

In-person participation by the public will be permitted.

Submit a written public comment prior to the meeting: Public comments submitted to cityclerk@atwater.org by 3:00 p.m. on the day of the meeting will be distributed to the Oversight Committee, and made part of the official minutes but will not be read out loud during the meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6241.

CITY OF ATWATER

Citizens' Oversight Committee for Public Safety and Transactions Use Tax

AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

March 7, 2023

REGULAR SESSION: (Council Chambers)

CALL TO ORDER:

5:30 PM

INVOCATION:

Invocation by Police Chaplain Steve Mead

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

Brantley ____ , Brice ____ , Castro ____ , Dash ____ , Garner ____ , Pirtle ____ ,

Hylar ____

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the Committee present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the Committee to remove items from the agenda or to change the order of the agenda.)

Staff's Recommendation: Motion to approve agenda as posted or as amended.

MINUTES:

1. December 6, 2022 – Regular meeting

Staff's recommendation: Motion to approve minutes as listed.

REPORTS AND PRESENTATIONS FROM STAFF:

- 2. Verbal update** (City Manager Waterman)
- 3. Verbal Police Department update** (Police Chief Salvador)
- 4. Verbal Fire Department update** (CAL FIRE Battalion Chief Ayuso)
- 5. Verbal Financial report** (Finance Director Youmara)

COMMENTS FROM THE PUBLIC:

NOTICE TO THE PUBLIC

At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

COMMITTEE MATTERS:

Committee member comments

ADJOURNMENT:

CERTIFICATION:

I, Janell Martin, Oversight Recording Secretary of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.



Janell Martin
Oversight Recording Secretary

SB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk at City Hall during normal business hours at 750 Bellevue Road.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road.



In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6241. You may also send the request by email to cityclerk@atwater.org.



CITY OF ATWATER

CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

December 6, 2022

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transactions and Use Tax met in Regular Session this date at 5:30 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Hyler presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Chairperson Hyler.

INVOCATION:

The invocation was led by Police Chaplain Steve Mead.

ROLL CALL:

Present: Committee Members Brantley, Vice Chairperson Brice, Dash, Garner, Pirtle, Chairperson Hyler

Absent: Committee Member Castro

Staff Present: City Manager Waterman, Lieutenant Novetzke, CAL FIRE Battalion Chief Ayuso, Deputy City Martin

SUBSEQUENT NEED ITEMS: *None.*

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: Committee Member Dash moved to approve the agenda as posted. The motion was seconded by Committee Member Garner and the vote was: Ayes: Brantley, Garner, Dash, Pirtle, Brice, Hyler; Noes: None; Absent: Castro. The motion passed.

MINUTES:

1. June 14, 2022 – Special meeting

MOTION: Committee Member Garner moved to approve the minutes as listed. The motion was seconded by Committee Member Dash and the vote was: Ayes: Garner, Pirtle, Dash, Brantley, Hyler; Noes: None; Abstain: Brice; Absent: Castro. The motion passed.

REPORTS AND PRESENTATIONS FROM STAFF:

City Manager Waterman Update

City Manager Waterman thanked the Committee as well as the citizens regarding the passing of Measure B (Public Safety Transaction and Use Tax)

Police Department Update (Lt. Novetzke)

Lt. Novetzke spoke regarding the Police Department's activities for the last quarter, regarding the training, staffing levels, and funding of the Police Department. He also spoke regarding updates to use of social media.

Committee Member Castro arrived at the dais at 5:47 PM.

Fire Department Update (CAL FIRE Battalion Chief Ayuso)

CAL FIRE Battalion Chief Ayuso spoke regarding statistics and the total call volume for Station 41 and 42, grant opportunities for the Fire Department, staffing levels, the annual contract, and Fire Marshal inspections.

Financial Report (City Manager Waterman)

City Manager Waterman provided an update regarding the unaudited budget status report for the first quarter of Fiscal Year 2022-23 Public Safety Transactions and Use Tax Fund.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

Mayor Elect Mike Nelson spoke and stated the questions that were being asked by the Oversight Committee were of great content. He thanked the Measure B committee for their hard work and the passing of the measure. He spoke regarding the EMS contract and the status of their ability to provide services.

No one else came forward to speak.

Chairperson Hyler closed the Public Comment.

COMMITTEE MATTERS:

Committee member comments

Committee Member Pirtle had nothing.

Committee Member Garner thanks the committee for the informative meetings and thankful for the time he has had on the committee and in the City of Atwater. He congratulated Mayor Elect Nelson.

Committee Member Dash questioned the timing of the meetings and when to make up meetings that have been cancelled due to lack of a quorum.

Committee Member Castro had nothing.

Vice Chairperson Brice thanked and congratulated Old Town Atwater regarding the Christmas parade. He also thanked the Fire Department for the Tri Tip Fundraiser for the Holiday Tor Drive. He wished everyone a Merry Christmas.

Committee Member Brantley spoke regarding the water tower and how amazing it looks with the new lighting. She wished everyone a Happy Holidays.

Chairperson Hyler thanked the committee and all the City Staff for all they have done and wished all a Merry Christmas and a Happy New Year.

ADJOURNMENT:

Chairperson Hyler adjourned the meeting at 6:38 PM.

APPROVED:

Don Hyler III, Chairperson

BY: Janell Martin
Oversight Recording Secretary

Budget Status Report - FY 22/23 Quarter 2

10/1/2022 to 12/31/2022 Unaudited



City of
Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Fund 0004 Public Safety Trans & Use Tax

Account Number	Description	Budget Amount	Period Amount		(Over) / Under Budget	Encumbered Amount	Available
			Qtr. 2 2023	YTD Amount at 12/31/2022			
REVENUE							
0004-0000-1031	Sales & Use Tax	2,110,725.00	702,893.13	910,546.90	1,200,178.10	0.00	1,200,178.10
0004-0000-6001	Interest Earned	1,000.00	2,476.70	2,476.70	-1,476.70	0.00	-1,476.70
Revenue Totals:		2,111,725.00	705,369.83	913,023.60	1,198,701.40	0.00	1,198,701.40

EXPENDITURES

Dept 1050	Non-departmental						
0004-1050-4089	Employee Benefits Charges	30,367.28	7,591.75	15,183.50	15,183.78	0.00	15,183.78
Non-departmental Expense Sub Totals:		30,367.28	7,591.75	15,183.50	15,183.78	0.00	15,183.78

Dept 2020	Police Administration						
E10	<u>Salaries</u>						
0004-2020-1001	Salaries & Wages, Regular - Dispatcher Trainee	42,776.00	0.00	0.00	42,776.00	0.00	42,776.00
0004-2020-1005	Holiday Pay	3,455.00	0.00	0.00	3,455.00	0.00	3,455.00
0004-2020-1012	Fica/Medicare	3,537.00	0.00	0.00	3,537.00	0.00	3,537.00
0004-2020-1013	Retirement	16,640.00	0.00	0.00	16,640.00	0.00	16,640.00
0004-2020-1014	Health Insurance	17,919.00	0.00	0.00	17,919.00	0.00	17,919.00
0004-2020-1015	Worker's Compensation	2,688.00	0.00	0.00	2,688.00	0.00	2,688.00
Police Administration Expense Sub Totals:		87,015.00	0.00	0.00	87,015.00	0.00	87,015.00

Dept 2021	Police Field Services						
E10	<u>Salaries</u>						
0004-2021-1001	Salaries & Wages, Regular	746,344.00	175,605.03	312,348.50	433,995.50	0.00	433,995.50
0004-2021-1002	Salaries & Wages, Parttime	10,000.00	1,754.50	3,184.50	6,815.50	0.00	6,815.50
0004-2021-1003	Leave Accrual Buy-Out	25,000.00	8,997.65	8,997.65	16,002.35	0.00	16,002.35
0004-2021-1004	Overtime	80,000.00	33,898.66	61,599.46	18,400.54	0.00	18,400.54
0004-2021-1005	Holiday Pay	57,920.00	12,364.41	24,369.49	33,550.51	0.00	33,550.51
0004-2021-1006	Stand By Pay	2,600.00	400.00	700.00	1,900.00	0.00	1,900.00
0004-2021-1007	Special Duty	15,759.00	707.23	1,807.52	13,951.48	0.00	13,951.48
0004-2021-1008	In-Lieu Of Insurance Benefit	29,950.00	2,377.00	5,942.50	24,007.50	0.00	24,007.50
0004-2021-1012	Fica/Medicare	74,264.00	16,026.11	28,389.34	45,874.66	0.00	45,874.66
0004-2021-1013	Retirement	452,788.00	110,822.63	216,407.90	236,380.10	0.00	236,380.10
0004-2021-1014	Health Insurance	114,681.00	22,119.50	38,896.40	75,784.60	0.00	75,784.60
0004-2021-1015	Worker's Compensation	56,435.00	13,396.66	25,517.67	30,917.33	0.00	30,917.33
0004-2021-1024	Additional Duty	3,196.32	197.63	532.39	2,663.93	0.00	2,663.93
Salaries Sub Totals:		1,668,937.32	398,667.01	728,693.32	940,244.00	0.00	940,244.00

Budget Status Report - FY 22/23 Quarter 2

10/1/2022 to 12/31/2022 Unaudited



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Fund 0004 Public Safety Trans & Use Tax

Account Number	Description	Budget Amount	Period Amount		(Over) / Under Budget	Encumbered Amount	Available
			Qtr. 2 2023	YTD Amount at 12/31/2022			
E30	<u>Services</u>						
0004-2021-3031	Communications	2,400.00	530.97	764.21	1,635.79	0.00	1,635.79
0004-2021-3034	Rents & Leases	152,000.00	49,958.67	74,932.42	77,067.58	54,971.45	22,096.13
	Services Sub Totals:	154,400.00	50,489.64	75,696.63	78,703.37	54,971.45	23,731.92
E50	<u>Expenses</u>						
0004-2021-6021	Machinery & Equipment	125,000.00	15,795.80	15,795.80	109,204.20	45,801.63	63,402.57
	Expenses Sub Totals:	125,000.00	15,795.80	15,795.80	109,204.20	45,801.63	63,402.57
Police Field Services Expense Sub Totals:		1,948,337.32	464,952.45	820,185.75	1,128,151.57	100,773.08	1,027,378.49
Dept 2030	Fire						
E10	<u>Salaries</u>						
0004-2030-1002	Salaries & Wages, Parttime	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00
0004-2030-1012	Fica/Medicare	765.00	0.00	0.00	765.00	0.00	765.00
0004-2030-1015	Worker's Compensation	581.00	0.00	0.00	581.00	0.00	581.00
	Salaries Sub Totals:	11,346.00	0.00	0.00	11,346.00	0.00	11,346.00
E20	<u>Supplies</u>						
0004-2030-2021	Special Departmental Expense	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00
	Supplies Sub Totals:	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00
E30	<u>Services</u>						
0004-2030-3030	Professional Services	805,572.00	0.00	0.00	805,572.00	805,572.00	0.00
0004-2030-3031	Communications	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00
0004-2030-3034	Rents & Leases	87,916.00	0.00	87,916.14	-0.14	0.00	-0.14
0004-2030-3063	Reserve Fire Fighter Program	6,864.00	0.00	0.00	6,864.00	0.00	6,864.00
	Services Sub Totals:	901,852.00	0.00	87,916.14	813,935.86	805,572.00	8,363.86
E40	<u>Expenses</u>						
0004-2030-4088	Risk Management Charges	752.95	188.25	376.50	376.45	0.00	376.45
	Expenses Sub Totals:	752.95	188.25	376.50	376.45	0.00	376.45
E50	<u>Expenses</u>						
0004-2030-6021	Machinery & Equipment	160,000.00	0.00	0.00	160,000.00	0.00	160,000.00
	E50 Sub Totals:	160,000.00	0.00	0.00	160,000.00	0.00	160,000.00
Fire Department Expense Sub Totals:		1,081,450.95	188.25	88,292.64	993,158.31	805,572.00	187,586.31

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Account Number	Description	Budget Amount	Period Amount	YTD Amount	(Over) / Under	Encumbered	Available
			Qtr. 2 2023	at 12/31/2022	Budget	Amount	
<u>TOTALS</u>							
	Public Safety Tax Fund Revenue Totals:	2,111,725.00	705,369.83	913,023.60	1,198,701.40	0.00	1,198,701.40
	Police & Fire Expense Totals:	3,147,170.55	472,732.45	923,661.89	2,223,508.66	906,345.08	1,317,163.58