

In-person participation by the public will be permitted.

Submit a written public comment prior to the meeting: Public comments submitted to cityinfo@atwater.org by 3:00 p.m. on the day of the meeting will be distributed to the Oversight Committee, and made part of the official minutes but will not be read out loud during the meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6241.

CITY OF ATWATER CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTION AND USE TAX AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

December 6, 2022

REGULAR SESSION: (Council Chambers)

CALL TO ORDER:

5:30 PM

PLEDGE OF ALLEGIANCE TO THE FLAG:

INVOCATION:

Invocation by Steve Mead

ROLL CALL:

Brantley _____, Brice _____, Castro _____, Dash _____, Garner _____, Pirtle _____,

Hylar _____

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the Committee present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the Committee to remove items from the agenda or to change the order of the agenda.)

Staff's Recommendation: Motion to approve agenda as posted or as amended.

MINUTES:

1. June 14, 2022 – Special meeting

Staff's recommendation: Motion to approve minutes as listed.

REPORTS AND PRESENTATIONS FROM STAFF:

- 2. Verbal update** (City Manager Waterman)
- 3. Verbal Police Department update** (Police Chief Salvador)
- 4. Verbal Fire Department update** (CAL FIRE Battalion Chief Ayuso)
- 5. Verbal Financial report** (Finance Director Youmara)

COMMENTS FROM THE PUBLIC:

NOTICE TO THE PUBLIC

At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

COMMITTEE MATTERS:

Committee member comments

ADJOURNMENT:

CERTIFICATION:

I, Janell Martin, Oversight Recording Secretary of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.



Janell Martin
Oversight Recording Secretary

SB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk at City Hall during normal business hours at 750 Bellevue Road.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road.



In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6241. You may also send the request by email to cityclerk@atwater.org.



CITY OF ATWATER

SPECIAL MEETING CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

June 14, 2022

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transactions and Use Tax met in Special Session this date at 5:30 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Committee Member Dash presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Police Chief Salvador.

ROLL CALL:

Present: Committee Members Brantley, Castro, Dash, Pirtle
Absent: Committee Member Garner, Vice Chairperson Brice, Chairperson Hyler
Staff Present: City Manager Waterman, Police Chief Salvador, CAL FIRE Captain Bernard, Finance Director Youmara, Deputy City Clerk Thuang

City Manager Waterman stated that as Vice Chairperson Brice and Chairperson Hyler are both absent from the meeting, the Citizens' Oversight Committee for Public Safety Transactions and Use Tax by roll-call vote, will select a presiding Chairperson for this meeting.

Committee Member Pirtle moved to appoint Committee Member Dash as presiding Chairperson for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax meeting of June 14, 2022. The motion was seconded by Committee Member Brantley and the vote was: Ayes: Castro, Dash, Pirtle, Brantley; Noes: None; Absent: Garner, Brice, Hyler. The motion passed.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

MINUTES:

1. March 8, 2022 – Regular meeting

MOTION: Committee Member Pirtle moved to approve the minutes as listed. The motion was seconded by Committee Member Brantley and the vote was: Ayes: Pirtle, Brantley, Castro, Dash; Noes: None; Absent: Garner, Brice, Hyler. The motion passed.

REPORTS AND PRESENTATIONS FROM STAFF:

Police Department Update (Police Chief Salvador)

Police Chief Salvador spoke regarding the Police Department's activities for the calendar year of 2021 and 2022 regarding the total volume and call for service rate, criminal reports, misdemeanor felony arrests, citation and crime rates, staffing levels of the Police Department, and additions to the Police Department equipment fleet. He also addressed concerns of the Committee Members regarding the cost of outfitting the command vehicle and usage of the general fund.

One person spoke regarding the training, staffing levels, and funding of the Police Department.

One person spoke regarding the staffing levels of the Police Department, the increase in citations issued, revenue from citations, and the Police Department budget.

No one else came forward to speak.

Fire Department Update (CAL FIRE Battalion Chief Ayuso)

CAL FIRE Captain Bernard spoke regarding the Fire Department 2021 and partial 2022 statistics regarding the total call volume for Station 41 and 42, the purchase of personal protective equipment for the reserve firefighters and a command post vehicle, grant opportunities for the Fire Department, and Fire Marshal inspections. He also addressed concerns of the Committee Members regarding the addition of Station 41 and Station 42 addresses on materials presented.

Police Chief Salvador and City Manager Waterman addressed concerns of the Committee Members regarding the operational area of the Police Department.

One person spoke regarding the staffing levels of the Fire Department and the renegotiation of the current CAL FIRE contract.

One person spoke regarding the usage of funds from the Public Safety Transactions and Use Tax for additional staffing for the Fire Department, the Fire Department's response to medical calls, and ambulance services in the City.

No one else came forward to speak.

Financial Report (Finance Director Youmara)

Finance Director Youmara provided an update regarding the unaudited budget status report for the third quarter of Fiscal Year 2021-22 Public Safety Transactions and Use Tax Fund and provided an update regarding the Fiscal Year 2022-23 proposed budget.

One person spoke regarding the date range of the budget status report presented, the role and responsibilities of the Citizens' Oversight Committee for Public Safety Transactions and Use Tax relating to public safety expenditures, professional service consulting fees, and the need for town hall meetings.

One person spoke regarding transparency within the City and the structure, role, and responsibilities of the Citizens' Oversight Committee for Public Safety Transactions and Use Tax relating to public safety expenditures.

No one else came forward to speak.

ADJOURNMENT:

Presiding Chairperson Dash adjourned the meeting at 6:34 PM.

APPROVED:

Linda Dash, Presiding Chairperson

BY: Leslie Thuang
Oversight Recording Secretary

Budget Status Report - FY 22/23 Quarter 1

7/1/2022 to 9/30/2022 Unaudited



City of
Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Fund 0004 Public Safety Trans & Use Tax

Account Number	Description	Budget Amount	Period Amount Qtr. 1 2023	YTD Amount at 9/30/2022	(Over) / Under Budget	Encumbered Amount	Available
REVENUE							
0004-0000-1031	Sales & Use Tax	2,110,725.00	718,983.58	718,983.58	1,391,741.42	0.00	1,391,741.42
0004-0000-6001	Interest Earned	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
	Revenue Totals:	2,111,725.00	718,983.58	718,983.58	1,392,741.42	0.00	1,392,741.42

EXPENDITURES

Dept 1050	Non-departmental						
0004-1050-4089	Employee Benefits Charges	30,367.28	7,591.75	7,591.75	22,775.53	0.00	22,775.53
	Non-departmental Expense Sub Totals:	30,367.28	7,591.75	7,591.75	22,775.53	0.00	22,775.53

Dept 2020	Police Administration						
E10	<u>Salaries</u>						
0004-2020-1001	Salaries & Wages, Regular - Dispatcher Trainee-New	42,776.00	0.00	0.00	42,776.00	0.00	42,776.00
0004-2020-1005	Holiday Pay	3,455.00	0.00	0.00	3,455.00	0.00	3,455.00
0004-2020-1012	Fica/Medicare	3,537.00	0.00	0.00	3,537.00	0.00	3,537.00
0004-2020-1013	Retirement	16,640.00	0.00	0.00	16,640.00	0.00	16,640.00
0004-2020-1014	Health Insurance	17,919.00	0.00	0.00	17,919.00	0.00	17,919.00
0004-2020-1015	Worker's Compensation	2,688.00	0.00	0.00	2,688.00	0.00	2,688.00
	Police Administration Expense Sub Totals:	87,015.00	0.00	0.00	87,015.00	0.00	87,015.00

Dept 2021	Police Field Services						
E10	<u>Salaries</u>						
0004-2021-1001	Salaries & Wages, Regular	746,344.00	136,743.47	136,743.47	609,600.53	0.00	609,600.53
0004-2021-1002	Salaries & Wages, Parttime	10,000.00	1,430.00	1,430.00	8,570.00	0.00	8,570.00
0004-2021-1003	Leave Accrual Buy-Out	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00
0004-2021-1004	Overtime	80,000.00	27,700.80	27,700.80	52,299.20	0.00	52,299.20
0004-2021-1005	Holiday Pay	57,920.00	12,005.08	12,005.08	45,914.92	0.00	45,914.92
0004-2021-1006	Stand By Pay	2,600.00	300.00	300.00	2,300.00	0.00	2,300.00
0004-2021-1007	Special Duty	15,759.00	1,100.29	1,100.29	14,658.71	0.00	14,658.71
0004-2021-1008	In-Lieu Of Insurance Benefit	29,950.00	3,565.50	3,565.50	26,384.50	0.00	26,384.50
0004-2021-1012	Fica/Medicare	74,264.00	12,363.23	12,363.23	61,900.77	0.00	61,900.77
0004-2021-1013	Retirement	452,788.00	105,585.27	105,585.27	347,202.73	0.00	347,202.73
0004-2021-1014	Health Insurance	114,681.00	16,776.90	16,776.90	97,904.10	0.00	97,904.10
0004-2021-1015	Worker's Compensation	56,435.00	12,121.01	12,121.01	44,313.99	0.00	44,313.99
0004-2021-1024	Additional Duty	3,196.32	334.76	334.76	2,861.56	0.00	2,861.56
	Salaries Sub Totals:	1,668,937.32	330,026.31	330,026.31	1,338,911.01	0.00	1,338,911.01

E30	<u>Services</u>						
0004-2021-3031	Communications	2,400.00	233.24	233.24	2,166.76	0.00	2,166.76
0004-2021-3034	Rents & Leases	130,000.00	24,973.75	24,973.75	105,026.25	81,619.85	23,406.40
	Services Sub Totals:	132,400.00	25,206.99	25,206.99	107,193.01	81,619.85	25,573.16
E50	<u>Expenses</u>						
0004-2021-6021	Machinery & Equipment	147,000.00	0.00	0.00	147,000.00	174,569.35	-27,569.35
	Expenses Sub Totals:	147,000.00	0.00	0.00	147,000.00	174,569.35	-27,569.35
Police Field Services Expense Sub Totals:		1,948,337.32	355,233.30	355,233.30	1,593,104.02	256,189.20	1,336,914.82

Dept 2030	Fire						
E10	<u>Salaries</u>						
0004-2030-1002	Salaries & Wages, Parttime	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00
0004-2030-1012	Fica/Medicare	765.00	0.00	0.00	765.00	0.00	765.00
0004-2030-1015	Worker's Compensation	581.00	0.00	0.00	581.00	0.00	581.00
	Salaries Sub Totals:	11,346.00	0.00	0.00	11,346.00	0.00	11,346.00

E20	<u>Supplies</u>						
0004-2030-2021	Special Departmental Expense	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00
	Supplies Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00

E30	<u>Services</u>						
0004-2030-3030	Professional Services	805,572.00	0.00	0.00	805,572.00	805,572.00	0.00
0004-2030-3031	Communications	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00
0004-2030-3034	Rents & Leases	87,916.00	87,916.14	87,916.14	-0.14	0.00	-0.14
0004-2030-3063	Reserve Fire Fighter Program	11,864.00	0.00	0.00	11,864.00	0.00	11,864.00
	Services Sub Totals:	906,852.00	87,916.14	87,916.14	818,935.86	805,572.00	13,363.86

E40	<u>Expenses</u>						
0004-2030-4088	Risk Management Charges	752.95	188.25	188.25	564.70	0.00	564.70
	Expenses Sub Totals:	752.95	188.25	188.25	564.70	0.00	564.70

E50	<u>Expenses</u>						
0004-2030-6021	Machinery & Equipment	160,000.00	0.00	0.00	160,000.00	47,841.90	112,158.10
	E50 Sub Totals:	160,000.00	0.00	0.00	160,000.00	47,841.90	112,158.10

Fire Department Expense Sub Totals:		1,081,450.95	88,104.39	88,104.39	993,346.56	853,413.90	139,932.66
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<u>TOTALS</u>							
	Public Safety Tax Fund Revenue Totals:	2,111,725.00	718,983.58	718,983.58	1,392,741.42	0.00	1,392,741.42
	Police & Fire Expense Totals:	3,147,170.55	450,929.44	450,929.44	2,696,241.11	1,109,603.10	1,586,638.01