conditions.

After the rehabilitation, your initial rent, including the estimated average monthly utility costs, will not exceed the greater of (a) your current rent/average utility costs, or (b) 30 percent of your gross household income. If you must move temporarily so that the rehabilitation can be completed, suitable housing will be made available to you for the temporary period, and you will be reimbursed for all reasonable extra expenses, including all moving costs and any increase in housing costs.

Again, we urge you not to move. If the project is approved, you can be sure that we will make every effort to accommodate your needs. Because Federal assistance would be involved, you would be protected by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

This letter is important and should be retained. You will be contacted soon. In the meantime, if you have any questions about our plans, please contact (name), (title), at (telephone number),
(address).

Sincerely,

(name)
(title)

APPENDIX B

(date)

Dear _____:

On (date), we notified you that the owner of your building had applied for assistance to make extensive repairs to the building. On (date), the owner's request was approved, and the repairs will begin soon.

This is a notice of non-displacement. You will not be required to move permanently as a result of the rehabilitation. This notice guarantees you the following:

1. You will be able to lease and occupy your present apartment [or another suitable, decent, safe and sanitary apartment in the same building/complex] upon completion of the rehabilitation. Your monthly rent will remain until after construction is completed. If increased after construction is done, your new rent and estimated average utility costs will not exceed local fair market rents for your community. Of course, you must comply with all the other reasonable terms and conditions of your lease.
2. If you must move temporarily so that the repairs can be completed, you will be reimbursed for all of your extra expenses, including the cost of moving to and from the temporarily occupied unit and any additional housing costs. The temporary unit will be decent, safe and sanitary, and all other conditions of the temporary move will be reasonable.

Since you will have the opportunity to occupy a newly rehabilitated apartment, I urge you not to move. (If you do elect to move for your own reasons, you will not receive any relocation assistance.) We will make every effort to accommodate your needs. Because Federal assistance is involved, you are protected by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

If you have any questions, please contact (name), (title), at (phone #), (address). Remember; do not move before we have a chance to discuss your eligibility for assistance. This letter is important to you and should be retained.

Sincerely,

(name and title)

APPENDIX C**DISCLOSURE TO OCCUPANT OF TEMPORARY RELOCATION BENEFITS***Top to be completed at time of loan application submittal or Home Visit*

Property Address: _____
____ Rental Unit ____ Owner-Occupied Unit

The rehabilitation loan specialist working on behalf of the City/County of _____ has explained the temporary relocation services and benefits available under the current rehabilitation program relocation plan.

I/we have been advised that the City/County of _____ rehabilitation construction specialist will inform me if I need to be temporarily relocated and will assist me with scheduling any necessary moves and answer any questions about assistance as needed.

Acknowledged:

Occupant Signature Date Occupant Signature Date

Complete this at time of acceptance of Work Write Up with initials by occupant

The rehabilitation construction specialist for the City/County of _____ has explained the Rehabilitation Scope of Work for our house and I/we agree that it will:

Not require I/we to be relocated. (**If initialed then STOP here and sign bottom.**)
 Yes, I/we need to be temporarily relocated. (**Complete rest of form if initialed.**)

Start date and duration of relocation:

Starting on or about _____ we will move for all or part of the rehabilitation project.
 Approximate length of temporary relocation: _____ Number of days.

For temporary relocation, I/We elect to (check all that apply):

Relocate with friends and family.
 Relocate into a suitable temporary housing unit identified by rehab specialist.
 Relocate furnishings only into a temporary storage unit.

I/We have been told what our relocation benefits are and elect **Not** to be reimbursed for any eligible relocation expenses.

I/We have been told what our relocation benefits are and want to be reimbursed for: _____

By signing, occupant(s) acknowledge receipt of copy of this form:

Occupant Signature

Date

Occupant Signature

Date

ATTACHMENT F**LOAN SERVICING POLICIES AND PROCEDURES
FOR THE CITY OF ATWATER**

The CITY OF ATWATER, hereafter called "Sponsor," has adopted these policies and procedures in order to preserve its financial interest in properties, whose "Borrowers" have been assisted with public funds. The Sponsor will to the greatest extent possible follow these policies and procedures, but each loan will be evaluated and handled on a case-by-case basis. The Sponsor has formulated this document to comply with state and federal regulations regarding the use of these public funds and any property restrictions, which are associated with them.

The policies and procedures are broken down into the follow areas: 1) making required monthly payments or voluntary payments on a loan's principal and interest; 2) required payment of property taxes and insurance; 3) required Request for Notice of Default on all second mortgages; 4) loans with annual occupancy restrictions and certifications 5) required noticing and limitations on any changes in title or use of property; 6) required noticing and process for requesting a subordination during a refinance; 7) processing of foreclosure in case of default on the loan.

1. Loan Repayments:

The Sponsor will collect monthly payments from those borrowers who are obligated to do so under Notes which are amortized promissory notes. Late fees will be charged for payments received after the assigned monthly date.

For Notes which are deferred payment loans, the Sponsor must accept voluntary payments on the loan. Loan payments will be credited to principal. The Borrower may repay the loan balance at any time with no penalty.

2. Payment of Property Taxes and Insurance:

As part of keeping the loan from going into default, Borrower must maintain property insurance coverage naming the Sponsor as loss payee. Except for HOME-funded loans, if Borrower fails to maintain the necessary insurance, the Sponsor may take out force placed insurance to cover the property while the Borrower puts a new insurance policy in place. All costs for installing the necessary insurance will be added to the loan balance at time of installation of Borrower's new insurance.

When a property is located in a 100-year floodplain, the Borrower will be required to carry the necessary flood insurance. A certificate of insurance for flood and for standard property insurance naming the Sponsor as a lender loss payee will be required at close of escrow. The Sponsor will verify the insurance on an annual basis.

Property taxes must be kept current during the term of the loan. If the Borrower fails to maintain payment of property taxes then the Sponsor may pay the taxes current and add the

balance of the tax payment plus any penalties to the balance of the loan (not permissible when funded with HOME). Wherever possible, the Sponsor encourages Borrower to have impound accounts set up with their first mortgagee wherein they pay their taxes and insurance as part of their monthly mortgage payment.

3. Required Request for Notice of Default:

When the Borrower's loan is in second position behind an existing first mortgage, it is the Sponsor's policy to prepare and record a "Request for Notice of Default" for each senior lien in front of Sponsor's loan. This document requires any senior lienholder listed in the notice to notify the Sponsor of initiation of a foreclosure action. The Sponsor will then have time to contact the Borrower and assist them in bringing the first loan current. The Sponsor can also monitor the foreclosure process and go through the necessary analysis to determine if the loan can be made whole or preserved. When the Sponsor is in a third position and receives notification of foreclosure from only one senior lienholder, it is in their best interest to contact any other senior lienholders regarding the status of their loans.

4. Annual Occupancy Restrictions and Certifications:

On owner-occupant loans the Sponsor may require that Borrowers submit utility bills and/or other documentation annually to prove occupancy during the term of the loan. For CDBG, some loans may have income and housing cost evaluations, which require a household to document that they are not able to make repayments, typically every five years. These loan terms are incorporated in the original note and deed of trust. On HOME-funded loans, annual occupancy verification will occur January 1st and 15th of each year for the term of the loan].

5. Required Noticing and Restrictions on Any Changes of Title or Occupancy:

In all cases where there is a change in title or occupancy or use, the Borrower must notify the Sponsor in writing of any change. Sponsor and Borrower will work together to ensure the property is kept in compliance with the original Program terms and conditions such that it remains available as an affordable home for low income families. These types of changes are typical when Borrowers do estate planning (adding a relative to title) or if a Borrower dies and property is transferred to heirs or when the property is sold or transferred as part of a business transaction. In some cases the Borrower may move and turn the property into a rental unit without notifying the Sponsor. Changes in title or occupancy must be in keeping with the objective of benefit to low-income households (below 80 percent of AMI).

Change from owner-occupant to owner-occupant occurs at a sale. When a new owner-occupant is not low-income, the loan is not assumable and the loan balance is immediately due and payable. If the new owner-occupant qualifies as low-income, the purchaser may either pay the loan in full or assume all loan repayment obligations of the original owner-occupant, subject to the approval of the Sponsor's Loan Committee (depends on the HCD program).

If a transfer of the property occurs through inheritance, the heir (as owner-occupant) may be provided the opportunity to assume the loan at an interest rate based on household size and household income, provided the heir is income eligible. If the heir intends to occupy the property and is not low-income, the balance of the loan is due and payable. If the heir intends to act as an owner-investor, the balance of the loan may be converted to an owner/investor interest rate and loan term and a rent limitation agreement is signed and recorded on title. All such changes are subject to the review and approval of the Sponsor's Loan Committee.

Change from owner-occupant to owner-investor occurs when an owner-occupant decides to move out and rent the assisted property, or if the property is sold to an investor. If the owner converts any

assisted unit from owner-occupied to rental, the loan is due in full.

Conversion to use other than residential use is not allowable where the full use of the property is changed from residential to commercial or other. In some cases, Borrowers may request that the Sponsor allow for a partial conversion where some of the residence is used for a business but the household still resides in the property. Partial conversions can be allowed if it is reviewed and approved by any and all agencies required by local statute. If the use of the property is converted to a fully non-residential use, the loan balance is due and payable.

6. Requests for Subordinations:

When a Borrower wishes to refinance the property, they must request a subordination request to the Sponsor. The Sponsor will subordinate their loan only when there is no "cash out" as part of the refinance. Cash out means there are no additional charges on the transaction above loan and escrow closing fees. There can be no third-party debt payoffs or additional encumbrance on the property above traditional refinance transaction costs. Furthermore, the refinance should lower the housing cost of the household with a lower interest rate and the total indebtedness on the property should not exceed the current market value.

Upon receiving the proper documentation from the refinance lender, the request will be considered by the loan committee for review and approval. Upon approval, the escrow company will provide the proper subordination document for execution and recordation by the Sponsor.

7. Process for Loan Foreclosure:

Upon any condition of loan default: 1) non-payment; 2) lack of insurance or property tax payment; 3) change in title or use without approval; or 4) default on senior loans, the Sponsor will send out a letter to the Borrower notifying them of the default situation. If the default situation continues, the Sponsor may start a formal process of foreclosure.

When a senior lienholder starts a foreclosure process and the Sponsor is notified via a Request for Notice of Default, the Sponsor, who is the junior lienholder, may cancel the foreclosure proceedings by "reinstating" the senior lienholder. The reinstatement amount or payoff amount must be obtained by contacting the senior lienholder. This amount will include all delinquent payments, late charges and fees to date. Sponsor must confer with Borrower to determine if, upon paying the senior lienholder current, the Borrower can provide future payments. If this is the case, then the Sponsor may cure the foreclosure and add the costs to the balance of the loan with a Notice of Additional Advance on the existing note. HOME funds may not be used for this purpose, however.

If the Sponsor determines, based on information on the reinstatement amount and status of Borrower, that bringing the loan current will not preserve the loan, then staff must determine if it is cost effective to protect their position by paying off the senior lienholder in total and restructure the debt such that the unit is made affordable to the Borrower. If the Sponsor does not have sufficient funds to pay the senior lienholder in full, then they may choose to cure the senior lienholder and foreclose on the property themselves. As long as there is sufficient value in the property, the Sponsor can afford to pay for the foreclosure process and pay off the senior lienholder and retain some or all of their investment.

If the Sponsor decides to reinstate, the senior lienholder will accept the amount to reinstate the loan up until five (5) days prior to the set "foreclosure sale date." This "foreclosure sale date" usually

occurs about four (4) to six (6) months from the date of recording of the "Notice of Default." If the Sponsor fails to reinstate the senior lienholder before five (5) days prior to the foreclosure sale date, the senior lienholder would then require a full pay off of the balance, plus costs, to cancel foreclosure. If the Sponsor determines the reinstatement and maintenance of the property not to be cost effective and allows the senior lienholder to complete foreclosure, the Sponsor's lien may be eliminated due to insufficient sales proceeds.

Sponsor as Senior Lienholder

When the Sponsor is first position as a senior lienholder, active collection efforts will begin on any loan that is 31 or more days in arrears. Attempts will be made to assist the homeowner in bringing and keeping the loan current. These attempts will be conveyed in an increasingly urgent manner until loan payments have reached 90 days in arrears, at which time the Sponsor may consider foreclosure. Sponsor's staff will consider the following factors before initiating foreclosure:

- 1) Can the loan be cured and can the rates and terms be adjusted to allow for affordable payments such that foreclosure is not necessary?
- 2) Can the Borrower refinance with a private lender and pay off the Sponsor?
- 3) Can the Borrower sell the property and pay off the Sponsor?
- 4) Does the balance warrant foreclosure? (If the balance is under \$5,000, the expense to foreclose may not be worth pursuing.)
- 5) Will the sales price of home "as is" cover the principal balance owing, necessary advances, (maintain fire insurance, maintain or bring current delinquent property taxes, monthly yard maintenance, periodic inspections of property to prevent vandalism, etc.) foreclosure, and marketing costs?

If the balance is substantial and all of the above factors have been considered, the Sponsor may opt to initiate foreclosure. The Borrower must receive, by certified mail, a thirty-day notification of foreclosure initiation. This notification must include the exact amount of funds to be remitted to the Sponsor to prevent foreclosure (such as, funds to bring a delinquent BMIR current or pay off a DPL).

At the end of thirty days, the Sponsor should contact a reputable foreclosure service or local title company to prepare and record foreclosure documents and make all necessary notifications to the owner and junior lienholders. The service will advise the Sponsor of all required documentation to initiate foreclosure (Note and Deed of Trust usually) and funds required from the owner to cancel foreclosure proceedings. The service will keep the Sponsor informed of the progress of the foreclosure proceedings.

When the process is completed, and the property has "reverted to the beneficiary" at the foreclosure sale, the Sponsor could sell the home themselves under a homebuyer program or use it for an affordable rental property managed by a local housing authority or use it for transitional housing facility or other eligible use. The Sponsor could contract with a local real estate broker to list and sell the home and use those funds for Program income-eligible uses.

ATTACHMENT G
CITY OF ATWATER
FORECLOSURE POLICY

Sponsor As Junior Lienholder

It is the CITY OF ATWATER'S (Sponsor's) policy to prepare and record a "Request for Notice" on all junior liens (any lien after the first position) placed on properties financed by a loan.

This document requires any senior lienholder to notify the Sponsor of initiation (recording of a "Notice of Default") of a foreclosure only. This is to alert the junior lienholder that they are to monitor the foreclosure with the senior lienholder. When the Sponsor is in a third position and receives notification of foreclosure from only one senior lienholder, it would be in their best interest to contact both senior lienholders regarding the status of their loans.

The junior lienholder may cancel the foreclosure proceedings by "reinstating" the senior lienholder. The reinstatement amount must be obtained by contacting the senior lienholder. This amount will include all delinquent payments, late charges, advances (fire insurance premiums, property taxes, property protection costs, etc.), and foreclosure costs (fees for legal counsel, recordings, certified mail, etc.)

Once the Sponsor has the information on the reinstatement amount, staff must then determine if it is cost effective to protect their position by reinstating the senior lienholder, keeping them current by submitting a monthly payment thereafter, foreclosing on the property possibly resulting in owning the property at the end of foreclosure, protecting the property against vandalism, and paying marketing costs (readying the home for marketing, paying for yard maintenance, paying a real estate broker a sales commission).

If the Sponsor decides to reinstate, the senior lienholder will accept the amount to reinstate the loan up until five (5) days prior to the set "foreclosure sale date." This "foreclosure sale date" usually occurs about four (4) to six (6) months from the date of recording of the "Notice of Default." If the Sponsor fails to reinstate the senior lienholder before five (5) days prior to the foreclosure sale date, the senior lienholder would then require a full pay off of the balance, plus costs, to cancel foreclosure. If the Sponsor determines the reinstatement and maintenance of the property not to be cost effective and allows the senior lienholder to complete foreclosure, the Sponsor's lien may be eliminated due to insufficient sales proceeds.

Sponsor As Senior Lienholder

When the Sponsor is in a first position, or the senior lienholder, active collection efforts will begin on any loan that is 31 or more days in arrears. Attempts will be made to assist the homeowner in bringing and keeping the loan current. These attempts will be conveyed in an increasingly urgent manner until loan payments have reached 90 days in arrears, at which time the Sponsor may consider foreclosure. Sponsor staff will consider the following factors before initiating foreclosure:

- Can the loan be cured (brought current or paid off) by the owner without foreclosure?
- Can the owner refinance with a commercial lender and pay off the Sponsor?

- Can the owner sell the property and pay off the Sponsor?
- Does the balance warrant foreclosure? (If the balance is under \$5,000, the expense to foreclose may not be worth pursuing.)
- Will the sales price of home "as is" cover the principal balance owing, necessary advances, (maintain fire insurance, maintain or bring current delinquent property taxes, monthly yard maintenance, periodic inspections of property to prevent vandalism, etc.) foreclosure, and marketing costs?

If the balance is substantial and all of the above factors have been considered, the Sponsor may opt to initiate foreclosure. The owner must receive, by certified mail, a thirty-day notification of foreclosure initiation. This notification must include the exact amount of funds to be remitted to the Sponsor to prevent foreclosure (such as, funds to bring a delinquent BMIR current or pay off a DPL).

At the end of thirty days, the Sponsor should contact a reputable foreclosure service or local title company to prepare and record foreclosure documents and make all necessary notifications to the owner and junior lienholders. The service will advise the Sponsor of all required documentation to initiate foreclosure (Note and Deed of Trust usually) and funds required from the owner to cancel foreclosure proceedings. The service will keep the Sponsor informed of the progress of the foreclosure proceedings. When the process is completed, and the property has "reverted to the beneficiary" at the foreclosure sale, the Sponsor would then contact a real estate broker to market the home.

ATTACHMENT H**CERTIFICATION OF OCCUPANCY****CITY OF ATWATER**

I/we _____ declare as follows:
(Please Print Occupant's Name(s))

That I/we am/are currently occupying as my/our principal place of residence the real property commonly known as:

_____ (Address)

_____ (City, State, Zip code)

Daytime Phone Number: _____

Executed on _____, 20____, at _____, CA
(Date) (City)

I/we declare under penalty of perjury that the foregoing is true and correct.

Signature(s) of all occupants:

Occupant: _____

Occupant: _____

Occupant: _____

Occupant: _____

Occupant: _____

ATTACHMENT I

LEAD-BASED PAINT

VISUAL ASSESSMENT, NOTICE OF PRESUMPTION, AND HAZARD REDUCTION FORM

Section 1: Background Information			
Property Address:		No LBP found or LBP exempt <input type="checkbox"/>	
Select one:	Visual Assessment <input type="checkbox"/>	Presumption <input type="checkbox"/>	Hazard Reduction <input type="checkbox"/>
Section 2: Visual Assessment. Fill out Sections 1, 2, and 6. If paint stabilization is performed, also fill out Sections 4 and 5 after the work is completed.			
Visual Assessment Date:	Report Date:		
Check if no deteriorated paint found <input type="checkbox"/>			
Attachment A: Summary where deteriorated paint was found. For multi-family housing, list at least the housing unit numbers and common areas and building components (including type of room or space, and the material underneath the paint).			
Section 3: Notice of Presumption. Fill out Sections 1, 3, 5, and 6. Provide to occupant w/in 15 days of presumption.			
Date of Presumption Notice:			
Lead-based paint is presumed to be present <input type="checkbox"/> and/or Lead-based paint hazards are presumed to be present <input type="checkbox"/>			
Attachment B: Summary of Presumption: For multi-family housing, list at least the housing unit numbers and common areas, bare soil locations, dust-lead location, and or building components (including type of room or space, and the materials underneath the paint) of lead-based paint and/or hazards presumed to be present.			
Section 4: Notice of Lead-Based Paint Hazard Reduction Activity. Fill out Sections 1, 4, 5, and 6. Provide to occupant w/in 15 days of after work completed.			
Date of Hazard Reduction Notice:			
Initial Hazard Reduction Notice? Yes <input type="checkbox"/> No <input type="checkbox"/>	Start & Completion Dates:		
If "No", dates of previous Hazard Reduction Activity Notices:			
Attachment C: Activity locations and types. For multi-family housing, list at least the housing unit numbers and common areas (for multifamily housing), bare soil locations, dust-lead locations, and/or building components (including type of room or space, and the material underneath the paint), and the types of lead-based paint hazard reduction activities performed at the location listed.			
Attachment D: Location of building components with lead-based paint remaining in the rooms, spaces or areas where activities were conducted.			
Attachment E: Attach clearance report(s), using DHS form 8552 (and 8551 for abatement activities)			
Section 5: Resident Receipt of Notice for Presumption or Lead-Based Paint Hazard Reduction Activity and Acknowledgement of Receipt of pamphlet <i>Protection Your Family from Lead in Your Home</i>.			
Printed Name:		Signature:	Date:
Section 6: Contact Information		Organization:	
Contact Name:		Contact Signature:	
Date:	Address:		Phone: