



City of Atwater Adopted Budget

(June 27, 2018)

Fiscal Year 2018-19



Elected Officials and Administrative Staff

Elected Officials

James Price	Mayor
James Vineyard	Mayor Pro Tem
Brian Raymond	Council Member
Paul Creighton	Council Member
Cindy Vierra	Council Member
Don Hyler III	City Clerk
Jim Heller	City Treasurer

City Manager

Lori Waterman	Interim City Manager
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Department Heads

Sammy Joseph	Police Chief
Lakhwinder Deol	Finance Director
Jeanna Del Real	Human Resources Director
Brian Shaw	Interim Public Works Director
Justin Wight	Battalion Chief
Douglas White	City Attorney

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Introduction

For the first time in over a decade, the City Council unanimously adopted a fiscally responsible budget that addresses and corrects deficiencies in several key areas. This effort was the result of work to identify opportunities for reductions in cost to deliver services and a review of fees to ensure appropriate cost recovery for services.

Key points included:

1. Development of a specific plan to retire debt owed from the City's General Fund to its Sewer Fund and policies to ensure that no such action is repeated. This includes directly all funds from the sale of real property and pending cannabis revenues to this debt until it is retired.
2. A commitment by resolution to set aside funds to reduce both PERS and OPEB liabilities and make accurate contributions to capture real costs moving forward.
3. A commitment by resolution to establish a General Fund Reserve and set aside minimum of \$100,000 this year to contribute to that fund.
4. A revised staffing organization that maintains an appropriate level of service and a balance between employees and consultants.
5. A complete review of financial management systems and protocols to ensure the use of best management practices to maintain legal compliance for both General and Enterprise Funds.

Budget Highlights

The budget for all City funds totals \$44 million, and includes the General Fund, Measure H Fund, Enterprise Funds, and budgets funded with grants and other revenue sources. This document is the result of a restructuring plan based on City Council direction from the financial solvency workshop held on March 28, 2018, and a comprehensive effort by staff and our consultant teams to reduce operating costs and identify revenue opportunities. This budget provides funding for staffing of 79.5 positions, which is a reduction of nine (9) funded but unfilled positions from Fiscal Year 2017-18. The Fiscal Year 2018-19 budget fulfills the City Council's goal of eliminating our General Fund debt to the Sewer Fund, while allocating funds for the General Fund Reserves and paying down the City's PERS and OPEB obligations. Also included in the budget are major capital expenditures for the next five-year period totaling \$9.2 million. The first year of the Five-Year Capital Improvement Program totals \$4.7 million and is funded in the Fiscal Year 2018-19 budget.

The City's budgeting process is based upon the City of Atwater's Mission Statement, *"To provide innovative, sustained high quality public services to the community through each employee using their maximum capabilities"*. This budget is just the first step in a process. In the coming fiscal year, we will evaluate all departments for organizational changes and continue to seek opportunities to ensure our fiscal solvency.

Key updates that influenced the budget process included each department reviewing its actual and projected expenses and revenues to determine where areas of savings and/or more appropriate cost recovery for services provided may exist. The City Council provided valuable direction and feedback to support staff efforts to review ALL options for savings and legally defensible revenue generation, while allocating funds to reduce existing liabilities (PERS/OPEB) and implement a set aside for the General Plan Reserves. These actions are critical to ensure the long term fiscal health and viability of the City.

Council Goals

The Fiscal Year 2018-19 budget was developed around the City Council identified priority areas:

- Public Safety
- Sound financial health
- Economic development
- Land Use/Environmental
- City Infrastructure
- Parks
- Organizational Capacity, development and continual improvement

General Fund

The General Fund Budget for Fiscal Year 2018-19 is balanced with projected revenues of \$14.8 million available to fund expenditures totaling \$13.1 million. The City Council conducted two public budget workshops to review the budget in detail prior to adoption.

The Fiscal Year budget projects an operating surplus of \$1.7 million, and includes the City Council's desire to accomplish three major tasks:

1. Contribute \$100,000 to General Fund Reserve
2. Contribute \$100,000 to reduce PERS/OPEB liability
3. Retire General Fund debt

The City has opted for utilization of contract services for Engineering and Planning to reduce costs and provide an opportunity for better cost recovery. Building services will continue to be managed by City staff.

Fee's for the Planning, Engineering and Building Divisions have been updated based on a nexus study to ensure that they are reasonable and legally defensible. The methodology is a widely

known and accepted “bottom up” approach to cost analysis, where time spent per unit of fee activity is determined for each position within a division. Once time spent for a fee activity is determined, all applicable City costs are then considered in the calculation of the “full” cost of providing each service. The cost recovery model was also applied to all departments, including Recreation. This results in an overall increase in revenues which will contribute to the City’s overall fiscal health.

The budget contains funding to study the rate requirement for the Sanitation Enterprises. The results of these studies will determine the need for rate increases in the Sanitation Enterprises, subject to City Council policy direction.

Adoption of Best Management Policies

During the budget year, City Council will be asked to adopt policies to ensure long term compliance with management practices in all departments. These include:

- Finance:
 - Policy establishing a commitment to contributing a minimum of \$100,000 each fiscal year to General Fund Reserve.
 - Policy establishing a target of a 10% minimum General Fund Reserve.
 - Policy establishing set asides to meet unfunded liabilities for PERS and OPEB based on the approved FY 2018-19 Budget.
 - Resolution supporting State Law preventing future transfers between Enterprise Funds to/from General Fund other than for payment for actual services performed.
 - Policy establishing ongoing/annual training for staff to ensure compliance with established policies adopted.

- General Services (Planning, Building & Engineering):

Adoption of clear policies to ensure adequate cost recovery by:

- Commitment to tracking costs for services by specific project;
- Commitment to bill applicants for actual number of hours of work performed by staff and/or contractors;
- Commitment to review and update Master Fee Schedule on a regular basis to capture any changes in cost of delivery of services;
- Commitment to update and collect impact fees as appropriate for traffic, parks, and public safety; and
- Policy establishing ongoing/annual training for staff to ensure compliance with established policies adopted.

- Recreation:

- Commitment to tracking costs for services by specific program. And/or facility;
- Commitment to track actual number of hours of work performed by part time staff and/or contractors for each program;

- Commitment to review and update Master Fee Schedule on a regular basis to capture any changes in cost of delivery of services; and
- Policy establishing ongoing/annual training for staff to ensure compliance with established policies adopted.

Conclusion

I would like to genuinely convey my thanks to the hard-working City staff and the team at Regional Government Services (RGS) for their financial contributions, dedication and commitment in addressing significant future challenges. I would also like to take this opportunity to thank the City Council for their support and leadership in considering necessary policy guidance and alternatives for the next fiscal year. Staff will continue to explore alternatives to strengthen the City's revenue base and operate as efficiently as possible while identifying viable means to deliver services in a more cost-effective manner to ensure the long-term fiscal health of the City.

City staff and I look forward to working with the City Council and the citizens of Atwater to ensure that the City's future reflects the City Council's vision.

Respectfully submitted,



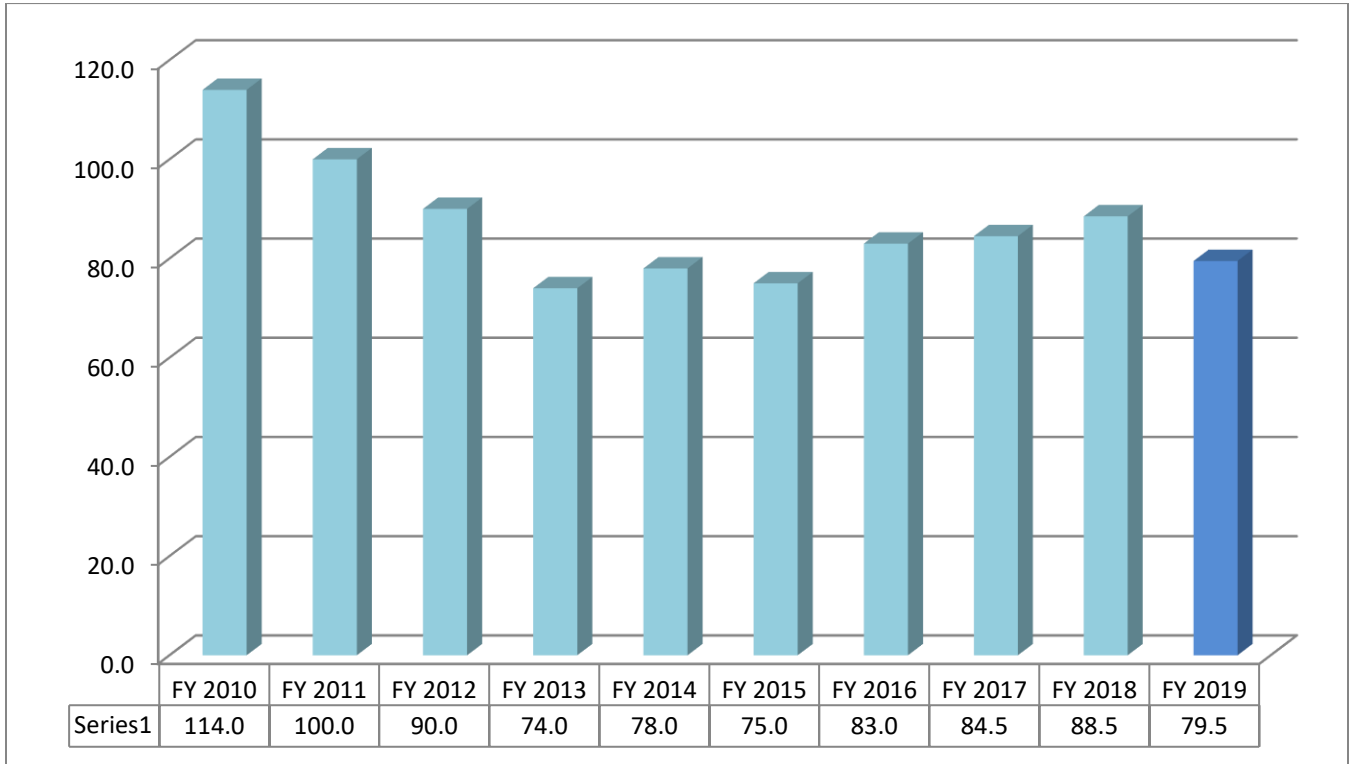
Lori Waterman,
Interim City Manager

Summary Information

City of Atwater
Fiscal Year 2018-19 Adopted Budget

FUNDED POSITIONS
Authorized by the City Council

Fiscal Years 2009-10 thru 2018-19



City of Atwater
Fiscal Year 2018-19 Adopted Budget

BUDGETED PERSONNEL SUMMARY

Department	Position	2015-16 Funded	2016-17 Funded	2017-18 Funded	2018-19 Funded
City Council	Mayor	0.00	0.00	0.00	0.00
	Council Members	0.00	1.00	0.00	0.00
		0.00	1.00	0.00	0.00
City Admin	City Manager	1.00	1.00	1.00	1.00
	Operations Analyst	0.00	0.00	1.00	1.00
	City Clerk	0.00	0.00	1.00	0.00
	Deputy City Clerk	0.00	0.00	1.00	0.00
	Minute Clerk	0.00	0.00	0.50	0.00
	Administrative Assistant I	0.00	0.00	0.00	1.00
	Deputy City Manager/Finance Director	0.00	0.00	1.00	1.00
	Deputy City Manager	0.00	0.00	1.00	0.00
		1.00	1.00	6.50	4.00
Finance	Finance Director	1.00	1.00	1.00	0.00
	Finance Operations Manager	0.00	0.00	0.00	1.00
	Accounting Technician	0.00	0.00	0.00	1.00
	Account Clerk III	1.00	2.00	1.00	0.00
	Account Clerk II	0.00	0.00	1.00	1.00
	Account Clerk I	2.00	2.00	2.00	2.50
	Accountant I	1.00	0.00	0.00	0.00
		5.00	5.00	5.00	5.50
Human Resources	Administrative Manager	0.00	0.00	0.00	0.00
City Clerk	Human Resources Director	1.00	1.00	1.00	1.00
	City Clerk	1.00	1.00	0.00	1.00
	Minutes Clerk	0.00	0.00	0.00	0.50
	Executive Assistant	1.00	1.00	0.00	0.00
	Payroll Technician	1.00	1.00	1.00	1.00
	Human Resources Assistant	1.00	1.00	1.00	0.00
	Deputy City Clerk/Human Resources	0.00	0.00	0.00	1.00
	Assistant City Clerk/Personnel Tech I	0.00	0.00	0.00	0.00
	5.00	5.00	3.00	4.50	
City Treasurer	Treasurer	1.00	1.00	1.00	1.00
		1.00	1.00	1.00	1.00

City of Atwater
Fiscal Year 2018-19 Adopted Budget

BUDGETED PERSONNEL SUMMARY

Department	Position	2015-16 Funded	2016-17 Funded	2017-18 Funded	2018-19 Funded
Police Admin	Police Chief	0.00	0.00	1.00	1.00
**	Police Lieutenant	1.00	1.00	0.00	0.00
	Executive Assistant	0.00	0.00	0.00	0.00
	Police Administrative Supervisor	1.00	1.00	1.00	1.00
	Police Clerk I/II	1.50	1.50	1.50	1.50
	Evidence Clerk P/T (20 Hrs/Wk)	0.50	0.50	0.50	0.50
	Dispatcher I/II	5.00	5.00	4.00	4.00
	Dispatcher Supervisor	0.00	0.00	1.00	1.00
	Community Services Officer 27 Hrs/Wk	0.50	0.50	0.50	0.50
	Code Enforcement Officer	0.50	1.00	1.00	0.00
	Assistant Police Chief	0.00	0.00	0.00	0.00
	Administrative Assistant II	0.00	0.00	0.00	0.00
		10.00	10.50	10.50	9.50
Police Field Svcs	Sergeant	1.00	1.00	6.00	5.00
	Police Corporal	4.00	4.00	3.00	0.00
	Police Recruit/Police Officer	0.00	0.00	1.00	0.00
	Patrol Officer	24.00	23.00	19.00	19.00
		29.00	28.00	29.00	24.00
General Services	Community Development Director	1.00	1.00	1.00	0.00
	General Services Director	0.00	0.00	0.00	0.00
	Code Enforcement Officer	0.00	0.00	0.00	1.00
	Executive Assistant	1.00	1.00	0.00	0.00
	Project Accountant	0.00	0.00	1.00	0.00
	Senior Planner	1.00	1.00	1.00	0.00
	Chief Building Official	1.00	0.00	1.00	0.00
	GS Manager/Chief Building Official	0.00	0.00	0.00	1.00
	Administrative Assistant I	0.00	0.00	0.00	1.00
	Building Permit Technician	1.00	1.00	1.00	1.00
	Grants Manager	1.00	1.00	1.00	0.00
		6.00	5.00	6.00	4.00

City of Atwater
Fiscal Year 2018-19 Adopted Budget

BUDGETED PERSONNEL SUMMARY

Department	Position	2015-16 Funded	2016-17 Funded	2017-18 Funded	2018-19 Funded
Recreation	Community Services Director	0.00	0.00	0.00	0.00
	Recreation Supervisor	1.00	1.00	1.00	1.00
	Office Assistant (P/T)	0.00	0.50	0.00	0.00
	Administrative Assistant I	0.00	0.00	1.00	0.00
	Executive Assistant	0.00	0.00	0.00	0.00
			1.00	1.50	2.00
Parks	Parks Maintenance Worker II	0.00	0.00	0.00	0.00
	Pubic Works Maintenance Worker	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
Street Maintenance	Street Division Manager	0.00	0.00	0.00	0.00
	Streets and Parks Maint Worker III	1.00	1.00	1.00	1.00
	Streets and Parks Maint Worker II	4.00	4.00	1.00	1.00
	Streets and Parks Maint Worker I	1.00	1.00	2.00	2.00
		6.00	6.00	4.00	4.00
Water System	Public Works Director	1.00	1.00	1.00	0.00
	Utility Division Manager/Chief Opera	1.00	1.00	1.00	1.00
	Civil Engineering Assistant	1.00	1.00	1.00	0.00
	Accountant II	1.00	1.00	1.00	0.00
	Executive Assistant	1.00	1.00	1.00	0.00
	Water Systems Shift Operator	1.00	1.00	1.00	1.00
	Water Systems Operators I	2.00	2.00	1.00	3.00
	Water Systems Operators II	1.00	1.00	2.00	1.00
	Water Systems Operator Trainee I	1.00	1.00	1.00	0.00
	Maintenance Worker I	0.00	0.00	0.00	1.00
	Office Assistant	0.00	0.00	0.00	0.00
	Engineering Technician	0.00	0.00	0.00	0.00
	City Engineer	0.00	1.00	0.00	0.00
	Deputy Director of Eng	0.00	0.00	0.00	0.00
Administrative Assistant I/II	0.00	0.00	0.00	0.00	
		10.00	11.00	10.00	7.00

City of Atwater
Fiscal Year 2018-19 Adopted Budget

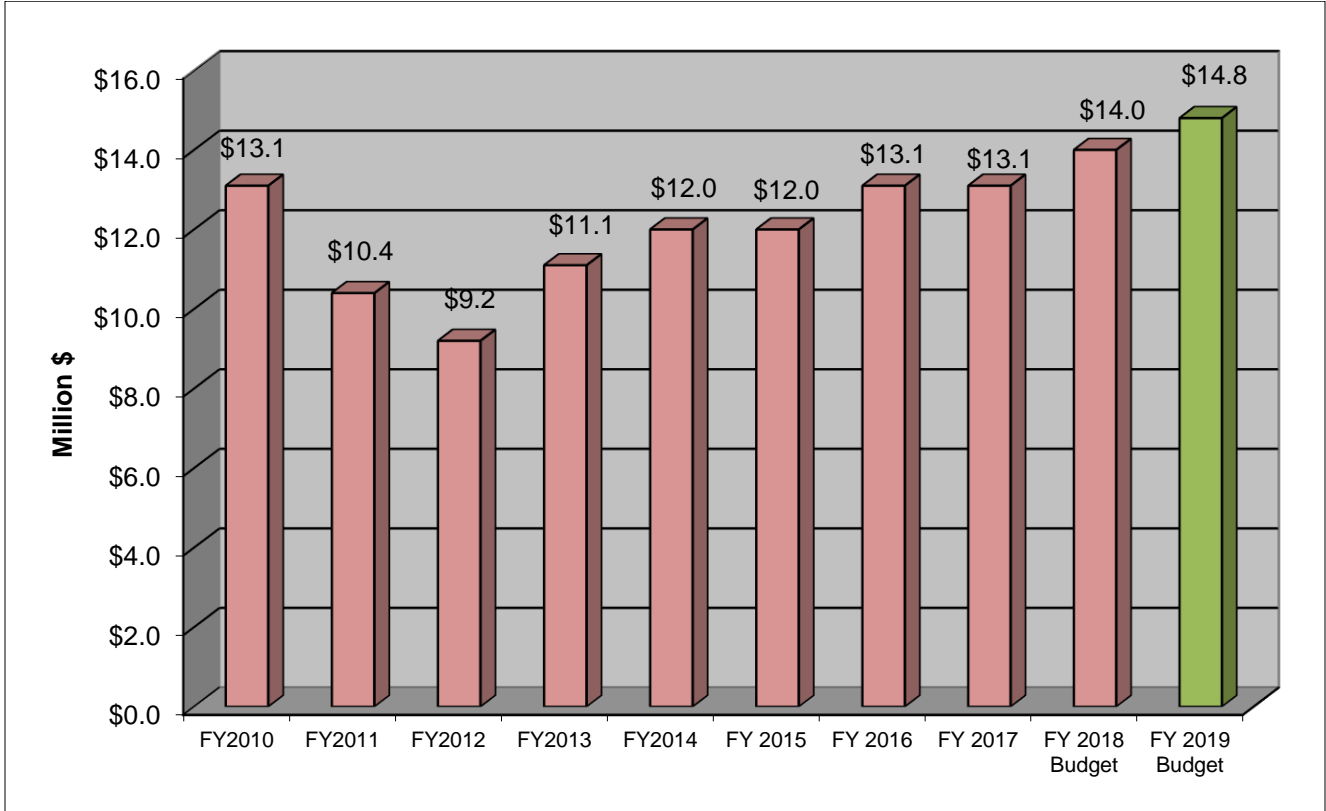
BUDGETED PERSONNEL SUMMARY

Department	Position	2015-16 Funded	2016-17 Funded	2017-18 Funded	2018-19 Funded
Sewer System	Public Works Director	1.00	1.00	1.00	1.00
	Executive Assistant	1.00	1.00	1.00	1.00
	Civil Engineering Assistant	1.00	1.00	1.00	0.00
	Project Accountant	0.00	0.00	0.00	1.00
	Sewer Maintenance Worker III	1.00	1.00	1.00	1.00
	Sewer Maintenance Worker II	2.00	2.00	2.00	2.00
	Sewer Maintenance Worker I	3.00	3.00	3.00	3.00
	Sewer Division Manager	0.00	0.00	0.00	0.00
			6.00	6.00	6.00
Sanitation	Street Sweeper	1.00	1.00	1.00	1.00
		1.00	1.00	1.00	1.00
Government Bdgs	Building Maintenance Worker I/II	1.00	1.00	1.00	1.00
		1.00	1.00	1.00	1.00
Equipment Maint	Mechanic II	1.00	1.00	1.00	1.00
	Mechanic I	0.50	0.50	0.50	1.00
		1.50	1.50	1.50	2.00
Maintenance	Public Works Maintenance Worker II	0.00	0.00	0.00	0.00
Districts	Streets and Parks Maint Worker II	0.00	0.00	2.00	2.00
		0.00	0.00	2.00	2.00
GRAND TOTAL		84	84.5	88.5	79.5

City of Atwater
Fiscal Year 2018-19 Adopted Budget

GENERAL FUND REVENUE HISTORY

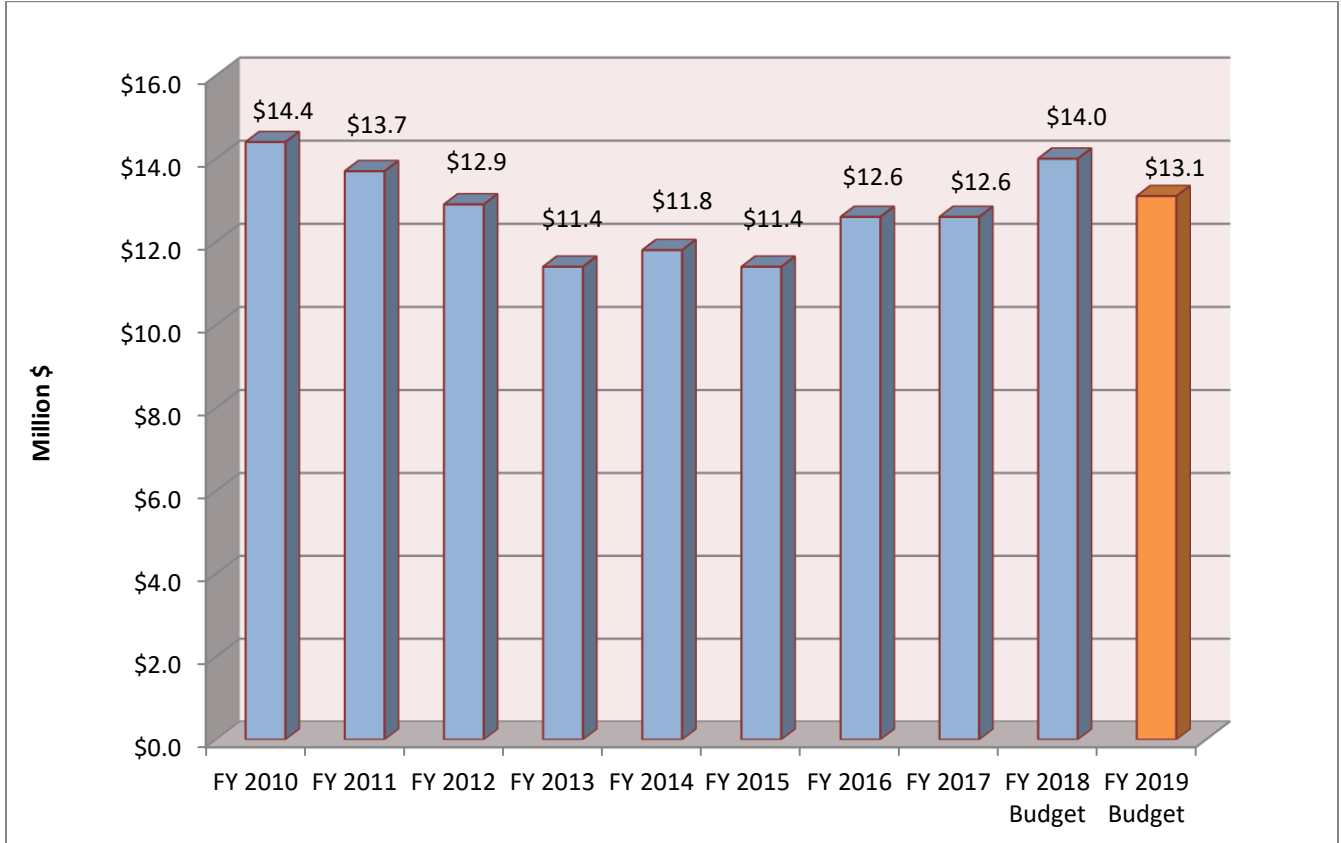
Fiscal Years 2009-10 thru 2018-19



City of Atwater
Fiscal Year 2018-19 Adopted Budget

GENERAL FUND EXPENDITURE HISTORY

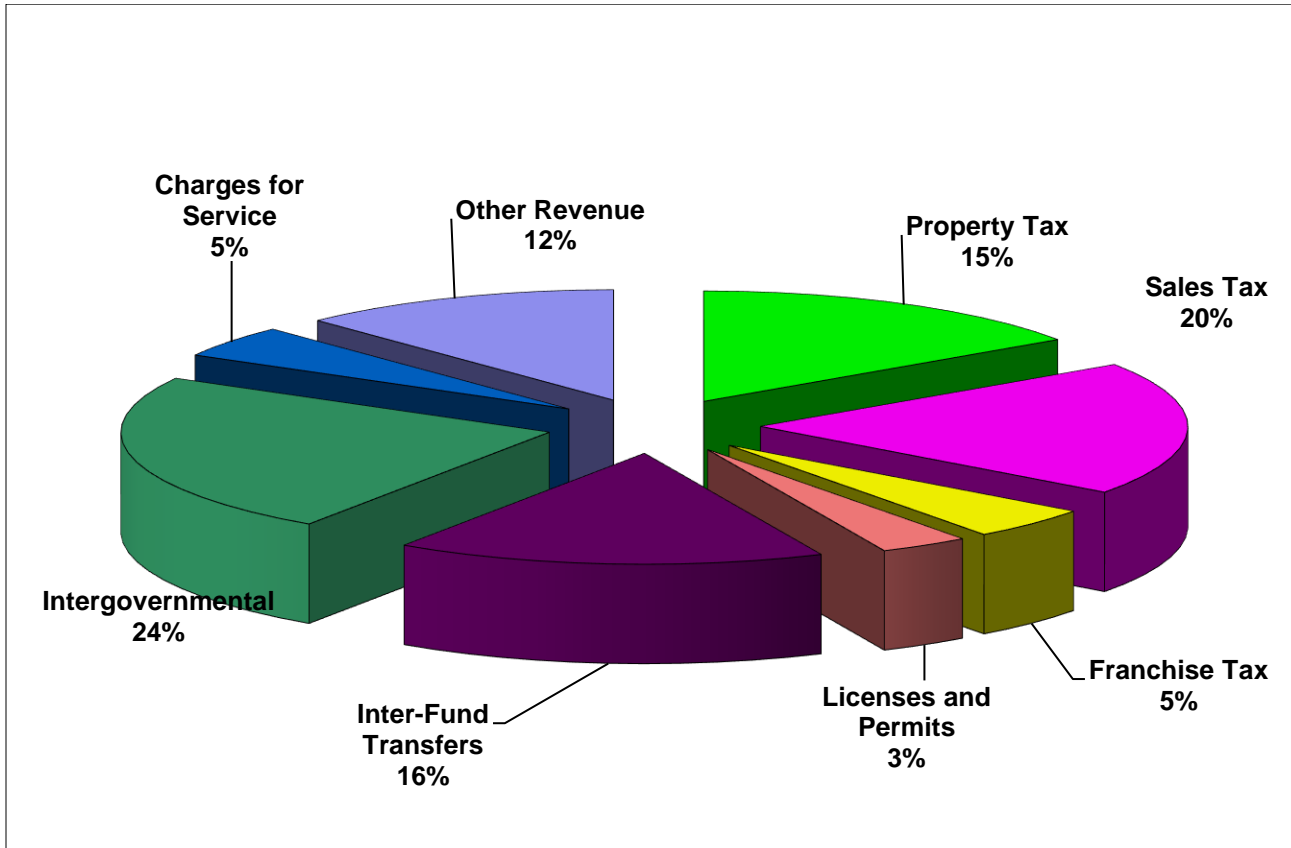
Fiscal Years 2009-10 thru 2018-19



City of Atwater
Fiscal Year 2018-19 Adopted Budget

GENERAL FUND REVENUE BY SOURCE

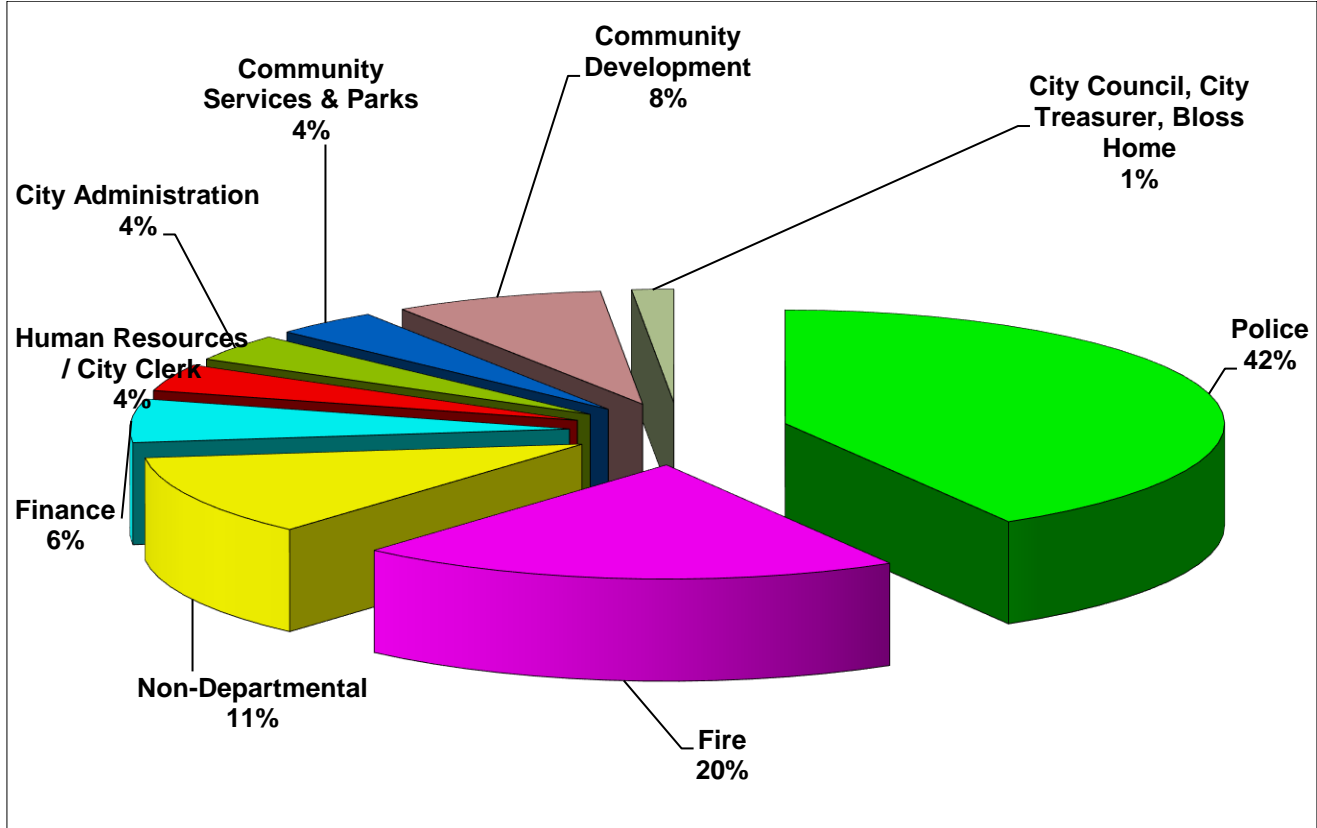
Fiscal Year 2018-19



City of Atwater
Fiscal Year 2018-19 Adopted Budget

GENERAL FUND EXPENDITURES BY DEPARTMENT

Fiscal Year 2018-19

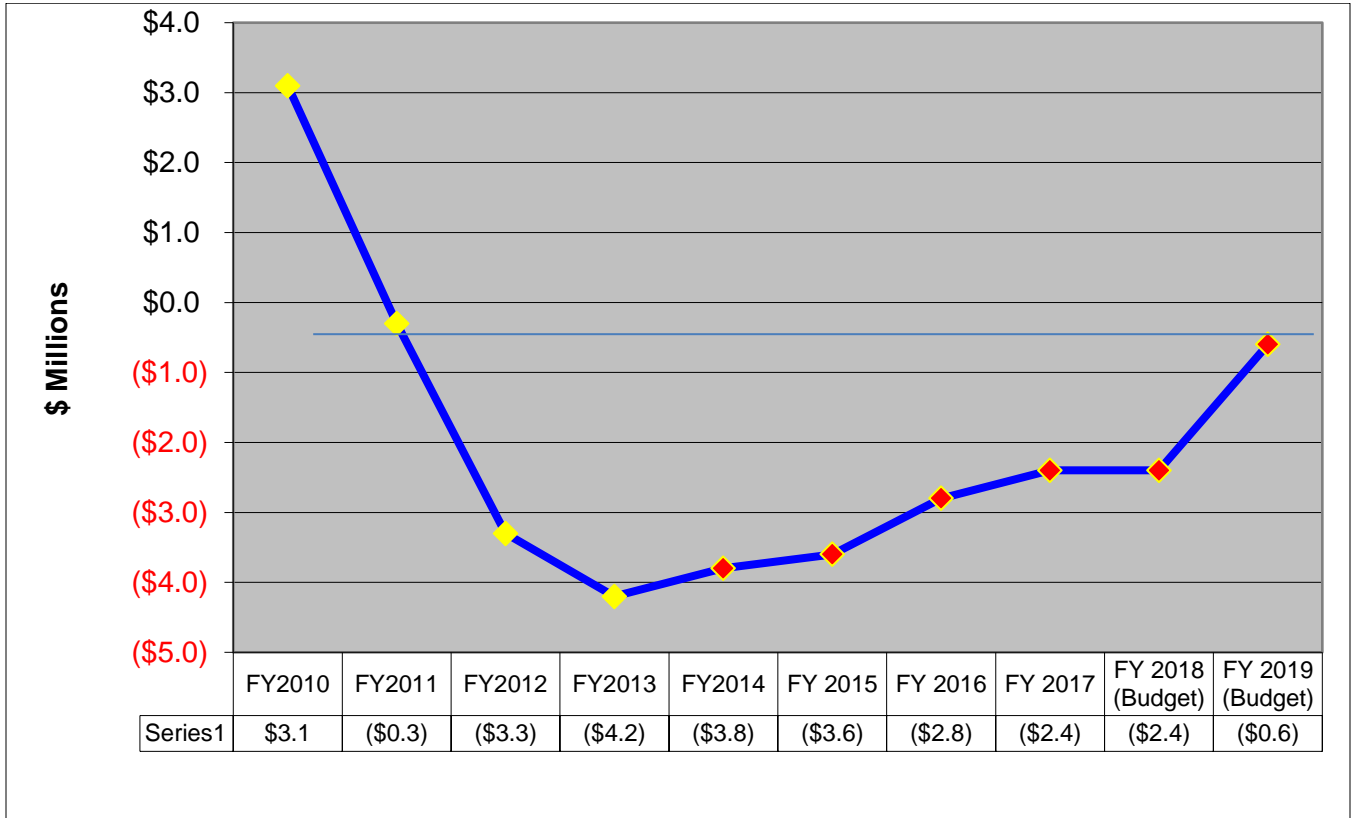


City of Atwater

Fiscal Year 2018-19 Adopted Budget

FUND BALANCE HISTORY

Fiscal Years 2009-10 thru 2018-19



City of Atwater
Fiscal Year 2018-19 Adopted Budget
FUND BALANCE PROJECTION

Fund		Fiscal Year 2017-18 Budgeted			Fiscal Year 2018-19 Budgeted			
		Projected Fund Balance 6/30/2017	Revenue/ Transfers In	Expenditures/ Transfers Out	Projected Fund Balance 6/30/2018	Revenue/ Transfers In	Expenditures / Transfers Out	Projected Fund Balance 6/30/2019
0001	General Fund	(2,355,912)	13,976,503	13,912,931	(2,292,340)	14,814,057	13,106,302	(584,586)
0003	General Fund Capital	(36,323)	798,915	794,621	(32,029)	1,471,393	1,471,393	(32,029)
0004	Measure H Fund	432,183	1,807,326	2,039,818	199,691	1,935,456	1,910,413	224,734
0005	Ferrari Ranch Reimbursement Fund	25,357	101,000	101,000	25,357	5,000	5,000	25,357
0007	Measure V Fund	121,985	498,000	431,318	188,667	500,000	595,000	93,667
0008	Measure V 20% Alternative Modes	-	124,500	-	124,500	125,000	250,634	(1,134)
1005	Police Grant Fund	15,008	14,338	14,338.00	15,008	999	-	16,008
1011	Gas Tax Fund	988,316	1,128,099.00	1,483,619.00	632,796	710,561	840,684	502,673
1015	Traffic Circulation Facilities Fund	930,576	57,900.00	29,941	958,535	92,700	3,000	1,048,235
1016	Applegate Interchange Fund	719,876	-	-	719,876	1,000	-	720,876
1017	RSTP - Regional Surf Transp Program	-	-	-	-	315,000	86,473	228,528
1018	SB1 - Road Maint & Rehab RMRA	-	-	-	113,721	504,924	504,924	113,721
1020	Parks and Recreation Fund	1,702,018	121,000	183,000.00	1,640,018	210,000	135,000	1,715,018
1055	Neighborhood Stabilization Fund	211,973	-	-	211,973	300	213,000	(727)
1091	Police Facility Impact Fee	66,445	25,000	-	91,445	40,300	-	131,745
1093	Fire Facility Impact Fee	5,312	30,000	111	35,201	55,000	-	90,201
1095	Government Buildings Facility Tax	129,950	23,000	-	152,950	35,000	-	187,950
3064	ARA Successor Agency - ROPS Fund	467,995	1,301,594	1,282,334	487,255	1,068,286	1,088,534	467,007
4090	CFD No. 1 Trust	(659,067)	9,027	500.00	(650,540)	550	500	(650,490)
5050	CFD - Police Field Operations	(152,509)	448,000	423,833.00	(128,342)	465,920	463,356	(125,778)
6000-6006	Water Enterprise Fund *	3,306,860	4,411,536	5,986,430	1,731,966	5,205,124	5,295,856	1,641,234
6010-6011	Wastewater Enterprise Fund *	13,642,566	13,263,750	11,709,494	15,196,822	8,882,198	11,192,473	12,886,547
6020	Sanitation Enterprise Fund *	(988,425)	4,072,033	3,813,282	(729,674)	4,194,679	3,850,312	(385,307)
7000	Buildings/ Equipment Maintenance)*	1,241,709	865,696	564,543	1,542,862	931,654	931,154	1,543,362
7010	Employee Benefits Fund *	719,939	669,334	1,151,734	237,539	757,159	734,400	260,298
7020	Risk Management Fund *	344,242	460,500	944,713	(139,971)	577,894	1,029,181	(591,258)
7030	Information Technology Fund *	406,929	323,248	323,198	406,979	347,462	347,412	407,029
* Unrestricted Fund Balance								

City of Atwater

Fiscal Year 2018-19 Adopted Budget

CITY OF ATWATER GENERAL FUND BUDGET SUMMARY

Un-audited Information	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Budget
Revenues			
Property Tax	1,854,023	2,354,380	2,333,319
Sales Tax	2,869,670	2,775,495	2,866,065
Franchise Tax	769,960	675,000	700,000
Business License Tax	121,255	190,000	190,000
Transient Occupancy Tax	61,626	41,200	60,000
Property Transfer Tax	84,390	69,010	80,000
License & Permits	562,578	308,225	518,500
Intergovernmental	3,377,342	3,294,828	3,537,987
Charges for Service	329,988	485,410	661,020
Fines and Forfeitures	61,322	48,000	30,500
Miscellaneous Revenue	456,487	560,175	1,438,175
Transfer-in	2,593,144	3,174,780	2,398,491
Revenue Total	\$13,141,784	\$13,976,503	\$14,814,057
Expenditures By Department			
Mayor and City Council	15,444	49,275	14,885
City Administration	355,630	492,958	716,866
Finance	468,977	598,876	648,649
Human Resources / City Clerk	530,821	402,533	488,284
City Treasurer	2,884	2,829	2,846
Non-Departmental	1,534,833	1,741,015	1,494,218
Police Department	5,707,288	6,176,134	5,398,128
Fire	2,566,497	2,670,400	2,551,976
Community Development Department	967,836	1,030,573	934,069
Parks & Community Services	450,864	536,118	474,647
Bloss House Trust	5,607	7,750	7,700
Transfer Outs: Bloss Est. Trust Fund/CIPs	3,535	301,404	374,034
Expenditures Total	\$12,610,216	\$14,009,865	\$13,106,302
Operating Surplus/(Shortfall) Before Capital Projects	531,569	(33,362)	1,707,755
Total Expenditures/Capital Projects	\$12,610,216	\$14,009,865	\$13,106,302
Operational Surplus/(Deficit)	\$531,569	(33,362)	\$1,707,755

Revenue

General Fund

City of Atwater
Fiscal Year 2018-19 Adopted Budget

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0001	General Fund			
0001-0000-1031	Sales & Use Tax	\$ 2,746,065	\$ 2,655,495	\$ 2,746,065
0001-0000-1032	Sales & Use Tax-Public Safety	\$ 123,605	\$ 120,000	\$ 120,000
0001-0000-1041	Business License Tax	\$ 120,695	\$ 190,000	\$ 190,000
0001-0000-1049	SB 1186 Fees-Business License	\$ 559	\$ -	\$ -
0001-0000-1051	Franchise Tax	\$ 769,960	\$ 675,000	\$ 700,000
0001-0000-1100	Prop Tax In Lieu Veh Lic Fee	\$ 2,458,882	\$ 2,453,976	\$ 2,576,675
0001-0000-1101	Property Tax, Current Secure	\$ 1,417,346	\$ 1,840,443	\$ 1,932,465
0001-0000-1102	Property Tax, Current Unsecure	\$ 136,252	\$ 138,622	\$ 145,553
0001-0000-1104	Property Tax, Prior Unsecure	\$ 4,510	\$ 5,305	\$ 5,570
0001-0000-1105	Property Tax, Supplemental	\$ 40,577	\$ 36,050	\$ 37,853
0001-0000-1106	Property Tax Miscellaneous	\$ 84,673	\$ -	\$ -
0001-0000-1115	Property Tax, homeowner exempt	\$ 19,677	\$ 12,360	\$ 12,978
0001-0000-1121	Transient Occupancy Tax	\$ 61,626	\$ 41,200	\$ 60,000
0001-0000-1161	Documentary Stamp Tax	\$ 84,390	\$ 69,010	\$ 80,000
0001-0000-2082	Other Licenses And Permits	\$ 3,209	\$ 5,000	\$ 4,000
0001-0000-3110	Motor Vehicle In-lieu Fee	\$ 13,467	\$ 15,000	\$ 15,000
0001-0000-3150	State Mandated Cost	\$ 730	\$ 40,000	\$ 1,000
0001-0000-3175	Statutory Pass-Through Revenue	\$ 56,614	\$ 61,700	\$ 68,800
0001-0000-3176	RDA Residuals (COA)	\$ 150,988	\$ 321,600	\$ 198,900
0001-0000-3177	RDA Residuals (COA Fire Dept)	\$ 49,724	\$ 40,100	\$ 65,500
0001-0000-4021	Sale Of Maps And Copies	\$ 247	\$ 300	\$ 300
0001-0000-4141	Admin Fees, Streets	\$ 36,536	\$ 45,328	\$ 53,853
0001-0000-4142	Admin Fees, Water	\$ 353,048	\$ 603,672	\$ 708,045
0001-0000-4143	Admin Fees, Sanitation	\$ 257,806	\$ 383,400	\$ 516,134
0001-0000-4144	Admin Fees, Sewer	\$ 387,565	\$ 640,908	\$ 708,157
0001-0000-4145	Admin Fees, Maintenance Dist	\$ 39,798	\$ 41,097	\$ 37,927
0001-0000-4149	Admin Fees, Successor Agency	\$ 187,000	\$ 187,000	\$ 187,000
0001-0000-4150	Admin Fees, Information Tech.	\$ 29,676	\$ 30,295	\$ 27,412
0001-0000-5038	Forfeits	\$ 4,625	\$ 5,000	\$ 5,000
0001-0000-6001	Interest Earned	\$ 907	\$ -	\$ 100
0001-0000-6010	Rents & Leases	\$ 12,500	\$ 12,500	\$ 12,500
0001-0000-6011	Cellular 2000 Lease	\$ 40,005	\$ 32,000	\$ 32,000
0001-0000-6012	Billboard Rental	\$ 3,548	\$ 5,000	\$ 5,000
0001-0000-6013	KVRQ-F Tower Lease	\$ 12,000	\$ 12,000	\$ 12,000
0001-0000-6016	Metro PCS Lease	\$ 20,631	\$ 17,000	\$ 17,000
0001-0000-6022	Sale of Real Property	\$ 61,730	\$ 120,000	\$ 1,000,000

City of Atwater
Fiscal Year 2018-19 Adopted Budget

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0001-0000-6026	Cingular @ Water Tower	\$ 19,576	\$ 19,575	\$ 19,575
0001-0000-6033	Cricket-Tower Lease	\$ 15,920	\$ -	\$ -
0001-0000-6037	Cricket-Tower Electrical Usage	\$ 924	\$ -	\$ -
0001-0000-6055	P G & E Grant	\$ 46,318	\$ 50,000	\$ 50,000
0001-0000-6061	Restitution	\$ 3,295	\$ 500	\$ 500
0001-0000-6062	Penalties	\$ 33,008	\$ 30,000	\$ 30,000
0001-0000-6091	Other Revenue	\$ 11,671	\$ 123,000	\$ 100,000
0001-0000-8005	Trn Fr Water Enterprise	\$ 152,375	\$ 152,375	\$ 152,375
0001-0000-8036	Trnsf From CDBG PI	\$ 2,491	\$ -	\$ -
0001-0000-8053	Trnsf Fr RdlpmtOblgRtrmntFund	\$ 43,671	\$ -	\$ -
0001-0000-8054	Trnsf From Measure H Fund	\$ 1,100,000	\$ 1,100,000	\$ -
0001-1000-6065	Veteran's Brick Project	\$ 329	\$ 500	\$ 500
0001-2020-2010	Animal License	\$ 1,043	\$ 800	\$ 800
0001-2020-2022	Bicycle License	\$ 240	\$ 225	\$ 100
0001-2020-3023	MUHSD/AESD Reimbursement	\$ 429,898	\$ 488,757	\$ 513,600
0001-2020-3025	State Cops Funding	\$ 129,750	\$ 95,000	\$ 100,000
0001-2020-4025	Live Scan	\$ 2,308	\$ 2,500	\$ 2,500
0001-2020-4026	False Alarm Fees	\$ 1,050	\$ 1,000	\$ -
0001-2020-4027	Impound Fees/Costs	\$ 10,030	\$ 30,000	\$ 25,000
0001-2020-4028	Tow Yard Fees	\$ 364	\$ 50,000	\$ -
0001-2020-4031	Animal Control Services	\$ 1,326	\$ 500	\$ 1,000
0001-2020-4032	Police Special Services	\$ 73,743	\$ 100,000	\$ 100,000
0001-2020-4034	Police Cost Recovery	\$ 719	\$ -	\$ -
0001-2020-5025	Vehicle Code Fines	\$ 2,979	\$ 10,000	\$ 1,500
0001-2020-5026	Other Fines	\$ 33,250	\$ 25,000	\$ 15,000
0001-2020-5027	Parking Fines	\$ 20,468	\$ 8,000	\$ 9,000
0001-2030-2060	Fireworks Permits	\$ 1,768	\$ 500	\$ 1,800
0001-2030-3013	Fire District In-lieu Fee	\$ 215,407	\$ 135,000	\$ 220,000
0001-2030-3134	State Fire Reimbursement	\$ 65,299	\$ 30,000	\$ 50,000
0001-2030-3154	Homeland Security Grant Fire	\$ 4,500	\$ -	\$ -
0001-2030-3159	AFG Operations & Safety Grant	\$ 53,146	\$ -	\$ -
0001-2030-4010	Fire Inspection Fees	\$ 3,845	\$ 7,000	\$ 6,500
0001-2030-4035	Weed Abatement	\$ 1,186	\$ 5,000	\$ 5,000
0001-2030-4038	Fire Dept Response Fee	\$ 12,835	\$ 12,000	\$ 10,000
0001-2030-6091	Other Revenue	\$ 11,360	\$ -	\$ 6,500

City of Atwater
Fiscal Year 2018-19 Adopted Budget

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0001-4000-2101	Well Permits	\$ 7,130	\$ 1,700	\$ 800
0001-4000-2250	Building Permits	\$ 549,188	\$ 300,000	\$ 511,000
0001-4000-4001	Planning Fees	\$ 13,201	\$ 15,000	\$ 33,000
0001-4000-4002	Engineering Admin Fees	\$ 13,367	\$ 13,000	\$ 23,700
0001-4000-4003	Plan Check Fees-Building	\$ 32,854	\$ 20,000	\$ 33,600
0001-4000-4009	Engineering Inspection Fees	\$ 19,401	\$ 10,000	\$ 23,520
0001-4000-4012	Misc Building Inspection Fees	\$ 2,376	\$ 1,000	\$ 2,000
0001-4000-4014	Reimbursable Fees	\$ 8,184	\$ 6,000	\$ 1,400
0001-4000-4015	Reimbursable Plan Check	\$ -	\$ 1,000	\$ 1,400
0001-4000-4023	Sale Of Stndrd Specs&Drwngs	\$ 265	\$ 500	\$ 500
0001-4000-4036	Engineering Services	\$ 971	\$ 29,000	\$ 17,500
0001-4000-4017	Cannabis Fees	\$ -	\$ -	\$ 200,000
0001-6060-4061	Recreation Fees	\$ 116,452	\$ 178,410	\$ 174,000
0001-6060-4062	High School Pool	\$ 20,808	\$ 15,600	\$ 18,000
0001-6060-4065	Field Trips/Events	\$ 4,484	\$ 5,000	\$ 7,000
0001-6060-4066	Contracted Recreation Fees	\$ 11,468	\$ 3,600	\$ 3,600
0001-6060-4069	Youth & Adult Sponsorships	\$ -	\$ -	\$ 6,000
0001-6060-6014	Community Center Rental	\$ 38,259	\$ 40,000	\$ 50,000
0001-6061-6015	Castle Park Rental	\$ 6,005	\$ 3,000	\$ 3,000
0001-6064-6010	Rents & Leases	\$ 113	\$ 100	\$ -
	Total Revenues	\$ 13,141,784	\$ 13,976,503	\$ 14,814,057

Expenditures

General Fund

City of Atwater

Fiscal Year 2018-19 Adopted Budget

MAYOR AND CITY COUNCIL

Overview

The City Council is the policy making body for the City of Atwater. Through duly convened regular, adjourned and special meetings, the City Council adopts ordinances and resolutions setting forth statutory and regulatory policies of the City. The City Council is elected to overlapping four-year terms. The City Council also serves as the governing board for the Successor Agency to the Atwater Redevelopment Agency, the Board of Directors of the Atwater Fire Protection District, the Board of Directors of the Atwater Public Financing Authority, the Board of Directors of the Atwater Housing Authority, and the Board of Directors of the Atwater Public Improvement Corporation. The City Council appoints the City Manager, City Attorney and all advisory commissions. Currently active commission is the Community Development and Resources Commission.

City Council goals are carried out by city staff under the direction of the City Manager. The City Manager is the link between City Council policy development and policy, implementation and City operations. The City Council provides information to the citizens. The City Council meetings are presented live via television to keep the citizenry informed as to the activities and projects of the City, Council and staff. Through the Council Members community involvement they encourage proactive participation of the citizens in City government. The Council has three standing Committees: Public Safety, Audit and Finance and Oversight Board.

The City Council's ultimate goal as a policy board is to provide leadership and vision for the Community of Atwater. The City's mission is to provide innovative, sustained high quality public services to the community through each employee using their maximum capacity.

The City Council's primary mission is to serve the community by providing professional leadership in enhancing the welfare of the City and responding to the needs of Atwater's residents and business people. Council is sensitive and accessible to all members of the community, and by example, set a positive tone for handling community issues and delivering excellent City services.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$15,444	\$49,275	\$14,885

City of Atwater
Fiscal Year 2018-19 Adopted Budget

MAYOR AND CITY COUNCIL

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-1000-1002	Salaries & Wages, Parttime	\$ 1,931	\$ -	\$ -	
0001-1000-1012	Fica/Medicare	\$ 148	\$ -	\$ -	
0001-1000-1015	Worker's Compensation	\$ 169	\$ -	\$ -	
0001-1000-2020	Office Supplies	\$ 82	\$ 75	\$ 75	
	Business cards				\$ 25
	CD's/DVD's (CC meetings)				\$ 50
0001-1000-2021	Special Departmental Expense	\$ 406	\$ 900	\$ 900	
	Meeting supplies (batteries, etc)				\$ 100
	Plaques, certificates, frames, etc.				\$ 300
	Veteran's Park Brick Project				\$ 500
0001-1000-3030	Professional Services	\$ -	\$ 23,000	\$ -	
0001-1000-3031	Communications	\$ 6,825	\$ 7,800	\$ 7,410	
	Video Production				\$ 7,410
0001-1000-3036	Memberships & Subscriptions	\$ -	\$ 250	\$ 250	
	ICSC Memberships				\$ 250
0001-1000-3037	Travel\Conferences\Meetings	\$ 5,883	\$ 17,250	\$ 6,250	
	League of CA Cities New Members				\$ 3,000
	League of CA Cities Annual Training				\$ 2,000
	ICSC Conference				\$ 500
	City County Dinners				\$ 750
	Total Expenditures	\$ 15,444	\$ 49,275	\$ 14,885	

City of Atwater

Fiscal Year 2018-19 Adopted Budget

CITY ADMINISTRATION

Overview

The City Manager is the administrative head of the municipal government of the City of Atwater. The duties and responsibilities of the City Manager are outlined within the City's Municipal Code. The City Manager is the administrative link between the policies set by the City Council and the action necessary to execute those policies. The City Manager is responsible for providing administrative direction for all City departments in accordance with the policies established by the City Council.

The City Manager implements and maintains City Council goals and objectives, policies and priorities. It is the role of the City Manager to provide direction regarding implementation of the City Council policies, projects and programs. The primary focus is to provide leadership, quality and transparent government, and to facilitate efficient and cost-effective delivery of services.

It is the City Manager's duty to enforce all laws and ordinances of the City. The City Manager has personnel authority over all City employees, and is responsible to oversee all organization of City departments, offices and positions and reorganization of any department, division or unit. It is the City Manager's responsibility to manage and coordinate the development of the City's budget and coordinate the development of the City's long-term capital improvement plans and financing strategies for City Council oversight.

It is the City Manager's responsibility to keep City Council informed and updated on the financial conditions, program implementation and potential needs of the City. It is a role of the City Manager to develop and recommend programs to ensure the economic development and financial vitality of the City.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$355,630	\$492,958	\$716,866

City of Atwater
Fiscal Year 2018-19 Adopted Budget

CITY ADMINISTRATION

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-1010-1001	Salaries & Wages, Regular	\$ 168,754	\$ 270,631	\$ 342,773	
	City Manager (Interim)				\$ 129,935
	Deputy City Manager / Finance Director				\$ 122,203
	Operations Analyst				\$ 62,414
	Administrative Assistant I (floater)				\$ 28,221
0001-1010-1002	Salaries & Wages, Parttime	\$ -	\$ 67,975	\$ -	
0001-1010-1003	Leave Accrual Buy-Out	\$ 71,108	\$ 7,594	\$ 18,462	
0001-1010-1004	Overtime	\$ -	\$ 1,600	\$ 500	
0001-1010-1008	In-Lieu Of Insurance Benefit	\$ 6,785	\$ -	\$ -	
0001-1010-1012	Fica/Medicare	\$ 10,755	\$ 14,577	\$ 26,706	
0001-1010-1013	Retirement	\$ 54,114	\$ 40,861	\$ 166,905	
0001-1010-1014	Health Insurance	\$ 8,403	\$ 42,041	\$ 78,213	
0001-1010-1015	Worker's Compensation	\$ 15,221	\$ 15,106	\$ 29,467	
0001-1010-1022	Car Allowance	\$ 2,275	\$ 4,200	\$ -	
0001-1010-2020	Office Supplies	\$ -	\$ 150	\$ -	
0001-1010-2021	Special Departmental Expense	\$ 194	\$ 2,120	\$ 2,160	
	Misc meetings & refreshments				\$ 100
	TRB meeting hosting				\$ 60
	AMC Supplements (hard copies)				\$ 2,000
0001-1010-3030	Professional Services	\$ -	\$ 4,300	\$ -	
0001-1010-3031	Communications	\$ 830	\$ 1,200	\$ 1,200	
	City Manager cell phone				\$ 1,200
0001-1010-3034	Rents & Leases	\$ 4,391	\$ 4,500	\$ 4,500	
	Copier Lease				\$ 4,500
0001-1010-3035	Operations & Maintenance	\$ 1,048	\$ 700	\$ 1,200	
	Copy Overages				\$ 1,200
0001-1010-3036	Memberships & Subscriptions	\$ 195	\$ 525	\$ 530	
	City Clerk Association of California				\$ 130
	Intl Institute of Municipal Clerks				\$ 400
0001-1010-3037	Travel\Conferences\Meetings	\$ 95	\$ 45	\$ 5,045	
	Technical Review Board (2)				\$ 45
	League of CA Cities New Members				\$ 2,000
	League of CA Citites Annual Training				\$ 3,000
0001-1010-3038	Training	\$ -	\$ 200	\$ 470	
	Miscellaneous				\$ 200
	National Notary Renewal				\$ 270
0001-1010-4088	Risk Management Charges	\$ 11,463	\$ 14,633	\$ 38,735	
	Total Expenditures	\$ 355,630	\$ 492,958	\$ 716,866	

City of Atwater

Fiscal Year 2018-19 Adopted Budget

FINANCE DEPARTMENT

Overview

The Finance Department ensures prudent financial management of the City's resources. The Finance Department provides financial management by developing, implementing, and maintaining the City's financial systems. These responsibilities range from the daily administration of City fiscal resources to long range financial planning. The Finance Department is responsible for:

- General accounting
- Accounts payable and receivable management
- Utility billing administration
- Business license management
- Financial analysis
- Long-range financial planning
- Budget preparation and monitoring

The Finance Department ensures that all financial transactions are accurately recorded by Generally Accepted Accounting Principles (GAAP) and maintain a high level of internal control. We prepare and submit financial related reports and provide timely review and analysis of potential problems and issues. We communicate with all departments and respond to questions and inquiries regarding financial reporting and budgeting.

Objectives

- Our emphasis is on teamwork, collaboration, integrity and professionalism.
- We provide information that is timely, prompt and accurate.
- Promote an environment that encourages productive and innovative solutions that benefit the Community
- Provide an environment that emphasizes open communications and full disclosure

Our focus is on delivering effective and efficient services that stress continuous improvement and result in excellence in customer service.

Comparative Information		
Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$468,977	\$598,876	\$648,649

City of Atwater
Fiscal Year 2018-19 Adopted Budget

FINANCE DEPARTMENT

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-1015-1001	Salaries & Wages, Regular	\$ 188,320	\$ 234,750	\$ 209,465	
	Finance Operations Manager				\$ 68,488
	Account Clerk I				\$ 28,468
	Accounting Technician				\$ 45,977
	Account Clerk II				\$ 35,146
	Account Clerk I				\$ 31,386
0001-1015-1002	Salaries & Wages, Parttime	\$ 12,600	\$ 42,500	\$ 17,016	
	Account Clerk I (Reduced hour 20 hrs/week)				\$ 17,016
0001-1015-1003	Leave Accrual Buy-Out	\$ 3,569	\$ 4,066	\$ 1,171	
0001-1015-1004	Overtime	\$ 1,207	\$ 1,200	\$ 1,200	
0001-1015-1008	In-Lieu Of Insurance Benefit	\$ 34,087	\$ 46,762	\$ 52,010	
0001-1015-1012	Fica/Medicare	\$ 18,853	\$ 21,735	\$ 21,486	
0001-1015-1013	Retirement	\$ 37,741	\$ 35,732	\$ 111,866	
0001-1015-1014	Health Insurance	\$ 23,580	\$ 26,304	\$ 26,371	
0001-1015-1015	Worker's Compensation	\$ 17,892	\$ 20,237	\$ 22,415	
0001-1015-1022	Car Allowance	\$ 4,200	\$ -	\$ -	
0001-1015-1023	Cell Phone	\$ -	\$ 500	\$ 500	
0001-1015-2021	Special Departmental Expense	\$ 642	\$ 1,000	\$ 500	
0001-1015-3030	Professional Services	\$ 95,087	\$ 140,930	\$ 150,100	
	Financial Statements Audit				\$ 50,000
	ABS Direct, Inc. - Utility Billing				\$ 23,500
	Envelops and Receipts (Printing)				\$ 8,400
	Muni Services - Business Licenses				\$ 6,200
	Muni Services - Sales Tax				\$ 25,000
	MRG/RGS/TBD				\$ 37,000
0001-1015-3031	Communications	\$ 688	\$ 900	\$ 800	
0001-1015-3033	Printing & Advertising	\$ 5,427	\$ -	\$ -	
0001-1015-3034	Rents & Leases	\$ 4,952	\$ 4,500	\$ 4,500	
	Ray Morgan Company - Copiers				\$ 4,500
0001-1015-3035	Operations & Maintenance	\$ 2,216	\$ 1,200	\$ 1,200	
	Ray Morgan Company - Uses Fee				\$ 1,200
0001-1015-3037	Travel\Conferences\Meetings	\$ 55	\$ 500	\$ 500	
0001-1015-3038	Training	\$ 194	\$ -	\$ 500	
0001-1015-4088	Risk Management Charges	\$ 17,669	\$ 16,060	\$ 27,049	
	Total Expenditures	\$ 468,977	\$ 598,876	\$ 648,649	

City of Atwater

Fiscal Year 2018-19 Adopted Budget

HUMAN RESOURCES / CITY CLERK

Overview

Human Resources:

The goal of Human Resources is to implement employment best practices and to ensure fair and impartial professional and technical support services in the overall administration of the City's personnel program. The Human Resources Department is committed to providing high quality service to all current, prospective, and past employees. The Human Resources office assists in attracting, hiring, and retaining qualified employees in a diverse workforce; is responsible for employment and orientation services; retirement processing; administration of employee benefits; payroll administration and processes for employees; regulatory compliance with employment labor laws and training; policy development and administration; job classification, compensation and labor market research; organizational and employee development; risk management; employee relations; employee assistance programs; management of personnel records; administration of performance evaluation programs; and assisting other City departments in employment-related activities.

City Clerk:

The City Clerk is the custodian of the City's official records. The City Clerk's Office is the first point of contact for the residents of the City of Atwater. The City Clerk's Office provides notary and information services to the public, City Council and City staff in a professional manner, with impartiality, courtesy and tact.

The City Clerk records the proceedings of the City Council, Successor Agency to the Atwater Redevelopment Agency, Fire Protection District, Public Improvement Corporation, Housing Authority, and Public Financing Authority meetings; prepares and distributes agendas and minutes for these meetings; prepares and processes ordinances and resolutions. The City Clerk provides overall keeping of historical, legal and official records of the City Council and all City departments. Other duties include retention of legal documents, administration of the State Political Reform Act and the City's Conflict of Interest Code, administers oath of office, process claims, serve as financial disclosure officer and as the California Public Records coordinator, maintains compliance with State laws regarding the Brown Act, annexations, legal notices, elections, and Fair Political Practices Commission filings; updates Municipal Code and receives and opens bids. The City Clerk also coordinates the consolidation of the General Municipal Election.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$530,821	\$402,533	\$488,284

City of Atwater
Fiscal Year 2018-19 Adopted Budget

HUMAN RESOURCES / CITY CLERK

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-1020-1001	Salaries & Wages, Regular	\$ 223,506	\$ 184,073	\$ 195,088	
	Human Resources Director				\$ 101,394
	Payroll Technician				\$ 43,874
	Deputy City Clerk / Human Resources Analyst				\$ 49,820
0001-1020-1002	Salaries & Wages, Parttime	\$ 3,197	\$ -	\$ 21,336	
	Minutes Clerk (part time temporary)				\$ 18,000
	City Clerk				\$ 3,336
0001-1020-1003	Leave Accrual Buy-Out	\$ 4,066	\$ 4,269	\$ 4,333	
0001-1020-1004	Overtime	\$ 2,273	\$ 2,800	\$ 2,000	
0001-1020-1008	In-Lieu Of Insurance Benefit	\$ 24,368	\$ 26,304	\$ 26,371	
0001-1020-1012	Fica/Medicare	\$ 18,369	\$ 16,696	\$ 19,489	
0001-1020-1013	Retirement	\$ 139,667	\$ 104,415	\$ 103,792	
0001-1020-1014	Health Insurance	\$ 45,327	\$ 26,304	\$ 26,371	
0001-1020-1015	Worker's Compensation	\$ 20,248	\$ 15,753	\$ 20,355	
0001-1020-1022	Car Allowance	\$ 4,200	\$ -	\$ -	
0001-1020-1024	Additional Duty	\$ -	\$ -	\$ 5,633	
0001-1020-2020	Office Supplies	\$ 13	\$ 20	\$ 100	
	Record Management Supplies				\$ 100
0001-1020-3030	Professional Services	\$ 20,593	\$ -	\$ 28,500	
	Certified Records Destruction				\$ 1,000
	Municipal Code website maint				\$ 500
	Municipal Code codification services				\$ 2,000
	General Municipal Election				\$ 25,000
0001-1020-3031	Communications	\$ -	\$ 390	\$ 390	
0001-1020-3034	Rents & Leases	\$ 357	\$ 360	\$ 360	
0001-1020-3035	Operations & Maintenance	\$ 1,296	\$ 950	\$ 950	
0001-1020-3036	Memberships & Subscriptions	\$ 200	\$ 155	\$ 700	
	Int'l Institute of Municipal Clerks				\$ 400
	City Clerk Association of California				\$ 140
	Int'l Personnel Management Assoc.				\$ 160
0001-1020-3037	Travel\Conferences\Meetings	\$ 1,654	\$ 3,105	\$ 6,700	
	CalPERS Educational Forum (2)				\$ 2,300
	Government Tax Law Conference				\$ 1,400
	City Clerk New Law and Elections				\$ 2,000
	Mileage Reimbursement				\$ 1,000
0001-1020-3038	Training	\$ 105	\$ 290	\$ 1,000	
	Conference for HR/PR				\$ 200
	National Notary Renewals (3)				\$ 800
0001-1020-4088	Risk Management Charges	\$ 21,381	\$ 16,649	\$ 24,816	
	Total Expenditures	\$ 530,821	\$ 402,533	\$ 488,284	

City of Atwater

Fiscal Year 2018-19 Adopted Budget

CITY TREASURER

Overview

The City Treasurer is an elected position. This position is responsible for maintaining the treasury, investment program, and banking services of the City. The treasurer sits as a member of the City’s Audit and Finance Committee along with two council members. The Treasurer is the custodian of the City’s Treasurer Report. Objective of the City Treasurer include:

- To provide an investment program that protects City investments
- Safely and effectively invest surplus funds to minimize risk and maximize yield
- Accurate and secure banking, cash and investment reporting

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-1025-1002	Salaries & Wages, Parttime	\$ 2,340	\$ 2,340	\$ 2,340	
	Treasure				\$ 2,340
0001-1025-1012	Fica/Medicare	\$ 179	\$ 179	\$ 179	
0001-1025-1015	Worker's Compensation	\$ 210	\$ 155	\$ 172	
0001-1025-3036	Memberships & Subscriptions	\$ 155	\$ 155	\$ 155	
	Total Expenditures	\$ 2,884	\$ 2,829	\$ 2,846	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

NON-DEPARTMENTAL

Overview

The Non-Departmental budget unit contains appropriations which have not been specifically assigned or allocated to the operating functions within departments of the City's budget. These include a portion of the City Attorney's fees, central building maintenance, payments and other related general purpose budget items.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$1,534,833	\$1,741,015	\$1,494,218

City of Atwater
Fiscal Year 2018-19 Adopted Budget

NON-DEPARTMENTAL

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-1050-2020	Office Supplies	\$ 61,433	\$ 62,650	\$ 46,650	
	Payroll Checks				\$ 450
	W2 Forms				\$ 400
	Citywide Office Supplies				\$ 15,000
	Mail Machine (lease, supplies, postage)				\$ 25,000
	Envelopes and Receipts				\$ 5,000
	Federal Express Services				\$ 800
0001-1050-2021	Special Departmental Expense	\$ 7,762	\$ 5,700	\$ 6,200	
	Oral Board Expenses				\$ 200
	Pre-employment (physicals and DOJ)				\$ 6,000
0001-1050-3030	Professional Services	\$ 233,560	\$ 434,000	\$ 365,000	
	City Attorney Legal Fees (General)				\$ 300,000
	Financial Solvency Plan implementation				\$ 50,000
	Actuarial Services Report				\$ 15,000
0001-1050-3033	Printing & Advertising	\$ -	\$ 5,000	\$ 7,000	
	Newspapers				\$ 7,000
0001-1050-3034	Rents & Leases	\$ 12,975	\$ 13,020	\$ 13,020	
	Copier Lease (Main)				\$ 6,600
	Mail Finance				\$ 6,420
0001-1050-3035	Operations & Maintenance	\$ 3,221	\$ 2,200	\$ 2,200	
	Copier Usage Fees (overages)				\$ 2,200
0001-1050-3036	Memberships & Subscriptions	\$ 25,368	\$ 38,900	\$ 40,150	
	Merced County Association of Governments				\$ 14,600
	LAFCO Membership				\$ 13,000
	League of California Cities				\$ 12,550
0001-1050-3094	Vacant Bldg Sales Tax Rebate	\$ 426	\$ 1,000	\$ 1,000	
0001-1050-3099	Miscellaneous	\$ 74,388	\$ 70,000	\$ -	
0001-1050-4041	Equipment Maint. Charges	\$ 51,071	\$ 43,008	\$ 22,639	
0001-1050-4045	Building Maint. Charges	\$ 236,337	\$ 260,224	\$ 145,765	
0001-1050-4087	Information Technology Charges	\$ 268,499	\$ 264,747	\$ 284,582	
0001-1050-4089	OPEB Charges	\$ 552,566	\$ 533,852	\$ 554,329	
0001-1050-5030	Interest-Interfund Loans	\$ 7,229	\$ 6,714	\$ 5,684	
	Total Expenditures	\$ 1,534,833	\$ 1,741,015	\$ 1,494,218	

City of Atwater

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POLICE DEPARTMENT - ADMINISTRATION

Overview

The Police Administration activity provides support for all Police divisions and bureaus and serves as a liaison with both the attorney's offices and the courts. This activity provides records management, evidence security and the upkeep and maintenance of the department's equipment. This unit assures correct, competent, and courteous service to the public. It provides technical and law enforcement information to both the public and the Department. The Administration division insures responsive telecommunications work in the reception and transmission of 911 and radio emergency for law enforcement service calls as well as complaints and inquiries from the public. It is also responsible for the management of the City's vehicle abatement program, addressing animal control issues, pick-up of animals, issuing citations for animal control violations and the transport of animals to the Merced County Animal Shelter.

Goals of the Administration Division of the Police Department include:

- Public Safety Dispatchers, Police Record Clerks, and Community Service Officers will respond to the citizens of the community in a timely and courteous manner.
- The Executive Assistant and Police Record Clerks will continue to perform professional administrative support work using modern office practices and procedures.
- Public Safety Dispatchers will continue to perform responsive telecommunications work in the reception and transmission of 911 telephone and emergency radio service calls, complaints, and inquiries from the public.
- Community Service Officers will assist with inquires made by phone and in person regarding department information, handle the vehicle abatement program within the City of Atwater, handle animal complaints such as excessive barking dogs or loose animals, issuing citations for animal control violations, the pick-up of animals and the transport of animals to the Merced County Animal Control Shelter.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$1,376,247	\$1,764,013	\$1,800,733

City of Atwater
Fiscal Year 2018-19 Adopted Budget

POLICE - ADMINISTRATION

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-2020-1001	Salaries & Wages, Regular	\$ 455,263	\$ 555,250	\$ 509,458	
	Police Chief				\$ 141,955
	Public Safety Dispatcher II				\$ 54,111
	Public Safety Dispatcher II				\$ 51,534
	Public Safety Dispatcher Supervisor				\$ 58,483
	Public Safety Dispatcher II				\$ 46,743
	Public Safety Dispatcher II				\$ 51,534
	Police Administrative Supervisor				\$ 63,708
	Police Clerk II				\$ 41,390
0001-2020-1002	Salaries & Wages, Parttime	\$ 67,020	\$ 26,449	\$ 55,336	
	Community Services Officer				\$ 30,797
	Evidence Clerk				\$ 18,315
	PT Salaries				\$ 6,224
0001-2020-1003	Leave Accrual Buy-Out	\$ 15,150	\$ 9,213	\$ 8,538	
0001-2020-1004	Overtime	\$ 44,521	\$ 41,000	\$ 30,000	
0001-2020-1005	Holiday Pay	\$ 25,679	\$ 18,491	\$ 30,134	
0001-2020-1007	Special Duty	\$ 1,898	\$ -	\$ -	
0001-2020-1008	In-Lieu Of Insurance Benefit	\$ 4,476	\$ 13,696	\$ 3,944	
0001-2020-1012	Fica/Medicare	\$ 44,733	\$ 47,181	\$ 46,763	
0001-2020-1013	Retirement	\$ 209,711	\$ 285,883	\$ 364,548	
0001-2020-1014	Health Insurance	\$ 116,534	\$ 139,387	\$ 176,260	
0001-2020-1015	Worker's Compensation	\$ 46,628	\$ 42,682	\$ 48,082	
0001-2020-1024	Additional Duty	\$ 12,051	\$ 3,487	\$ 3,539	
0001-2020-2020	Office Supplies	\$ 3,446	\$ 3,000	\$ 3,000	
0001-2020-2021	Special Departmental Expense	\$ 26,973	\$ 117,500	\$ 101,500	
	RIMS Program				\$ 88,000
	Server Upgrade				\$ -
	Computer Supplies & Paper				\$ 500
	Evidence Collection Supplies				\$ 4,000
	Moving Citations				\$ 2,000
	Parking Citations				\$ 1,500
	Departmental Forms				\$ 1,000
	Small Equipment Purchases				\$ 1,000
	First Aid Supplies				\$ 1,000
	Latex Gloves				\$ 2,000
	Fingerprinting Equipment				\$ 500
0001-2020-3029	Towing Fees	\$ 4,647	\$ 45,000	\$ -	

City of Atwater
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POLICE - ADMINISTRATION

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-2020-3030	Professional Services	\$ 142,032	\$ 292,800	\$ 277,400	
	PD Management Services				\$ 100,000
	Pound Fees				\$ 95,000
	TracNet Software				\$ 25,000
	Vet Bills				\$ 13,000
	Forensic Services				\$ 10,000
	Range Fees				\$ 1,200
	Sexual Assault Exams				\$ 5,000
	Lexipol Management Services				\$ 5,500
	Net Motion				\$ 7,000
	Credit Checks (Backgrounds)				\$ 1,000
	Fingerprint Fees				\$ 1,500
	Hospital Fees (Injured Prisoners)				\$ 1,500
	Evidence Tow Fees				\$ 2,000
	Copier Maintenance/Usage				\$ 5,000
	Lexis Nexis (Information Company)				\$ 2,300
	Social Media Archive				\$ 2,400
0001-2020-3031	Communications	\$ 33,000	\$ 46,500	\$ 46,500	
	Wireless Fees				\$ 16,000
	Base Station Radio Repairs				\$ 18,000
	Pay Phone				\$ 500
	AT&T				\$ 12,000
0001-2020-3032	Utilities	\$ 653	\$ 1,200	\$ 500	
0001-2020-3034	Rents & Leases	\$ 6,625	\$ 7,500	\$ 7,500	
	Copier Lease				\$ 7,000
	Undercover Buy Program				\$ 500
0001-2020-3035	Operations & Maintenance	\$ 2,138	\$ 1,500	\$ 1,500	
	Phone Recording Company				\$ 1,500
0001-2020-3036	Memberships & Subscriptions	\$ 932	\$ 300	\$ 650	
	California Association of Chief's				\$ 150
	International Assoc of Chief's				\$ 100
	Merced county Chief's Assoc				\$ 100
	Central Sierra Chief's Assoc				\$ 100
	POST Training Manager				\$ 100
	Evidence Assoc				\$ 100
0001-2020-3037	Travel\Conferences\Meetings	\$ 1,162	\$ 1,000	\$ 1,000	
0001-2020-3038	Training	\$ 4,853	\$ 5,000	\$ 5,000	
	Dispatch				\$ 3,500
	Miscellaneous				\$ 1,500
0001-2020-3099	Miscellaneous	\$ 50,695	\$ 5,000	\$ 5,000	
	Prisoner Guard (Hospital)				\$ 5,000
0001-2020-4088	Risk Management Charges	\$ 49,744	\$ 49,994	\$ 74,582	
	Total Expenditures	\$ 1,376,247	\$ 1,764,013	\$ 1,800,733	

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POLICE DEPARTMENT – FIELD OPERATIONS

Overview

Police Operations creates and maintains security in the community and the department works with the citizens of Atwater to provide the best public safety service possible; to provide twenty-four patrol service for the community respond to all Calls for Service, resolve conflicts and identify potential problems of a serious nature. Police Operations goals include enforcing state laws and applicable city ordinances in a fair and courteous manner and providing community relations for crime prevention and crime reduction.

Objectives

- Law enforcement officers will respond to emergency situations within an average of less than 2 minutes.
- Crime prevention officers, along with Atwater Police Service Volunteers, will continue to provide neighborhood watch information, along with School/Bicycle Safety Programs and other public education.
- Continued dedication to the Atwater Police Athletic League which sponsors the Atwater Police Cadets, Atwater After School Program, Atwater BMX, Atwater Kart, Atwater Youth Leadership, Junior Giants Program.
- The School Resource Officers (SRO) will provide on-site interaction with our youth and develop awareness programs in regard to gangs and drugs.
- Maintain quarterly DUI and safety checkpoints in accordance with the guidelines set forth by the Office of Traffic Safety in an effort to reduce DUI's along with related accidents.
- A revitalization of the Atwater Police Department's Reserve Police Officer Program with special emphasis on recruitment and training

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$4,331,042	\$4,422,121	\$3,597,394

City of Atwater
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POLICE – FIELD OPERATIONS

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-2021-1001	Salaries & Wages, Regular	\$ 1,403,644	\$ 1,485,204	\$ 1,185,171	
	Police Sergeant				\$ 92,645
	Police Sergeant				\$ 90,439
	Police Officer				\$ 73,242
	Police Officer (Traffic Officer)				\$ 71,499
	Police Officer (School Res Officer) Atw High				\$ 71,499
	Police Sergeant (Detective)				\$ 92,645
	Police Officer				\$ 73,242
	Police Officer (School Resource Officer) - Valley HS				\$ 73,242
	Police Officer (Detective)				\$ 71,499
	Police Officer (School Resource Officer) AESD				\$ 73,242
	Police Officer				\$ 71,499
	Police Officer				\$ 58,822
	Police Officer				\$ 58,822
	Police Officer (School Resource Officer) Buhach HS				\$ 73,242
	Police Officer				\$ 68,094
	Police Officer				\$ 71,499
0001-2021-1002	Salaries & Wages, Parttime	\$ 3,058	\$ -	\$ -	
0001-2021-1003	Leave Accrual Buy-Out	\$ 42,624	\$ -	\$ -	
0001-2021-1004	Overtime	\$ 289,336	\$ 300,000	\$ 100,000	
0001-2021-1005	Holiday Pay	\$ 101,220	\$ 114,147	\$ 85,759	
0001-2021-1006	Stand By Pay	\$ 3,100	\$ 5,000	\$ 5,200	
0001-2021-1007	Special Duty	\$ 36,764	\$ 49,345	\$ 52,466	
0001-2021-1008	In-Lieu Of Insurance Benef	\$ 58,134	\$ 75,988	\$ 62,998	
0001-2021-1012	Fica/Medicare	\$ 132,636	\$ 150,376	\$ 115,161	
0001-2021-1013	Retirement	\$ 1,526,244	\$ 1,429,543	\$ 1,233,846	
0001-2021-1014	Health Insurance	\$ 290,791	\$ 364,878	\$ 276,562	
0001-2021-1015	Worker's Compensation	\$ 126,886	\$ 134,675	\$ 110,948	
0001-2021-1024	Additional Duty	\$ 21,349	\$ 11,012	\$ 13,785	
0001-2021-2021	Special Departmental Exper	\$ 13,282	\$ 42,700	\$ 75,000	
	Ammunition				\$ 15,000
	Emergency Equipment				\$ 3,300
	K-9 Vet Bills and Supplies				\$ 3,000
	Bloodborne Pathogens Protective Equip				\$ 500
	Crime Scene Supplies				\$ 3,000
	Weapons Cleaning Equipment				\$ 200
	Flares				\$ 10,000
	Radios				\$ 40,000

City of Atwater
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POLICE – FIELD OPERATIONS

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-2021-2024	Uniform & Clothing Expense	\$ 30,076	\$ 23,000	\$ 30,000	
	Uniform Cleaning, Replacement & Repair				\$ 28,000
	Vest				\$ 2,000
0001-2021-3030	Professional Services	\$ 267	\$ 500	\$ 500	
0001-2021-3031	Communications	\$ 61,527	\$ 21,000	\$ 22,000	
	Wireless Fees				\$ 18,000
	Portable Radio Batteries				\$ 1,000
	Portable Radio Repairs/Installation				\$ 3,000
0001-2021-3036	Memberships & Subscriptions	\$ 3,150	\$ 500	\$ -	
0001-2021-3037	Travel\Conferences\Meetings	\$ -	\$ 500	\$ 500	
0001-2021-3038	Training	\$ 14,817	\$ 34,000	\$ 38,100	
0001-2021-4088	Risk Management Charges	\$ 172,138	\$ 179,753	\$ 189,398	
	Total Expenditures	\$ 4,331,042	\$ 4,422,121	\$ 3,597,394	

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FIRE DEPARTMENT

Overview

Under the direction of Cal Fire, the Atwater Fire Department is committed to the preservation of life, property, and the environment, and to assist citizens within the community of Atwater with the highest-level emergency medical service/ response and fire protection. The Atwater Fire Department is customer service oriented— “We care and will be there when called upon.” Cal Fire will provide services to the City and associated Fire District to fulfill the operational policies and direction of the City Council and District Board. The provision of these services will be through a contractual agreement and Cal Fire will manage that service delivery within the budget and applicable policies approved by the Atwater City Council/Board of Directors and Cal Fire policies. Budgeted funds are expended directly by the City and Fire District or by Cal Fire, and Cal Fire is reimbursed for their actual direct and in direct expenses for those services.

The Fire Department Administration will implement the recently established Fire Master Plan in providing the utmost level of life safety protection for the community, recognizing that Public Safety is of the highest importance to the City Council. The Fire Administration will evaluate the efficiency and effectiveness of the Department by comparing response times, training hours and seasonal project achievements collected by the fire department’s data collected through the Department’s computer intergraded software. The Atwater Fire Department will continue to train reserve firefighters and the Community Emergency Response Team (CERT) to assure that each member of the Department maintains a high level of proficiency in serving the community.

Objectives

- Fire personnel will respond to emergency situations within an average of less than 7 minutes 90% of the time.
- Provide Public Education to local schools addressing fire safety and injury prevention.
- Manage a fire company Prevention Inspection Program.
- Complete semi-annual fire hydrant flow testing and flushing.
- Recruit and maintain an active reserve fire fighter program.
- Reduce fire loss by quick response, direct interior fire attack and salvage operations.
- Provide annual inspection service to businesses

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$2,566,497	\$2,670,400	\$2,551,976

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FIRE DEPARTMENT

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0001-2030-1012	Fica/Medicare	\$ 772	\$ -	\$ -
0001-2030-2020	Office Supplies	\$ -	\$ 550	\$ 650
0001-2030-2021	Special Departmental Expense	\$ 53,821	\$ 15,850	\$ 14,000
0001-2030-2023	Small Tools	\$ 21	\$ -	\$ 150
0001-2030-2025	Fire Marshal Supplies	\$ -	\$ -	\$ 3,000
0001-2030-2024	Uniform & Clothing Expense	\$ -	\$ 950	\$ 700
0001-2030-3030	Professional Services	\$ 2,388,380	\$ 2,600,000	\$ 3,046,800
	Freezing one BC position			\$ (210,916)
	Freezing half BC position			\$ (105,458)
	Budgeted under Measure H			\$ (250,000)
0001-2030-3031	Communications	\$ 1,714	\$ 5,670	\$ 5,670
0001-2030-3032	Utilities	\$ 35,743	\$ 30,000	\$ 30,000
0001-2030-3034	Rents & Leases	\$ 2,231	\$ 2,240	\$ 2,240
0001-2030-3035	Operations & Maintenance	\$ 4,647	\$ 5,037	\$ 5,640
0001-2030-3038	Training	\$ 170	\$ 2,103	\$ 2,000
0001-2030-3039	State Emergency Strike Team	\$ 4,330	\$ 2,500	\$ 2,500
0001-2030-3063	Reserve Fire Fighter Program	\$ 5,760	\$ 5,500	\$ 5,000
0001-2030-6021	Machinery & Equipment	\$ 68,907	\$ -	\$ -
	Total Expenditures	\$ 2,566,497	\$ 2,670,400	\$ 2,551,976

City of Atwater

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GENERAL SERVICES DEPARTMENT

Overview

The General Services Department includes the Engineering, Planning, Building and Economic Development Divisions.

The Engineering Division plans, organizes and performs a variety of professional level engineering and inspection services such as: preparing, coordinating, and managing capital improvement projects. The Division recommends improvements and replacement of public facilities. The Engineering Division also provides technical support to the Public Works Department as well as other City Departments, checks the plans for subdivisions and civil improvements, and inspects the improvements before they are accepted by the City. Engineering plays an important role in the review and approval of improvement plans, final maps, parcel maps and lot line adjustments. The division also assists in annual oversight of assessment districts such as the lighting, storm drainage, and landscape maintenance districts.

The Planning Division has three principal responsibilities:

- 1) Prepare, maintain and implement the City's General Plan, Specific Plans, Master Plans and other types of plans as needed;
- 2) Conduct environmental reviews of public and private projects on the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA); and
- 3) Administer the City's Zoning and Subdivision Ordinances including the review of annexations, land use, development and subdivision projects for compliance with applicable policies, regulations, and standards.

The Planning Division provides professional planning services and support to the Planning Commission and City of Council. The division also provides information on zoning and other development issues to the public.

The Building Division provides plan reviews, issues building permits, and performs field inspections to ensure a safe and healthy environment and compliance with local ordinances and state regulations. This division works with the Fire Department – CAL Fire and Merced County Environmental Health Department regarding hazardous and unsafe buildings and structures. It also responds to complaints about substandard and dangerous buildings. This division also reviews requests for business licenses, and in some instances inspects the buildings of the Proposed use to determine code compliance.

Following the adoption Master Fee Schedule, Community Development fees are now based on a time and materials basis. The Planning and Engineering Fee Schedules contains those charges assessed at the time an application is filed with the City, or which may be assessed during the processing of an application. The fee schedule sets forth those applications for which a deposit is required and those for which a flat fee is imposed. Deposits are required for those applications for which it is difficult to estimate actual processing costs. For these projects, the applicant is

City of Atwater

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required to pay all costs incurred by the City in processing the applications and may result in either additional charges or a refund to the applicant.

Filing fees are required for routine applications in which processing costs have been estimated. The filing fee is assumed to cover all processing costs, and no adjustments will be made except in those cases where extraordinary circumstances exist.

This approach allows the City to ensure appropriate cost recovery for more complex projects while maintaining a simple fee system for the vast majority of applications it is expected to process.

The Economic Development and Special Projects Division seeks to assist the city and other departments on key strategic opportunities, assist in marketing and developing information for the City which help persuade new investments, and provide for general support in the implementation of grant opportunities.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$967,836	\$1,030,573	\$934,069

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GENERAL SERVICES DEPARTMENT

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-4000-1001	Salaries & Wages, Regular	\$ 350,585	\$ 335,230	\$ 202,750	
	General Services Manager/Chief Building Official				\$ 83,416
	Administrative Assistant I				\$ 29,632
	Building Permit Technician				\$ 44,416
	Code Enforcement Officer				\$ 45,286
0001-4000-1003	Leave Accrual Buy-Out	\$ 7,490	\$ 11,546	\$ 2,852	
0001-4000-1004	Overtime	\$ 3,514	\$ 4,000	\$ 1,000	
0001-4000-1008	In-Lieu Of Insurance Benefit	\$ 26,956	\$ 36,420	\$ 20,511	
0001-4000-1012	Fica/Medicare	\$ 28,980	\$ 36,241	\$ 17,749	
0001-4000-1013	Retirement	\$ 218,589	\$ 235,198	\$ 104,130	
0001-4000-1014	Health Insurance	\$ 59,531	\$ 66,771	\$ 46,657	
0001-4000-1015	Worker's Compensation	\$ 31,561	\$ 34,286	\$ 18,379	
0001-4000-1022	Car Allowance	\$ 1,925	\$ -	\$ -	
0001-4000-1024	Additional Duty	\$ 17,945	\$ 10,253	\$ -	
0001-4000-2020	Office Supplies	\$ 392	\$ 600	\$ 600	
	Miscellaneous				\$ 500
	Business Cards				\$ 100
0001-4000-2021	Special Departmental Expense	\$ 3,182	\$ 2,100	\$ 2,500	
	Miscellaneous				\$ 1,500
	Paper for Plotter				\$ 200
	Plotter Service Repair				\$ 800
0001-4000-2023	Small Tools	\$ -	\$ 300	\$ 350	
0001-4000-2024	Uniform & Clothing Expense	\$ 72	\$ 450	\$ 450	
0001-4000-3030	Professional Services	\$ 21,532	\$ 139,679	\$ 397,848	
	Contracted Services Planning Dept.				\$ 382,848
	ECIP/Engineering Related Services				\$ 15,000
0001-4000-3031	Communications	\$ 1,483	\$ 1,350	\$ 2,100	
0001-4000-3033	Printing & Advertising	\$ 587	\$ 1,550	\$ 1,000	
0001-4000-3034	Rents & Leases	\$ 4,391	\$ 4,400	\$ 4,400	
0001-4000-3035	Operations & Maintenance	\$ 3,821	\$ 3,200	\$ 3,650	
0001-4000-3036	Memberships & Subscriptions	\$ 874	\$ 1,405	\$ 655	
	CALBO (Building Officials Org)				\$ 325
	ICC (International Code Council)				\$ 280
	YICC (Yosemite Chapter ICC)				\$ 50
0001-4000-3037	Travel/Conferences/Meetings	\$ -	\$ 2,005	\$ 1,600	
	CALBO Hotel, Parking and Travel				\$ 1,600
0001-4000-3038	Training	\$ 794	\$ 1,650	\$ 700	
	CALBO (Building Officials Org)				\$ 700
0001-4000-3097	Plan Check Fees	\$ 35,462	\$ 20,000	\$ 20,000	
0001-4000-3100	Inspection Fees	\$ 110,528	\$ 45,000	\$ 60,000	
0001-4000-4088	Risk Management Charges	\$ 37,642	\$ 36,939	\$ 24,188	
	Total Expenditures	\$ 967,836	\$ 1,030,573	\$ 934,069	

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COMMUNITY SERVICES DEPARTMENT – RECREATION DIVISION

Overview

The mission of the Community Services Department is to enhance the quality of life in Atwater by providing exceptional experiences. We strive to accomplish this by providing exceptional customer service and offering a variety of recreational programs, services and parks and recreational facilities for the community. Although staffing and financial resources are extremely limited, the Department is constantly looking for opportunities to implement many of the three (3) to five (5) year goals and recommendations that are outlined in the Parks and Recreation Master Plan that was completed in the summer of 2009.

The Recreation Division is responsible for the planning and supervision of all City-sponsored recreation classes, recreational programs and special events as well as youth and adult sports and senior citizen programs. The Learn-to-Swim Program, other Aquatic related classes and a Drop-In Recreational Program are offered during the summer months.

Facilities operated, staffed, scheduled and maintained by the Recreation Division include the Atwater Community Center, Castle Youth Center, Bloss Home Museum and Grounds and the Pavilion at Veterans Park. Rentals of these facilities, as well as a variety of City-owned sports fields, are coordinated through the Department.

As part of the update to the City's Master Fee Schedule, changes have been made to reflect a closer proximity to the cost of providing programs and facilities and the fees charged. Non-residents will be asked to pay a moderately higher fee for participation in programs provided by the City.

The Community Services Department provides staff responsibilities include staffing the monthly Commission meetings, development and distribution of the agenda packet and the provision of program and service information, research and written and verbal reports as required.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$361,093	\$415,366	\$352,637

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COMMUNITY SERVICES DEPARTMENT – RECREATION DIVISION

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-6060-1001	Salaries & Wages, Regular	\$ 54,996	\$ 86,502	\$ 63,708	
	Recreation Supervisor				\$ 63,708
0001-6060-1002	Salaries & Wages, Parttime	\$ 108,123	\$ 110,000	\$ 100,000	
0001-6060-1003	Leave Accrual Buy-Out	\$ 9,006	\$ 2,044	\$ 2,178	
0001-6060-1004	Overtime	\$ 1,913	\$ 3,000	\$ 1,000	
0001-6060-1008	In-Lieu Of Insurance Benefit	\$ -	\$ -	\$ 10,143	
0001-6060-1012	Fica/Medicare	\$ 13,219	\$ 15,189	\$ 13,543	
0001-6060-1013	Retirement	\$ 25,716	\$ 34,844	\$ 33,894	
0001-6060-1014	Health Insurance	\$ 7,866	\$ 30,575	\$ -	
0001-6060-1015	Worker's Compensation	\$ 14,268	\$ 13,752	\$ 13,569	
0001-6060-1024	Additional Duty	\$ 1,050	\$ -	\$ -	
0001-6060-2020	Office Supplies	\$ 108	\$ 125	\$ -	
	Pen's, Pencils, Binders, Misc.				\$ -
0001-6060-2021	Special Departmental Expense	\$ 2,430	\$ 1,250	\$ 500	
	Miscellaneous Supplies				\$ 500
0001-6060-2023	Small Tools	\$ -	\$ 50	\$ -	
	Basic Hand Tools				\$ -
0001-6060-2024	Uniform & Clothing Expense	\$ -	\$ 100	\$ 100	
	Staff Shirts				\$ 100
0001-6060-2041	Aquatics Program	\$ 209	\$ 1,380	\$ 400	
	Lifeguard Shirts				\$ 200
	First Aid Supplies				\$ 200
0001-6060-2042	Summer Recreation Program	\$ 4,579	\$ 3,090	\$ 1,500	
	Playground games & Equipment				\$ 300
	Staff Shirts				\$ 300
	Board games & Puzzles				\$ 200
	Sports Equipment				\$ 200
	Arts & Craft Supplies				\$ 300
	First Aid Supplies				\$ 200
0001-6060-2044	Beginning Indoor Soccer	\$ 1,403	\$ 1,656	\$ 816	
	Indoor Soccer Balls				\$ 60
	Participant Shirts				\$ 504
	Awards				\$ 252
0001-6060-2045	Youth Basketball	\$ 14,432	\$ 16,165	\$ 13,396	
	Practices Basketballs				\$ 200
	Participant Shirts				\$ 4,060
	Awards				\$ 2,072
	Sports Officials				\$ 7,064

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Fiscal Year 2018-19 Adopted Budget

COMMUNITY SERVICES DEPARTMENT – RECREATION DIVISION

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-6060-2046	Youth Flag Football	\$ 3,738	\$ 4,203	\$ 3,822	
	Practice Footballs				\$ 150
	Participant Shirts				\$ 1,008
	Awards				\$ 504
	Sports Officials				\$ 2,160
0001-6060-2047	Girls Volleyball	\$ 3,354	\$ 3,590	\$ 2,834	
	Participant Shirts				\$ 1,400
	Game Volleyballs				\$ 50
	Scorebooks				\$ 24
	Sports Officials				\$ 1,360
0001-6060-2048	Elementary School Track	\$ 799	\$ 1,100	\$ 850	
	Starter's Gun Blanks				\$ 50
	Awards/Ribbons				\$ 100
	Track Meet Clerk of the Course				\$ 350
	Track Meet Starter				\$ 350
0001-6060-2049	Adult Co-Ed Volleyball	\$ 5,854	\$ 4,498	\$ 6,628	
	Game Volleyballs				\$ 48
	Volleyball Net				\$ 560
	Sports Officials				\$ 6,020
0001-6060-2050	Adult Slo-Pitch Softball	\$ 9,175	\$ 11,143	\$ 6,855	
	Softballs				\$ 500
	Miscellaneous Supplies				\$ 200
	ASA/USA Sanction Fee Per Team				\$ 500
	Dolomark Chalk				\$ 100
	Awards/Tshirts				\$ 630
	Sports Officials				\$ 4,925
0001-6060-2051	Adult Co-Ed Softball	\$ 2,748	\$ 1,702	\$ 3,940	
	11" Softballs				\$ 500
	12" Incrediballs				\$ 500
	ASA/USA Sanction Fee Per Team				\$ 360
	Awards/Tshirts				\$ 630
	Sports Officials				\$ 1,950
0001-6060-2052	Mens Fall Slo-Pitch Ball	\$ 4,931	\$ 1,605	\$ 3,130	
	11" Softballs				\$ 500
	ASA/USA Sanction Fee Per Team				\$ 300
	Awards/Tshirts				\$ 630
	Sports Officials				\$ 1,700

City of Atwater
Fiscal Year 2018-19 Adopted Budget

COMMUNITY SERVICES DEPARTMENT – RECREATION DIVISION

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-6060-2054	Osborn Park Tennis Courts	\$ 1,793	\$ 975	\$ 350	
	Rekey Tennis Door Lock				\$ 50
	60 Copies of Do not duplicate keys				\$ 300
0001-6060-2055	Youth Field Trips/Events	\$ 5,254	\$ 4,000	\$ 4,000	
	Transportation & Admission Costs				\$ 4,000
0001-6060-2056	Summer League Basketball	\$ -	\$ 901	\$ -	
0001-6060-2063	Summer Co-Ed Softball League	\$ 3,352	\$ 2,200	\$ 4,175	
	11" Softballs				\$ 500
	12" Incrediballs				\$ 500
	ASA/USA Sanction Fee Per Team				\$ 420
	Dolomark Chalk				\$ 250
	Awards/Tshirts				\$ 630
	Sports Officials				\$ 1,875
0001-6060-2064	Contracted Recreation Classes	\$ 7,361	\$ -	\$ -	
0001-6060-3030	Professional Services	\$ 1,685	\$ 1,500	\$ 500	
	Repairs/Services				\$ 500
0001-6060-3032	Utilities	\$ 35,817	\$ 40,000	\$ 40,000	
0001-6060-3033	Printing & Advertising	\$ 663	\$ 750	\$ 500	
	Flyers to Schools for Youth Programs				\$ 500
0001-6060-3034	Rents & Leases	\$ 4,397	\$ 4,381	\$ 4,400	
	Copier Maintenance Lease				\$ 4,400
0001-6060-3035	Operations & Maintenance	\$ 1,813	\$ -	\$ 2,000	
0001-6060-3036	Memberships & Subscriptions	\$ -	\$ 310	\$ -	
0001-6060-3037	Travel\Conferences\Meetings	\$ 65	\$ -	\$ -	
0001-6060-4088	Risk Management Charges	\$ 8,974	\$ 12,786	\$ 13,906	
	Total Expenditures	\$ 361,093	\$ 415,366	\$ 352,637	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

PUBLIC WORKS DEPARTMENT –PARKS OPERATIONS

Overview

The Parks Operations Division provides street tree, median, assessment district and general park and recreational facility maintenance and related operational support services. The mission of the Parks Operations Division is to provide a park and recreational facility environment that is conducive to a healthy, clean, safe and pleasurable experience that offers visitors opportunities for a secure place to recreate and to improve their physical and mental well-being, resulting in the enhancement of their quality of life.

The Division currently maintains and operates 17 developed park sites totaling approximately 80 acres, 12 acres of landscape area adjacent to roadways and neighborhoods, one community center, one youth center, the Bloss Home Museum and Grounds, three covered picnic shelters, two tennis courts, three outdoor basketball courts, the Atwater Skate Park, nine athletic fields and eight play equipment structures. Additionally, the Parks Division is responsible for the maintenance and care of the nearly 8,000 trees that exist within the City’s Urban Forest. For Fiscal Year 2017-18, maintenance of the Bloss Estate has been added to the Parks Operations Budget.

Comparative Information

Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
\$89,771	\$120,752	\$122,010

City of Atwater
Fiscal Year 2018-19 Adopted Budget

PUBLIC WORKS DEPARTMENT – PARKS OPERATIONS

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-6061-1001	Salaries & Wages, Regular	\$ 12,340	\$ 10,000	\$ 10,000	
	Transfers				\$ 10,000
0001-6061-1002	Salaries & Wages, Parttime	\$ 21,039	\$ 30,000	\$ 30,000	
	Seasonal temporaries				\$ 30,000
0001-6061-1004	Overtime	\$ -	\$ 5,300	\$ 14,000	
0001-6061-1012	Fica/Medicare	\$ 2,485	\$ 4,131	\$ 4,131	
0001-6061-1013	Retirement	\$ 1,619	\$ 1,500	\$ -	
0001-6061-1014	Health Insurance	\$ 6,156	\$ 4,500	\$ -	
0001-6061-1015	Worker's Compensation	\$ 3,042	\$ 5,607	\$ 3,243	
0001-6061-2021	Special Departmental Expense	\$ 1,932	\$ 3,500	\$ 3,500	
	Parts for irrigation repairs				\$ 1,250
	Parts to repair push mowers, edgers & string trimmers				\$ 625
	Flags				\$ 325
	Fertilizer for Memorial Ball Park				\$ 400
	Padlocks				\$ 200
	Herbicides & Rodent Control				\$ 700
0001-6061-2023	Small Tools	\$ 102	\$ 1,000	\$ 1,000	
	Hand tools and small power tools				\$ 1,000
0001-6061-2024	Uniform & Clothing Expense	\$ 70	\$ 600	\$ 600	
	Safety Shoes				\$ 180
	Orange T-Shirts				\$ 50
	Cold Weather Gear				\$ 125
	Work Gloves				\$ 35
	Eye & Ear Protection				\$ 85
	Rain Gear				\$ 75
	Rubber Boots				\$ 50
0001-6061-3030	Professional Services	\$ 36,359	\$ 42,250	\$ 42,250	
	Graffiti Removal				\$ 36,000
	Fence & Gate Repairs				\$ 2,500
	Miscellaneous Electrical Repairs				\$ 1,750
	CAL Fire Work Crews				\$ 2,000
0001-6061-3034	Rents & Leases	\$ -	\$ 1,000	\$ 1,000	
	Cement Trailer				\$ 500
	Portable fencing				\$ 250
	Scaffolding				\$ 250
0001-6061-3038	Training	\$ -	\$ 200	\$ 200	
	Safety Training				\$ 200

City of Atwater
Fiscal Year 2018-19 Adopted Budget

PUBLIC WORKS DEPARTMENT – PARKS OPERATIONS

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0001-6061-3055	Maint. Buildings & Grounds	\$ 1,839	\$ 8,500	\$ 8,500	
	Replace Ballfield light bulbs and ballasts				\$ 1,000
	Restroom repair parts				\$ 1,250
	Repair/replace park signs				\$ 850
	Barbeque repair/replacement				\$ 750
	Parts to repair benches and tables				\$ 500
	Recreational Facilities Repair and Maintenance				\$ 4,150
0001-6061-4088	Risk Management Charges	\$ 2,788	\$ 2,664	\$ 3,586	
	Total Expenditures	\$ 89,771	\$ 120,752	\$ 122,010	

Bloss Home:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0001-6064-2021	Special Departmental Expense	\$ -	\$ 950	\$ 900
0001-6064-3030	Professional Services	\$ -	\$ 1,500	\$ 1,500
0001-6064-3031	Communications	\$ -	\$ 1,100	\$ 1,100
0001-6064-3032	Utilities	\$ 5,607	\$ 4,200	\$ 4,200
	Total Expenditures	\$ 5,607	\$ 7,750	\$ 7,700

Miscellaneous:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
	General Benefit Contribution to M. Districts			\$ 49,033
	Maintenance Districts (Shortfall)			\$ 125,000
	Reserve for OPEB Obligations			\$ 50,000
	Reserve for Pension Obligations			\$ 50,000
	Reserve for GF			\$ 100,000

Revenue and
Expenditures

Other Funds

City of Atwater
Fiscal Year 2018-19 Adopted Budget

GENERAL FUND CAPITAL PROJECTS

Overview

This fund was developed to provide funding for long-term General Fund capital replacement and infrastructure associated with discretionary projects that have no dedicated funding source.

It will also be used for one-time projects that will improve or enhance General Fund operations and consequently reduce or avoid future operating costs. The source of financing for this fund will be revenues from one-time resources or on-going revenues received above the general operating revenues.

Objectives

- Set-aside funding for long-term capital needs
- Promote funding for Capital infrastructure replacement
- Promote operations that encourage productive and innovative solutions that benefit the Community
- Provide funding for equipment replacement
- Provide funding for innovative projects and studies
- Provide funding for delivering effective and efficient services that stress continuous improvement and result in excellence in customer service.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$80,896	\$798,915	\$1,471,393
Expenses	\$411,323	\$794,621	\$1,471,393

City of Atwater
Fiscal Year 2018-19 Adopted Budget

GENERAL FUND CAPITAL PROJECTS

Revenue:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0003	General Fund Capital			
0003-0000-3161	Tree Inventory Grant (CalFire)	\$ 67,762	\$ 53,738	\$ 30,000
0003-0000-3168	CMAQ Gt-TrafficSignalSynchrztn	\$ -	\$ 30,720	\$ 436,448
0003-0000-3169	CMAQ Gt-Juniper Ped/BikeInfill	\$ 1,604	\$ 149,640	\$ 147,391
0003-0000-3179	CMAQ Gt-Buhach Sidewalk Infill	\$ 1,995	\$ 82,180	\$ -
0003-0000-3184	CMAQ-Wheel Loader Replacemnt	\$ 2,000	\$ -	\$ -
0003-0000-3185	CMAQ-Tractor Loader Replacemnt	\$ 2,000	\$ -	\$ -
0003-0000-3186	CMAQ-Dump Trucks Replacement	\$ 2,000	\$ 182,512	\$ -
0003-0000-3187	HSIP-Highway Safety Imp Prg Gt	\$ -	\$ 138,870	\$ 138,870
0003-0000-3188	CMAQ-Phase II Ped Imp Proj	\$ -	\$ 44,973	\$ 606,184
0003-0000-3189	SSARP Grant	\$ -	\$ 112,500	\$ 112,500
0003-0000-8001	Trn Fr General Fund	\$ 3,535	\$ 3,782	\$ -
	Total Revenues	\$ 80,896	\$ 798,915	\$ 1,471,393

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0003-1080-L001	Traffic Signal Synchronization	\$ 27,050	\$ 30,720	\$ 436,448
0003-1080-L002	Juniper Ped/Bike Path Infill	\$ 2,615	\$ 149,640	\$ 147,391
0003-1080-L003	Buhach Rd Sidewalk Infill	\$ 1,995	\$ 82,180	\$ -
0003-1080-M002	Wheel Loader Replacement Prj	\$ 173,937	\$ -	\$ -
0003-1080-M003	Tractor Loader Replacement Prj	\$ 94,872	\$ -	\$ -
0003-1080-M004	Dump Trucks Replacement (2)	\$ 2,000	\$ 182,512	\$ -
0003-1080-M006	CalFire GGRF UrbanForestMgtPln	\$ 88,654	\$ 53,738	\$ 30,000
0003-1080-N001	HSIP-Highway Safety Imp Prg Gt	\$ 20,202	\$ 138,870	\$ 138,870
0003-1080-P001	CMAQ-Phase II Ped Imp Proj	\$ -	\$ 44,461	\$ 606,184
0003-1080-P002	SSARP Grant	\$ -	\$ 112,500	\$ 112,500
	Total Expenditures	\$ 411,323	\$ 794,621	\$ 1,471,393

City of Atwater

Fiscal Year 2018-19 Adopted Budget

MEASURE H FUND

Overview

The Measure H Fund was established to improve the City’s ability to monitor and maintain the revenue and expenditure of Measure H Funds. Measure H was approved by the voters in March 2013 and provides a 0.5 percent sales tax surcharge with the revenue generated to be used to enhance public safety services. The Measure H sales tax surcharge became effective on July 1, 2013.

Objectives

- To enhance public safety services within the City of Atwater

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$1,914,158	\$1,807,326	\$1,935,456
Expenses	\$1,783,146	\$2,039,818	\$1,910,413

Revenue:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0004	Measure H Fund			
0004-0000-1031	Sales & Use Tax	\$ 1,911,386	\$ 1,807,326	\$ 1,933,456
0004-0000-6001	Interest Earned	\$ 2,772	\$ -	\$ 2,000
	Total Revenues	\$ 1,914,158	\$ 1,807,326	\$ 1,935,456

City of Atwater
Fiscal Year 2018-19 Adopted Budget

MEASURE H FUND

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
0004-1050-4089	OPEB Charges	\$ 13,687	\$ 15,441	\$ 35,367	
0004-2021-1001	Salaries & Wages, Regular	\$ 201,564	\$ 306,896	\$ 430,477	
	Police Sergeant				\$ 97,057
	Police Officer				\$ 68,094
	Police Officer				\$ 61,763
	Police Officer				\$ 58,822
	Police Officer				\$ 73,242
	Police Officer				\$ 71,499
0004-2021-1002	Salaries & Wages, Parttime	\$ 20,224	\$ 124,772	\$ 102,537	
	Police Clerk I (PT 20 hrs/week)				\$ 17,970
	P.T. SALARIES - Reserves (4) special pay only				\$ 10,000
	P.T. SALARIES - dispatch (3) 30 hrs/w eek				\$ 54,567
	P.T. SALARIES - Reserve firefighters (3) 30 hrs/w eek				\$ 20,000
0004-2021-1003	Leave Accrual Buy-Out	\$ 6,346	\$ -	\$ -	
0004-2021-1004	Overtime	\$ 72,383	\$ 60,000	\$ 65,000	
0004-2021-1005	Holiday Pay	\$ 11,971	\$ 22,336	\$ 30,886	
0004-2021-1006	Stand By Pay	\$ -	\$ 1,600	\$ -	
0004-2021-1007	Special Duty	\$ -	\$ 1,000	\$ 2,000	
0004-2021-1008	In-Lieu Of Insurance Benefit	\$ 16,767	\$ 7,082	\$ 19,328	
0004-2021-1012	FICA/Medicare	\$ 21,959	\$ 41,448	\$ 49,742	
0004-2021-1013	Retirement	\$ 26,659	\$ 51,681	\$ 454,772	
0004-2021-1014	Health Insurance	\$ 36,727	\$ 102,292	\$ 93,765	
0004-2021-1015	Worker's Compensation	\$ 19,717	\$ 35,795	\$ 47,923	
0004-2021-1024	Additional Duty	\$ -	\$ 3,117	\$ -	
0004-2021-2021	Special Departmental Expense	\$ 26,205	\$ -	\$ -	
0004-2021-3031	Communications	\$ 675	\$ 28,455	\$ 700	
0004-2021-6021	Machinery & Equipment	\$ 75,346	\$ 49,987	\$ 40,000	
	PD SRO Vehicle match				\$ 30,000
	Match for Body Cameras				\$ 10,000
0004-2030-2021	Special Departmental Expense	\$ -	\$ -	\$ 200,000	
0004-2030-3030	Professional Services	\$ -	\$ -	\$ 250,000	
	CalFIRE agreement (partial)				\$ 250,000
0004-2030-3034	Rents & Leases	\$ 87,916	\$ 87,916	\$ 87,916	
0004-2030-6021	Machinery & Equipment	\$ 45,000	\$ -	\$ -	
0004-9095-9050	Trn To General Fund	\$ 1,100,000	\$ 1,100,000	\$ -	
	Total Expenditures	\$ 1,783,146	\$ 2,039,818	1,910,413	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

FERRARI RANCH PROJECT FUND

Overview

This fund was established to record revenues and expenditures related to the Ferrari Ranch Development Project. Reimbursement of City funds expended for this major project will be deposited into the Ferrari Ranch Project Fund. Reimbursement of City staff costs for work related to this project will be deposited to the General Fund.

Objectives

- To monitor and appropriately record revenues and expenditures related to a major development project

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$98,828	\$101,000	\$5,000
Expenses	\$146,048	\$101,000	\$5,000

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0005	Ferrari Ranch Project			
0005-4001-4014	Reimbursable Fees	\$ 98,828	\$ 101,000	\$ 5,000
	Total Revenues	\$ 98,828	\$ 101,000	\$ 5,000
0005-4001-2021	Special Departmental Ex	\$ -	\$ 500	\$ 250
0005-4001-3030	Professional Services	\$ 146,048	\$ 100,000	\$ 4,500
0005-4001-3033	Printing & Advertising	\$ -	\$ 500	\$ 250
	Total Expenditures	\$ 146,048	\$ 101,000	\$ 5,000

City of Atwater

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MEASURE V FUND

Overview

Measure V Fund is established to provide funding for local transportation improvements including fixing potholes and maintaining local roads; reducing traffic congestion on highways and local roads; providing seniors, disabled and veterans with mobility options; improving pedestrian and bike travel; shall the Merced County Transportation Authority enact a 1/2 cent sales tax, providing \$15 million dollars annually for transportation projects for 30 years, that cannot be taken by the State, with citizens' oversight, and requiring all money to be spent entirely in Merced County.

Objectives

- To provide the best transportation system

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$121,985	\$498,000	\$500,000
Expenses	\$	\$431,318	\$595,000

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0007	Measure V			
0007-0000-1031	Sales & Use Tax	\$ 121,985	\$ 498,000	\$ 500,000
	Total Revenues	\$ 121,985	\$ 498,000	\$ 500,000
0007-1080-L005	Winton Way Road Improvements	\$ -	\$ 150,000	\$ 150,000
0007-1080-M007	Fruitland Ave Rd Improvements	\$ -	\$ 150,000	\$ 130,000
0007-1080-P002	SSARP Grant	\$ -	\$ 12,500	\$ -
0007-1080-P005	Traffic Light Retrofit Winton Wy/Juniper Ave	\$ -	\$ -	\$ 45,000
0007-1080-R001	Curb, Gutter, Sidewalk Replacemer	\$ -	\$ -	\$ 150,000
0007-3033-3030	Professional Services	\$ -	\$ 118,818	\$ 100,000
0007-3033-3030	Roadway Painting	\$ -	\$ -	\$ 20,000
	Total Expenditures	\$ -	\$ 431,318	\$ 595,000

City of Atwater

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MEASURE V 20% ALTERNATIVE MODES FUND

Overview

At least twenty percent (20%) of the “Local Projects” funds each jurisdiction receives must be used for Alternative Modes projects. Each jurisdiction may use more than this minimum but not less. The goal of this sub-category of projects is to provide safe alternatives to automobile travel, increase use of alternative modes, and improve air quality and the environment. This sub-category may be used for projects and programs that provide alternatives to single-occupant vehicle use, including but not limited to:

- Sidewalks, crosswalks, safe routes to schools, ADA curb ramps, and other pedestrian projects
- Bicycle projects
- Passenger Rail
- Railroad crossing safety improvements
- Vanpools, carpools or other ridesharing programs or incentives
- Roundabouts or other air quality improvements or other alternative modes

This sub-category may be used for new projects or programs, for safety improvements, or for maintenance or operation of existing projects or programs. Funds can be used for all phases of project development and implementation.

This sub-category may also be used as an incentive or as matching funds for transportation-related components of sustainable communities and developments that help increase alternatives to automobiles.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$	\$124,500	\$125,000
Expenses	\$	\$	\$250,634

City of Atwater
Fiscal Year 2018-19 Adopted Budget

MEASURE V 20% ALTERNATIVE MODES FUND

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
0008	Measure V 20% Alternative Modes			
0008-0000-1031	Sales & Use Tax		\$ 124,500	\$ 125,000
0008-0000-8059	Transf From Measure V Fund			\$ -
	Total Revenues	\$ -	\$ 124,500	\$ 125,000
0008-1080-L002	Juniper Ped/Bike Path Infill			19,100
0008-1080-N001	HSIP-Highway Safety Imp Prg Gt			15,430
0008-1080-P001	CMAQ-Phase II Ped Imp Proj			78,604
0008-1080-P002	SSARP Grant			\$ 12,500
0008-1080-R002	Active Transportatin Plan			\$ 125,000
	Total Expenditures	-	-	250,634

City of Atwater

Fiscal Year 2018-19 Adopted Budget

POLICE GRANT FUND

Overview

This fund contains Police grant revenue and the related expenditures. These include funding from the Bureau of Justice and Federal COPS Grants. The purpose of this fund is to improve the City's ability to monitor and maintain grants.

Objectives

- To maximize the available funding sources from Police related grants.
- To deliver the greatest level of service and best value of Police Services to the community of Atwater.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$471,226	\$14,338	\$999
Expenses	\$245,103	\$14,338	\$0

Revenue:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1005	Police Grants Fund			
1005-0000-3027	Off. Of Traffic Safety Grant	\$ 30,595	\$ -	\$ -
1005-0000-3172	Police Grant Revenue	\$ 26,879	\$ -	\$ -
1005-0000-3174	Bureau of Justice Assist Grant	\$ 14,163	\$ 14,338	\$ -
1005-0000-3183	2014 COPS Hiring Grant	\$ 398,617	\$ -	\$ -
1005-0000-6001	Interest Earned	\$ 973	\$ -	\$ 999
	Total Revenues	\$ 471,226	\$ 14,338	\$ 999

City of Atwater
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POLICE GRANT FUND

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1005-2024-2021	Special Departmental Expense	\$ 14,482	\$ 14,338	\$ -
1005-2025-1004	Overtime	\$ 13,303	\$ -	\$ -
1005-2025-1012	Fica/Medicare	\$ 938	\$ -	\$ -
1005-2025-1013	Retirement	\$ 5	\$ -	\$ -
1005-2025-1014	Health Insurance	\$ 1,272	\$ -	\$ -
1005-2025-2021	Special Departmental Expense	\$ 1,230	\$ -	\$ -
1005-2033-1001	Salaries & Wages, Regular	\$ 129,295	\$ -	\$ -
1005-2033-1004	Overtime	\$ 3,530	\$ -	\$ -
1005-2033-1005	Holiday Pay	\$ 9,233	\$ -	\$ -
1005-2033-1007	Special Duty	\$ 2,143	\$ -	\$ -
1005-2033-1012	FICA/Medicare	\$ 9,711	\$ -	\$ -
1005-2033-1013	Retirement	\$ 18,331	\$ -	\$ -
1005-2033-1014	Health Insurance	\$ 30,090	\$ -	\$ -
1005-2033-1015	Worker's Compensation	\$ 11,540	\$ -	\$ -
	Total Expenditures	\$ 245,103	\$ 14,338	\$ -

City of Atwater

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GAS TAX FUND

Overview

Under the Direction of the Interim Public Works Director, the Public Works Streets Division oversees the operation, maintenance and safety of streets, street signage, public parking lots, and sidewalks, maintain traffic control devices, street pavement markers, traffic lane delineation, signing, street lighting and traffic signals, abate weeds in street and alley rights-of-way and promotes safe work practices and conditions on the City's Streets.

Objectives

- Provide maintenance of City's streets, alley ways, sidewalks and parking lots.
- Provide maintenance and repair of City maintained Street lighting.
- Provide Street Sweeping services. Insuring clean and safe city streets.
- Provide leaf pick up services to keep catch basins clear to prevent flooding.
- Respond to citizen inquires within 48 hours.
- Respond and assist in the emergency needs of Police and Fire Services: Traffic control, road closures, barricades, etc.
- Respond and assist in the emergency needs of public works: Flooding, signals, etc.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$865,154	\$1,128,099	\$710,561
Expenses	\$1,314,735	\$1,483,619	\$840,684

City of Atwater
Fiscal Year 2018-19 Adopted Budget

GAS TAX FUND

Revenue:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1011	Gas Tax/Street Improvement			
1011-0000-3139	AB1 & SB1	\$ -	\$ 174,722	\$ -
1011-0000-3140	Gas Tax 2103	\$ 80,234	\$ 120,358	\$ 233,111
1011-0000-3141	Gas Tax 2105	\$ 168,910	\$ 174,722	\$ 175,056
1011-0000-3142	Gas Tax 2106	\$ 77,046	\$ 110,327	\$ 78,202
1011-0000-3143	Gas Tax 2107	\$ 214,151	\$ 225,716	\$ 217,192
1011-0000-3144	Gas Tax 2107.5	\$ 6,000	\$ 6,000	\$ 6,000
1011-0000-3147	RSTP Exchange	\$ 315,254	\$ 315,254	\$ -
1011-0000-6001	Interest Earned	\$ 3,558	\$ 1,000	\$ 1,000
	Total Revenues	\$ 865,154	\$ 1,128,099	\$ 710,561

City of Atwater
Fiscal Year 2018-19 Adopted Budget

GAS TAX FUND

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
1011-1080-D015	Atw Blvd Strscp-Dwntwn Sub	\$ 3,789	\$ -	\$ -	
1011-1080-F008	Downtown Core Area Revitalize	\$ 187,076	\$ -	\$ -	
1011-1080-L002	Juniper Ped/Bike Path Infill	\$ -	\$ 75,845	\$ -	
1011-1080-L003	Buhach Rd Sidewalk Infill	\$ 86	\$ 32,044	\$ 2,622	
1011-1080-L005	Winton Way Road Improvements	\$ 32,025	\$ -	\$ -	
1011-1080-M004	Dump Trucks Replacement (2)	\$ -	\$ 30,239	\$ -	
1011-1080-M007	Fruitland Ave Rd Improvements	\$ 192,792	\$ -	\$ -	
1011-1080-N001	HSIP-Highway Safety Imp Prg Gt	\$ 2,245	\$ 19,340	\$ -	
1011-1080-P001	CMAQ-Phase II Ped Imp Proj	\$ -	\$ 5,827	\$ -	
1011-3033-1001	Salaries & Wages, Regular	\$ 154,652	\$ 159,616	\$ 154,308	
	Streets & Parks Maint Worker III				46,944
	Streets and Parks Maint Worker II				39,455
	Streets and Parks Maint Worker I				33,126
	Streets and Parks Maint Worker I				34,783
1011-3033-1002	Salaries & Wages, Parttime	\$ 17,213	\$ 60,000	\$ 60,000	
1011-3033-1003	Leave Accrual Buy-Out	\$ 15,637	\$ -	\$ -	
1011-3033-1004	Overtime	\$ 81	\$ 1,000	\$ 1,000	
1011-3033-1007	Special Duty	\$ 850	\$ -	\$ -	
1011-3033-1008	In-Lieu Of Insurance Benefit	\$ 24,669	\$ 26,304	\$ 23,441	
1011-3033-1012	Fica/Medicare	\$ 14,474	\$ 18,889	\$ 18,264	
1011-3033-1013	Retirement	\$ 108,832	\$ 55,169	\$ 73,836	
1011-3033-1014	Health Insurance	\$ 38,100	\$ 50,575	\$ 25,921	
1011-3033-1015	Worker's Compensation	\$ 15,430	\$ 25,476	\$ 18,850	
1011-3033-2021	Special Departmental Expense	\$ 25,747	\$ 56,565	\$ 56,565	
	Cold patch asphalt/sand				15,000
	Concrete				10,000
	Form materials				1,000
	Base rock				5,000
	Signal lights/street signs materials				15,000
	Small equipmant parts/supplies				5,000
	Absorbent for oil/gas spills				500
	First aid supplies				150
	Barricades,batteries,photo cells,cones				1,500
	Miscellaneous bolts,nuts,electrical				1,215
	Weed spray				2,000
	Ant control/ baits,spray				200
1011-3033-2023	Small Tools	\$ 691	\$ 3,000	\$ 3,000	
	Gas powered tools				2,000
	Power hand tools				500
	Shovels,rakes,brooms				500
1011-3033-2024	Uniform & Clothing Expense	\$ 3,693	\$ 4,600	\$ 4,600	
	Uniforms				2,400
	Rain gear				400
	Safety boots				800
	Safety gear/gloves/PPE				1,000

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GAS TAX FUND

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
1011-3033-3001	City Administration Fees	\$ 36,536	\$ 37,623	\$ 53,853	
1011-3033-3030	Professional Services	\$ 190,965	\$ 289,300	\$ 102,300	
	Fire extinguishers				1,800
	Small equipment repair				5,000
	Street tree removal/trimming				30,000
	Traffic engineer				25,000
	Graffiti removal				4,000
	DOT drug screening/physicals				500
	Hazardous waste disposal				1,000
	Tipping fees				5,000
	Signal Maintenance - Street light maint.				30,000
1011-3033-3031	Communications	\$ 1,057	\$ 1,200	\$ 1,200	
	Cell phones				1,200
1011-3033-3032	Utilities	\$ 210,792	\$ 194,000	\$ 194,000	
	PG&E/MID power				194,000
1011-3033-3038	Training	\$ 45	\$ 1,080	\$ 1,080	
	Drug&alcohol awareness				80
	Misc training				1,000
1011-3033-4045	Building Maint. Charges	\$ 9,329	\$ 10,107	\$ 5,662	
1011-3033-4087	Information Technology Charges	\$ 7,854	\$ 7,434	\$ 7,991	
1011-3033-4088	Risk Management Charges	\$ 13,665	\$ 16,108	\$ 21,944	
1011-3033-4089	OPEB Charges	\$ 6,410	\$ 7,517	\$ 10,247	
1011-3033-6021	Machinery & Equipment	\$ -	\$ 294,761	\$ -	
	Total Expenditures	\$ 1,314,735	\$ 1,483,619	\$ 840,684	

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LOCAL TRANSPORTATION FUND

Overview

Capital project costs associated with traffic safety improvements are funded from the Local Transportation Fund.

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1013	Local Transportation Fund			
1013-0000-3145	Local Transportation	\$ 223,185	\$ 83,542	\$ 114,102
1013-0000-4008	Bridge Widening	\$ 5,960	\$ -	\$ 5,960
1013-0000-6001	Interest Earned	\$ 588	\$ -	\$ 764
	Total Revenues	\$ 229,733	\$ 83,542	\$ 120,825
1013-1080-P003	LTF Street Repair Project	\$ -	\$ 83,532	\$ 83,532
1013-1080-P004	Traffic Signal design @ Atwater	\$ -	\$ 57,160	\$ 57,160
	Total Expenditures	\$ -	\$ 140,692	\$ 140,692

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TRAFFIC CIRCULATION FUND

Overview

Capital project costs associated with traffic safety improvements are funded from the Traffic Circulation Fund.

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1015	Traffic Circulation Fund			
1015-0000-1075	Traffic Circulation Tax	\$ 40,969	\$ 45,000	\$ 75,000
1015-0000-4092	Avenue One Traffic Signal	\$ 994	\$ 2,000	\$ 2,000
1015-0000-4093	Signal @ Commerce/Applegate	\$ (1,699)	\$ 3,000	\$ 3,000
1015-0000-4094	Signal @ Bell Dr	\$ (1,524)	\$ 2,500	\$ 2,500
1015-0000-4096	Applegate Traffic Signal	\$ (1,524)	\$ 3,000	\$ 3,000
1015-0000-6001	Interest Earned	\$ 2,856	\$ 1,200	\$ 1,200
1015-0000-6024	Traffic Signals & Opticons	\$ 3,655	\$ 1,200	\$ 6,000
	Total Revenues	\$ 43,728	\$ 57,900	\$ 92,700
1015-1080-L003	Buhach Rd Sidewalk Infill	\$ 1,505	\$ 29,941	\$ 3,000
	Total Expenditures	\$ 1,505	\$ 29,941	\$ 3,000

City of Atwater
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APPLEGATE INTERCHANGE FUND

Overview

The Applegate Interchange Fund is a special revenue fund. Costs and revenues related to Applegate Interchange project is budgeted under this fund.

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1016	Applegate Interchange			
1016-0000-1082	Apple Gate Impact Fees	\$ (5,534)	\$ -	\$ -
1016-0000-6001	Interest Earned	\$ 2,215	\$ -	\$ 1,000
	Total Revenues	\$ (3,319)	\$ -	\$ 1,000

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**RSTP – REGIONAL SURFACE TRANSPORTATION PROGRAM
FUND**

Overview

The Regional Surface Transportation Program (RSTP) was established by California State Statute utilizing Surface Transportation Block Grant Program (STBGP) funds that are identified in Section 133 of Title 23 of the United States Code. This program promotes flexibility in State and local transportation decisions and provides flexible funding to best address State and local transportation needs.

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1017	RSTP - Regional Surf Transp Program			
1017-0000-3147	RSTP Exchange	\$ -	\$ -	\$ 315,000
	Total Revenues	\$ -	\$ -	\$ 315,000
1017-1080-L001	CMAQ Gt-TrafficSignalSynchrztn			\$ 56,473
1017-1080-P005	Traffic Signal Upgrade @ Winton Way & Juniper			\$ 30,000
	Total Expenditures	\$ -	\$ -	\$ 86,473

City of Atwater
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**SB 1- ROAD MAINTENANCE AND REHABILITATION RMRA
 FUND**

Overview

Senate Bill (SB) 1, Chapter 5, Statutes of 2017, created the Road Maintenance and Rehabilitation Program (RMRP) to address deferred maintenance on the State Highway System and the local street and road system, and the Road Maintenance and Rehabilitation Account (RMRA) for the deposit of various funds for the program. A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures. Expenditure authority for RMRA funding is governed by Article XIX of the California Constitution; Revenue and Taxation Code, Division 2, Part 5, Chapter 6, section 11051; and Streets and Highways Code, Chapter 2, Division 3, section 2030 (b). Program requirements include Streets and Highways Code sections 2034, 2036, 2037, and 2038.

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1018	SB1 - Road Maint & Rehab RMRA			
1018-0000-3139	SB1 - Road Maint & Rehab RM	\$ -	\$ -	504,924
	Total Revenues	\$ -	\$ -	504,924
1018-1080-L005	Winton Way Road Improvements			\$ 150,000
1018-1080-M007	Fruitland Ave Rd Improvements			\$ 150,000
1018-1080-P004	Traffic Light Inst. Atwater Blv/First St			\$ 50,000
1018-1080-P005	Traffic Retrofit @ Winton Wy/Juniper Av			\$ 50,000
1018-1080-R001	Curb,Gutter, & Sidewalk Replacement			\$ 14,924
1018-1080-R002	Active Transportation Plan			\$ 75,000
1018-3033-3030	City Wide Road Painting			\$ 15,000
	Total Expenditures	\$ -	\$ -	\$ 504,924

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PARKS AND RECREATION FUND

Overview

Costs related to City parks and playground improvements are funded from the Parks and Recreation Fund.

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1020	Parks and Recreation Fund			
1020-0000-1073	Parks & Rec. Facility Tax	\$ 63,510	\$ 50,000	\$ 100,000
1020-0000-1074	Parks Capital Improvemt Tax	\$ 35,517	\$ 30,000	\$ 45,000
1020-0000-1079	Youth Center Facility Tax	\$ 46,153	\$ 40,000	\$ 60,000
1020-0000-6001	Interest Earned	\$ 5,195	\$ 1,000	\$ 5,000
	Total Revenues	\$ 150,375	\$ 121,000	\$ 210,000
1020-1060-6021	Machinery & Equipment	\$ -	\$ 35,000	\$ -
1020-1080-L009	Booster Pump for Osborn Park	\$ -	\$ 15,000	\$ -
1020-1080-L010	Misc Park & Playground Imp's	\$ -	\$ 125,000	\$ 125,000
1020-1080-L012	Wood Fiber-Playground Safety	\$ 7,052	\$ 8,000	\$ 10,000
	Total Expenditures	\$ 7,052	\$ 183,000	\$ 135,000

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NEIGHBORHOOD STABILIZATION PROGRAM FUND

Overview

In July 2008, H.R. 3221, the American Housing Rescue and Foreclosure Act of 2008, was signed into law. Among the Act’s numerous provisions is the Neighborhood Stabilization Program (NSP), found in Title III of Division B of the Housing and Economic Recovery Act of 2008 (HERA), which provided \$3.9 billion in Community Development Block Grant (CDBG) funds to state and local governments to facilitate the purchase and redevelopment of abandoned and foreclosed homes and residential property. The federal funding was distributed nationwide by the U.S. Department of Housing and Urban Development (HUD) to specific areas hardest hit by the foreclosure crisis. Funding was also made available to agencies in California through the State of California Housing and Community Development Department (HCD). The City applied for and received funding under this program. The local program was designed specifically to purchase bank owned properties, remediate them, and to sell them to income eligible buyers. The City’s open grant period expired on September 30, 2011. The City was able to acquire multiple properties and now as each is sold the proceeds shall be program income (PI) which may be used to facilitate the rehabilitation of other units acquired through the program. This process shall continue until all units are sold. There are currently no new funds available through NSP however if additional funding is made available and provided that the City is eligible to apply new applications will be prepared.

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1055-0000-6001	Interest Earned	\$ 651	\$ -	\$ 300
	Total Revenues	\$ 651	\$ -	\$ 300
1055-4025-3030	Professional Services	\$ -	\$ -	\$ 213,000
	Total Expenditures	\$ -	\$ -	213,000

City of Atwater

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CDBG AND HOME GRANTS FUND

Overview

State funded Community Development Block Grants, HOME Grants, and CAL Home Grants help the city operate an Owner-Occupied Housing Rehabilitation Program and First Time Home Buyers Down Payment Assistance Program as well as fund various projects that benefit affordable housing. These programs/projects are augmented by local cash match often located in program income funds and or match through the Atwater Redevelopment Agency. The city manages the housing programs through the services of an outside program manager that is contracted for program administration, activity delivery, marketing, and loan portfolio management. The housing programs are designed to target persons of low and moderate income which need assistance to purchase and/or make repairs to their primary home. The securing of quality homes to these individuals helps to stabilize neighborhoods and maintain homes which might otherwise lead to blight and dilapidation. These budgets provide for the activities that will implement the following goals:

- Develop and implement strategies that seek to provide affordable housing.
- Actively seek grants to provide opportunities for low and moderate-income families to purchase homes through a first-time home buyer down payment assistance and make necessary repairs through an owner occupied housing rehabilitation program.
- Provide construction of off-site improvements or public improvements within the right of way within neighborhoods meeting income eligibility which have decaying or dilapidated infrastructure – in support of housing rehabilitation.

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CDBG AND HOME GRANTS FUND

CALHOME Grant:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1059-0000-6001	Interest Earned	\$ 70	\$ -	\$ 93
	Total Revenues	\$ 70	\$ -	\$ 93

CDBG Program Grant:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1064-0000-6001	Interest Earned	\$ 103	\$ -	\$ 155
	Total Revenues	\$ 103	\$ -	\$ 155

HOME Grant:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1078-0000-6001	Interest Earned	\$ 511	\$ -	\$ 400
	Total Revenues	\$ 511	\$ -	\$ 400

City of Atwater
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POLICE FACILITY IMPACT FEES FUND

Overview

The Police and Fire Facilities Impact Fee was established in 1995.

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1091-0000-1077	Police Facility Impact Fee	\$ 27,296	\$ 25,000	\$ 40,000
1091-0000-6001	Interest Earned	\$ 197	\$ -	\$ 300
	Total Revenues	\$ 27,493	\$ 25,000	\$ 40,300

City of Atwater
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FIRE FACILITY IMPACT FEES FUND

Overview

The Police and Fire Facilities Impact Fee was established in 1995.

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1093-0000-1078	Fire Facility Impact Fee	\$ 35,395	\$ 30,000	\$ 55,000
1093-0000-6001	Interest Earned	\$ 121	\$ -	\$ -
	Total Revenues	\$ 35,516	\$ 30,000	\$ 55,000

City of Atwater
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GOVERNMENT BUILDING FACILITY FUND

Overview

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
1095-0000-1072	Govt. Building Facility Tax	\$ 25,478	\$ 23,000	\$ 35,000
1095-0000-6001	Interest Earned	\$ 393	\$ -	\$ -
	Total Revenues	\$ 25,870	\$ 23,000	\$ 35,000

City of Atwater
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**SUCCESSOR AGENCY TO THE ATWATER REDEVELOPMENT
AGENCY**

Overview

Pursuant to State Law the Atwater Redevelopment Agency was dissolved on February 1, 2012. The City of Atwater elected to be the Successor Agency. The City also elected to be the Housing Successor Agency. The purpose of the successor is to wind down the operations and to primarily complete legitimate projects and pay the outstanding debts - obligations of the former agency.

The primary expenses that are incurred are administrative, legal, and bond – debt expenses. The Successor prepares a Recognized Obligation Payment Schedule (ROPS) twice a year to request sufficient funds to cover the expense of the former agency. The ROPS are prepared and submitted to the County and State which review them and certify the request. Funds are then sent locally to cover the eligible expenses.

The Successor Agency also provides support to the Oversight Board. The Board was setup by law to ensure the Successor Agency is acting to dissolve the assets and pay the obligations for the former Agency.

City of Atwater
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Revenue and Expenses:

Redevelopment Agency

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
3064	RDVLPMENT Obligation Retirement				
3064-0000-1118	ROPS Payments	\$ 1,281,627	\$ 1,301,594	\$ 1,066,705	
3064-0000-6001	Interest Earned	\$ 1,450	\$ -	\$ 1,581	
3064-0000-6002	Bond Interest Earned	\$ 251	\$ -	\$ -	
3064-0000-8052	Trnsf Fr CommRdvlpmtPropTrust	\$ 17,281	\$ -	\$ -	
	Total Revenues	\$ 1,300,609	\$ 1,301,594	\$ 1,068,286	
3064-1080-D015	Atw Blvd Strscp-Dwntwn Sub	\$ 269,921	\$ -	\$ -	
3064-1080-F008	Downtown Core Area Revitalize	\$ 514,580	\$ -	\$ -	
3064-4016-2021	Special Departmental Expense	\$ -	\$ 1,000	\$ 1,000	
	Oversight Board Costs-Supplies				\$ 1,000
3064-4016-3001	City Administration Fees	\$ 187,000	\$ 187,000	\$ 187,000	
	SA Staff Costs-Salaries,Wages,benefits				\$ 187,000
3064-4016-3030	Professional Services	\$ 36,757	\$ 60,000	\$ 60,000	
	RSG Inc., Consulting Services				\$ 25,000
	Annual Disclosure Report Services				\$ 5,000
	Successor Agency Legal Services				\$ 30,000
3064-4016-3034	Rents & Leases	\$ 278	\$ 2,000	\$ 2,000	
	UPRR Landscaping Lease				\$ 2,000
3064-9095-9050	Trn To General Fund	\$ 43,671	\$ -	\$ -	
3064-9095-9106	Transf to S.A. Debt Service	\$ 1,032,191	\$ 1,032,334	\$ 838,534	
	Total Expenditures	\$ 2,084,398	\$ 1,282,334	\$ 1,088,534	

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LOW AND MODRATE INCOME HOUSING ASSET FUND

Revenue and Expenses:

Low & Mod Income Housing Agency

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
3065	Low&Mod Inc Housing Asset Fund			
3065-0000-6001	Interest Earned	\$ 124	\$ -	\$ 140
3065-0000-6022	Sale of Real Property	\$ -	\$ -	\$ 500,000
3065-0000-6030	Loan Repayments	\$ 67,000	\$ -	\$ -
	Total Revenues	\$ 67,124	\$ -	\$ 500,140
3065-4017-3030	Professional Services	\$ 3,259	\$ 16,241	\$ 15,000
	Total Expenditures	\$ 3,259	\$ 16,241	\$ 15,000

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**SUCCESSOR AGENCY TO THE ATWATER REDEVELOPMENT
AGENCY**

Revenue and Expenses:

Debt Services Agency

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
3066	Successor Agency Debt Service			
3066-0000-6002	Bond Interest Earned	\$ 345	\$ -	\$ -
3066-0000-8053	Trnsf Fr RdvlpmtOblgRtrmntFund	\$ 1,032,191	\$ 1,032,334	\$ 838,534
	Total Revenues	\$ 1,032,536	\$ 1,032,334	\$ 838,534
3066-8020-5010	Principal-ARA Bond	\$ -	\$ 680,000	\$ 645,000
3066-8020-5020	Interest-ARA Bond	\$ 382,191	\$ 352,334	\$ 193,534
3066-8020-5041	Amortization	\$ 7,741	\$ -	\$ -
	Total Expenditures	\$ 389,932	\$ 1,032,334	\$ 838,534

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COMMUNITY REDEVELOPMENT PROP TRUST

Revenue and Expenses:

Community Redevelopment Prop Trust

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
3067	Community RDVLPMT Prop T			
3067-0000-4072	Project Extension Fees	\$ 1,584	\$ 1,400	\$ 1,584
3067-0000-6001	Interest Earned	\$ 39	\$ 40	\$ 90
3067-0000-6010	Rents & Leases	\$ 5,610	\$ 935	\$ -
3067-0000-6022	Sale of Real Property	\$ 10,411	\$ 43,219	\$ 10,415
3067-0000-6023	Sw Quad Storm Drainage Fees	\$ (10,028)	\$ 6,000	\$ 21,123
	Total Revenues	\$ 7,617	\$ 51,594	\$ 33,212

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COMMUNITY FACILITIES DISTRICT NO. 1 TRUST FUND

Overview

The Community Facilities District was formed by election under the Mello-Roos Community Facilities Act of 1982. \$1.75 million in bonds were sold to install specific improvements on 309 acres of land in the southeast portion of the City. The revenue generated from this District is used to retire the debt on the Bonds. The City serves in a fiduciary capacity. The final debt service assessment for Community Facilities District Number 1-90 was levied during the 2016-17 fiscal year. The final debt service payment on the outstanding bonds was paid in August 2015.

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
4090-0000-4071	Assessment District Fees	\$ 18,580	\$ 8,977	\$ 500
4090-0000-6001	Interest Earned	\$ 274	\$ 50	\$ 50
	Total Revenues	\$ 18,854	\$ 9,027	\$ 550
4090-8090-3030	Professional Services	\$ 300	\$ 500	\$ 500
	Total Expenditures	\$ 300	\$ 500	\$ 500

City of Atwater

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MAINTENANCE DISTRICTS

Overview

These budgets provide facility maintenance and operations for the residents within special districts. Maintenance districts provide for street lighting, storm drainage and in some cases for the continuing care of the landscaping in the common areas in the district.

Objectives

- Provide maintenance of City streets, alley ways, sidewalks and parking lots.
- Provide maintenance and repair of Assessment districts street lighting, storm drainage and landscape areas
- Respond to citizen inquires within 48 hours

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MAINTENANCE DISTRICTS

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
5000-0000-4071	Assessment District Fees	\$ -	\$ 320,000	38,000	
	Total Revenues	\$ -	\$ 320,000	38,000	
5000-1050-3030	Professional Services	\$ -	\$ 5,000	\$ 40,200	
	Graffiti removal				\$ 200
	Motor and pump repair				\$ 500
	Mowing and weed control				\$ 500
	NPDES Annual Permit				\$ 13,000
	Streetlight Maintenance Service				\$ 3,000
	Annual Assessment				\$ 23,000
5000-3038-1001	Salaries & Wages, Regular	\$ -	\$ 87,264	88,570	
	Streets and Parks Maint Worker II				44,285
	Streets and Parks Maint Worker II				44,285
5000-3038-1012	Fica/Medicare	\$ -	\$ 6,676	6,964	
5000-3038-1013	Retirement	\$ -	\$ 48,307	47,123	
5000-3038-1014	Health Insurance	\$ -	\$ 52,607	52,743	
5000-3038-1015	Worker's Compensation	\$ -	\$ 6,406	7,434	
5000-3038-1024	Additional Duty	\$ -	\$ -	2,460	
5000-3038-2023	Small Tools	\$ -	\$ 300	300	
	Rakes, shovels, hoses and bibs				300
5000-3038-2024	Uniform & Clothing Expense	\$ -	\$ 1,200		
5000-3038-2027	Maint Dist Lndscp Expense	\$ -	\$ 2,000		
5000-3038-3001	City Administration Fees	\$ -	\$ 41,097	37,927	
5000-3038-3030	Expense	\$ -	\$ 50,000	\$ -	
5000-3038-4088	Risk Management Charges	\$ -	\$ 8,785	11,994	
5000-3038-4089	OPEB Charges			5,600	
5000-3038-6021	Machinery & Equipment	\$ -	\$ 85,000	-	
	Total Expenditures	\$ -	\$ 394,642	\$ 301,315	

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**COMMUNITY FACILITIES DISTRICT-POLICE FIELD
 OPERATIONS**

Overview

Police Operations creates and maintains security in the community and the department works with the citizens of Atwater to provide the best public safety service possible; to provide twenty-four patrol service for the community respond to all Calls for Service, resolve conflicts and identify potential problems of a serious nature. Police Operations goals include enforcing state laws and applicable city ordinances in a fair and courteous manner and providing community relations for crime prevention and crime reduction.

Objectives

- Law enforcement officers will respond to emergency situations within an average of less than 2 minutes.
- Crime prevention officers, along with Atwater Police Service Volunteers, will continue to provide neighborhood watch information, along with School/Bicycle Safety Programs and other public education.
- Continued dedication to the Atwater Police Athletic League which sponsors the Atwater Police Cadets, Atwater After School Program, Atwater BMX, Atwater Kart, Atwater Youth Leadership, Junior Giants Program.
- The School Resource Officers (SRO) will provide on-site interaction with our youth and develop awareness programs in regard to gangs and drugs.
- Maintain quarterly DUI and safety checkpoints in accordance with the guidelines set forth by the Office of Traffic Safety in an effort to reduce DUI's along with related accidents.
- A revitalization of the Atwater Police Department's Reserve Police Officer Program with special emphasis on recruitment and training

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$447,955	\$448,000	\$465,920
Expenses	\$321,896	\$423,833	\$463,356

City of Atwater
Fiscal Year 2018-19 Adopted Budget

COMMUNITY FACILITIES DISTRICT-POLICE FIELD OPERATIONS

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
5050-0000-4071	Assessment District Fees	\$ 447,955	\$ 448,000	\$ 465,920	
	Total Revenues	\$ 447,955	\$ 448,000	\$ 465,920	
5050-2021-1001	Salaries & Wages, Regular	\$ 149,620	\$ 155,653	\$ 165,887	
	Police Sergeant				92,645
	Police Officer				73,242
5050-2021-1003	Leave Accrual Buy-Out	\$ 506	\$ -	\$ -	
5050-2021-1004	Overtime	\$ 34,411	\$ 25,000	\$ 25,000	
5050-2021-1005	Holiday Pay	\$ 10,999	\$ 11,364	\$ 11,849	
5050-2021-1006	Stand By Pay	\$ 1,500	\$ -	\$ -	
5050-2021-1007	Special Duty	\$ 3,436	\$ 3,436	\$ -	
5050-2021-1008	In-Lieu Of Insurance Bene	\$ 399	\$ 13,152	\$ 13,186	
5050-2021-1012	Fica/Medicare	\$ 15,186	\$ 15,958	\$ 16,518	
5050-2021-1013	Retirement	\$ 35,482	\$ 149,869	\$ 168,283	
5050-2021-1014	Health Insurance	\$ 26,716	\$ 10,117	\$ 10,143	
5050-2021-1015	Worker's Compensation	\$ 13,489	\$ 13,782	\$ 15,914	
5050-2021-1024	Additional Duty	\$ 4,221	\$ -	\$ -	
5050-2021-4088	Risk Management Charges	\$ 17,638	\$ 17,388	\$ 24,933	
5050-2021-4089	OPEB Charges	\$ 8,294	\$ 8,114	\$ 11,643	
	Total Expenditures	\$ 321,896	\$ 423,833	\$ 463,356	

City of Atwater

Fiscal Year 2018-19 Adopted Budget

WATER ENTERPRISE FUNDS

Overview

Under the direction of the Interim Public Works Director, maintain the City's water productions and distribution system; provide sufficient quantities of potable drinking water for the community; improve existing water well systems and water quality; improve distribution control and continue the fire hydrant replacement program. The funds included in this budget are the Water Enterprise Fund, Water Capital Replacement Fund and DBCP Settlement Fund.

Objectives

- Provide maintenance and repair of City's Water Wells.
- Provide maintenance and repair of City's Water Well Distribution system.
- Provide Water sampling and testing as required.
- To maintain debt service requirements and capital needs of the Water Enterprise Fund.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$4,599,715	\$4,189,536	\$5,099,954
Expenses	\$3,371,491	\$4,078,430	\$3,870,856

Revenue:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
6000	Water Enterprise Fund			
6000-0000-4051	Water Service Charges	\$ 4,226,266	\$ 3,777,165	4,845,242
6000-0000-4052	Water Connection Fees	\$ 128	\$ -	-
6000-0000-4143	Admin Fees, Sanitation	\$ 57,436	\$ 74,700	51,237
6000-0000-4144	Admin Fees, Sewer	\$ 149,493	\$ 186,671	102,474
6000-0000-6041	Delinquent Fee	\$ 164,909	\$ 150,000	100,000
6000-0000-6091	Other Revenue	\$ 1,483	\$ 1,000	1,000
	Total Revenues	\$ 4,599,715	\$ 4,189,536	\$ 5,099,954

City of Atwater
Fiscal Year 2018-19 Adopted Budget

WATER ENTERPRISE FUNDS

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6000-1050-3030	Professional Services	\$ 20,552	\$ 37,000	40,000	
	Legal Services - General				10,000
	Utilities Rate Study				10,000
	Corporation Yard Maintenance				20,000
6000-7000-3001	City Administration Fees	\$ 353,048	\$ 519,785	708,045	
6000-7000-5030	Interest-Interfund Loans	\$ 941	\$ 707	238	
6000-7010-1001	Salaries & Wages, Regular	\$ 444,862	\$ 520,385	313,852	
	Water Division Mgr/Chief Operator				70,594
	Water Systems Shift Operator				49,311
	Water Systems Operator I				36,519
	Water Systems Operator I				42,276
	Water Systems Operator II				44,307
	Water Systems Operator I				37,719
	Maintenance Worker I (new position)				33,126
6000-7010-1002	Salaries & Wages, Parttime	\$ 30,624	\$ 36,206	\$ 16,721	
	Water Systems Operator I (temporary 940 hours)				16,721
6000-7010-1003	Leave Accrual Buy-Out	\$ 6,500	\$ 26,421	\$ 2,413	
6000-7010-1004	Overtime	\$ 36,106	\$ 40,000	\$ 40,000	
6000-7010-1006	Stand By Pay	\$ 8,519	\$ 19,612	\$ 19,612	
6000-7010-1008	In-Lieu Of Insurance Benefit	\$ 10,189	\$ 11,729	\$ 11,756	
6000-7010-1012	Fica/Medicare	\$ 38,073	\$ 50,931	\$ 31,772	
6000-7010-1013	Retirement	\$ 223,197	\$ 265,467	\$ 155,560	
6000-7010-1014	Health Insurance	\$ 122,963	\$ 199,413	\$ 94,441	
6000-7010-1015	Worker's Compensation	\$ 42,615	\$ 47,547	\$ 33,170	
6000-7010-1024	Additional Duty	\$ 5,459	\$ 5,410	\$ 10,970	
6000-7010-2020	Office Supplies	\$ 199	\$ 1,200	\$ 1,200	
	Supplies				1,200
6000-7010-2021	Special Departmental Expense	\$ 65,502	\$ 100,000	\$ 110,000	
	Distribution Repair Parts				73,000
	Chlorine, liquid & gas				25,000
	First Aid Supplies				1,000
	Diesel Fule for Well Gen				500
	Backflow Parts				10,000
	Postage				500

City of Atwater
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WATER ENTERPRISE FUNDS

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6000-7010-2023	Small Tools	\$ 2,917	\$ 3,000	\$ 3,000	
6000-7010-2024	Uniform & Clothing Expense	\$ 3,084	\$ 3,500	\$ 4,500	
	Uniforms				2,400
	Boots, PPE				2,100
6000-7010-3030	Professional Services	\$ 265,389	\$ 739,000	\$ 937,152	
	Water Line Installations				69,000
	Pump Repairs				100,000
	IT Support (Census Software)				3,000
	Well Maint				20,000
	Water Quality Test				35,000
	Storm Compliance				5,000
	Permit Fees				10,000
	DOT/ Physical Exams				1,000
	Meter Calibrations				5,000
	Tesco Annual Services				30,000
	Engineering Services / Grants				120,000
	Meter Programming				1,000
	Haz-Mat Compliance				1,000
	SGMA				70,000
	Specialize Legal Services - TCP				250,000
	Engineering Services / VVH contract (80%)				217,152
6000-7010-3031	Communications	\$ 13,301	\$ 15,000	\$ 15,000	
	At&t Charge for Alarm Lines				12,500
	Verizon Cell Phone Charges				2,450
	Castle Airport Communication Fee				50
6000-7010-3032	Utilities	\$ 803,337	\$ 780,000	\$ 790,000	
	Utilities for Water Pumps				790,000
6000-7010-3033	Printing & Advertising	\$ 275	\$ 2,000	\$ 2,000	
6000-7010-3034	Rents & Leases	\$ 1,485	\$ 2,000	\$ 2,000	
	Copy Machine				2,000
6000-7010-3035	Operations & Maintenance	\$ 927	\$ 1,200	\$ 1,200	
	Copy Machine				1,200
6000-7010-3036	Memberships & Subscriptions	\$ 615	\$ 1,600	\$ 600	
	Underground Service Alert				600

City of Atwater
Fiscal Year 2018-19 Adopted Budget

WATER ENTERPRISE FUNDS

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6000-7010-3037	Travel\Conferences\Meetings	\$ 200	\$ 250	\$ 250	
6000-7010-3038	Training	\$ 3,120	\$ 3,000	\$ 3,000	
6000-7010-3090	Depreciation Expense	\$ 343,847	\$ -	\$ -	
6000-7010-3096	Bad Debt Expense	\$ 3,132	\$ -	\$ -	
6000-7010-4041	Equipment Maint. Charges	\$ 239,332	\$ 201,544	\$ 106,089	
6000-7010-4045	Building Maint. Charges	\$ 9,179	\$ 10,107	\$ 5,662	
6000-7010-4087	Information Technology Charges	\$ 15,079	\$ 14,868	\$ 15,982	
6000-7010-4088	Risk Management Charges	\$ 56,791	\$ 53,390	\$ 42,664	
6000-7010-4089	OPEB Charges	\$ 44,151	\$ 46,232	\$ 32,722	
6000-7010-6021	Machinery & Equipment	\$ 3,606	\$ 80,000	\$ 80,000	
	Big Machinery & Equipment				80,000
6000-9095-9042	Transfer To Sewer Enterprise	\$ -	\$ 87,551	\$ -	
6000-9095-9050	Trn To General Fund	\$ 152,375	\$ 152,375	\$ 152,375	
	Interfund Loan Pymt			\$ 86,844	
	Total Expenditures	\$ 3,371,491	\$ 4,078,430	\$ 3,870,856	

Revenue and Expenses:

Water Fund Capital Replacement

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
6001-0000-6001	Interest Earned	\$ 13,555	\$ 5,000	\$ 5,000
	Total Revenues	\$ 13,555	\$ 5,000	\$ 5,000
6001-1080-3090	Depreciation Expense	\$ 43,903	\$ -	\$ -
6001-1080-E017	Well Control Panel Upgrade	\$ 23,370	\$ 85,622	\$ 100,000
6001-1080-H008	Hydrant Replacement	\$ -	\$ 50,000	\$ 50,000
6001-1080-H010	Well #20 Rehab	-	\$ 14,378	\$ 700,000
6001-1080-M004	Dump Trucks Replacement (2)	-	\$ -	\$ 20,000
6001-1080-N002	Water Meter Software Upgrade	\$ 3,614	\$ 18,000	\$ 5,000
6001-1080-N003	Well #22-New Well @ Avenue	\$ -	\$ 1,500,000	\$ -
	Total Expenditures	\$ 70,887	\$ 1,668,000	\$ 875,000

City of Atwater
Fiscal Year 2018-19 Adopted Budget

WATER ENTERPRISE FUNDS

Revenue and Expenses:

DBCP Settlement

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6002-0000-6001	Interest Earned	\$ 2,132	\$ 500	500	
6002-0000-6009	DBCP Settlement	\$ 121,690	\$ -	-	
	Total Revenues	\$ 123,822	\$ 500	500	
6002-1080-L014	Installation-New Water Meters	\$ (0)	\$ 100,000	\$ 410,000	
	Water Meters (500 meters)				410,000
6002-7010-3030	Professional Services	\$ 5,745	\$ 140,000	\$ 140,000	
	Well 15 DBCP/N Samples				7,000
	Well 15 GAC Repairs				3,000
	General Well Rehab & Replacement Parts				100,000
	Water Main Replacement				30,000
6002-7010-3090	Depreciation Expense	\$ 220,535	\$ -	\$ -	
	Total Expenditures	\$ 226,279	\$ 240,000	\$ 550,000	

Revenue and Expenses:

Water Capital Impact Fees

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	
6005-0000-4052	Water Connection Fees	\$ 15,631	\$ 25,000	\$ 16,000	
6005-0000-4067	Capacity Fee	\$ 219,306	\$ 190,000	\$ 80,670	
6005-0000-6001	Interest Earned	\$ 3,925	\$ 1,500	\$ 3,000	
	Total Revenues	\$ 238,862	\$ 216,500	\$ 99,670	
6005-1080-3090	Depreciation Expense	\$ 21,415	\$ -	\$ -	
	Total Expenditures	\$ 21,415	\$ -	\$ -	

City of Atwater

Fiscal Year 2018-19 Adopted Budget

WASTEWATER ENTERPRISE FUND

Overview

Under direction of the Interim Public Works Director, this department is responsible for maintaining all City sewer mains, lines and lift stations in a manner that will assure uninterrupted, safe service; to maintain lift stations and main lines at intervals that promote good service; to see that employees work safely and effectively when working in confined spaces.

The department is also responsible for maintenance and operation of the City's Waste Water Treatment Facility and the management of the service agreement for operations management by Veolia Environmental Services. This activity is also responsible for meeting the debt service requirements of the Sewer Enterprise Fund and its capital needs for facility repair and maintenance.

Objectives

- Provide high level of service for the uninterrupted flow of wastewater to the wastewater treatment plant.
- Provide maintenance and repair of City's Sewer lift Stations.
- Provide maintenance and repair of City's Sewer Distribution system.
- Provide Sewer sampling and testing as required.
- To maintain debt service requirements and capital needs of the Wastewater Enterprise Fund.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$11,886,865	\$13,012,250	\$8,597,198
Expenses	\$9,452,677	\$11,709,494	\$11,192,473

City of Atwater
Fiscal Year 2018-19 Adopted Budget

WASTEWATER ENTERPRISE FUND

Revenue:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
6010-0000-4053	Sewer Service Charges	\$ 11,723,118	\$ 12,899,250	8,468,698
6010-0000-4057	Bop Maintenance Charges	\$ 55,000	\$ 55,000	55,000
6010-0000-4058	Sewer Trunk Line Fee	\$ 8,598	\$ 8,000	8,500
6010-0000-4060	Castle Sewer Interceptor	\$ 21,768	\$ 20,000	25,000
6010-0000-6001	Interest Earned	\$ 39,453	\$ 30,000	40,000
6010-0000-6002	Bond Interest Earned	\$ 38,928	\$ -	-
	Total Revenues	\$ 11,886,865	\$ 13,012,250	8,597,198

City of Atwater
Fiscal Year 2018-19 Adopted Budget

WASTEWATER ENTERPRISE FUND

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6010-1050-3030	Professional Services	\$ 29,975	\$ 95,620	55,000	
	Legal Services (City Attorney)				10,000
	Utilities Rate Study				10,000
	Bond Counsel				15,000
	Corporation Yard Maintenance				20,000
6010-1080-3090	Depreciation Expense	\$ 1,971	\$ -	-	
6010-1080-H011	Sewer Lift Station Imprvmnts	\$ -	\$ 75,000	75,000	
6010-1080-H012	Closing of WWTP	\$ 95,413	\$ 140,000	220,000	
	Regulatory Support for closing of old WWTP (West Yost)				120,000
	Closing of WWTP				100,000
6010-1080-M007	Fruitland Ave Recon. Storm Drain B	\$ -	\$ -	30,000	
6010-5050-3001	City Administration Fees	\$ 537,058	\$ 743,692	810,632	
6010-5050-3030	Professional Services	\$ -	\$ 25,000	-	
6010-5050-3099	Miscellaneous	\$ 113	\$ -	-	
6010-5050-5002	Principal-2010 Wastewater Bond	\$ -	\$ 700,000	-	
6010-5050-5003	Principal-2011 Wastewater Bond	\$ -	\$ 150,000	-	
6010-5050-5005	Principal-2008 Wastewater Bond	\$ -	\$ 510,000	-	
6010-5050-5012	Interest-2010 Wastewater Bond	\$ 2,551,697	\$ 2,542,030	-	
6010-5050-5013	Interest-2011 Wastewater Bond	\$ 540,398	\$ 532,300	-	
6010-5050-5015	Interest-2008 Wastewater Bond	\$ 939,569	\$ 841,031	-	
6010-5050-5031	Principal 2017 A Wastewater Bonds			835,000	
6010-5050-5032	Interest 2017 A Wastewater Bonds			2,476,338	
6010-5050-5033	Principal 2018 A Wastewater Bonds			540,000	
6010-5050-5034	Interest 2018 A Wastewater Bonds			600,139	
6010-5051-1001	Salaries & Wages, Regular	\$ 241,588	\$ 250,165	454,375	
	Public Works Director				91,240
	Executive Assistant				47,017
	Project Accountant				55,421
	Sewer Maint Worker III				49,311
	Sewer Maint Worker II				46,523
	Sewer Maint Worker II				46,523
	Sewer Maint Worker I				38,345
	Sewer Maint Worker I				42,276
	Sewer Maint Worker I				37,719

City of Atwater
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WASTEWATER ENTERPRISE FUND

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6010-5051-1002	Salaries & Wages, Parttime	\$ -	\$ -	18,825	
6010-5051-1003	Leave Accrual Buy-Out	\$ -	\$ -	3,899	
6010-5051-1004	Overtime	\$ 31,252	\$ 45,000	45,000	
6010-5051-1006	Stand By Pay	\$ 8,805	\$ 10,000	10,000	
6010-5051-1008	In-Lieu Of Insurance Benefit	\$ 12,094	\$ 14,163	27,386	
6010-5051-1012	Fica/Medicare	\$ 20,738	\$ 24,429	43,094	
6010-5051-1013	Retirement	\$ 94,027	\$ 84,851	225,800	
6010-5051-1014	Health Insurance	\$ 97,958	\$ 93,299	148,311	
6010-5051-1015	Worker's Compensation	\$ 21,202	\$ 22,933	45,205	
6010-5051-1024	Additional Duty	\$ -	\$ -	3,835	
6010-5051-2020	Office Supplies	\$ -	\$ 150	150	
	Supplies				150
6010-5051-2021	Special Departmental Expense	\$ 27,069	\$ 75,000	75,000	
	Parts for repair of sewer lift stations				30,000
	Pipe and fittings for sewer lateral repair				7,500
	Sidewalk curb and gutter replacement				15,000
	Oil and lube for lift stations				500
	Asphalt replacement				10,000
	Chemical weed abatement				5,000
	Parts for repair of storm stations				7,000
6010-5051-2023	Small Tools	\$ 544	\$ 4,000	4,000	
	Shovels, Rakes, Brooms, Misc. Hand Tools				4,000
6010-5051-2024	Uniform & Clothing Expense	\$ 5,439	\$ 6,900	6,900	
	Safety Boots				1,600
	Gloves: rubber and leather				700
	Reflective jackets				600
	Rain gear/ Clothing				600
	Misc. Safety supplies				600
	Uniform Cleaning				2,800

City of Atwater
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WASTEWATER ENTERPRISE FUND

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6010-5051-3030	Professional Services	\$ 85,214	\$ 325,100	396,100	
	Sewer lateral repair reimbursement				10,000
	Sewer mainline repair				80,000
	Storm drain/ Storm main repair				20,000
	Flow meter calibration				10,000
	News letters/ copies				500
	Gas detector Maintenance				600
	Hot Patch asphalt				20,000
	Electrical Repair				10,000
	Engineering services				50,000
	Debris haul away from storm ponds				30,000
	Tesco panel repairs				50,000
	Sewer and Storm pump motor repair				15,000
	Sewer line improvements				100,000
6010-5051-3031	Communications	\$ 17,335	\$ 23,000	15,000	
	AT&T				7,500
	Verizon wireless				7,500
6010-5051-3032	Utilities	\$ 33,885	\$ 32,800	32,800	
	Merced Irrigation District				2,800
	Pacific Gas and Electric				30,000
6010-5051-3034	Rents & Leases	\$ (62,392)	\$ 82,000	15,000	
	Ray Morgan Company				5,000
	WestAmerica Bank				10,000
6010-5051-3036	Memberships & Subscription	\$ 510	\$ 1,322	1,500	
	Underground Service Alerts				1,500
6010-5051-3037	Travel\Conferences\Meeting	\$ 200	\$ -	-	
6010-5051-3038	Training	\$ 165	\$ 12,000	5,000	
	Misc. Training				5,000
6010-5051-3090	Depreciation Expense	\$ 794,208	\$ -	-	
6010-5051-3096	Bad Debt Expense	\$ 2,242	\$ -	-	
6010-5051-4041	Equipment Maint. Charges	\$ 369,143	\$ 310,858	163,631	
6010-5051-4045	Building Maint. Charges	\$ 9,179	\$ 10,107	5,662	
6010-5051-4087	Information Technology Cha	\$ 31,383	\$ 30,944	33,263	
6010-5051-4088	Risk Management Charges	\$ 24,732	\$ 23,783	59,925	
6010-5051-4089	OPEB Charges	\$ 19,227	\$ 20,594	46,054	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

WASTEWATER ENTERPRISE FUND

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6010-5051-6021	Machinery & Equipment	\$ 2,587	\$ 100,000	70,000	
	Misc. Machinery & Equipment				50,000
	Pump Motor for Sewer Lift Station (CIP)				20,000
	Manlift Truck (CIP)				
6010-5052-2021	Special Departmental Expense	\$ 56,280	\$ 49,343	50,000	
6010-5052-3001	City Administration Fees	\$ -	\$ -	-	
6010-5052-3030	Professional Services	\$ 1,831,758	\$ 2,300,880	2,163,451	
	Plant Management Services (Veolia)				1,836,235
	Atwater Drain Maintenance (MID)				5,000
	Dried Sludge Removal				20,000
	Annual Veolia Contract Adjustment				18,916
	R & M Overrun				5,000
	Weed Control				3,500
	IPP Local Limit Update				20,000
	IPP Implementation				20,000
	Moitoring Well Sampling				6,800
	Hydrogeologist for Monitoring Well Reports				4,000
	Toxicity Reduction Eval. & Toxicity Identification Eval.				40,000
	Clean and Recoat Clarifier Arms				14,000
	Support for Permit Compliance (West Yost)				120,000
	Feasibility Study to identify potential customers & value of City's recycled water (West Yost)				30,000
	Support related to potentially accepting discharge water from Teasdale Foods (West Yost)				20,000
6010-5052-3032	Utilities	\$ 939,344	\$ 780,000	780,000	
	Solar for WWTP				250,000
	MID Power for WWTP				54,000
	PG&E for WWTP				476,000
6010-5052-3090	Depreciation Expense	\$ 15,119	\$ -	-	
6010-5052-6021	Machinery & Equipment	\$ 25,649	\$ 221,200	201,200	
	UV Lamp Replacement				65,000
	UV Transmittance Meter & SC-200 Controller				14,000
	UV Ballasts				1,400
	Replace 4 Digester Mixing Pumps				100,000
	Mower				15,000
	Replace Turbidity Meter				5,800
6010-5052-6031	Improvements Other Than Bldg	\$ -	\$ 400,000	400,000	
	Total Expenditures	\$ 9,452,677	\$ 11,709,494	\$ 11,192,473	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

WASTEWATER ENTERPRISE FUND

Revenue and Expenses:

Wastewater Fund Capital Replacement

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
6011-0000-4054	Sewer Connection Fees	\$ 28,566	\$ 25,000	\$ 30,000
6011-0000-4059	Connection Charges	\$ 4,067	\$ -	\$ -
6011-0000-4067	Capacity Fee	\$ 256,801	\$ 225,000	\$ 250,000
6011-0000-4068	Sewer WWTP Expansion	\$ (2,320)	\$ -	\$ -
6011-0000-6001	Interest Earned	\$ 6,294	\$ 1,500	\$ 5,000
	Total Revenues	\$ 293,408	\$ 251,500	\$ 285,000

City of Atwater

Fiscal Year 2018-19 Adopted Budget

SANITATION ENTERPRISE FUND

Overview

Under the direction of the Interim Public Works Director, to assure the efficient and safe daily refuse collection by independent contractor considering the policies and priorities established by the City Council.

Objectives

- To facilitate removal of rubbish and refuse from all business and homes.
- To provide semi-annual pickup of unwanted appliances and other items at central locations.
- To keep City streets, alleys and City owned parking lots clean and free of debris and seasonal leaves.
- To provide citizen participation in regional Household Hazardous Waste collection efforts.
- Provides for ongoing monitoring, regulatory compliance, and potential remediation activities for the former land fill located on Bert Crane Road.
- To ensure local compliance with state mandated waste reduction regulations.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$4,061,066	\$4,072,033	\$4,194,679
Expenses	\$2,971,548	\$3,813,282	\$3,850,312

City of Atwater
Fiscal Year 2018-19 Adopted Budget

SANITATION ENTERPRISE FUND

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
6020-0000-4055	Refuse Service Charge	\$ 4,057,352	\$ 4,071,533	\$ 4,193,679	
6020-0000-6001	Interest Earned	\$ 3,713	\$ 500	\$ 1,000	
	Total Revenues	\$ 4,061,066	\$ 4,072,033	4,194,679	
6020-1080-3090	Depreciation Expense	\$ 34	\$ -	\$ -	
6020-5059-3030	Corporation Yard Maintenance	\$ -	\$ -	\$ 20,000	
6020-5059-1001	Salaries & Wages, Regular	\$ 37,919	\$ 37,781	\$ 44,285	
	Street Sweeper				44,285
6020-5059-1002	Salaries & Wages, Parttime	\$ 1,727	\$ -	\$ -	
6020-5059-1004	Overtime	\$ -	\$ 2,000	\$ 2,000	
6020-5059-1008	In-Lieu Of Insurance Benefit	\$ 1,500	\$ 1,500	\$ 1,500	
6020-5059-1012	Fica/Medicare	\$ 2,829	\$ 3,158	\$ 3,656	
6020-5059-1013	Retirement	\$ 2,903	\$ 2,479	\$ 20,040	
6020-5059-1014	Health Insurance	\$ 10,884	\$ 10,117	\$ 10,143	
6020-5059-1015	Worker's Compensation	\$ 3,560	\$ 3,005	\$ 3,885	
6020-5059-2021	Special Departmental Expense	\$ 150	\$ 1,000	1,000	
6020-5059-2024	Uniform & Clothing Expense	\$ 722	\$ 850	850	
6020-5059-3001	City Administration Fees	\$ 315,242	\$ 405,178	567,371	
6020-5059-3016	Solid Waste Collectn/Disposal	\$ 2,455,209	\$ 2,436,000	2,475,000	
6020-5059-3030	Professional Services	\$ 105,506	\$ 85,000	125,000	
	Legal Services				5,000
	Landfill (West Yost)				120,000
6020-5059-3036	Memberships & Subscriptions	\$ 189	\$ 500	500	
6020-5059-3090	Depreciation Expense	\$ 5,993	\$ -	-	
6020-5059-3096	Bad Debt Expense	\$ 1,248	\$ -	-	
6020-5059-4041	Equipment Maint. Charges	\$ 10,845	\$ 9,133	4,807	
6020-5059-4045	Building Maint. Charges	\$ -	\$ 10,107	5,662	
6020-5059-4087	Information Technology Charge	\$ 1,508	\$ 1,487	1,598	
6020-5059-4088	Risk Management Charges	\$ 2,615	\$ 2,621	4,996	
6020-5059-4089	OPEB Charges	\$ 2,033	\$ 2,269	3,839	
6020-5059-5030	Interest-Interfund Loans	\$ 8,933	\$ 7,449	4,481	
6020-5059-6021	Machinery & Equipment	\$ -	\$ 234,500	-	
6020-9095-9042	Interfund Loan Pymt	\$ -	\$ 557,148	549,699	
	Total Expenditures	\$ 2,971,548	\$ 3,813,282	3,850,312	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

**INTERNAL SERVICES FUND - CITY BUILDINGS AND EQUIPMENT
 MAINTENANCE FUNDS**

Overview

Under the direction of the Interim Public Works Director, to ensure that all City buildings are maintained in a safe and clean manner, not only for the employees to work, but for the general public.

Objectives

- To provide high level maintenance of the City's owned and operated buildings.
- To provide high level cleaning services to all City buildings.
- To perform repairs to protect the safety of employees, the general public and the City's investment.

Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$934,899	\$865,696	\$931,654
Expenses - Building	\$290,184	\$300,654	\$336,822
Expenses - Equipment	\$591,996	\$564,543	\$594,332

Revenue:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget
7000-0000-4081	Building Maintenance Charges	\$ 264,024	\$ 300,653	336,822
7000-0000-4082	Equipmt Maintenance Charges	\$ 670,391	\$ 564,543	594,332
7000-0000-6001	Interest Earned	\$ 2,259	\$ 500	500
7000-0000-6091	Other Revenue	\$ (1,775)	\$ -	-
	Total Revenues	\$ 934,899	\$ 865,696	931,654

City of Atwater
Fiscal Year 2018-19 Adopted Budget

INTERNAL SERVICES FUND - CITY BUILDINGS FUND

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
7000-1080-M004	Dump Trucks Replacement (2)	\$ 71	\$ -	-	
7000-9090-1001	Salaries & Wages, Regular	\$ 222	\$ -	-	
7000-9090-1002	Salaries & Wages, Parttime	\$ 39,668	\$ 41,820	43,405	
	Bldg. Maint Worker I (p/t 24 hr/week)				20,117
	Bldg. Maint Worker I (p/t 24 hr/week)				23,288
7000-9090-1004	Overtime	\$ (2)	\$ 500	500	
7000-9090-1008	In-Lieu Of Insurance Benefit	\$ 8,173	\$ 9,105	9,129	
7000-9090-1012	Fica/Medicare	\$ 3,587	\$ 3,934	4,057	
7000-9090-1013	Retirement	\$ 2,566	\$ 2,744	19,642	
7000-9090-1014	Health Insurance	\$ 26	\$ -	-	
7000-9090-1015	Worker's Compensation	\$ 3,554	\$ 3,397	3,909	
7000-9090-2021	Special Departmental Expense	\$ 37,993	\$ 37,200	38,200	
	HVAC Repair & Maintenance Parts				10,000
	Keys & Locks				500
	Paper Products and hand soap				8,500
	Cleaning Products				3,000
	Trash bags				1,000
	Miscellaneous Janitorial Supplies				1,000
	Replace bulbs, ballasts and lighting fixtures				3,800
	Painting Supplies				1,200
	Parts and supplies for minor electrical repairs				3,200
	Hepatitis & Flu Immunizations				200
	Hazardous Material Storage Permit (Corp Yard)				1,800
	Miscellaneous Building Repair and Maintenance Supplies				4,000
7000-9090-2023	Small Tools	\$ 40	\$ 500	500	
	Hand tools and small power tools				500
7000-9090-2024	Uniform & Clothing Expense	\$ 1,142	\$ 1,670	1,670	
	Uniform cleaning services				960
	Safety Shoes				360
	Miscellaneous safety supplies				250
	Blue T-Shirts				100

City of Atwater
Fiscal Year 2018-19 Adopted Budget

INTERNAL SERVICES FUND - CITY BUILDINGS FUND

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
7000-9090-3030	Professional Services	\$ 56,095	\$ 45,250	45,250	
	HVAC Repair & Maintenance Labor				25,000
	Lock and Door Repair & Maintenance				1,690
	Pest and Rodent Control				3,600
	Ice Machine and Refridgerator Repair				1,200
	Roll-Up Door Service and Repair				2,360
	Hazardous Materials Management				1,700
	Miscellaneous Electrical Repairs				2,500
	Miscellaneous Cleaning of Floors				1,000
	Miscellaneous Plumbing Repairs				2,500
	Fire Estinguisher and Stove Hood Repair Maintenance				1,000
	Fire/Security Alarm Repair and Maintenance				2,700
7000-9090-3031	Communications	\$ 28,632	\$ 26,100	10,000	
	Telephone Services (AT&T)				10,000
7000-9090-3032	Utilities	\$ 99,573	\$ 106,995	106,995	
	Gas Service at Veterans Park				276
	Propane at Corp Yard and Fire Stations				6,579
	Solar power for City Hall & Community Center				40,140
	PG&E for City Buildings				60,000
7000-9090-3034	Rents & Leases	\$ -	\$ 600	600	
	Rental of specialized cleaning equipment				600
7000-9090-3035	Operations & Maintenance	\$ (68)	\$ 3,000	3,000	
	Supplies and Equipment for minor In-House Building Repairs				3,000
7000-9090-4087	Information Technology Charges	\$ 1,508	\$ 1,487	1,598	
7000-9090-4088	Risk Management Charges	\$ 2,858	\$ 2,685	4,711	
7000-9090-4089	OPEB Charges	\$ 3,782	\$ 3,667	3,655	
7000-9090-6031	Improvements Other Than Bldg	\$ 767	\$ 10,000	40,000	
	Upgrade Oil Room for Haz Mat Compliance				
	Repair roof leaks at Fire Station 41				40,000
	Total Expenditures	\$ 290,184	\$ 300,654	\$ 336,822	

City of Atwater

Fiscal Year 2018-19 Adopted Budget

INTERNAL SERVICES FUND - EQUIPMENT MAINTENANCE FUND

Overview

Under the direction of the Interim Public Works Director, this department maintains City vehicles and equipment to assure a safe and productive operating status; continue a timely preventative maintenance program in order to promote and enhance equipment usefulness.

Objectives

- To provide high level of maintenance to the City's owned and operated vehicles and maintenance.
- To perform repairs and preventative maintenance on City owned and operated vehicles and equipment. To protect the safety of employees and the general public.

City of Atwater
Fiscal Year 2018-19 Adopted Budget

EQUIPMENT MAINTENANCE FUND

Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
7000-9091-1001	Salaries & Wages, Regular	\$ 46,292	\$ 47,035	84,242	
	Mechanic II				47,723
	Mechanic I (Increase from Part Time 27 hrs/week to FT)				36,519
7000-9091-1002	Salaries & Wages, Parttime	\$ 17,416	\$ 25,700	-	
7000-9091-1004	Overtime	\$ 3,746	\$ 4,000	4,000	
7000-9091-1008	In-Lieu Of Insurance Benefit	\$ 1,405	\$ 6,576	10,256	
7000-9091-1012	Fica/Medicare	\$ 4,867	\$ 6,373	7,733	
7000-9091-1013	Retirement	\$ 30,296	\$ 27,723	41,916	
7000-9091-1014	Health Insurance	\$ 18,841	\$ 20,233	20,286	
7000-9091-1015	Worker's Compensation	\$ 5,671	\$ 5,840	8,130	
7000-9091-1024	Additional Duty	\$ -	\$ -	2,585	
7000-9091-2021	Special Departmental Expense	\$ 2,632	\$ 7,000	7,000	
7000-9091-2023	Small Tools	\$ 593	\$ 3,000	3,000	
7000-9091-2024	Uniform & Clothing Expense	\$ 1,128	\$ 1,140	1,200	
7000-9091-3030	Professional Services	\$ 92,462	\$ 50,875	50,000	
7000-9091-3031	Communications	\$ 391	\$ -	-	
7000-9091-3032	Utilities	\$ 16,982	\$ 20,000	20,000	
7000-9091-3035	Operations & Maintenance	\$ 264,368	\$ 310,000	310,000	
7000-9091-3038	Training	\$ 885	\$ 2,000	2,000	
7000-9091-3090	Depreciation Expense	\$ 63,380	\$ -	-	
7000-9091-4087	Information Technology Charge	\$ 2,262	\$ 2,230	2,397	
7000-9091-4088	Risk Management Charges	\$ 6,191	\$ 6,263	10,466	
7000-9091-4089	OPEB Charges	\$ 8,192	\$ 8,555	8,120	
7000-9091-6021	Machinery & Equipment	\$ 3,996	\$ 10,000	1,000	
	Tire Machine (CIP)				1,000
	Total Expenditures	\$ 591,996	\$ 564,543	\$ 594,332	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

**INTERNAL SERVICES FOR EMPLOYEE BENEFITS, INFORMATION
 TECHNOLOGY, AND RISK MANAGEMENT**

Overview

Under the direction of the City Manager to maintain internal services to plan and protect the City’s long-term financial viability and budgetary structure in areas related to employee benefits, information technology and risk management.

Objectives

- To provide current and long-range planning and management of employee related benefits
- To provide current and long-range planning and management of all information technology related activities
- To provide current and long-range planning and management of risk management activities

Employee Benefits Fund
 Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$686,151	\$669,334	\$757,159
Expenses	\$725,739	\$1,151,734	\$734,400

Risk Management Fund
 Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$459,856	\$460,500	\$577,894
Expenses	\$767,866	\$944,713	\$1,029,181

Information Technology
 Comparative Information

	Actual FY 2016-17	Budget FY 2017-18	Budget FY 2018-19
Revenue	\$328,346	\$323,248	\$347,462
Expenses	\$344,641	\$323,198	\$347,412

City of Atwater
Fiscal Year 2018-19 Adopted Budget

EMPLOYEE BENEFITS FUND

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
7010	Employee Benefits Fund				
7010-0000-4089	OPEB Charges	\$ 658,342	\$ 646,242	734,400	
7010-0000-6001	Interest Earned	\$ 2,267	\$ 500		
7010-0000-6088	Health Reimbursements	\$ 25,542	\$ 22,592	22,759	
7010-0000-6091	Other Revenue	\$ -	\$ -	-	
	Total Revenues	\$ 686,151	\$ 669,334	757,159	
7010-1010-1013	Retirement	\$ -	\$ 478,800	-	
7010-1010-3030	Professional Services	\$ 3,250	\$ 20,000	20,000	
	Legal services for EE benefits				20,000
7010-1010-3043	Health Insurance, Retirees	\$ 499,390	\$ 447,934	509,400	
	Medicare Supplement (pre-CalPERS)				5,400
	CalPERS (Retirees Medical)				504,000
7010-1050-3046	Unemployment Insurance	\$ 36,808	\$ 30,000	\$ 30,000	
7010-1050-3047	Dental Insurance	\$ 158,706	\$ 144,000	\$ 144,000	
7010-1050-3048	Vision Insurance	\$ 27,585	\$ 31,000	\$ 31,000	
	Total Expenditures	\$ 725,739	\$ 1,151,734	734,400	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

RISK MANAGEMENT FUND

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
7020-0000-4088	Risk Management Charges	\$ 446,289	\$ 460,000	577,394	
7020-0000-6001	Interest Earned	\$ 829	\$ 500	500	
7020-0000-6091	Other Revenue	\$ 12,738	\$ -	-	
	Total Revenues	\$ 459,856	\$ 460,500	577,894	
7020-1050-1015	Worker's Compensation	\$ 227,679	\$ 436,394	451,787	
7020-1050-2021	Special Departmental Exper	\$ 184	\$ 200	210	
	Labor Law Posters - Annual				210
7020-1050-3030	Professional Services	\$ 86,580	\$ 100,000	130,000	
	City Attorney legal services (Risk)				80,000
	RMA - SIR (City share)				25,000
	Departmental Reviews				25,000
7020-1050-3040	General Administration-Ins	\$ 10,969	\$ 8,338	7,642	
7020-1050-3044	Liability & Property Ins	\$ 348,401	\$ 298,465	320,692	
	Liability (RMA)				235,990
	Property Program (RMA)				84,702
7020-1050-3045	Surety Bonds	\$ 440	\$ -	\$ -	
7020-1050-3049	Life Insurance	\$ 12,509	\$ 14,000	\$ 13,000	
7020-1050-3050	Disability Insurance	\$ 31,766	\$ 37,000	\$ 35,000	
7020-1050-3051	Employee Assistance Progr	\$ 1,932	\$ 1,766	\$ 2,095	
7020-1050-3054	Employment Risk Managem	\$ 44,137	\$ 48,550	\$ 68,755	
7020-1050-3090	Depreciation Expense	\$ 3,269	\$ -	-	
	Total Expenditures	\$ 767,866	\$ 944,713	1,029,181	

City of Atwater
Fiscal Year 2018-19 Adopted Budget

INFORMATION TECHNOLOGY FUND

Revenue and Expenses:

Account Number	Description	FY 2016-17 Audited	FY 2017-18 Budget	FY 2018-19 Adopted Budget	Details
7030-0000-3168	CMAQ Gt-TrafficSignalSynch	\$ -	\$ -		
7030-0000-4087	Information Technology Charge	\$ 328,093	\$ 323,198	347,412	
7030-0000-6001	Interest Earned	\$ 253	\$ 50	50	
	Total Revenues	\$ 328,346	\$ 323,248	347,462	
7030-1050-2021	Special Departmental Expense	\$ 113,885	\$ 100,000	188,000	
	Computer Supplies				20,000
	TPX Communications				65,000
	Server				57,000
	Network				10,000
	Workstations				28,000
	Airespring (Cloud/Voice)				8,000
7030-1050-3001	City Administration Fees	\$ 29,676	\$ 30,295	27,412	
7030-1050-3030	Professional Services	\$ 141,502	\$ 192,903	132,000	
	SpringBrook Annual Maintenance				52,000
	IT Services				80,000
7030-1050-3090	Depreciation Expense	\$ 59,579	\$ -	-	
	Total Expenditures	\$ 344,641	\$ 323,198	347,412	

Five Year Capital Improvement Program

Fiscal Years 2018-19 thru 2022-23

Description	2018/19	2019/20	2020/21	2021/22	2022/23	Funding Source
General Fund & Measure H (0001 & 0004)						
Patrol Vehicles	30,000	50,000	50,000.00	50,000		0004 Measure H
New Engine (Local Match)	200,000					0004 Measure H
Software (RIMS)	88,000	88,000	88,000	88,000	88,000	0001 General Fund
New Computers		10,000				0001 General Fund
Equipment for off site evidence storage		25,000	25,000			0001 General Fund
New Vests			15,000			0001 General Fund
Radios & Dispatch System		39,000				0001 General Fund
General Fund & Measure H (0001 & 0004) Totals	318,000	212,000	178,000	138,000	88,000	
General Fund Capital (0003)						
Traffic Signal Synchronization	436,448					General Fund Capital
Juniper Ped/Bike Path Infill	147,391					General Fund Capital
CalFire GGRF UrbanForestMgtPln	30,000					General Fund Capital
HSIP-Highway Safety Imp Prg Gt	138,870					General Fund Capital
CMAQ-Phase II Ped Imp Proj	606,184					General Fund Capital
SSARP Grant	112,500					General Fund Capital
General Fund Capital (0003) Totals	1,471,393	0	0	0	0	
Measure V (0007)						
Winton Way Road Improvements	150,000	150,000	150,000	150,000	150,000	Measure V
Fruitland Avenue Road Improvements	130,000	150,000	150,000	150,000	150,000	Measure V
Traffic Light Retrofit Winton Wy/Juniper Ave	45,000					Measure V
Curb, Gutter, Sidewalk Replacement	150,000	150,000	150,000	100,000	100,000	Measure V
Roadway Painting	20,000	20,000	20,000	20,000	20,000	Measure V
Measure V (0007) Totals	495,000	470,000	470,000	420,000	420,000	
Measure V 20% Alternative Modes (0008)						
Juniper Ped/Bike Path Infill	19,100					Measure V Alternative Mod
HSIP-Highway Safety Imp Prg Gt	15,430					Measure V Alternative Mod
CMAQ-Phase II Ped Imp Proj	78,604					Measure V Alternative Mod
SSARP Grant	12,500					Measure V Alternative Mod
Active Transportatin Plan	125,000					Measure V Alternative Mod
Measure V 20% Alternative Modes (0008) Totals	250,634	0	0	0	0	

Description	Fiscal Year					Funding Source
	2018/19	2019/20	2020/21	2021/22	2022/23	
Parks & Recreation (1020)						
Miscellaneous Park and Playground Improvements	125,000	75,000	75,000	75,000		1020 Parks & Rec Fund
Wood Fiber for Playground Safety	10,000	8,000	8,000	8,000		1020 Parks & Rec Fund
Parks & Recreation Totals	135,000	83,000	83,000	83,000	0	
Water Capital (6001)						
Corporation Yard Maintenance	20,000					6000 Water Enterprise
Dump Truck Replacement (2)	20,000					6001 Water Capital Fund
Systems Truck						6001 Water Capital Fund
Water Meter Software upgrade	5,000					6001 Water Capital Fund
1 Ton Utility Cab Truck				55,000		6001 Water Capital Fund
Vibraplate Tamping Machine			1,000			6001 Water Capital Fund
Fire Hydrant Replacement Project	50,000	50,000	50,000			6001 Water Capital Fund
Well 20 Rehab	700,000					6001 Water Capital Fund
Well Control Panel Upgrades	100,000		100,000			6001 Water Capital Fund
Replacement of Backflow Devices		5,000	5,000			6001 Water Capital Fund
Water Capital Totals	895,000	55,000	156,000	55,000	0	
DBCP Settlement/ O&M (6002)						
General Well Rehab and Replacement Parts		100,000	100,000			6002 Water Capital Fund
Water meter installation project	410,000	410,000	410,000			6002 Water Capital Fund
Water Service Replacement		20,000	20,000			6002 Water Capital Fund
Replace/Upgrade Water Distribution Infrastructure		30,000	30,000			6002 Water Capital Fund
DBCP Settlement Totals	410,000	560,000	560,000	0	0	
Sewer (6010)						
Corporation Yard Maintenance	20,000					6010 Sewer Fund
Pump Motor for Sewer Lift Station	20,000	20,000				6010 Sewer Fund
1 Ton Utility Cab Truck				55,000		6010 Sewer Fund
Vibraplate Tamping Machine			1,000			6010 Sewer Fund

Description						Funding Source
	2018/19	2019/20	2020/21	2021/22	2022/23	
UV Lamp Replacement	65,000					6010 Sewer Fund
UV Transmittance Meter & SC-200 Controller	14,000					6010 Sewer Fund
Fruitland Ave. Recon. Storm Drain Basin	30,000					6010 Sewer Fund
UV Ballasts	1,400					6010 Sewer Fund
Replace 4 Digester Mixing Pumps	100,000					6010 Sewer Fund
Mower	15,000					6010 Sewer Fund
Replace Turbidity Meter	5,800					6010 Sewer Fund
Sewer Line Improvements	100,000	100,000	100,000			6010 Sewer Fund
Sewer Lift Station Improvements/Upgrades/Controls	75,000	75,000				6010 Sewer Fund
Replace Inverted Siphon Project		100,000	100,000			6010 Sewer Fund
Closing of Old WWTP	220,000					6010 Sewer Fund
Sewer Totals	666,200	295,000	201,000	55,000	0	
Sanitation (6020)						
Corporation Yard Maintenance	20,000					Sanitation Fund
Sanitation Totals	20,000	0	0	0	0	
Internal Service (7000)						
Tire machine	1,000					7000 Internal Service Fund
Internal Service Totals	1,000	0	0	0	0	
Capital Improvement Projects Total	4,662,227	1,675,000	1,648,000	751,000	508,000	

Debt Service

City of Atwater
Fiscal Year 2018-19 Adopted Budget

DEBT SERVICE OBLIGATIONS

	<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Wastewater Fund</u>				
<u>2017 A Wastewater Bonds</u>				
	11/1/2018	-	1,238,169	1,238,169
	5/1/2019	<u>835,000</u>	<u>1,238,169</u>	<u>2,073,169</u>
Total		835,000	2,476,338	3,311,338
<u>2018 A Wastewater Bonds</u>				
	5/1/2019	-	321,005	321,005
	1/0/1900	<u>540,000</u>	<u>279,134</u>	<u>819,134</u>
Total		540,000	600,139	1,140,139

Inter-Fund Transfers

INTER-FUND TRANSFERS

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
Water Fund	General Fund	\$152,375	Hydrant Maintenance
Water Fund	General Fund	\$708,045	Administrative Support
Wastewater Fund	Water Fund	\$102,474	Administrative Support
Wastewater Fund	General Fund	\$708,157	Administrative Support
Sanitation Fund	Water Fund	\$51,237	Administrative Support
Sanitation Fund	General Fund	\$516,134	Administrative Support
Assessment District Fund	General Fund	\$37,927	Administrative Support
Information Technology Fund	General Fund	\$27,412	Administrative Support
Redev Oblig Retire Fund	General Fund	\$187,000	Administrative Support
Gas Tax Fund	General Fund	\$53,853	Administrative Support
Redevelopment Obligation Retirement Fund	Successor Agency Debt Service Fund	\$838,534	Debt Service
General Fund	Wastewater Fund	\$190,688	Inter-Fund Loan Repayment #4
Water Fund	Wastewater Fund	\$86,844	Inter-Fund Loan #4
Sanitation Fund	Wastewater Fund	\$549,699	Inter-Fund Loan Repayment #4

Appropriations Limitation Calculation

City of Atwater
Fiscal Year 2018-19 Adopted Budget

APPROPRIATIONS LIMITATION

The appropriations limitation imposed by Proposition 4 and modified by Proposition 222 creates a restriction on the amount of revenue which can be appropriated in any fiscal year. The revenues which are subject to the limitation are those considered “proceeds of taxes.” The basis for calculating the limit began in 1978-79 and is increased each year based on population growth and inflation.

FY 2018-19 Limitation \$44,764,372

Annual Adjustment (2016-17):

Change in population	=	1.80 percent
Change in per capita personal income	=	3.67 percent

Population Factor Converted to a Ratio = 1.0180

Per Capita Factor Converted to a Ratio = 1.0367

Calculation of FY 2017-18 Appropriation Limitation

$\$44,764,372 \times 1.0180 \times 1.0367 = \underline{\underline{\$47,242,554}}$

FY 2018-19 Appropriations =	\$45,350,542
Less Funds Not Subject to Limit	
Successor Agency to Atwater Redevelopment Agency	(\$1,088,534)
Water Enterprise Fund	(\$3,870,856)
Sewer Enterprise Fund	(\$11,192,473)
Sanitation Enterprise Fund	(\$3,850,312)
Less Non-Tax Revenue	(<u>\$6,709,217</u>)
Appropriations Subject To Limitation	<u>\$18,639,150</u>