

**NOTICE OF SPECIAL MEETING
CITIZENS' OVERSIGHT COMMITTEE
FOR
PUBLIC SAFETY TRANSACTIONS
AND USE TAX
OF THE CITY OF ATWATER**

NOTICE IS HEREBY GIVEN that a special meeting of the Citizens' Oversight Committee for Public Safety Transactions and Use Tax of the City of Atwater will be held on **Tuesday, June 14, 2022 at 5:30 PM**, or as soon thereafter as may be held. This meeting will be held in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California.

AGENDA

SPECIAL MEETING CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Brantley __, Brice __, Castro __, Dash __, Garner __, Pirtle __, Hyler __

PUBLIC COMMENT: Pursuant to Government Code Section 54954.3, citizens wishing to address the Citizens' Oversight Committee for Public Safety Transactions and Use Tax regarding **only the items on the agenda may do so when the item is read for consideration**. You may state your name and address for the record; however, it is not required. Please limit comments to three (3) minutes or less. Under the provisions of the California Government Code, the Citizens' Oversight Committee for Public Safety Transactions and Use Tax may not discuss or take action on any item that is not on the agenda.

MINUTES:

1. March 8, 2022 – Regular meeting

Staff's Recommendation: Motion to approve the minutes as listed.

REPORTS AND PRESENTATIONS FROM STAFF:

- 2. Police Department Update (Police Chief Salvador)**
- 3. Fire Department Update (CAL FIRE Battalion Chief Ayuso)**
- 4. Financial Report (Finance Director Youmara)**

ADJOURNMENT:

Dated this 13th day of June 2022.



Don Hyler III, Chair

pc: Mayor and City Council Members
Atwater Signal/Merced Sun Star
Atwater New Times



CITY OF ATWATER

CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

March 8, 2022

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transactions and Use Tax met in Regular Session this date at 5:31 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Hyler presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Chairperson Hyler.

INVOCATION:

The Invocation was led by Police Chaplain Jim McClellan.

ROLL CALL:

Present: Committee Members Brantley, Castro (5:42 PM), Dash, Garner, Pirtle, Vice Chairperson Brice, Chairperson Hyler
Absent: None
Staff Present: City Manager Waterman, City Attorney Splendorio, CAL FIRE Battalion Chief Ayuso, Police Chief Salvador (via teleconference), Finance Director Youmara, Deputy City Clerk Martin, Recording Secretary Thuang

SUBSEQUENT NEED ITEMS: **None**

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: Committee Member Dash moved to approve the agenda as posted. The motion was seconded by Committee Member Brantley and the vote was: Ayes: Dash, Brantley, Brice, Garner, Pirtle, Hyler; Noes: None; Absent: Castro. The motion passed.

MINUTES:

1. December 14, 2021 – Special meeting

MOTION: Committee Member Dash moved to approve the minutes as listed. The motion was seconded by Committee Member Garner and the vote was: Ayes: Pirtle, Garner, Brantley, Dash, Hyler; Noes: None; Abstain: Brice; Absent: Castro. The motion passed.

REPORTS AND PRESENTATIONS FROM STAFF:

Let's Talk Atwater Presentation (City Manager Waterman)

City Manager Waterman presented a PowerPoint presentation detailing Let's Talk Atwater, a campaign by the City for local conversation on the City's service needs and priorities. She also addressed concerns of the Committee Members regarding the timeline, process, and cost of the balloting process, the advertising of different campaigns, details of the ballot measure, and the total number of respondents, public accessibility, and language offerings of the current campaign.

One person spoke regarding the advertising of the current campaign, different potential sources of revenue, the need for town hall meetings, changes to a potential public safety sales tax, and the current usage of Measure H funds.

One person spoke in opposition against any additional tax increases within the City.

Police Department Update (Police Chief Salvador)

Police Chief Salvador spoke regarding the Police Department's annual report that will be presented at the regular City Council meeting of March 14, 2022, and of the mid-year budget review where Measure H funds were reallocated to purchase a police vehicle. He also addressed concerns of the Committee Members regarding the service and efficiencies of the Police Department, quality control, safety within the community and for businessowners, city vehicle usage and electric vehicles, the proactive policing approaches, and current staffing levels.

Police Lieutenant Novetzke spoke regarding the implementation of strategic policing within the city and addressed concerns of the Committee Members regarding the areas of commands of police sergeants and Police Department training.

One person spoke regarding crime in the city and town hall meetings.

Fire Department Update (CAL FIRE Battalion Chief Ayuso)

CAL FIRE Battalion Chief Ayuso spoke regarding additional funding for a fire command vehicle, grants for funding and equipment, the total call volume for 2021, Fire Marshal inspections, and of a personnel ladder truck training with the City of Madera Fire Department.

Financial Report (Finance Director Youmara)

Finance Director Youmara provided an update regarding the unaudited budget status report for the second quarter of Fiscal Year 2021-22 Public Safety Transactions and Use Tax Fund and addressed concerns along with City Manager Waterman of the Committee Members regarding professional services expenditures and contract evaluations, police field services, the CAL FIRE contract, budgeted positions and overtime for the Police Department, and risk management expenditures.

CAL FIRE Battalion Chief Ayuso and Police Lieutenant Novetzke addressed concerns of the Committee Members regarding the total amount of reserves in the Fire and Police Department.

One person spoke regarding Measure H and the professional services expenditures.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

One person spoke regarding the mid-year budget review, the expenditure of measure funds, and the need for a public safety tax and town hall meetings.

One person thanked and commended the Committee for their contributions and efforts on the Citizens' Oversight Committee for Public Safety Transactions and Use Tax and spoke regarding measure funds.

No one else came forward to speak.

COMMITTEE MATTERS:

Committee Member comments

Committee Member Brantley had nothing to report.

Committee Member Brice spoke regarding the need for the Public Safety Transactions and Use Tax, the importance and current staffing levels of the Police and Fire Department, and his appreciation for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax.

Committee Member Castro had nothing to report.

Committee Member Dash spoke regarding the lack of ambulance service and of the importance of this emergency service.

Committee Member Garner spoke regarding his appreciation for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax. He also encouraged the Committee Members to review the ordinance establishing the Committee and spoke regarding the advisory role of the Committee to the City Manager.

Committee Member Pirtle had nothing to report.

Chairperson Hyler thanked the members of the public for attending the meeting and sharing their comments and City staff for their efforts. He also spoke regarding his appreciation for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax and reminded the community of the next Committee meeting on June 7, 2022 at 5:30 PM.

ADJOURNMENT:

Chairperson Hyler adjourned the meeting at 7:31 PM.

APPROVED:

Don Hyler III, Chairperson

BY: Leslie Thuang
Oversight Recording Secretary

Budget Status Report - FY 21/22 Quarter 3

1/1/2022 to 3/31/2022 Unaudited



City of
Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Fund 0004 Public Safety Trans & Use Tax

Account Number	Description	Budget Amount	Period Amount Qtr. 3 2022	YTD Amount at 3/31/2022	(Over) / Under Budget	Encumbered Amount	Available
<u>REVENUE</u>							
0004-0000-1031	Sales & Use Tax	2,500,000.00	727,108.82	2,229,340.93	270,659.07	0.00	270,659.07
0004-0000-6001	Interest Earned	1,000.00	393.98	1,324.38	-324.38	0.00	-324.38
Revenue Totals:		2,501,000.00	727,502.80	2,230,665.31	270,334.69	0.00	270,334.69
<u>EXPENDITURES</u>							
Dept 1050 Non-departmental							
0004-1050-3030	Professional Services	90,950.00	18,000.00	66,950.00	24,000.00	24,000.00	0.00
0004-1050-4089	Employee Benefits Charges	25,549.18	6,387.25	19,161.75	6,387.43	0.00	6,387.43
Non-departmental Expense Sub Totals:		116,499.18	24,387.25	86,111.75	30,387.43	24,000.00	6,387.43
Dept 2021 Police Field Services							
E10	<u>Salaries</u>						
0004-2021-1001	Salaries & Wages, Regular	533,932.00	53,124.59	366,214.76	167,717.24	0.00	167,717.24
0004-2021-1002	Salaries & Wages, Parttime	10,000.00	1,083.50	2,502.50	7,497.50	0.00	7,497.50
0004-2021-1003	Leave Accrual Buy-Out	17,000.00	73.31	8,404.39	8,595.61	0.00	8,595.61
0004-2021-1004	Overtime	100,000.00	18,663.44	75,907.96	24,092.04	0.00	24,092.04
0004-2021-1005	Holiday Pay	38,545.00	6,239.07	27,107.62	11,437.38	0.00	11,437.38
0004-2021-1006	Stand By Pay	5,200.00	0.00	300.00	4,900.00	0.00	4,900.00
0004-2021-1007	Special Duty	13,224.00	972.20	3,823.18	9,400.82	0.00	9,400.82
0004-2021-1008	In-Lieu Of Insurance Benefit	17,727.00	1,038.60	9,521.78	8,205.22	0.00	8,205.22
0004-2021-1012	Fica/Medicare	52,909.00	5,642.53	36,046.21	16,862.79	0.00	16,862.79
0004-2021-1013	Retirement	557,326.00	121,586.02	405,075.97	152,250.03	0.00	152,250.03
0004-2021-1014	Health Insurance	80,005.00	15,123.27	46,262.01	33,742.99	0.00	33,742.99
0004-2021-1015	Worker's Compensation	44,464.00	6,503.23	33,337.64	11,126.36	0.00	11,126.36
0004-2021-1024	Additional Duty	1,000.00	107.30	589.38	410.62	0.00	410.62
E10 Sub Totals:		1,471,332.00	230,157.06	1,015,093.40	456,238.60	0.00	456,238.60
E20	<u>Supplies</u>						
0004-2021-2021	Special Departmental Expense	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00
E20 Sub Totals:		2,500.00	0.00	0.00	2,500.00	0.00	2,500.00

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E30	<u>Services</u>						
0004-2021-3031	Communications	2,000.00	334.56	1,855.59	144.41	0.00	144.41
0004-2021-3034	Rents & Leases	85,500.00	18,866.52	58,222.68	27,277.32	27,248.18	29.14
	E30 Sub Totals:	87,500.00	19,201.08	60,078.27	27,421.73	27,248.18	173.55
E50	<u>Expenses</u>						
0004-2021-6021	Machinery & Equipment	106,500.00	6,106.89	19,485.18	87,014.82	43,255.64	43,759.18
	E50 Sub Totals:	106,500.00	6,106.89	19,485.18	87,014.82	43,255.64	43,759.18
Police Field Services	Expense Sub Totals:	1,667,832.00	255,465.03	1,094,656.85	573,175.15	70,503.82	502,671.33
Dept 2030	Fire						
E10	<u>Salaries</u>						
0004-2030-1002	Salaries & Wages, Parttime	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
0004-2030-1012	Fica/Medicare	765.00	0.00	0.00	765.00	0.00	765.00
0004-2030-1015	Worker's Compensation	643.00	0.00	0.00	643.00	0.00	643.00
	E10 Sub Totals:	6,408.00	0.00	0.00	6,408.00	0.00	6,408.00
E20	<u>Supplies</u>						
0004-2030-2021	Special Departmental Expense	2,500.00	1,698.65	1,698.65	801.35	0.00	801.35
	E20 Sub Totals:	2,500.00	1,698.65	1,698.65	801.35	0.00	801.35
E30	<u>Services</u>						
0004-2030-3030	Professional Services	1,385,513.00	590,686.07	590,686.07	794,826.93	794,826.93	0.00
0004-2030-3031	Communications	1,500.00	0.00	629.00	871.00	0.00	871.00
0004-2030-3034	Rents & Leases	219,516.00	0.00	219,273.60	242.40	0.00	242.40
0004-2030-3063	Reserve Fire Fighter Program	11,864.00	1,122.57	1,122.57	10,741.43	0.00	10,741.43
	E30 Sub Totals:	1,618,393.00	591,808.64	811,711.24	806,681.76	794,826.93	11,854.83
E40	<u>Expenses</u>						
0004-2030-4088	Risk Management Charges	374.48	93.50	280.50	93.98	0.00	93.98
	E40 Sub Totals:	374.48	93.50	280.50	93.98	0.00	93.98
E50	<u>Expenses</u>						
0004-2030-6021	Machinery & Equipment	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00
	E50 Sub Totals:	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00
Fire Department	Expense Sub Totals:	1,707,675.48	593,600.79	813,690.39	893,985.09	794,826.93	99,158.16

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<u>TOTALS</u>							
	Public Safety Tax Fund Revenue Totals:	2,501,000.00	727,502.80	2,230,665.31	270,334.69	0.00	270,334.69
	Police & Fire Expense Totals:	3,492,006.66	873,453.07	1,994,458.99	1,497,547.67	889,330.75	608,216.92