

In-person participation by the public will be permitted. In addition, remote public participation is available in the following ways:

Submit a written public comment prior to the meeting: Public comments submitted to cityclerk@atwater.org by 4:00 p.m. on the day of the meeting will be distributed to the Citizens' Oversight Committee and made part of the official minutes but will not be read out loud during the meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 812-1056.

**NOTICE OF SPECIAL MEETING
CITY OF ATWATER
CITIZENS' OVERSIGHT COMMITTEE
FOR
PUBLIC SAFETY TRANSACTION
AND USE TAX**

NOTICE IS HEREBY GIVEN that a special meeting of the Citizens' Oversight Committee of the City of Atwater will be held on **Tuesday, December 12, 2023 at 5:30 PM**, or as soon thereafter as may be held. This meeting will be held in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California.

SPECIAL AGENDA

SPECIAL MEETING CALL TO ORDER:



PLEDGE OF ALLEGIANCE:

ROLL CALL:

Garner __, Ingram __, Kindred-Winzer __, Perez __, Santos __,

PUBLIC COMMENT: Pursuant to Government Code Section 54954.3, residents wishing to address the City Council regarding **only the items on the agenda may do so when the item is read for consideration**. You may state your name and address for the record; however, it is not required. Please limit comments to three (3) minutes or less. Under the provisions of the California Government Code, the City Council may not discuss or take action on any item that is not on the agenda.

MINUTES:

1. September 5, 2023 – Regular meeting

Staff's Recommendation: Motion to approve the minutes as listed.

REPORTS AND PRESENTATIONS FROM STAFF:

2. **Verbal Financial report** (Finance Director Nicholas)
3. **Verbal Police Department update** (Police Chief Salvador)
4. **Verbal Fire Department update** (CAL FIRE Battalion Chief Ayuso)
5. **Verbal City Manager update** (City Manager Waterman)

ADJOURNMENT:

Dated this 8th day of December 2023.



Rosa Kindred-Winzer

Rosa Kindred-Winzer, Chair

pc: Chair and Commissioners
Atwater Signal/Merced Sun Star
Atwater New Times



CITY OF ATWATER

CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

September 5, 2023

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transactions and Use Tax met in Regular Session this date at 5:30 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Kindred-Winzer presiding.

INVOCATION:

The invocation was led by City Clerk Billings.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by City Manager Waterman.

ROLL CALL:

Present: *Committee Members Ingram, Kindred-Winzer, Perez, Santos*
Absent: *Committee Member Garner*
Staff Present: *City Manager Waterman, Police Chief Salvador, CAL FIRE
Battalion Chief Ayuso, Finance Director Nicholas, Assistant
City Clerk Martin*

SUBSEQUENT NEED ITEMS: *None.*

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: Committee Member Kindred-Winzer moved to approve the agenda as posted. The motion was seconded by Committee Member Santos and the vote was: Ayes: Ingram, Kindred-Winzer, Perez, Santos; Noes: None; Absent: Garner. The motion passed.

NEWLY APPOINTED COMMITTEE MEMBERS' ORIENTATION:

Orientation for newly appointed Committee Members for the Citizens' Oversight Committee for Public Safety Transaction and Use Tax (City Manager Waterman)

City Manager Waterman welcomed the new committee members and provided background information on this item.

ORGANIZATION OF THE CITIZENS' OVERSIGHT COMMITTEE:

Nomination and Appointment of Citizens' Oversight Committee for Public Safety Transactions and Use Tax (Measure B) Committee Chairperson

MOTION: Committee Member Santos nominated Committee Member Kindred Winzer to serve as Chairperson, the term of one (1) year, ending on December 31, 2024. The motion was seconded by Committee Member Perez and the vote was: Ayes: Ingram, Kindred-Winzer, Perez, Santos; Noes: None; Absent: Garner. The motion passed.

Nomination and Appointment of Citizens' Oversight Committee for Public Safety Transactions and Use Tax (Measure B) Committee Vice Chairperson

MOTION: Chairperson Kindred-Winzer nominated Committee Member Santos to serve as Vice Chairperson, the term of one (1) year, ending on December 31, 2024. The motion was seconded by Committee Member Ingram and the vote was: Ayes: Ingram, Kindred-Winzer, Perez, Santos; Noes: None; Absent: Garner. The motion passed.

MINUTES:

June 6, 2023 – Regular Meeting

MOTION: Committee Member Santos moved to approve the minutes as listed. The motion was seconded by Committee Member Ingram and the vote was: Ayes: Ingram, Santos, Perez, Kindred-Winzer; Noes: None; Absent: Garner. The motion passed.

BUSINESS:

Approving the Citizens' Oversight Committee for Public Safety Transaction and Use Tax (Measure B) By Laws (City Manager Waterman)

City Manager Waterman provided background information on this item.

MOTION: Committee Member Santos moved to approve Citizens' Oversight Committee for Public Safety Transaction and Use Tax (Measure B) By Laws with amended language and adjustment to alternate language to number eight (8) of the By Laws. The motion was seconded by Committee Member Ingram and the vote was: Ayes: Ingram, Santos, Perez, Kindred-Winzer; Noes: None; Absent: Garner. The motion passed.

REPORTS AND PRESENTATIONS FROM STAFF:

Verbal Financial report (Finance Director Nicholas)

Finance Director Youmara provided an update on the current fiscal year, quarter four for the Atwater Police Department and CAL FIRE.

Verbal Police Department Update (Police Chief Salvador)

Police Chief Salvador verbally presented an update on the Atwater Police Department and spoke about notable arrests, code enforcement, and the citizens reporting program which will be available in various languages.

Verbal Fire Department Update (CAL FIRE Battalion Chief Ayuso)

CAL FIRE Battalion Chief Ayuso provided a verbal update on the Fire Department, including inspections, weed abatement, and service calls.

Verbal update (City Manager Waterman)

City Manager Waterman thanked everyone on the new committee.

Committee Member Ingram left the dais and excused himself from the meeting at 6:10 PM.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

No one came forward to speak.

Chairperson Kindred-Winzer closed the Public Comment.

COMMITTEE MATTERS:

Committee member comments

Vice Chairperson Santos welcomed the new Committee Members and wished the City Manager a Happy Birthday.

Committee Member Perez welcomed the new Committee Members and spoke regarding professional growth.

Chairperson Kindred-Winzer welcomed the new Committee Members.

ADJOURNMENT:

Chairperson Kindred-Winzer adjourned the meeting at 6:25 PM.

APPROVED:

Rosa Kindred-Winzer, Chairperson

BY: Janell Martin
Oversight Recording Secretary

Account Number	Description	Budget	Period Amount	YTD Amount	YTD Variance (Over/Under)	Encumbered Amount	Available Amount
REVENUE							
0004-0000-1031	Sales & Use Tax	4,018,050.00	1,394,479.58	1,394,479.58	2,623,570.42	0.00	2,623,570.42
0004-0000-6001	Interest Earned	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
Revenue Totals:		4,019,050.00	1,394,479.58	1,394,479.58	2,624,570.42	0.00	2,624,570.42
EXPENDITURES							
Dept 1050		Non-departmental					
0004-1050-3030	Professional Services	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00
0004-1050-4089	Employee Benefits Charges	29,245.00	7,311.25	7,311.25	21,933.75	0.00	21,933.75
Non-departmental Expense Sub Totals:		229,245.00	7,311.25	7,311.25	221,933.75	0.00	221,933.75
Dept 2020		Police Administration					
E10	Salaries						
0004-2020-1001	Salaries & Wages, Regular	53,442.00	23,441.24	23,441.24	30,000.76	0.00	30,000.76
0004-2020-1003	Leave Accrual Buy-Out	2,055.00	0.00	0.00	2,055.00	0.00	2,055.00
0004-2020-1004	Overtime	0.00	1,395.56	1,395.56	-1,395.56	0.00	-1,395.56
0004-2020-1005	Holiday Pay	4,316.00	2,023.80	2,023.80	2,292.20	0.00	2,292.20
0004-2020-1006	Stand By Pay	5,200.00	0.00	0.00	5,200.00	0.00	5,200.00
0004-2020-1008	In-Lieu Of Insurance Benefit	7,200.00	1,800.00	1,800.00	5,400.00	0.00	5,400.00
0004-2020-1012	Fica/Medicare	5,524.00	2,163.33	2,163.33	3,360.67	0.00	3,360.67
0004-2020-1013	Retirement	19,928.00	1,955.70	1,955.70	17,972.30	0.00	17,972.30

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Period Amount</u>	<u>YTD Amount</u>	<u>YTD Variance</u>	<u>Encumbered</u>	<u>Available</u>
					(Over/Under)	Amount	Amount
0004-2020-1014	Health Insurance	23,853.00	0.00	0.00	23,853.00	0.00	23,853.00
0004-2020-1015	Worker's Compensation	5,305.00	2,088.49	2,088.49	3,216.51	0.00	3,216.51
	E10 Sub Totals:	126,823.00	34,868.12	34,868.12	91,954.88	0.00	91,954.88
E40	Expenses						
0004-2020-4088	Risk Management Charges	0.00	2,794.00	2,794.00	-2,794.00	0.00	-2,794.00
	E40 Sub Totals:	0.00	2,794.00	2,794.00	-2,794.00	0.00	-2,794.00
E50	Expenses						
0004-2020-6021	Machinery & Equipment	65,000.00	0.00	0.00	65,000.00	11,447.21	53,552.79
	E50 Sub Totals:	65,000.00	0.00	0.00	65,000.00	11,447.21	53,552.79
Police Administration Expense Sub Totals		191,823.00	37,662.12	37,662.12	154,160.88	11,447.21	142,713.67
Dept 2021							
E10	Police Field Services						
	Salaries						
0004-2021-1001	Salaries & Wages, Regular	734,355.00	129,383.21	129,383.21	604,971.79	0.00	604,971.79
0004-2021-1002	Salaries & Wages, Parttime	10,000.00	1,248.50	1,248.50	8,751.50	0.00	8,751.50
0004-2021-1003	Leave Accrual Buy-Out	27,411.00	28,114.40	28,114.40	-703.40	0.00	-703.40
0004-2021-1004	Overtime	80,000.00	28,736.83	28,736.83	51,263.17	0.00	51,263.17
0004-2021-1005	Holiday Pay	57,563.00	7,573.27	7,573.27	49,989.73	0.00	49,989.73
0004-2021-1006	Stand By Pay	5,200.00	525.00	525.00	4,675.00	0.00	4,675.00
0004-2021-1007	Special Duty	5,720.00	916.77	916.77	4,803.23	0.00	4,803.23
0004-2021-1008	In-Lieu Of Insurance Benefit	0.00	0.00	0.00	0.00	0.00	0.00
0004-2021-1012	Fica/Medicare	70,644.00	14,731.99	14,731.99	55,912.01	0.00	55,912.01
0004-2021-1013	Retirement	414,295.00	22,263.71	22,263.71	392,031.29	0.00	392,031.29
0004-2021-1014	Health Insurance	199,706.00	17,720.04	17,720.04	181,985.96	0.00	181,985.96
0004-2021-1015	Worker's Compensation	67,835.00	11,314.21	11,314.21	56,520.79	0.00	56,520.79
0004-2021-1024	Additional Duty	3,196.00	469.31	469.31	2,726.69	0.00	2,726.69
	E10 Sub Totals:	1,675,925.00	262,997.24	262,997.24	1,412,927.76	0.00	1,412,927.76
E30	Services						
0004-2021-3034	Rents & Leases	226,200.00	74,183.64	74,183.64	152,016.36	65,172.96	86,843.40
	E30 Sub Totals:	226,200.00	74,183.64	74,183.64	152,016.36	65,172.96	86,843.40
E40	Expenses						
0004-2021-4088	Risk Management Charges	0.00	36,922.50	36,922.50	-36,922.50	0.00	-36,922.50
	E40 Sub Totals:	0.00	36,922.50	36,922.50	-36,922.50	0.00	-36,922.50
E50	Expenses						
0004-2021-6021	Machinery & Equipment	62,000.00	0.00	0.00	62,000.00	0.00	62,000.00
	E50 Sub Totals:	62,000.00	0.00	0.00	62,000.00	0.00	62,000.00
Police Field Svcs Expenses Sub Totals		1,964,125.00	374,103.38	374,103.38	1,590,021.62	65,172.96	1,524,848.66

Dept 2030	Fire						
E10	Salaries						
0004-2030-1002	Salaries & Wages, Parttime	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00
0004-2030-1012	Fica/Medicare	765.00	0.00	0.00	765.00	0.00	765.00

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Period Amount</u>	<u>YTD Amount</u>	<u>YTD Variance</u> (Over/Under)	<u>Encumbered</u> Amount	<u>Available</u> Amount	
0004-2030-1015	Worker's Compensation	735.00	0.00	0.00	735.00	0.00	735.00	
	E10 Sub Totals:	11,500.00	0.00	0.00	11,500.00	0.00	11,500.00	
E20	Supplies							
0004-2030-2021	Special Departmental Expense	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	
	E20 Sub Totals:	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	
E30	Services							
0004-2030-3030	Professional Services	1,609,754.00	0.00	0.00	1,609,754.00	0.00	1,609,754.00	
0004-2030-3031	Communications	0.00	0.00	0.00	0.00	0.00	0.00	
0004-2030-3034	Rents & Leases	87,917.00	87,916.14	87,916.14	0.86	0.00	0.86	
0004-2030-3063	Reserve Fire Fighter Program	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	
	E30 Sub Totals:	1,704,671.00	87,916.14	87,916.14	1,616,754.86	0.00	1,616,754.86	
E40	Expenses							
0004-2030-4088	Risk Management Charges	1,013.00	253.25	253.25	759.75	0.00	759.75	
	E40 Sub Totals:	1,013.00	253.25	253.25	759.75	0.00	759.75	
E50	Expenses							
0004-2030-6021	Machinery & Equipment	495,269.00	6,267.55	6,267.55	489,001.45	0.00	489,001.45	
0004-2030-6031	Improvements Other Than Bldg	157,083.00	0.00	0.00	157,083.00	0.00	157,083.00	
	E50 Sub Totals:	652,352.00	6,267.55	6,267.55	646,084.45	0.00	646,084.45	
Fire Expense Sub Totals		2,377,036.00	94,436.94	94,436.94	2,282,599.06	0.00	2,282,599.06	
TOTALS								
Public Safety Transaction & Use Tax Fund - 0004								
		Fund Revenue Sub Totals:	4,019,050.00	1,394,479.58	1,394,479.58	2,624,570.42	0.00	2,624,570.42
		Fund Expense Sub Totals:	4,762,229.00	513,513.69	513,513.69	4,248,715.31	76,620.17	4,172,095.14

Unaudited General Ledger account status as of 11/28/2023.