

*In-person participation by the public will be permitted. In addition, remote public participation is available in the following ways:*

- 1. Livestream online at [www.atwater.org](http://www.atwater.org) (Please be advised that there is a broadcasting delay. If you would like to participate in public comment, please use the option below).*
- 2. Submit a written public comment prior to the meeting: Public comments submitted to [cityclerk@atwater.org](mailto:cityclerk@atwater.org) by 4:00 p.m. on the day of the meeting will be distributed to the City Council, and made part of the official minutes but will not be read out loud during the meeting.*

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6241.*

# **CITY OF ATWATER**

## **City Council**

### **AGENDA**

Council Chambers  
750 Bellevue Road  
Atwater, California

**February 24, 2025**

REGULAR SESSION: (Council Chambers)

CALL TO ORDER:

**6:00 PM**

INVOCATION:

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL: (City Council)

**Ambriz \_\_\_\_\_, Cale \_\_\_\_\_, Raymond \_\_\_\_\_, Rochester \_\_\_\_\_, Nelson \_\_\_\_\_**

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the City Council present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the City Council to remove items from the agenda or to change the order of the agenda.)

PRESENTATIONS:

- **Verbal report by Race Communications regarding an upcoming City-Wide Fiber-Optic Infrastructure Project within the City of Atwater**
- **Monthly report by Merced County District 3 Supervisor McDaniel**

CONSENT CALENDAR:

NOTICE TO THE PUBLIC

Background information has been provided on all matters listed under the Consent Calendar, and these items are considered to be routine. All items under the Consent Calendar are normally approved by one motion. If a Councilmember requests separate discussion on any item, that item will be removed from the Consent Calendar for separate action.

TREASURER'S REPORT:

1. **January 31, 2025**  
**Staff's Recommendation:** Acceptance of report as listed.

WARRANTS:

2. **February 24, 2025**  
**Staff's Recommendation:** Acceptance of reports as listed.

MINUTES: (Planning Commission)

3. **December 18, 2024 - Regular meeting**  
**Staff's Recommendation:** Acceptance of minutes as listed.

MINUTES: (City Council)

4. **February 10, 2025 - Regular meeting**  
**Staff's Recommendation:** Approval of minutes as listed.

\*\*\*END OF CONSENT CALENDAR\*\*\*

REPORTS AND PRESENTATIONS FROM STAFF:

**5. Approval of Parcel Map 22-09-0100 and Associated Subdivision Improvement Agreement (City Manager Hoem)**

**Staff's Recommendation:** Motion to execute, in a form approved by the City Attorney, the subdivision improvement agreement associated with Parcel Map 22-09-0100; and

Motion to approve and adopt Parcel Map 22-09-0100; or

Motion to approve staff's recommendation as presented.

**6. Approving a Resolution which Adopts the Mid-Year Budget Revenue and Expense Adjustments for Fiscal Year 2024-25 (Finance Director Nicholas)**

**Staff's Recommendation:** Review the proposed budget adjustments in Exhibit "A"; and

Motion to adopt Resolution No. 3519-25 approving Budget Amendment No. 10 amending the Fiscal Year 2024-25 Budget based upon Mid-Year analysis of revenue and expenses; or

Motion to approve staff's recommendation as presented.

COMMENTS FROM THE PUBLIC:

NOTICE TO THE PUBLIC

At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

CITY COUNCIL REPORTS/UPDATES:

- **Mayor Pro Tem Cale, District 1**
- **City Council Member Rochester, District 2**
- **City Council Member Ambriz, District 3**
- **City Council Member Raymond, District 4**
- **Mayor Nelson**

CITY MANAGER REPORTS/UPDATES:

**7. Update from the Office of the City Manager**

CLOSED SESSION:

Adjourn to Conference Room A

- **Conference with Labor Negotiators - Government Code Section 54957.6, Agency Negotiators: City Manager Hoem and Human Resources Director Sousa Bargaining Units: AFSCME Local 2703 - Miscellaneous Employees Unit**
- **Conference with Legal Counsel - Existing Litigation - Government Code Section 54956.9(d)(1): Name of case:Bradley Kessler, et al. vs City of Atwater; Case No. 24CV-04683**

MAYOR OR CITY ATTORNEY REPORT OUT FROM CLOSED SESSION:

ADJOURNMENT:

CERTIFICATION:

I, Kory J. Billings, City Clerk of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.



KORY J. BILLINGS  
CITY CLERK

SB 343 NOTICE

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk during normal business hours at 1160 Fifth Street, Atwater, California.*

*If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road, Atwater, California.*



*In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6241. You may also send the request by email to [cityclerk@atwater.org](mailto:cityclerk@atwater.org).*

**Unless otherwise noted, City Council actions include a determination that they are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), and therefore, that CEQA does not apply to such actions.**

**LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:**

*Applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a Councilmember over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Councilmember(s). The disclosure may be made either in writing to the City Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.*



*The foregoing statements do not constitute legal advice, nor a recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.*

# FEBRUARY



SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10 City Council Meeting - 6:00 PM	11	12	13	14 <i>Happy Valentine's Day</i>	15
16	17  City Holiday Trash pick up delayed - 1 day	18	19 Planning Commission Meeting - 6:00 PM	20	21	22
23	24 Audit & Finance Meeting - 5:00 PM City Council Meeting - 6:00 PM	25	26	27 Scan QR Code for info regarding mobile office hours 	28	

MARCH



SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9 Daylight Saving Time Begins	10 City Council Meeting - 6:00 PM	11 Citizens' Oversight Committee Meeting - 5:30 PM	12	13	14	15 2025 Spring Clean Up Event 2877 Atwater Blvd, Atwater CA 7:00 AM - 12:00 PM
16	17 St. Patrick's Day	18	19 Planning Commission Meeting - 6:00 PM	20	21	22
23	24 Audit & Finance Meeting - 5:00 PM City Council Meeting - 6:00 PM	25	26	27 Scan QR Code for info regarding mobile office hours	28	29
30	31					Page 7 of 86

**STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED**  
**BY FUND**  
**AS OF 1/31/2025**

	<b>FUND</b>	<b>BEG. BALANCE</b>	<b>CASH DEBITS</b>	<b>CASH CREDITS</b>	<b>ENDING BAL.</b>
0001	General Fund	15,413,172.62	5,158,953.89	1,054,097.68	19,518,028.83
0003	General Fund Capital	7,394.08	0.00	83,679.44	(76,285.36)
0004	Public Safety Trans & Use Tax	3,189,523.96	407,911.15	1,297,885.57	2,299,549.54
0005	Ferrari Ranch Project Fund	2,360.27	0.00	0.00	2,360.27
0007	Measure V Fund	5,254,063.91	69,075.78	23,321.10	5,299,818.59
0008	Measure V 20% Alternative Modes	955,687.70	17,268.95	117.95	972,838.70
0009	Abandoned Veh Abatement Fund	(9,535.79)	0.00	1,797.45	(11,333.24)
0010	Measure V Regional Fund	(6,613.15)	0.00	0.00	(6,613.15)
1005	Police Grants Fund	97,374.48	336.00	18,915.00	78,795.48
1010	ARPA-American Rescue Plan Act	2,182,648.53	0.00	74,148.03	2,108,500.50
1011	Gas Tax/Street Improvement	(600,579.36)	80,670.53	57,975.33	(577,884.16)
1013	Local Transportation Fund	586,173.34	0.00	0.00	586,173.34
1015	Traffic Circulation Fund	1,555,527.23	0.00	0.00	1,555,527.23
1016	Applegate Interchange	796,512.17	0.00	0.00	796,512.17
1017	RSTP-Regional Surface Transp Prog	3,141,327.85	0.00	1,912.50	3,139,415.35
1018	SB1-Road Maint & Rehab RMRA	335,180.71	75,116.28	1,004.75	409,292.24
1019	LPP-Local Partnership Prg Fund	0.00	0.00	0.00	0.00
1020	Parks and Recreation Fund	2,038,835.78	0.00	0.00	2,038,835.78
1021	Parks Grants Fund	0.00	0.00	0.00	0.00
1040	General Plan Update-Housing Element	(10,800.00)	0.00	0.00	(10,800.00)
1041	General Plan Update Fund	1,855,704.03	0.00	0.00	1,855,704.03
1055	Neighborhood Stabilization	228,103.85	0.00	0.00	228,103.85
1059-80	Housing Grant Funds	1,040,432.76	1,100.00	23,153.19	1,018,379.57
1091	Police Facility Impact Fee	198,854.14	0.00	0.00	198,854.14
1093	Fire Facility Impact Fee	273,486.47	0.00	0.00	273,486.47
1095	Government Building Facility	291,795.29	0.00	0.00	291,795.29
3064-67	Redevelopment/Successor Agency Funds	2,406,244.55	868.01	112.50	2,407,000.06
4020	Performance Bond Trust	226,761.79	0.00	0.00	226,761.79
4030	Narcotics Program Trust	2,141.71	0.00	0.00	2,141.71
4060	Section 125 Medical	2,494.49	70.00	1,176.99	1,387.50

**STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED**  
**BY FUND**  
**AS OF 1/31/2025**

FUND	BEG. BALANCE	CASH DEBITS	CASH CREDITS	ENDING BAL.
4070 Section 125 Dependent Care	0.00	0.00	0.00	0.00
4080 Pension Rate Stblztn 115 Trust	535,051.71	10,767.93	0.00	545,819.64
4090 CFD No. 1 Trust	135,211.57	0.00	0.00	135,211.57
5001-55 All Maintenance Districts	1,163,644.59	115,167.27	14,675.65	1,264,136.21
5050 CFD Districts	(326,470.71)	363,328.59	35,086.42	1,771.46
6000 Water Enterprise Fund	15,898,787.51	677,693.98	228,550.45	16,347,931.04
6001 Water Fund Capital Replacement	(2,498,490.31)	26,616.07	258,791.65	(2,730,665.89)
6002 DBCP Settlement	21,241.78	0.00	0.00	21,241.78
6004 Water Well- Buhach Colony	190,474.89	0.00	0.00	190,474.89
6005 Water Capital Impact Fees	2,817,315.24	0.00	0.00	2,817,315.24
6006 Water Operating Reserve Fund	186,143.27	0.00	0.00	186,143.27
6007 1,2,3-TCP Fund	14,416,736.06	97,508.33	6,596.04	14,507,648.35
6010 Sewer Enterprise Fund	14,531,040.81	963,941.93	767,096.56	14,727,886.18
6011 Sewer Fund Capital Replacement	3,913,418.99	0.00	0.00	3,913,418.99
6020 Sanitation Enterprise	2,395,607.75	318,817.04	289,100.86	2,425,323.93
7000 Internal Service Fund	956,263.43	0.00	145,520.66	810,742.77
7001 ISF Equipment/Bldg Replacement	95,227.56	0.00	0.00	95,227.56
7010 Employee Benefits Fund	767,932.64	4,928.07	77,627.36	695,233.35
7020 Risk Management	641,180.38	0.00	305,284.73	335,895.65
7030 Information Technology	682,034.70	0.00	69,679.26	612,355.44
9090 Accrued Interest Fund	1,540,367.45	780,830.74	0.00	2,321,198.19
<b>TOTAL</b>	<b>99,516,992.72</b>	<b>9,170,970.54</b>	<b>4,837,307.12</b>	<b>103,850,656.14</b>

Prepared by: \_\_\_\_\_

Jared Moua, Accountant I

Approved by: \_\_\_\_\_

Mark Borba, City Treasurer

**Statement of Changes in Cash Balance  
by Bank  
As of 1/31/2025**

	Beg. Period Balance	Cash Debits	Cash Credits	End Period Balance
City - LAIF	66,934,623.76	778,467.94		67,713,091.70
City - RMA Long-Term Investment Fund	1,207,245.69	2,362.80		1,209,608.49
City Checking & Investment Accounts	3,249,805.39	7,620,600.36	4,466,623.26	6,403,782.49
Wastewater Checking	3,927,208.06		370,683.86	3,556,524.20
RA Obligation Retirement Fund	0.00	661,263.18		661,263.18
US Bank/Chandler Asset Mgt.	23,663,058.11	97,508.33		23,760,566.44
PARS Post-Employment Benefits Trust	535,051.71	10,767.93		545,819.64
Totals	<u>99,516,992.72</u>	<u>9,170,970.54</u>	<u>4,837,307.12</u>	<u>103,850,656.14</u>

Prepared by: \_\_\_\_\_

Jared Moua, Accountant I

Approved by: \_\_\_\_\_

Mark Borba, City Treasurer

(The following statements are required by California Govt. Code Section 53646 (b) (2,3))

Investments are made pursuant to the City Council approved Investment Policy and Guidelines.

The City of Atwater has the ability to meet its pooled expenditure requirements for the next six months.

Bank Account Detail			
City LAIF	67,713,091.70	Chase General Checking	4,071,675.78
Chandler Asset Mgt.	1,209,608.49	Chase Wastewater Checking	3,556,524.20
US Bank/Chandler Asset Mgt.	23,760,566.44	Chase Redevelopment Checking	661,263.18
PARS Post-Employment Benefits Trust	545,819.64	Chase Savings Account	0.00



## Warrant Summary February 24, 2025

Prepared By: Joseph Murillo, Accounting Technician  
Accounts Payable Warrant

	Amount
2/24/2025 Warrant	\$ 1,424,486.23
Prewrittens (Checks Processed Between Warrants)	\$ 3,064.63
<b>Total Accounts Payable Warrants:</b>	<b>\$ 1,427,550.86</b>

### Additional Warrants

Date	Description	Amount
2/12/2025	AFLAC	\$ 136.47
2/12/2025	AFSCME District Council 57	\$ 952.77
2/12/2025	Atwater Police Officers Association	\$ 3,164.26
2/12/2025	CALPERS Employee 457 Plan	\$ 1,075.00
2/12/2025	PERS Retirement 1/16/25-1/29/25	\$ 62,556.60
2/12/2025	EPARS Employee 457 Plan (PNC Bank)	\$ 1,988.00
2/12/2025	State Disbursement - Child Support 1/29/2025 Payroll	\$ 115.38

<b>Total Additional Warrants:</b>	<b>\$ 69,988.48</b>
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### Payroll

Date	Description	Amount
2/6/2025	Net Payroll	\$ 200,416.62
2/12/2025	Federal Taxes	\$ 66,246.54
2/12/2025	State Taxes	\$ 8,295.20
<b>Total Payroll:</b>		<b>\$ 274,958.36</b>

<b>Grand Total:</b>	<b>\$ 1,772,497.70</b>
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Anna Nicholas, Finance Director



Mark Borba, City Treasurer

# Accounts Payable

## Checks for Approval

User: jmurillo  
Printed: 2/21/2025 - 7:52 AM



*City of*  
**Atwater**  
*Community Pride City Wide*

760 Bellevue Road, Atwater CA 95301

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	02/12/2025	0001 General Fund	Garnishments	STATE DISBURSEMENT UNIT		115.38
Check Total:						115.38
0	02/12/2025	0001 General Fund	Federal Income Tax Withheld	PAYROLL TAXES-FEDERAL		22,503.51
0	02/12/2025	0001 General Fund	Pers Deduction	PERS-RETIREMENT		998.73
0	02/12/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		1,140.54
0	02/12/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		6,667.04
0	02/12/2025	0001 General Fund	Fica/Medicare - Employee	PAYROLL TAXES-FEDERAL		17,645.79
0	02/12/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		18,244.01
0	02/12/2025	0001 General Fund	State Income Tax Withheld	PAYROLL TAXES-STATE		8,295.20
0	02/12/2025	0001 General Fund	Deferred Compensation	PNC BANK		1,438.00
0	02/12/2025	0001 General Fund	Deferred Compensation	CALPERS		575.00
0	02/12/2025	0001 General Fund	Fica/Medicare - Employee	PAYROLL TAXES-FEDERAL		4,126.85
0	02/12/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		9,930.13
0	02/12/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		9,778.72
0	02/12/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		37.48
0	02/12/2025	0001 General Fund	Police Union Dues	ATWATER POLICE OFFICERS ASSN.		3,164.26
0	02/12/2025	0001 General Fund	Deferred Compensation	PNC BANK		550.00
0	02/12/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		160.27
0	02/12/2025	0001 General Fund	Miscellaneous Union Dues	AFSCME DISTRICT COUNCIL 57		952.77
0	02/12/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		17,645.79
0	02/12/2025	0001 General Fund	Deferred Compensation	CALPERS		500.00
0	02/12/2025	0001 General Fund	Pers Deduction	PERS-RETIREMENT		9,143.08
0	02/12/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		786.58
0	02/12/2025	0001 General Fund	Pers Benefits	PERS-RETIREMENT		2,904.53
0	02/12/2025	0001 General Fund	Aflac Premiums	AFLAC PLANS		-39.45
0	02/12/2025	0001 General Fund	Aflac Premiums	AFLAC PLANS		175.92
0	02/12/2025	0001 General Fund	Pers Deduction	PERS-RETIREMENT		2,963.24
0	02/12/2025	0001 General Fund	Fica/Medicare-Employer	PAYROLL TAXES-FEDERAL		4,126.85
Check Total:						144,414.84



Accounts Payable  
Checks for Approval

Prewritten

User: jmurillo  
Printed: 2/21/2025 - 7:47 AM



City of  
**Atwater**  
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
27337	02/12/2025	0001 General Fund	Garnishments	FRANCHISE TAX BOARD		50.00
Check Total:						50.00
27338	02/14/2025	0004 Public Safety Trans & Use Tax	Rents & Leases	ENTERPRISE FM TRUST		3,014.63
Check Total:						3,014.63
Report Total:						3,064.63

# Accounts Payable

## Checks for Approval

User: jmurillo  
Printed: 2/21/2025 - 7:48 AM



*City of*  
**Atwater**  
*Community Pride City Wide*

750 Bellevue Road, Atwater CA 95301

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	02/24/2025	6000 Water Enterprise Fund	Electronic Pmt Processing Exp	SPRINGBROOK-GROUP		529.29
0	02/24/2025	6010 Sewer Enterprise Fund	Electronic Pmt Processing Exp	BLUEFIN PAYMENT SYSTEMS		2,433.28
0	02/24/2025	6020 Sanitation Enterprise Fund	Electronic Pmt Processing Exp	BLUEFIN PAYMENT SYSTEMS		2,433.27
0	02/24/2025	6000 Water Enterprise Fund	Electronic Pmt Processing Exp	BLUEFIN PAYMENT SYSTEMS		2,433.28
0	02/24/2025	0001 General Fund	Electronic Pmt Processing Exp	GLOBAL PAYMENTS INTEGRATED		643.16
0	02/24/2025	6010 Sewer Enterprise Fund	Electronic Pmt Processing Exp	SPRINGBROOK-GROUP		529.29
0	02/24/2025	6020 Sanitation Enterprise Fund	Electronic Pmt Processing Exp	SPRINGBROOK-GROUP		529.28
Check Total:						9,530.85
27339	02/24/2025	6000 Water Enterprise Fund	Office Supplies	ABS DIRECT INC		1,900.00
27339	02/24/2025	6010 Sewer Enterprise Fund	Office Supplies	ABS DIRECT INC		1,900.00
27339	02/24/2025	6020 Sanitation Enterprise Fund	Professional Services	ABS DIRECT INC		344.45
27339	02/24/2025	6020 Sanitation Enterprise Fund	Office Supplies	ABS DIRECT INC		1,900.00
27339	02/24/2025	6010 Sewer Enterprise Fund	Professional Services	ABS DIRECT INC		344.46
27339	02/24/2025	6000 Water Enterprise Fund	Professional Services	ABS DIRECT INC		344.46
Check Total:						6,733.37
27340	02/24/2025	7000 Internal Service Fund	Utilities	AMERIGAS - MODESTO		175.39
27340	02/24/2025	7000 Internal Service Fund	Utilities	AMERIGAS - MODESTO		-33.67
Check Total:						141.72
27341	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	ASSOCIATES LOCK & SAFE SERVICE		7.04
27341	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	ASSOCIATES LOCK & SAFE SERVICE		64.95
Check Total:						71.99
27342	02/24/2025	0001 General Fund	Communications	AT&T		219.35
Check Total:						219.35
27343	02/24/2025	0001 General Fund	Communications	AT&T CALNET		286.21
27343	02/24/2025	0001 General Fund	Communications	AT&T CALNET		286.21
27343	02/24/2025	0001 General Fund	Communications	AT&T CALNET		286.21

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						858.63
27344	02/24/2025	7000 Internal Service Fund	Communications	AT&T MOBILITY		43.97
27344	02/24/2025	7030 Information Technology Fund	Communications	AT&T MOBILITY		129.50
27344	02/24/2025	6010 Sewer Enterprise Fund	Communications	AT&T MOBILITY		483.67
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		130.40
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		1,322.47
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		90.16
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		482.88
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		130.40
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		175.48
27344	02/24/2025	7000 Internal Service Fund	Communications	AT&T MOBILITY		43.97
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		43.97
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		43.97
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		87.94
27344	02/24/2025	7000 Internal Service Fund	Communications	AT&T MOBILITY		110.64
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		216.71
27344	02/24/2025	1011 Gas Tax/Street Improvement	Communications	AT&T MOBILITY		263.82
27344	02/24/2025	6000 Water Enterprise Fund	Communications	AT&T MOBILITY		130.40
27344	02/24/2025	0009 Abandoned Veh Abatement Fund	Communications	AT&T MOBILITY		90.16
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		325.66
27344	02/24/2025	7030 Information Technology Fund	Communications	AT&T MOBILITY		45.08
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		885.28
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		348.15
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		130.40
27344	02/24/2025	6000 Water Enterprise Fund	Communications	AT&T MOBILITY		570.88
27344	02/24/2025	0001 General Fund	Communications	AT&T MOBILITY		17.50
27344	02/24/2025	1011 Gas Tax/Street Improvement	Communications	AT&T MOBILITY		45.08
Check Total:						6,388.54
27345	02/24/2025	1011 Gas Tax/Street Improvement	Professional Services	ATWATER ELECTRIC		1,700.00
Check Total:						1,700.00
27346	02/24/2025	0001 General Fund	Youth Basketball	ATWATER ELEMENTARY SCHOOL DISTRICT		200.00
Check Total:						200.00
27347	02/24/2025	0001 General Fund	Aged Outstanding Warrants	KEASHAWNDA AUGUST		130.89
Check Total:						130.89
27348	02/24/2025	7000 Internal Service Fund	Professional Services	BEST ELECTRIC		525.00



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						525.00
27349	02/24/2025	7000 Internal Service Fund	Professional Services	BOBCAT CENTRAL, INC.		1,858.50
27349	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	BOBCAT CENTRAL, INC.		1,420.78
Check Total:						3,279.28
27350	02/24/2025	6000 Water Enterprise Fund	Special Departmental Expense	BORGES & MAHONEY INC		401.59
Check Total:						401.59
27351	02/24/2025	6000 Water Enterprise Fund	Professional Services	BSK ASSOCIATES		213.04
27351	02/24/2025	6007 1,2,3-TCP Fund	Professional Services	BSK ASSOCIATES		999.40
27351	02/24/2025	6000 Water Enterprise Fund	Professional Services	BSK ASSOCIATES		53.26
27351	02/24/2025	6007 1,2,3-TCP Fund	Professional Services	BSK ASSOCIATES		999.40
27351	02/24/2025	1018 SB1-Road Maint & Rehab RMRA	Fruitland Ave Rd Improvements	BSK ASSOCIATES		3,385.75
27351	02/24/2025	6000 Water Enterprise Fund	Professional Services	BSK ASSOCIATES		213.04
Check Total:						5,863.89
27352	02/24/2025	0001 General Fund	Special Departmental Expense	CAL FARM SERVICES		31.64
27352	02/24/2025	0001 General Fund	Special Departmental Expense	CAL FARM SERVICES		31.64
27352	02/24/2025	0001 General Fund	Special Departmental Expense	CAL FARM SERVICES		32.84
27352	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	CAL FARM SERVICES		59.25
27352	02/24/2025	0001 General Fund	Special Departmental Expense	CAL FARM SERVICES		132.81
27352	02/24/2025	0001 General Fund	Professional Services	CAL FARM SERVICES		80.00
27352	02/24/2025	0001 General Fund	Special Departmental Expense	CAL FARM SERVICES		70.12
27352	02/24/2025	0001 General Fund	Special Departmental Expense	CAL FARM SERVICES		41.96
27352	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	CAL FARM SERVICES		56.87
27352	02/24/2025	0001 General Fund	Professional Services	CAL FARM SERVICES		80.00
27352	02/24/2025	0001 General Fund	Professional Services	CAL FARM SERVICES		80.00
27352	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	CAL FARM SERVICES		218.61
Check Total:						915.74
27353	02/24/2025	0001 General Fund	Travel/Conferences/Meetings	JOHN CALE		60.90
27353	02/24/2025	0001 General Fund	Travel/Conferences/Meetings	JOHN CALE		172.20
Check Total:						233.10
27354	02/24/2025	1010 ARPA-American Rescue Plan Act	City Bldg - Civic Center #2	CALIFORNIA INDUSTRIAL RUBBER COMPAN		175.91
Check Total:						175.91
27355	02/24/2025	0001 General Fund	Community Center Deposits	MICHELLE CASTRO		210.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						210.00
27356	02/24/2025	0007 Measure V Fund	Fruitland Ave Rd Improvements	CCME INC		18,929.12
27356	02/24/2025	0007 Measure V Fund	Fruitland Ave Rd Improvements	CCME INC		9,247.23
Check Total:						28,176.35
27357	02/24/2025	1011 Gas Tax/Street Improvement	Professional Services	CENTRAL VALLEY TREES AND LANDSCAPE S		2,500.00
Check Total:						2,500.00
27358	02/24/2025	7000 Internal Service Fund	Professional Services	CERTIFIED AUTOMOTIVE		126.00
Check Total:						126.00
27359	02/24/2025	6010 Sewer Enterprise Fund	Uniform & Clothing Expense	CINTAS CORP		76.16
27359	02/24/2025	7000 Internal Service Fund	Uniform & Clothing Expense	CINTAS CORP		19.25
27359	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	CINTAS CORP		30.09
27359	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	CINTAS CORP		30.09
27359	02/24/2025	6000 Water Enterprise Fund	Uniform & Clothing Expense	CINTAS CORP		81.28
27359	02/24/2025	1011 Gas Tax/Street Improvement	Uniform & Clothing Expense	CINTAS CORP		41.53
27359	02/24/2025	1011 Gas Tax/Street Improvement	Uniform & Clothing Expense	CINTAS CORP		41.53
27359	02/24/2025	7000 Internal Service Fund	Uniform & Clothing Expense	CINTAS CORP		19.25
27359	02/24/2025	0001 General Fund	Uniform & Clothing Expense	CINTAS CORP		39.14
27359	02/24/2025	0001 General Fund	Uniform & Clothing Expense	CINTAS CORP		39.14
27359	02/24/2025	6010 Sewer Enterprise Fund	Uniform & Clothing Expense	CINTAS CORP		76.16
27359	02/24/2025	7000 Internal Service Fund	Uniform & Clothing Expense	CINTAS CORP		14.32
27359	02/24/2025	7000 Internal Service Fund	Uniform & Clothing Expense	CINTAS CORP		14.32
27359	02/24/2025	6000 Water Enterprise Fund	Uniform & Clothing Expense	CINTAS CORP		81.28
Check Total:						603.54
27360	02/24/2025	7000 Internal Service Fund	Communications	COMCAST		1,680.49
Check Total:						1,680.49
27361	02/24/2025	7000 Internal Service Fund	Communications	COMCAST		270.21
27361	02/24/2025	7000 Internal Service Fund	Utilities	COMCAST		128.89
27361	02/24/2025	7000 Internal Service Fund	Utilities	COMCAST		13.10
Check Total:						412.20
27362	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	CONSOLIDATED ELECTRICAL DISTRIBUTORS		123.73
27362	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	CONSOLIDATED ELECTRICAL DISTRIBUTORS		485.39
27362	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	CONSOLIDATED ELECTRICAL DISTRIBUTORS		574.16
27362	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	CONSOLIDATED ELECTRICAL DISTRIBUTORS		20.64

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
27362	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	CONSOLIDATED ELECTRICAL DISTRIBUTORS		1,374.78
				Check Total:		2,578.70
27363	02/24/2025	6000 Water Enterprise Fund	Professional Services	COOPER CONTROLS INC		3,841.00
				Check Total:		3,841.00
27364	02/24/2025	0001 General Fund	Training	JOSH CORCHADO		235.30
				Check Total:		235.30
27365	02/24/2025	0001 General Fund	Professional Services	DATA TICKET INC		400.00
				Check Total:		400.00
27366	02/24/2025	1041 General Plan Update Fund	Professional Services	DE NOVO PLANNING GROUP		23,867.50
				Check Total:		23,867.50
27367	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	DELRAY TIRE		1,415.16
27367	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	DELRAY TIRE		785.65
				Check Total:		2,200.81
27368	02/24/2025	0004 Public Safety Trans & Use Tax	Professional Services	DEPT.OF FORESTRY & FIRE PROTECTION		1,136,811.44
				Check Total:		1,136,811.44
27369	02/24/2025	0001 General Fund	Professional Services	MARTIN DURAN		420.00
				Check Total:		420.00
27370	02/24/2025	0001 General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		342.03
27370	02/24/2025	0001 General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		19.49
				Check Total:		361.52
27371	02/24/2025	6010 Sewer Enterprise Fund	Professional Services	FOSTER'S PUMPS, INC.		725.00
				Check Total:		725.00
27372	02/24/2025	7000 Internal Service Fund	Professional Services	FRESNO ROOFING COMPANY, INC.		15,100.00
				Check Total:		15,100.00
27373	02/24/2025	0007 Measure V Fund	Project Retention	GEORGE REED INC		-3,471.50
27373	02/24/2025	0007 Measure V Fund	Fruitland Ave Rd Improvements	GEORGE REED INC		69,430.00



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						65,958.50
27374	02/24/2025	6010 Sewer Enterprise Fund	Lower Shaffer Storm Drain Imp	GHD		3,787.02
Check Total:						3,787.02
27375	02/24/2025	0001 General Fund	Professional Services	GLADWELL GOVERNMENTAL SERVICES INC		750.00
Check Total:						750.00
27376	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	GRAINGER		205.69
27376	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	GRAINGER		2,743.95
Check Total:						2,949.64
27377	02/24/2025	0001 General Fund	Professional Services	GUARDIAN ALLIANCE TECHNOLOGIES INC		150.00
Check Total:						150.00
27378	02/24/2025	1010 ARPA-American Rescue Plan Act	City Bldg - Civic Center #2	HOFFMAN SECURITY		7,995.00
27378	02/24/2025	7000 Internal Service Fund	Utilities	HOFFMAN SECURITY		681.33
Check Total:						8,676.33
27379	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	JAM SERVICES INC		261.00
Check Total:						261.00
27380	02/24/2025	5010 Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		236.95
27380	02/24/2025	5029 Camellia Meadows LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		289.06
27380	02/24/2025	5018 Cottage Gardens ST & LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		154.94
27380	02/24/2025	5010 Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		1,354.16
27380	02/24/2025	5010 Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		863.39
27380	02/24/2025	5044 Aspenwood Lndscp	Professional Services	JOE'S LANDSCAPING & CONCRETE		395.05
27380	02/24/2025	5010 Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		1,679.74
27380	02/24/2025	5046 Applegate Ranch Lndscp	Professional Services	JOE'S LANDSCAPING & CONCRETE		430.75
27380	02/24/2025	5014 Pajaro Dunes LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		231.19
27380	02/24/2025	5022 Silva Ranch LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		511.87
27380	02/24/2025	5031 Stone Creek LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		827.69
27380	02/24/2025	5016 Redwood Estates LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		232.49
27380	02/24/2025	5024 Mello Ranch LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		382.08
27380	02/24/2025	5042 Meadow View LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		356.12
27380	02/24/2025	5037 Atwater South LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		1,084.18
27380	02/24/2025	5027 Juniper Meadows LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		138.72
27380	02/24/2025	5035 Bell Crossing LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		232.81
27380	02/24/2025	5040 Mello Ranch 2 LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		592.99

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
27380	02/24/2025	5012 Sandlewood Square LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		376.67
				Check Total:		10,370.85
27381	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	JORGENSEN COMPANY		215.00
				Check Total:		215.00
27382	02/24/2025	0001 General Fund	Special Departmental Expense	KELLOGG SUPPLY		207.80
				Check Total:		207.80
27383	02/24/2025	0001 General Fund	Professional Services	LEXISNEXIS RISK DATA MANAGEMENT		960.00
				Check Total:		960.00
27384	02/24/2025	0001 General Fund	Fire Marshal Supplies	LN CURTIS & SONS		83.21
27384	02/24/2025	0004 Public Safety Trans & Use Tax	Machinery & Equipment	LN CURTIS & SONS		499.85
27384	02/24/2025	0004 Public Safety Trans & Use Tax	Machinery & Equipment	LN CURTIS & SONS		300.02
				Check Total:		883.08
27385	02/24/2025	0001 General Fund	Professional Services	LOPES SEPTIC & PUMPING		150.00
				Check Total:		150.00
27386	02/24/2025	6020 Sanitation Enterprise Fund	Professional Services	MC REGIONAL WASTE MGMT. AUTH.		-2,863.45
27386	02/24/2025	6020 Sanitation Enterprise Fund	Professional Services	MC REGIONAL WASTE MGMT. AUTH.		12,941.35
27386	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	MC REGIONAL WASTE MGMT. AUTH.		103.01
27386	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	MC REGIONAL WASTE MGMT. AUTH.		73.62
27386	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	MC REGIONAL WASTE MGMT. AUTH.		130.43
				Check Total:		10,384.96
27387	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	MCAULEY MOTORS		532.56
				Check Total:		532.56
27388	02/24/2025	0001 General Fund	Coed Volleyball	MCNAMARA SPORTS		397.59
27388	02/24/2025	0001 General Fund	Youth Basketball	MCNAMARA SPORTS		3,026.67
				Check Total:		3,424.26
27389	02/24/2025	0001 General Fund	Community Center Rental	ZULEYMA MENDEZ		-40.00
27389	02/24/2025	0001 General Fund	Community Center Deposits	ZULEYMA MENDEZ		210.00
27389	02/24/2025	0001 General Fund	Community Center Deposits	ZULEYMA MENDEZ		210.00



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						380.00
27390	02/24/2025	0001 General Fund	Coed Volleyball	MERCED AREA SPORTS OFFICIALS, INC		252.00
27390	02/24/2025	0001 General Fund	Coed Volleyball	MERCED AREA SPORTS OFFICIALS, INC		740.00
Check Total:						992.00
27391	02/24/2025	7030 Information Technology Fund	Memberships & Subscriptions	MERCED COUNTY ASSESSOR		71.66
27391	02/24/2025	7030 Information Technology Fund	Memberships & Subscriptions	MERCED COUNTY ASSESSOR		215.00
Check Total:						286.66
27392	02/24/2025	6000 Water Enterprise Fund	Special Departmental Expense	MERCED COUNTY ENVIRONMENTAL HEALTH		468.00
Check Total:						468.00
27393	02/24/2025	0001 General Fund	Memberships & Subscriptions	MERCED COUNTY LAW ENFORCEMENT CHIEF		125.00
Check Total:						125.00
27394	02/24/2025	7000 Internal Service Fund	Professional Services	MERCED TRUCK & TRAILER INC.		400.00
27394	02/24/2025	7000 Internal Service Fund	Professional Services	MERCED TRUCK & TRAILER INC.		400.00
27394	02/24/2025	7000 Internal Service Fund	Professional Services	MERCED TRUCK & TRAILER INC.		4.00
27394	02/24/2025	7000 Internal Service Fund	Professional Services	MERCED TRUCK & TRAILER INC.		300.00
27394	02/24/2025	7000 Internal Service Fund	Professional Services	MERCED TRUCK & TRAILER INC.		400.00
27394	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	MERCED TRUCK & TRAILER INC.		108.99
27394	02/24/2025	7000 Internal Service Fund	Professional Services	MERCED TRUCK & TRAILER INC.		300.00
Check Total:						1,912.99
27395	02/24/2025	7000 Internal Service Fund	Professional Services	MISTER CAR WASH		816.00
Check Total:						816.00
27396	02/24/2025	0001 General Fund	Professional Services	MUNISERVICES LLC		539.09
27396	02/24/2025	0001 General Fund	Professional Services	MUNISERVICES LLC		349.68
27396	02/24/2025	0001 General Fund	Professional Services	MUNISERVICES LLC		500.00
Check Total:						1,388.77
27397	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	NAPA AUTO PARTS		15.60
Check Total:						15.60
27398	02/24/2025	0001 General Fund	Travel/Conferences/Meetings	MIKE NELSON		1,208.21

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						1,208.21
27399	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		17.39
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		104.98
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		36.95
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		715.42
27399	02/24/2025	0001 General Fund	Special Departmental Expense	O'REILLY AUTO PARTS		55.97
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		75.62
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		10.76
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		76.08
27399	02/24/2025	0001 General Fund	Special Departmental Expense	O'REILLY AUTO PARTS		60.42
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		27.82
27399	02/24/2025	0001 General Fund	Special Departmental Expense	O'REILLY AUTO PARTS		17.39
27399	02/24/2025	0001 General Fund	Special Departmental Expense	O'REILLY AUTO PARTS		77.16
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		150.50
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		453.94
27399	02/24/2025	7000 Internal Service Fund	Small Tools	O'REILLY AUTO PARTS		166.38
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		16.40
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		132.03
27399	02/24/2025	0001 General Fund	Special Departmental Expense	O'REILLY AUTO PARTS		9.15
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		173.11
27399	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		18.45
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		14.12
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		91.09
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		32.95
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		28.76
27399	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		63.05
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		20.65
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		8.09
27399	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		24.99
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		4.99
27399	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	O'REILLY AUTO PARTS		13.70
Check Total:						2,698.31
27400	02/24/2025	0001 General Fund	Special Departmental Expense	OSBORNE'S APPLIANCE		715.41
Check Total:						715.41
27401	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	PAPE MACHINERY INC		862.70
27401	02/24/2025	7000 Internal Service Fund	Professional Services	PAPE MACHINERY INC		522.75
Check Total:						1,385.45
27402	02/24/2025	6010 Sewer Enterprise Fund	Canal Creek Utility Crossing	PROVOST & PRITCHARD CONSULTING GROU		2,715.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
27402	02/24/2025	6001 Water Fund Capital Replacement	Canal Creek Utility Crossing	PROVOST & PRITCHARD CONSULTING GROU		2,715.00
				Check Total:		5,430.00
27403	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	RAYNGUARD PROTECTIVE MATERIALS INC		343.39
				Check Total:		343.39
27404	02/24/2025	7000 Internal Service Fund	Professional Services	RECOVERY ROOM UPHOLSTERY		500.00
				Check Total:		500.00
27405	02/24/2025	7020 Risk Management Fund	Professional Services	JOCELYN E. ROLAND, PHD., ABPP		500.00
				Check Total:		500.00
27406	02/24/2025	0001 General Fund	Professional Services	RSG INC		97.50
27406	02/24/2025	3064 RDVLPMT Obligation Retirement	Professional Services	RSG INC		1,725.00
				Check Total:		1,822.50
27407	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	SAFE-T-LITE		544.19
				Check Total:		544.19
27408	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	SHANNON PUMP CO.		66.16
				Check Total:		66.16
27409	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	SIERRA MATERIALS & TRUCKING COMPANY		386.62
				Check Total:		386.62
27410	02/24/2025	0001 General Fund	Community Center Rental	JAGDEEP SINGH		-80.00
27410	02/24/2025	0001 General Fund	Community Center Deposits	JAGDEEP SINGH		350.00
				Check Total:		270.00
27411	02/24/2025	1011 Gas Tax/Street Improvement	Professional Services	ST FRANCIS ELECTRIC		1,313.00
				Check Total:		1,313.00
27412	02/24/2025	0001 General Fund	Special Departmental Expense	STEPPING STONE NURSERY		86.24
				Check Total:		86.24
27413	02/24/2025	6000 Water Enterprise Fund	Special Departmental Expense	SUPERIOR POOL PRODUCTS LLC		823.66
27413	02/24/2025	6000 Water Enterprise Fund	Special Departmental Expense	SUPERIOR POOL PRODUCTS LLC		961.75
27413	02/24/2025	6000 Water Enterprise Fund	Special Departmental Expense	SUPERIOR POOL PRODUCTS LLC		1,326.86



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						3,112.27
27414	02/24/2025	6000 Water Enterprise Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		2,290.18
Check Total:						2,290.18
27415	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	THE SIGN GUYS		137.03
Check Total:						137.03
27416	02/24/2025	0001 General Fund	Special Departmental Expense	THE UPS STORE		75.00
Check Total:						75.00
27417	02/24/2025	7000 Internal Service Fund	Professional Services	TONYS PLUMBING SERVICE INC		450.98
27417	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	TONYS PLUMBING SERVICE INC		84.02
Check Total:						535.00
27418	02/24/2025	7030 Information Technology Fund	Communications	TPX COMMUNICATIONS		12,797.69
Check Total:						12,797.69
27419	02/24/2025	7000 Internal Service Fund	Operations & Maintenance	VAN DE POL		12,237.55
Check Total:						12,237.55
27420	02/24/2025	0003 General Fund Capital	Phase 2 Ped Imp Proj Downtown	VVH CONSULTING SERVICES		1,515.31
27420	02/24/2025	0008 Measure V 20% AlternativeModes	Phase 2 Ped Imp Proj Downtown	VVH CONSULTING SERVICES		196.32
Check Total:						1,711.63
27421	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	WARD ENTERPRISES		164.43
Check Total:						164.43
27422	02/24/2025	6000 Water Enterprise Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		35.47
27422	02/24/2025	6000 Water Enterprise Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		10.59
27422	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		1.76
27422	02/24/2025	0001 General Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		7.07
27422	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		84.02
27422	02/24/2025	1011 Gas Tax/Street Improvement	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		38.73
Check Total:						177.64
27423	02/24/2025	0001 General Fund	Community Center Rental	MARK WILSON		-35.00
27423	02/24/2025	0001 General Fund	Community Center Deposits	MARK WILSON		210.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
Check Total:						175.00
27424	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	WINTON HARDWARE		33.38
27424	02/24/2025	7000 Internal Service Fund	Special Departmental Expense	WINTON HARDWARE		14.75
27424	02/24/2025	6010 Sewer Enterprise Fund	Special Departmental Expense	WINTON HARDWARE		56.34
27424	02/24/2025	0001 General Fund	Special Departmental Expense	WINTON HARDWARE		33.14
Check Total:						137.61
Report Total:						1,424,486.23



## CITY OF ATWATER

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### PLANNING COMMISSION

### ACTION MINUTES

**December 18, 2024**

REGULAR SESSION: (Council Chambers)

*The Planning Commission of the City of Atwater met in Regular Session this date at 6:00 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California;*

INVOCATION:

*Invocation by Chaplain Mead*

PLEDGE OF ALLEGIANCE TO THE FLAG:

*The Pledge of Allegiance was led by Planning Commission Member Kadach*

ROLL CALL:

**Present:** *Planning Commission Members Kadach, Mokha, Sanchez-Garcia, Sanders, and Chair Borgwardt*

**Absent:** *None*

**Staff Present:** *Deputy City Manager Thompson, Interpreter Stephanie Ruiz, Recording Secretary Rashad*

SUBSEQUENT NEED ITEMS:

**None**

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

***MOTION: Planning Commission Member Sanders moved to approve the agenda. The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Sanders, Sanchez-Garcia, Kadach, Mokha and Borgwardt; Noes: None; Absent: None. The motion passed.***

APPROVAL OF MINUTES:

a) November 20, 2024 – Regular Meeting

***MOTION: Planning Commission Member Sanchez-Garcia moved to approve the minutes. The motion was seconded by Planning Commission Member Mokha and the vote was: Ayes: Planning Commission Members Mokha, Sanchez-Garcia, Kadach, Sanders, and Borgwardt; Noes: None; Absent: None. The motion passed.***

PETITIONS AND COMMUNICATIONS:

***None.***

PUBLIC HEARINGS:

Public Hearing to make a finding that the proposed memorial structure for Veterans Memorial Park in Atwater, CA (APN: 005-070-001), conforms with the City's policies, codes, and guidelines for government structures pursuant to the Atwater Municipal Code 17.12.060.

(Applicant: Tom Legg)

***Deputy City Manager Thompson informed the Commission that this item was being withdrawn.***

Public Hearing to consider adopting a resolution approving Conditional Use Permit No. 24-29-0100 and Site Plan No. 24-29-0200 for an Auto Repair and Welding Shop, located at 1791 Sycamore Ave, Atwater (APN: 001-146-010).

(Applicant: Francisco Lobo Bojorges)

***Deputy City Manager Thompson provided a presentation on this project.***

***Chair Borgwardt opened the public hearing.***

***The Applicant Francisco Lobo Bojorges spoke on behalf of his project.***

***No one else came forward to speak.***

***Chair Borgwardt closed the public hearing.***

***MOTION: Planning Commission Member Sanders moved to make a finding that the project is categorically exempt under California Environmental Quality Act (CEQA) guideline section 15301, "Existing Facilities", and adopt Resolution No. 0260-24 approving Conditional Use Permit No. 24-29-0100 and Site Plan No. 24-29-0200 for an Auto Repair and Welding Shop located at 1791 Sycamore Ave, Atwater (APN: 001-146-010). The motion was seconded by Planning Commission Member Kadach and the vote was: Ayes: Planning Commission Members Mokha, Sanders, Sanchez-Garcia, Kadach, and Borgwardt; Noes: None; Absent: None. The motion passed.***

Public Hearing to consider adopting a resolution making a finding that the proposed business located at 1843 & 1847 Bellevue Road in Atwater, Ca (APN: 150-160-023), would provide public convenience or necessity to the residents in the immediate area for a Type 48 ABC Liquor License.

(Applicant: Cristofher Tristan)

***Deputy City Manager Thompson informed the Commission that this item was being withdrawn.***

**REPORTS AND PRESENTATIONS FROM STAFF:**

Deputy City Manager / Community Development Director Updates.

***Deputy City Manager Thompson informed the Commission about the projects that occurred in 2024.***

***Deputy City Manager Thompson provided a farewell to Planning Commissioner Sanders.***

**COMMENTS FROM THE PUBLIC:**

***Chair Borgwardt opened the public comment.***

***Notice to the public was read.***

***No one came forward to speak.***

***Chair Borgwardt closed the public comment.***

**COMMISSIONER MATTERS:**

***Planning Commission Member Sanders expressed her gratitude for being a Planning Commissioner.***



***Planning Commission Members Mokha, Sanchez-Garcia, Kadach and Borgwardt bade Planning Commission Member Sanders a farewell.***

**ADJOURNMENT:**

***Chair Borgwardt adjourned the meeting at 6:25 PM.***

  
Don Borgwardt, Chair

By: Kayla Rashad  
Recording Secretary



# CITY OF ATWATER

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## CITY COUNCIL ACTION MINUTES

**February 10, 2025**

REGULAR SESSION: (Council Chambers)

***The City Council of the City of Atwater met in Regular Session this date at 6:00 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Mayor Nelson presiding.***

INVOCATION:

***The Invocation was led by Pastor Rich Miller.***

PLEDGE OF ALLEGIANCE TO THE FLAG:

***The Pledge of Allegiance was led by Mayor Pro Tem Cale.***

ROLL CALL: (City Council)

***Present: City Council Members Ambriz, Cale, Raymond, Rochester and Mayor Nelson***

***Absent: None***

***Staff Present: City Manager Hoem, City Attorney Splendorio, Police Chief McEachin, Finance Director Nicholas, Human Resources Director Sousa, Public Works Director Vinson, City Clerk Billings and Assistant City Clerk Martin***

SUBSEQUENT NEED ITEMS: ***None***

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

***Mayor Nelson requested the adjournment item in memory of former Mayor Joe Frontella and former City Manager Tom Smith be moved to the beginning of the agenda as a ceremonial item.***

***Greg Olzack gave a short presentation.***

***Mayor Nelson presented a Certificate of Adjournment to the family of Joe Frontella.***

***MOTION: City Council Member Raymond moved to approve the agenda as amended. The motion was seconded by Mayor Pro Tem Cale and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.***

CONSENT CALENDAR:

***Mayor Nelson opened public comment regarding items on the Consent Calendar.***

***No one came forward to speak.***

***Mayor Nelson closed the public comment.***

***MOTION: Mayor Pro Tem Cale moved to approve the Consent Calendar as posted. The motion was seconded by City Council Member Ambriz and the vote was: Ayes: Cale, Ambriz, Raymond, Rochester, Nelson; Noes: None; Absent: None. The motion passed.***

TREASURER'S REPORT:

1. a.) October 31, 2024  
b.) November 30, 2024  
c.) December 31, 2024

***ACTION: Acceptance of reports as listed.***

WARRANTS:

2. a.) January 27, 2025  
b.) February 10, 2025

***ACTION: Acceptance of warrants as listed.***

MINUTES: (Citizens' Oversight Committee)

3. September 10, 2024 – Regular meeting

**ACTION: Acceptance of minutes as listed.**

**MINUTES:** (City Council)

4.     a.) December 9, 2024 – Regular meeting  
       b.) January 13, 2025 – Special meeting  
       c.) January 13, 2025 - Regular meeting

**ACTION: Approval of minutes as listed.**

**RESOLUTIONS:**

5.     Resolution Approving the Merced Regional Active Transportation Plan (Deputy City Manager/Community Development Director Thompson)

**ACTION: Adoption of Resolution No. 3519-25 approving the Merced Regional Active Transportation Plan.**

**COMMENTS FROM THE PUBLIC:**

***Notice to the public was read.***

***Mayor Nelson clarified that under the Brown Act, members of the public are entitled to directly address the City Council and are not entitled to address their comments to other members of the public or to staff.***

***Mayor Nelson opened public comment.***

***Roger Wood spoke regarding Mr. Frontella and the Fruitland Avenue project.***

***Gary Ferraris spoke regarding employee relations.***

***Mayor Nelson closed the public comment.***

**CITY COUNCIL REPORTS/UPDATES:**

***City Council Member Rochester had nothing to report.***

***City Council Raymond spoke had nothing to report.***

***Mayor Pro Tem Cale had nothing to report.***

***City Council Member Ambris gave a brief update regarding the City Council Academy in Sacramento. "Enjoy Valentines Day."***

***Mayor Nelson thanked the Frontella Family for being at the meeting this evening.***

CITY MANAGER REPORTS/UPDATES:

Updates from the Office of the City Manager

***City Manager Hoem reported the following:***

- ***Brief update regarding recent training attended***
- ***Civic 2 (1350 Broadway Ave – update)***
- ***Mid-Year budget will be presented at the next regular City Council meeting***
- ***Sandbag location is at the corner of Atwater Blvd. and First Street***

CLOSED SESSION: (Conference Room A)

**Conference with Labor Negotiators - Government Code Section 54957.6, Agency Negotiators: City Manager Hoem and Human Resources Director Sousa Bargaining Units: AFSCME Local 2703 - Miscellaneous Employees Unit**

***Mayor Nelson invited public comment on Closed Session items.***

***No one came forward to speak.***

***Mayor Nelson adjourned the meeting to Conference Room A for Closed Session at 6:22 PM. Closed Session was called to order at 6:27 PM.***

MAYOR OR CITY ATTORNEY REPORT OUT FROM CLOSED SESSION:

***Mayor Nelson reported there was no reportable action.***

ADJOURNMENT:

***Mayor Nelson adjourned the meeting at 7:03 PM.***

APPROVED:

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MIKE NELSON  
MAYOR

ATTEST:

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JANELL MARTIN  
ASSISTANT CITY CLERK



## CITY COUNCIL AGENDA REPORT

### CITY COUNCIL

Mike Nelson, Mayor  
Danny Ambriz      Brian Raymond  
John Cale          Kalisa Rochester

**MEETING DATE:** February 24, 2025  
**TO:** Mayor and City Council  
**FROM:** Christopher Hoem, City Manager  
**PREPARED BY:** Jim Vang, Civil Engineering Assistant , Justin Vinson, Public Works Director  
**SUBJECT:** **Approval of Parcel Map 22-09-0100 and Associated Subdivision Improvement Agreement (City Manager Hoem)**

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### **RECOMMENDED COUNCIL ACTION**

Motion to execute, in a form approved by the City Attorney, the subdivision improvement agreement associated with Parcel Map 22-09-0100; and

Motion to approve and adopt Parcel Map 22-09-0100; or

Motion to approve staff's recommendation as presented.

### **I. BACKGROUND/ANALYSIS:**

The subject property is located west of Hazel Avenue and south of SP Avenue. The property is vacant, has a General Plan land use designation of Business Park, and is zoned Business Park. The property located to the north has a land use designation of Downtown Residential Transition and a land use designation of Business Park to the east and west, and a land use designation of Institutional and Manufacturing to the south. The property to the north is zoned as Residential Transition, Heavy Industrial to the south and Business Park to the east and west.

The applicant, Brad Kessler, is seeking approval to subdivide and develop vacant land into seven (7) parcels ranging from 0.54 to 1.09 acres. Per 17.39.050 of the Atwater Municipal Code (AMC), the minimum lot size is 10,000 square feet. Parcel 1 is the smallest parcel at 23,397 square feet, and meets the AMC requirement.

#### **Zoning Consistency:**

The project site is currently zoned as Business Park (B-P) and is consistent with the zoning ordinance. Pursuant to Chapter 17.39 of the AMC, the purpose of the B-P Zoning District is to encourage and allow a mixture of commercial and industrial uses. To support a "Mixed Use District," the allowable uses that are permitted and conditionally permitted are any uses described in the base zones of Office Commercial to Industrial Districts (C-O to M-2) as defined in AMC Section 17.39.020 and 17.39.030.

The project intends to subdivide and develop the property to create a future business park that can accommodate uses that range from commercial to industrial. As the blended business park would incorporate permitted uses through the range allowed by the B-P district, it would be consistent with the zoning ordinance.

After a review of the tentative map, the project is found to be consistent with the development requirements listed in Section 17.39.050 of the AMC, including minimum lot size and setbacks.

**II. FISCAL IMPACTS:**

No negative fiscal impacts are anticipated with the approval of this project. This item has been reviewed by the Finance Department.

**III. LEGAL REVIEW:**

This item has been reviewed by the City Attorney's Office.

**IV. EXISTING POLICY:**

The project is determined to be consistent with the General Plan's Land Use Designation, goals, and policies. The site currently has a land use designation of Business Park (BP). This designation allows for "a cluster of buildings usually in a 'campus' style."

**V. ALTERNATIVES:**

N/A

**VI. INTERDEPARTMENTAL COORDINATION:**

An interdepartmental routing sheet was sent to all required departments and affected agencies for review and their comments and conditions have been incorporated.

**VII. PUBLIC PARTICIPATION:**

The public will have an opportunity to provide comments prior to city council action.

**VIII. ENVIRONMENTAL REVIEW:**

The Planning Commission found that the project is categorically exempt under the California Environmental Quality Act.

**IX. STEPS FOLLOWING APPROVAL:**

Following approval and adoption, the City Council shall authorize the City Manager to execute the subdivision improvement agreement in a form approved by the City Attorney. Following approval of the off-site improvement plans, the execution of the subdivision improvement agreement, and the posting of required security, City Council

shall direct the City Engineer to sign the Parcel map and record the Map and Subdivision Improvement agreement at the County Records' office.

Submitted and Approved by:



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Chris Hoem, City Manager

Attachments:

1. 2025-02-25 Subdivision Improvement Agreement 500 Hazel - Final
2. 2336-SV-PMAP-EX LEGAL
3. 02-Engineers Opinion of Probable Cost Rolfe Business Park 2024-10-29
4. 2336-SV-PMAP\_12-2-24



3RECORDING REQUESTED BY:  
**CITY OF ATWATER**

WHEN RECORDED MAIL TO:  
**CITY CLERK  
CITY OF ATWATER  
750 BELLEVUE ROAD  
ATWATER, CA 95301**

APN: 003-160-026

THIS SPACE FOR RECORDER'S USE ONLY

Exempt from recording fees (Gov. Code §§ 6103, 27383)

**SUBDIVISION IMPROVEMENT AGREEMENT  
(FINAL MAP)**

**1. PARTIES AND DATE.**

This Subdivision Improvement ("Agreement") is made and entered into this 25th day of February, 2025 by and between the City of Atwater, a public agency of the State of California ("City") and AG-K Properties LLC, a California Limited Liability Company ("Subdivider"). City and Subdivider are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

**2. RECITALS.**

Subdivider has presented to City for approval a final subdivision map ("Map") entitled Norman Rolfe Business Park, which Map has been checked and approved by the City Surveyor; and

Said Map has been filed with the City Engineer for presentation to the City Council of the City for its approval, which Map is hereby referred to and incorporated herein; and

Subdivider has requested approval of said Map prior to the construction and completion of improvements, including all streets, highways or public ways and public utility facilities which are a part of, or appurtenant to, the subdivision ("Subdivision") designated in the Map, all in accordance with, and as required by, the plans and specifications for all or any of said improvements in, appurtenant to, or outside the limits of subdivision, which plans and specifications (C-343) dated [11/21/2024], prepared by Barnes Engineering, Inc., and consisting of Sheets 1 through 21 ("Off-Site Civil Improvement Plans") are now on file in the Office of the City Engineer; and

This agreement is executed pursuant to the provisions of the Subdivision Map Act of the State of California and Title 16, Section 16.32.090, of the Atwater Municipal Code.

NOW, THEREFORE, for and in consideration of these premises and the approval of said Map and of the acceptance of the dedications, or some thereof, therein offered, and in order to ensure satisfactory performance by Subdivider of Subdivider's obligations under said Subdivision Map Act and said Municipal Code, the Parties hereto agree as follows:

**3. TERMS.**

3.1 Performance of Work. Subdivider shall construct, install and complete, or cause to be constructed, installed and completed, at Subdivider's own expense, in a good and workmanlike manner, under the direction and to the satisfaction of the City Engineer, all of the following work and improvements within the Subdivision, to-wit:

Those certain improvements designated and shown on said Map as streets, curbs, gutters, sanitary sewers, storm sewers, water mains, street lights, sidewalks, and other on or off-site improvements in accordance with the plans and specifications on file in the office of City Engineer together with any changes required or ordered by said Engineer, which in the Engineer's opinion, are necessary or required to complete the work.

- Off-Site Civil Improvement Plans (C-343)
- Joint Trench Utility Plans
- Street Lighting Plans
- Landscaping and Irrigation Plans

Subdivider shall cause to be prepared Joint Trench Utility Plans for the provision of "dry utilities" to the subdivided parcels, such as but not limited to electric power, telephone, cable television, natural gas, etc. The plans shall be in accordance with Section 16.32.080 of the Atwater Municipal Code, all utility provider requirements, and all other applicable standards and regulations. Joint Trench Utility Plans shall be submitted to the City Engineer for review and shall be approved prior to the issuance of any encroachment permit for construction of subdivision improvements.

Subdivider shall cause to be prepared Street Lighting Plans, which may be prepared as part of the Joint Trench Utility Plans or as a separate set of plans. Street Lighting Plans shall include details of street light construction, a photometrics plan, power source location and identification, meter and circuit panel pedestal as applicable, conduit locations and sizes, pull box locations and sizes, and wire sizes with voltage drop calculations. The plans shall be in accordance with Sections 16.32.040 and 16.32.080 of the Atwater Municipal Code, electric utility provider requirements, and all other applicable standards and regulations. Street Lighting Plans shall be submitted to the City Engineer for review and shall be approved prior to the issuance of any encroachment permit for construction of subdivision improvements.

Subdivider shall cause to be prepared Landscaping and Irrigation Plans for the landscape areas within public rights-of-way. The plans shall be in accordance with Section 16.32.085, approved Site Plan No. 23-24-0100, and the City's adopted Urban Forest Master Plan. Landscape and Irrigation Plans shall be submitted to the City Engineer for review and shall be approved prior to the issuance of any encroachment permit for construction of subdivision improvements.

3.2 Work: Places and Grades to Be Fixed by Engineer. All of said work is to be done to the satisfaction of the City Engineer, and to the grades as shown upon the approved plans and specifications on file in the Office of the City Engineer. Subdivider warrants that construction will not adversely affect any portion of adjacent properties.

3.3 Work: Time for Commencement and Performance. At least seventy-two (72) hours prior to the commencement of any work hereunder, Subdivider shall notify City Engineer in writing of the date fixed by Subdivider for commencement thereof, so that City Engineer shall be able to provide services of inspection.

Subdivider will complete, or cause to be completed, within two (2) years of approval of said Map and construction plans by the City Council, all improvements in accordance with the plans and specifications on file as hereinbefore specified, including any changes required or ordered by the said Engineer; provided, however, that the City Manager of City is hereby authorized to extend the time within which said work shall be completed for three additional periods not to exceed six months each, or a maximum of 18 months, in his or her sole discretion, if the City Manager is of the opinion that granting the extension will not be detrimental to the public health, safety, or welfare, or otherwise delay or adversely impact other City-related projects, infrastructure, improvements, or activities. No such extensions shall be made except upon the basis of a written application made by Subdivider, stating in detail the bases of the application, the facts giving rise to such request including the need for further time, and the requested period of the time extension. Subdivider agrees any application will be made sufficiently in advance to give the City Manager reasonable time to consult with appropriate staff and consultants in evaluating the application, but in any event no application shall be made less than one (1) month before the then-applicable expiration date.

The work shall be performed in a safe and good workmanlike manner, in accordance with normal construction standards for similar jobs. All work must comply with State of California, Division of Industrial Safety Construction Orders.

Except during an emergency, as determined by the City Engineer, all work shall be performed between the hours of 7:00 a.m. and 7:00 p.m. per Atwater Municipal Code Title 8, Section 8.44.050.

3.4 Extension. Any extensions, as contemplated herein, may be granted without notice to the Subdivider's surety, and extensions so granted shall not release or modify the surety's liability on the bond to secure the faithful performance of this agreement, or the payment for labor and materials.

3.5 Repairs and Replacements. Subdivider shall replace, or have replaced, or repair or have repaired, as the case may be, all pipes and monuments shown on the Map which have been destroyed or damaged, and Subdivider shall replace or have replaced, repair or have repaired, as the case may be, or pay the owner, the entire cost of replacement or repairs, of any and all property damaged or destroyed by reason of any work done hereunder, whether such property be owned by the United States or any agency thereof, or the State of California or any agency or political subdivision thereof, or by the City or by any public or private corporation, or by any person whomsoever, or by any combination of such owners. Any such repair or replacement shall be to the satisfaction, and subject to the approval of the City Engineer.

3.6 Utility Deposits: Statement. Subdivider shall make all deposits legally required by each public utility corporation for the connection of any and all public utilities to be supplied by such public utility corporation within the subdivision.

3.7 Permits: Compliance with Law. Subdivider shall, at Subdivider's expense, obtain all necessary permits and licenses for the construction of such improvements, give all necessary notices and pay all fees and taxes required by law.

3.8 Inspection by City. Subdivider shall at all times maintain proper facilities, and provide safe access for inspection by City, to all parts of the work, and to the shops wherein the work is in preparation.

3.9 Contract Security. Concurrently with the execution hereof, Subdivider shall execute and furnish in a form provided or approved by City:

3.9.1 Monument Bond. A cash bond guaranteeing payment for placing monuments in the amount of (19 Monuments) \$19,000.00.

3.9.2 Performance Bond. A surety bond, cash deposit or letter of credit (100% of the public improvements cost) as security for the faithful performance of this agreement in the amount of \$823,459.00.

3.9.3 Payment Bond. A separate security bond, cash deposit or letter of credit (50% of the public improvements cost) as security for the payment of all persons performing labor and furnishing materials in connection with this agreement in the amount of \$411,730.00.

3.9.4 Bond Provisions. In the event the surety or Subdivider intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Subdivider shall post acceptable replacement bonds consistent with the foregoing bonding requirements at least ten (10) days prior to expiration of the original bonds. To the extent, if any, that the actual construction contract price exceeds the approved engineer's cost estimate, Subdivider shall, upon request of the City, cause the amount of the bond(s) to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City.3.9.5

3.9.5 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in California Code of Civil Procedure Section 995.120, shall be accepted. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

Release of securities shall be as follows:

3.9.6 Release of Performance Bond. Security given for faithful performance shall be released after the City has finally accepted the work, and provided that security of at least ten (10) percent of the public improvements cost has been retained or security has been furnished to the City to guarantee and warrant the work for 1-year following the date of such acceptance of the work.

3.9.7 Release of Payment Bond. Security securing the payment to the contractor, the subcontractors of the contractor, and to persons furnishing labor, materials or equipment shall be released sixty (60) days after recording the Notice of Completion provided that the City has finally accepted the work and provided no claims or liens have been filed with the City. If claims of lien have been filed, an amount of security at least equal to the claims shall be retained pending the outcome of the claims.

3.9.8 Release of Warranty Bond. The security guaranteeing that the completed work remains satisfactory during the required 1-year warranty period shall be released upon correction, by Subdivider, of any defects in the work existing at the end of the warranty period.

3.9.9 Release of Monument Bond. Monument security shall be released in accordance with the provisions of Section 66497 of the Government Code.

In the event that improvements do not conform to the plans and specifications or defects are not corrected within the time limit specified by the City, the City shall have the authority to order the necessary work done and to recover the cost of such work as well as any costs of enforcing such obligation, including attorney fees, from the Subdivider and the Subdivider's surety or the financial institution providing the Instrument of Credit.

3.10 Indemnity and Hold Harmless Agreement. The Subdivider shall protect, indemnify, hold harmless, and defend in any actions of law or in equity, the City, its officers, employees, agents, volunteers, and elective and appointive boards from and against any and all actions, costs, judgments, penalties, claims, losses, damage, including property damage, personal injury, including death, and liability of every kind, nature and description, including reasonable attorney's fees and costs directly or indirectly arising out of or in any way connected with the performance or nonperformance of this Agreement, including the installation of the required improvements by the Subdivider, its contractor or any subcontractor, or of any person directly or indirectly employed by, or acting as agent for the Subdivider, its contractor or any subcontractor. The indemnification and hold harmless provisions shall extend to claims, losses, damage, injury and liability occurring prior to acceptance of the required improvements by the City, as well as during construction.

Acceptance of insurance certificates by the City required under this Agreement shall not relieve Subdivider from liability under this indemnification and hold harmless provision. The City will not be held liable for any accident, loss or damage to the Required Improvements prior to their completion and acceptance by the City.

3.11 Insurance Requirements. Subdivider shall comply with the insurance requirements set forth in Exhibit B. Subdivider shall contractually require the selected contractor to carry the insurance required within Exhibit B.

3.12 Title to Improvements. Title to, and ownership of, all improvements constructed hereunder by Subdivider shall vest absolutely in City, upon completion and acceptance of such improvements by City, except as otherwise may be provided in this Agreement. Such transferred title shall in each case be good, free and clear from any and all security interests, liens, or other encumbrances. Subdivider promises and agrees that it will not pledge, hypothecate, or otherwise encumber the items in any manner that would result in any lien, security interest, charge, or claim upon or against said items. Prior to final acceptance by the City, the Subdivider shall submit to the City Engineer accurately revised "as built" plans showing all the sanitary, storm and water lateral locations, monuments with tie notes and unit prices and quantities of the underground sewer, storm drainage, water, street lighting and street facilities installed as part of this subdivision unit.

3.13 Warranty and Repair or Reconstruction of Defective Work. Subdivider guarantees and warrants all Work under the Agreement to be of good quality and free from any defective or faulty material and workmanship. If, within a period of one (1) year after final acceptance of the Work performed under this Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the Work), any structure or part of any structure furnished and/or installed or constructed, or caused to be installed or constructed by Subdivider, or any of the Work done under this agreement, fails to fulfill any of the requirements of this agreement or the specifications referred to herein, Subdivider shall without delay and without any cost to City, repair or replace or reconstruct any defective or otherwise unsatisfactory part or parts of the work or structure. Subdivider shall within ten (10) days after being notified in writing by the City of any defect in the Work or non-conformance of the Work to the approved Plans and Specifications, commence and

prosecute with due diligence all Work necessary to fulfill the terms of the warranty at its sole cost and expense. Subdivider shall act sooner as requested by the City in response to an emergency. Should Subdivider fail to act within ten (10) days after written notice, or sooner in case of emergency, City may, at its option, make the necessary repairs or replacements or perform the necessary work and Subdivider shall pay to City the actual cost of such repairs plus ten (10) percent as administrative costs. In accordance with Section 16.36.030 of the Atwater Municipal Code, the subdivider shall provide a security in a form consistent with Section 16.36.010 in an amount not less than ten (10) percent (\$82,346.00) with the City to correct deficiencies and conditions caused by the Subdivider or contractor during or after the construction of this subdivision.

For any Work so corrected, Subdivider's obligation hereunder to correct defective Work shall be reinstated for an additional one-year period, commencing with the date of acceptance of such corrected Work. Subdivider shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements, comply with the requirements of the approved Plans and Specifications. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Subdivider. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the Work, whether express or implied, are deemed to be obtained by Subdivider for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Subdivider agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. If Subdivider fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming Work and any work damaged by such work or the replacement or correction thereof at Subdivider's sole expense. Subdivider shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

3.14 Subdivider Not Agent of City. Subdivider or any of Subdivider's agents or contractors are not or shall not be considered agents of City in connection with the performance of Subdivider's obligations under this agreement.

3.15 Cost of Engineering and Inspection. Prior to commencement of construction, the Subdivider shall pay to the City the cost for the checking of engineering plans, inspection of the work, and the checking and testing of the materials at the appropriate existing rate (at City's option it may request reimbursement for materials and compaction testing after commencement of construction in lieu of prior to construction). The cost of such improvements is based on an approved estimate, or on the construction contract, if awarded prior to filing of the Map with City Council.

<u>Plan Checking Fee</u>	=	\$3,653.61
<u>Inspection Fee</u>	=	\$24,703.75

The Plan Checking Fee noted above is current balance reported. Until all plans are approved by the City Engineer the final amount due is subject to change.

No work shall be performed without inspection by the City. Any work performed without an inspection will not be accepted by the City.

All work, which requires inspection, shall be performed during the City's normal working hours and work days. If any work is performed before 8:00 a.m., after 5:00 p.m., or on a City holiday, or on a weekend, there must be a request in writing twenty-four (24) hours in advance for an inspector during those hours, and there must be paid to the City double the Inspector's hourly cost to the City. This payment is not included in the 3 percent (3%) engineering and inspection fees.

If an inspector is not available to work during such hours, as requested, no work shall be performed during those hours.

3.16 Filing Fees. Concurrently with execution hereof, Subdivider shall pay an initial deposit for estimated costs for City to record the Map of \$270.00 (and the City reserves the right to ask for additional deposit if necessary) and present a check for recording the Map, payable to the Merced County Recorder in the amount of \$10.00 (or the applicable recording fee then charged by the Merced County Recorder). City will forward the check with the Map for recording.

3.17 Notice of Breach and Default. If Subdivider refuses or fails to obtain prosecution of the work, or any severable part thereof, with such diligence as will insure its completion within the time specified, or any extensions thereof, or fails to obtain completion of said work within such time, or if the Subdivider should be adjudged a bankrupt, or Subdivider should make a general assignment for the benefit of Subdivider's creditors, or if a receiver should be appointed in the event of Subdivider insolvency, or if Subdivider, or any of Subdivider's contractors, subcontractors, agents, or employees should violate any of the provisions of this agreement, City Engineer or City Council may serve written notice upon Subdivider and Subdivider's surety of breach of this agreement or of any portion thereof and default of Subdivider.

3.18 Breach of Agreement: Performance by Surety or City. In the event of any such notice, Subdivider's surety shall have the duty to take over and complete the work and the improvements herein specified; provided, however, that if the surety, within ten (10) days after the serving upon it of such notice of breach does not give City written notice of its intention to take over the performance of the contract, and does not commence performance thereof within ten (10) days after notice to City of such election, City may take over the work and prosecute the same to completion, by contract or by any other method City may deem advisable, for the account and at the expense of Subdivider, and Subdivider's surety shall be liable to City for the cost and damages occasioned City thereby; and, in such event, City without liability for so doing may take possession of, and utilize in completing the work, such materials, appliances, plant and other property belonging to Subdivider as may be on the site of the work and necessary therefor. The City reserves to itself all remedies available to it at law or in equity for breach of Subdivider's obligations under this Agreement. The right of City to draw upon or utilize the security is additional to and not in lieu of any other remedy available to City. In the event that Subdivider fails to perform any obligations hereunder, Subdivider agrees to pay all costs and expenses incurred by City in securing performance of such obligations, including costs of suit and reasonable attorney fees.

3.19 Notices. All notices hereunder and communications regarding interpretation of the terms of the Contract or changes thereto shall be provided by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

**CITY:**

City of Atwater  
750 Bellevue Road



Atwater, CA 95301  
Attn: Chris Hoem, City Manager

**SUBDIVIDER:**

AG-K Properties LLC  
221 Business Parkway  
Atwater, CA 95301  
Attn: Brad Kessler

**SURETY OF SUBDIVIDER:**

CNA Surety and Fidelity Bond  
1214 3<sup>rd</sup> St.  
Atwater, CA 95301

Provided that any party or the surety may change such address by notice in writing to the other party and, thereafter, notices shall be addressed and transmitted to the new address.

Any notice so given shall be considered received by the other Party three (3) days after deposit in the U.S. Mail as stated above and addressed to the Party at the above address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.20 Fire Protection. No building permits will be issued in this subdivision until the water system has been completed and tested and all access streets installed and made serviceable. This provision may be modified or waived if an alternate method of providing fire protection is provided and approved by the Atwater Fire Department and the City Engineer.

3.21 Summary of Fees. The fees mentioned in this Agreement are summarized in Exhibit A attached hereto and incorporated herein by reference. However, some fees such as Public Facilities Fees, Parks Fees, etc., which are collected at the building permit stage, are not included in this summary.

3.22 Binding Upon Successors. This agreement shall be binding upon and inure to the benefit of, and be enforceable by and against, the heirs, successors, and assigns of the parties hereto, subject to the terms hereof.

3.23 Assignment. Subdivider shall have the right to assign (by sale, transfer, or otherwise) directly or indirectly, all or part of its rights, duties and obligations under this agreement as to any portion or all of the Property upon a specific written request and written consent by the City Manager which shall not be unreasonably withheld, delayed or conditioned. Except that Subdivider may, without the consent of the City, assign this Agreement to a controlled subsidiary of Subdivider or a purchaser of all or substantially all of Subdivider's interest in the real property which is the subject of the Map, provided the assigning party causes the assignee to assume in writing all obligations of the assignor under this Agreement. Notice of an assignment to a controlled subsidiary of Subdivider or a purchaser of all or substantially all of Subdivider's interest shall be given to the City in writing within 30 days of such change. Upon any such assignments, Subdivider shall be released from its obligations under this Agreement and shall receive the immediate return of all security deposits, including, but not limited to bonds, letters of credit, security instruments or any other financial commitments upon the replacement of same by the

assignee. The rights and obligations of this Agreement shall bind and benefit any successors or assigns of the parties.

3.24 Special Provisions. The subdivision of the property subject to the Map described herein shall be subject to the tentative map conditions in City Planning Commission Resolution PC 0202-22 adopted 07/19/2023 and the site plan approval conditions in City Notice of Approval for Site Plan Review No. 23-24-0100 issued 02/20/2024, as shown in Exhibit C (attached) shall apply to this Agreement.

The property to be subdivided by the Map described herein shall participate in a lighting and landscape maintenance district to pay the ongoing costs of lighting, landscaping, and other improvements and services in public areas pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 et seq.). Subdivider agrees that it shall pay for all costs and fees to either establish a new benefit assessment district for these purposes, or at the City's option, annex the property to be subdivided into an existing benefit assessment district.

No building permits shall be issued until the Map described herein is recorded.

Right-of-way dedication streets, and easements shall be dedicated when necessary with the Map described herein.

3.25 Laws and Venue. This Contract shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Contract, the action shall be brought in the Superior Court of California for the County of Merced.

3.26 Counterparts. This Contract may be executed in counterparts, each of which shall constitute an original.

3.27 Authority to Enter Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Contract and bind each respective Party.

3.28 Entire Agreement; Modification. This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

3.29 Non-Waiver. None of the provisions of this Contract shall be considered waived by either party, unless such waiver is specifically specified in writing.

**[SIGNATURES ON NEXT PAGE]**

**SIGNATURE PAGE FOR  
SUBDIVISION IMPROVEMENT AGREEMENT  
BETWEEN THE CITY OF ATWATER  
AND AG-K PROPERTIES LLC**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the effective date.

City of Atwater

AG-K PROPERTIES LCC

By: \_\_\_\_\_  
Christoper Hoem  
City Manager

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Kory J. Billings, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Frank Splendorio, City Attorney

APPROVED BY CITY COUNCIL RESOLUTION NO. \_\_\_\_\_ ON  
\_\_\_\_\_, 2025.

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

(NOTARY FOR SUBDIVIDER)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

(NOTARY FOR CITY MANAGER)

**(LEGAL DESCRIPTION)**

**EXHIBIT A**  
**SUMMARY OF FEES AND BONDS**

PLAN CHECK FEE .....	\$3,653.61
(final amount subject to change)	
INSPECTION FEE.....	\$24,707.75
MAP FILING FEE (INITIAL DEPOSIT) .....	\$270.00
TOTAL.....	\$28,627.36

**RECORDING FEE** (payable to Merced County Recorder)

MAP (2 Sheets).....	\$10.00
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**BONDS**

MONUMENT BOND.....	\$19,000.00
PERFORMANCE BOND .....	\$823,459.00
LABOR AND MATERIAL BOND.....	\$411,730.00
WARRANTY BOND/SECURITY .....	\$82,346.00
TOTAL.....	\$1,336,535.00



**Exhibit B:**  
**Insurance Requirements**  
(Subdividers)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees or subcontractors.

**MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
4. **Surety Requirement:** as described below.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City of Atwater requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of Atwater.

**Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

***Additional Insured Status***

The City of Atwater, its officers, officials, employees, agents, and authorized volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used). Additional insured Name of Organization shall read "City of Atwater, its officers, officials, employees, and volunteers." Policy shall cover City of Atwater, its officers, officials, employees, and volunteers for all locations work is done under this

contract.

### ***Primary Coverage***

For any claims related to this contract, the **Contractor's insurance coverage shall be primary and non-contributory** and at least as broad as ISO CG 20 01 04 13 as respects the City of Atwater, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Atwater, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies. The City of Atwater does not accept endorsements limiting the Contractor's insurance coverage to the sole negligence of the Named Insured.

### ***Umbrella or Excess Policy***

The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.

### ***Notice of Cancellation***

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City of Atwater.

### ***Waiver of Subrogation***

Contractor hereby grants to City of Atwater a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City of Atwater by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City of Atwater has received a waiver of subrogation endorsement from the insurer.

### ***Self-Insured Retentions***

Self-insured retentions must be declared to and approved by the City of Atwater. The City of Atwater may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City of Atwater. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City of Atwater. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City of Atwater may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the Named. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City of Atwater reserves the right to obtain a copy of any policies and endorsements for verification.

### ***Acceptability of Insurers***

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City of Atwater.

### ***Claims Made Policies (Professional & Pollution only)***

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of **five (5)** years after completion of work.

### ***Verification of Coverage***

Contractor shall furnish the City of Atwater with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause **and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements.** All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City of Atwater before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City of Atwater reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City of Atwater reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

### ***Surety Requirement***

Contractor shall provide the following Surety Bonds:

1. Performance Bond
2. Payment Bond
3. Cash Deposit

The Payment Bond and the Performance Bond shall be in a sum based on the engineer's cost estimate. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Cash deposit of one (1) percent of the construction cost or a minimum of \$5,000.00, whichever is greater.

***Special Risks or Circumstances***

City of Atwater reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**Certificate Holder Address**

The address for mailing certificates, endorsements and notices shall be:

City of Atwater  
Its Officers, Officials, Employees, Agents, and Authorized Volunteers  
750 Bellevue Road  
Atwater, CA 95301

**Exhibit C:**  
**Conditions of Approval**

## EX. LEGAL DESCRIPTION

664 RAILROAD AVE. - ATWATER, CA 95301

### PARCEL 1:

ALL THAT PORTION OF THE TOWN OF ATWATER AS SAID TOWN IS SHOWN UPON THAT CERTAIN MAP ENTITLED "TOWN OF ATWATER, MERCED COUNTY, CAL" RECORDED MARCH 15, 1888 IN VOL. 2 OF OFFICIAL PLATS, PAGE 9, DESCRIBED AS FOLLOWS, TO-WIT:

COMMENCING AT A POINT THAT IS SOUTH 24° 40' WEST 40.0 FEET FROM THE INTERSECTION OF THE CENTER LINE OF HAZEL AVENUE WITH THE NORTHEASTERLY LINE OF RAILROAD AVENUE, AS SAID AVENUES ARE SHOWN UPON THAT CERTAIN MAP ENTITLED "MAP OF THE BUHACH COLONY, MERCED COUNTY, CAL", FILED MARCH 15, 1888 IN VOL. 2 OF OFFICIAL PLATS, PAGE 8; THENCE SOUTH 24° 40' WEST 629.23 FEET ALONG THE CENTER LINE OF SAID HAZEL AVENUE PARALLEL TO AND 10.0 FEET NORTHWESTERLY FROM THE NORTHWESTERLY SIDE OF THE 20.0 FOOT STRIP ABANDONED OFF THE SOUTHEASTERLY SIDE OF HAZEL AVENUE TO THE NORTHEASTERLY LINE OF THE STATE OF CALIFORNIA HIGHWAY RIGHT OF WAY; THENCE, NORTH 65° 20' WEST 255.0 FEET ALONG THE NORTHEASTERLY LINE OF PARCEL NO. 23, CONVEYED TO THE STATE OF CALIFORNIA BY FINAL ORDER OF CONDEMNATION RECORDED DECEMBER 27, 1956 IN VOL. 1295 OF OFFICIAL RECORDS, PAGE 335, MERCED COUNTY RECORDS, THENCE NORTH 24° 40' EAST 629.23 FEET TO A POINT ON THE SOUTHWESTERLY LINE OF "RAILROAD AVENUE", 40 FEET IN WIDTH, AS CONVEYED TO MERCED COUNTY BY DEED RECORDED MAY 19, 1900 IN VOL. 34 OF DEEDS, PAGE 564, MERCED COUNTY RECORDS; THENCE SOUTH 65° 20' EAST 255.0 FEET ALONG THE SOUTHWESTERLY LINE OF SAID RAILROAD AVENUE TO THE POINT OF BEGINNING. EXCEPTING THEREFROM ANY PORTIONS THEREOF LYING WITHIN THE FOLLOWING DESCRIBED TRACT OF LAND; A 60.0 FOOT STRIP TO BE USED FOR PUBLIC STREET RIGHT OF WAY TROUGH THE PROPERTY OF WALTER R. AND MARJORIE H. SWENSON, THE CENTERLINE OF WHICH BE DESCRIBED AS FOLLOWS, TO-WIT:

BEGINNING AT A POINT WHICH IS NORTH 65° 20' WEST 923.35 FEET AND SOUTH 24° 40' WEST 638.17 FEET FROM THE INTERSECTION OF THE CENTER LINE OF HAZEL AVENUE (A 60 FOOT STREET) AND THE SOUTHWESTERLY LINE OF A 100 FOOT RIGHT OF WAY OF THE CENTRAL PACIFIC RAILROAD (NOW THE SOUTHERN PACIFIC), AS SHOWN ON THE MAP ENTITLED "TOWN OF ATWATER", RECORDED MARCH 15, 1888 IN VOL. 2, PAGE 9 OF OFFICIAL MERCED COUNTY RECORDS. SAID POINT OF BEGINNING IS ON THE NORTHWESTERLY BOUNDARY OF SAID SWENSON PROPERTY AND 30 FEET NORTHEASTERLY OF THE NORTHEASTERLY LINE OF US 99 BYPASS RIGHT OF WAY; THENCE SOUTH 65° 25' EAST PARALLEL TO AND 30 FEET NORTHEASTERLY FROM SAID NORTHEASTERLY LINE OF BYPASS, 893.33 FEET TO A POINT ON THE SOUTHEASTERLY BOUNDARY OF SAID SWENSON PROPERTY, CONTAINING 1.23 ACRES, MORE OR LESS, AS GRANTED TO THE CITY OF ATWATER BY DEED RECORDED FEBRUARY 11, 1960 IN BOOK 1461 OF OFFICIAL RECORDS, PAGE 463.

### PARCEL 2:

ALL THAT PORTION OF THE TOWN OF ATWATER ACCORDING TO MAP ENTITLED "TOWN OF ATWATER MERCED COUNTY CAL", RECORDED MARCH 15, 1888 IN BOOK 2 OF MAPS, PAGE 9, MERCED COUNTY RECORDS, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT THAT IS SOUTH 24° 40' WEST 669.23 FEET AND NORTH 65° 20' WEST 728.40 FEET FROM THE INTERSECTION OF THE CENTER LINE OF HAZEL AVENUE WITH THE NORTHEASTERLY LINE OF RAILROAD AVENUE, AS SAID AVENUES ARE SHOWN UPON THAT CERTAIN MAP ENTITLED "MAP OF THE BUHACH COLONY MERCED COUNTY CAL." RECORDED MARCH 15, 1888 IN BOOK 2 OF MAPS, PAGE 8, MERCED COUNTY RECORDS; THENCE NORTH 24° 40' EAST 313.23 FEET; THENCE SOUTH 65° 20' EAST 473.40 FEET; THENCE SOUTH 24° 40' WEST 313.23 FEET; THENCE NORTH 65° 20' WEST 473.40 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM ANY PORTIONS THEREOF LYING WITHIN THE FOLLOWING DESCRIBED TRACT OF LAND; A 60.0 FOOT STRIP TO BE USED FOR PUBLIC STREET RIGHT OF WAY TROUGH THE PROPERTY OF WALTER R. AND MARJORIE H. SWENSON, THE CENTERLINE OF WHICH BE DESCRIBED AS FOLLOWS, TO-WIT:

BEGINNING AT A POINT WHICH IS NORTH 65° 20' WEST 923.35 FEET AND SOUTH 24° 40' WEST 638.17 FEET FROM THE INTERSECTION OF THE CENTER LINE OF HAZEL AVENUE (A 60 FOOT STREET) AND THE SOUTHWESTERLY LINE OF A 100 FOOT RIGHT OF WAY OF THE CENTRAL PACIFIC RAILROAD (NOW THE SOUTHERN PACIFIC), AS SHOWN ON THE MAP ENTITLED "TOWN OF ATWATER", RECORDED MARCH 15, 1888 IN VOL. 2, PAGE 9 OF OFFICIAL MERCED COUNTY RECORDS. SAID POINT OF BEGINNING IS ON THE NORTHWESTERLY BOUNDARY OF SAID SWENSON PROPERTY AND 30 FEET NORTHEASTERLY OF THE NORTHEASTERLY LINE OF US 99 BYPASS RIGHT OF WAY; THENCE SOUTH 65° 25' EAST PARALLEL TO AND 30 FEET NORTHEASTERLY FROM SAID NORTHEASTERLY LINE OF BYPASS, 893.33 FEET TO A POINT ON THE SOUTHEASTERLY BOUNDARY OF SAID SWENSON PROPERTY, CONTAINING 1.23 ACRES, MORE OR LESS, AS GRANTED TO THE CITY OF ATWATER BY DEED RECORDED FEBRUARY 11, 1960 IN BOOK 1461 OF OFFICIAL RECORDS, PAGE 463.

APN: 003-160-026



JOHN A. VAN RYN, P.L.S. 9342  
EXPIRES 3.31.27

2-17-2025  
DATE



The quantities shown below are prepared from a set of preliminary plans titled Improvement Plans For Rolfe Business Park Offsite, Atwater, CA" Using AutoCAD files dated October, 2024. Final quantities and costs are subject to change.

Item	Description	Quantity	Unit Cost	Total
<b>I Site Preparation</b>				<b>Subtotal: \$ 58,621.35</b>
1.	Finish Grade	54,751 SF	\$ 0.70	\$ 38,325.35
2.	Demo Asphalt Pavement	6,244 SF	\$ 2.00	\$ 12,488.00
3.	Demo Fence	1,264 LF	\$ 5.50	\$ 6,952.00
4.	Demo Rail Road Spurs	152 LF	\$ 3.00	\$ 456.00
5.	Demo Bollards	16 EA	\$ 25.00	\$ 400.00
<b>II Storm Drain</b>				<b>Subtotal: \$ 189,710.00</b>
1.	Curb Inlet Catch Basin	4 EA	\$ 3,500.00	\$ 14,000.00
2.	48" Storm Drain Manhole	5 EA	\$ 5,000.00	\$ 25,000.00
3.	Adjust Ex. Storm Manhole to Grade	2 EA	\$ 800.00	\$ 1,600.00
4.	12" Storm Drain (PVC)	298 LF	\$ 40.00	\$ 11,920.00
5.	15" Storm Drain (PVC)	278 LF	\$ 50.00	\$ 13,900.00
6.	18" Storm Drain (RCP)	444 LF	\$ 65.00	\$ 28,860.00
7.	36" Storm Drain (RCP)	762 LF	\$ 115.00	\$ 87,630.00
8.	Temporary Stub & Plug	1 EA	\$ 800.00	\$ 800.00
9.	Connect to Existing Storm	1 EA	\$ 6,000.00	\$ 6,000.00
<b>III Sanitary Sewer</b>				<b>Subtotal: \$ 93,934.00</b>
1.	48" Sanitary Sewer Manhole	4 EA	\$ 4,500.00	\$ 18,000.00
2.	Sewer Clean Out	5 EA	\$ 650.00	\$ 3,250.00
3.	Adjust Ex. Sewer Manhole to Grade	2 EA	\$ 800.00	\$ 1,600.00
4.	6" Sewer (PVC)	193 LF	\$ 28.00	\$ 5,404.00
5.	12" Sewer (PVC)	1,120 LF	\$ 44.00	\$ 49,280.00
6.	Temporary Stub & Plug	3 EA	\$ 800.00	\$ 2,400.00
7.	Connect to Existing Sewer	2 EA	\$ 7,000.00	\$ 14,000.00
<b>IV Domestic Water System</b>				<b>Subtotal: \$ 50,713.00</b>
1.	1-1/2" Water	154 LF	\$ 16.00	\$ 2,464.00
2.	2" Water	94 LF	\$ 17.50	\$ 1,645.00
3.	6" Water (DR)	114 LF	\$ 36.00	\$ 4,104.00
4.	Adjust Valve to Grade	2 EA	\$ 1,000.00	\$ 2,000.00
5.	Relocate Hydrant	2 EA	\$ 3,000.00	\$ 6,000.00
6.	Hydrant, Bury, & Gate Valve	1 EA	\$ 7,500.00	\$ 7,500.00
7.	Connect to Existing Water Hot Tap	18 EA	\$ 1,500.00	\$ 27,000.00



The quantities shown below are prepared from a set of preliminary plans titled Improvement Plans For Rolfe Business Park Offsite, Atwater, CA" Using AutoCAD files dated October, 2024. Final quantities and costs are subject to change.

Item	Description	Quantity	Unit Cost	Total
<b>V Concrete</b>				<b>Subtotal: \$ 131,706.00</b>
1.	6" Vertical Curb & Gutter	1,233 LF	\$ 25.00	\$ 30,825.00
2.	4" Sidewalk	7,709 SF	\$ 9.00	\$ 69,381.00
3.	Curb Return Ramp	3 EA	\$ 3,000.00	\$ 9,000.00
4.	Commercial Driveways	5 EA	\$ 4,500.00	\$ 22,500.00
<b>VI Paving</b>				<b>Subtotal: \$ 163,914.00</b>
1.	4.0" AC / 4.5" AB (TI=7.0)	40,175 SF	\$ 4.08	\$ 163,914.00
<b>VII Electroliers, Signage &amp; Striping</b>				<b>Subtotal: \$ 60,000.00</b>
1.	Street Light w/ Arm	10 EA	\$ 6,000.00	\$ 60,000.00
<b>Engineers Opinion of Probable Cost Total:</b>				<b>\$ 748,598.35</b>
			<b>10% Contingency</b>	<b>\$ 74,859.84</b>
<b>Engineers Opinion of Probable Cost Grand Total:</b>				<b>\$ 823,458.19</b>



OWNER'S STATEMENT:

WE THE UNDERSIGNED HEREBY STATE THAT WE ARE THE OWNERS OF, OR HAVE SOME RIGHT, TITLE, OR INTEREST OF RECORD IN THE LAND SHOWN ON THIS MAP, AND WE CONSENT TO THE MAKING AND FILING OF THIS MAP, IN THE OFFICE OF THE COUNTY RECORDER OF MERCED COUNTY, CALIFORNIA.

WE HEREBY RESERVE TO OURSELVES, OUR SUCCESSORS AND ASSIGNS, THE PRIVATE ACCESS EASEMENT DESIGNATED AS "RECIPROCAL ACCESS EASEMENT". SAID EASEMENT IS FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNS AND INVITEES TO PROVIDE INGRESS AND EGRESS TO ALL PARCELS WITH THIS SUBDIVISION PER DOCUMENT NO. \_\_\_\_\_, DATED: \_\_\_\_\_, 20\_\_\_\_

WE HEREBY IRREVOCABLY OFFER FOR DEDICATION TO THE PUBLIC FOR PUBLIC USE THE PUBLIC STREET RIGHTS-OF-WAY, PUBLIC UTILITY EASEMENTS, TREE PLANTING EASEMENTS, AND OTHER PUBLIC PLACES AND DEDICATIONS ALL AS SHOWN ON THIS MAP WITHIN THE EXTERIOR BOUNDARIES OF THE LAND BEING DIVIDED.

AG-K PROPERTIES, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, AS OWNER

BY: \_\_\_\_\_

CITY OF ATWATER ACCEPTANCE STATEMENT:

I, KORY J. BILLINGS, CITY CLERK OF THE CITY OF ATWATER, MERCED COUNTY, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT AT THE REGULAR MEETING HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, THE CITY COUNCIL OF THE CITY OF ATWATER APPROVED THIS PARCEL MAP OF "NORMAN ROLFE BUSINESS PARK" AND ACCEPTED, SUBJECT TO IMPROVEMENT, ON BEHALF OF THE PUBLIC FOR PUBLIC USE, THE STREETS, AVENUES, ROADS, EASEMENTS, AND OTHER PUBLIC PLACES ALL AS SHOWN ON THIS PARCEL MAP WITH THE EXTERIOR BOUNDARIES OF THE LAND BEING DIVIDED. AND THAT COUNCIL DOES VACATE THE EASEMENT FOR POLES AND INCIDENTAL PURPOSES RECORDED IN BOOK 1470 PAGE 585 AS SERIES NO. 5949 O.R., AS SHOWN HEREON.

KORY J. BILLINGS  
CITY CLERK, CITY OF ATWATER

NOTARY'S ACKNOWLEDGEMENT:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED. AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA

COUNTY OF \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, BEFORE ME, \_\_\_\_\_,  
NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_,  
(NAME OF SIGNER)

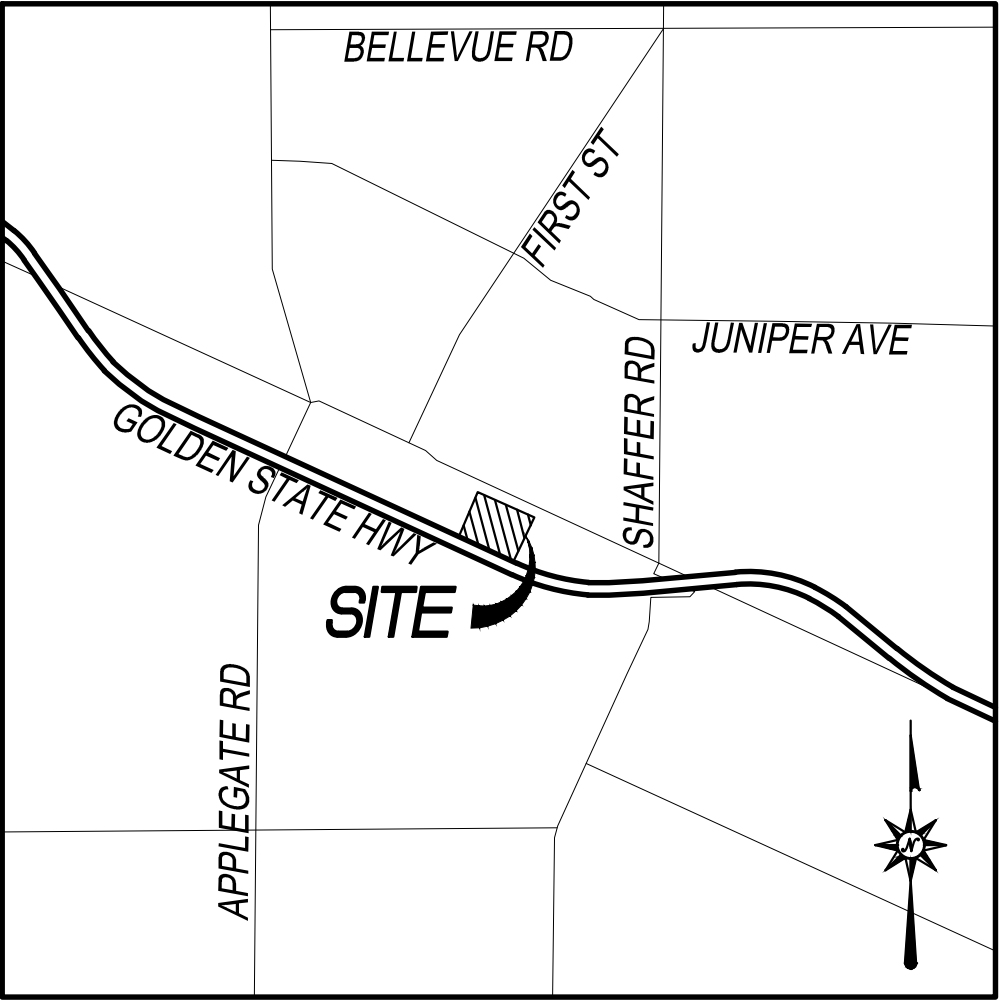
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND, \_\_\_\_\_  
SIGN PRINT

COMMISSION NUMBER: \_\_\_\_\_ COMMISSION EXPIRES: \_\_\_\_\_

PRINCIPAL PLACE OF BUSINESS IS COUNTY OF \_\_\_\_\_



VICINITY MAP  
N.T.S.

PRELIMINARY TITLE REPORT:

PREPARED BY: TRANSCOUNTY TITLE CO.  
TITLE NO: 23-00020-CN  
EFFECTIVE DATE: OCTOBER 20, 2024  
AFFECTS: USED IN PREPARATION OF THIS PLAT AND CONSIDERED A PART HERETO BY REFERENCE

SIGNATURE OMISSIONS STATEMENT:

PURSUANT TO SECTION 66436, OF THE SUBDIVISION MAP ACT, THE FOLLOWING SIGNATURES HAVE BEEN OMITTED:

1. AN EASEMENT FOR DITCHES, CANALS, AND INCIDENTAL PURPOSES, GRANTED TO MERCED CANAL AND IRRIGATION COMPANY, IN DOCUMENT RECORDED MAY 25, 1885 IN BOOK 1 OF WATER RIGHTS AT PAGE 86, MERCED COUNTY.
2. AN EASEMENT FOR DITCHES, CANALS, AND INCIDENTAL PURPOSES, GRANTED TO MERCED CANAL AND IRRIGATION COMPANY, IN DOCUMENT RECORDED MAY 8, 1888 IN BOOK 2 OF WATER RIGHTS AT PAGE 57, MERCED COUNTY.

CITY ENGINEER'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THE ACCOMPANYING MAP; THAT THE SUBDIVISION AS SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, AND ANY APPROVED ALTERATIONS THEREOF; AND THAT IT COMPLIES WITH ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND OF THE MUNICIPAL CODE APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

JOHN J. SEYMOUR, PE 92033  
CITY OF ATWATER ENGINEER



CITY SURVEYOR'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THE ACCOMPANYING PARCEL MAP, AND THAT THE MAP IS TECHNICALLY CORRECT.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

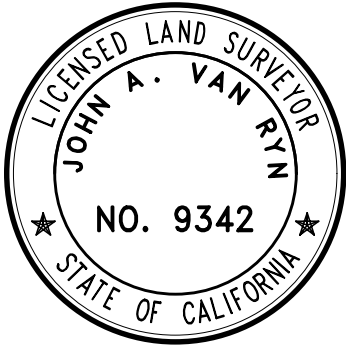
RYAN L. VANCE, LS 8225  
SURVEYOR FOR THE CITY OF ATWATER

SURVEYOR'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF AG-K PROPERTIES, LLC, IN NOVEMBER, 2023. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED AND THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY. (SEE LEGEND ON SHEET 2)

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

JOHN A. VAN RYN, L.S. 9342



PLANNING COMMISSION STATEMENT:

I, \_\_\_\_\_, COMMUNITY DEVELOPMENT DIRECTOR ACTING AS SECRETARY FOR THE CITY OF ATWATER PLANNING COMMISSION DO HEREBY STATE THAT AT A REGULAR MEETING HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE PLANNING COMMISSION OF THE CITY OF ATWATER, STATE OF CALIFORNIA, BY RESOLUTION NO. \_\_\_\_\_, APPROVED THE ACCOMPANYING "PARCEL MAP NO. \_\_\_\_\_".

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

PLANNING COMMISSION SECRETARY

COUNTY RECORDER'S CERTIFICATE:

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, AT \_\_\_\_\_ M. IN BOOK \_\_\_\_\_ OF PARCEL MAPS, AT PAGE \_\_\_\_\_, AT THE REQUEST OF VAN RYN ENGINEERING, INC.

INSTRUMENT NO. \_\_\_\_\_ FEE: \$ \_\_\_\_\_

MATT H. MAY, COUNTY RECORDER

BY: \_\_\_\_\_, DEPUTY

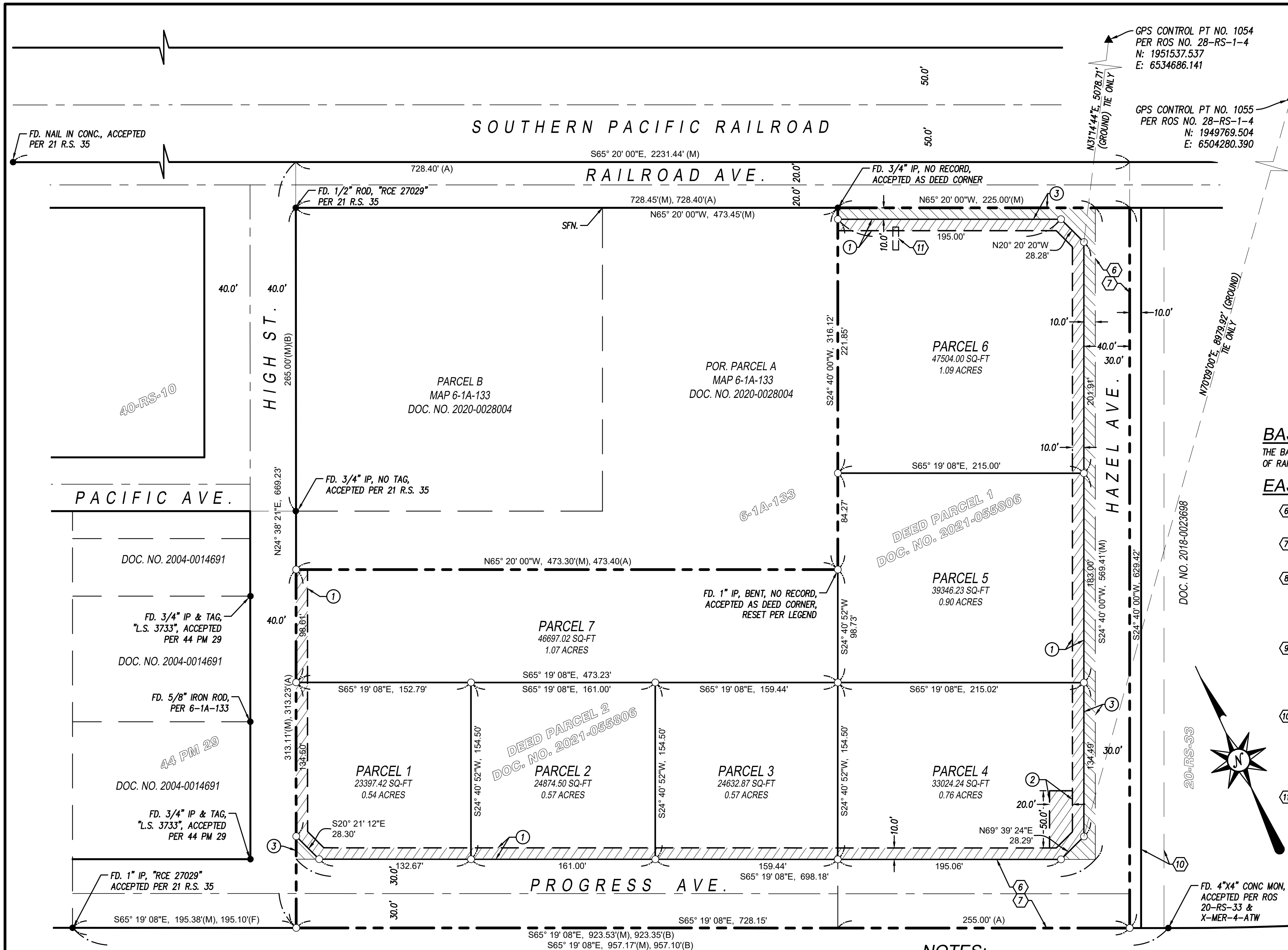
PRINT

PARCEL MAP NO \_\_\_\_\_  
FOR  
NORMAN ROLFE BUSINESS PARK  
(APPROVED TPM 22-09-0100)

A PORTION OF THE TOWN OF ATWATER AS SAID TOWN IS SHOWN UPON THAT CERTAIN MAP ENTITLED "TOWN OF ATWATER, MERCED COUNTY, CALIFORNIA" RECORDED MARCH 15, 1888 IN VOLUME 2 OF OFFICIAL PLATS, PAGE 9, MERCED COUNTY RECORDS

JOB NO. 2336 NOVEMBER, 2024, SHEET 1 OF 2

VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_



**LEGEND:**

FD. MONUMENT AS NOTED	●
SET 3/4" IP W/ PLUG, LS 9342	○
PARCEL MAP BOUNDARY	---
NEW PARCEL LINE	---
ROAD CENTERLINE	---
PUBLIC RIGHT-OF-WAY	---
DEDICATED PUBLIC RIGHT-OF-WAY (GRANTED HEREON)	---
NEW EASEMENT PER NOTES (GRANTED HEREON)	---
EX. EASEMENT LINE (TO REMAIN)	---
EX. ADJACENT LOT LINE	---
BOUNDARY TIE LINE	---
OLD RIGHT-OF-WAY LINE	---
MEASURED DISTANCE	(M)
RECORD DISTANCE PER MAP LEGEND	(A,B,C)
GPS CONTROL MONUMENT	▲

**BASIS OF BEARINGS:**  
THE BASIS OF BEARINGS FOR THIS SURVEY IS BASED ON THE SOUTHWESTERLY RIGHT-OF-WAY OF RAILROAD AVENUE BEARING NORTH 65° 20' EAST AS SHOWN ON MAP NO. 6-1A-133.

- EASEMENTS**
- 6 RIGHTS OF WAY FOR ROADS, CANALS, DITCHES, PIPE, POLE OR TRANSMISSION LINES AN PUBLIC UTILITIES TRAVERSING SAID LANDS
  - 7 RIGHTS OF THE PUBLIC IN AND TO THAT PORTION OF LAND LYING WITHIN PROGRESS AVENUE AND HAZEL AVENUE.
  - 8 AN EASEMENT FOR DITCHES, CANALS, AND INCIDENTAL PURPOSES, GRANTED TO MERCED CANAL AND IRRIGATION COMPANY, IN DOCUMENT RECORDED MAY 25, 1885 IN BOOK 1 OF WATER RIGHTS AT PAGE 86, MERCED COUNTY. \*EXACT LOCATION IS NOT DEFINED OF RECORD\*
  - 9 AN EASEMENT FOR DITCHES, CANALS, AND INCIDENTAL PURPOSES, GRANTED TO MERCED CANAL AND IRRIGATION COMPANY, IN DOCUMENT RECORDED MAY 8, 1888 IN BOOK 2 OF WATER RIGHTS AT PAGE 57, MERCED COUNTY. \*EXACT LOCATION IS NOT DEFINED OF RECORD\*
  - 10 AN EASEMENT FOR AVENUES, AND INCIDENTAL PURPOSES SHOWN ON OR DEDICATED BY THE MAP REFERRED TO IN THE LEGAL DESCRIPTION. \*NOTE: A RESOLUTION EXECUTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF MERCED, STATE OF CALIFORNIA, RECORDED FEBRUARY 4, 1945 IN VOL. 822 OF OFFICIAL RECORDS, PAGE 346, IN THE MATTER OF ABANDONMENT OF PUBLIC ROAD.\*
  - 11 AN EASEMENT FOR POLES, AND INCIDENTAL PURPOSES GRANTED TO THE CITY OF ATWATER IN THE DOCUMENT RECORDED APRIL 4, 1960 IN BOOK 1470 AT PAGE 585 AS SERIES NO. 5949 OF OFFICIAL RECORDS. TO BE VACATED HEREON.

**PARCEL MAP NO:** \_\_\_\_\_  
**FOR**  
**NORMAN ROLFE BUSINESS PARK**  
(APPROVED TPM 22-09-0100)

A PORTION OF THE TOWN OF ATWATER AS SAID TOWN IS SHOWN UPON THAT CERTAIN MAP ENTITLED "TOWN OF ATWATER, MERCED COUNTY, CALIFORNIA" RECORDED MARCH 15, 1888 IN VOLUME 2 OF OFFICIAL PLATS, PAGE 9, MERCED COUNTY RECORDS

JOB NO. 2336 DECEMBER, 2024, SHEET 2 OF 2

- NOTES:**
- ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF
  - ALL DISTANCES SHOWN ARE GROUND DISTANCES
  - REFER TO CITY OF ATWATER TENTATIVE PARCEL MAP RESOLUTION NO. PC 0202-22
- 1 PUBLIC UTILITIES EASEMENTS, TREE PLANTING EASEMENTS, AND RIGHTS INCIDENTAL THERETO OFFERED FOR DEDICATION ON THIS MAP
  - 2 EASEMENT FOR A SIGN, MAINTENANCE, INGRESS & EGRESS AND RIGHTS INCIDENTAL THERETO, TO BE RESERVED FOR EXISTING PROPERTY OWNER BY SEPARATE INSTRUMENT.
  - 3 RIGHT OF WAY DEDICATION FOR ROADWAY WIDENING

**REFERENCE MAPS:**

- (A) DEED DOC NO. 2021-055806
- (B) MAP NO. 6-1A-133
- (C) RECORD OF SURVEY NO. 20-33
- (D) RECORD OF SURVEY NO. 40-10
- (E) RECORD OF SURVEY NO. 21-35
- (F) PARCEL MAP 44-29

**VR**  
**VANRYN**  
CIVIL ENGINEERING | LAND SURVEYING  
San Diego | Manteca | 858.521.8100  
vanrynengineering.com





## CITY COUNCIL AGENDA REPORT

### CITY COUNCIL

Mike Nelson, Mayor  
Danny Ambriz      Brian Raymond  
John Cale          Kalisa Rochester

**MEETING DATE:** February 24, 2025  
**TO:** Mayor and City Council  
**FROM:** Anna Nicholas, Finance Director  
**PREPARED BY:** Anna Nicholas, Finance Director  
**SUBJECT:** **Approving a Resolution which Adopts the Mid-Year Budget Revenue and Expense Adjustments for Fiscal Year 2024-25**  
(Finance Director Nicholas)

---

### **RECOMMENDED COUNCIL ACTION**

Review the proposed budget adjustments in Exhibit "A"; and

Motion to adopt Resolution No. 3519-25 approving Budget Amendment No. 10 amending the Fiscal Year 2024-25 Budget based upon Mid-Year analysis of revenue and expenses; or

Motion to approve staff's recommendation as presented.

### **I. BACKGROUND/ANALYSIS:**

The City Council adopted the Fiscal Year 2024-25 budget on June 10, 2024, which sets forth the spending authority for the fiscal year. Since the implementation of the adopted budget, the Finance Department, in collaboration with all departments, has performed a mid-year review of the operating budget, which includes an analysis of the estimated revenues and expenses for the current fiscal year. It is customary for municipalities to perform an analytical budgetary review midway through the fiscal year. The midway point of the City's fiscal year is the six-month period ending December 31, 2024. As a result of the analysis, staff recommends budgetary adjustments that are detailed in Exhibit "A" of this agenda item.

The budget approved by City Council in June was developed based on available data at the time of compilation. At different intervals throughout the fiscal year, the City receives revised estimates for major revenue sources such as sales tax and gas tax. Staff performs analytical reviews of other revenue sources. Additionally, the mid-year review is an opportunity for all municipal departments to review their respective department budgets and expense accounts against ongoing and future activity and plan for any budgetary needs that could potentially arise between the midway point and the end of the fiscal year.

Some items of note for Revenues:

Overall, sales tax revenue estimates stayed relatively flat in comparison with the initial estimate used for the preparation of the FY 2024-25 budget; however, an adjustment to decrease the revenue estimate for Fund 0004, Public Safety Transactions & Use Tax, is recommended based on the latest forecast. Property tax in Lieu of VLF revenue estimate had a positive revision based on the latest forecast. Gas tax revenue is forecasted to decline for FY 2024-25 from the initial forecast. In the coming years, this will be of particular concern to all jurisdictions that receive this revenue source as it is a significant source of funding for projects and maintenance costs for streets and roads. Fund 6020, Sanitation Fund, revenues have been positively adjusted to reflect projections for the remainder of the fiscal year based on collection trends to date.

Some items of note for Expenses:

The proposed amendments include a request to add an Accountant II to the approved personnel for the Finance Department. The applicable accounts have been adjusted based on the estimated cost of four months remaining in the fiscal year. The addition of this position is needed to help correct the staffing deficiency that exists in the Finance Department. Increases in PG&E utility costs are accounted for in the proposed amendments. These costs are particularly impactful to Fund 6000, the Water Fund, due to the electricity needed to operate the wells. Program costs were appropriated using fund balance for both Fund 1018, SB1-RMRA, and Fund 1078, HOME grant fund.

Exhibit "A" provides the details of the proposed amendments. Exhibit "B" provides the net impact of the amendments. Exhibit "C" provides the revised Fund Balance projections for any funds that have proposed amendments. Exhibit "D" provides the revised salary schedule with the addition of the Accountant II salary range and provides the revised 'Personnel By Department' listing that includes the addition of Accountant II and a revision to Police Department Administration: change from Administrative Assistant I/II to Executive Assistant (non-budget amendment item as there is sufficient funding in existing budget due to salary savings).

## **II. FISCAL IMPACTS:**

Exhibit B shows the impact of the proposed revenue and expense amendments.

<b>Fund</b>	<b>Description</b>	<b>Increase /(Reduction) In Fund Balance at Mid-Year</b>
0001	General Fund	\$ 144,219
0004	Public Safety Transaction & Use Tax	\$ (85,300)
1011	Gas Tax Fund	\$

		352
1018	SB1 RMRA	\$ (693,079)
1078	HOME Grant Fund	\$ (441,426)
6000	Water Enterprise Fund	\$ (309,178)
6010	Sewer Enterprise Fund	\$ (9,178)
6020	Sanitation Fund	\$ 429,230
7000	Internal Service Fund - Buildings/Equipment	\$ (50,000)

**III. LEGAL REVIEW:**

This item has been reviewed by the City Attorney's Office.

**IV. EXISTING POLICY:**

All municipal departments review budgetary data to make necessary adjustments to the operating revenue and expenses for FY 2024-25, which allows for the continuance of providing municipal services and to directly contribute towards the achievement of Goal #1: Ensuring Financial Solvency. The analytical budgetary review contributes towards the overall success of all six goals of the Goal Setting Priorities 2023-2025.

**V. ALTERNATIVES:**

N/A

**VI. INTERDEPARTMENTAL COORDINATION:**

Each department coordinates with the Finance Department and City Manager to review any needed mid-year adjustments.

**VII. PUBLIC PARTICIPATION:**

The public will have an opportunity to provide comments on this item prior to City Council action.

**VIII. ENVIRONMENTAL REVIEW:**

This item is not subject to review under the California Environmental Quality Act (CEQA).

**IX. STEPS FOLLOWING APPROVAL:**

Upon approval of the staff's recommendation to approve Resolution No. 3519-25, which authorizes Budget Amendment No. 10, mid-year budget amendments will be made to



the Fiscal Year 2024-25 budget.

Submitted by:



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Anna Nicholas, Finance Director

Approved by:



---

Chris Hoem, City Manager

Attachments:

1. Reso XXXX-25 Mid Year Budget Amendments
2. Exhibit A Proposed Amendments FY 2024-25 MY Analysis
3. Exhibit B Net Impact
4. Exhibit C Projected Fund Balances
5. Exhibit D Salary Schedule and Personnel Summary



## CITY COUNCIL OF THE CITY OF ATWATER

### RESOLUTION NO. XXXX-25

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER APPROVING BUDGET AMENDMENT NO. XX AMENDING FISCAL YEAR 2024-25 BUDGET REGARDING REVENUE AND EXPENSE ADJUSTMENTS BASED ON MID-YEAR ANALYSIS

**WHEREAS**, the City of Atwater Annual Budget for Fiscal Year 2024-25 was adopted by the City Council on June 10, 2024; and

**WHEREAS**, a midway analysis of the Fiscal Year 2024-25 budget of projected revenue, expenses and transfers for each City fund indicates the need to amend the adopted budget; and

**WHEREAS**, the City Manager has submitted to the City Council of the City of Atwater proposed amendments to the Fiscal Year 2024-25 Adopted Budget; and

**WHEREAS**, it is the intention of the City Council of the City of Atwater to adopt the proposed amendments as presented by the City Manager.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Atwater does hereby approve Budget Amendment No. as XX outlined in **Exhibit "A"**, attached hereto and made a part thereof.

**BE IT FURTHER RESOLVED**, that a copy of this resolution appends the original budget document that is available in the Finance Department, City's Website and the City Clerk's office.

The foregoing resolution is hereby adopted this 24th day of February 2025.

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

---

**MIKE NELSON, MAYOR**

**ATTEST:**

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**KORY J. BILLINGS, CITY CLERK**

**Exhibit "A"**  
**Resolution XXXX-25**

<b>General Fund (0001)</b>	<b>Fund</b>	<b>Dept</b>	<b>Account</b>	<b>Increase/(Decrease)</b>	<b>Notes</b>
<b>REVENUE</b>					
Admin Fees, Streets Internal Service Operations	0001	0000	4141	\$1,053	Position cost-add Accountant II
Admin Fees, Water Internal Service Operations	0001	0000	4142	\$9,178	Position cost-add Accountant II
Admin Fees, Sanitation Internal Service Operations	0001	0000	4143	\$6,370	Position cost-add Accountant II
Admin Fees,Sewer Internal Service Operations	0001	0000	4144	\$9,178	Position cost-add Accountant II
Sales & Use Tax	0001	0000	1031	\$18,548	Increase in original revenue estimate
Prop Tax in Lieu VLF	0001	0000	1100	\$185,500	Increase in original revenue estimate
Property Tax, Current Secure	0001	0000	1101	(\$22,533)	Decrease in original revenue estimate
Property Tax, Current Unsecure	0001	0000	1102	\$2,616	Increase in original revenue estimate
Ad Display Lease BK Industries	0001	0000	6053	(\$1,500)	Decrease in original revenue estimate
Fire - Revenues	0001	2030	3134	\$44,000	Increase in revenue due to mutual aid assist.
Plan Check Fees-Building	0001	4000	4003	\$43,000	Increase in original revenue estimate
Women's Volleyball	0001	6060	4125	\$2,550	Increase in original revenue estimate
<b>EXPENSE</b>					
City Admin/City Clerk - Election Costs	0001	1010	XXXX	\$27,958	Election 2024 expense
Finance-FT Salaries	0001	1015	1001	\$24,317	Position cost-add Accountant II
Finance In-Lieu of Insurance Benefit	0001	1015	1008	\$7,200	MOU Benefit
Finance-FICA	0001	1015	1012	\$1,862	Position cost-add Accountant II
Finance-Retirement	0001	1015	1013	\$7,876	Position cost-add Accountant II
Finance-Health	0001	1015	1014	\$3,167	Position cost-add Accountant II
Finance-Work Comp	0001	1015	1015	\$1,778	Position cost-add Accountant II
Plan Check Fees	0001	4000	3097	\$43,000	Increase in original expense estimate
Inspection Fees	0001	4000	3100	\$10,000	Increase in original expense estimate
Recreation-Various Classes	0001	6060	2078	\$1,300	Increase in original expense estimate
Recreation-Professional Services	0001	6060	3030	\$2,597	Increase for document mgmt. module expense
Recreation-Utilities	0001	6060	3032	\$38,000	Increase in PG&E utility costs at fields
Recreation-Electronic Payment Processing	0001	6060	3102	\$2,000	Increase in original expense-est. processing costs
Cannabis Professional Services	0001	4003	3030	(\$34,000)	Decrease in original expense estimate
Transfer to Gas Tax Fund 1011	0001	9095	9057	\$16,686	Transfer to Gas Tax fund due to revenue decrease
<b>Public Safety Transaction &amp; Use Tax Fund (0004)</b>					
<b>REVENUE</b>					
Sales & Use Tax	0004	0000	1031	(\$85,300)	Decrease in original revenue estimate
<b>EXPENSE</b>					
<b>Gas Tax Fund (1011)</b>					
<b>REVENUE</b>					
Transfer from General Fund	1011	0000	8001	\$16,686	Due to decrease in original revenue estimate
Gas Tax 2103	1011	0000	3140	(\$5,668)	Decrease in original revenue estimate
Gas Tax 2105	1011	0000	3141	\$172	Increase in original revenue estimate
Gas Tax 2106	1011	0000	3142	(\$10,162)	Decrease in original revenue estimate
Gas Tax 2107	1011	0000	3143	\$377	Increase original revenue estimate
<b>EXPENSE</b>					
Gas Tax City Administration Fees	1011	3033	3001	\$1,053	Position cost-add Accountant II
<b>SB1-RMRA (1018)</b>					
<b>REVENUE</b>					
SB1-RMRA revenue	1018	0000	3139	(\$20,496)	Reduce original revenue estimate
<b>EXPENSE</b>					
FY 24/25 Curb, Gutter, Sidewalk	1018	XXXX	XXXX	\$200,000	Appropriate FY 2024-25 SB1 RMRA costs
FY 24/25 Pavement Markings	1018	XXXX	XXXX	\$160,000	Appropriate FY 2024-25 SB1 RMRA costs
FY 24/25 Traffic Signals Maintenance & Repairs	1018	XXXX	XXXX	\$20,000	Appropriate FY 2024-25 SB1 RMRA costs
FY 24/25 Pavement Repairs	1018	XXXX	XXXX	\$192,583	Appropriate FY 2024-25 SB1 RMRA costs
Olive Ave Reconstruction	1018	XXXX	XXXX	\$100,000	Appropriate FY 2024-25 SB1 RMRA costs
<b>HOME (1078)</b>					
<b>REVENUE</b>					
<b>EXPENSE</b>					
HOME PI Loans RE	1078	4078	3070	\$100,645	Appropriate fund balance for program costs
HOME PI General Administration	1078	4078	3080	\$44,143	Appropriate fund balance for program costs
HOME PI Activity Delivery HB	1078	4078	3088	\$17,216	Appropriate fund balance for program costs
HOME PI Activity Delivery RE	1078	4078	3089	\$31,783	Appropriate fund balance for program costs
HOME PI Loans HB	1078	4078	3091	\$247,639	Appropriate fund balance for program costs
<b>Water Fund (6000)</b>					
<b>REVENUE</b>					
<b>EXPENSE</b>					

**Exhibit "A"**  
**Resolution XXXX-25**

City Administration Fees	6000	7000	3001	\$9,178	Position cost-add Accountant II
Utilities	6000	7010	3032	\$300,000	Increase in utility expense-PG&E Costs
<b>Sewer Enterprise Fund (6010)</b>					
<b>REVENUE</b>					
<b>EXPENSE</b>					
City Administration Fees	6010	5050	3001	\$9,178	Position cost-add Accountant II
<b>Sanitation Enterprise Fund (6020)</b>					
<b>REVENUE</b>					
Refuse Service Charges	6020	0000	4055	\$145,800	Increase in original revenue estimate
Contract Admin Fee	6020	0000	4160	\$186,000	Increase in original revenue estimate
AB 939 Support Fee	6020	0000	4161	\$103,800	Increase in original revenue estimate
<b>EXPENSE</b>					
City Administration Fees	6020	5059	3001	\$6,370	Position cost-add Accountant II
<b>ISF-Equipment Maintenance (7000)</b>					
<b>REVENUE</b>					
<b>EXPENSE</b>					
Utilities City Buildings	7000	9090	3032	\$50,000	Increase in utility expense-PG&E Costs

\$2,272,698

*\*Accounts denoted with XXXX in the general ledger code string will be assigned general ledger account numbers in the chart of accounts*

## Exhibit "B"

## NET IMPACT FUND ACTIVITY

Fund	Description	Increase /(Reduction) In Fund Balance at Mid-Year	FY 2024-25 Mid-Year Budget Amendments	
			Revenues	Expenditures
0001	General Fund	\$ 144,219	\$ 297,960	\$ 153,741
0004	Public Safety Transaction & Use Tax	\$ (85,300)	\$ (85,300)	\$ -
1011	Gas Tax Fund	\$ 352	\$ 1,405	\$ 1,053
1018	SB1 RMRA	\$ (693,079)	\$ (20,496)	\$ 672,583
1078	HOME Grant Fund	\$ (441,426)	\$ -	\$ 441,426
6000	Water Enterprise Fund	\$ (309,178)	\$ -	\$ 309,178
6010	Sewer Enterprise Fund	\$ (9,178)	\$ -	\$ 9,178
6020	Sanitation Fund	\$ 429,230	\$ 435,600	\$ 6,370
7000	Internal Service Fund - Buildings/Equipment	\$ (50,000)	\$ -	\$ 50,000
			\$ 629,169	\$ 1,643,529

Exhibit "C"

Fiscal Year 2024-25

Fund Balance Analysis- Projections\*

Proposed Mid-Year Budget Amendments

*\*All amounts are unaudited fund balances*

Fund #	Description	Projected	FY 24/25 Proposed Budget		Projected	FY 24/25 Mid-Year Revenue / Transfers In	FY 24/25 Mid-Year Exp. / Transfers Out	Net Increase /(Reduction) In Fund Bal After Mid-Year	Revised Projected Fund Bal 6/30/2025
		Fund Balance	Revenues/Transfers In	Expenses/Transfers Out	Fund Balance				
		6/30/2024			6/30/2025				
0001	General Fund	\$12,696,110	\$19,266,172	\$20,544,595	\$11,417,687	\$297,960	\$153,741	\$144,219	\$11,561,906
0004	Public Safety Trans. & Use Tax	\$1,710,202	\$5,201,000	\$5,856,701	\$1,054,501	(\$85,300)	\$0	(\$85,300)	\$969,201
1011	Gas Tax Fund	(\$352)	\$1,488,912	\$1,488,912	(\$352)	\$1,405	\$1,053	\$352	\$0
1018	SB1 RMRA*	\$2,340,000	\$822,337	\$2,447,653	\$714,684	(\$20,496)	\$672,583	(\$693,079)	\$21,605
1078	HOME Grant Fund	\$502,338	\$0	\$0	\$502,338	\$0	\$441,426	(\$441,426)	\$60,912
6000	Water Enterprise Fund (6000-6006)	\$18,516,960	\$8,256,750	\$11,556,151	\$15,217,559	\$0	\$309,178	(\$309,178)	\$14,908,381
6010	Wastewater Enterprise Fund (6010-6015)	\$15,536,358	\$12,400,116	\$17,665,327	\$10,271,147	\$0	\$9,178	(\$9,178)	\$10,261,969
6020	Sanitation Enterprise	\$2,700,232	\$4,270,400	\$4,917,777	\$2,052,855	\$435,600	\$6,370	\$429,230	\$2,482,085
7000	ISF - Build./Equip.	\$1,224,183	\$1,939,886	\$1,946,097	\$1,217,972	\$0	\$50,000	(\$50,000)	\$1,167,972
						\$629,169	\$1,643,529		

Projected General Fund Balance Reserve	
FY 24/25 Projected Fund Balance:	\$11,561,906
Total Estimated Expenses	\$20,698,336
10% General Fund Reserve Goal:	(\$2,069,834)
25% General Fund Reserve Goal:	(\$5,174,584)
General Fund Balance Less 10% Reserve	\$9,492,072
General Fund Balance Less 25% Reserve	\$6,387,322

\*Revised projected Fund Balance due to project costs not fully expended in FY 23/24

Estimated fund balances do not include budgetary amendments throughout the year



**Exhibit D**  
**SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP**  
**SCHEDULE C-25 EFFECTIVE FEBRUARY 24, 2025**

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Account Clerk I	CU	115	3051.01	3203.56	3363.73	3531.92	3708.52	3893.94
			1408.16	1478.56	1552.49	1630.12	1711.62	1797.20
			36612.08	38442.68	40364.81	42383.06	44502.21	46727.32
			17.6020	18.4821	19.4062	20.3765	21.3953	22.4651
Account Clerk II	CU	135	3417.90	3588.79	3768.23	3956.64	4154.48	4362.20
			1577.49	1656.37	1739.18	1826.14	1917.45	2013.32
			41014.77	43065.51	45218.79	47479.72	49853.71	52346.40
			19.7186	20.7046	21.7398	22.8268	23.9681	25.1665
Accountant I	CU	255	4481.51	4705.58	4940.86	5187.90	5447.30	5719.66
			2068.39	2171.81	2280.40	2394.42	2514.14	2639.84
			53778.07	56466.97	59290.32	62254.84	65367.58	68635.96
			25.8548	27.1476	28.5050	29.9302	31.4267	32.9981
<b>Accountant II</b>	<b>CU</b>	<b>270</b>	<b>5001.59</b>	<b>5251.67</b>	<b>5514.25</b>	<b>5789.96</b>	<b>6079.46</b>	<b>6383.44</b>
			<b>2308.43</b>	<b>2423.85</b>	<b>2545.04</b>	<b>2672.29</b>	<b>2805.91</b>	<b>2946.20</b>
			<b>60019.07</b>	<b>63020.02</b>	<b>66171.02</b>	<b>69479.57</b>	<b>72953.55</b>	<b>76601.23</b>
			<b>28.8553</b>	<b>30.2981</b>	<b>31.8130</b>	<b>33.4036</b>	<b>35.0738</b>	<b>36.8275</b>
Accounting Technician	CU	235	3977.60	4176.49	4385.31	4604.57	4834.80	5076.54
			1835.82	1927.61	2023.99	2125.19	2231.45	2343.02
			47731.26	50117.82	52623.71	55254.90	58017.64	60918.52
			22.9477	24.0951	25.2999	26.5649	27.8931	29.2878
Administrative Assistant I	CU	140a	3028.46	3179.88	3338.88	3505.82	3681.11	3865.17
			1397.75	1467.64	1541.02	1618.07	1698.97	1783.92
			36341.51	38158.59	40066.52	42069.84	44173.33	46382.00
			17.4719	18.3455	19.2627	20.2259	21.2372	22.2990
Administrative Assistant II	CU	155a	3460.16	3633.17	3814.83	4005.57	4205.85	4416.14
			1597.00	1676.85	1760.69	1848.73	1941.16	2038.22
			41521.96	43598.06	45777.96	48066.86	50470.20	52993.71
			19.9625	20.9606	22.0086	23.1091	24.2645	25.4777
Assistant City Clerk/Records Coordinator	MM	101	4948.38	5195.80	5455.59	5728.37	6014.79	6315.53
			2283.87	2398.06	2517.97	2643.86	2776.06	2914.86
			59380.59	62349.62	65467.10	68740.45	72177.48	75786.35
			28.5484	29.9758	31.4746	33.0483	34.7007	36.43575
Assistant Planner	MU	257	4578.67	4807.61	5047.99	5300.39	5565.41	5843.68
			2113.23	2218.90	2329.84	2446.33	2568.65	2697.08
			54944.07	57691.28	60575.84	63604.63	66784.86	70124.11
			26.4154	27.7362	29.1230	30.5792	32.1081	33.7135
Building Maintenance Worker I	MU	130	2995.29	3145.06	3302.31	3467.43	3640.80	3822.84
			1382.44	1451.57	1524.14	1600.35	1680.37	1764.39
			35943.52	37740.70	39627.73	41609.12	43689.58	45874.06
			17.2805	18.1446	19.0518	20.0044	21.0046	22.0548
Building Maintenance Worker II	MU	150a	3199.54	3359.52	3527.49	3703.87	3889.06	4083.51
			1476.71	1550.55	1628.07	1709.48	1794.95	1884.70
			38394.47	40314.19	42329.90	44446.40	46668.72	49002.15
			18.4589	19.3818	20.3509	21.3685	22.4369	23.5587
Building Permit Technician I	MU	185	3597.62	3777.50	3966.38	4164.69	4372.93	4591.58
			1660.44	1743.46	1830.64	1922.17	2018.28	2119.19
			43171.44	45330.01	47596.51	49976.34	52475.16	55098.91
			20.7555	21.7933	22.8829	24.0271	25.2284	26.4899
Building Permit Technician II	MU	187	3966.38	4164.70	4372.94	4591.58	4821.16	5062.22
			1830.64	1922.17	2018.28	2119.19	2225.15	2336.41
			47596.60	49976.43	52475.25	55099.01	57853.96	60746.66
			22.8830	24.0271	25.2285	26.4899	27.8144	29.2051
Chief Building Official/Fire Code Official	MM	308a	8239.35	8651.32	9083.88	9538.08	10014.98	10515.73
			3802.78	3992.91	4192.56	4402.19	4622.30	4853.41
			98872.18	103815.78	109006.57	114456.90	120179.75	126188.74
			47.5347	49.9114	52.4070	55.0274	57.7787	60.6677
City Engineer	MM	117	8528.42	8954.84	9402.58	9872.71	10366.34	10884.66
			3936.19	4133.00	4339.65	4556.63	4784.47	5023.69
			102340.99	107458.04	112830.94	118472.49	124396.12	130615.92
			49.2024	51.6625	54.2456	56.9579	59.8058	62.7961
City Manager	EM	340	13673.71	14357.40	15075.27	15829.03	16620.48	17451.51
			6310.94	6626.49	6957.82	7305.71	7670.99	8054.54
			164084.54	172288.77	180903.21	189948.37	199445.79	209418.08
			78.8868	82.8311	86.9727	91.3213	95.8874	100.6818

**SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP  
SCHEDULE C-25 EFFECTIVE FEBRUARY 24, 2025**

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Civil Engineering Assistant	MU	277	5034.76	5286.50	5550.83	5828.37	6119.79	6425.78
			2323.74	2439.92	2561.92	2690.02	2824.52	2965.74
			60417.18	63438.04	66609.94	69940.44	73437.46	77109.33
			29.0467	30.4991	32.0240	33.6252	35.3065	37.0718
Code Enforcement Officer	MU	175	3853.63	4046.31	4248.62	4461.05	4684.11	4918.31
			1778.60	1867.53	1960.90	2058.95	2161.90	2269.99
			46243.52	48555.69	50983.48	53532.65	56209.28	59019.75
			22.2325	23.3441	24.5113	25.7369	27.0237	28.3749
Code Enforcement Manager	MM	299	5998.65	6298.58	6613.51	6944.18	7291.39	7655.96
			2768.61	2907.04	3052.39	3205.01	3365.26	3533.52
			71983.77	75582.95	79362.10	83330.21	87496.72	91871.55
			34.6076	36.3380	38.1549	40.0626	42.0657	44.1690
Community Services Officer	PU	160	3694.34	3879.05	4073.01	4276.66	4490.49	4715.02
			1705.08	1790.33	1879.85	1973.84	2072.53	2176.16
			44332.06	46548.66	48876.09	51319.90	53885.89	56580.19
			21.3135	22.3792	23.4981	24.6730	25.9067	27.2020
Deputy City Manager/ Community Development Director	EM	339	12365.44	12983.72	13632.90	14314.55	15030.27	15781.79
			5707.13	5992.48	6292.11	6606.71	6937.05	7283.90
			148385.33	155804.59	163594.82	171774.57	180363.29	189381.46
			71.3391	74.9061	78.6514	82.5839	86.7131	91.0488
Events Coordinator	MU	184	3863.72	4056.91	4259.76	4472.74	4696.38	4931.20
			1783.26	1872.42	1966.04	2064.34	2167.56	2275.94
			46364.70	48682.93	51117.08	53672.93	56356.58	59174.41
			22.2907	23.4053	24.5755	25.8043	27.0945	28.4492
Executive Assistant	CU	183	3953.19	4150.84	4358.39	4576.31	4805.12	5045.38
			1824.55	1915.77	2011.56	2112.14	2217.75	2328.64
			47438.23	49810.14	52300.65	54915.68	57661.46	60544.53
			22.8068	23.9472	25.1445	26.4018	27.7219	29.1079
Finance Director	DD	335	9791.30	10280.86	10794.91	11334.65	11901.38	12496.45
			4519.06	4745.01	4982.26	5231.38	5492.95	5767.59
			117495.58	123370.36	129538.88	136015.82	142816.61	149957.44
			56.4883	59.3127	62.2783	65.3922	68.6618	72.0949
Finance Operations Manager	MM	307	6285.83	6600.12	6930.13	7276.64	7640.47	8022.49
			2901.15	3046.21	3198.52	3358.45	3526.37	3702.69
			75429.99	79201.49	83161.57	87319.65	91685.63	96269.91
			36.2644	38.0776	39.9815	41.9806	44.0796	46.28361
Human Resources Analyst	CL	286	5293.14	5557.80	5835.69	6127.47	6433.85	6755.54
			2442.99	2565.14	2693.40	2828.06	2969.47	3117.94
			63517.71	66693.59	70028.27	73529.69	77206.17	81066.48
			30.5374	32.0642	33.6674	35.3508	37.1184	38.9743
Human Resources Director	DD	335b	9284.85	9749.09	10236.55	10748.37	11285.79	11850.08
			4285.32	4499.58	4724.56	4960.79	5208.83	5469.27
			111418.20	116989.10	122838.56	128980.49	135429.51	142200.99
			53.5664	56.2448	59.0570	62.0099	65.1103	68.3659
Human Resources Technician I	CU	236	4219.85	4430.84	4652.39	4885.01	5129.26	5385.72
			1947.62	2045.01	2147.26	2254.62	2367.35	2485.72
			50638.22	53170.14	55828.64	58620.07	61551.08	64628.63
			24.3453	25.5626	26.8407	28.1827	29.5919	31.0715
Human Resources Technician II	CU	237	4479.69	4703.67	4938.85	5185.80	5445.09	5717.34
			2067.55	2170.92	2279.47	2393.44	2513.12	2638.77
			53756.23	56444.04	59266.24	62229.55	65341.03	68608.08
			25.8443	27.1366	28.4934	29.9181	31.4140	32.9847
Mechanic I	MU	180a	3519.34	3695.31	3880.07	4074.08	4277.78	4491.67
			1624.31	1705.53	1790.80	1880.34	1974.36	2073.08
			42232.07	44343.67	46560.86	48888.90	51333.35	53900.01
			20.3039	21.3191	22.3850	23.5043	24.6795	25.9135
Mechanic II	MU	205a	3950.36	4147.87	4355.27	4573.03	4801.68	5041.77
			1823.24	1914.40	2010.12	2110.63	2216.16	2326.97
			47404.28	49774.50	52263.22	54876.38	57620.20	60501.21
			22.7905	23.9300	25.1265	26.3829	27.7020	29.0871
Parks Maintenance Worker I	MU	165b	3362.42	3530.55	3707.07	3892.43	4087.05	4291.40
			1551.89	1629.48	1710.96	1796.50	1886.33	1980.65
			40349.09	42366.54	44484.87	46709.11	49044.57	51496.80
			19.3986	20.3685	21.3870	22.4563	23.5791	24.7581

**SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP  
SCHEDULE C-25 EFFECTIVE FEBRUARY 24, 2025**

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Parks Maintenance Worker II	MU	190	3686.68	3871.01	4064.56	4267.79	4481.18	4705.24
			1701.54	1786.62	1875.95	1969.75	2068.24	2171.65
			44240.10	46452.11	48774.71	51213.45	53774.12	56462.83
			21.2693	22.3327	23.4494	24.6219	25.8529	27.1456
Police Chief	DD	338	12562.53	13190.66	13850.19	14542.70	15269.84	16033.33
			5798.09	6088.00	6392.40	6712.02	7047.62	7400.00
			150750.41	158287.93	166202.33	174512.45	183238.07	192399.97
			72.4762	76.1000	79.9050	83.9002	88.0952	92.5000
Police Clerk I	PU	140b	3028.16	3179.56	3338.54	3505.47	3680.74	3864.78
			1397.61	1467.49	1540.87	1617.91	1698.80	1783.74
			36337.87	38154.76	40062.50	42065.62	44168.90	46377.35
			17.4701	18.3436	19.2608	20.2239	21.2351	22.2968
Police Clerk II	PU	155b	3329.58	3496.05	3670.86	3854.40	4047.12	4249.48
			1536.73	1613.56	1694.24	1778.95	1867.90	1961.30
			39954.91	41952.66	44050.29	46252.80	48565.44	50993.71
			19.2091	20.1695	21.1780	22.2369	23.3488	24.5162
Police Corporal	PU	244	6567.58	6895.95	7240.75	7602.79	7982.93	8382.08
			3031.19	3182.75	3341.89	3508.98	3684.43	3868.65
			78810.91	82751.46	86889.03	91233.48	95795.16	100584.91
			37.8899	39.7844	41.7736	43.8623	46.0554	48.3581
Police Officer	PU	230	5792.06	6081.66	6385.75	6705.03	7040.28	7392.30
			2673.26	2806.92	2947.27	3094.63	3249.36	3411.83
			69504.72	72979.95	76628.95	80460.40	84483.42	88707.59
			33.4157	35.0865	36.8408	38.6829	40.6170	42.6479
Police Officer Recruit	PU	116	4194.42	4404.14	4624.35	4855.57	5098.35	5353.27
			1935.89	2032.68	2134.32	2241.03	2353.08	2470.74
			50333.08	52849.74	55492.22	58266.84	61180.18	64239.19
			24.1986	25.4085	26.6790	28.0129	29.4135	30.8842
Police Lieutenant	MM	315	9295.29	9760.06	10248.06	10760.46	11298.48	11863.41
			4290.13	4504.64	4729.87	4966.37	5214.69	5475.42
			111543.49	117120.67	122976.70	129125.54	135581.81	142360.90
			53.6267	56.3080	59.1234	62.0796	65.1836	68.4427
Police Sergeant	PU	295	7619.47	8000.44	8400.47	8820.49	9261.52	9724.59
			3516.68	3692.51	3877.14	4071.00	4274.55	4488.27
			91433.66	96005.34	100805.61	105845.89	111138.18	116695.09
			43.9585	46.1564	48.4642	50.8874	53.4318	56.1034
Project Accountant/ Successor Agency Assistant	CU	240b	4370.84	4589.38	4818.85	5059.79	5312.78	5578.42
			2017.31	2118.18	2224.08	2335.29	2452.05	2574.66
			52450.07	55072.57	57826.20	60717.51	63753.39	66941.06
			25.2164	26.4772	27.8011	29.1911	30.6507	32.1832
Public Safety Communications Supervisor	PU	228	4978.15	5227.06	5488.41	5762.83	6050.97	6353.52
			2297.61	2412.49	2533.11	2659.77	2792.76	2932.39
			59737.81	62724.70	65860.94	69153.98	72611.68	76242.26
			28.7201	30.1561	31.6639	33.2471	34.9095	36.6549
Public Safety Dispatcher	PU	170	4051.89	4254.48	4467.21	4690.57	4925.10	5171.35
			1870.10	1963.61	2061.79	2164.88	2273.12	2386.78
			48622.67	51053.80	53606.49	56286.81	59101.15	62056.21
			23.3763	24.5451	25.7724	27.0610	28.4140	29.8347
Public Safety Records Supervisor	PU	227	4978.15	5227.06	5488.41	5762.83	6050.97	6353.52
			2297.61	2412.49	2533.11	2659.77	2792.76	2932.39
			59737.81	62724.70	65860.94	69153.98	72611.68	76242.26
			28.7201	30.1561	31.6639	33.2471	34.9095	36.6549
Public Works Director	DD	325	10755.85	11293.64	11858.32	12451.24	13073.80	13727.49
			4964.24	5212.45	5473.07	5746.72	6034.06	6335.76
			129070.16	135523.66	142299.85	149414.84	156885.58	164729.86
			62.0530	65.1556	68.4134	71.8341	75.4258	79.1970
Public Works Superintendent	MM	308b	7291.45	7656.02	8038.82	8440.77	8862.80	9305.94
			3365.28	3533.55	3710.23	3895.74	4090.52	4295.05
			87497.40	91872.28	96465.89	101289.18	106353.64	111671.32
			42.0661	44.1694	46.3778	48.6967	51.1316	53.6881
Recreation Coordinator	MU	186	3863.72	4056.91	4259.76	4472.74	4696.38	4931.20
			1783.26	1872.42	1966.04	2064.34	2167.56	2275.94
			46364.70	48682.93	51117.08	53672.93	56356.58	59174.41
			22.2907	23.4053	24.5755	25.8043	27.0945	28.4492

**SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP  
SCHEDULE C-25 EFFECTIVE FEBRUARY 24, 2025**

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Recreation Leader	MU	118	2860.00	3003.00	3153.15	3310.81	3476.35	3650.17
			1320.00	1386.00	1455.30	1528.07	1604.47	1684.69
			34320.00	36036.00	37837.80	39729.69	41716.17	43801.98
			16.5000	17.3250	18.1913	19.1008	20.0559	21.0586
Recreation Supervisor	MM	301a	5303.52	5568.70	5847.13	6139.49	6446.46	6768.79
			2447.78	2570.17	2698.68	2833.61	2975.29	3124.06
			63642.26	66824.37	70165.59	73673.87	77357.56	81225.44
			30.5972	32.1271	33.7335	35.4201	37.1911	39.0507
Sewer Division Supervisor	MM	260c	5705.66	5990.94	6290.49	6605.01	6935.26	7282.03
			2633.38	2765.05	2903.30	3048.47	3200.89	3360.94
			68467.90	71891.30	75485.86	79260.15	83223.16	87384.32
			32.9173	34.5631	36.2913	38.1058	40.0111	42.0117
Sewer Maintenance Worker I	MU	180b	3519.34	3695.31	3880.07	4074.08	4277.78	4491.67
			1624.31	1705.53	1790.80	1880.34	1974.36	2073.08
			42232.07	44343.67	46560.86	48888.90	51333.35	53900.01
			20.3039	21.3191	22.3850	23.5043	24.6795	25.9135
Sewer Maintenance Worker II	MU	205b	3872.91	4066.55	4269.88	4483.38	4707.54	4942.92
			1787.50	1876.87	1970.71	2069.25	2172.71	2281.35
			46474.90	48798.64	51238.57	53800.50	56490.53	59315.05
			22.3437	23.4609	24.6339	25.8656	27.1589	28.5169
Streets and Parks Division Supervisor	MM	260d	5705.66	5990.94	6290.49	6605.01	6935.26	7282.03
			2633.38	2765.05	2903.30	3048.47	3200.89	3360.94
			68467.90	71891.30	75485.86	79260.15	83223.16	87384.32
			32.9173	34.5631	36.2913	38.1058	40.0111	42.0117
Streets Maintenance Worker I	MU	165e	3362.42	3530.55	3707.07	3892.43	4087.05	4291.40
			1551.89	1629.48	1710.96	1796.50	1886.33	1980.65
			40349.09	42366.54	44484.87	46709.11	49044.57	51496.80
			19.3986	20.3685	21.3870	22.4563	23.5791	24.7581
Streets Maintenance Worker II	MU	190c	3686.68	3871.01	4064.56	4267.79	4481.18	4705.24
			1701.54	1786.62	1875.95	1969.75	2068.24	2171.65
			44240.10	46452.11	48774.71	51213.45	53774.12	56462.83
			21.2693	22.3327	23.4494	24.6219	25.8529	27.1456
Systems Technician	MU	232	4657.15	4890.01	5134.51	5391.23	5660.80	5943.84
			2149.45	2256.93	2369.77	2488.26	2612.68	2743.31
			55885.81	58680.11	61614.11	64694.82	67929.56	71326.03
			26.8682	28.2116	29.6222	31.1033	32.6584	34.2914
Water Division Supervisor	MM	260e	5705.66	5990.94	6290.49	6605.01	6935.26	7282.03
			2633.38	2765.05	2903.30	3048.47	3200.89	3360.94
			68467.90	71891.30	75485.86	79260.15	83223.16	87384.32
			32.9173	34.5631	36.2913	38.1058	40.0111	42.0117
Water Systems Operator I	MU	180c	3519.34	3695.31	3880.07	4074.08	4277.78	4491.67
			1624.31	1705.53	1790.80	1880.34	1974.36	2073.08
			42232.07	44343.67	46560.86	48888.90	51333.35	53900.01
			20.3039	21.3191	22.3850	23.5043	24.6795	25.9135
Water Systems Operator II	MU	205c	3872.91	4066.55	4269.88	4483.38	4707.54	4942.92
			1787.50	1876.87	1970.71	2069.25	2172.71	2281.35
			46474.90	48798.64	51238.57	53800.50	56490.53	59315.05
			22.3437	23.4609	24.6339	25.8656	27.1589	28.5169
Water Systems Pump Operator	MU	229	4830.16	5071.66	5325.25	5591.51	5871.08	6164.64
			2229.30	2340.77	2457.81	2580.70	2709.73	2845.22
			57961.86	60859.96	63902.95	67098.10	70453.01	73975.66
			27.87	29.26	30.72	32.26	33.87	35.57

**Seasonal/Temporary Employees:**

**HOURLY RATES**

Finance Analyst - Special Projects	TL	063	65.00					
Reserve Police Officer	TL	053	22.00					
Reserve Firefighter	TL	051	16.50					
Reserve Firefighter (OES Spec Assign)	TL	099	Minimum hourly rate as defined by CAL OES, at <a href="http://www.caloes.ca.gov">www.caloes.ca.gov</a> .					

**CLASS Key:**

EM - Executive Management  
DD - Department Director  
MM - Mid Management  
CL - Confidential/Unrepresented  
PU - Police Unit  
MU - Miscellaneous Unit  
CU - Clerical Unit  
SE - Seasonal Employee  
TL - Temporary/Limited Service

**Note: Any temporary or seasonal employee appointed to a classification on this schedule is not guaranteed the hourly rate listed. The City Manager, at his/her sole discretion, may appoint at a lower hourly rate so long as the hour rate is equal to the mandatory minimum wage rate.**

# PERSONNEL BY DEPARTMENT

Department	Position	2021-22	2022-23	2023-24	2024-25
City Admin/City Clerk	City Manager	1.00	1.00	1.00	1.00
	Assistant City Clerk/Records Coordinator	1.00	1.00	1.00	1.00
	Executive Assistant	0.00	0.00	0.00	1.00
	Administrative Assistant I/II	0.00	2.00	2.00	1.00
		2.00	2.00	4.00	4.00
City Treasurer	Treasurer	1.00	1.00	1.00	1.00
		1.00	1.00	1.00	1.00
Finance	Finance Director	2.00	1.00	1.00	1.00
	Finance Operations Manager	1.00	1.00	1.00	1.00
	Accountant I/II	1.00	1.00	1.00	2.00
	Accounting Technician	1.00	2.00	2.00	2.00
	Account Clerk I/II	2.50	3.50	4.00	4.00
		7.50	8.50	9.00	10.00
Human Resources	Human Resources Director	1.00	1.00	1.00	1.00
	Human Resources Analyst	1.00	1.00	1.00	1.00
	Human Resources Technician I/II	3.00	3.00	3.00	3.00
		5.00	5.00	5.00	5.00
Police Admin	Police Chief	1.00	1.00	1.00	1.00
	Police Lieutenant	1.00	1.00	1.00	1.00
	<b>Administrative Assistant I/II Executive Assistant</b>	0.00	0.00	0.00	1.00
	Police Clerk I/II	2.00	2.00	2.00	2.00
	Public Safety Dispatcher	5.00	6.00	7.00	6.00
	Public Safety Communications Supervisor	0.00	0.00	0.00	1.00
	Public Safety Records Supervisor	0.00	0.00	0.00	1.00
	Community Services Officer	2.00	2.00	2.00	1.00
	Code Enforcement Manager	1.00	1.00	1.00	1.00
	Code Enforcement Officer	0.00	1.00	2.00	1.00
		12.00	14.00	16.00	16.00
Police Field Svcs	Police Sergeant	5.00	5.00	5.00	5.00
	Police Officer Recruit / Police Officer	20.00	21.00	19.00	19.00
		25.00	26.00	24.00	24.00
Community Development	Deputy City Manager/Community Development Director	1.00	1.00	1.00	1.00
	Chief Building Official/Fire Code Official	1.00	1.00	1.00	1.00
	Assistant Planner	1.00	0.00	0.00	1.00
	City Engineer	0.00	1.00	1.00	1.00
	Civil Engineering Assistant	2.00	1.00	1.00	1.00
	Executive Assistant	2.50	1.00	1.00	1.00
	Project Accountant/Successor Agency Assistant	1.00	1.00	1.00	1.00
	Administrative Assistant I/II	2.00	3.00	2.00	2.00
	Building Permit Technician I/II	1.00	1.00	1.00	1.00
		11.50	10.00	9.00	10.00
Recreation	Recreation Supervisor	0.00	0.50	1.00	1.00
	Recreation Coordinator	0.00	0.50	1.00	1.00
		0.00	1.00	2.00	2.00
Community & Events	Events Coordinator	0.00	0.50	0.50	1.00
		0.00	0.50	0.50	1.00
Streets/Parks	Streets & Parks Division Supervisor	1.00	1.00	1.00	1.00
	Streets Maintenance Worker I/II	2.00	4.00	4.00	4.00
	Parks Maintenance Worker I	3.00	4.00	4.00	4.00
		6.00	9.00	9.00	9.00
Water System	Water Division Supervisor	1.00	1.00	1.00	1.00
	Water Systems Pump Operator	1.00	1.00	1.00	1.00
	Water Systems Operators I/II	5.00	6.00	6.00	6.00
		7.00	8.00	8.00	8.00

# PERSONNEL BY DEPARTMENT

Department	Position	2021-22	2022-23	2023-24	2024-25
Sewer System	Public Works Director	0.00	1.00	1.00	1.00
	Public Works Superintendent	1.00	1.00	1.00	1.00
	Sewer Division Supervisor	1.00	1.00	1.00	1.00
	Executive Assistant	1.00	1.00	1.00	1.00
	Administrative Assistant I	1.00	1.00	1.00	1.00
	Sewer Maintenance Worker I/II	7.00	8.00	8.00	8.00
		11.00	13.00	13.00	13.00
Government Buildings	Building Maintenance Worker I	1.50	1.50	1.50	1.50
		1.50	1.50	1.50	1.50
Equipment Maintenance	Mechanic I/II	2.00	2.00	2.00	2.00
		2.00	2.00	2.00	2.00
Information Technology	Systems Technician	0.00	1.00	1.00	1.00
		0.00	1.00	1.00	1.00
GRAND TOTAL		91.5	102.5	105.0	107.5





## **CITY COUNCIL AGENDA REPORT**

### **CITY COUNCIL**

Mike Nelson, Mayor  
Danny Ambriz      Brian Raymond  
John Cale      Kalisa Rochester

**MEETING**      February 24, 2025  
**DATE:**  
**TO:**      Mayor and City Council  
**FROM:**  
**PREPARED**  
**BY:**  
**SUBJECT:**      Mayor Pro Tem Cale, District 1

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### **RECOMMENDED COUNCIL ACTION**

- I.      **BACKGROUND/ANALYSIS:**
- II.      **FISCAL IMPACTS:**
- III.      **LEGAL REVIEW:**
- IV.      **EXISTING POLICY:**
- V.      **ALTERNATIVES:**
- VI.      **INTERDEPARTMENTAL COORDINATION:**
- VII.      **PUBLIC PARTICIPATION:**
- VIII.      **ENVIRONMENTAL REVIEW:**
- IX.      **STEPS FOLLOWING APPROVAL:**



Attachments:



## **CITY COUNCIL AGENDA REPORT**

### **CITY COUNCIL**

Mike Nelson, Mayor  
Danny Ambriz      Brian Raymond  
John Cale          Kalisa Rochester

**MEETING**            February 24, 2025  
**DATE:**  
**TO:**                Mayor and City Council  
**FROM:**  
**PREPARED**  
**BY:**  
**SUBJECT:**        City Council Member Rochester, District 2

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### **RECOMMENDED COUNCIL ACTION**

- I.        **BACKGROUND/ANALYSIS:**
- II.       **FISCAL IMPACTS:**
- III.      **LEGAL REVIEW:**
- IV.      **EXISTING POLICY:**
- V.       **ALTERNATIVES:**
- VI.      **INTERDEPARTMENTAL COORDINATION:**
- VII.     **PUBLIC PARTICIPATION:**
- VIII.    **ENVIRONMENTAL REVIEW:**
- IX.      **STEPS FOLLOWING APPROVAL:**

Attachments:



## **CITY COUNCIL AGENDA REPORT**

### **CITY COUNCIL**

Mike Nelson, Mayor  
Danny Ambriz      Brian Raymond  
John Cale      Kalisa Rochester

**MEETING DATE:** February 24, 2025  
**TO:** Mayor and City Council  
**FROM:**  
**PREPARED BY:**  
**SUBJECT:** City Council Member Ambriz, District 3

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### **RECOMMENDED COUNCIL ACTION**

- I. **BACKGROUND/ANALYSIS:**
- II. **FISCAL IMPACTS:**
- III. **LEGAL REVIEW:**
- IV. **EXISTING POLICY:**
- V. **ALTERNATIVES:**
- VI. **INTERDEPARTMENTAL COORDINATION:**
- VII. **PUBLIC PARTICIPATION:**
- VIII. **ENVIRONMENTAL REVIEW:**
- IX. **STEPS FOLLOWING APPROVAL:**

Attachments:



## **CITY COUNCIL AGENDA REPORT**

### **CITY COUNCIL**

Mike Nelson, Mayor  
Danny Ambriz      Brian Raymond  
John Cale          Kalisa Rochester

**MEETING DATE:** February 24, 2025  
**TO:** Mayor and City Council  
**FROM:**  
**PREPARED BY:**  
**SUBJECT:** City Council Member Raymond, District 4

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### **RECOMMENDED COUNCIL ACTION**

- I. **BACKGROUND/ANALYSIS:**
- II. **FISCAL IMPACTS:**
- III. **LEGAL REVIEW:**
- IV. **EXISTING POLICY:**
- V. **ALTERNATIVES:**
- VI. **INTERDEPARTMENTAL COORDINATION:**
- VII. **PUBLIC PARTICIPATION:**
- VIII. **ENVIRONMENTAL REVIEW:**
- IX. **STEPS FOLLOWING APPROVAL:**

Attachments:





## **CITY COUNCIL AGENDA REPORT**

### **CITY COUNCIL**

Mike Nelson, Mayor  
Danny Ambriz      Brian Raymond  
John Cale          Kalisa Rochester

**MEETING**      February 24, 2025  
**DATE:**  
**TO:**            Mayor and City Council  
**FROM:**  
**PREPARED**  
**BY:**  
**SUBJECT:**      Mayor Nelson

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### **RECOMMENDED COUNCIL ACTION**

- I.      **BACKGROUND/ANALYSIS:**
- II.     **FISCAL IMPACTS:**
- III.    **LEGAL REVIEW:**
- IV.    **EXISTING POLICY:**
- V.     **ALTERNATIVES:**
- VI.    **INTERDEPARTMENTAL COORDINATION:**
- VII.   **PUBLIC PARTICIPATION:**
- VIII. **ENVIRONMENTAL REVIEW:**
- IX.    **STEPS FOLLOWING APPROVAL:**

Attachments: