In-person participation by the public will be permitted. In addition, remote public participation is available in the following ways:

1. *Livestream online at www.atwater.org (Please be advised that there is a broadcasting delay. If you would like to participate in public comment, please use the option below).*
2. *Submit a written public comment prior to the meeting: Public comments submitted to cityinfo@atwater.org by 4:00 p.m. on the day of the meeting will be distributed to the City Council, and made part of the official minutes but will not be read out loud during the meeting.*

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6300.

CITY OF ATWATER
CITY COUNCIL,
FIRE PROTECTION DISTRICT,
AND
SUCCESSOR AGENCY TO THE ATWATER REDEVELOPMENT AGENCY

AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

June 27, 2022

REGULAR SESSION: (Council Chambers)

CALL TO ORDER: **6:00 PM**

PLEDGE OF ALLEGIANCE TO THE FLAG:

INVOCATION:

Invocation by Phil Jenkins

ROLL CALL:

Ambriz ____, Button ____, Cale ____, Raymond ____, Creighton _____

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the City Council present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the City Council to remove items from the agenda or to change the order of the agenda.)

Staff's Recommendation: Motion to approve agenda as posted or as amended.

PRESENTATIONS:

- **Monthly report by Merced County District 3 Supervisor McDaniel**

CONSENT CALENDAR

NOTICE TO THE PUBLIC

Background information has been provided on all matters listed under the Consent Calendar, and these items are considered to be routine. All items under the Consent Calendar are normally approved by one motion. If discussion is requested on any item, that item will be removed from the Consent Calendar for separate action.

WARRANTS:

1. June 27, 2022

Staff's Recommendation: Approval of warrants as listed.

TREASURER'S REPORT:

2. May 31, 2022

Staff's Recommendation: Approval of report as listed.

MINUTES: (City Council)

3. June 13, 2022 - Regular meeting

Staff's Recommendation: Approval of minutes as listed.

MINUTES: (Planning Commission)

4. April 20, 2022 - Regular meeting

Staff's Recommendation: Acceptance of minutes as listed.

MINUTES: (Citizens' Oversight Committee)

5. March 8, 2022 - Regular meeting

Staff's Recommendation: Acceptance of minutes as listed.

RESOLUTIONS:

6. **Approving the Statement of Investment Policy for Fiscal Year 2022-23 and delegating authority to the City Treasurer to invest funds accordingly** (Finance Director Youmara)

   Staff's Recommendation: Adoption of Resolution No. 3320-22 approving the Statement of Investment Policy for Fiscal Year 2022-23 and delegating authority to the City Treasurer to invest funds in accordance with the Statement of Investment Policy.

7. **Approving and Ratifying Side Letter of Agreement with Atwater Police Officers Association regarding Terms and Conditions of Employment** (City Manager Waterman and Deputy City Manager Del Real)

   Staff's Recommendation: Adoption of Resolution No. 3324-22 approving and ratifying Side Letter of Agreement, in a form approved by the City Attorney, between the City of Atwater and Atwater Police Officers' Association ("APOA") pertaining to certain terms and conditions of employment; and authorizes and directs the City Manager to execute the Agreement on behalf of the City.

8. **Calling, giving notice of, and consolidating the 2022 General Municipal Election** (City Clerk Armstrong)

   Staff's Recommendation: Adoption of Resolution No. 3323-22 calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, November 8, 2022 for the election of the Mayor (at large) and two (2) members of the City Council within the boundaries of District Three (3) and District Four (4), as required by the provisions of the laws of the State of California relating to General Law Cities; and requests the Board of Supervisors of the County of Merced consolidate the General Municipal Election to be held on November 8, 2022 with the Gubernatorial General Election to be held on the date pursuant to Section 10403 of the Election Code.

AGREEMENTS:

9. Approving Second Amendment to General Services Agreement with Jani Tek Cleaning Solutions for the cleaning and disinfecting of City-Owned Buildings (Public Works/Community Development Director Thompson)

Staff's Recommendation: Approval of the Second Amendment to the General Services Agreement, in a form approved by the City Attorney, with Jani Tek Cleaning Solutions of Stockton, California, in a form approved by the City Attorney, for the cleaning and disinfecting of City Owned Buildings, in an amount not to exceed $111,678, plus up to an additional $25,000 for any additional City facilities; and authorizes and directs the City Manager, or her designee, to execute the Amendment on behalf of the City.

10. Approving Second Amendment to Community Development Director Employment Agreement (Deputy City Manager Del Real)

Staff's Recommendation: Approval of the Second Amendment to the Community Development Director Employment Agreement between Greg Thompson and the City of Atwater; and authorizes and directs the City Manager to execute the Amendment on behalf of the City.

PETITIONS AND COMMUNICATIONS:

*****END OF CONSENT CALENDAR*****

PUBLIC HEARINGS:

11. Adopting a resolution Setting Miscellaneous Fees and Re-Adopting Miscellaneous Fee Schedule (Finance Director Youmara)

Staff's Recommendation: Open the Public Hearing and receive any testimony given regarding the proposed 2022-23 Miscellaneous Fee Schedule;

Close the Public Hearing;

Motion to adopt Resolution No. 3321-22 Setting the City of Atwater's Miscellaneous Fees and Re-Adopting the Miscellaneous Fee Schedule for Fiscal Year 2022-23; or

Motion to approve staff's recommendation as presented.

12. Resolutions adopting Fiscal Year 2022-23 Budget including Five-Year Capital Improvement Plan and approving Fund Expenditures and Fund Transfers; establishing appropriations limitations; and amending Classification Plan and adopting Salary Schedule A-23, effective June 23, 2022 (City Manager/Executive Director Waterman, Deputy City Manager Del Real, and Finance Director/Treasurer Youmara)

Staff's Recommendation: Open the public hearing and receive any testimony given regarding the Fiscal Year 2022-23 Proposed Budget;

Close the Public Hearing;

Review the Fiscal Year 2022-23 Proposed Budget; and

Motion to adopt Joint Authority Resolution No. 3317-22, Resolution No. AFPD 1-2022, and Resolution No. SA 2022-1 adopting the Fiscal Year 2022-23 budget, approving Fund Expenditures and Fund Transfers, and Five-Year Capital Improvement Program with any modifications from the budget review and public hearing; to adopt Resolution No. 3318-22 establishing the Fiscal Year 2022-23 Appropriations Limitation; to adopt Resolution No. 3319-22 amending the City of Atwater Classification Plan and adopting Salary Schedule A-23, effective June 23, 2022; or

Motion to approve Staff's recommendation as presented.

Alternative Recommendation: If the City Council, Board of Directors, and Governing Board are not able to adopt Joint Authority Resolution No. 3317-22, Resolution No. AFPD 1-2022, and Resolution No. SA 2022-1 at this meeting, it is recommended that the City Council, Board of Directors, and Governing Board:

Motion to adopt Joint Authority Resolution No. XXXX-22, Resolution No. AFPD X-2022, and Resolution No. SA 2022-X authorizing the City Manager to continue making required expenditures to meet current or immediate financial obligations relating to City operations until the 2022-23 Fiscal Year Budget is adopted; or

Motion to approve alternative recommendation as presented.

Note resolution numbers will be assigned during the meeting, if required.

REPORTS AND PRESENTATIONS FROM STAFF:

13. **Employment Agreement for Public Works Director** (City Manager Waterman and Deputy City Manager Del Real)

Staff's Recommendation: Motion to ratify Public Works Director Employment Agreement, in a form approved by the City Attorney, with Justin Vinson; and to authorize and direct the City Manager to execute the Agreement on behalf of the City; or

Motion to approve staff's recommendation as presented.

CITY MANAGER REPORTS/UPDATES:

14. **City Manager Updates**

COMMENTS FROM THE PUBLIC:

NOTICE TO THE PUBLIC

At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

CITY COUNCIL MATTERS:

City Council comments

ADJOURNMENT:

CERTIFICATION:

I, Lucy Armstrong, City Clerk of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.

Lucy Armstrong

LUCY ARMSTRONG
CITY CLERK

SB 343 NOTICE
In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk at City Hall during normal business hours at 750 Bellevue Road.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road.

In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6317. You may also send the request by email to larmstrong@atwater.org.

~ June 2022 ~

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Citizens' Oversight Committee Meeting - 5:30 PM (Cancelled)	8	9	10	11
12	13 City Council Meeting - 6:00 PM	14 Special Citizens' Oversight Committee Meeting - 5:30 PM	15 Planning Commission Meeting - 6:00 PM	16	17	18
19 Father's Day	20	21	22	23 **Merced County District 3 Supervisor McDaniel Office Hours - 1:30 PM - 3:30 PM**	24	25
26	27 Audit & Finance Committee Meeting - 4:30 PM City Council Meeting - 6:00 PM	28	29	30		

~ July 2022~

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 City Holiday Independence Day **Trash pick up delayed 1 day**	5	6	7	8	9
10	11 City Council Meeting - 6:00 PM	12	13	14	15	16
17	18	19	20 Planning Commission Meeting - 6:00 PM	21	22	23
24 31	25 Audit & Finance Committee Meeting - 4:30 PM City Council Meeting - 6:00 PM	26	27	28 **Merced County District 3 Supervisor McDaniel Office Hours - 1:30 PM - 3:30 PM**	29	30

WARRANTS SUMMARY FOR JUNE 27 2022

TOTAL OF WARRANTS (FROM WARRANT REPORT)		$ 982,271.11
ADDITIONAL WARRANTS (THESE AMOUNTS ARE **NOT** INCLUDED IN TOTAL WARRANTS)		

DATE	DESCRIPTION	AMOUNT
6/23/2022	Prewrittens included in this current warrant run	$ (116,089.40)
6/22/2022	AFLAC-JUNE 2022	$ 773.07

TOTAL ADDITIONAL WARRANTS	$ (115,316.33)	
GRAND TOTAL OF WARRANTS PAID ==========		$ 866,954.78

INFORMATIONAL ONLY (INCLUDED IN THE TOTAL WARRANTS TOTAL)

DATE	DESCRIPTION	AMOUNT	
6/16/2022	Net Payroll	$ 289,476.21	$ 384,486.34
6/16/2022	Federal Taxes	$ 85,187.45	
6/16/2022	State Taxes	$ 9,822.68	
6/16/2022	Payroll Deductions	$ 1,164.92	
	TOTAL INFORMATIONAL WARRANTS	$ 385,651.26	

CITY TREASURER

Accounts Payable

Checks for Approval

Pre written

User: vnaranjo
Printed: 6/23/2022 - 11:49 AM

City of Atwater
Community Pride City Wide
750 Bellevue Road, Atwater CA 95301

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
19864	06/13/2022	General Fund	Special Departmental Expense	INSIDELINES GRAPHIX INC.		6,836.36
19864	06/13/2022	General Fund	Special Departmental Expense	INSIDELINES GRAPHIX INC.		2,208.30
				Check Total:		9,044.66
19865	06/13/2022	Water Fund Capital Replacement	Water Tower Lights Install	YESCO LLC		105,879.82
				Check Total:		105,879.82
19866	06/22/2022	General Fund	Miscellaneous Union Dues	AFSCME DISTRICT COUNCIL 57		1,004.92
				Check Total:		1,004.92
19867	06/22/2022	General Fund	Garnishments	FRANCHISE TAX BOARD		160.00
				Check Total:		160.00
				Report Total:		116,089.40

Accounts Payable

Checks for Approval

User: vnaranjo
Printed: 6/23/2022 - 11:53 AM

City of Atwater
Community Pride City Wide
750 Bellevue Road, Atwater CA 95301

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	06/27/2022	Public Safety Trans & Use Tax	Machinery & Equipment	U.S. BANK EQUIPMENT FINANCE		1,674.65
0	06/27/2022	General Fund	Rents & Leases	U.S. BANK EQUIPMENT FINANCE		156.94
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		42.00
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		30.00
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		150.85
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		773.42
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		33.18
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		2,208.30
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		846.21
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		35.99
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		162.30
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		4.78
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		74.03
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		24.53
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		784.62
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		18.23
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		30.00
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		18.60
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		12.00
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		12.00
0	06/27/2022	General Fund	Professional Services	CHASE		2,633.71
0	06/27/2022	General Fund	Professional Services	CHASE		7,126.59
0	06/27/2022	General Fund	Printing & Advertising	CHASE		504.00
0	06/27/2022	General Fund	Printing & Advertising	CHASE		360.00
0	06/27/2022	General Fund	Office Supplies	CHASE		27.04
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		324.96
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		96.00
0	06/27/2022	General Fund	Uniform & Clothing Expense	CHASE		82.40
0	06/27/2022	General Fund	Uniform & Clothing Expense	CHASE		61.80
0	06/27/2022	General Fund	Professional Services	CHASE		14.99
0	06/27/2022	General Fund	Professional Services	CHASE		23.53
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		20.00
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		38.21
0	06/27/2022	General Fund	Training	CHASE		595.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	06/27/2022	General Fund	Training	CHASE		532.91
0	06/27/2022	General Fund	Training	CHASE		92.63
0	06/27/2022	General Fund	Training	CHASE		98.46
0	06/27/2022	General Fund	Office Supplies	CHASE		139.10
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		376.65
0	06/27/2022	General Fund	Uniform & Clothing Expense	CHASE		23.00
0	06/27/2022	General Fund	Uniform & Clothing Expense	CHASE		22.50
0	06/27/2022	General Fund	Training	CHASE		16.18
0	06/27/2022	General Fund	Training	CHASE		8.97
0	06/27/2022	General Fund	Training	CHASE		40.00
0	06/27/2022	General Fund	Training	CHASE		13.90
0	06/27/2022	General Fund	Training	CHASE		18.44
0	06/27/2022	General Fund	Training	CHASE		13.00
0	06/27/2022	General Fund	Training	CHASE		34.00
0	06/27/2022	General Fund	Training	CHASE		8.20
0	06/27/2022	General Fund	Training	CHASE		8.20
0	06/27/2022	General Fund	Training	CHASE		19.33
0	06/27/2022	General Fund	Training	CHASE		15.00
0	06/27/2022	General Fund	Training	CHASE		771.15
0	06/27/2022	General Fund	Training	CHASE		84.13
0	06/27/2022	General Fund	Training	CHASE		923.75
0	06/27/2022	General Fund	Training	CHASE		14.95
0	06/27/2022	General Fund	Training	CHASE		1,483.00
0	06/27/2022	General Fund	Machinery & Equipment	CHASE		2,178.97
0	06/27/2022	General Fund	Special Departmental Expense	CHASE		1,395.00
0	06/27/2022	General Fund	Travel/Conferences/Meetings	CHASE		194.88
0	06/27/2022	General Fund	Maint. Buildings & Grounds	CHASE		205.57
0	06/27/2022	General Fund	Maint. Buildings & Grounds	CHASE		329.23
0	06/27/2022	Public Safety Trans & Use Tax	Special Departmental Expense	CHASE		25.00
0	06/27/2022	ARPA-American Rescue Plan Act	Memberships & Subscriptions	CHASE		482.87
0	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	CHASE		1,239.46
0	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	CHASE		24.40
0	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	CHASE		34.62
0	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	CHASE		5.15
0	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	CHASE		546.64
0	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	CHASE		221.57
0	06/27/2022	Water Enterprise Fund	Training	CHASE		150.00
0	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	CHASE		192.00
0	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	CHASE		432.00
0	06/27/2022	Internal Service Fund	Special Departmental Expense	CHASE		15.73
0	06/27/2022	Internal Service Fund	Special Departmental Expense	CHASE		12.97
0	06/27/2022	Internal Service Fund	Special Departmental Expense	CHASE		65.64
0	06/27/2022	Internal Service Fund	Special Departmental Expense	CHASE		166.75
0	06/27/2022	Internal Service Fund	Operations & Maintenance	CHASE		77.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	06/27/2022	Internal Service Fund	Operations & Maintenance	CHASE		43.29
0	06/27/2022	Internal Service Fund	Operations & Maintenance	CHASE		175.00
0	06/27/2022	Internal Service Fund	Operations & Maintenance	CHASE		13.00
0	06/27/2022	Internal Service Fund	Operations & Maintenance	CHASE		70.00
0	06/27/2022	Risk Management Fund	Special Departmental Expense	CHASE		64.60
0	06/27/2022	Risk Management Fund	Special Departmental Expense	CHASE		95.00
0	06/27/2022	Information Technology Fund	Special Departmental Expense	CHASE		88.00
0	06/27/2022	Internal Service Fund	Operations & Maintenance	CHEVRON USA INC.		196.98
					Check Total:	32,500.62
19868	06/27/2022	Water Enterprise Fund	Accounts Payable	VERONICA ACOSTA		11.89
19868	06/27/2022	Sewer Enterprise Fund	Accounts Payable	VERONICA ACOSTA		13.34
19868	06/27/2022	Sanitation Enterprise	Accounts Payable	VERONICA ACOSTA		4.90
19868	06/27/2022	Sanitation Enterprise	Accounts Payable	VERONICA ACOSTA		1.53
					Check Total:	31.66
19869	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	ADVANCED HEATING & AIR		846.15
19869	06/27/2022	Internal Service Fund	Professional Services	ADVANCED HEATING & AIR		95.00
					Check Total:	941.15
19870	06/27/2022	General Fund	Professional Services	AG TOWING AND TRANSPORT		514.00
					Check Total:	514.00
19871	06/27/2022	Information Technology Fund	Special Departmental Expense	AIRESPRING		3,892.69
					Check Total:	3,892.69
19872	06/27/2022	Sanitation Enterprise	Solid Waste Collectn/Disposal	ALLIED WASTE SERVICES #917		252,631.89
					Check Total:	252,631.89
19873	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	ALL-PHASE ELECTRIC		166.71
19873	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	ALL-PHASE ELECTRIC		166.71
					Check Total:	333.42
19874	06/27/2022	Internal Service Fund	Professional Services	ALLWAYS TOWING, L.L.C.		200.00
					Check Total:	200.00
19875	06/27/2022	Water Enterprise Fund	Accounts Payable	COLTON ANDERSEN		192.86
19875	06/27/2022	Sewer Enterprise Fund	Accounts Payable	COLTON ANDERSEN		62.27
19875	06/27/2022	Sanitation Enterprise	Accounts Payable	COLTON ANDERSEN		22.85
19875	06/27/2022	Sanitation Enterprise	Accounts Payable	COLTON ANDERSEN		7.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		285.10
19876	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	ANDERSON FLOORING, INC.		24,999.00
				Check Total:		24,999.00
19877	06/27/2022	Water Enterprise Fund	Accounts Payable	KIMBERLY & EVAN ANDRUS		57.48
19877	06/27/2022	Sewer Enterprise Fund	Accounts Payable	KIMBERLY & EVAN ANDRUS		64.50
19877	06/27/2022	Sanitation Enterprise	Accounts Payable	KIMBERLY & EVAN ANDRUS		7.38
19877	06/27/2022	Sanitation Enterprise	Accounts Payable	KIMBERLY & EVAN ANDRUS		23.66
				Check Total:		153.02
19878	06/27/2022	Water Enterprise Fund	Accounts Payable	TERRY ARNES		10.91
19878	06/27/2022	Sewer Enterprise Fund	Accounts Payable	TERRY ARNES		13.84
19878	06/27/2022	Sanitation Enterprise	Accounts Payable	TERRY ARNES		1.58
19878	06/27/2022	Sanitation Enterprise	Accounts Payable	TERRY ARNES		4.44
				Check Total:		30.77
19879	06/27/2022	Internal Service Fund	Professional Services	ASBURY ENVIRONMENTAL SERV.		95.00
				Check Total:		95.00
19880	06/27/2022	SB1-Road Maint & Rehab RMRA	Fruitland Ave Rd Improvements	ASSOCIATED RIGHT OF WAY SERVICES, INC.		3,705.00
				Check Total:		3,705.00
19881	06/27/2022	General Fund	Communications	AT & T MOBILITY		131.40
				Check Total:		131.40
19882	06/27/2022	General Fund	Communications	AT and T - CALNET3		307.40
19882	06/27/2022	General Fund	Communications	AT and T - CALNET3		125.00
19882	06/27/2022	Northwood Village LD	Communications	AT and T - CALNET3		22.43
19882	06/27/2022	Meadow View LD	Communications	AT and T - CALNET3		22.43
19882	06/27/2022	Water Enterprise Fund	Communications	AT and T - CALNET3		245.05
19882	06/27/2022	Sewer Enterprise Fund	Communications	AT and T - CALNET3		332.39
19882	06/27/2022	Internal Service Fund	Communications	AT and T - CALNET3		554.34
				Check Total:		1,609.04
19883	06/27/2022	General Fund	Communications	AT&T		219.35
				Check Total:		219.35
19884	06/27/2022	General Fund	Special Departmental Expense	ATWATER CHIROPRACTIC, INC.		375.00
19884	06/27/2022	Water Enterprise Fund	Special Departmental Expense	ATWATER CHIROPRACTIC, INC.		220.00
19884	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	ATWATER CHIROPRACTIC, INC.		170.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		765.00
19885	06/27/2022	Internal Service Fund	Special Departmental Expense	ATWATER ELECTRIC		390.00
19885	06/27/2022	Internal Service Fund	Professional Services	ATWATER ELECTRIC		300.00
				Check Total:		690.00
19886	06/27/2022	Internal Service Fund	Special Departmental Expense	ATWATER GLASS		185.27
				Check Total:		185.27
19887	06/27/2022	Water Enterprise Fund	Accounts Payable	ALONDRA AVILA		0.64
19887	06/27/2022	Sewer Enterprise Fund	Accounts Payable	ALONDRA AVILA		17.79
19887	06/27/2022	Sanitation Enterprise	Accounts Payable	ALONDRA AVILA		6.53
19887	06/27/2022	Sanitation Enterprise	Accounts Payable	ALONDRA AVILA		2.03
				Check Total:		26.99
19888	06/27/2022	Water Enterprise Fund	Accounts Payable	RUDY BACA		69.28
19888	06/27/2022	Sewer Enterprise Fund	Accounts Payable	RUDY BACA		311.03
19888	06/27/2022	Sanitation Enterprise	Accounts Payable	RUDY BACA		148.35
				Check Total:		528.66
19889	06/27/2022	Water Enterprise Fund	Accounts Payable	HARBINDER BASRA		7.01
19889	06/27/2022	Sewer Enterprise Fund	Accounts Payable	HARBINDER BASRA		8.89
19889	06/27/2022	Sanitation Enterprise	Accounts Payable	HARBINDER BASRA		3.26
19889	06/27/2022	Sanitation Enterprise	Accounts Payable	HARBINDER BASRA		1.02
				Check Total:		20.18
19890	06/27/2022	General Fund	Professional Services	BEST BEST & KRIEGER		26,832.42
19890	06/27/2022	General Fund	Professional Services	BEST BEST & KRIEGER		1,027.14
19890	06/27/2022	Water Enterprise Fund	Professional Services	BEST BEST & KRIEGER		304.00
19890	06/27/2022	Sewer Enterprise Fund	Professional Services	BEST BEST & KRIEGER		304.00
19890	06/27/2022	Sanitation Enterprise	Professional Services	BEST BEST & KRIEGER		410.00
19890	06/27/2022	Risk Management Fund	Professional Services	BEST BEST & KRIEGER		3,390.34
				Check Total:		32,267.90
19891	06/27/2022	General Fund	Uniform & Clothing Expense	BEST UNIFORMS		901.43
				Check Total:		901.43
19892	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	BIG CREEK LUMBER COMPANY		46.31
19892	06/27/2022	Water Enterprise Fund	Special Departmental Expense	BIG CREEK LUMBER COMPANY		26.33
19892	06/27/2022	Internal Service Fund	Special Departmental Expense	BIG CREEK LUMBER COMPANY		9.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		82.32
19893	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	BK INDUSTRIES INC.		12,400.00
19893	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	BK INDUSTRIES INC.		24,000.00
19893	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #2	BK INDUSTRIES INC.		7,200.00
				Check Total:		43,600.00
19894	06/27/2022	Internal Service Fund	Professional Services	BOB'S REFRIGERATION		120.00
				Check Total:		120.00
19895	06/27/2022	Sewer Enterprise Fund	Professional Services	BSK ASSOCIATES		4,850.00
19895	06/27/2022	Water Enterprise Fund	Professional Services	BSK ASSOCIATES		168.00
19895	06/27/2022	Water Enterprise Fund	Professional Services	BSK ASSOCIATES		223.00
19895	06/27/2022	Water Enterprise Fund	Professional Services	BSK ASSOCIATES		168.00
19895	06/27/2022	Water Enterprise Fund	Professional Services	BSK ASSOCIATES		168.00
				Check Total:		5,577.00
19896	06/27/2022	Water Enterprise Fund	Accounts Payable	PATRICIA BUNTS		40.22
19896	06/27/2022	Sewer Enterprise Fund	Accounts Payable	PATRICIA BUNTS		51.00
19896	06/27/2022	Sanitation Enterprise	Accounts Payable	PATRICIA BUNTS		16.34
19896	06/27/2022	Sanitation Enterprise	Accounts Payable	PATRICIA BUNTS		5.83
				Check Total:		113.39
19897	06/27/2022	Water Enterprise Fund	Special Departmental Expense	CAL FARM SERVICES		24.23
19897	06/27/2022	General Fund	Special Departmental Expense	CAL FARM SERVICES		79.71
19897	06/27/2022	General Fund	Special Departmental Expense	CAL FARM SERVICES		9.09
19897	06/27/2022	General Fund	Special Departmental Expense	CAL FARM SERVICES		70.04
				Check Total:		183.07
19898	06/27/2022	Internal Service Fund	Professional Services	CAR WASH PARTNERS, INC.		25.00
				Check Total:		25.00
19899	06/27/2022	General Fund	Miscellaneous	CAREY B. EDWARDS TRUST		40,000.00
				Check Total:		40,000.00
19900	06/27/2022	Internal Service Fund	Special Departmental Expense	CENTRAL SANITARY SUPPLY		81.71
19900	06/27/2022	Internal Service Fund	Special Departmental Expense	CENTRAL SANITARY SUPPLY		556.88
				Check Total:		638.59
19901	06/27/2022	General Fund	Professional Services	CENTRAL VALLEY TREES AND LANDSCAPE S		1,135.00
19901	06/27/2022	Gas Tax/Street Improvement	Professional Services	CENTRAL VALLEY TREES AND LANDSCAPE S		1,015.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
					Check Total:	2,150.00
19902	06/27/2022	Water Enterprise Fund	Accounts Payable	OLGA CHAVEZ		35.40
19902	06/27/2022	Sewer Enterprise Fund	Accounts Payable	OLGA CHAVEZ		52.12
					Check Total:	87.52
19903	06/27/2022	General Fund	Uniform & Clothing Expense	CINTAS		13.51
19903	06/27/2022	Gas Tax/Street Improvement	Uniform & Clothing Expense	CINTAS		29.34
19903	06/27/2022	Water Enterprise Fund	Uniform & Clothing Expense	CINTAS		63.77
19903	06/27/2022	Sewer Enterprise Fund	Uniform & Clothing Expense	CINTAS		57.61
19903	06/27/2022	Internal Service Fund	Special Departmental Expense	CINTAS		18.46
19903	06/27/2022	Internal Service Fund	Uniform & Clothing Expense	CINTAS		15.02
19903	06/27/2022	Internal Service Fund	Uniform & Clothing Expense	CINTAS		13.15
19903	06/27/2022	Internal Service Fund	Uniform & Clothing Expense	CINTAS		13.15
19903	06/27/2022	General Fund	Uniform & Clothing Expense	CINTAS		13.51
19903	06/27/2022	Gas Tax/Street Improvement	Uniform & Clothing Expense	CINTAS		29.34
19903	06/27/2022	Water Enterprise Fund	Uniform & Clothing Expense	CINTAS		63.77
19903	06/27/2022	Sewer Enterprise Fund	Uniform & Clothing Expense	CINTAS		57.61
19903	06/27/2022	Internal Service Fund	Special Departmental Expense	CINTAS		18.46
19903	06/27/2022	Internal Service Fund	Uniform & Clothing Expense	CINTAS		15.02
19903	06/27/2022	General Fund	Uniform & Clothing Expense	CINTAS		13.51
19903	06/27/2022	Gas Tax/Street Improvement	Uniform & Clothing Expense	CINTAS		29.34
19903	06/27/2022	Water Enterprise Fund	Uniform & Clothing Expense	CINTAS		63.77
19903	06/27/2022	Sewer Enterprise Fund	Uniform & Clothing Expense	CINTAS		57.61
19903	06/27/2022	Internal Service Fund	Special Departmental Expense	CINTAS		18.46
19903	06/27/2022	Internal Service Fund	Uniform & Clothing Expense	CINTAS		15.02
19903	06/27/2022	Internal Service Fund	Uniform & Clothing Expense	CINTAS		13.15
					Check Total:	632.58
19904	06/27/2022	Internal Service Fund	Communications	COMCAST CABLE		43.20
19904	06/27/2022	Internal Service Fund	Communications	COMCAST CABLE		21.60
19904	06/27/2022	Internal Service Fund	Communications	COMCAST CABLE		162.21
					Check Total:	227.01
19905	06/27/2022	General Fund	Accounts Payable	SERGIO CORCHADO		2.00
19905	06/27/2022	Water Enterprise Fund	Accounts Payable	SERGIO CORCHADO		213.14
19905	06/27/2022	Sewer Enterprise Fund	Accounts Payable	SERGIO CORCHADO		88.96
19905	06/27/2022	Sanitation Enterprise	Accounts Payable	SERGIO CORCHADO		32.64
19905	06/27/2022	Sanitation Enterprise	Accounts Payable	SERGIO CORCHADO		10.17
					Check Total:	346.91
19906	06/27/2022	Internal Service Fund	Improvements Other Than Bldg	CR CABINETS		10,320.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		10,320.00
19907	06/27/2022	Water Enterprise Fund	Accounts Payable	PATRICIA CRANER		161.00
19907	06/27/2022	Sewer Enterprise Fund	Accounts Payable	PATRICIA CRANER		20.02
19907	06/27/2022	Sanitation Enterprise	Accounts Payable	PATRICIA CRANER		7.34
19907	06/27/2022	Sanitation Enterprise	Accounts Payable	PATRICIA CRANER		2.29
				Check Total:		190.65
19908	06/27/2022	Water Enterprise Fund	Accounts Payable	JAMES CROCKETT		81.89
				Check Total:		81.89
19909	06/27/2022	Internal Service Fund	Professional Services	D & D PEST CONTROL		52.00
19909	06/27/2022	Internal Service Fund	Professional Services	D & D PEST CONTROL		40.00
19909	06/27/2022	Internal Service Fund	Professional Services	D & D PEST CONTROL		34.00
19909	06/27/2022	Internal Service Fund	Professional Services	D & D PEST CONTROL		34.00
19909	06/27/2022	Internal Service Fund	Professional Services	D & D PEST CONTROL		34.00
19909	06/27/2022	Internal Service Fund	Professional Services	D & D PEST CONTROL		52.00
19909	06/27/2022	Internal Service Fund	Professional Services	D & D PEST CONTROL		36.00
				Check Total:		282.00
19910	06/27/2022	General Fund	Communications	DELTA WIRELESS & NETWORK SOLUTIONS		1,490.00
				Check Total:		1,490.00
19911	06/27/2022	General Fund	Special Departmental Expense	DEPT. OF JUSTICE		64.00
19911	06/27/2022	General Fund	Professional Services	DEPT. OF JUSTICE		32.00
				Check Total:		96.00
19912	06/27/2022	Internal Service Fund	Professional Services	DONLEE PUMP COMPANY		202.50
19912	06/27/2022	Internal Service Fund	Operations & Maintenance	DONLEE PUMP COMPANY		454.87
				Check Total:		657.37
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		103.88
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		151.54
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		25.92
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		345.23
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		206.68
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		241.06
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		70.35
19913	06/27/2022	General Fund	Uniform & Clothing Expense	ELITE UNIFORMS		140.70
				Check Total:		1,285.36
19914	06/27/2022	General Fund	Uniform & Clothing Expense	ENTENMANN-ROVIN CO.		426.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		426.14
19915	06/27/2022	Public Safety Trans & Use Tax	Rents & Leases	ENTERPRISE FM TRUST		7,208.15
				Check Total:		7,208.15
19916	06/27/2022	General Fund	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		3,628.13
19916	06/27/2022	Gas Tax/Street Improvement	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		26.88
19916	06/27/2022	Price Annexation LMA	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		215.00
19916	06/27/2022	Pajaro Dunes LMA	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		53.75
19916	06/27/2022	Redwood Estates LMA	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		53.75
19916	06/27/2022	Cottage Gardens ST & LMA	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		161.25
19916	06/27/2022	Silva Ranch LNDSCP	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		53.75
19916	06/27/2022	Stone Creek LNDSCP	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		53.75
19916	06/27/2022	Meadow View LNDSCP	Professional Services	ENVIRONMENTAL COMPLIANCE RESOURCES		107.50
				Check Total:		4,353.76
19917	06/27/2022	General Fund	Special Departmental Expense	EWING IRRIGATION PRODUCTS INC.		240.96
				Check Total:		240.96
19918	06/27/2022	General Fund	Office Supplies	FEDERAL EXPRESS		79.25
19918	06/27/2022	General Fund	Office Supplies	FEDERAL EXPRESS		260.85
				Check Total:		340.10
19919	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	FIRE SYSTEM SOLUTIONS INC.		8,000.00
				Check Total:		8,000.00
19920	06/27/2022	Water Enterprise Fund	Accounts Payable	ZACHARY FLETCHER		132.89
				Check Total:		132.89
19921	06/27/2022	General Fund	Accounts Payable	FORTIS GENERAL CONSTRUCTION INC		4.00
19921	06/27/2022	Water Enterprise Fund	Accounts Payable	FORTIS GENERAL CONSTRUCTION INC		61.46
				Check Total:		65.46
19922	06/27/2022	Sewer Enterprise Fund	Professional Services	GHD		8,239.26
				Check Total:		8,239.26
19923	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	GLOBAL INDUSTRIAL		5,638.82
				Check Total:		5,638.82
19924	06/27/2022	Sanitation Enterprise	Accounts Payable	GOLDEN STATE REALTY ASSOCIATION		1.53
19924	06/27/2022	Sanitation Enterprise	Accounts Payable	GOLDEN STATE REALTY ASSOCIATION		4.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		6.43
19925	06/27/2022	General Fund	Machinery & Equipment	GOLDEN VALLEY DOOR & MILLWORK		1,497.04
				Check Total:		1,497.04
19926	06/27/2022	General Fund	Maint. Buildings & Grounds	GRAINGER, INC.		59.55
19926	06/27/2022	Water Enterprise Fund	Special Departmental Expense	GRAINGER, INC.		156.01
19926	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	GRAINGER, INC.		852.49
19926	06/27/2022	Water Enterprise Fund	Special Departmental Expense	GRAINGER, INC.		428.33
19926	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	GRAINGER, INC.		421.98
19926	06/27/2022	Water Enterprise Fund	Special Departmental Expense	GRAINGER, INC.		4,395.01
19926	06/27/2022	Water Enterprise Fund	Special Departmental Expense	GRAINGER, INC.		174.94
19926	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	GRAINGER, INC.		-2,841.68
19926	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	GRAINGER, INC.		495.03
				Check Total:		4,141.66
19927	06/27/2022	Water Enterprise Fund	Professional Services	GROUND PENETRATING RADAR SYSTEMS, L		1,100.00
				Check Total:		1,100.00
19928	06/27/2022	Water Enterprise Fund	Accounts Payable	ERNESTO GUTIERREZ		158.29
				Check Total:		158.29
19929	06/27/2022	Water Enterprise Fund	Accounts Payable	HEIDI HOOVER		115.51
19929	06/27/2022	Sewer Enterprise Fund	Accounts Payable	HEIDI HOOVER		11.20
19929	06/27/2022	Sanitation Enterprise	Accounts Payable	HEIDI HOOVER		4.14
19929	06/27/2022	Sanitation Enterprise	Accounts Payable	HEIDI HOOVER		1.26
				Check Total:		132.11
19930	06/27/2022	General Fund	Special Departmental Expense	HORIZON		136.29
19930	06/27/2022	General Fund	Special Departmental Expense	HORIZON		548.39
19930	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	HORIZON		147.47
19930	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	HORIZON		108.60
19930	06/27/2022	General Fund	Special Departmental Expense	HORIZON		84.01
19930	06/27/2022	General Fund	Special Departmental Expense	HORIZON		44.13
19930	06/27/2022	General Fund	Maint. Buildings & Grounds	HORIZON		780.48
				Check Total:		1,849.37
19931	06/27/2022	General Fund	Travel/Conferences/Meetings	EMILY HUCKABEE		30.00
				Check Total:		30.00
19932	06/27/2022	Internal Service Fund	Professional Services	INTERSTATE TRUCK CENTER		6,752.49
19932	06/27/2022	Internal Service Fund	Operations & Maintenance	INTERSTATE TRUCK CENTER		9,382.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		16,134.65
19933	06/27/2022	ARPA-American Rescue Plan Act	Professional Services	JANI TEK CLEANING SOLUTIONS		8,790.00
				Check Total:		8,790.00
19934	06/27/2022	Traffic Circulation Fund	Traffic Signal Synchronization	JLB TRAFFIC ENGINEERING, INC		2,377.30
				Check Total:		2,377.30
19935	06/27/2022	Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		219.08
19935	06/27/2022	Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		798.25
19935	06/27/2022	Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		1,553.01
19935	06/27/2022	Price Annexation LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		1,252.00
19935	06/27/2022	Sandlewood Square LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		348.25
19935	06/27/2022	Pajaro Dunes LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		213.75
19935	06/27/2022	Redwood Estates LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		214.95
19935	06/27/2022	Cottage Gardens ST & LMA	Professional Services	JOE'S LANDSCAPING & CONCRETE		143.25
19935	06/27/2022	Silva Ranch LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		473.25
19935	06/27/2022	Mello Ranch LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		353.25
19935	06/27/2022	Juniper Meadows LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		128.25
19935	06/27/2022	Camellia Meadows LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		267.25
19935	06/27/2022	Stone Creek LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		765.25
19935	06/27/2022	Bell Crossing LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		215.25
19935	06/27/2022	Atwater South LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		1,002.38
19935	06/27/2022	Mello Ranch 2 LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		548.25
19935	06/27/2022	Meadow View LNDSCP	Professional Services	JOE'S LANDSCAPING & CONCRETE		329.25
19935	06/27/2022	Aspenwood Lndscp	Professional Services	JOE'S LANDSCAPING & CONCRETE		365.25
19935	06/27/2022	Applegate Ranch Lndscp	Professional Services	JOE'S LANDSCAPING & CONCRETE		398.25
				Check Total:		9,588.42
19936	06/27/2022	Sewer Enterprise Fund	Small Tools	KELLOGG'S SUPPLY		115.80
19936	06/27/2022	General Fund	Special Departmental Expense	KELLOGG'S SUPPLY		129.87
19936	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	KELLOGG'S SUPPLY		17.01
				Check Total:		262.68
19937	06/27/2022	Internal Service Fund	Special Departmental Expense	LATTA'S AUTO SUPPLY		4.31
				Check Total:		4.31
19938	06/27/2022	Internal Service Fund	Operations & Maintenance	MICHAEL LEWIS		60.00
				Check Total:		60.00
19939	06/27/2022	General Fund	Miscellaneous	LOOMIS DEPT. 0757		2,338.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		2,338.92
19940	06/27/2022	General Fund	Professional Services	LOPES SEPTIC & PUMPING		200.00
				Check Total:		200.00
19941	06/27/2022	General Fund	Printing & Advertising	MCCLATCHY COMPANY LLC		518.70
				Check Total:		518.70
19942	06/27/2022	Water Enterprise Fund	Accounts Payable	EDWARD MEKINS		50.84
19942	06/27/2022	Sewer Enterprise Fund	Accounts Payable	EDWARD MEKINS		57.00
19942	06/27/2022	Sanitation Enterprise	Accounts Payable	EDWARD MEKINS		21.05
19942	06/27/2022	Sanitation Enterprise	Accounts Payable	EDWARD MEKINS		6.42
				Check Total:		135.31
19943	06/27/2022	Water Enterprise Fund	Accounts Payable	JANET MENDOZA		139.11
				Check Total:		139.11
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		31.43
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		37.88
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		21.96
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		64.47
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		127.00
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		36.59
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		119.25
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		123.55
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		132.16
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		182.96
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		162.30
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		197.17
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		171.77
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		136.90
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		151.97
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		142.07
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		140.34
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		123.12
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		192.00
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		128.72
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		148.52
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		99.45
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		134.75
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		223.43
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		108.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
19944	06/27/2022	Sanitation Enterprise	Professional Services	MERCED COUNTY REGIONAL (1004)		229.89
				Check Total:		3,367.71
19945	06/27/2022	General Fund	Professional Services	MERCED COUNTY TAX COLLECTOR		73.98
19945	06/27/2022	General Fund	Professional Services	MERCED COUNTY TAX COLLECTOR		82.50
				Check Total:		156.48
19946	06/27/2022	General Fund	Utilities	MERCED IRRIGATION DISTRICT		717.74
19946	06/27/2022	Gas Tax/Street Improvement	Utilities	MERCED IRRIGATION DISTRICT		617.80
19946	06/27/2022	Price Annexation LD	Utilities	MERCED IRRIGATION DISTRICT		167.29
19946	06/27/2022	Price Annexation LMA	Utilities	MERCED IRRIGATION DISTRICT		116.55
19946	06/27/2022	Mello Ranch LD	Utilities	MERCED IRRIGATION DISTRICT		404.73
19946	06/27/2022	Mello Ranch LNDSCP	Utilities	MERCED IRRIGATION DISTRICT		50.65
19946	06/27/2022	Camellia Estates LD	Utilities	MERCED IRRIGATION DISTRICT		55.77
19946	06/27/2022	Juniper Meadows LD	Utilities	MERCED IRRIGATION DISTRICT		27.80
19946	06/27/2022	Camellia Meadows LD	Utilities	MERCED IRRIGATION DISTRICT		55.77
19946	06/27/2022	Stone Creek LD	Utilities	MERCED IRRIGATION DISTRICT		272.51
19946	06/27/2022	Stone Creek LNDSCP	Utilities	MERCED IRRIGATION DISTRICT		16.89
19946	06/27/2022	America West LD	Utilities	MERCED IRRIGATION DISTRICT		123.50
19946	06/27/2022	Bell Crossing LD	Utilities	MERCED IRRIGATION DISTRICT		273.65
19946	06/27/2022	Bell Crossing LNDSCP	Utilities	MERCED IRRIGATION DISTRICT		16.89
19946	06/27/2022	Atwater South LD	Utilities	MERCED IRRIGATION DISTRICT		342.24
19946	06/27/2022	Mello Ranch 2 LD	Utilities	MERCED IRRIGATION DISTRICT		522.99
19946	06/27/2022	Meadow View LD	Utilities	MERCED IRRIGATION DISTRICT		498.86
19946	06/27/2022	Aspenwood LD	Utilities	MERCED IRRIGATION DISTRICT		211.08
19946	06/27/2022	Applegate Ranch LD	Utilities	MERCED IRRIGATION DISTRICT		285.43
19946	06/27/2022	Applegate Ranch Lndscp	Utilities	MERCED IRRIGATION DISTRICT		16.89
19946	06/27/2022	Water Enterprise Fund	Utilities	MERCED IRRIGATION DISTRICT		373.95
19946	06/27/2022	Sewer Enterprise Fund	Utilities	MERCED IRRIGATION DISTRICT		584.15
19946	06/27/2022	Sewer Enterprise Fund	Utilities	MERCED IRRIGATION DISTRICT		4,869.04
				Check Total:		10,622.17
19947	06/27/2022	Internal Service Fund	Operations & Maintenance	MERCED TRUCK & TRAILER INC.		445.81
				Check Total:		445.81
19948	06/27/2022	Internal Service Fund	Improvements Other Than Bldg	MIRAMONTES PAINTING, INC.		7,230.72
				Check Total:		7,230.72
19949	06/27/2022	Internal Service Fund	Improvements Other Than Bldg	MLT CONSTRUCTION INC.		3,250.00
				Check Total:		3,250.00
19950	06/27/2022	Internal Service Fund	Improvements Other Than Bldg	MR. BEVERAGE		3,577.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		3,577.70
19951	06/27/2022	Internal Service Fund	Professional Services	MUNICIPAL MAINTENANCE EQUIP.		3,633.50
19951	06/27/2022	Internal Service Fund	Operations & Maintenance	MUNICIPAL MAINTENANCE EQUIP.		973.18
				Check Total:		4,606.68
19952	06/27/2022	General Fund	Professional Services	MUNISERVICES LLC		469.68
				Check Total:		469.68
19953	06/27/2022	Water Enterprise Fund	Accounts Payable	RICKEY MUNSON		196.90
19953	06/27/2022	Sewer Enterprise Fund	Accounts Payable	RICKEY MUNSON		64.86
19953	06/27/2022	Sanitation Enterprise	Accounts Payable	RICKEY MUNSON		20.77
19953	06/27/2022	Sanitation Enterprise	Accounts Payable	RICKEY MUNSON		7.42
				Check Total:		289.95
19954	06/27/2022	Risk Management Fund	Professional Services	NATION INVESTIGATIONS		1,800.00
19954	06/27/2022	Risk Management Fund	Professional Services	NATION INVESTIGATIONS		2,700.00
				Check Total:		4,500.00
19955	06/27/2022	General Fund	Office Supplies	THE OFFICE CITY		100.48
19955	06/27/2022	General Fund	Office Supplies	THE OFFICE CITY		50.24
19955	06/27/2022	General Fund	Office Supplies	THE OFFICE CITY		155.85
19955	06/27/2022	General Fund	Office Supplies	THE OFFICE CITY		51.95
				Check Total:		358.52
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		2.19
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		5.37
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		196.20
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		54.07
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		9.73
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		27.01
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		114.72
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		-44.00
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		5.94
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		51.14
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		106.47
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		208.52
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		36.58
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		142.79
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		213.53
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		129.54
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		64.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		440.09
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		-8.54
19956	06/27/2022	General Fund	Special Departmental Expense	O'REILLY AUTO PARTS		67.15
19956	06/27/2022	Water Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		54.37
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		719.98
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		-42.48
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		-64.94
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		-181.80
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		73.10
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		-14.88
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		132.66
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		70.88
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		325.94
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		64.93
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		155.35
19956	06/27/2022	Water Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		25.96
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		4.32
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		49.41
19956	06/27/2022	Internal Service Fund	Operations & Maintenance	O'REILLY AUTO PARTS		7.57
19956	06/27/2022	Water Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		6.48
19956	06/27/2022	Water Enterprise Fund	Special Departmental Expense	O'REILLY AUTO PARTS		14.59
					Check Total:	3,224.88
19957	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #2	PACIFIC CANVAS CO.		8,172.81
					Check Total:	8,172.81
19958	06/27/2022	General Fund	Utilities	PACIFIC GAS & ELECTRIC		1,439.25
19958	06/27/2022	General Fund	Utilities	PACIFIC GAS & ELECTRIC		651.81
19958	06/27/2022	General Fund	Utilities	PACIFIC GAS & ELECTRIC		100.50
19958	06/27/2022	General Fund	Utilities	PACIFIC GAS & ELECTRIC		2,790.07
19958	06/27/2022	General Fund	Utilities	PACIFIC GAS & ELECTRIC		23.82
19958	06/27/2022	Gas Tax/Street Improvement	Utilities	PACIFIC GAS & ELECTRIC		15,883.29
19958	06/27/2022	Northwood Village LD	Utilities	PACIFIC GAS & ELECTRIC		330.50
19958	06/27/2022	Orchard Park Estates LD	Utilities	PACIFIC GAS & ELECTRIC		112.91
19958	06/27/2022	Wildwood Estates LD	Utilities	PACIFIC GAS & ELECTRIC		66.67
19958	06/27/2022	Woodview Garland LA	Utilities	PACIFIC GAS & ELECTRIC		11.61
19958	06/27/2022	Shaffer Lakes West LD	Utilities	PACIFIC GAS & ELECTRIC		38.67
19958	06/27/2022	Woodhaven LD	Utilities	PACIFIC GAS & ELECTRIC		12.76
19958	06/27/2022	Sierra Parks LD	Utilities	PACIFIC GAS & ELECTRIC		92.87
19958	06/27/2022	Shaffer Lakes East LD	Utilities	PACIFIC GAS & ELECTRIC		156.25
19958	06/27/2022	Price Annexation LD	Utilities	PACIFIC GAS & ELECTRIC		673.67
19958	06/27/2022	Sandlewood Square LD	Utilities	PACIFIC GAS & ELECTRIC		20.92
19958	06/27/2022	Pajaro Dunes LD	Utilities	PACIFIC GAS & ELECTRIC		18.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
19958	06/27/2022	Cottage Gardens LD	Utilities	PACIFIC GAS & ELECTRIC		14.17
19958	06/27/2022	Airport Business Park LD	Utilities	PACIFIC GAS & ELECTRIC		87.02
19958	06/27/2022	Atwater South LD	Utilities	PACIFIC GAS & ELECTRIC		35.58
19958	06/27/2022	Water Enterprise Fund	Utilities	PACIFIC GAS & ELECTRIC		52,599.55
19958	06/27/2022	Sewer Enterprise Fund	Utilities	PACIFIC GAS & ELECTRIC		3,047.02
19958	06/27/2022	Internal Service Fund	Utilities	PACIFIC GAS & ELECTRIC		3,476.98
19958	06/27/2022	General Fund	Utilities	PACIFIC GAS & ELECTRIC		165.25
19958	06/27/2022	Gas Tax/Street Improvement	Utilities	PACIFIC GAS & ELECTRIC		108.43
19958	06/27/2022	Sewer Enterprise Fund	Utilities	PACIFIC GAS & ELECTRIC		42.91
				Check Total:		82,001.08
19959	06/27/2022	Water Enterprise Fund	Accounts Payable	JILL PETERSEN		36.16
19959	06/27/2022	Sewer Enterprise Fund	Accounts Payable	JILL PETERSEN		40.59
19959	06/27/2022	Sanitation Enterprise	Accounts Payable	JILL PETERSEN		4.64
19959	06/27/2022	Sanitation Enterprise	Accounts Payable	JILL PETERSEN		14.88
				Check Total:		96.27
19960	06/27/2022	Water Enterprise Fund	Accounts Payable	JENNIFER PLAZA		20.17
19960	06/27/2022	Sewer Enterprise Fund	Accounts Payable	JENNIFER PLAZA		29.67
19960	06/27/2022	Sanitation Enterprise	Accounts Payable	JENNIFER PLAZA		3.40
19960	06/27/2022	Sanitation Enterprise	Accounts Payable	JENNIFER PLAZA		10.89
				Check Total:		64.13
19961	06/27/2022	General Fund Capital	Phase 3 Ped Imp Proj Downtown	PRECISION ENGINEERING, INC.		345.27
19961	06/27/2022	Measure V 20% AlternativeModes	Phase 3 Ped Imp Proj Downtown	PRECISION ENGINEERING, INC.		44.73
				Check Total:		390.00
19962	06/27/2022	Internal Service Fund	Special Departmental Expense	PRESTON'S LOCK & KEY		11.91
19962	06/27/2022	Internal Service Fund	Special Departmental Expense	PRESTON'S LOCK & KEY		17.86
19962	06/27/2022	General Fund	Special Departmental Expense	PRESTON'S LOCK & KEY		4.87
19962	06/27/2022	General Fund	Special Departmental Expense	PRESTON'S LOCK & KEY		53.69
				Check Total:		88.33
19963	06/27/2022	Water Enterprise Fund	Accounts Payable	ANDRE PULIDO		143.76
				Check Total:		143.76
19964	06/27/2022	Gas Tax/Street Improvement	Professional Services	RAILROAD MANAGEMENT COMPANY, LLC		552.19
				Check Total:		552.19
19965	06/27/2022	Water Enterprise Fund	Accounts Payable	ERIKA RIOS DE AGUILAR		146.80
19965	06/27/2022	Sewer Enterprise Fund	Accounts Payable	ERIKA RIOS DE AGUILAR		15.57
19965	06/27/2022	Sanitation Enterprise	Accounts Payable	ERIKA RIOS DE AGUILAR		5.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
19965	06/27/2022	Sanitation Enterprise	Accounts Payable	ERIKA RIOS DE AGUILAR		1.78
				Check Total:		169.86
19966	06/27/2022	Sewer Enterprise Fund	Professional Services	ROBERTSON-BRYAN, INC		10,327.50
				Check Total:		10,327.50
19967	06/27/2022	General Fund	Professional Services	ROSENOW SPEVACEK GROUP INC.		3,803.75
				Check Total:		3,803.75
19968	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	SAFE-T-LITE		1,969.61
				Check Total:		1,969.61
19969	06/27/2022	Internal Service Fund	Special Departmental Expense	SAFETY NETWORK TRAFFIC SIGNS		59.54
19969	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	SAFETY NETWORK TRAFFIC SIGNS		471.75
				Check Total:		531.29
19970	06/27/2022	General Fund	Community Center Deposits	WENDY SANDOVAL		210.00
19970	06/27/2022	General Fund	Community Center Deposits	WENDY SANDOVAL		350.00
				Check Total:		560.00
19971	06/27/2022	General Fund	Uniform & Clothing Expense	DAVE SARGINSON		258.58
				Check Total:		258.58
19972	06/27/2022	General Fund	Professional Services	SELF-HELP ENTERPRISES		3,000.00
				Check Total:		3,000.00
19973	06/27/2022	Water Enterprise Fund	Accounts Payable	RACHAEL SENECHAL		22.53
19973	06/27/2022	Sewer Enterprise Fund	Accounts Payable	RACHAEL SENECHAL		28.57
19973	06/27/2022	Sanitation Enterprise	Accounts Payable	RACHAEL SENECHAL		3.27
19973	06/27/2022	Sanitation Enterprise	Accounts Payable	RACHAEL SENECHAL		10.48
				Check Total:		64.85
19974	06/27/2022	Internal Service Fund	Professional Services	SEQUOIA EQUIPMENT COMPANY, INC		228.00
19974	06/27/2022	Internal Service Fund	Operations & Maintenance	SEQUOIA EQUIPMENT COMPANY, INC		1,814.33
				Check Total:		2,042.33
19975	06/27/2022	Water Enterprise Fund	Special Departmental Expense	SHANNON PUMP CO.		348.99
19975	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	SHANNON PUMP CO.		447.85
				Check Total:		796.84
19976	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	SHERWIN-WILLIAMS CO.		110.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
19976	06/27/2022	Water Enterprise Fund	Special Departmental Expense	SHERWIN-WILLIAMS CO.		78.91
				Check Total:		189.35
19977	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	SIERRA MATERIALS & TRUCKING COMPANY		310.32
19977	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	SIERRA MATERIALS & TRUCKING COMPANY		103.44
19977	06/27/2022	Gas Tax/Street Improvement	Special Departmental Expense	SIERRA MATERIALS & TRUCKING COMPANY		620.64
				Check Total:		1,034.40
19978	06/27/2022	Water Enterprise Fund	Accounts Payable	TRISTAN SILVA		158.29
				Check Total:		158.29
19979	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	SMITH & LOVELESS INC.		1,489.81
				Check Total:		1,489.81
19980	06/27/2022	Water Enterprise Fund	Accounts Payable	CORY SOBOTTA		41.62
19980	06/27/2022	Sewer Enterprise Fund	Accounts Payable	CORY SOBOTTA		46.70
19980	06/27/2022	Sanitation Enterprise	Accounts Payable	CORY SOBOTTA		17.14
19980	06/27/2022	Sanitation Enterprise	Accounts Payable	CORY SOBOTTA		5.34
				Check Total:		110.80
19981	06/27/2022	Gas Tax/Street Improvement	Professional Services	ST FRANCIS ELECTRIC		1,400.00
				Check Total:		1,400.00
19982	06/27/2022	General Fund	Special Departmental Expense	STAGE STOP GUN SHOP		302.88
				Check Total:		302.88
19983	06/27/2022	General Fund	Professional Services	STATE CONTROLLER'S OFFICE		8.99
				Check Total:		8.99
19984	06/27/2022	Internal Service Fund	Professional Services	STRAIGHT EDGE ROOFING, INC		2,500.00
				Check Total:		2,500.00
19985	06/27/2022	Water Enterprise Fund	Accounts Payable	RENATE SULLIVAN		33.32
19985	06/27/2022	Sewer Enterprise Fund	Accounts Payable	RENATE SULLIVAN		42.25
19985	06/27/2022	Sanitation Enterprise	Accounts Payable	RENATE SULLIVAN		15.50
19985	06/27/2022	Sanitation Enterprise	Accounts Payable	RENATE SULLIVAN		4.83
				Check Total:		95.90
19986	06/27/2022	Water Enterprise Fund	Special Departmental Expense	SUPERIOR POOL PRODUCTS LLC		972.84
19986	06/27/2022	Water Enterprise Fund	Special Departmental Expense	SUPERIOR POOL PRODUCTS LLC		968.35
19986	06/27/2022	Water Enterprise Fund	Special Departmental Expense	SUPERIOR POOL PRODUCTS LLC		972.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
				Check Total:		2,914.03
19987	06/27/2022	Internal Service Fund	Improvements Other Than Bldg	TALKINGTON INC.		24,940.00
				Check Total:		24,940.00
19988	06/27/2022	Water Enterprise Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		6,212.88
19988	06/27/2022	Water Enterprise Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		18,294.96
19988	06/27/2022	Internal Service Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		2,988.08
19988	06/27/2022	Water Enterprise Fund	Utilities	TERRAFORM PHOENIX II ARCADIA HOLDING		6,407.76
				Check Total:		33,903.68
19989	06/27/2022	Public Safety Trans & Use Tax	Professional Services	THE LEW EDWARDS GROUP		6,000.00
				Check Total:		6,000.00
19990	06/27/2022	General Fund	Machinery & Equipment	THE SIGN GUYS		1,982.00
				Check Total:		1,982.00
19991	06/27/2022	Internal Service Fund	Professional Services	TRANE U.S. INC.		1,329.00
				Check Total:		1,329.00
19992	06/27/2022	Internal Service Fund	Utilities	TRIPP SECURITY SYSTEMS		33.00
19992	06/27/2022	Internal Service Fund	Utilities	TRIPP SECURITY SYSTEMS		33.00
				Check Total:		66.00
19993	06/27/2022	Employee Benefits Fund	Life Insurance	UNUM LIFE INSURANCE		1,448.10
19993	06/27/2022	Employee Benefits Fund	Disability Insurance	UNUM LIFE INSURANCE		433.63
19993	06/27/2022	Employee Benefits Fund	Disability Insurance	UNUM LIFE INSURANCE		2,815.11
				Check Total:		4,696.84
19994	06/27/2022	Internal Service Fund	Operations & Maintenance	VAN DE POL		510.83
19994	06/27/2022	Internal Service Fund	Operations & Maintenance	VAN DE POL		24,973.89
				Check Total:		25,484.72
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		886.81
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		1,033.70
19995	06/27/2022	Public Safety Trans & Use Tax	Communications	VERIZON WIRELESS		111.50
19995	06/27/2022	Abandoned Veh Abatement Fund	Communications	VERIZON WIRELESS		81.00
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		139.31
19995	06/27/2022	General Fund	Miscellaneous	VERIZON WIRELESS		354.55
19995	06/27/2022	General Fund	Miscellaneous	VERIZON WIRELESS		40.01
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		101.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		50.65
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		224.17
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		271.59
19995	06/27/2022	General Fund	Communications	VERIZON WIRELESS		222.08
19995	06/27/2022	Gas Tax/Street Improvement	Communications	VERIZON WIRELESS		243.10
19995	06/27/2022	Water Enterprise Fund	Communications	VERIZON WIRELESS		306.89
19995	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	VERIZON WIRELESS		38.01
19995	06/27/2022	Sewer Enterprise Fund	Communications	VERIZON WIRELESS		461.81
19995	06/27/2022	Sewer Enterprise Fund	Utilities	VERIZON WIRELESS		40.01
19995	06/27/2022	Sanitation Enterprise	Communications	VERIZON WIRELESS		50.65
19995	06/27/2022	Internal Service Fund	Special Departmental Expense	VERIZON WIRELESS		40.07
19995	06/27/2022	Internal Service Fund	Communications	VERIZON WIRELESS		50.65
19995	06/27/2022	Internal Service Fund	Utilities	VERIZON WIRELESS		80.02
19995	06/27/2022	Internal Service Fund	Communications	VERIZON WIRELESS		101.30
19995	06/27/2022	Information Technology Fund	Communications	VERIZON WIRELESS		50.65
				Check Total:		4,979.83
19996	06/27/2022	1,2,3-TCP Fund	Project Retention	W.M. LYLES COMPANY		-1,718.15
19996	06/27/2022	1,2,3-TCP Fund	TCP Remediation Project	W.M. LYLES COMPANY		34,363.00
				Check Total:		32,644.85
19997	06/27/2022	Water Enterprise Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		3.66
19997	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		5.89
19997	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	WATERFORD IRRIGATION SUPPLY, INC		52.11
				Check Total:		61.66
19998	06/27/2022	Water Enterprise Fund	Accounts Payable	ANDREW WATLAND		109.61
19998	06/27/2022	Sewer Enterprise Fund	Accounts Payable	ANDREW WATLAND		8.89
19998	06/27/2022	Sanitation Enterprise	Accounts Payable	ANDREW WATLAND		3.26
19998	06/27/2022	Sanitation Enterprise	Accounts Payable	ANDREW WATLAND		1.02
				Check Total:		122.78
19999	06/27/2022	General Fund	Maint. Buildings & Grounds	WEED MAN		338.00
				Check Total:		338.00
20000	06/27/2022	Internal Service Fund	Utilities	WEST COAST GAS CO. INC.		29.97
				Check Total:		29.97
20001	06/27/2022	Water Enterprise Fund	Special Departmental Expense	WINTON HARDWARE		74.91
20001	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	WINTON HARDWARE		11.84
20001	06/27/2022	General Fund	Special Departmental Expense	WINTON HARDWARE		8.99
20001	06/27/2022	General Fund	Special Departmental Expense	WINTON HARDWARE		14.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
20001	06/27/2022	General Fund	Maint. Buildings & Grounds	WINTON HARDWARE		138.03
20001	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	WINTON HARDWARE		17.77
20001	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	WINTON HARDWARE		4.51
20001	06/27/2022	Water Enterprise Fund	Special Departmental Expense	WINTON HARDWARE		82.91
20001	06/27/2022	Sewer Enterprise Fund	Special Departmental Expense	WINTON HARDWARE		6.45
					Check Total:	359.41
20002	06/27/2022	ARPA-American Rescue Plan Act	City Bldg - Civic Center #1	YARD MASTERS, INC		11,950.00
					Check Total:	11,950.00
					Report Total:	866,181.71

STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED

BY FUND

AS OF 05/31/2022

	FUND	BEG. BALANCE	CASH DEBITS	CASH CREDITS	ENDING BAL.
0001	General Fund	10,017,911.11	3,792,649.29	749,712.57	13,060,847.83
0003	General Fund Capital	347,437.44	0.00	7,974.34	339,463.10
0004	Public Safety Trans & Use Tax	490,515.33	228,432.75	133,488.08	585,460.00
0005	Ferrari Ranch Project Fund	21,088.45	0.00	0.00	21,088.45
0007	Measure V Fund	3,091,179.52	60,853.89	0.00	3,152,033.41
0008	Measure V 20% Alternative Modes	514,399.31	15,213.47	1,033.16	528,579.62
0009	Abandoned Veh Abatement Fund	(2,502.46)	0.00	1,443.57	(3,946.03)
0010	Measure V Regional Fund	(7,344.92)	0.00	127,672.44	(135,017.36)
1005	Police Grants Fund	84,241.50	0.00	0.00	84,241.50
1010	ARPA-American Rescue Plan Act	3,119,501.75	0.00	107,588.57	3,011,913.18
1011	Gas Tax/Street Improvement	84,689.72	60,406.13	36,525.67	108,570.18
1013	Local Transportation Fund	619,259.60	0.00	0.00	619,259.60
1015	Traffic Circulation Fund	1,472,439.91	0.00	0.00	1,472,439.91
1016	Applegate Interchange	768,961.80	0.00	0.00	768,961.80
1017	RSTP-Regional Surface Transp Prog	2,323,397.76	0.00	0.00	2,323,397.76
1018	SB1-Road Maint & Rehab RMRA	1,909,314.41	51,467.68	1,972.50	1,958,809.59
1019	LPP-Local Partnership Prg Fund	0.00	0.00	0.00	0.00
1020	Parks and Recreation Fund	2,367,120.45	0.00	0.00	2,367,120.45
1040	General Plan Update-Housing Element	0.00	0.00	43,498.00	(43,498.00)
1041	General Plan Update Fund	350,440.14	0.00	0.00	350,440.14
1050	Buhach Colony High School	231,113.14	0.00	0.00	231,113.14
1055	Neighborhood Stabilization	220,575.56	0.00	0.00	220,575.56
1059-78	Housing Grant Funds	661,328.94	0.00	0.00	661,328.94
1091	Police Facility Impact Fee	208,993.12	0.00	0.00	208,993.12
1093	Fire Facility Impact Fee	186,046.62	0.00	0.00	186,046.62
1095	Government Building Facility	268,708.14	0.00	0.00	268,708.14
3064-67	Redevelopment/Successor Agency Funds	2,698,773.15	1,029,291.63	1,998,071.31	1,729,993.47
4020	Performance Bond Trust	219,277.78	0.00	0.00	219,277.78
4030	Narcotics Program Trust	2,071.05	0.00	0.00	2,071.05
4060	Section 125 Medical	1,642.50	190.00	0.00	1,832.50

STATEMENT OF CHANGES IN CASH BALANCE, UNAUDITED

BY FUND

AS OF 05/31/2022

	FUND	BEG. BALANCE	CASH DEBITS	CASH CREDITS	ENDING BAL.
4070	Section 125 Dependent Care	0.00	0.00	0.00	0.00
4080	Pension Rate Stblztn 115 Trust	206,209.15	350.69	0.00	206,559.84
4090	CFD No. 1 Trust	130,788.82	0.00	0.00	130,788.82
5001-55	All Maintenance Districts	1,414,618.39	60,229.07	25,851.31	1,448,996.15
5050	CFD Districts	(122,217.43)	280,304.62	28,493.07	129,594.12
6000	Water Enterprise Fund	8,287,629.65	580,994.97	168,694.45	8,699,930.17
6001	Water Fund Capital Replacement	2,976,213.27	417.64	200,255.01	2,776,375.90
6002	DBCP Settlement	20,540.74	0.00	0.00	20,540.74
6004	Water Well- Buhach Colony	183,572.47	0.00	0.00	183,572.47
6005	Water Capital Impact Fees	2,483,112.56	0.00	0.00	2,483,112.56
6006	Water Operating Reserve Fund	179,999.84	0.00	0.00	179,999.84
6007	1,2,3-TCP Fund	17,604,588.26	139,810.63	35,693.67	17,708,705.22
6010	Sewer Enterprise Fund	16,833,583.47	1,169,452.22	917,375.79	17,085,659.90
6011	Sewer Fund Capital Replacement	3,559,271.20	0.00	0.00	3,559,271.20
6020	Sanitation Enterprise	2,616,443.85	382,092.40	12,874.16	2,985,662.09
7000	Internal Service Fund	596,260.40	24,696.55	167,291.60	453,665.35
7001	ISF Equipment/Bldg Replacement	0.00	0.00	0.00	0.00
7010	Employee Benefits Fund	728,798.23	5,085.66	68,999.19	664,884.70
7020	Risk Management	625,007.35	0.00	450.00	624,557.35
7030	Information Technology	403,575.86	0.00	89,979.82	313,596.04
9090	Accrued Interest Fund	44,531.94	1,113.00	0.00	45,644.94
	TOTAL	**91,043,108.84**	**7,883,052.29**	**4,924,938.28**	**94,001,222.85**

Prepared by: _____

Ricardo Orozco, Accountant I

Approved by: _____

Mark Borba, City Treasurer

Statement of Changes in Cash Balance
by Bank
As of 5/31/2022

	Beg. Period Balance	Cash Debits	Cash Credits	End Period Balance
City - LAIF	55,107,593.09			55,107,593.09
City - RMA Long-Term Investment Fund	1,148,462.00	1,113.00		1,149,575.00
City Checking & Investment Accounts	8,869,969.42	6,775,006.10	3,583,892.82	12,061,082.70
Wastewater Checking	3,913,043.03		371,371.36	3,541,671.67
RA Obligation Retirement Fund	2,903.82	966,771.87	969,674.10	1.59
US Bank/Chandler Asset Mgt.	21,994,928.33	139,810.63		22,134,738.96
PARS Post-Employment Benefits Trust	206,209.15	350.69		206,559.84
Totals	91,043,108.84	7,883,052.29	4,924,938.28	94,001,222.85

Prepared by: _____
Ricardo Orozco, Accountant I

Approved by: _____
Mark Borba, City Treasurer

(The following statements are required by California Govt. Code Section 53646 (b) (2,3))

Investments are made pursuant to the City Council approved Investment Policy and Guidelines.

The City of Atwater has the ability to meet its pooled expenditure requirements for the next six months.

Bank Account Detail

City LAIF	55,107,593.09	Chase General Checking	11,974,054.42
Chandler Asset Mgt.	1,149,575.00	Chase Wastewater Checking	3,541,671.67
US Bank/Chandler Asset Mgt.	22,134,738.96	Chase Redevelopment Checking	1.59
PARS Post-Employment Benefits Trust	206,559.84		

CITY OF ATWATER

CITY COUNCIL
AND
HOUSING SUCCESSOR TO THE
ATWATER REDEVELOPMENT AGENCY

ACTION MINUTES

June 13, 2022

OPEN SESSION: (Council Chambers)

The City Council of the City of Atwater met in Open Session this date at 5:00 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Mayor Creighton presiding.

ROLL CALL:

Present:	***City Council Members Ambriz, Raymond, Mayor Pro Tem Cale, Mayor Creighton***
Absent:	***City Council Member Button***
Staff Present:	***City Manager Waterman, City Attorney Splendorio, Deputy City Clerk Martin***

CLOSED SESSION: (Conference Room A)

Mayor Creighton invited public comment on Closed Session items.

No one came forward to speak.

Mayor Creighton adjourned the meeting to Conference Room A for Closed Session at 5:03 PM. Closed Session was called to order at 5:06 PM.

Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4): Number of cases (1)

Conference with Labor Negotiators – Government Code Section 54957.6, Agency Negotiators: City Manager Waterman, Deputy City Manager Del Real, and City Attorney Splendorio, Bargaining Units: Atwater Police Officers Association

Closed Session adjourned at 5:36 PM.

REGULAR SESSION: (Council Chambers)

The City Council of the City of Atwater and the Board of Directors of the Housing Successor to the Atwater Redevelopment Agency met in Regular Session this date at 6:03 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Mayor/Board Chair Creighton presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Police Sergeant Sarginson.

INVOCATION:

The Invocation was led by Pastor Phil Jenkins.

ROLL CALL: (City Council/Board of Directors)

Present:	***City Council Members/Board Members Ambriz, Raymond, Mayor Pro Tem/Board Vice Chair Cale, Mayor/Board Chair Creighton***
Absent:	***City Council Member/Board Member Button***
Staff Present:	***City Manager/Executive Director Waterman, City Attorney Splendorio, CAL FIRE Battalion Chief Ayuso, Police Chief Salvador, Public Works/Community Development Director Thompson, Deputy City Clerk Martin***

MAYOR OR CITY ATTORNEY REPORT OUT FROM CLOSED SESSION:

City Attorney Splendorio reported that the City Council was provided direction and no reportable action was taken. The Closed Session agenda was completed.

SUBSEQUENT NEED ITEMS: ***None***

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: City Council Member/Board Member Raymond moved to approve the agenda as posted. The motion was seconded by City Council Member/Board Member Ambriz and the vote was: Ayes: Raymond, Ambriz, Cale, Creighton; Noes: None; Absent: Button. The motion passed.

CEREMONIAL MATTERS:

Oath of Office – Police Officer

Mayor Creighton administered the oath of office to the newly appointed Police Officer Andrew Flores.

Mayor Creighton called a recess at 6:10 PM.

The City Council returned to the dais and Mayor Creighton resumed the meeting at 6:21 PM.

CONSENT CALENDAR:

One person spoke regarding ACE train.

MOTION: City Council Member/Board Member Raymond moved to approve the Consent Calendar as listed. The motion was seconded by Mayor Pro Tem/Board Vice Chair Cale and the vote was: Ayes: Ambriz, Cale, Raymond, Creighton; Noes: None; Absent: Button. The motion passed.

WARRANTS:

1. June 13, 2022

ACTION: Approval of warrants as listed.

MINUTES: (City Council)

2. May 23, 2022 – Regular meeting

ACTION: Approval of minutes as listed.

RESOLUTIONS:

3. Approving Loan to Chelsea Investment Corporation, Inc. for Construction of 60-unit Income Restricted Apartment Project and Authorizing Preparation and Execution of Affordable Housing Loan Agreement and Related Loan Documents (Public Works/Community Development Director Thompson)

ACTION: Adoption of Resolution No. HSA 2022-4 approving a Housing Successor loan to Chelsea Investment Corporation, Inc. in the amount of $400,000 for the construction of a 60-unit income-restricted apartment project, located on Bellevue Road (Assessor Parcel Number 150-190-038); and authorizes and directs the City Manager, or her designee, to execute the Affordable Housing Loan Agreement and related loan documents.

4. Approving Fiscal Year 2022-23 annual SB 1 Project List (Public Works/Community Development Director Thompson)

ACTION: ***Adoption of Resolution No. 3315-22 approving Fiscal Year 2022-23 annual Project List funded by SB 1, The Road Repair and Accountability Act of 2017; and authorizes and directs the City Manager to transmit a certified copy of the resolution to the California Transportation Commission.***

5. Approving and Ratifying Side Letters of Agreements with American Federation of State, County, and Municipal Employees ("AFSCME") regarding Terms and Conditions of Employment (City Manager Waterman and Deputy City Manager Del Real)

ACTION: ***Adoption of Resolution No. 3322-22 approving and ratifying three (3) Side Letters of Agreement, in a form approved by the City Attorney, between the City of Atwater and American Federation of State, County, and Municipal Employees ("AFSCME"), Local 2703, Council 57, AFL-CIO representing Mid-Managers Group, Miscellaneous Employees Unit, and Clerical Employees Unit pertaining to certain terms and conditions of employment; and authorizes and directs the City Manager to execute the Agreements on behalf of the City.***

AGREEMENTS:

6. Authorizing and approving Cooperative Purchase Agreement with Tangram Interiors for purchase of office furniture (City Manager Waterman)

ACTION: ***Authorizes and approves a Cooperative Purchase Agreement in a form approved by the City Attorney, to Tangram Interiors of Fresno, California, for the purchase of office furniture, in an amount not to exceed $107,099.40; and authorizes and directs the City Manager, or her designee, to execute the Cooperative Purchase Agreement on behalf of the City.***

PUBLIC HEARINGS:

Public Hearing to Discuss and Approve Submittal of a 2022 Community Development Block Grant Application (Public Works/Community Development Director Thompson)

Public Works/Community Development Director Thompson provided background information on this item.

Mayor Creighton opened the public hearing for this item.

No one came forward to speak, and Mayor Creighton closed the public hearing.

MOTION: ***Mayor Pro Tem Cale moved to adopt Resolution No. 3316-22 approving the submittal of the applications to apply under the 2022 State Community Development Block Grant Notice of Funding Availability. The motion was***

seconded by City Council Member Raymond and the vote was: Ayes: Cale, Raymond, Ambriz, Creighton; Noes: None; Absent: Button. The motion passed.

CITY MANAGER REPORTS/UPDATES:

City Manager Updates

City Manager Waterman reported the following:

- ***The City has been working with FM3 Research, who will be surveying citizens throughout the next few weeks to assist the City in understanding citizens' priorities.***
- ***Movies in the Park will be brought back to the City, with the first movie on Saturday, June 18, 2022 at Veterans Park. Upcoming movies will be shown on July 16, August 20, and September 17, 2022.***
- ***The community will be updated with scheduled events for the City's upcoming Centennial Celebration. All residents are encouraged to participate and if there are any questions, the Recreation and Community Events Department can be contacted.***
    - ***Upcoming Centennial Celebration events are on:***
        - ***August 6, 2022 – Founders walk with Mayor Creighton and Miss Atwater Candidates. Bloss Mansion will also be open from 10:00 AM – 7:00 PM for tours.***
        - ***August 13, 2022 – Miss Atwater Competition at the Atwater Community Center.***
        - ***August 16, 2022 – Clock tower unveiling and reception at the corner of Fifth Street and Broadway Avenue with Old Town Atwater.***
        - ***August 20, 2022 – Movie in the Park and Ice Cream Social at Bloss Mansion Park.***
        - ***August 27, 2022 – Vendor Fair and Bloss Mansion will also be open from 10:00 AM – 7:00 PM for tours.***

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

One person spoke regarding the public safety transactions and use tax, a half-cent increase to the tax, and the staffing levels of the Police and Fire Department. They also encouraged the City Council to consider a special meeting to be held to discuss the public safety transactions and use tax.

One person spoke regarding prior staffing levels of public safety in comparison to current times and the need for the continuation of the public safety transactions and use tax. They also encouraged the City Council to consider placing a public safety transactions and use tax ballot measure on the agenda.

One person spoke regarding the Merced County Veterans Service Office, and of the services available to veterans.

One person spoke in favor of the public safety transactions and use tax, the current staffing levels of the Fire Department, and of the increase in incidents responded to by the Fire Department in the City. They also encouraged the City Council to consider placing a public and safety transactions and use tax measure on the ballot.

No one else came forward to speak.

CAL FIRE Assistant Chief Pimentel spoke regarding the upcoming Fourth of July holiday and reminded the community to stay safe during the holiday with Fire Department recommendations and do's and don'ts. He stated that additional information is available on the Merced County and City website, and that illegal fireworks can be dropped off to local fire stations without questions or concerns. He also wished the community a Happy Fourth of July.

CITY COUNCIL MATTERS:

City Council comments

Mayor Pro Tem Cale wished City Council Member Ambriz an early Happy Birthday and spoke regarding his appreciation for CAL FIRE Assistant Chief Pimentel and his reminders to the community for the upcoming Fourth of July holiday. He reminded the community of the firework stands throughout the City that will be fundraising for different causes and organizations, and also reminded the community that if there are illegal fireworks, to contact the City's non-emergency dispatch number and to respect individuals who have pets or may be sensitive to loud noises.

City Council Member Ambriz wished Mayor Pro Tem Cale an early Happy Birthday and wished the community a good evening and safe drive home.

City Council Member Raymond wished City Council Member Ambriz and Mayor Pro Tem Cale a Happy Birthday.

Mayor Creighton wished City Council Member Ambriz and Mayor Pro Tem Cale a Happy Birthday and spoke regarding the Merced County Veterans Service Office and of his appreciation for the military and veterans for keeping us safe. He also reminded the community of Flag Day on Tuesday, June 14, 2022.

ADJOURNMENT:

Mayor Creighton adjourned the meeting at 6:45 PM.

_____

JANELL MARTIN
DEPUTY CITY CLERK

By: Leslie Thuang
Recording Secretary

PLANNING COMMISSION

ACTION MINUTES

April 20, 2022

CALL TO ORDER:

The Planning Commission of the City of Atwater met in Regular Session this date at 6:02 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Vice Chairperson Daugherty presiding.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner Kadach

INVOCATION: ***The Invocation was led by Police Chaplain Miller***

ROLL CALL:

Present:	***Commissioners: Borgwardt, Sanders, Kadach, Daugherty***
Absent:	***Commissioners: Nelson***
Staff Present:	***Public Works/Community Development Director/Planning Commission Secretary Thompson, Planning Commission Recording Secretary Dyson, Chief Salvador, City Manager Waterman***

SUBSEQUENT NEED ITEMS: ***None.***

APPROVAL OF AGENDA AS POSTED OR AMENDED:

City Manager Waterman requested the agenda be amended to table item # 3 for a later date.

MOTION: ***Commissioner Kadach moved to approve the agenda as amended. The motion was seconded by Commissioner Sanders, and the vote was: ayes: Sanders, Kadach, Borgwardt, Daugherty; noes: none; absent: Nelson. The motion passed.***

APPROVAL OF MINUTES:

March 16, 2022 Regular Meeting

***MOTION*: Commissioner Sanders moved to approve the minutes as posted. The motion was seconded by Commissioner Borgwardt, and the vote was: ayes: Borgwardt, Sanders, Kadach, Daugherty; noes: none; absent: Nelson. The motion passed.**

PETITIONS AND COMMUNICATIONS:

Request for Grand Opening Event/Vendor Fair and Road Closure.

Public Works/Community Development Director Thompson provided an overview of the event and request.

The applicant provided the history of the business and products.

***MOTION*: Commissioner Borgwardt moved to approve the request. The motion was seconded by Commissioner Kadach, and the vote was: ayes: Sanders, Kadach, Borgwardt, Daugherty; noes: none; absent: Nelson. The motion passed.**

PUBLIC HEARINGS:

Adopting a Resolution approving time extension request for Tentative Subdivision Map 05-2 for Meadow View Estates No. II.

The item was tabled for a meeting in the future.

REPORTS AND PRESENTATION BY STAFF:

Updates from Public Works/Community Development Director.

Director Thompson requested he would reschedule the updates to next month's meeting but was available for any questions.

Commissioner Borgwardt inquired about the Urban Forest Management Plan and the project that was approved on the Avenue One and Buhach.

Commissioner Daugherty inquired about the status of the multifamily projects on Redwood.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

COMMISSIONER MATTERS:

Commissioners did not have any comments.

ADJOURNMENT:

The meeting adjourned at 6:20 PM.

GREG THOMPSON

By: Christina Dyson
Recording Secretary

CITY OF ATWATER

CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

March 8, 2022

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transactions and Use Tax met in Regular Session this date at 5:31 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Hyler presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Chairperson Hyler.

INVOCATION:

The Invocation was led by Police Chaplain Jim McClellan.

ROLL CALL:

Present:	***Committee Members Brantley, Castro (5:42 PM), Dash, Garner, Pirtle, Vice Chairperson Brice, Chairperson Hyler***
Absent:	***None***
Staff Present:	***City Manager Waterman, City Attorney Splendorio, CAL FIRE Battalion Chief Ayuso, Police Chief Salvador (via teleconference), Finance Director Youmara, Deputy City Clerk Martin, Recording Secretary Thuang***

SUBSEQUENT NEED ITEMS: ***None***

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

MOTION: ***Committee Member Dash moved to approve the agenda as posted. The motion was seconded by Committee Member Brantley and the vote was: Ayes: Dash, Brantley, Brice, Garner, Pirtle, Hyler; Noes: None; Absent: Castro. The motion passed.***

MINUTES:

1. December 14, 2021 – Special meeting

MOTION: ***Committee Member Dash moved to approve the minutes as listed. The motion was seconded by Committee Member Garner and the vote was: Ayes: Pirtle, Garner, Brantley, Dash, Hyler; Noes: None; Abstain: Brice; Absent: Castro. The motion passed.***

REPORTS AND PRESENTATIONS FROM STAFF:

Let's Talk Atwater Presentation (City Manager Waterman)

City Manager Waterman presented a PowerPoint presentation detailing Let's Talk Atwater, a campaign by the City for local conversation on the City's service needs and priorities. She also addressed concerns of the Committee Members regarding the timeline, process, and cost of the balloting process, the advertising of different campaigns, details of the ballot measure, and the total number of respondents, public accessibility, and language offerings of the current campaign.

One person spoke regarding the advertising of the current campaign, different potential sources of revenue, the need for town hall meetings, changes to a potential public safety sales tax, and the current usage of Measure H funds.

One person spoke in opposition against any additional tax increases within the City.

Police Department Update (Police Chief Salvador)

Police Chief Salvador spoke regarding the Police Department's annual report that will be presented at the regular City Council meeting of March 14, 2022, and of the mid-year budget review where Measure H funds were reallocated to purchase a police vehicle. He also addressed concerns of the Committee Members regarding the service and efficiencies of the Police Department, quality control, safety within the community and for businessowners, city vehicle usage and electric vehicles, the proactive policing approaches, and current staffing levels.

Police Lieutenant Novetzke spoke regarding the implementation of strategic policing within the city and addressed concerns of the Committee Members regarding the areas of commands of police sergeants and Police Department training.

One person spoke regarding crime in the city and town hall meetings.

Fire Department Update (CAL FIRE Battalion Chief Ayuso)

CAL FIRE Battalion Chief Ayuso spoke regarding additional funding for a fire command vehicle, grants for funding and equipment, the total call volume for 2021, Fire Marshal inspections, and of a personnel ladder truck training with the City of Madera Fire Department.

Financial Report (Finance Director Youmara)

Finance Director Youmara provided an update regarding the unaudited budget status report for the second quarter of Fiscal Year 2021-22 Public Safety Transactions and Use Tax Fund and addressed concerns along with City Manager Waterman of the Committee Members regarding professional services expenditures and contract evaluations, police field services, the CAL FIRE contract, budgeted positions and overtime for the Police Department, and risk management expenditures.

CAL FIRE Battalion Chief Ayuso and Police Lieutenant Novetzke addressed concerns of the Committee Members regarding the total amount of reserves in the Fire and Police Department.

One person spoke regarding Measure H and the professional services expenditures.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

One person spoke regarding the mid-year budget review, the expenditure of measure funds, and the need for a public safety tax and town hall meetings.

One person thanked and commended the Committee for their contributions and efforts on the Citizens' Oversight Committee for Public Safety Transactions and Use Tax and spoke regarding measure funds.

No one else came forward to speak.

COMMITTEE MATTERS:

Committee Member comments

Committee Member Brantley had nothing to report.

Committee Member Brice spoke regarding the need for the Public Safety Transactions and Use Tax, the importance and current staffing levels of the Police and Fire Department, and his appreciation for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax.

Committee Member Castro had nothing to report.

Committee Member Dash spoke regarding the lack of ambulance service and of the importance of this emergency service.

Committee Member Garner spoke regarding his appreciation for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax. He also encouraged the Committee Members to review the ordinance establishing the Committee and spoke regarding the advisory role of the Committee to the City Manager.

Committee Member Pirtle had nothing to report.

Chairperson Hyler thanked the members of the public for attending the meeting and sharing their comments and City staff for their efforts. He also spoke regarding his appreciation for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax and reminded the community of the next Committee meeting on June 7, 2022 at 5:30 PM.

ADJOURNMENT:

Chairperson Hyler adjourned the meeting at 7:31 PM.

APPROVED:

Linda Dash presiding chairperson

Don Hyler III, Chairperson

BY: Leslie Thuang
Oversight Recording Secretary

CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Delilah Youmara, Finance Director
PREPARED BY: Delilah Youmara, Finance Director
SUBJECT: **Approving the Statement of Investment Policy for Fiscal Year 2022-23 and delegating authority to the City Treasurer to invest funds accordingly** (Finance Director Youmara)

RECOMMENDED COUNCIL ACTION

Adoption of Resolution No. 3320-22 approving the Statement of Investment Policy for Fiscal Year 2022-23 and delegating authority to the City Treasurer to invest funds in accordance with the Statement of Investment Policy.

I. BACKGROUND/ANALYSIS:

Government Code Section, 53600 *et seq.* contains the statues governing the investment of public funds. Annually the City's Statement of Investment Policy should be reviewed and updated for compliance with Government code Section, 53600 *et seq.*

The goal of the Statement of Investment Policy presented to Council for adoption for fiscal year 2022-23 remains consistent with past fiscal years, which is to invest public funds in a manner which will provide maximum security, meet daily cash flow demands of the City, and provide the highest investment return while conforming to all California Laws pertaining to the investment of public funds.

Staff is not recommending any changes to the current Statement of Investment Policy that was last updated and adopted on June 14, 2021 by Resolution No. 3225-21 covering Fiscal Year 2021-22. The Statement of Investment Policy that was adopted for fiscal year 2021-22 by Council remains in compliance with Government Code Section, 53600 *et seq*.

Government code Section 53607 states that the City Council may annually delegate authority to the City Treasurer to make investments on behalf of the City. This authority has been delegated in the past and should continue to be authorized as allowed under Government Code Section 53607.

City Staff has reviewed the previously adopted Statement of Investment Policy that was approved by Resolution No. 3225-21 on June 14, 2021 covering fiscal year 2021-2022 and found it to still be in compliance with Government Code Section 53600 *et seq*. and therefore is not recommending any changes at this time.

II. FISCAL IMPACTS:

The fiscal impact to the City depends upon the type and length of the allowed investment instrument. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

Resolution No. 3225-21 is the most current adopted Statement of Investment Policy which covers Fiscal Year 2021-2022. This item also meets the City Council's goal of maintaining sound, responsible fiscal policies and adhering to adopted policies and procedures.

V. ALTERNATIVES:

The City Council could choose not to adopt Resolution No. 3320-22 approving the Statement of Investment Policy for Fiscal Year 2022-23.

VI. INTERDEPARTMENTAL COORDINATION:

N/A

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

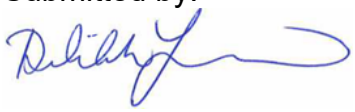
VIII. ENVIRONMENTAL REVIEW:

This item is not a project under the California Environmental Quality Act (CEQA) as this activity does not cause either direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to Public Resources Code Section 21065.

IX. STEPS FOLLOWING APPROVAL:

Following approval and adoption of the Resolution, the City's Project Accountant will upload the adopted Statement of Investment Policy for Fiscal Year 2022-23 to the City's website to promote financial transparency.

Submitted by:



Delilah Youmara, Finance Director

Approved by:

Lori Waterman, City Manager

Attachments:

1. Resolution No. 3320-22 Approves Fiscal Year 2022-23 Statement of Investment Policy & Delegates City Treasurer Authority Invest Funds
2. Exhibit A - Fiscal Year 2022-23 Statement of Investment Policy

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3320-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER APPROVING THE STATEMENT OF INVESTMENT POLICY FOR THE 2022-2023 FISCAL YEAR AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST FUNDS IN ACCORDANCE WITH THE STATEMENT OF INVESTMENT POLICY

WHEREAS, the City Council has reviewed a proposed annual Statement of Investment Policy providing guidelines for the investment of City funds pursuant to Government Code Sections 53600 *et seq*.; and

WHEREAS, consistent with Government Code Section 53607, the City Council may annually delegate authority to the City Treasurer to make investments on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Atwater that the Statement of Investment Policy attached as **EXHIBIT "A"** is hereby approved.

BE IT FURTHER RESOLVED that the City Council does hereby delegate authority to the City Treasurer to invest funds in accordance with the City's Statement of Investment Policy for the 2022-2023 fiscal year.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

Exhibit A

CITY OF ATWATER
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-2023

1. Purpose

This statement is intended to provide a guideline for the prudent investment of operating funds and restricted monies and to outline a policy for maximizing the efficiency of the cash management system for the City of Atwater. Ultimate investment goals include the enhancement of economic status and the protection of pooled cash investments. This investment policy was endorsed and adopted by the City Council of the City of Atwater, is effective as of the 27th day of June 2022, and replaces any previous version.

2. Policy

It is the policy of the City of Atwater to invest public funds in a manner which will provide maximum security, meet the daily cash flow demands of the City, and provide highest investment return while conforming to all California laws set forth in the State Government Code, Sections 53600 *et seq.,* and local statutes governing the investment of public funds.

3. Scope

This Investment Policy applies to all funds and investment activities under the direct authority of the City of Atwater, including that of the Successor Agency to the Atwater Redevelopment Agency. This policy does not cover any funds held by fiscal agents in connection with the issuance of any debt by the City. Such funds shall be invested in accordance with the bond documents and trust indentures.

Pooling of funds: Except for cash in certain restricted and special funds, the Agency will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

4. Prudence

Pursuant to California Government Code , Section 53600.3, all persons authorized to make investment decisions on behalf of the City are trustees and therefore fiduciaries subject to the prudent investor standard: "…all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard." When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. Deviations from expectations of a security's credit or market risk should be reported to the governing body in a timely fashion and appropriate action should be taken to control adverse developments.

5. Objective

The primary objectives in priority order, of the City of Atwater's investment activities shall be:

5.1 Safety: Safety of principal is the foremost objective of the investment program. Investments of the City of Atwater shall be undertaken in a manner that seeks to ensure that capital losses are avoided, whether from securities default, broker-dealer default, or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The City may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity or yield of the portfolio in response to market conditions or the City's risk preferences.

5.2 Liquidity: The City of Atwater's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

5.3 Return on Investment: The City of Atwater's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.

6. Risk Tolerance

The City Council of the City of Atwater recognizes that investment risks can result from issuer default, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a method to control risk. Investment managers are expected to display prudence in the selection of securities, as a way to minimize default risk. No individual investment transaction shall be undertaken which jeopardizes the total capital position of the overall portfolio. The City Treasurer shall, concurrent with the annual review and approval of the City's Statement of Investment Policy, periodically recommend to the City Council guidelines and strategies to control risks of default, market price changes and liquidity.

7. Delegation of Authority

Management responsibility for the investment program is the responsibility of the City Council unless delegated by City Council action to the City Treasurer. Investment of City of Atwater funds shall be conducted within the constraints of this Investment Policy. The conduct of the City's day-to-day banking and investment activities shall be the responsibility of the Finance Director, Finance Operations Manager and/or City Manager of the City of Atwater. The Finance Director, Finance Operations Manager and/or City Manager must conform to the signature requirements on all City accounts and cannot conduct banking and investing business without the proper signatures.

The City may engage the services of one or more external investment advisers, who are registered under the Investment Advisers Act of 1940, to assist in the management of the City's investment portfolio in a manner consistent with the City's objectives. External investment advisers may be granted discretion to purchase and sell investment securities in accordance with this investment policy.

The City's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City recognizes that in a diversified portfolio, occasional measured losses may be inevitable and must be considered within the context of the overall portfolio's return and the cash flow requirements of the City.

8. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within the jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City of Atwater's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City's, particularly with regard to the time of purchases and sales.

9. Authorized Financial Dealers and Institutions

To the extent practicable, the Treasurer shall endeavor to complete investment transactions using a competitive bid process whenever possible. The City's Treasurer will determine which financial institutions are authorized to provide investment services to the City. It shall be the City's policy to purchase securities only from authorized institutions and firms.

The Treasurer shall maintain procedures for establishing a list of authorized broker/dealers and financial institutions that are approved for investment purposes that are selected through a process of due diligence as determined by the City. Due inquiry shall determine whether such authorized broker/dealers, and the individuals covering the City are reputable and trustworthy, knowledgeable and experienced in Public City investing and able to meet all of their financial obligations. These institutions may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (uniform net capital rule).

In accordance with Gov. Code Section 53601.5, the City is permitted to purchase investments from the following institutions:

- Institutions licensed by the state as a broker-dealer.
- Institutions that are members of a federally regulated securities exchange.
- A brokerage firm designated as a primary government dealer by the Federal Reserve bank.
- Nationally or state-chartered banks.
- A State Association or a Federal Association
- Direct issuers of securities eligible for purchase.

Selection of financial institutions and broker/dealers authorized to engage in transactions will be at the sole discretion of the City, except where the City utilizes an external investment adviser in which case the City may rely on the adviser for selection.

All financial institutions which desire to become qualified bidders for investment transactions (and which are not dealing only with the investment adviser) must supply the Treasurer with

audited financials and a statement certifying that the institution has reviewed the California Government Code, Section 53600 *et seq*. and the City's investment policy. The Treasurer will conduct an annual review of the financial condition and registrations of such qualified bidders.

Public deposits will be made only in qualified public depositories as established by State law. Deposits will be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, will be collateralized in accordance with State law.

Selection of broker/dealers used by an external investment adviser retained by the City will be at the sole discretion of the adviser. Where possible, transactions with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, best efforts will be made to document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.

10. Authorized Investments

The City is governed by the California Government Code Sections 53600 et seq. Authorized investments of the City are detailed in Exhibit "A" which is made part of this investment policy.

11. Collateralization

Collateralization will be required as indicated in Exhibit "A". Collateral will always be held by an independent third party with whom the City has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. The right of collateral substitution may be granted.

12. Safekeeping and Custody

All securities owned by the City, shall be held in safekeeping by the City's custodian bank or a third party bank trust department, acting as agent for the City under the terms of a custody or trustee agreement executed by the bank and by the City. A monthly report will be received by the City from the custodian or third party bank trust department listing all securities held in safekeeping with current market data and other information. All securities will be received and delivered using standard delivery-versus-payment (DVP) procedures. The only exceptions to the foregoing shall be depository accounts and securities purchases made with: (i) local government investment pools; (ii) time certificates of deposit, and, (iii) mutual funds and money market mutual funds, since these securities are not deliverable.

13. Risk Management and Diversification

MITIGATING CREDIT RISK IN THE PORTFOLIO

Credit risk is the risk that a security or a portfolio will lose some or all its value due to a real or perceived change in the ability of the issuer to repay its debt. The City will mitigate credit risk by adopting the following strategies:

- Following the diversification requirements included in the “Authorized Investments” section of this policy.

- No more than 5% of the total portfolio may be deposited with or invested in securities issued by any single issuer unless otherwise specified in this policy.

- The City may elect to sell a security prior to its maturity and record a capital gain or loss in order to manage the quality, liquidity or yield of the portfolio in response to market conditions or City’s risk preferences.

- If a security owned by the City is downgraded to a level below the requirements of this policy, making the security ineligible for additional purchases, the following steps will be taken:

    - Any actions taken related to the downgrade by the investment manager will be communicated to the Treasurer in a timely manner.

    - If a decision is made to retain the security, the credit situation will be monitored and reported to the City Council.

MITIGATING MARKET RISK IN THE PORTFOLIO

Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City recognizes that, over time, longer-term portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City will mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes.

The City further recognizes that certain types of securities, including variable rate securities, securities with principal paydowns prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. The City, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

- The City will maintain a minimum of six months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements.
- The maximum stated final maturity of individual securities in the portfolio will be five (5) years, except as otherwise stated in this policy.

- The duration of the portfolio will generally be approximately equal to the duration (typically, plus or minus 20%) of a Market Benchmark, an index selected by the City based on the City's investment objectives, constraints and risk tolerances.

".

14. Maximum Maturities

Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five years from the date of purchase (See exceptions indicated in Exhibit "A").

15. Internal Control

The Treasurer shall establish a system of written internal controls which shall be reviewed by an independent auditor. This review will provide internal control by assuring compliance with policies and procedures. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation of third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the city. Controls deemed most important include: control of collusion, separation of duties, separation of transaction authority from accounting and recordkeeping, clear delegation of authority, specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, minimizing the number of authorized investment officials, documentation of transactions and strategies, and code of ethics standards.'

16. Performance Standards

The investment portfolio shall be designed to attain a market average rate of return through budgetary and economic cycles, taking into account the investment risk constraints and cash flow needs. The specific investment performance objective for the portfolio shall be to earn a total rate of return over a market cycle which is approximately equal to a market benchmark index. The current benchmark index for the portfolio is the Merrill Lynch U.S. Treasuries/ Agencies 1-5 Year Index.

17. Reporting

The City Treasurer shall submit a monthly investment report to the City Council. This report will include all required elements of the monthly report as prescribed in California Government Code Section 53646. Pursuant to the adopted Investment Policy for the City of Atwater, this monthly shall include:

1. The type of investment, name of issuer, date of investment, date of maturity, rate of interest, asking price and par and dollar amount invested on all securities, investments, monies and/or deposits.

2. The weighted average maturity of the portfolio.

3. Transactions for the period

4. A description of the funds, investments and programs (including lending programs) managed by contracted parties (i.e. LAIF; investment pools, outside money managers and securities lending agents)5. The market value as of the date of the report and the source of the valuation.

6. A statement of compliance with the Investment Policy or, if not in compliance, a statement of non-compliance and the manner in which the portfolio is not in compliance.

7. A statement of compliance with California Government Code Section 53646 from the City Treasurer certifying that sufficient investment liquidity and anticipated revenues are available to meet the City's budgeted expenditure requirement for the next six (6) months or an explanation as to why sufficient money shall, or may, not be available

18. Review of the Investment Policy

The City of Atwater's Statement of Investment Policy shall be reviewed and adopted at least annually within 120 days of the end of the fiscal year to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends by City Council resolution. Any modifications made thereto must be approved by the City Council.

19. External Auditor

As a part of each year's financial audit of the City of Atwater, the external auditors shall review the Statement of Investment Policy and shall confirm that the City's investments are in compliance with that policy. Any issues noted will be reported to the City Council.

CITY OF ATWATER
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-2023

ALLOWABLE INVESTMENTS AND ADDITIONAL INVESTMENT GUIDELINES

A. INVESTMENTS- Within the investments permitted by the Code, the Agency seeks to further restrict eligible investments to the guidelines listed below. In the event a discrepancy is found between this policy and the Code, the more restrictive parameters will take precedence. Percentage holding limits listed in this section apply at the time the security is purchased.

Any investment currently held at the time the policy is adopted which does not meet the new policy guidelines can be held until maturity and shall be exempt from the current policy. At the time of the investment's maturity or liquidation, such funds shall be reinvested only as provided in the current policy.

An appropriate risk level shall be maintained by primarily purchasing securities that are of high quality, liquid, and marketable. The portfolio shall be diversified by security type and institution to avoid incurring unreasonable and avoidable risks regarding specific security types or individual issuers.

1. U.S. Treasury Securities (bills, notes and bonds) are sold to finance gaps between the federal government's receipts and expenditures.

A treasury bill (or T-bill) is an obligation of the U.S. government to pay the bearer a fixed sum on a specific date. Bills are sold by the Treasury at a discount from their par (face) value through a competitive auction.

Treasury notes are coupon securities paying interest every six months and have a fixed maturity of not less than one year and not more than 10 years.

Treasury bonds are coupon securities paying interest every six months with maturities of more than 10 years.

California Government Code Section 53601 Requirement: No limit specified:

City of Atwater Limitation:

1) Maximum maturity - five years
2) Maximum par value total size - None
3) Maximum par value per issue- None
4) Credit- Full faith and credit of the Federal Government

2. U.S. Agency & Government Sponsored Enterprise Securities are not direct obligations of the United States but rather are direct obligations of agencies of the federal government or government-sponsored enterprises. Securities issued by U.S. government agencies are backed by the full faith and credit of the U.S. government. They include the following agencies:

-Government National Mortgage Association (GNMA)
-Export-Import Bank (EXIMBANK)
-Small Business Administration (SBAs)
-Farmers Home Administration (FHA)

-General Services Administration (GSA)
-Maritime Administration

The federal government has sponsored the creation of, or the financial support of several corporations, also known as government-sponsored enterprises. None of these organizations carry the federal government guarantee.
They include the following agencies:

-Federal National Mortgage Association (FNMA)
-Federal Farm Credit Bank (FFCB)
-Federal Home Loan Bank (FHLB)
-Federal Home Loan Mortgage Corporation (FHLMC)
-Tennessee Valley Authority (TVA)

California Government Code Section 53601 Requirement: No limit specified.

City of Atwater Limitation:

1) Maximum maturity- five years
2) Maximum par value total size- no limitation
3) Maximum par value per issue-no limitation
4) Credit-Despite having no statutory limitation concerning this category, prudent investment practice necessitates constant analysis of the issuing agency. Although these issues have either the implicit or explicit guarantee of the federal government, market perception often limits the liquidity of these issues.

3. Obligations of the State of California or any local agency within the state, including bonds payable solely out of revenues from a revenue producing property owned, controlled or operated by the state or any local agency, or by a department, board, agency or authority of the state or any local agency.

California Government Code Section 53601 Requirement: No limit specified.

City of Atwater Limitation:

1) Maximum maturity- five years
2) Maximum par value total size- 30% of portfolio
3) Maximum par value per issue-5%
4) Credit- The Securities are rated in a rating category of “A” or its equivalent or better by at least one nationally recognized statistical rating organization (“NRSRO”)

4. Obligations (Municipal Securities) of any of the other 49 states in addition to California, including bonds payable solely out of revenues from a revenue producing property owned, controlled or operated by the state or any local agency, or by a department, board, agency or authority of the state or any local agency.

California Government Code Section 53601 Requirement: No limit specified.

City of Atwater Limitation:

1) Maximum maturity- five years

2) Maximum par value total size- 30% of portfolio
3) Maximum par value per issue-5%
4) Credit- The Securities are rated in a rating category of "A" or its equivalent or better by at least one nationally recognized statistical rating organization ("NRSRO")

5. Bankers Acceptances are typically created from a letter of credit issued in a foreign trade transaction and are time drafts drawn on and accepted by a bank to pay a specified amount of money on a specified date.

California Government Code Section 53601 Requirement:

1) Purchases may not exceed 180 days.
2) Purchases are restricted to 40% of the agency's surplus money.
3) No more than 30% of the City's surplus money may be invested in the bankers' acceptances of any one commercial bank.
4) Include only those that are eligible for discounting with the Federal Reserve System.

City of Atwater Limitation:

1) Maximum maturity – 180 days
2) Maximum par value size 30% of portfolio
3) Maximum par value per institution - 5%
4) Credit - financial institutions that shall only include banks that have short-term credit ratings of A-1, P-1 or equivalent ratings from other recognized rating services.

6. Certificates of Deposit

a. Certificate of Deposit (Time Deposit) is a time deposit in a financial institution documented by a certificate that bears a specified dollar amount of the deposit, a specified maturity date and a specified interest rate.

California Government Code Section 53635.8 Requirement: No limit specified.

City of Atwater Limitation:

1) Maximum maturity - 2 years
2) Maximum par value total size-No restriction
3) Maximum par value per institution- $500,000
4) Credit - from City authorized financial institutions. Collateralization must comply with statutory regulations.
5) Must be located in the State of California

b. Negotiable Certificates of Deposit are issued by nationally or state-chartered banks, savings associations or federal associations (as defined by Section 5102 of the Financial Code), state or federal credit unions, or federally or state licensed branches of foreign banks and are traditionally traded in lots of at least $1,000,000.

CITY OF ATWATER
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-2023

ALLOWABLE INVESTMENTS AND ADDITIONAL INVESTMENT GUIDELINES

California Government Code Section 53601 Requirement: Shall not exceed the net worth of the institution.

City of Atwater Limitation:

1) Maximum Maturity- 2 years
2) Maximum par value total size - 30%
3) Maximum par value per institution - $1,000,000
4) Credit - Must be rated 'A' or higher by a nationally recognized statistical-rating organization.

7. Commercial Paper are short-term unsecured promissory notes issued by various economic entities in the open market to finance certain short-term credit needs.

California Government Code Section 53601 Requirement:

1) Prime quality of the highest ranking or of the highest letter and numerical rating as provided for by nationally recognized statistical-rating organization.
2) Issuing corporation must be organized and operating within the United States.
3) Issuing corporation must have total assets in excess of five hundred million dollars ($500,000,000). .
4) Issuing corporation must have an "A" or higher rating by a nationally recognized statistical-rating organization for the issuer's debt, other than commercial paper.
5) Purchases may not exceed 270 days maturity.
6) Purchases may not represent more than 10% of the outstanding paper of an issuing corporation.
7) Purchases may not exceed 25% of the agency's surplus money.

City of Atwater Limitation:

1) Maximum maturity- 270 days
2) Maximum par value size 25% of portfolio
3) Maximum par value per name- 10% per issuer regardless of sector.
4) Credit- CA Government Code Section 53601 requirements including commercial paper rated "A-1" or higher, or the equivalent, by a nationally recognized statistical ratings organization.

8. Medium Term Notes: The issuer is a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States.

California Government Code Section 53601 Requirement:

1) Maximum of five years maturity
2) Shall be rated 'A' or better by a nationally recognized statistical ratings organization.
3) May not exceed 30% of surplus money

City of Atwater Limitation:

1) Maximum of five years maturity

2) Shall be rated 'A' or better by a nationally recognized statistical ratings organization
3) Maximum par value per issuer- 5%
4) Credit – from City authorized institutions that shall only include institutions rated 'A' or higher by a nationally recognized statistical-rating organization. Any downgrading of these issues after purchase shall be reported to the Council.

9. Local Agency Investment Fund (LAIF) was established by the State to enable treasurers to place funds in a pool for investments.

LAIF Limitations:
Maximum per California Government Code

City of Atwater Limitation:
1. LAIF limitation

10. Repurchase Agreements are not a security but a contractual agreement and consist of two simultaneous transactions: 1) First, an investor purchases securities (collateral) from a bank or dealer; 2) At the same time, the selling bank or dealer contractually agrees to repurchase the collateral security at the same price (plus interest) at some mutually agreed future date.

California Government Code Section 53601 Requirement:
1) Term of repurchase agreements shall be for one year or less.
2) All securities under a repurchase agreement shall be held by the agency's safekeeping agent.
3) The seller of repurchase securities shall not be entitled to substitute securities, except as authorized by the City. New or substitute securities should be reasonably identical to the original securities in terms of maturity, yield, quality and liquidity.

City of Atwater Limitation:
1) Maximum maturity – one year
2) Maximum par value total size - 10%
3) Maximum par value per institution - 10%
4) Credit-
   a) Securities shall be marked to market daily and shall be maintained at a value no lower than $102.
   b) Securities acceptable as collateral shall be U.S. Treasury obligations only.
   c) It should be covered by a master repurchase agreement.
5) Repurchase agreements shall only be made with primary dealers of the Federal Reserve Bank of New York.

11. Asset Backed Securities (ABS)/ Mortgage Back Securities (MBS) are securities whose value is derived from the collateral of a specified pool of underlying assets. The pools of underlying assets can include common payments from the loans and leases of credit cards, autos, equipment and mortgages

CITY OF ATWATER
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-2023

ALLOWABLE INVESTMENTS AND ADDITIONAL INVESTMENT GUIDELINES

California Government Code Section 53601 (o) Requirement:

1) Maximum Maturity 5 years or less.
2) Shall be rated 'AA' or better by a nationally recognized statistical ratings organization.
3) Maximum par value total size- 20% of portfolio

City of Atwater Limitation:

1) Maximum maturity – 5 years or less
2) Maximum par value total size - 20%
3) Maximum par value per institution – 5%
4) Credit: 'AA' or better by a nationally recognized statistical ratings organization.
5) This section does not apply for issuers in section 2 (US agency and Government Securities.

12. Supranationals Obligations: Supranationals are international institutions that provide development financing, advisory services and/or other financial services to their member countries.

California Government Code Section 53601(q) Requirement:

1) Maximum of five years maturity or less
2) Shall be rated 'AA' or better by a nationally recognized statistical ratings organization.
3) May not exceed 30% of surplus money

City of Atwater Limitation:

3) Maximum of five years maturity or less
4) Shall be rated 'A'A or better by a nationally recognized statistical ratings organization
3) Maximum value not to exceed 30% or portfolio value
4) Credit –Any downgrading of these issues after purchase shall be reported to the Council.

13. MUTUAL FUNDS AND MONEY MARKET MUTUAL FUNDS that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, provided that:

1. MUTUAL FUNDS that invest in the securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:

   (i) Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
   (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California

Government Code, Section 53601 and with assets under management in excess of $500 million.

- No more than 10% of the total portfolio may be invested in shares of any one mutual fund.

2. MONEY MARKET MUTUAL FUNDS registered with the Securities and Exchange Commission under the Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria:

   (i) Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
   (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of $500 million.

California Government Code Section 53601(q) Requirement:

1) Maximum maturity: no limit specified
2. a) Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or b) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of $500 million.
3) May not exceed 20% of portfolio

City of Atwater Limitation:

1) Maximum maturity not specified
2 a) Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or b) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of $500 million.
3) No more than 20% of the total portfolio may be invested in these securities
4) Investment Limitations:
   - Mutual Funds: No more than 10% of the total portfolio may be invested in shares of any one mutual fund
   - Money Market Funds: No more than 20% of the total portfolio may be invested in shares of any one money market fund

CITY OF ATWATER
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-2023

ALLOWABLE INVESTMENTS AND ADDITIONAL INVESTMENT GUIDELINES

GLOSSARY OF INVESTMENT TERMS

AGENCIES. Shorthand market terminology for any obligation issued by *a government-sponsored entity (GSE),* or a *federally related institution*. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

FFCB. The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

FHLB. The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

FHLMC. Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "FreddieMac" issues discount notes, bonds and mortgage pass-through securities.

FNMA. Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "FannieMae," issues discount notes, bonds and mortgage pass-through securities.

GNMA. The Government National Mortgage Association, known as "GinnieMae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

PEFCO. The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

TVA. The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

ASSET BACKED SECURITIES. Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

AVERAGE LIFE. In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

BANKER'S ACCEPTANCE. A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

BENCHMARK. A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

BROKER. A broker brings buyers and sellers together for a transaction for which the broker

receives a commission. A broker does not sell securities from his own position.

CALLABLE. A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline, the issuer will likely call its current securities and reissue them at a lower rate of interest.

CERTIFICATE OF DEPOSIT (CD). A time deposit with a specific maturity evidenced by a certificate.

CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS). A private placement service that allows local agencies to purchase more than $250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than $250,000 each, so that FDIC coverage is maintained.

COLLATERAL. Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

COLLATERALIZED BANK DEPOSIT. A bank deposit that is collateralized at least 100% (principal plus interest to maturity). The deposit is collateralized using assets set aside by the issuer such as Treasury securities or other qualified collateral to secure the deposit in excess of the limit covered by the Federal Deposit Insurance Corporation.

COLLATERALIZED MORTGAGE OBLIGATIONS (CMO). Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

COLLATERALIZED TIME DEPOSIT. Time deposits that are collateralized at least 100% (principal plus interest to maturity). These instruments are collateralized using assets set aside by the issuer such as Treasury securities or other qualified collateral to secure the deposit in excess of the limit covered by the Federal Deposit Insurance Corporation.

COMMERCIAL PAPER. The short-term unsecured debt of corporations.

COUPON. The rate of return at which interest is paid on a bond.

CREDIT RISK. The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

DEALER. A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

DEBENTURE. A bond secured only by the general credit of the issuer.

CITY OF ATWATER
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-2023

ALLOWABLE INVESTMENTS AND ADDITIONAL INVESTMENT GUIDELINES

DELIVERY VS. PAYMENT (DVP). A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

DERIVATIVE. Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

DISCOUNT. The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

DIVERSIFICATION. Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

DURATION. The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a security to changes interest rates.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC). The Federal Deposit Insurance Corporation (FDIC) is an independent federal agency insuring deposits in U.S. banks and thrifts in the event of bank failures. The FDIC was created in 1933 to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices.

FEDERALLY INSURED TIME DEPOSIT. A time deposit is an interest-bearing bank deposit account that has a specified date of maturity, such as a certificate of deposit (CD). These deposits are limited to funds insured in accordance with FDIC insurance deposit limits.

LEVERAGE. Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

LIQUIDITY. The speed and ease with which an asset can be converted to cash.

LOCAL AGENCY INVESTMENT FUND (LAIF). A voluntary investment fund open to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

LOCAL GOVERNMENT INVESTMENT POOL. Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities

(JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

MAKE WHOLE CALL. A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

MARGIN. The difference between the market value of a security and the loan a broker makes using that security as collateral.

MARKET RISK. The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

MARKET VALUE. The price at which a security can be traded.

MATURITY. The final date upon which the principal of a security becomes due and payable.

MEDIUM TERM NOTES. Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

MODIFIED DURATION. The percent change in price for a 100-basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

MONEY MARKET. The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

MONEY MARKET MUTUAL FUND. A mutual fund that invests exclusively in short-term securities. Examples of investments in money market funds are certificates of deposit and U.S. Treasury securities. Money market funds attempt to keep their net asset values at $1 per share.

MORTGAGE PASS-THROUGH SECURITIES. A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

MUNICIPAL SECURITIES. Securities issued by state and local agencies to finance capital and operating expenses.

MUTUAL FUND. An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money

market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

NATIONALLY RECOGNIZED STATISTICAL RATING ORGANIZATION (NRSRO).

A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

NEGOTIABLE CERTIFICATE OF DEPOSIT (CD). A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor).

PRIMARY DEALER. A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

PRUDENT PERSON (PRUDENT INVESTOR) RULE. A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

REPURCHASE AGREEMENT. Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

SAFEKEEPING. A service to bank customers whereby securities are held by the bank in the customer's name.

SECURITIES AND EXCHANGE COMMISSION (SEC). The U.S. Securities and Exchange Commission (SEC) is an independent federal government agency responsible for protecting investors, maintaining fair and orderly functioning of securities markets and facilitating capital formation. It was created by Congress in 1934 as the first federal regulator of securities markets. The SEC promotes full public disclosure, protects investors against fraudulent and manipulative practices in the market, and monitors corporate takeover actions in the United States.

CITY OF ATWATER
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-2023

ALLOWABLE INVESTMENTS AND ADDITIONAL INVESTMENT GUIDELINES

SECURITIES AND EXCHANGE COMMISSION SEC) RULE 15C3-1. An SEC rule setting capital requirements for brokers and dealers. Under Rule 15c3-1, a broker or dealer must have sufficient liquidity in order to cover the most pressing obligations. This is defined as having a certain amount of liquidity as a percentage of the broker/dealer's total obligations. If the percentage falls below a certain point, the broker or dealer may not be allowed to take on new clients and may have restrictions placed on dealings with current client.

STRUCTURED NOTE. A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

SUPRANATIONAL. A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

TOTAL RATE OF RETURN. A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

U.S. TREASURY OBLIGATIONS. Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

TREASURY BILLS. All securities issued with initial maturities of one year or less are issued as discounted instruments and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

TREASURY NOTES. All securities issued with initial maturities of two to ten years are called Treasury notes and pay interest semi-annually.

TREASURY BONDS. All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

YIELD TO MATURITY. The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Lori Waterman, City Manager, Jeanna Del Real, Deputy City Manager
PREPARED BY: Jeanna Del Real, Deputy City Manager
SUBJECT: **Approving and Ratifying Side Letter of Agreement with Atwater Police Officers Association regarding Terms and Conditions of Employment** (City Manager Waterman and Deputy City Manager Del Real)

RECOMMENDED COUNCIL ACTION

Adoption of Resolution No. 3324-22 approving and ratifying Side Letter of Agreement, in a form approved by the City Attorney, between the City of Atwater and Atwater Police Officers' Association ("APOA") pertaining to certain terms and conditions of employment; and authorizes and directs the City Manager to execute the Agreement on behalf of the City.

I. BACKGROUND/ANALYSIS:

The City of Atwater ("City") and the Atwater Police Officers' Association ("APOA") representing sworn and unsworn members entered into its most recent Memorandum of Understanding ("MOU") on January 1, 2021. The term of the MOU is set to expire on June 30, 2022.

The City's negotiating team initiated labor negotiations meetings with the APOA labor group in March 2022 and continued to meet on a regular basis for the purposes of negotiating a successor MOU relative to terms and conditions of employment. On June 14, 2022, the APOA and the City reached a tentative agreement; and on June 15, 2022, the City was notified that the APOA members voted in favor of ratifying the tentative agreement. Staff is now seeking ratification by the City Council.

The proposed successor MOU includes the following substantive changes: equity adjustment for the sole classification of Police Sergeant to bring classification compensation to 90% of the mean; addition of Juneteenth Holiday with the simultaneous removal, limited to one, of any City holiday that is removed from the list of observed federal holidays; a 4% cost of living adjustment ("COLA"); an increase in cash outs from 40 to 60 hours of compensatory time off; a signing bonus with a sunset

clause; and a contract term of one (1) year. Various non-substantive language changes are included to update, clarify, and define certain processes relating to impasse, performance evaluations, benefits for reduced hour positions, health care, vacation accrual rates, holiday and sick leave general rules, short-term disability, jury duty and court appearances, discipline, reinstatement, leave of absence without pay, and definitions.

II. FISCAL IMPACTS:

The fiscal impacts associated with the Agreement are included in the proposed Fiscal Year 2022-23 Budget. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item and the Agreement has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

N/A

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

The City Manager, the Deputy City Manager, and the City Attorney's Office have worked together and coordinated this item to present to the City Council for action.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

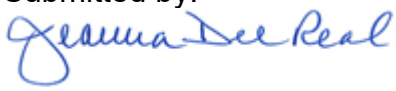
This item is not a "project" under the California Environmental Quality Act ("CEQA") as this activity does not cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to Public Resources Code Section 21065.

IX. STEPS FOLLOWING APPROVAL:

Upon approval of the Agreement, staff will incorporate the Agreement into a successor

MOU and route the Agreement and MOU for signatures and implementation.

Submitted by:



Jeanna Del Real, Deputy City Manager

Submitted and Approved by:

Lori Waterman, City Manager

Attachments:

1. Resolution No. 3324-22 Approving and Ratifying Side Letter of Agreement with APOA
2. APOA Side Letter of Agreement 6-27-22 FINAL

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3324-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER APPROVING AND RATIFYING SIDE LETTER OF AGREEMENT WITH ATWATER POLICE OFFICERS' ASSOCIATION PERTAINING TO CERTAIN TERMS AND CONDITIONS OF EMPLOYMENT

WHEREAS, the Atwater Police Officers' Association ("APOA") represents sworn and unsworn employees of the City of Atwater ("City"); and

WHEREAS, the terms of the current Memorandum of Understanding ("MOU") between the City and APOA expire on June 30, 2022; and

WHEREAS, City representatives have met and conferred with representatives of the APOA bargaining unit regarding certain terms and conditions of employment and have reached an agreement on a new/successor MOU; and

WHEREAS, the representatives have reached a tentative agreement to the terms set forth in the proposed Side Letter of Agreement applying certain amendments to the APOA MOU for a term of one (1) year, ending June 30, 2023; and

WHEREAS, on June 15, 2022, the City received notification that members of the APOA bargaining unit voted to ratify the Side Letter of Agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Atwater does hereby approve and ratify the Side Letter of Agreement, **EXHIBIT "A,"** attached hereto and made a part herein.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make any revisions, corrections, or alterations to the text of the Agreements described in Exhibit "A" to correct typographical errors so long as it does not substantively change content.

BE IT FURTHER RESOLVED that the City Council of the City of Atwater does hereby authorize and direct the City Manager to sign any documents and to take any necessary measures required to implement the provisions of the APOA MOU affected by the Side Letters of Agreement upon review of the City Attorney.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

SIDE LETTER OF AGREEMENT BETWEEN THE CITY OF ATWATER ("CITY") AND ATWATER POLICE OFFICERS ASSOCIATION (ASSOCIATION"), PERTAINING TO CERTAIN TERMS AND CONDITIONS OF EMPLOYMENT

The City and Association have reached an agreement concerning certain matters pertaining to terms and conditions of employment for employees covered under the Memorandum of Understanding (MOU) as they may apply to the Association. Unless otherwise specified in this agreement, these terms and conditions shall be effective July 1, 2022, and are as follows:

Section 3.9: Impasse

Impasse procedures shall be used only when all other attempts at reaching an agreement through meeting and conferring in good faith have been unsuccessful. ~~When an impasse has been reached, the parties shall proceed pursuant to provisions of the MMBA, provided, however, that the parties shall participate in good faith in mediation at no cost through the California State Mediation and Conciliation Service. If there is a cost to participate in the mediation, mediation shall be permissive, not mandatory.~~ When an impasse has been reached, the parties shall proceed pursuant to the provisions of the MMBA, provided, however, that mediation shall be optional and may involve a mediator from SMCS or as selected jointly by the parties. The cost of any mediation agreed to by the parties shall be shared equally.

Section 6.1.1: Future Salary Adjustments

A four percent (4%) cost-of-living adjustment (COLA) for all APOA bargaining unit employees effective upon the first pay period following ratification by the City Council.

Section 6.6: Performance Evaluations

….

Each evaluation shall be discussed with the employee. Written evaluations may be adjusted by the evaluator as a result of the discussion with the employee. Once an evaluation is in final form following the discussion between the evaluator and the employee, the employee may make a written request for an appeal of the evaluation to the City Manager. Any requests for an appeal must be received within fifteen (15) calendar days of the discussion date between the evaluator and the employee. The City Manager shall hear the appeal within ~~ten (10) working~~ fifteen (15) calendar days of receiving the appeal request and provide a written response within thirty (30) calendar days of the appeal meeting. However, performance evaluations are not subject to the grievance procedures set forth in this MOU. Employees shall be permitted to submit a written response to any performance evaluation, which shall be attached to the evaluation and maintained in the employee's personnel file. Any written response must be submitted to the Human Resources Department within 30 calendar days after the discussion between the evaluator and the employee.

Section 6.13: Reduced Hour Positions

B. Except as otherwise provided by law or the applicable benefit plan, a~~A~~n employee holding a Reduced Hour Position …

Section 8.2: Health Care

c. In-Lieu Payments: Employees who are eligible to enroll in the City's medical coverage and who present proof of qualifying alternative health care coverage, and who deny coverage or elect to enroll in medical coverage through another employer such as the employee's spouse, ~~or~~ registered domestic partner, or parent are eligible for medical in-lieu payments. In-lieu payments for medical coverage only shall be set by City Council resolution, which shall be adopted prior to open enrollment.

Section 8.3: Vacation

A. General Rules

Number 1, 2 and 4-6 no proposed language changes.

3. Vacation accruals may be accumulated to a total of not more than twice the annual accrual at any given time. Employees who reach their maximum balance of accrued vacation may continue to accrue hours beyond their maximum if they can show good cause as to why they are at their maximum. For example, they have tried to take vacation(s) but they were denied due to staffing issues. For purposes of this section, the City Manager, at his or her sole discretion, may approve vacation overage cash out and/or may set time limits on cash out as well as accrual overages over the maximum allowed.

New No. 7

7. Employees are not eligible to accrue vacation if they are not actively working or using City-paid leaves (e.g. when the employee is on leave with other wage replacement sources such as workers' compensation, short-term disability, or when they are in a voluntarily unpaid leave status but still have vacation/sick time accruals on record). Notwithstanding the above, employees on 4850 leave will continue to accrue vacation time.

Renumber existing 7 to 8.

B. Accrual Rates

There are 24 pay periods ….

Regular Full-Time Employees accrue vacation at the following rates (except when the employee does not have sufficient accruals and actual hours worked equal less than 40

hours per work week. When less than 40 work hours are reported, accruals shall be based on reduced hour positions accrual rate following this section):

Section 8.4: Holidays

A. General Rules

Number 1 – 3, and 6, 7 and 9 no proposed language changes

4. When a holiday falls on a ~~Friday or~~ Saturday, the holiday shall be observed the previous Friday~~Thursday~~.
5. If Christmas and New Year's Day fall on a Saturday, they will be observed the previous Friday~~following Monday~~ and December 24th and December 31st will be observed on the previous Thursday. ~~The day before Christmas Day and the day before New Year's Day will be observed on the previous Thursday.~~ Likewise, if Christmas and New Year's Day fall on a Sunday, they will be observed the following Monday and December 24th and December 31st will be observed the previous Friday.
8. Shift workers, which includes sworn patrol and dispatchers are not subject to any of the provisions related to holidays. Instead, each pay period Shift workers ~~are credited with~~earn a pro-rata portion of an annual formulated amount of holiday pay.~~"in lieu holiday pay."~~ The annual total is 168 hours per year which represents 14 holidays at 12 hours per day. Holiday pay hours shall be paid over 24 pay periods. Holiday pay shall be reported to CalPERS (statutory reporting) in the pay period earned.

   Those sworn employees assigned to special assignments will receive holiday pay for fourteen (14) holidays at ten (10) hours each for detectives or other units working ten (10) hour shifts; or holiday pay for fourteen (14) holidays at eight (8) hours each for SRO or other units working eight (8) hour shifts.

   Should the schedule of these assignments be changed during the term of the agreement, to increase the daily hours worked for the employee, the holiday hours will be increased accordingly. For example, if an SRO is scheduled to work 12 hour shifts during the Summer, then the holiday hours earned during the Summer will be at the twelve (12) hour per holiday rate.

   Should the Police Chief declare an emergency change in the hours worked per day which would lessen the amount of hours worked per day, the employee will continue to receive the holiday hours as defined above.

B. Observed Holidays. The City observes the following holidays:

New Year's Day
Martin Luther King~~'s~~ Day~~Birthday~~
President's Day~~Washington's Birthday~~
Memorial Day
June 19th (Juneteenth National Independence Day)
July 4th (Independence Day)

Labor Day
November 11th (Veteran's Day)
Thanksgiving Day
The day after Thanksgiving Day
The day before Christmas
Christmas Day
The day before New Year's Day

**Any holiday in the list above that is removed from the list of observed federal holidays shall also automatically be simultaneously removed from the City's Observed Holidays, and from the total number of observed holidays in the in-lieu formula. This is limited to a maximum of one holiday being removed.

Section 8.5: Sick Leave

4. Sick leave shall only be used for illness-related purposes, including, diagnosis, care or treatment of an existing health condition or preventative care, for the employee …Sick leave may also be used by an employee who is a victim of domestic violence, sexual assault or stalking, and for other purposes required by law.

8. An employee who retires and who has accrued and unused sick leave may have up to a maximum of two-thousand (2,000) hours of that sick leave credited as service for purposes of CalPERS retirement. Any sick leave utilized for service credit is not subject to pay out at separation, but any sick leave that remains after the conversion to service credit shall be subject to pay out as described above.

Section 8.7: Short-Term Disability

A. …
B. …

Insert New C and renumber remaining numbers accordingly.

C. All leave associated with an employee's approved application for Short-Term Disability Benefits shall be designated leave under the Family Medical Leave Act ("FMLA") and California Family Rights Act ("CFRA") and counted against the amount of FMLA/CFRA leave the employee has available to use in the applicable 12-month period.
D. The City's Short-Term Disability Plan becomes effective after a fourteen (14) calendar day elimination period has elapsed from the last day worked.
E. …
F. The City shall maintain medical, dental, and vision coverage according to the terms of Section 8.2 for the employee and eligible dependents for a maximum of six (6) months ~~from the date the employee runs out of accrued time off and is not able to return to work as a result of a Disability~~, provided that the employee continues to

pay the amounts designated to be paid by the employee as set forth in Section 8.2.

Section 9
Remove language for retention pay.

Section 9.1.2: Compensatory Time Off

B. Employees may elect to be paid for up to ~~forty (40)~~ sixty (60) hours of accumulated Compensatory Time Off in June and for up to another ~~forty (40)~~ sixty (60) hours in December of each year.

Section 9.5: Jury Duty and Witness Duty Unrelated to Employment

D. An employee summoned for appearance at jury duty or as a witness shall report to work before and/or after the scheduled appearance. Employees are expected to notify his/her supervisor immediately upon being released from jury service, and those released from such service may request use of vacation time rather than returning to work ~~as determined by the employee's Department Director~~.

Section 12.2: Procedure for ~~Punitive~~ Dismissal, Suspension of More than Three (3) Days, Demotion, or Reduction in Pay

A. New City Employees – … in the discretion of the City Manager, without notice of appeal.

Section 13.2: Reinstatement

A. The names of regular employees who have been laid off shall be placed on a layoff list to be maintained by the Personnel Department and shall be eligible for re-employment for a period of one~~two~~ (1~~2~~) year~~s~~ after the layoff. In the event that the City decides to re-hire for a position in which there has been a previous layoff, the City shall offer to rehire employees from the layoff list in the reverse order of layoff, provided, however, that such employee(s) are fully qualified for the classification based upon the minimum qualifications stated in the job description, as determined in the sole discretion of the City Manager, and further provided such employee(s) return to work within fourteen (14) calendar days after notification of the offer of re-employment.

B. Where an employee has accepted a position in a lower or equivalent classification by virtue of the provisions of Section 13.1, he/she shall be offered reinstatement to his/her former position if the City elects to rehire for the former position when

the same becomes available. Employees qualifying for reinstatement pursuant to this Section shall be reinstated in the reverse order of layoff within two (2) years after the layoff.~~,~~ provided employee ~~After (2) years from the date of the layoff, employees must~~ meet~~s~~ the minimum qualifications for the position to be reinstated.

C. ….

Section 15.1: Leave of Absence without Pay

A leave of absence without pay may be granted to an employee provided the employee has first used all accruals. All requests for leaves of absence without pay, regardless of length, shall be submitted to the City Manager in accordance with the City's Notification of Absence Policy. Such leaves shall not exceed a period of twelve (12) weeks unless a finding of unusual and special circumstances is made and granting the leave will not cause an undue hardship on the City. Employees on a leave of absence without pay shall be responsible for health premiums while on leave.

This section shall not apply to qualifying leave under the definition of the Family Medical Leave Act (FMLA) and California Family Rights Act (CFRA). Subject to the law, employees are entitled to paid or unpaid leave and do not require City Manager approval.

Article 22: Term of Agreement

A. This MOU shall be effective July 1, 2022 and shall remain in full force and effect through June 30, 2023.

Article 23: Definitions

Insert definition and re-letter as appropriate:

CC. "Shift worker" shall mean an employee who works rotational/rostered shifts including day shift, evening shift, and/or night shift.

All other terms and conditions of the current MOU sections not amended by this document shall carry over to the successor MOU and shall remain in full force and effect throughout the term of the MOU.

For items unrelated to the MOU, the parties specifically agree as follows:

1. Beginning the first pay period of Fiscal Year 2022/23, the sole classification of Police Sergeant shall receive an equity adjustment in the amount of 4%.

2. Signing Bonus: The APOA Unit was provided with a signing incentive. If the APOA Unit agreed to the terms of a successor MOU (to include member ratification) on

or before June 16, 2022, the City agreed to provide a signing bonus on June 28, 2022, in the amount of $2,000 per full-time Unit employee who is still employed as of June 28, 2022. The signing bonus is not considered special compensation and is therefore not PERSable.

The foregoing agreement is hereby approved this 27th day of June 2022.

FOR THE ASSOCIATION:

Robert Vargas, Association President
Atwater Police Officers Association

Anthony Cardoza, Negotiator
Police Officer

Emily Huckabee, Labor Negotiator
Police Officer

Tony Silva, Labor Representative
Goyette, Ruano & Thompson

FOR THE CITY:

Lori Waterman, City Manager
City of Atwater

Jeanna Del Real
Deputy City Manager
City of Atwater

Frank Splendorio, City Attorney
City of Atwater

CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Lucy Armstrong
PREPARED BY: Leslie Thuang, Deputy City Clerk/Administrative Assistant II
SUBJECT: **Calling, giving notice of, and consolidating the 2022 General Municipal Election** (City Clerk Armstrong)

RECOMMENDED COUNCIL ACTION

Adoption of Resolution No. 3323-22 calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, November 8, 2022 for the election of the Mayor (at large) and two (2) members of the City Council within the boundaries of District Three (3) and District Four (4), as required by the provisions of the laws of the State of California relating to General Law Cities; and requests the Board of Supervisors of the County of Merced consolidate the General Municipal Election to be held on November 8, 2022 with the Gubernatorial General Election to be held on the date pursuant to Section 10403 of the Election Code.

I. BACKGROUND/ANALYSIS:

The City of Atwater conducts elections for City Officers on even-numbered years. In November 2022, the terms of the Mayor and two (2) members of the City Council (District Three (3) and District Four (4), respectively) will expire. The Gubernatorial General Election will be held on Tuesday, November 8, 2022. It has been the practice that the City election be consolidated, through the services of the Merced County Office of Elections, with the statewide general elections.

The conduct of the 2022 Municipal Election will be the same as the 2020 election process. The City Clerk's office will refer all persons expressing an interest in running for election to obtain their election materials from the Elections Office of Merced County. Collection and verification of signatures on nomination papers and financial documentation required by state law will be handled by the County Elections Office. The coordination of the election, polling places, and ballot materials will be handled by the Merced County Office of Elections, with approval from the Merced County Board of Supervisors.

The 2022 General Municipal Elections will be for the purpose of electing the Mayor and two (2) members of the City Council, one (1) in District Three and one (1) in District

Four (see attached **Exhibit "A"** for district boundaries) for the full term of four (4) years. Resolution No. 3323-22 has been prepared for this purpose.

II. FISCAL IMPACTS:

The costs associated with the election are included in the Proposed Budget for Fiscal Year 2022-23 in the General Fund, City Administration Department, Professional Services Account No. 0001.1010.3030. Staff is estimating these costs at approximately $20,000. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

N/A

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

N/A

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

This item is not considered a project under provisions of Section 21065 of the Public Resources Code and therefore not subject to analysis pursuant to the California Environmental Quality Act (CEQA) as this action will not directly or indirectly significantly affect the physical environment.

IX. STEPS FOLLOWING APPROVAL:

Upon City Council adoption of Resolution No. 3323-22, staff will transmit a certified copy to the Merced County Board of Directors requesting consolidation of the City's General Municipal Election with the Gubernatorial General Election and to the Merced County Elections Office requesting the canvassing of the returns.

Submitted by:

Lucy Armstrong, City Clerk

Approved by:

Lori Waterman, City Manager

Attachments:

1. Resolution No. 3323-22 Calls & Gives Notice of Holding General Municipal Election to be held 11-8-22
2. Exhibit A - District Elections Boundary Map

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3323-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, FOR THE ELECTION OF MAYOR (AT LARGE) AND TWO (2) MEMBERS OF THE CITY COUNCIL WITHIN THE BOUNDARIES OF DISTRICT (3) AND DISTRICT (4), AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF MERCED CONSOLIDATE THE GENERAL MUNICIPAL ELECTION WITH THE GUBERNATORIAL GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTION CODE

WHEREAS, the City of Atwater conducts election for City Officers on even-numbered years; and

WHEREAS, in November 2022, the terms of the Mayor and two (2) members of the City Council (Districts Three and Four) will expire; and

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 8, 2022, for the election of Municipal Officers; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Gubernatorial General Election to be held on the same date and that within the City precincts, polling places, and election officers of the two (2) elections be the same, and that the County Elections Department of the County of Merced canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Atwater does hereby resolve, declare, determine, and order as follows:

SECTION 1: Pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Atwater, California, on Tuesday, November 8, 2022, a General Municipal Election for the purpose of electing the

Mayor (at large) and two (2) members of the City Council (District Three (3) and District Four (4) respectively), for the full term of four (4) years.

SECTION 2: The above-mentioned offices shall be placed on the ballots used in the above-specified election in the following form:

CITY OF ATWATER

MAYOR (AT LARGE)	VOTE FOR ONE
MEMBER, CITY COUNCIL DISTRICT THREE (3)	VOTE FOR ONE
MEMBER, CITY COUNCIL DISTRICT FOUR (4)	VOTE FOR ONE

SECTION 3: The ballots to be used at the election shall be in form and content as required by law.

SECTION 4: The City Clerk is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 5: The polls for the election shall be open at seven o'clock AM (7:00 AM) on the day of the election and shall remain open continuously from that time until eight o'clock PM (8:00 PM) the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 6: In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7: Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed, to give further or additional notice of the election, in time, form, and manner as required by law and pursuant to Elections Code Section 12101.

SECTION 8: Pursuant to the requirements of Sections 10400, 10402, and 10403 of the Election Code, it is in the best interest of the public to consolidate the City of Atwater Election with the Gubernatorial General Election, and the Board of Supervisors of the County of Merced is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Gubernatorial General Election on Tuesday, November 8, 2022.

SECTION 9: The County Election Department is authorized to canvass the returns of the General Municipal Election in accordance with Elections Code section 10411. The selection shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 10: The Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election.

SECTION 11: The City of Atwater acknowledges that the consolidated election will be held and conducted in the manner prescribed in Elections Code Section 10418.

SECTION 12: Pursuant to the provisions of Elections Code section 10002, the City Council hereby requests the Board of Supervisors of the County of Merced, California to permit the County Election Department of the County of Merced, California to render to the City of Atwater such services as the City Clerk of the City of Atwater may request, relating to the conduct of the above-mentioned elections with respect to the following matters: coordination of election precincts, polling places, voting booths, voting systems, and election officers; checking of nomination petitions; printing and mailing of voter pamphlets; and preparation of tabulation of result of votes cast.

SECTION 13: The City of Atwater recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for such costs.

SECTION 14: The City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Election Department of the County of Merced.

SECTION 15: The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

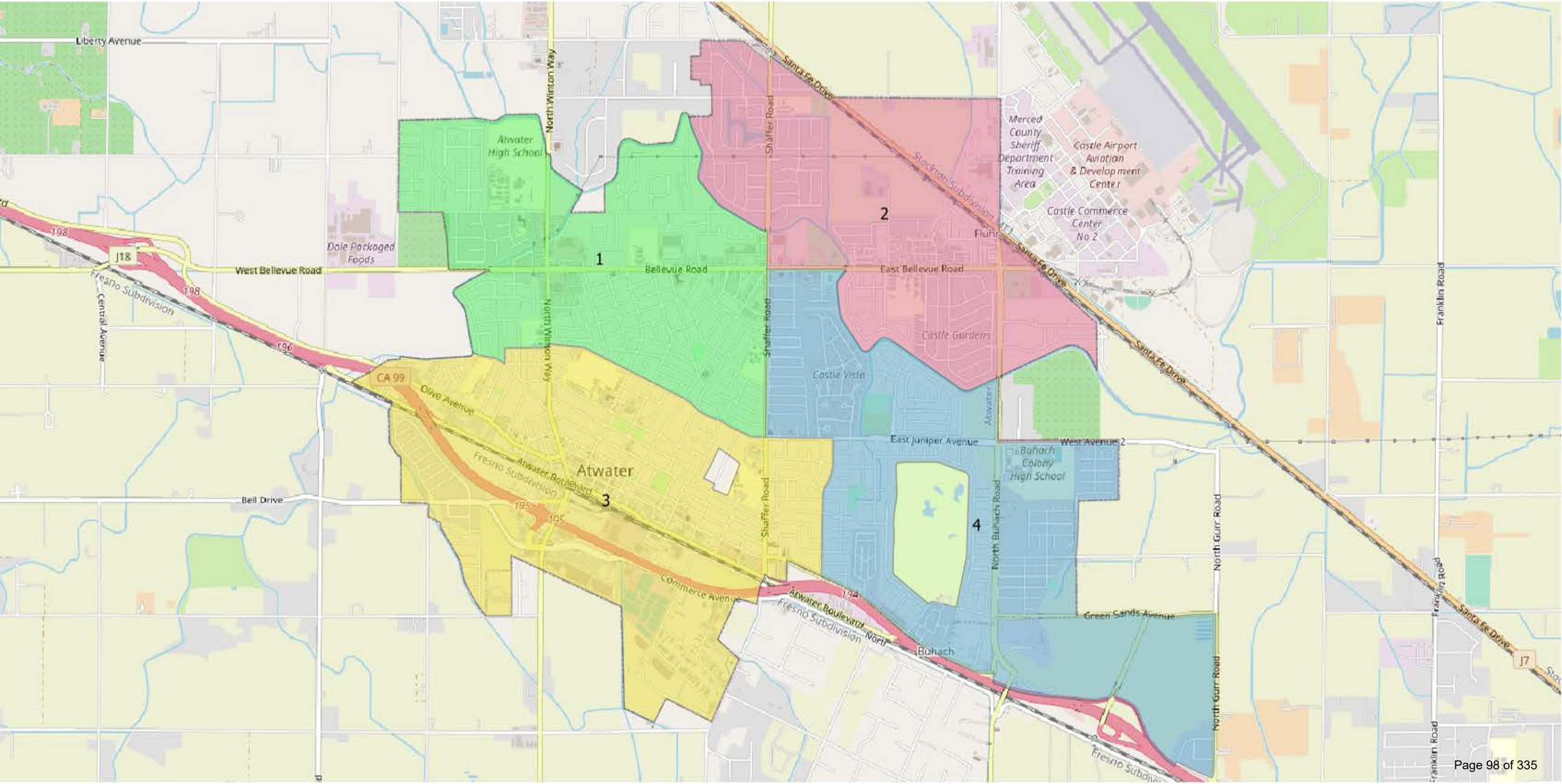
_____
LUCY ARMSTRONG, CITY CLERK

"I, Lucy Armstrong, City Clerk of the City of Atwater and as such Ex-Officio Clerk of the City Council of the City of Atwater, hereby certify that the foregoing Resolution is a true, correct, and complete copy of the original of such resolution, which is on file in my office.

_____
Lucy Armstrong
City Clerk of the City of Atwater, and Ex-Officio Clerk of the City Council of the City of Atwater, State of California."

EXHIBIT "A"

Election Sequence:
2022 elections: District Three (3) and District Four (4)
2024 elections: Distrct One (1) and District Two (2)



CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Greg Thompson, Community Development Director
PREPARED BY: Justin Vinson
SUBJECT: **Approving Second Amendment to General Services Agreement with Jani Tek Cleaning Solutions for the cleaning and disinfecting of City-Owned Buildings** (Public Works/Community Development Director Thompson)

RECOMMENDED COUNCIL ACTION

Approval of the Second Amendment to the General Services Agreement, in a form approved by the City Attorney, with Jani Tek Cleaning Solutions of Stockton, California, in a form approved by the City Attorney, for the cleaning and disinfecting of City Owned Buildings, in an amount not to exceed $111,678, plus up to an additional $25,000 for any additional City facilities; and authorizes and directs the City Manager, or her designee, to execute the Amendment on behalf of the City.

I. BACKGROUND/ANALYSIS:

Due to COVID-19, the City of Atwater entered into an urgency agreement with Jani Tek Cleaning Solutions on October 2, 2020 to clean and disinfect select areas of City Hall that were open to the public. The City wanted to ensure the safety of its employees and the public by hiring a professional cleaning service to prevent the spread of the COVID-19 virus, and to ensure cleaning was consistent with all applicable Covid-related guidance. On June 28, 2021, City Council approved the First Amendment to the General Services Agreement extending the contract another year and adding additional City-Owned buildings to the scope of services. The service that has been provided to the City by Jani Tek has been extraordinary and dependable. Jani Tek also trains their staff and makes sure that they are current on new cleaning and disinfection methods. The current agreement is set to expire on June 30, 2022.

With the City of Atwater offering its services and buildings to the public, and the ongoing threat of the COVID-19 virus, staff is recommending that the City of Atwater formally enters into a Second Amendment with Jani Tek to provide cleaning and disinfection services for the Community Center, Youth Center, City Hall, and the future City Administration Office. Services in these buildings will include recreation events for children, rentals, meetings, drop-ins, and other events put on by the City. With the

potential of a high volume of people in each building, it is imperative that the City protects its employees and residents with the highest level of cleaning service as possible. With the approval of the Second Amendment, the City ensures that it provides the highest level of cleanliness as possible. The Second Amendment will extend the contract with Jani Tek for another fiscal year and increase the contract by $6,198 a year due to the minimum wage increase.

II. FISCAL IMPACTS:

Upon approval of the Fiscal Year Budget 2022-2023, there will be sufficient funds in the FY 2022-2023 ARPA Fund, Government Buildings, Professional Services Account No. 1010.9090.3030. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

N/A

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

N/A

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

This item is considered an exempt activity under provisions of the California Environmental Quality Act (CEQA) under Section 15301 "existing facilities", therefore not subject to further analysis. Further, any other necessary or required environmental review will occur prior to any specific project approval.

IX. STEPS FOLLOWING APPROVAL:

Upon City Council's approval, the Second Amendment to the General Services

Agreement with Jani Tek Cleaning Solutions will be routed for signatures.

Submitted by:

Greg Thompson, Public Works/Community Development Director

Approved by:

Lori Waterman, City Manager

Attachments:

1. General Services Agreement Second Amendment - Jani Tek Cleaning Solutions

AMENDMENT NO. 2 TO THE GENERAL SERVICES AGREEMENT BETWEEN THE CITY OF ATWATER AND JANITECK CLEANING SOLUTIONS

This Amendment No. 2 to the General Services Agreement ("Amendment No. 2") by and between the City of Atwater ("City") and JaniTek Cleaning Solutions ("Contractor") is entered into on July 1, 2022. City and Contractor are hereinafter collectively referred to as the "Parties".

RECITALS

WHEREAS, the Parties entered into a General Services Agreement dated October 1, 2020 ("Original Agreement") for the purpose of providing janitorial services with a term ending June 30, 2021 (the "Project"); and

WHEREAS, the Parties entered into an Amendment No. 1 to the General Service Agreement for the purpose of extending janitorial services until June 30, 2022; and

WHEREAS, the Parties desire to amend Amendment No.1 for the purpose of extending the end date of the Original Agreement under Section 2, "Term," as set forth below; and

WHEREAS, the Parties desire to amend Amendment No.1 for the purpose of updating the compensation under Section 4, "Compensation of Contractor," as set forth below; and

NOW, THEREFORE, as of the Effective Date of this Amendment No. 2, the Original Agreement is hereby amended as follows:

1. The Parties hereby agree to amend Section 2 of Amendment No. 1 "Term," by modifying the end date from June 30, 2022 to June 30, 2023, as follows:

> **"Section 2. Term.** The Term of this Agreement shall begin on the effective date and shall end on June 30, 2023, unless the term of the Agreement is otherwise extended as provided in Section 10 or terminated as provided for in Section 12. The time provided to Contractor to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 12."

2. The Parties hereby agree to amend the first paragraph of Section 4 of the Original Agreement, "Compensation of Contractor" by increasing the not to exceed compensation in the amount, from $105,480 plus up to an additional $25,000 for any additional facilities to $111,678 plus up to an additional $25,000 for any additional City facilities, as follows:

"**Section 4**. **COMPENSATION OF CONTRACTOR**. The Contractor shall be paid a sum not to exceed $111,678 plus up to an additional $25,000 for any additional City facilities for performance of the Services pursuant to this Agreement. The Contractor shall submit invoices to the City Finance Director on a monthly basis detailing the Services performed. In the event a conflict between this Agreement and Contractor's "Exhibit A" regarding the amount of compensation, the Agreement shall prevail. Upon receipt and approval of the Contractor's invoices, the City shall remit payment to the Contractor for Services provided within thirty (30) days. Payment to Contractor shall be considered as full compensation for performing the Services. "

3. Unless otherwise changed by this Amendment No. 2, the Original Agreement shall remain in full force and effect.

4. This Amendment No. 2 may be executed in counterparts, each of which to be deemed an original, but all of which shall constitute the same Amendment No. 2.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 2 on the day and year first above written.

CITY OF ATWATER

Lori Waterman
City Manager

Attest:

Lucy Armstrong
City Clerk

Approved as to form:

Frank Splendorio
City Attorney

CONSULTANT

Anna Miller
Vice President Central Valley
JaniTek Cleaning Solutions

EXHIBIT A

Justin Vinson
City of Atwater
750 Bellevue Road
Atwater CA. 95301
Re: City of Atwater - 2022/2023 Janitorial Renew Janitorial Contract

Dear Justin,
Thank you for giving JaniTek Cleaning Solutions the opportunity to bid on your facility floor care services needs. JaniTek believes serving customers with care, urgency, and diligence brings about the best service results. Our cleaning team will proudly deliver customer centered, security focused, environmentally friendly, and budget conscience cleaning service.

Customer Centered:	**Customer Service is an *Action* word!** Our client reps are available all day, every day, and eager to respond to your requests.
Security Focused:	Do you know who is in your building tonight? Rest assured we do! All team members are background checked and Social Security Number verified.
Green Cleaning:	Our cleaning service meets the criteria of the **Green Seal Environmental Standard** for products and processes achieving reduced toxicity, waste, and exposure.
Budget Conscious:	We consult with you to match a cleaning plan that meets your needs and your budget.

JaniTek is fully insured for workers compensation, general liability, and auto insurance. Our staff is well-trained, professional, and uniformed. Please see the attached scope of work and pricing customized to meet your needs. You can ask any of our clients and they'll say our customer service is second to none. Thank you again for your consideration!

Sincerely,

Blain Bibb
President/CEO

Anna Miller
Vice President Central Valley

Pricing Exhibit

Client: City of Atwater
Site:750 Bellevue Road
Atwater. CA. 95301

The costs of Project Work, including supervision and management are as follows:

Project Work	Price
• **2022 - 2023 - Janitorial Renewal**	
City of Atwater - 5 X week	**$3,307.00/Month**
Atwater Community Center - 3 X Week	**$2,334.15/Month**
Atwater Veterans Park - 5 x week	**$3,664.50/Month**

NOTES:

1. All equipment and supplies are provided by JaniTek at no additional charge.
2. Client will paper products, trash containers liners and hand soaps. At your request, JaniTek can supply these products and bill your company accordingly.
3. A Certificate of Insurance will be provided upon request.
4. This quote will expire on: 5/31//2023
5. Services and/or frequencies have been changed to suite your budgetary consideration. Our proposal is a starting pint for customizing our service to meet your needs.
6. Janitorial services will be provided by trained and supervised employees of JaniTek. Customer agrees to not directly or indirectly recruit or hire any person employed by JaniTek at any time and for 120 days after service cease.
7. All project work is billed at completion and net 15 days. A late fee of $75.00 and a 1.5%/month charge will be applied to all past due balances.
8. Thank you for your business!

Clients Signature Date

Anna Miller
JaniTek Date

janitek.

CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Jeanna Del Real, Deputy City Manager
PREPARED BY: Jeanna Del Real, Deputy City Manager
SUBJECT: **Approving Second Amendment to Community Development Director Employment Agreement** (Deputy City Manager Del Real)

RECOMMENDED COUNCIL ACTION

Approval of the Second Amendment to the Community Development Director Employment Agreement between Greg Thompson and the City of Atwater; and authorizes and directs the City Manager to execute the Amendment on behalf of the City.

I. BACKGROUND/ANALYSIS:

At its regular City Council meeting of March 23, 2020, the City Council ratified the Community Development Director Employment Agreement ("Agreement") with Greg Thomspon. As part of the Fiscal Year 2020-21 budget process, the City Council authorized the integration/merging of the Community Development and Public Works departments to satisfy a temporary need. To facilitate the organization restructure, a new salary scale and a new classification entitled Public Works/Community Development Director was established. The organization restructure also necessitated an amendment to the Agreement to 1) amend the title of the Agreement; 2) to amend all references to Community Development Director to read as "Public Works/Community Development Director;" and 3) to amend Section 4.1 of the Agreement to place Mr. Thompson on the salary scale for Public Works/Community Development Director.The First Amendment to the Agreement between Greg Thompson and the City of Atwater was approved effective June 25, 2020.

On February 28, 2022, the City Manager's mid-year budget report included the restructure/separation of the Public Works/Community Development Department into two separate departments, thereby reversing the integration/merger. The City successfully recruited a new Public Works Director, whose employment contract is also on tonight's agenda for ratification. The appointment of the Public Works Director necessitates another amendment to Mr. Thompson's Agreement to set aside the amendments provided in the First Amendment. The Second Amendment is presented

to the City Council for this purpose.

II. FISCAL IMPACTS:

The fiscal impacts associated with the Second Amendment (Classification change) are included in the proposed Fiscal Year 2022-23 Budget. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item and the Second Amendment have been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

N/A

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item was coordinated with the Human Resources Department and the City Attorney's Office.

VII. PUBLIC PARTICIPATION:

The public will have an opportunity to provide comments on this item prior to City Council action.

VIII. ENVIRONMENTAL REVIEW:

This item is not a "project" under the California Environmental Quality Act ("CEQA") as this activity does n ot cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to Public Resources Code Section 21065.

IX. STEPS FOLLOWING APPROVAL:

Upon approval of the Agreement, staff will route the Agreement to the City Manager, City Attorney, and Mr. Thompson for signatures.

Submitted by:

Jeanna Del Real, Deputy City Manager

Approved by:

Lori Waterman, City Manager

Attachments:

1. Thompson Greg Second Amendment to Community Development Director Agreement 6-27-22

SECOND AMENDMENT TO COMMUNITY DEVELOPMENT DIRECTOR EMPLOYMENT AGREEMENT BETWEEN GREG THOMPSON AND THE CITY OF ATWATER

This Second Amendment to the Employment Agreement ("Second Amendment") is made and entered into as of the Twenty-seventh (27th) day of June 2022 ("Effective Date"), by and between the City of Atwater, a municipal corporation of the state of California ("City"), and Greg Thompson, an individual ("Employee"). The City and Employee shall be referred to hereinafter as a "Party" or collectively as the "Parties." There are no other parties to this Second Amendment.

RECITALS

A. The Parties entered into an Agreement for Employment of the Community Development Director on March 23, 2020 ("Agreement"), which provides the terms and conditions of Employee's employment.

B. Due to an organizational restructure and adoption of Fiscal Year 2020-21 Budget, the Parties entered into a First Amendment to the Agreement effective June 25, 2020.

C. Due to an organization restructure and adoption of Fiscal Year 2022-23 Budget, the Parties now desire to amend the terms and conditions of the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties do hereby agree as follows:

AGREEMENT

Section 1. **Incorporation of Recitals.** The recitals set forth above are incorporated herein by this reference and made a part of this First Amendment. In the event of any inconsistencies between the recitals and sections 1 through 11 of this First Amendment, Sections 1 through 11 will prevail.

Section 2. **Effect of Original Agreement.** Except as otherwise provided herein, all provisions, defined terms, and obligations in the original Agreement remain in full force and effect. The Parties agree that they continue to be bound by all terms of the Agreement, except as modified by this Second Amendment. All capitalized terms used in this Second Amendment, which are not otherwise defined in this Second Amendment, shall have the meanings given to such terms in the Agreement.

Section 3. **Definition of Agreement.** The Agreement and First Amendment, attached hereto as **Exhibit A**, together with this Second Amendment collectively make and are defined together to collectively be the "Agreement."

Section 4. **Amendments.** The Agreement is amended as follows:

1. The Title of the Employment Agreement is amended to read as follows:

Community Development Director Employment Agreement

2. Each time the term "Community Development Director" is referenced in the Agreement, it shall no longer be amended to read "Public Works/Community Development Director".

3. Section 4.1 of the Agreement, "Community Development Director Salary" is amended to read as follows:

Section 4.1 Community Development Director Salary. Effective the pay period beginning on July 7, 2022, Employee shall be compensated at Step 6 of Range 337 of the Salary Schedule (currently in the amount of $13,212.59 per month/$158,551.07 per year) for services performed as Community Development Director. This position is exempt from the City's furlough program. Employee's performance shall be reviewed annually pursuant to the Performance Evaluation Policy and to have his salary adjusted as set forth in the Salary Schedule, as determined by the City Manager.

Section 5. **Integrated Agreement.** The Agreement, as modified by this Second Amendment, contains all of the agreements of the Parties and all previous understandings, negotiations, and agreements are integrated in the Agreement.

Section 6. **Severability.** In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Second Amendment are declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Second Amendment, which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties herein.

Section 7. **Counterparts** This Second Amendment may be executed simultaneously and in several counterparts each of which shall be deemed an original, but which together shall be deemed one and the same instrument.

Section 8. **Authority.** All Parties to this Second Amendment warrant and represent that they have the power and authority to enter into this Second Amendment and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states, or firms and that all former requirements necessary or required by state or federal law in order to enter into this Second Amendment have been fully complied with.

Section 9. **Document Preparation.** The Second Amendment will not be construed against the Party preparing it but will be construed as if prepared by all Parties.

Section 10. **Advice of Legal Counsel.** Each Party acknowledges that it has reviewed this Second Amendment with its own legal counsel and, based upon the advice of that counsel, freely entered into this Second Amendment.

Section 11. **Attorney's Fees and Costs.** If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Second Amendment, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action, or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, this Agreement has been entered into by and between Employee and the City as of the date of the Agreement set forth above.

CITY:

City of Atwater, a municipal corporation of the State of California

By: _____
Lori Waterman, City Manager

Date Signed: _____

Attest:

By: _____
Lucy Armstrong, City Clerk

Approved as to form:

By: _____
Frank Splendorio, City Attorney

EMPLOYEE:

By: _____
Greg Thompson, an individual

Date Signed: _____

CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Delilah Youmara, Finance Director
PREPARED BY: Delilah Youmara, Finance Director
SUBJECT: **Adopting a resolution Setting Miscellaneous Fees and Re-Adopting Miscellaneous Fee Schedule** (Finance Director Youmara)

RECOMMENDED COUNCIL ACTION

Open the Public Hearing and receive any testimony given regarding the proposed 2022-23 Miscellaneous Fee Schedule;

Close the Public Hearing;

Motion to adopt Resolution No. 3321-22 Setting the City of Atwater's Miscellaneous Fees and Re-Adopting the Miscellaneous Fee Schedule for Fiscal Year 2022-23; or

Motion to approve staff's recommendation as presented.

I. BACKGROUND/ANALYSIS:

Each fiscal year, the City of Atwater sets the Citywide Miscellaneous Fee Schedule to offset the costs of providing services.

The Miscellaneous Fee Schedule is adjusted annually every July 1st according to the U.S. Bureau of Labor Statistics, Consumer Price Index, All Urban Consumers (Not Seasonally Adjusted) -West Region, by the percentage of change in the index from the month of April of the same year. All amounts are rounded to the nearest whole dollar.

The percentage of increase in the index over the past year was 8.338%. The proposed Miscellaneous Fee Schedule reflects this percentage increase in each fee, where applicable.

II. FISCAL IMPACTS:

The proposed Miscellaneous Fee Schedule provides a legally defensible cost recovery program to ensure that the City receives appropriate fees for services provided and

supports the City Council's goal of adopting sound financial practices. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

This item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

This item is consistent with goal number one (1) of the City of Atwater 2020-2025 Strategic Plan: to ensure the city's continued financial stability.

V. ALTERNATIVES:

The City Council could choose not to adopt the Miscellaneous Fee Scheduled as presented.

VI. INTERDEPARTMENTAL COORDINATION:

All departments coordinated efforts to appropriately set the Fiscal Year 2022-2023 Miscellaneous Fee Schedule.

VII. PUBLIC PARTICIPATION:

A Public Hearing Notice for this item was published in the Merced Sun Star on June 15, 2022 and June 21, 2022. Additionally, the public will have an opportunity to provide comments on this item prior to City Council action.

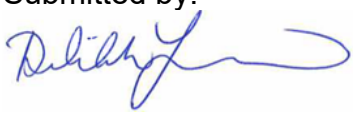
VIII. ENVIRONMENTAL REVIEW:

This item is not a "project" under the California Environmental Quality Act (CEQA) as this activity does not cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to Public Resources Code Section 21065.

IX. STEPS FOLLOWING APPROVAL:

Upon adoption of Resolution 3321-22, setting the Miscellaneous Fee Schedule, the City Clerk will circulate the new Fee Schedule to all Departments to begin charging the revised fees upon the effective date.

Submitted by:



Delilah Youmara, Finance Director

Approved by:

Lori Waterman, City Manager

Attachments:

1. Resolution No. 3321-22 Sets Fiscal Year 2022-23 Miscellaneous Fee Schedule & RE-Adopts Miscellaneous Fee Schedule
2. Exhibit A - Fiscal Year 2022-23 Proposed Miscellaneous Fee Schedule 6-27-22

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3321-22

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER SETTING MISCELLANEOUS FEES AND RE-ADOPTING MISCELLANEOUS FEE SCHEDULE

WHEREAS, the City of Atwater has established a Citywide fee structure "Miscellaneous Fee Schedule" to offset the costs of services; and

WHEREAS, the City of Atwater's Miscellaneous Fee Schedule is adopted by resolution; and

WHEREAS, the City Council adopted Resolution No. 3227-21 setting the most recent Miscellaneous Fee Schedule on June 28, 2021; and

WHEREAS, the Miscellaneous Fee Schedule has been amended from time to time by resolution to amend said fees and changes for described services; and

WHEREAS, the a public hearing was noticed June 15, 2022 and June 21, 2022 to consider certain amendments and setting the Miscellaneous Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Atwater as follows:

A. All previous resolutions that set and/or amended the Miscellaneous Fee Schedule are hereby repealed and superseded by Resolution No. 3321-22.

B. The Miscellaneous Fee Schedule, attached hereto as **EXHIBIT "A"** and made a part of herein, is hereby approved.

C. The purpose of the fees set forth in the City's Miscellaneous Fee Schedule **EXHIBIT "A"** of this resolution is to recover up to the full, lawfully recoverable costs incurred by the City.

D. **Effective Date**. All new and/or increased fees shall be effective upon adoption of this resolution with the exception of fess established in accordance with Government Code Section 66017. Development related new and/or increased fees shall be effective sixty (60) days following the effective date of this resolution.

E. **Annual Adjustment**. Said miscellaneous fees shall be adjusted annually every July 1st according to the U.S. Bureau of Labor Statistics, Consumer Price Index, All Urban Consumers (Not Seasonally Adjusted). West Region, by the percentage of change in the index from the month of April of the same year. Rounding shall be as follows: .01 to .49 shall be rounded down to the nearest whole dollar; .50 to .99 shall be rounded up to the nearest whole dollar.

F. **Repealer**. These fees shall supersede the corresponding fees previously established by the City. All previously adopted and confliction fees, and all resolutions and other actions of the City Council are hereby repealed to the extent they conflict with the contents of this resolution.

G. **Severability**. The individual fees and charges set forth in **EXHIBIT "A"** of this resolution and portions of this resolution are severable. Should any of the fees or charges or any portion of this resolution be adjudged to be invalid and unenforceable by a body of competent jurisdiction, then the remaining fees, charges and/or resolution portions shall be and continue in full force and effect, except as to those fee, charges, and/or resolution portions that have been adjudged invalid. The City Council of the City of Atwater hereby declared that is would have adopted each of the fee and charges set forth in **EXHIBIT "A"** of this resolution, and this resolution and each section, subsection, clause, sentence, phrase and other portion thereof, irrespective of the fact that one or more of the fees, charges, or sections, subsections, clauses, sentences, phrases or other portions of this resolution may be held invalid or unconstitutional.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

8.338%
Proposed

MISCELLANEOUS FEES:	**2022-23**
Cost Recovery, Legal Services	Actual Cost
Cost Recovery, Liability Claim Processing	Actual Cost
Notary Services (as set by GC 8211) **No COLA associated**	$15 per signature
Mailed Copies of City Council Agenda (per fiscal year)	$40
Mailed Copies of City Council Minutes (per fiscal year)	$38
Mailed Copies of City Council and Planning Agendas and Minutes (per fiscal year)	$136
Copy of City Council Video DVD	$11
Final Budget (summary)	$13
Final Budget	$49
Copy of Municipal Code to CD	$11
Preliminary Budget	$34
Annual Financial Statement	$30
Five Year Capital Improvement Budget	$20
Voucher	$35
Business License Listing	$26
Mailing Labels for Business License	$35
Abatement Lien	$45
Photocopies (first page)	$4
Photocopies (per copy of B/W)	$0.11
Photocopies (per copy of color)	$0.20
Returned Checks	$43
Electronic Payment Processing Fees	Up to 5% of the total amount
Donation Bin Permit/Renewal Processing Fee	$50 annually
Donation Bin Permit Sticker (replacement)	$12
Research	Actual Cost
COMMUNITY DEVELOPMENT:	
BUILDING DIVISION:	
Building Inspection Fee (minimum 1 hour)	$130 per hour
Monthly Building Activity Reports (per fiscal year)	$32
Building Permit Plan Reproduction (smaller than 11x17)	$81
Building Permit Plan Reproduction (larger than 11x17)	$161

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

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Proposed

MISCELLANEOUS FEES:	**2022-23**
PLANNING DIVISION:	
Building Permit Application Plan Review (15 mins.)	$51
Building Permit Application Plan Review (16 to 30 mins.)	$103
Building Permit Application Plan Review (over 30 mins.)	$205
General Plan (Copy or Disk)	$62
General Plan EIR (Copy or Disk)	$67
Specific Plan Application	Deposit $10,157, Actual Cost + 20%
Specific Plan Preparation	Actual cost + 20%
Housing Element (Copy or Disk)	$42
General Plan or Zoning Map Reproduction	$15
Street Tree Master Plan	$34
Annexation Application	$3,063 plus $115 per acre
Appeal of Staff Decision to Community Development & Resources Commission	$223
Appeal of Community Development & Resources Commission Decision to City Council	$223
Environmental Assessment (Review of private prepared document)	Actual Cost + 20%
Environmental Assessment Preparation for Private Development Project	Actual Cost + 20%
Environmental Impact Report Preparation	Actual Cost + 20%
General Plan Amendment Preparation	Deposit $2,031, Actual cost + 20%
Home Occupation Permit	$207
Lot Line Adjustment	Deposit $676 + actual cost
Lot Merger	Deposit $676 + actual cost
Monthly Building Activity Reports (per fiscal year)	$31
Pre-zoning	Deposit $2,041 + actual cost
Reversion to Acreage	Deposit $676 + actual cost
Sign Review	$175
Site & Architectural Plan Review	Deposit $1,029 + actual cost
Tentative Subdivision Map	Deposit $3,046 + $61 per lot, Actual Cost + 20%
Tentative Parcel Map	Deposit $1,876 + $61 per lot, Actual Cost + 20%
Condominium Conversion	Actual Cost + 20%

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

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Proposed

MISCELLANEOUS FEES:	**2022-23**
~~Ministerial Conditional Use Permit~~	~~$1,200~~
~~Minor Conditional Use Permit~~	~~$1,600~~
Regular Conditional Use Permit	Actual Cost. $2,000 Minimum Deposit
Conditional Use Permit Monitoring	$147 Annually
Commercial Conditional Use Permit General Plan Update Fee	$228
Variance	Deposit $993, Actual Cost + 20%
Zone Change	Deposit $1847, Actual Cost + 20%
Zoning Ordinance Text Amendment	Deposit $1847, Actual Cost + 20%
Time Extension Request Application	Original Application Fee
Planned Development Zone:	
Master Plan Application	Deposit $2242, Actual Cost + 20%
Final Development Plan Application	Deposit $2242, Actual Cost + 20%
Planned Development Amendment:	Deposit $1130, Actual Cost + 20%
Development Agreement Preparation	Actual Cost + 20%
ENGINEERING DIVISION:	
Cost Recovery, Legal Services	Actual Cost + 20%
Improvement Standards and Specifications Book	$35
Map or Document Research (minimum 1 hour)	Actual Cost + 20%
Improvement Plans Review, City Staff	3% of value
Improvement Plans Review, Consultant	Deposit 3% of value, Actual Cost + 20%
Storm Water Quality Control Plan Review	$738
Swimming Pool Permit	$35
Encroachment Permit	3% of value ($259 minimum)
Encroachment Permit for Public Utilities (AT&T, PG&E, MID, Comcast, etc.)	$286
Inspections for Public Utilities Company Permits, City Staff	$134 per hour
Inspections for Public Utilities Company Permits, Consultant	Actual Cost + 20%
Well Construction (except drinking water)	$286
Well Abandonment	$286
Encroachment Permit for Driveway Approach Replacement	$286
Encroachment Permit for Sidewalk Replacement	$286

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

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Proposed

MISCELLANEOUS FEES:	**2022-23**
Encroachment Permit for Utilities Installation (Street Cuts)	$385
*Trench Deposit, Single Utility (held for 12 months)	Deposit $2,485 + Actual Cost
*Trench Deposit, Multi Utilities (12 months from excavation of last trench)	Deposit $6,540 + Actual Cost
*Trench deposits are not required for projects covered under a warranty bond	
On-Site Inspections	3% of value
Off-Site Inspections	3% of value
PUBLIC WORKS:	
Administrative Fee	20% for all billable charges
Street Sweeper and Clean-Up Fee (minimum 2 hours)	Actual Cost
Barricade Rental	$6 each-first day, $1 each-each day after
Emergency Labor, Equipment and Materials	Actual Cost
Hydrant Use or Construction Water (meter cost plus actual cost)	Deposit $547 plus installation $46 plus $5 per thousand gallons of usage
Delinquent Back Flow Testing	$103 plus actual cost for repair parts if needed
Water Problem (call out) Evaluation (minimum 2 hours)	Actual Cost
Red Tags (second and subsequent notices)	Actual Cost
Commercial Recycling	Actual Cost plus 11%
POLICE:	
Copies	.10 cents (per page)
Photos	$15 per CD; $1 per page if printed
Unconsensual Franchise Tow Fee (Per Vehicle)	$57
False Alarms (within a 12 month period at a single site) **False alarms are not subject to CPI Adjustment**	
False Alarms (first and second incident)	$0
False Alarms (third thru fifth**)	$62
False Alarms (sixth and subsequent**)	$124
False Alarms (maximum fee per day)	$310
****If both Police and Fire respond to false alarm, only one charge shall be assessed per incident**	
Domestic Fowl/Animal Permit	$28
Cats/Dogs Redeemed (first occurrence)	$64
Cats/Dogs Redeemed (second occurrence)	$128
Animals to Pound, Requested by Owner	$114

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

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Proposed

MISCELLANEOUS FEES:	**2022-23**
Clearance Letter	$28
Dance Permit	$34
Fingerprint Card	$57
Bicycle License	$6
Second Hand Dealer/Pawn Broker License (initial)	$46
Second Hand Dealer/Pawn Broker License (renewal)	$34
Alcohol Consumption Permit (City property, per event)	$46
Solicitor Permit (non-profit)	$23
Solicitor Permit (profit)	$45
Handgun Dealer Permit (initial)	$45
Handgun Dealer Permit (renewal)	$28
Neighborhood Watch Program	
Police Reports, Crime/Accident (first 4 pages)	$23
Jail Booking	County Cost plus 20%
Citation Sign-Off (for non-Atwater resident)	$17
Stored Vehicle Release	$259
Repossession Filing Fee (mandated by State Gov. Code 41612)	$18
Concealed Weapon Permit (initial)	$203
Concealed Weapon Permit (renewal)	$156
Emergency Response (Gov. Code 53150-53158)	Actual Cost plus 15%
Amplified Sound Permit	$46
Taxi Cab Permit (initial)	$46
Taxi Cab Permit (renewal)	$28
Tow Cab Franchise Fee	$56
Abandoned Cart Fee	$50 per cart, per pick-up
Code Enforcement Reinspection Fee	$50
FIRE:	
1,251 GPM (16 hour maximum) 1251-1500	$94/hour
1,501 GPM (16 hour maximum) 1501-2000	$96.50/hour
Pick-Up (16 hour maximum)	$61/hour
Works Comp.	Actual Cost
Administration (OES)	Actual Cost

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

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Proposed

MISCELLANEOUS FEES:	**2022-23**
Annual Inspections and New Business Inspections	
Low Hazard Inspection (businesses, industries, merchandise) Per Hour:	
Occupancy types: A (<50 People), B, C, F-2, M, S-2, U	
1 - 5,000 sq. ft.	$115
First Re-Inspection	$130
Second Re-Inspection	$145
5,001 - 10,000 sq. ft. (first inspection)	$125
First Re-Inspection	$140
Second Re-Inspection	$155
10,001 - 20,000 sq. ft. (first inspection)	$135
First Re-Inspection	$150
Second Re-Inspection	$165
20,001 - 40,000 sq. ft. (first inspection)	$165
First Re-Inspection	$180
Second Re-Inspection	$195
40,001 - 80,000 sq. ft. (first inspection)	$175
First Re-Inspection	$190
Second Re-Inspection	$205
80,001 - 120,000 sq. ft. (first inspection)	$185
First Re-Inspection	$200
Second Re-Inspection	$215
120,001 - 150,000 sq. ft. (first inspection)	$245
First Re-Inspection	$260
Second Re-Inspection	$275
150,001 - 200,000 sq. ft. (first inspection)	$305
First Re-Inspection	$320
Second Re-Inspection	$335
200,001+ sq. ft. (first inspection)	$365
First Re-Inspection	$380
Second Re-Inspection	$395
Moderate-High Hazard Inspection (50+ gather, education facility, high fire area, hospitals, residential, storage) Per Hour:	
Occupancy types: A (>50 People), E, F-1, H-1-5, I-1-3, I-4, L, R-1-4, S-1	
1 - 5,000 sq. ft. (first inspection)	$115
First Re-Inspection	$130

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

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Proposed

MISCELLANEOUS FEES:	**2022-23**
Second Re-Inspection	$140
5,001 - 10,000 sq. ft. (first inspection)	$125
First Re-Inspection	$140
Second Re-Inspection	$155
10,001 - 20,000 sq. ft. (first inspection)	$135
First Re-Inspection	$150
Second Re-Inspection	$165
20,001 - 40,000 sq. ft. (first inspection)	$185
First Re-Inspection	$200
Second Re-Inspection	$215
40,001 - 80,000 sq. ft. (first inspection)	$195
First Re-Inspection	$210
Second Re-Inspection	$225
80,001 - 120,000 sq. ft. (first inspection)	$205
First Re-Inspection	$220
Second Re-Inspection	$235
120,001 - 150,000 sq. ft. (first inspection)	$285
First Re-Inspection	$300
Second Re-Inspection	$315
150,001 - 200,000 sq. ft. (first inspection)	$365
First Re-Inspection	$380
Second Re-Inspection	$395
200,001+ sq. ft. (first inspection)	$445
First Re-Inspection	$460
Second Re-Inspection	$475
Other Inspections/Rates:	
Inspections:	
Christmas Tree Lots or Sale Areas at Car Sales	$60
Board and Care Facilities (full time patient care, State mandated inspection, 7 - 50 occupants)	$128
Board and Care Facilities (full time patient care, State mandated inspection, over 50 occupants)	$207
Daycare Facilities (more than 6 children, State mandated inspection)	$128
Fire Safety Application Review	$207
Fire Safety Plan Review	$207

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

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Proposed

MISCELLANEOUS FEES:	**2022-23**
Fireworks and Pyrotechnics	$300
Occupancy Permits	$67
Penalty Charges (unauthorized occupancy)	$140
Tents and Air-Supported Structures (per 200 sq. ft., except for camping)	$113
Rates:	$0
Hydrant Flow Data-Per Hydrant	$264
Weed Abatement	Contractors Cost plus 20%
Consultation	$113
Fire Cause Investigation	$113
Stand-by or Fire Watch	$137
Operational Permits:	
Tanks: Hazardous Material Storage, Installation/Removal	$137
Aerosol Products Permit (retail storage, under exempt amounts per sq. ft.)	$123
Aerosol Products Permit (warehouse and storage)	$247
Aircraft Repair Hanger	$123
Aircraft Refueling Vehicle (initial)	$185
Aircraft Refueling Vehicle (renewal)	$123
Asbestos Removal Permit	$185
Automobile Wrecking Yard	$185
Battery System	$247
Bowling Pin or Alley Refinishing (initial)	$247
Bowling Pin or Alley Refinishing (renewal)	$195
Candles/Open Flame in Assembly Area (single use permit)	$43
Candles/Open Flame in Assembly Area (on-going facility permit)	$195
Carnivals and Fairs	$139
Cellulose Nitrate Film	$251
Cellulose Nitrate Storage	$251
Combustible Fiber Storage	$307
Combustible Material Storage	$139
Compressed Gas, Store/Handle/Use (initial)	$251
Compressed Gas, Store/Handle/Use (renewal)	$139
Commercial Rubbish Handling Operation (initial)	$195
Commercial Rubbish Handling Operation (renewal)	$139

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

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Proposed

MISCELLANEOUS FEES:	**2022-23**
Cryogen Use, Plan Check/Install/Inspection/Use (initial)	$387
Cryogen Use, Plan Check/Install/Inspection/Use (renewal)	$155
Dry Cleaning Plants (initial)	$251
Dry Cleaning Plants (renewal)	$195
Dust Producing Operation (initial)	$251
Dust Producing Operation (renewal)	$195
Explosive or Blasting Agent (permit and 2 blasts)	$195
Explosive or Blasting Agent (more than 2 blasts)	$60
Fireworks Ground Display	$139
Fireworks, Pyrotechnic Special Effects (theatrical/movies)	$139
Fireworks, Aerial Display (includes ground display)	$307
Flammable or Combustible Liquids	$307
Retail Storage (under exempt amount per control area)	$60
Pipeline, Operations/Excavation	$139
Containers/Tanks (initial)	$307
Containers/Tanks (renewal)	$195
Underground Tanks	$139
Tank Removal	$195
Tank Vehicles (initial)	$195
Tank Vehicles (renewal)	$139
Fruit Ripening	$139
Fumigation or Thermal Insecticides Fogging	$139
Hazardous Materials, Retail Storage (under exempt amount per control area)	$139
Hazardous Materials, Storage/Handle/Use (initial)	$492
Hazardous Materials, Storage/Handle/Use (renewal)	$195
Hazardous Production Materials	$379
High Piled Combustible Stock (initial)	$379
High Piled Combustible Stock (renewal)	$251
LPG - Non Single Family Dwelling	$251
LPG - Single Family Dwelling	$139
Liquid or Gas Fueled Vehicles or Equipment in Assembly	$139
Lumber Yards	$195
Magnesium Working	$251

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

8.338%
Proposed

MISCELLANEOUS FEES:	**2022-23**
Mall Covered	$251
Motor Vehicle Fuel Dispensing Station	$251
Motor Vehicle Refueling Unit	$251
Open Fires (includes bonfires & burn permits)	$60
Organic Coating (initial)	$489
Organic Coating (renewal)	$375
Ovens, Industrial Baking or Drying (initial)	$195
Ovens, Industrial Baking or Drying (renewal)	$139
Radioactive Materials (initial)	$251
Radioactive Materials (renewal)	$139
Refrigeration Equipment, Install/Operate (initial)	$307
Refrigeration Equipment, Install/Operate (renewal)	$195
Repair Garages	$139
Special Use/Event Permit	$139
Spraying or Dipping (initial)	$364
Spraying or Dipping (renewal)	$195
Tents/Canopy/Membrane Structures - Non High Fire Hazard Area (100 occupants)	$139
Tents (all others)	$364
Tire Storage	$195
Wood Products	$251
Hot Work and Cutting Operations (within occupancy and mobile)	$195
Fireworks Stands/Booth Application Fee	$168
Firework Stand/Storage/Display Inspection	$128
Special Events Fire and Life Safety	
Cost Recovery/Miscellaneous:	
1,250-1500 GPM (16 hour maximum)	$102
1,501-2000 GPM (16 hour maximum)	$106
Pick-Up (16 hour maximum)	$71
Works Comp.	Actual Cost
Administration (OES)	$0.18
Fire Reports	$17
Street Spills	$57 plus Actual Cost
False Alarms (within a 12 month period at a single site) **False alarms are not subject to COLA**	

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

8.338%
Proposed

MISCELLANEOUS FEES:	**2022-23**
False Alarms (first and second incident)	$0
False Alarms (third thru fifth**)	$62
False Alarms (sixth and subsequent**)	$124
False Alarms (maximum fee per day)	$310
****If both Police and Fire respond to false alarm, only one charge shall be assessed per incident.**	
PARKS, RECREATION & COMMUNITY EVENTS	
Community Center, Multipurpose Room	
Reservation and Cleaning Deposit	$350
Cancellation Fee: Less than 10 Days of Rental	Forfeit of all rental fees
Cancellation Fee: More than 10 Days of Rental	$175
Cancellation Fee: More than 30 Days of Rental	$80
Rent: Private Organization (per hour)	$100
Rent: Non-Profit/Senior Organization (per hour)	$70
~~Rent: Senior Citizen Organization between 8 am-5 pm (per hour)~~	~~$40~~
Facility Attendant, (per hour)	$35
Community Center, Multi Purpose Room & Evelyn Chambers Senior Room	
Reservation and Cleaning Deposit	$525
Cancellation Fee: Less than 10 Days of Rental	Forfeit Deposit
Cancellation Fee: More than 10 Days of Rental	$175
Cancellation Fee: More than 30 Days of Rental	$80
Rent: Private Organization (per hour)	$140
Rent: Non-Profit/Senior Organization (per hour)	$90
~~Rent: Senior Citizen Organization between 8 am-5 pm (per hour)~~	~~$45~~
Facility Attendant, (per hour)	$35
Community Center, Evelyn Chambers Senior Room	
Reservation and Cleaning Deposit	$210
Cancellation Fee: Less than 10 Days of Rental	Forfeit of all rental fees
Cancellation Fee: More than 10 Days of Rental	$105
Cancellation Fee: More than 30 Days of Rental	$80
Rent: Private Organization (per hour)	$75
Rent: Non-Profit/Senior Organization (per hour)	$40
~~Rent: Senior Citizen Organization between 8 am-5 pm (per hour)~~	~~$30~~
Facility Attendant, (per hour)	$35

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

8.338%
Proposed

MISCELLANEOUS FEES:	**2022-23**
Community Center, Jessie Frago or Andy Longinotti Meeting Rooms	
Reservation and Cleaning Deposit	$210
Cancellation Fee: Less than 10 Days of Rental	Forfeit of all rental fees
Cancellation Fee: More than 10 Days of Rental	$105
Cancellation Fee: More than 30 Days of Rental	$80
Rent: Private Organization (per hour)	$65
Rent: Non-Profit/Senior Organization (per hour)	$40
~~Rent: Senior Citizen Organization between 8 am-5 pm (per hour)~~	~~$30~~
Facility Attendant, (per hour)	$35
Community Center, Kitchen	
Reservation and Cleaning Deposit	$210
Cancellation Fee: Less than 10 Days of Rental	Forfeit of all rental fees
Cancellation Fee: More than 10 Days of Rental	$105
Cancellation Fee: More than 30 Days of Rental	$80
Rent: Private Organization (per hour)	$40
Rent: Non-Profit/Senior Organization (per hour)	$35
Table & Chair Fees:	
Table & Chair Set Up and Usage Fee	$125
Table & Chair Set up and Usage Fee for Senior Citizen Organization	$75
Castle Youth Center	
Birthday Party (2 hours) gym, game room & activity area	$175
~~Birthday Party (3 hours)~~	~~$265~~
Gym Rental per hour	$60
Facility Attendant, (per hour)	$35
Veterans Park Pavilion	
Reservation and Cleaning Deposit	$200
Cancellation Fee: Less than 10 Days of Rental	Forfeit of all rental fees
Cancellation Fee: More than 10 Days of Rental	$75
Cancellation Fee: More than 30 Days of Rental	$80
Atwater Resident Rental Fee with Kitchen	$250
~~Non-Atwater Resident Rental Fee with Kitchen~~	~~$275~~
Senior/Civic/Schools/Non-Profit Organization with Kitchen	$200
Senior Citizen Groups with Kitchen	$175
Facility Attendant, (per hour)	$35

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

8.338%
Proposed

MISCELLANEOUS FEES:	**2022-23**
Bloss Grounds	
Deposit	$350
Private Party (2 hour minimum)	$80 per hour
Non-Profit / Senior Group (2 hour minimum)	$40 per hour
Facility Attendant, (per hour)	$35
Photograpy Session (2 hour minimum)	$30 per hour
Bloss Library Museum	
Private Usage	**$50 per hour**
Non-Profit / Senior Group	**No Charge**
Facility Attendant, (per hour)	**$35**
Field Rentals	
Osborn and Miyake Ball Field Deposit	$210
Osborn and Miyake Ball Field Rental (per hour)	$35
Osborn and Miyake Ball Field Rental with Lights (per hour)	$40
Osborn and Miyake Ball Field Tournament without Lights (per field per day)	$145
Osborn and Miyake Ball Field Tournament Field Preps (per prep per field per day)	$75
Veterans Park Football Field Deposit	$210
Veterans Park Football / Soccer Field, Youth Teams (per day)	$125
Veterans Park Football Field, Adult Teams (per day)	$150
~~Veterans Park Soccer Field Deposit~~	~~$210~~
~~Veterans Park Soccer Field (per game)~~	~~$60~~
Memorial Ball Field Deposit	$200
Memorial Ball Field (per game)	$75
Memorial Ball Field Prep	$75
Memorial Ball Field Light Usage (per hour)	$40
Joan Faul Soccer Field Deposit	$210
Joan Faul Soccer Field 1 (per day)	$100
Joan Faul Soccer Field 2 (per day)	$100
Joan Faul Soccer Fields 1 & 2 (per day)	$175

Youth Recreation Programs	Resident	Non Resident
Osborn Park Tennis Court (per key for one year Pro-Rated)	$80	$100
Youth Basketball (co-ed, boys and girls, grades K-12) (per player)	$80	$105
~~Youth Basketball (co-ed pee wee grades K-2) (per player)~~	~~$80~~	~~$100~~

Miscellaneous Fee Schedule

Amended June 27, 2022

EXHIBIT "A"

CPI % increase for FY 22/23

8.338%
Proposed

MISCELLANEOUS FEES:	**2022-23**	
Youth Indoor Soccer (per player)	$75	$95
Summer Drop-in Program - Per Week		
Full Day - Per Week	$90	$115
Youth Flag Football (per player)	$75	$95
Youth Volleyball (per player)	$85	$105
Summer Youth Camp (per camp)	$50	$70
Adult Recreation Programs		
Men's Spring Softball	$550	$575
Men's Summer Softball	$550	$575
Men's Fall Softball	$550	$575
Coed Spring Softball	$550	$575
Coed Summer Softball	$550	$575
Coed Fall Softball	$550	$575
Coed Winter Volleyball	$425	$450
Coed Summer Volleyball	$425	$450
Men's Volleyball	$425	$450
Women's Volleyball	$425	$450
Men's Summer Basketball League	$650	$675
Men's Winter Basketball League	$650	$675
Other Recreation Programs		
Misc. Recreation Classes & Events	$10 - $50	$10 - $50
Vendor Fair Booth Rental (12x12)	**$100**	

CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Delilah Youmara, Finance Director
PREPARED BY: Delilah Youmara, Finance Director
SUBJECT: **Resolutions adopting Fiscal Year 2022-23 Budget including Five-Year Capital Improvement Plan and approving Fund Expenditures and Fund Transfers; establishing appropriations limitations; and amending Classification Plan and adopting Salary Schedule A-23, effective June 23, 2022** (City Manager/Executive Director Waterman, Deputy City Manager Del Real, and Finance Director/Treasurer Youmara)

RECOMMENDED COUNCIL ACTION

Open the public hearing and receive any testimony given regarding the Fiscal Year 2022-23 Proposed Budget;

Close the Public Hearing;

Review the Fiscal Year 2022-23 Proposed Budget; and

Motion to adopt Joint Authority Resolution No. 3317-22, Resolution No. AFPD 1-2022, and Resolution No. SA 2022-1 adopting the Fiscal Year 2022-23 budget, approving Fund Expenditures and Fund Transfers, and Five-Year Capital Improvement Program with any modifications from the budget review and public hearing; to adopt Resolution No. 3318-22 establishing the Fiscal Year 2022-23 Appropriations Limitation; to adopt Resolution No. 3319-22 amending the City of Atwater Classification Plan and adopting Salary Schedule A-23, effective June 23, 2022; or

Motion to approve Staff's recommendation as presented.

Alternative Recommendation: If the City Council, Board of Directors, and Governing Board are not able to adopt Joint Authority Resolution No. 3317-22, Resolution No. AFPD 1-2022, and Resolution No. SA 2022-1 at this meeting, it is recommended that the City Council, Board of Directors, and Governing Board:

Motion to adopt Joint Authority Resolution No. XXXX-22, Resolution No. AFPD X-2022, and Resolution No. SA 2022-X authorizing the City Manager to continue making required expenditures to meet current or immediate financial obligations relating to City

operations until the 2022-23 Fiscal Year Budget is adopted; or

Motion to approve alternative recommendation as presented.

Note resolution numbers will be assigned during the meeting, if required.

I. BACKGROUND/ANALYSIS:

City Staff has been working diligently on the development of the Fiscal Year 2022-23 Budget for the past several months. This has been a citywide effort with contributions from all departments and staff members.

The Fiscal Year 2021-22 Budget was adopted by Council on June 14, 2021 during the second year of the COVID-19 pandemic and fiscal impacts from the pandemic were unclear and therefore, City Staff took a conservative approach during the development of the Fiscal Year 2021-22 Budget.

The City of Atwater has continued to experience growth in Sales Tax and Property Tax, the two largest revenue sectors for the General Fund during the past two years of the COVID-19 pandemic. As we finally see an end in sight related to the COVID-19 pandemic, there are new challenges which create uncertainty for the City of Atwater's sustained revenue growth. The United States is facing unprecedented inflation that threatens the overall economic growth and future financial forecasts as a recession looms.

As inflation rises, consumers will have less disposable income to spend on taxable items as they will only be purchasing basic necessities such as food & rent, which are non-taxable under most circumstances. As the economy constricts, local agencies will see the impacts on their sales tax revenue streams. As of the first week of June 2022, fuel prices are over $6.00 per gallon, whereas a year ago the average cost was $3.27 per gallon. Gas Tax is calculated on each gallon purchased and is not calculated on the price per gallon, so price increases to the per gallon price just result in less Gas Tax collected as the typical consumer will buy fewer gallons due to the exorbitant price.

These are just a couple of the major challenges that will affect the City's revenue streams in Fiscal Year 2022-23. Due to the unknown fiscal impacts of these challenges, City staff were very cautious in the development of the Fiscal Year 2022-23 Budget.

Staff is pleased to present the Mayor and City Council with a Proposed Budget for Fiscal Year 2022-23 that increases the General Fund Reserve to 25% while still providing the same service levels to constituents.

The City Council approves all appropriations of City funds. Article XII B of the California Constitution requires that cities establish an annual limit of maximum allowable appropriations based on a formula that begins with the appropriations limitation of the prior fiscal year and then is adjusted based upon changes to either the

city or county population and changes in the California per capita income.

Along with the Fiscal Year 2022-23 Budget and the setting of the Appropriations Limitation, there are a couple of other items that are included for Council's review and consideration; adoption of the 5-Year Capital Improvement Program (CIP) and amending the City of Atwater Classification Plan and adopting the City of Atwater Salary Schedule A-23, effective June 23, 2022.

Fiscal Year 2022-23 Budget Analysis:

The Proposed Budget for the 2022-23 Fiscal Year continues the multi-year fiscal solvency recovery program implemented as part of the City's adopted Fiscal Year 2018-19 budget. The City of Atwater's General Fund had an audited fund balance of $ 6,586,937 on June 30, 2021 and is projected to end the Fiscal Year on June 30, 2022 with a fund balance of $9,156,580. This will be the fourth consecutive fiscal year of the General Fund having a positive fund balance. The Proposed Budget for Fiscal Year 2022-23 increases the General Fund Reserve to 25% while maintaining service levels citywide and projects a $5,092,338 unassigned General Fund Balance after setting aside a 25% Reserve. The Proposed Budget for fiscal Year 2022-23 estimates a Fund Balance of $9,457,539 at June 30, 2023.

The Proposed Budget for Fiscal Year 2022-23 includes a total of 9 new positions that are fully funded (some of which were previously frozen).

5-Year Capital Improvement Program (CIP):

The 5-Year Capital Improvement Program (CIP) is contained within the Proposed Fiscal Year 2022-23 Budget. The CIP for Fiscal Year 2022-23 is projected to be $24,217,958 for both General and Non-General Funds. Please refer to the 5-Year Capital Improvement schedule that is included in the Fiscal Year 2022-23 Proposed Budget document for details of the projects/programs.

Fiscal Year 2022-23 Appropriations Limitation:

The appropriations limitation for Fiscal Year 2022-23 is calculated to be $58,387,403 (Resolution No. 3318-22 - **EXHIBIT "A"**). The appropriations subject to the limitation are $40,980,059 (Resolution No. 3318-22 - **EXHIBIT "A"**). The City's proposed appropriations for Fiscal Year 2022-23 are under the appropriations limitation.

Classification Plan and Salary Schedule:

The proposed budget includes various amendments to the City's Classification Plan to include minor language changes to three (3) existing job classifications (Police Sergeant, Recreation Leader, and Community Facility Attendant). The specific changes are in redline and attached to Resolution No. 3319-22. Proposed Salary Schedule A-23 includes adjustments to salaries related to contractual obligations from recently ratified

and approved MOUs with the City's labor groups.

II. FISCAL IMPACTS:

The City of Atwater's Fiscal Year 2022-23 Proposed Budget for all funds, both General Fund and Non-General Funds, totals approximately $76.9 million with estimated revenues of $53.9 million. The Fiscal Year 2022-23 Proposed Budget includes just over $24.2 million of Capital Improvement projects.

The Proposed Fiscal Year 2022-23 General Fund Budget has estimated revenues totaling over $17.8 million and appropriations of $17.5 million. The projected General Fund Balance at June 30, 2023 is $9,457,539 ($4,365,201 is the 25% General Fund Reserve and $5,092,338 is unassigned fund balance).

The Fiscal Year 2022-23 Proposed Budget provides funding for staffing of 105.5 positions, an increase of nine (9.0) positions (FTE's) from the previous fiscal year. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

The item has been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

The Fiscal year 2022-23 Proposed Budget achieves the goal of Financial Solvency as identified in the City of Atwater's 2020-2025 Strategic Plan.

Should the budget not be adopted by June 30, 2022, a continuing resolution must be adopted to meet current or immediate obligations until the 2022-23 Fiscal year budget is adopted by City Council.

V. ALTERNATIVES:

The City Council could choose not to adopt the Fiscal Year 2022-23 Annual Budget and continue the public hearing to the next regular Council Meeting which would require the adoption of the continuing appropriation resolution so the City could perform business without an adopted budget after July 1, 2022.

VI. INTERDEPARTMENTAL COORDINATION:

A strategic and sustainable Fiscal Year 2022-23 Proposed Budget entailed coordination and collaboration by a team comprised of the City Manager, Deputy City Manager, Finance Director, and all other Department Directors and City Staff.

VII. PUBLIC PARTICIPATION:

A Public Hearing Notice for this item was published in the Merced Sun Star on June 15, 2022. Additionally, the public will have an opportunity to provide comments on this item prior to City Council action.

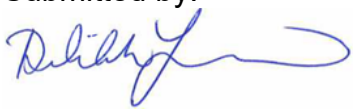
VIII. ENVIRONMENTAL REVIEW:

This item does not meet the definition of a "project" as defined under Section 21065 of the Public Resources Code in that it would not directly or foreseeable indirectly significantly impact the physical environment and therefore is not subject to analysis.

IX. STEPS FOLLOWING APPROVAL:

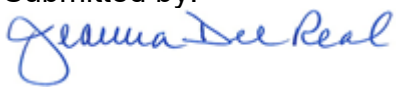
Following adoption, the City Clerk will finalize the Resolutions and they will be included within the Fiscal Year 2022-23 Adopted Budget document.

Submitted by:



Delilah Youmara, Finance Director

Submitted by:



Jeanna Del Real, Deputy City Manager

Submitted and Approved by:

Lori Waterman, City Manager

Attachments:

1. Joint Auth Reso 3317-22 AFPD 1-2022 SA 2022-1 Adopts 2022-23 Fiscal Year Budget Approve Expend and Transfers and 5-yr CIP
2. Fiscal Year 2022-23 Proposed Budget - FINAL
3. Resolution No. 3318-22 Fiscal Year 2022-23 Appropriations Limitation
4. Exhibit A - Fiscal Year 2022-23 Appropriations Limitation
5. Resolution No. 3319-22 Classification Plan and Salary Schedule
6. 2022 Joint Authority Resolution No. XXXX-22 Continuing Resolution

CITY OF ATWATER
JOINT AUTHORITY
RESOLUTION

RESOLUTION NO. 3317-22
RESOLUTION NO. AFPD 1-2022
AND
RESOLUTION NO. SA 2022-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER, BOARD OF DIRECTORS OF THE ATWATER FIRE PROTECTION DISTRICT, AND GOVERNING BOARD OF THE SUCCESSOR AGENCY TO THE ATWATER REDEVELOPMENT AGENCY ADOPTING THE 2022-23 FISCAL YEAR BUDGET, APPROVING FUND EXPENDITURES AND FUND TRANSFERS, AND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the City Manager/Executive Director has submitted to the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency the 2022-23 Fiscal Year Budget; and

WHEREAS, after months of developing a budget that continues to ensure fiscal solvency pursuant to the City of Atwater's 2020-2025 Strategic Plan and increases services levels to constituents, the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency has approved the same; and

WHEREAS, it is the intention of the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency to adopt the proposed budget as submitted by the City Manager/Executive Director.

NOW, THEREFORE, BE IT RESOLVED that the 2022-23 Fiscal Year Budget for the City of Atwater, the Atwater Fire Protection District, and the Successor Agency to the Atwater Redevelopment Agency as presented on June 27, 2022 (incorporated by reference herein) is hereby approved by the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency.

BE IT FURTHER RESOLVED that a copy of the approved 2022-23 Fiscal Year Budget for the City of Atwater, Atwater Fire Protection District, and the Successor Agency to the Atwater Redevelopment Agency shall be available in the office of the City Manager and the City Clerk.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

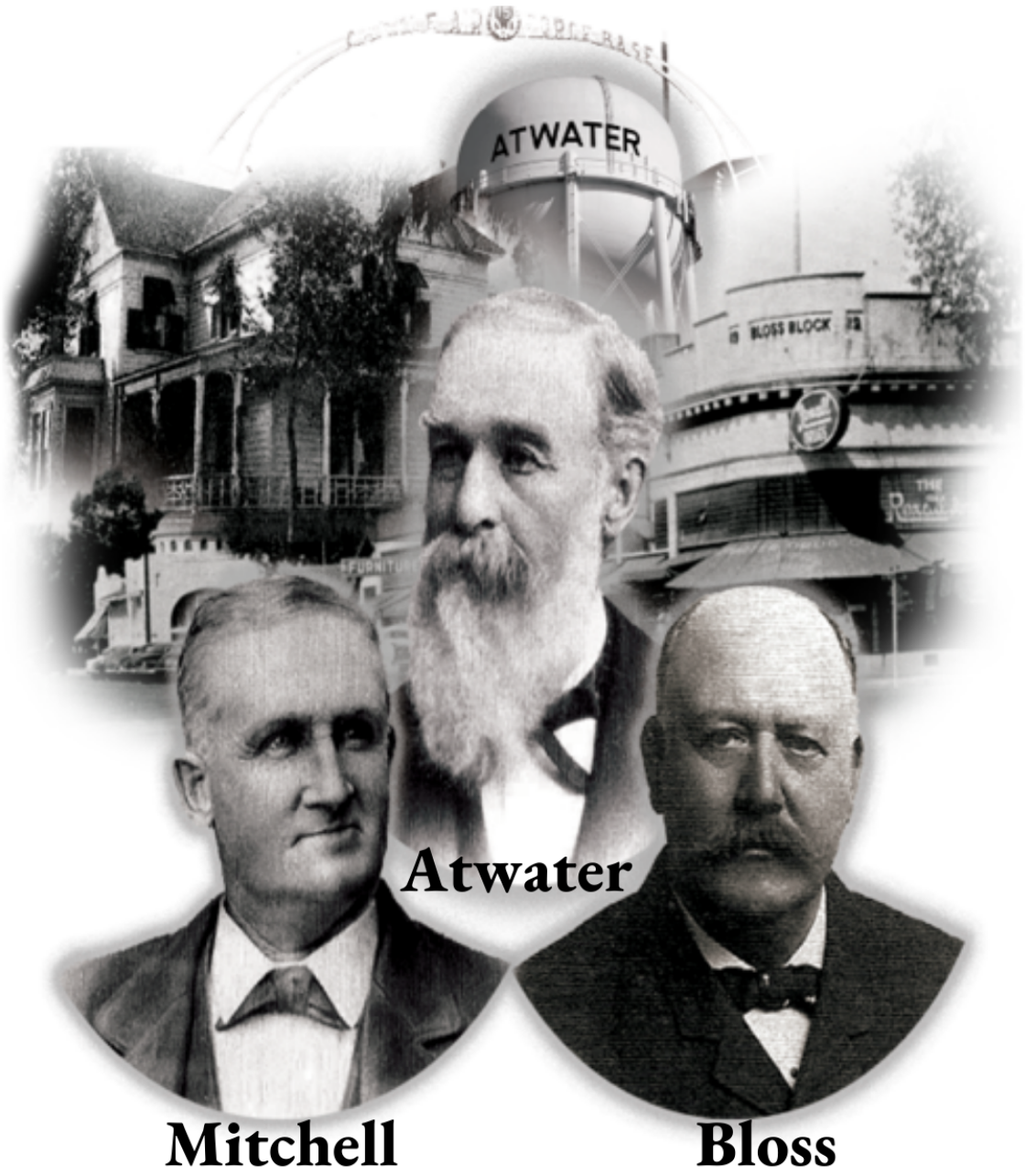
APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

FISCAL YEAR 2022/2023



PROPOSED BUDGET

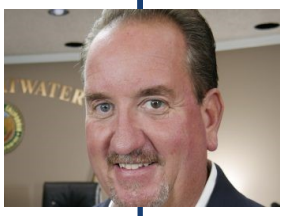
CITY OF ATWATER

Elected Representatives

John Cale
Mayor Pro Tem
(District 1)

Tyler Button
Council Member
(District 2)

Paul Creighton
Mayor



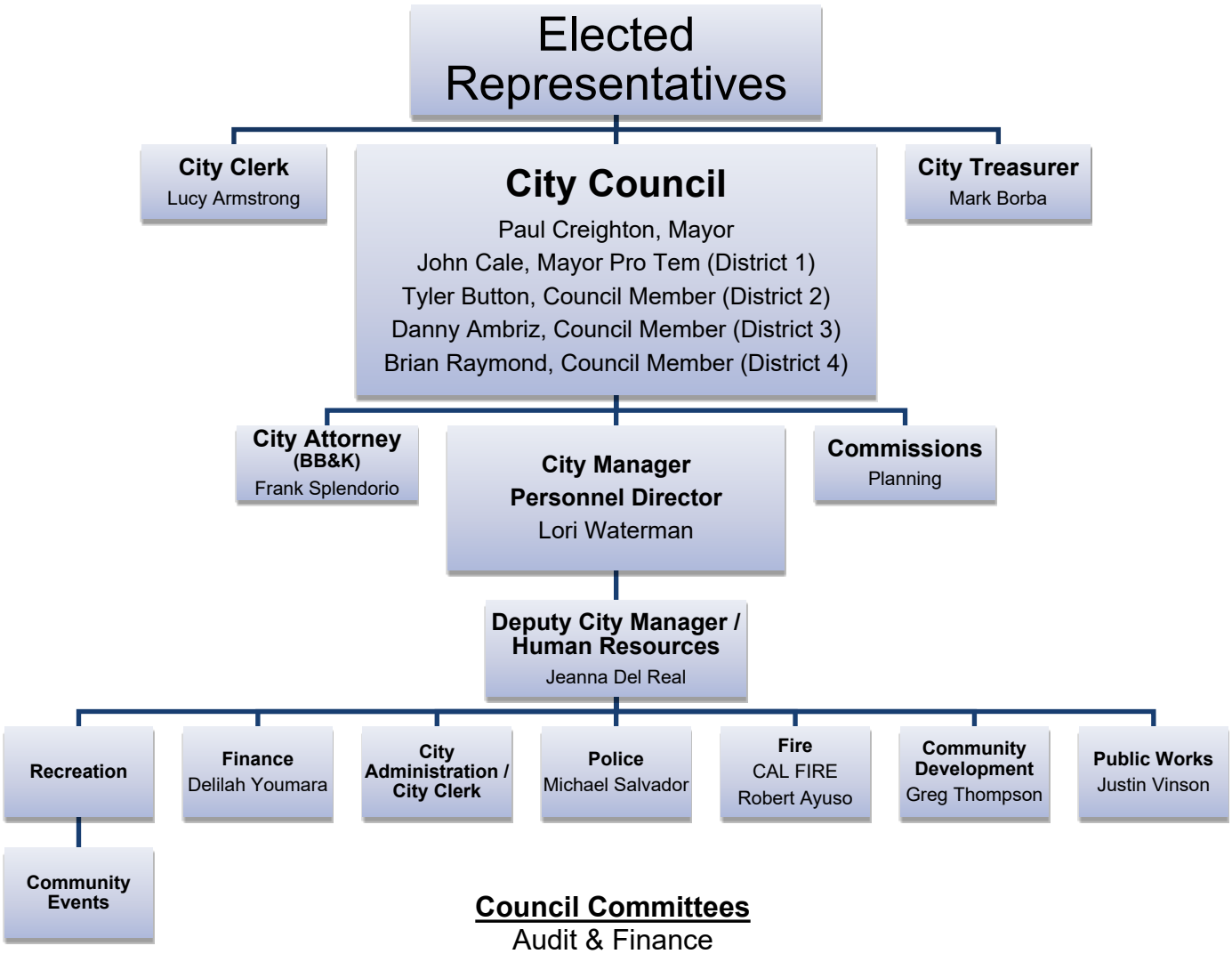
Danny Ambriz
Council Member
(District 3)

Brian Raymond
Council Member
(District 4)

Lori Waterman
City Manager

City of Atwater
Office of the City Manager
750 Bellevue Road
Atwater, California 95301
(209) 357-6300
www.atwater.org

CITY OF ATWATER
ORGANIZATIONAL CHART
2022



Council Committees

Audit & Finance
Citizens Oversight for Public Safety Transaction and Use Tax
General Plan Technical Advisory Committee

TABLE OF CONTENTS

Introduction

City Manager's Budget Message i
City Mission Statement 1

Fund Summaries

Personnel Summary 3
Personnel by Department 4
General Fund Revenue History 8
General Fund Expenditure History 9
General Fund Revenue by Source 10
General Fund Expenditure by Department 11
General Fund - Fund Balance History 12
Fund Balance Projection 13
General Fund Summary 14

General Fund Revenue

General Fund Revenue 15

General Fund Expenditures

Mayor and City Council 20
City Administration/City Clerk 22
Finance 24
Human Resources 26
City Treasurer 28
Non-Departmental 29
Police 30
Fire 36
Community Development 38
Recreation 42
Community Events 46
Public Works - Parks Operations 48
Miscellaneous 51

Other Funds Revenue and Expenditures

General Fund Capital Projects 53
Public Safety Transactions and Use Tax Fund 56

Measure V Fund 59
Measure V 20% Alternative Fund 60
Abandoned Vehicle Program Fund 61
Measure V Fund Regional Fund 62
Police Grants Fund 63
ARPA-American Rescue Plan Act Fund 64
Gas Tax/Street Improvement Fund 66
Local Transportation Fund 69
Traffic Circulation Fund 70
Applegate Interchange Fund 71
RSTP – Regional Surface Transportaion Program Fund 72
SB1 – Road Maintenance and Rehabilitation RMRA Fund 73
Parks and Recreation Fund 74
General Plan Update / Housing Element Update 75
Neighborhood Stabilization Program 76
CDBG and Home Grants Fund 77
Police Facility Impact Fees Fund 78
Fire Facility Impact Fees Fund 79
Government Building Facility Fund 80
Performance Bond Trust Fund 81
Narcotics Program Trust Fund 82
Pension Rate Stabilization Trust Fund 83
Community Facilities District No. 1 Trust Fund 84
Maintenance Districts Fund 85
Community Facilities Districts Fund-Police Field Operations 86
Water Enterprise Funds 88
Wastewater Enterprise Funds 93
Sanitation Enterprise Fund 99
Internal Services Fund-City Buildings and Equipment Maintenance 101
Employee Benefits Fund 106
Risk Management Fund 108
Information Technology Fund 109
Successor Agency to the Atwater Redevelopment Agency 111
5-yr Capital Improvement Program 113
Public Safety Transactions and Use Tax Expenditure Plan 118
Debt Service 120
Inter-Fund Transfers 122
Appropriations Limitation Calculations 124

Appendix

Resolution No. 3317-22 .....
Resolution No. 3318-22 .....
2020-2025 Strategic Plan .....
Resolution No. 3068-19 .....
Resolution No. 3321-22 .....

City of Atwater

OFFICE OF THE CITY MANAGER
750 BELLEVUE ROAD
ATWATER, CA 95301
(209) 357-6300

June 27, 2022

Honorable Mayor and Members
of the Atwater City Council

Introduction

Submitted for your review and consideration is the operating budget for the City of Atwater, which represents a comprehensive balanced and sustainable plan for Fiscal Year 2022-23.

The Budget for Fiscal Year 2022-23 continues the multi-year fiscal solvency recovery program implemented as part of the City's Strategic Plan adopted by the City Council March 25, 2019. The City's General Fund has an audited fund balance of $6,586,937 on July 1, 2021 and is projected to end the Fiscal Year on June 30, 2022 with a positive fund balance of $9,156,580. This will be the fourth consecutive fiscal year of the General Fund having a positive fund balance. The Budget for Fiscal Year 2022-23 is not only projected to maintain the 10% General Fund Reserve Policy it is projected to exceed the Policy and increase the General Fund Reserve to the targeted 25% ($4,365,201) while also increasing service levels citywide and projects an unassigned General Fund Balance of $5,092,338 after setting aside the 25% Reserve. This result is due to continuous work by our executive management team identifying opportunities for reductions in cost to deliver services and deliberate spending, while continuing to take strategic steps in planning for an exciting future of the City. In addition, the American Rescue Plan Act (ARPA) one-time funding has provided relief to multiple funds enabling the City to continue to build a strong, resilient and equitable recovery process by making investments that support long-term growth and opportunity.

The City's financial condition continues to be stronger today because of financial policies, leadership from the City Council, and commitment throughout the organization. There is a resolve in our City Council, staff, and community to anticipate and adapt to our ever-changing circumstances such as what we experienced during the last two years with the COVID-19 Pandemic. Staff faced difficult budgetary decisions, continued to be conservative in revenue estimating, continuously looking for ways to identify operational efficiencies, reduce expenses, including pension costs, while achieving City Council's Goals and Priorities. The City of Atwater has continued to experience growth in Sales Tax and Property Tax, the two largest revenue sectors for the General Fund during the past two years of the COVID-19 pandemic. As we finally see an end in sight related to the COVID-19 pandemic, there are new challenges which create uncertainty for the City of Atwater's sustained revenue growth. The United States is facing unprecedented inflation that threatens the overall economic growth and future financial forecasts as a recession looms. As inflation rises, consumers will have less disposable income to spend on taxable items as they focus on purchasing basic necessities such as food & rent, which are non-taxable under most circumstances.

Key points included:

- Increasing General Fund Reserve balance to 25%, exceeding City Council Policy of 10%.
- Budgeted $200,000 for PERS and OPEB obligations (this is the third year). We've increased this from $100,000 to $200,000.
- Financially planning for maintenance/improvements that have been deferred for way too long. This is the second year of dedicating funding to keep our assets viable. The use of ARPA funding will assist with one time City spending needs.
- Updating the City's Housing Element, and allocating funds for updating the City's expired General Plan.
- Retiring all the Sewer Fund loan obligations earlier than outlined.
- Separation of the combined Public Works Director and Community Development Director positions.
- Adopting an updated Miscellaneous Fee Schedule (Resolution No. 3321-22).

Budget Highlights

The budget for all City funds totals $76.91 million with estimated revenue estimates of $53.94 million, and includes the General Fund, Public Safety Transaction Use Tax, Enterprise Funds, projects, and budgets funded with grants and other revenue sources. This document is the result of a continued restructuring plan based on City Council direction. This budget provides funding for staffing of 105.5 positions and includes 9 new positions that are fully funded (some of which were previously frozen). Public Safety will increase by three (3) positions (one sworn and two unsworn), Streets Maintenance by two (2) positions, Park Maintenance by one (1) position, Community Development Department by one (1) position, Finance by one (1) position, Recreation by one-half (.5) position, and Community Events by one-half (.5) position. The Salary Schedule A-22 also reflects a scheduled 4% cost of living adjustment (COLA) for all employees. The Fiscal Year 2022-23 budget continues to exceed the City Council's goal to pre-fund the City's PERS and OPEB obligations and allocate funds to build General Fund Reserves by exceeding the 10% City Council policy to 25%, aligning with the State Auditor's recommendation of growing the General Fund reserve. Also included in the budget document is the Capital Improvement Project report identifying all major capital expenditures planned for Fiscal Year 2022-23 totaling $24,217,958. This report included the five-year plan that must seek General Plan conformance by the Planning Commission and was reviewed at their June 16th regular scheduled meeting. This budget includes funding to rebuild our Recreation Programs as well as much needed facility improvements and building replacement.

The City's budgeting process is based upon the City of Atwater's Mission Statement, *"To provide innovative, sustained high quality public services to the community through each employee using their maximum capabilities".* This budget was developed in accordance with the City Council goals identified in the Strategic Plan. In the coming fiscal year, we will continue to evaluate all departments for organizational changes and continue to seek opportunities to ensure our fiscal solvency.

Key updates that influenced the budget process included each department reviewing its actual and projected expenses and revenues to determine where areas of savings and/or more appropriate cost recovery for services provided may exist. The City Council provided valuable

direction and feedback to support staff efforts to review ALL options for savings and legally defensible revenue generation, while allocating funds to reduce existing liabilities (PERS/OPEB) and implement a set aside for the General Plan Reserves. The General Plan document is a 20-year planning document and consists of nine (9) elements and is required to allow for future grant funding opportunities. All these actions are critical to ensure the long-term fiscal health and viability of the City.

Council Goals

The Fiscal Year 2022-23 budget was developed to enhance and continue the City Council goals identified in the 2020-2025 Strategic Plan adopted March 13, 2019:

- **Goal 1) Ensure Financial Solvency-** *This goal was accomplished and will continue to be on the forefront.*
    - *The City continues to adopt a balanced budget with a positive General Fund Balance.*
    - *Exceeds the City Council 10% General Fund Reserve Policy at 25%.*
    - *Contributes $100,000 to pre-fund PERS & OPEB liabilities, was increased to $200,000.*
    - *Retiring all the Sewer Fund loan obligations earlier than outlined-Accomplished.*

- **Goal 2) Ensure Safety of Staff and Our Community-** *This is a continual goal***.**
    - *The replacement of aging equipment and vehicles is ongoing.*
    - *Staff has taken a proactive approach in establishing a fund for other replacement items, this is something that has not been done in over a decade.*
    - *Explore potential Fiscal Sustainability Options (ongoing Ballot Measure discussions).*

- **Goal 3) Promote Transparency through Communication-** *This goal is ongoing.*
    - *Social Media.*
    - *Broadcasting of the City Council meetings live.*

- **Goal 4) Promote Economic Development-** *This goal continues to be on the forefront.*
    - *870 Housing Permits were issued in FY 21/22.*
    - *106 New Businesses opened in FY 21/22.*

  While the full COVID-19 impacts are still unknown, Economic factors indicate that Atwater will sustain growth over the next fiscal year.

- **Goal 5) Optimize Organizational Structure-** *This goal is ongoing to achieve continuity.*
    - *The creation of special Task Forces in the Police Department to address city-wide concerns. Positions in Recreation to rebuild youth and adult activities. Position in Community Events to engage the community by providing more*

opportunities for our citizens to come together and unite on shared commonalities. Position in community development to assist with moving the General Plan update forward and for responsible growth. Public works maintenance positions to concentrate on park maintenance and street maintenance. Finance to balance and improve workflow. Reversing the merger of Community Development and Public Works to include hiring a stand- alone Public Works Director, to name a few.

- **Goal 6)** **Improve Quality of Life-** *This goal is ongoing.*
  - *Water Tower rehab and painting was completed, and the lighting project is currently in progress.*
  - *1,2,3-TCP Project completed.*

Even during a Global Pandemic, the City Council goals continued to guide budget decisions.

Challenges

As we continue to navigate through the everchanging Coronavirus pandemic (COVID-19) and possible recession, the City of Atwater's economic outlook continues to be strong. Economic factors indicate that Atwater will sustain growth over the next fiscal year.

The City expected to experience a decline in revenues from sales tax (number one revenue source for General Fund), gas tax, business license and inspection fees, as well as other contract revenues, therefore staff took a very conservative approach during the development of the FY 2022-23 Budget.

Recreation and summer programs are re-opening-up after the COVID-19 restrictions and are allowing for safe options for youth activities and programs. Staff is continuously looking at different ways to provide our youth and senior services safely and with little impact to the General Fund.

With these challenges in mind, the Fiscal Year 2022-23 budget is presented with the priority of maintaining essential services to our community while continuing to incorporate Council Goals and Priorities.

General Fund

Fiscal Year 2022-23 General Fund is balanced with projected revenues of $17.76 million available to fund expenditures totaling $17.46 million.

The budget also includes funding to accomplish the City Council's desire to:

1. Continue to achieve or exceed the 10% contribution to the General Fund Reserve.
2. Continue to contribute $100,000 to reduce PERS/OPEB liability (Year 4 of budgeting). For Fiscal Year 2022-23 this has been increased to $200,000 for a contribution of $100,000 each.

3. Plan for Atwater's next 100 years by updating the City's General Plan and Housing Element.
4. Post a balanced budget by June 30, 2022.

Conclusion

The preparation of this year's budget was prepared under the oversight of Finance Director Delilah Youmara and with the assistance of Deputy City Manager Del Real. I would like to thank and commend them both for their dedication to the successful preparation and accuracy of this year's preliminary budget document.

This year's budget preparation process included an active involvement of Department Directors, ensuring what was being requested is necessary to fulfill the requirements of the respective departments. They are all to be commended.

Staff continues' to explore alternatives to strengthen the City's revenue base and operate as efficiently as possible while identifying viable means to deliver services in a more cost-effective manner to ensure the long-term fiscal health of the City. All departments are spending with a purpose, and there is deliberate yet conservative spending.

Atwater's community is strong, resilient, and caring, we are "Atwater Strong". I look forward to working continuing the City Council's vision of promoting
"Positive Progress".

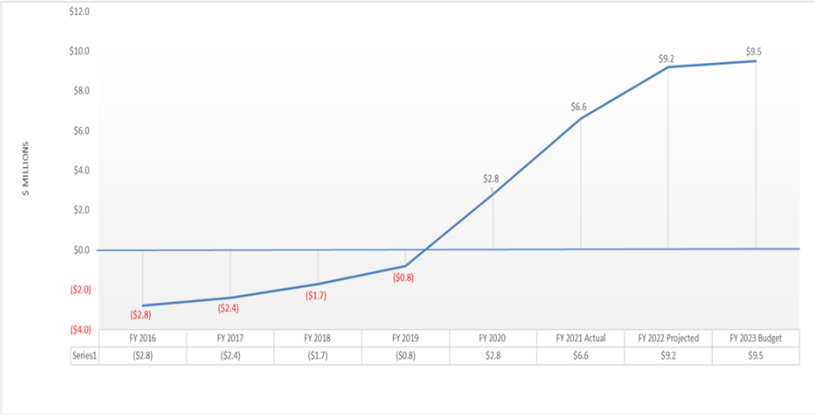
Respectfully submitted,

Lori Waterman

Lori Waterman,
City Manager

GENERAL FUND - FUND BALANCE HISTORY

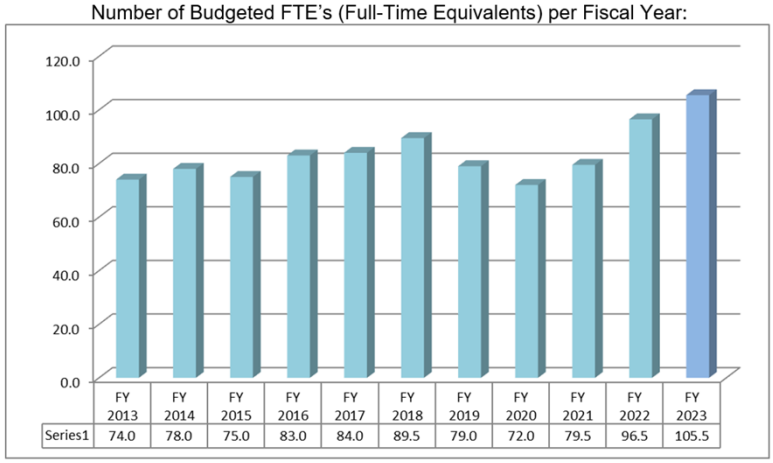
Fiscal Years 2016-17 thru 2022-23



Personnel Summary

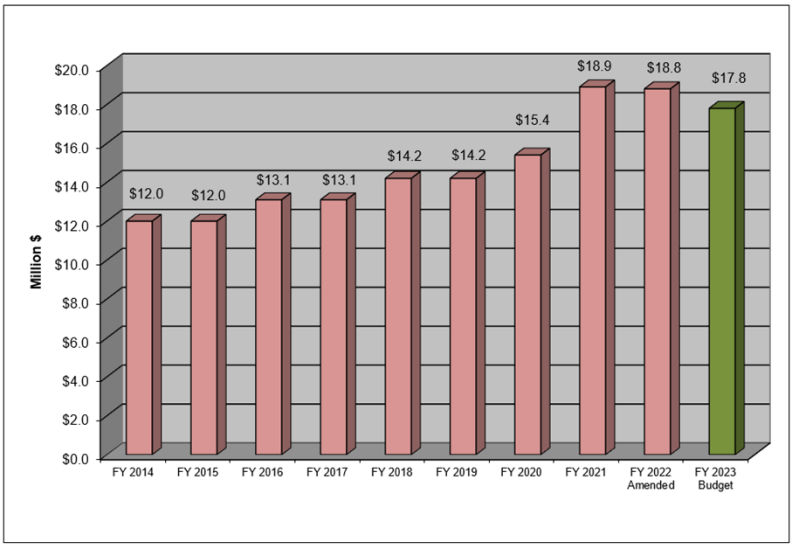
Fiscal Years 2012-13 thru 2022-23

Number of Budgeted FTE's (Full-Time Equivalents) per Fiscal Year:



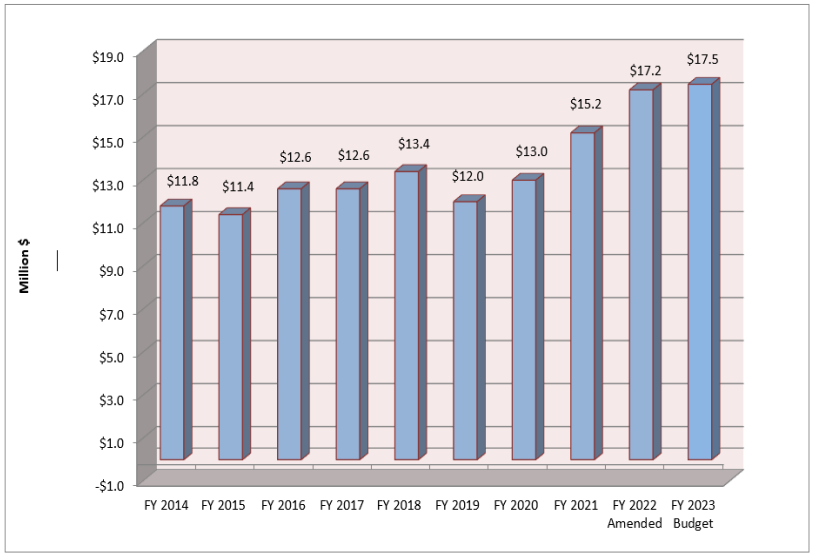
GENERAL FUND REVENUE HISTORY

Fiscal Years 2013-14 thru 2022-23



GENERAL FUND EXPENDITURE HISTORY

Fiscal Years 2013-14 thru 2022-23



Mission, Vision and Core Values

The purpose of establishing the City's Mission, Vision and Core Values is to clearly define why the City was incorporated, how the City Council envisions its future, and to what principles Council and Staff will adhere as part of conducting its business.

Our Mission

The Mission of the City of Atwater is to provide high quality, professional services and a safe family-oriented community where our residents may thrive.

Our Vision

The City of Atwater is a regional leader in sustainable development offering a safe and welcoming community with a thriving downtown and stable economy that supports our growing population.

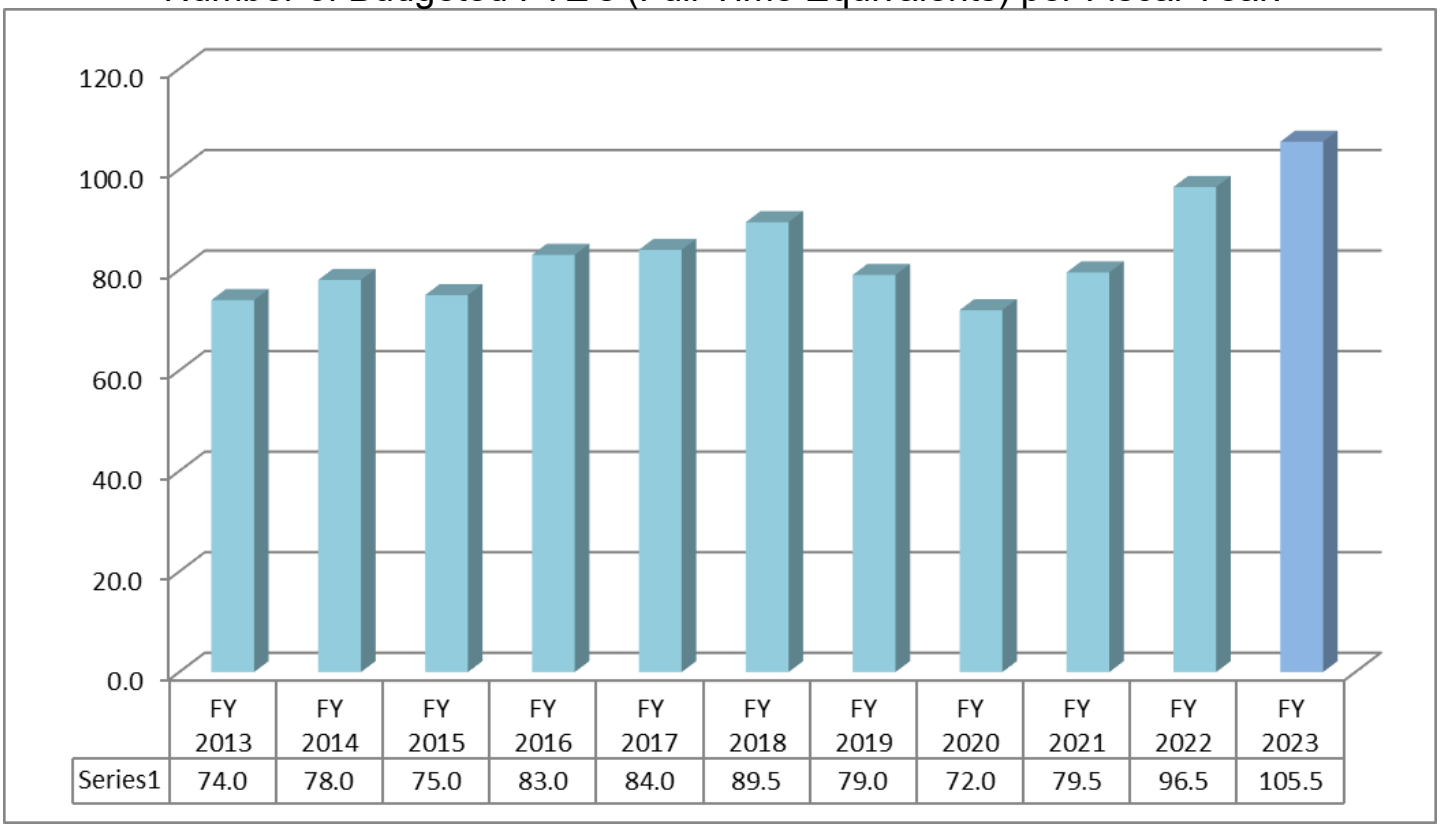
Our Core Values

Integrity
Collaboration
Transparency
Diversity
Respect
Customer Service
Innovation
Responsiveness

Summary Information

Personnel Summary
Fiscal Years 2012-13 thru 2022-23

Number of Budgeted FTE's (Full-Time Equivalents) per Fiscal Year:



	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Series1	74.0	78.0	75.0	83.0	84.0	89.5	79.0	72.0	79.5	96.5	105.5

City of Atwater
Fiscal Year 2022-23 Proposed Budget

PERSONNEL BY DEPARTMENT

Department	Position				2019-20	2020-21	2021-22	2022-23
City Admin	City Manager				1.00	1.00	1.00	1.00
City Clerk	Executive to the City Manager				1.00	1.00	1.00	1.00
	City Clerk				0.00	1.00	1.00	1.00
	Deputy City Clerk				1.00	0.00	0.00	0.00
	Administrative Assistant I/II				1.00	0.00	0.00	0.00
	Executive Assistant				0.00	1.00	1.00	0.00
	Deputy City Manager/Finance Director				0.00	0.00	0.00	0.00
	Deputy City Manager				0.00	0.00	0.00	0.00
					4.00	4.00	4.00	3.00
Finance	Finance Director				1.00	1.00	2.00	1.00
	Finance Operations Manager				1.00	1.00	1.00	1.00
	Accountant I				0.00	1.00	1.00	1.00
	Accounting Technician				1.00	1.00	1.00	2.00
	Account Clerk II				1.00	1.00	1.00	0.00
	Account Clerk I				2.50	2.50	2.50	3.50
					6.50	7.50	8.50	8.50
Human Resources	Deputy City Manager				0.00	1.00	1.00	1.00
	Human Resources Director				1.00	0.00	0.00	0.00
	Human Resources Analyst				1.00	1.00	1.00	1.00
	Human Resources Technician I/II				1.00	1.00	1.00	3.00
					3.00	3.00	3.00	5.00
City Treasurer	Treasurer				1.00	1.00	1.00	1.00
					1.00	1.00	1.00	1.00

City of Atwater
Fiscal Year 2022-23 Proposed Budget

PERSONNEL BY DEPARTMENT

Department	Position				2019-20	2020-21	2021-22	2022-23
Police Admin	Police Chief				1.00	1.00	1.00	1.00
	Police Lieutenant				0.00	0.00	1.00	1.00
	Police Administrative Supervisor				0.00	0.00	1.00	1.00
	Police Clerk I/II				1.50	1.50	2.00	2.00
	Dispatcher				4.00	4.00	5.00	6.00
	Dispatcher Supervisor				1.00	1.00	0.00	0.00
	Community Services Officer				2.00	2.00	2.00	2.00
	Code Enforcement Manager				1.00	1.00	1.00	1.00
	Code Enforcement Officer				0.00	0.00	0.00	1.00
					10.50	10.50	13.00	15.00
Police Field Srvcs	Sergeant				4.00	5.00	5.00	5.00
	Patrol Officer				19.00	19.00	20.00	21.00
					23.00	24.00	25.00	26.00
Community	Community Development Director				0.00	1.00	1.00	1.00
Development	Chief Building Official/Fire Code Official				1.00	1.00	1.00	1.00
	Executive Assistant				0.00	1.00	2.50	1.00
	Project Accountant				1.00	1.00	1.00	1.00
	Civil Engineering Assistant				1.00	1.00	2.00	1.00
	Senior Planner				0.00	0.00	0.00	1.00
	Planning Technician				0.00	0.00	1.00	1.00
	Administrative Assistant I/II				0.00	0.00	1.00	2.50
	Building Permit Technician I				1.00	1.00	1.00	1.00
					4.00	6.00	10.50	10.50
Recreation	Recreation Supervisor				1.00	0.00	0.50	0.50
	Senior Recreation Leader				0.00	0.00	0.50	0.50
					1.00	0.00	1.00	1.00
Community	Community Events Coordinator				0.00	0.00	0.00	0.50
Events	Administrative Assistant I/II				0.00	0.00	0.50	0.50
					0.00	0.00	0.50	1.00

City of Atwater
Fiscal Year 2022-23 Proposed Budget

PERSONNEL BY DEPARTMENT

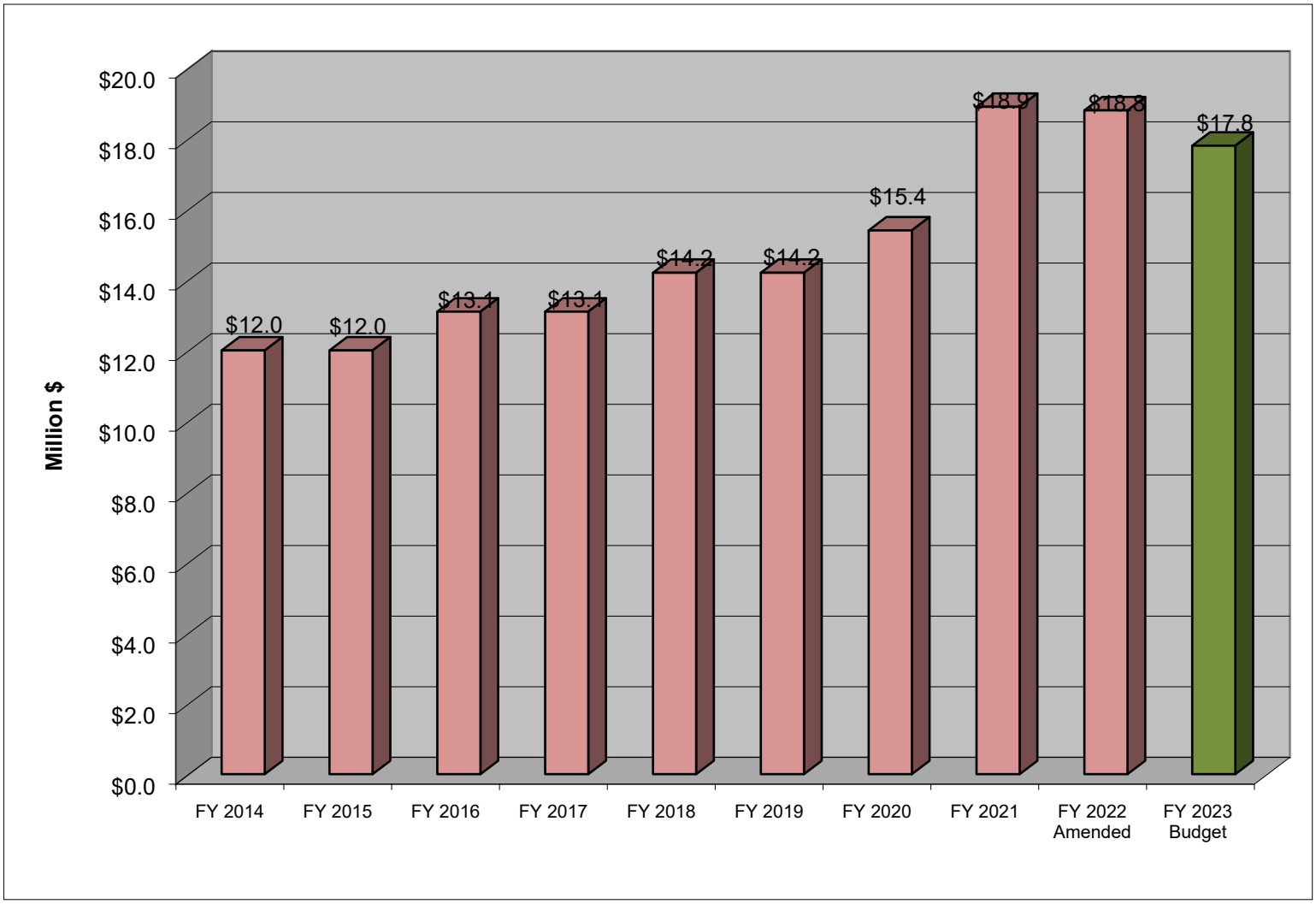
Department	Position	2019-20	2020-21	2021-22	2022-23
Parks Maint.	Parks Maint Worker III	0.00	0.00	0.00	0.00
	Parks Maint Worker II	0.00	0.00	0.00	0.00
	Parks Maint Worker I	0.00	0.00	3.00	4.00
		0.00	0.00	3.00	4.00
Streets Maint.	Streets & Parks Supervisor	0.00	1.00	1.00	1.00
	Streets Maint Worker II	0.00	0.00	0.00	0.00
	StreetsMaint Worker I	0.00	0.00	2.00	4.00
		0.00	1.00	3.00	5.00
Water System	Water Division Supervisor	0.00	1.00	1.00	1.00
	Water Systems Pump Operator	0.00	0.00	1.00	1.00
	Water Systems Operators I	2.00	2.00	5.00	5.00
	Water Systems Operators II	1.00	1.00	1.00	1.00
	Maintenance Worker I	2.00	2.00	0.00	0.00
		5.00	6.00	8.00	8.00
Sewer System	Public Works Director	1.00	0.00	0.00	1.00
	Deputy Director PW/Comm Development	0.00	1.00	1.00	0.00
	Public Works Superintendent	0.00	1.00	1.00	1.00
	Sewer Division Supervisor	0.00	1.00	1.00	1.00
	Executive Assistant	1.00	1.00	1.00	1.00
	Administrative Assistant I/II	0.00	1.00	1.00	1.00
	Sewer Maintenance Worker III	1.00	0.00	0.00	0.00
	Sewer Maintenance Worker II	2.00	2.00	2.00	2.00
	Sewer Maintenance Worker I	3.00	3.00	5.00	6.00
	Maintenance Worker I	2.00	2.00	0.00	0.00
		9.00	12.00	12.00	13.00
Sanitation	Maint Worker II - Street Sweeper	1.00	1.00	1.00	0.00
		1.00	1.00	1.00	0.00
Government Bdgs	Building Maintenance Worker I/II	1.00	0.50	1.50	1.50
		1.00	0.50	0.50	1.50
Equipment Maint	Mechanic II	1.00	1.00	1.00	1.00
	Mechanic I	1.00	1.00	1.00	1.00
		2.00	2.00	2.00	2.00

PERSONNEL BY DEPARTMENT

Department	Position				2019-20	2020-21	2021-22	2022-23
Information	IT Manager				1.00	1.00	1.00	0.00
Technology	Systems Technician				0.00	0.00	0.00	1.00
					1.00	1.00	1.00	1.00
	GRAND TOTAL				**72.0**	**79.5**	**96.5**	**105.5**

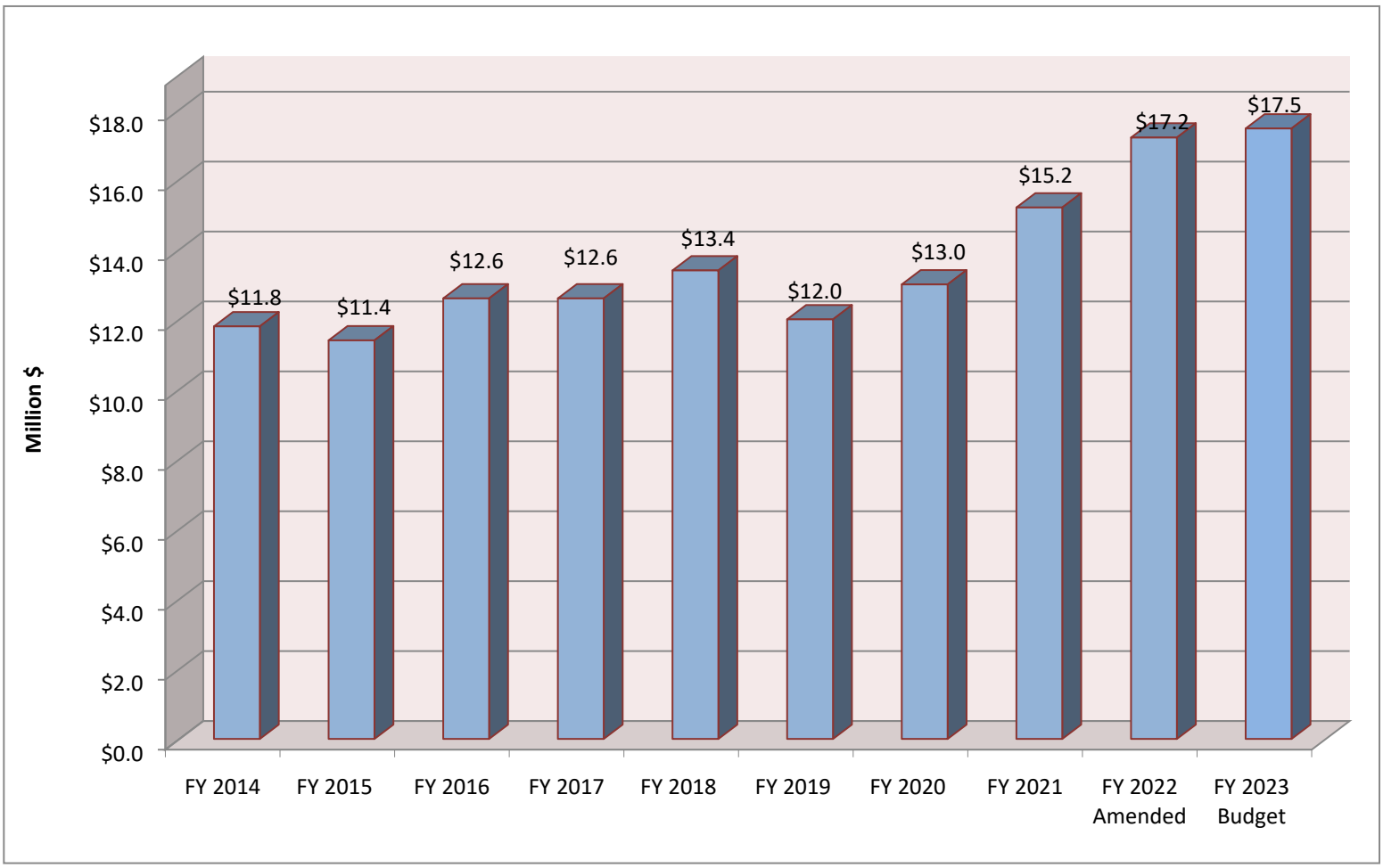
GENERAL FUND REVENUE HISTORY

Fiscal Years 2013-14 thru 2022-23



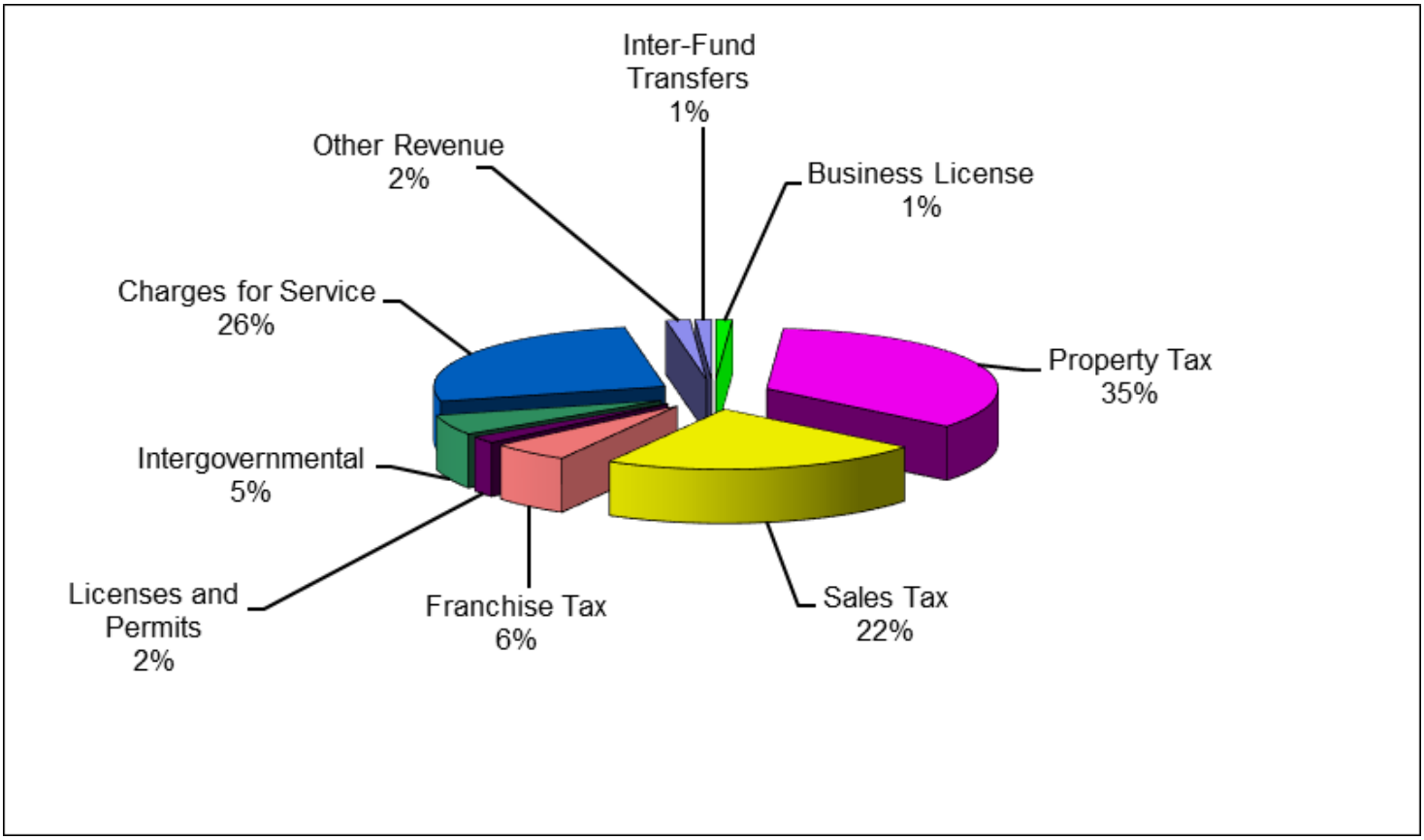
GENERAL FUND EXPENDITURE HISTORY

Fiscal Years 2013-14 thru 2022-23



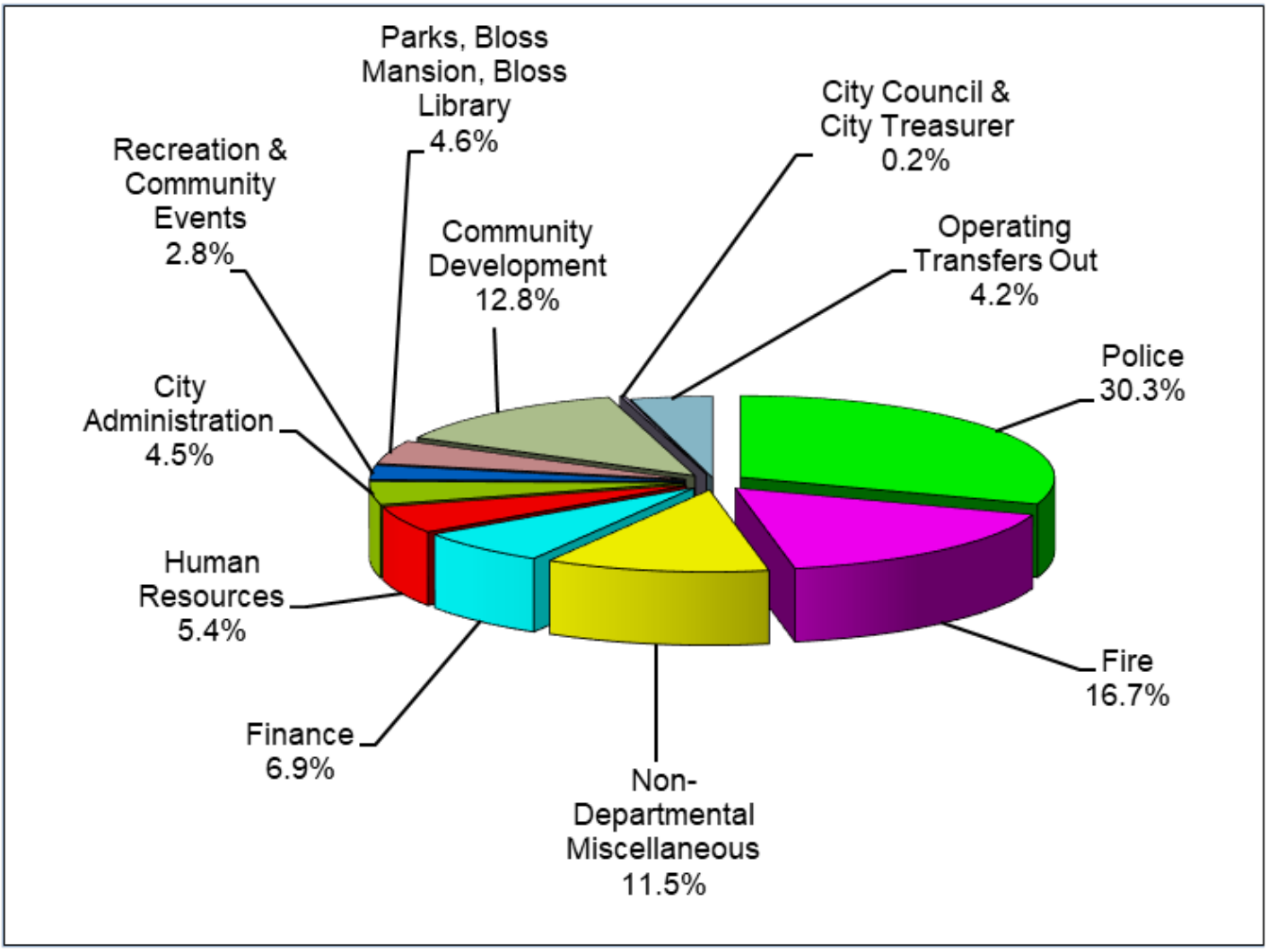
GENERAL FUND REVENUE BY SOURCE

Fiscal Year 2022-23



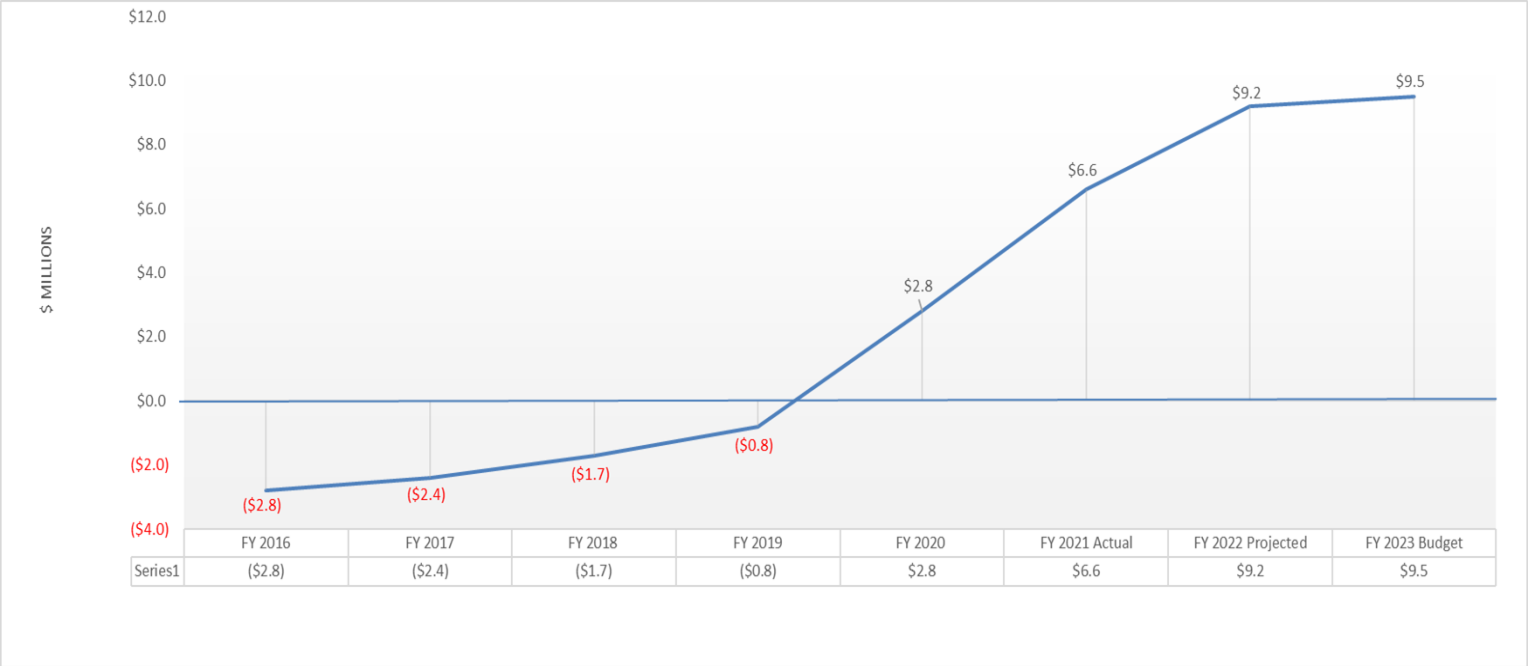
GENERAL FUND EXPENDITURES BY DEPARTMENT

Fiscal Year 2022-23



GENERAL FUND - FUND BALANCE HISTORY

Fiscal Years 2016-17 thru 2022-23



	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 Actual	FY 2022 Projected	FY 2023 Budget
Series1	($2.8)	($2.4)	($1.7)	($0.8)	$2.8	$6.6	$9.2	$9.5

Overview

Through the City Council's fiscal solvency and decision making, the City has been able to increase and maintain a positive General Fund balance for four consecutive years and has budgeted to maintain a positive balance with the upcoming Fiscal Year 2022-23.

One of California State Auditor's financial indicators that evaluates whether the city has sufficient financial reserves to cover its expenditures during times of declining revenues or increasing costs, is the General Fund Reserves. In addition to a healthy General Fund reserve, the state auditor also takes into consideration whether the city's fund balance reserve increased or declined on an annual basis during the past three years. Although current policy is to maintain a 10% reserve, the Council's goal is to continue to increase the reserves over time to eventually meet the state auditor's low risk designation. The Fiscal Year 2022-23 Budget has increased the General Fund Reserve to 25%.

FUND BALANCES – PROJECTIONS

FUND #	FUND DESCRIPTIONS	FY 20/21 AUDITED FUND BAL 7/1/2021	FY 21/22 Projected / Est. Fund Balance 6/30/2022	FY 22/23 Proposed Budget Revenue / Transfers IN	Expeditures / Transfers OUT	Projected Fund Bal 6/30/2023
0001	**GENERAL FUND**	$ 6,586,937	$ 9,156,580	$ 17,761,762	$ 17,460,803	$ 9,457,539
	12% General Fund Reserve Goal=		$ (1,922,771)			
	25% General Fund Reserve Goal =					$ (4,365,201)
	Reserve General Fund- Unassigned Fund Bal		**$ 7,233,809**			**$ 5,092,338**
	GEN FUND BALANCE NO RESERVE SET ASIDE		***$ 9,156,580***			**$ 9,457,539**
	NON-GENERAL FUNDS:					
0003	General Fund Capital	$ 1,229,867	**$ 1,229,867**	$ 1,419,263	$ 1,551,277	**$ 1,097,854**
0004	Public Safety Transactions and Use Tax	$ 1,484,896	**$ 1,035,446**	$ 2,111,725	$ 3,147,171	**$ 0**
0007	Measure V Fund	$ 2,526,575	**$ 2,741,500**	$ 464,000	$ 3,035,000	**$ 170,500**
0008	Measure V 20% Alternative Modes	$ 379,275	**$ 535,306**	$ 115,700	$ 532,615	**$ 118,391**
0009	Abandoned Vehicle Abatement Fund	$ (2,094)	**$ (3,511)**	$ 45,100	$ 32,931	**$ 8,658**
0010	Measure V Regional Fund	$ (145,272)	**$ 66,538**	$ 200,000	$ 195,700	**$ 70,838**
1005	Police Grant Fund	$ 81,534	**$ 84,282**	$ 54,533	$ 54,233	**$ 84,582**
1010	ARPA - American Rescue Plan Act	$ -	**$ 2,635,373**	$ 4,000	$ 2,635,373	**$ 4,000**
1011	Gas Tax Fund	$ 195,704	**$ 269,180**	$ 972,604	$ 1,239,633	**$ 2,151**
1013	Local Transportation Fund	$ 571,209	**$ 539,487**	$ 45,821	$ 540,595	**$ 44,713**
1015	Traffic Circulation Facilities Fund	$ 1,362,708	**$ 1,453,775**	$ 60,176	$ 5,000	**$ 1,508,951**
1016	Applegate Interchange Fund	$ 764,630	**$ 769,384**	$ 5,000	$ -	**$ 774,384**
1017	RSTP - Regional Surface Transportation Program Fund	$ 2,318,125	**$ 2,321,199**	$ 379,582	$ 2,086,226	**$ 614,555**
1018	SB1 - Road Maint & Rehab RMRA Fund	$ 1,580,953	**$ 2,013,953**	$ 730,098	$ 2,740,536	**$ 3,515**
1020	Parks & Recreation Fund	$ 2,184,179	**$ 2,351,477**	$ 242,502	$ 177,952	**$ 2,416,027**
1040	General Plan Housing Element Fund	$ -	**$ -**	$ 100,000	$ 100,000	**$ -**
1041	General Plan Update Fund	$ 350,065	**$ 1,250,665**	$ 1,060,000	$ 1,200,000	**$ 1,110,665**
1055	Neighborhood Stabilization Fund	$ 220,420	**$ 220,697**	$ 1,000	$ -	**$ 221,697**
1059-1078	Housing Grant Funds	$ 511,505	**$ 649,175**	$ 1,200	$ -	**$ 650,375**
1091	Police Facility Impact Fee Fund	$ 176,885	**$ 206,283**	$ 11,025	$ -	**$ 217,308**
1093	Fire Facility Impact Fee Fund	$ 144,600	**$ 182,486**	$ 13,700	$ -	**$ 196,186**
1095	Government Building Facility Tax	$ 237,975	**$ 266,188**	$ 10,450	$ -	**$ 276,638**
4020	Performance Bond Trust	$ 107,457	**$ 107,757**	$ 1,000	$ -	**$ 108,757**
4030	Narcotics Program Trust	$ 2,070	**$ 2,076**	$ -	$ -	**$ 2,076**
4080	Pension Rate Stabliization - 115 Trust	$ 226,343	**$ 231,343**	$ 100,000	$ -	**$ 331,343**
4090	CFD No. 1 Trust	$ 130,697	**$ 130,862**	$ 600	$ 500	**$ 130,962**
5001-5055	Maintenance Districts	$ 1,703,543	**$ 1,703,543**	$ 271,775	$ 407,578	**$ 1,567,740**
5050	CFD Districts - Police & Fire	$ 123,394	**$ 113,394**	$ 615,100	$ 697,032	**$ 31,462**
6000-6006	Water Enterprise Fund	$ 16,566,486	**$ 16,832,316**	$ 7,363,100	$ 9,792,105	**$ 14,403,311**
6007	Water - 1,2,3 - TCP Fund	$ 43,611,229	**$ 32,636,229**	$ 25,000	$ 4,080,000	**$ 28,581,229**
6010-6015	Wastewater Enterprise Fund	$ 20,319,854	**$ 19,673,554**	$ 11,029,578	$ 16,233,389	**$ 14,469,744**
6020	Sanitation Enterprise Fund	$ 2,921,450	**$ 3,171,450**	$ 4,198,100	$ 4,370,776	**$ 2,998,774**
7000	Internal Services Fund (Bldg / Equip)	$ 1,198,312	**$ 897,312**	$ 1,488,964	$ 1,486,778	**$ 899,498**
7001	ISF Equipment/Bldg Replacement Fund	$ -	**$ 100,000**	$ 100,000	$ -	**$ 200,000**
7010	Employee Benefits Fund	$ 729,062	**$ 745,062**	$ 998,529	$ 997,212	**$ 746,380**
7020	Risk Management Fund	$ 850,511	**$ 910,511**	$ 1,454,784	$ 1,453,784	**$ 911,511**
7030	Information Technology Fund	$ 380,999	**$ 650,999**	$ 483,597	$ 657,097	**$ 477,499**
	Total	**$ 111,884,108**	**$ 107,881,738**	**$ 53,939,368**	**$ 76,911,294**	**$ 84,909,812**

GENERAL FUND SUMMARY

	FY 2020-21 Audited	FY 2021-22 Amended (as of 3/31/22)	FY 2022-23 Adopted Budget
Revenues by Source			
Property Tax	$5,746,011	$5,757,060	6,042,323
Sales Tax	4,606,418	3,953,000	3,932,989
Franchise Tax	914,660	906,983	971,959
Business License Tax	160,490	203,420	203,420
Transient Occupancy Tax	69,857	60,000	49,500
Property Transfer Tax	101,392	120,000	120,000
License & Permits	770,358	308,410	334,360
Intergovernmental	664,525	1,432,877	958,768
Charges for Services	3,346,151	4,948,965	4,649,234
Fines and Forfeitures	29,746	30,500	40,300
Miscellaneous Revenue	2,343,490	486,533	256,535
Transfers-In	152,375	152,375	202,375
Total Revenues	**$18,905,473**	**$18,360,123**	**$17,761,762**
Expenditures by Department			
City Council	$10,470	$16,400	$32,800
City Administration / City Clerk	577,761	802,210	791,133
Finance	1,012,788	1,256,919	1,202,738
Human Resources	540,867	601,607	939,760
City Treasurer	2,826	2,824	5,010
Non-Departmental Miscellaneous	1,894,287	2,265,098	2,007,729
Police	5,149,155	6,005,555	5,292,729
Fire	1,960,050	1,794,941	2,909,021
Community Development	1,277,483	2,198,148	2,242,306
Recreation & Community Events	74,169	259,905	492,916
Parks, Bloss Mansion, Bloss Library	203,502	626,434	807,887
Operating Transfers Out	2,490,677	1,359,102	736,775
Total Expenditures	**$15,194,035**	**$17,189,143**	**$17,460,803**

General Fund

Revenues

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0001	**General Fund Revenues**				
0001-0000-1031	Sales & Use Tax	$ 4,463,726	$ 3,800,000	$ 3,763,625	
0001-0000-1032	Sales & Use Tax-Public Safety	$ 142,692	$ 153,000	$ 169,363	
0001-0000-1041	Business License Tax	$ 154,872	$ 200,000	$ 200,000	
0001-0000-1049	SB 1186 Fees-Business License	$ 5,619	$ 3,420	$ 3,420	
0001-0000-1051	Franchise Tax	$ 914,660	$ 906,983	$ 971,959	
0001-0000-1100	Prop Tax In Lieu Veh Lic Fee	$ 3,127,361	$ 3,157,260	$ 3,315,123	
0001-0000-1101	Property Tax, Current Secure	$ 2,363,559	$ 2,362,000	$ 2,480,100	
0001-0000-1102	Property Tax, Current Unsecure	$ 167,177	$ 162,000	$ 170,100	
0001-0000-1104	Property Tax, Prior Unsecure	$ 2,000	$ 1,800	$ 2,000	
0001-0000-1105	Property Tax, Supplemental	$ 35,961	$ 50,000	$ 50,000	
0001-0000-1106	Property Tax Miscellaneous	$ 3,350	$ 3,000	$ 3,000	
0001-0000-1115	Property Tax, Homeowner Exempt	$ 20,708	$ 18,000	$ 18,000	
0001-0000-1121	Transient Occupancy Tax	$ 69,857	$ 60,000	$ 49,500	
0001-0000-1161	Documentary Stamp Tax	$ 101,392	$ 120,000	$ 120,000	
0001-0000-2082	Other Licenses And Permits	$ -	$ 3,000	$ 1,000	
0001-0000-3012	SJVAPCD Grant	$ -	$ 20,000	$ -	
0001-0000-3110	Motor Vehicle In-Lieu Fee	$ 23,014	$ 20,000	$ 25,000	
0001-0000-3175	Statutory Pass-Through Revenue	$ 123,848	$ 98,415	$ 150,000	
0001-0000-3176	RDA Residuals (COA)	$ 66,083	$ 186,890	$ 135,000	
0001-0000-3177	RDA Residuals (COA Fire Dept)	$ 36,789	$ 61,526	$ 61,500	
0001-0000-4021	Sale Of Maps And Copies	$ 1,304	$ 350	$ 1,500	
0001-0000-4141	Admin Fees, Streets - Internal Service Operations	$ 53,894	$ 68,012	$ 77,757	
0001-0000-4142	Admin Fees, Water - Incl. Internal Service Operations & Salary Allocation	$ 964,197	$ 1,289,185	$ 1,365,546	
0001-0000-4143	Admin Fees, Sanitation- Incl. Internal Service Operations & Salary Allocation	$ 689,518	$ 812,135	$ 813,773	
0001-0000-4144	Admin Fees, Sewer - Incl. Internal Service Operations & Salary Allocation	$ 853,718	$ 1,139,628	$ 1,221,176	
0001-0000-4145	Admin Fees, Maintenance Dist - Salary Allocation	$ 43,448	$ 117,018	$ 65,530	
0001-0000-4147	Admin Fees, LMIHF	$ -	$ 50,000	$ -	
0001-0000-4149	Admin Fees, Successor Agency	$ 22,197	$ 29,422	$ 29,422	
0001-0000-5038	Forfeits	$ 2,956	$ 5,000	$ 5,000	
0001-0000-6001	Interest Earned	$ 20,502	$ 10,000	$ 10,000	
0001-0000-6010	Rents & Leases	$ 39,500	$ 12,000	$ 12,000	
0001-0000-6011	Cellular 2000 Lease	$ 38,662	$ 37,906	$ 39,233	
0001-0000-6012	Billboard Rental	$ 2,192	$ -	$ -	
0001-0000-6013	KVRQ-F Tower Lease	$ 12,000	$ 12,000	$ 12,000	
0001-0000-6016	Metro PCS Lease	$ 21,901	$ 21,533	$ 39,469	
0001-0000-6022	Sale of Real Property	$ 2,163,034	$ 300,000	$ -	
0001-0000-6026	Cingular @ Water Tower	$ 19,412	$ 21,044	$ 21,533	
0001-0000-6061	Restitution	$ 216	$ 300	$ 300	
0001-0000-6062	Penalties	$ (99)	$ 27,000	$ 29,000	
0001-0000-6091	Other Revenue	$ 2,373	$ 15,000	$ 5,000	
0001-0000-8005	Trn Fr Water Enterprise	$ 152,375	$ 152,375	$ 152,375	
0001-0000-8029	Trn Fr Low to Mod Income	$ -	$ -	$ 50,000	
0001-1000-6065	Veteran's Brick Project	$ 40	$ 500	$ 500	
0001-1000-6080	Donations & Contributions	$ -	$ 750	$ 500	
0001-1010-6091	Other Revenue	$ -	$ -	$ 10,000	
	Hosting City-County Dinner				$ 10,000

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0001	**General Fund Revenues**				
0001-2020-2010	Animal License	$ 653	$ 500	$ 600	
0001-2020-2022	Bicycle License	$ 28	$ -	$ 30	
0001-2020-2082	Other Licenses And Permits	$ 2,174	$ 1,250	$ 4,070	
0001-2020-3021	Post Reimbursements	$ 1,132	$ 2,500	$ 2,500	
0001-2020-3023	MUHSD/AESD Reimbursement	$ 1,960	$ 589,507	$ 163,320	
0001-2020-3025	State Cops Funding	$ 156,765	$ 150,000	$ 160,000	
0001-2020-4025	Live Scan	$ 4,316	$ 2,000	$ 4,500	
0001-2020-4030	Vehicle Release Fees	$ 31,597	$ 25,000	$ 30,000	
0001-2020-4031	Animal Control Services	$ 2,085	$ 2,500	$ 3,000	
0001-2020-4032	Police Special Services	$ 26,262	$ 15,000	$ 21,000	
0001-2020-4034	Police Cost Recovery	$ 570	$ -	$ 30,000	
0001-2020-4039	Unclaimed Property	$ 11,500	$ -	$ -	
0001-2020-5025	Vehicle Code Fines	$ 644	$ 500	$ 300	
0001-2020-5026	Other Fines	$ 22,192	$ 20,000	$ 20,000	
0001-2020-5027	Parking Fines	$ 3,954	$ 5,000	$ 15,000	
0001-2020-6062	Penalties	$ 10,200	$ 25,000	$ 50,000	
0001-2030-2060	Fireworks Permits	$ 2,281	$ 3,060	$ 3,060	
0001-2030-3013	Fire District In-lieu Fee	$ 254,935	$ 251,448	$ 251,448	
0001-2030-3027	Office of Traffic Safety Grant	$ -	$ 37,910	$ -	
0001-2030-3134	State Fire Reimbursement	$ -	$ 10,000	$ 10,000	
0001-2030-3152	FEMA Fire Grant	$ -	$ 4,681	$ -	
0001-2030-4010	Fire Inspection Fees	$ 79,679	$ 50,000	$ 50,000	
0001-2030-4013	Fire Plan Reviews	$ -	$ 1,500	$ 2,000	
0001-2030-4035	Weed Abatement	$ 2,069	$ 2,000	$ 2,000	
0001-2030-4038	Fire Dept Response Fee	$ 6,235	$ 9,000	$ 9,000	
0001-2030-6091	Other Revenue	$ 1,633	$ 1,000	$ 1,000	
0001-4000-1076	Annexation Fees	$ 2,525	$ 3,000	$ 4,000	
0001-4000-2101	Well Permits	$ 508	$ 600	$ 600	
0001-4000-2250	Building Permits	$ 764,714	$ 300,000	$ 325,000	
0001-4000-4000	Commercial CUP-Gen Plan Update	$ 400	$ 3,000	$ 3,000	
0001-4000-4001	Planning Fees	$ 41,317	$ 50,000	$ 60,000	
0001-4000-4002	Engineering Admin Fees	$ 144	$ 1,000	$ 1,000	
0001-4000-4003	Plan Check Fees-Building	$ 75,253	$ 30,000	$ 35,000	
0001-4000-4006	CUP Monitoring Fee	$ 140	$ 2,000	$ 2,000	
0001-4000-4009	Engineering Inspection Fees	$ 42,230	$ 105,000	$ 40,000	
0001-4000-4012	Misc Building Inspection Fees	$ 5,731	$ 1,000	$ 2,000	
0001-4000-4014	Reimbursable Fees	$ -	$ 5,000	$ 5,000	
0001-4000-4015	Reimbursable Plan Check	$ 6,075	$ 16,875	$ 25,000	
0001-4000-4023	Sale Of Stndrd Specs&Drwngs	$ 31	$ 200	$ 200	
0001-4000-4199	Electronic Pmt Processing Fees	$ -	$ 5,240	$ 5,240	
0001-4003-4014	Reimbursable Fees	$ 83,187	$ 5,000	$ 5,000	
0001-4003-4017	Cannabis Fees	$ 308,888	$ 980,000	$ 500,000	

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0001	**General Fund Revenues**				
0001-6060-4066	Contracted Recreation Fees	$ -	$ 1,300	$ 1,300	
0001-6060-4102	Men's Summer Softball	$ -	$ -	$ 9,900	
0001-6060-4103	Coed Fall Softball	$ -	$ -	$ 6,600	
0001-6060-4104	Coed Summer Softball	$ -	$ -	$ 6,600	
0001-6060-4105	Coed Volleyball	$ -	$ 6,800	$ 7,650	
0001-6060-4106	Drop In	$ -	$ 18,000	$ 28,800	
0001-6060-4108	Youth Flag Football	$ -	$ -	$ 18,750	
0001-6060-4109	Youth Volleyball	$ -	$ 13,200	$ 21,250	
0001-6060-4110	Youth Indoor Soccer	$ -	$ -	$ 10,800	
0001-6060-4111	Men's Fall Softball	$ -	$ -	$ 9,900	
0001-6060-4112	Men's Summer Basketball	$ -	$ -	$ 11,700	
0001-6060-4113	Men's Winter Basketball	$ -	$ -	$ 13,000	
0001-6060-4116	Track Meet	$ -	$ 1,100	$ -	
0001-6060-4117	Youth Basketball	$ -	$ 35,000	$ 28,000	
0001-6060-4118	Coed Spring Softball	$ -	$ 4,500	$ -	
0001-6060-4119	Men's Spring Softball	$ -	$ 4,500	$ -	
0001-6060-4121	Summer Youth Camps	$ -	$ 10,000	$ -	
0001-6060-4199	Electronic Pmt Processing Fees	$ -	$ 2,000	$ 3,500	
0001-6060-YYYY	Men's Volleyball	$ -	$ -	$ 2,550	
0001-6060-ZZZZ	Women's Volleyball	$ -	$ -	$ 2,550	
0001-6061-3012	SJVAPCD Grant	$ -	$ -	$ 20,000	
	Gator				$ 20,000
0001-6061-6015	Veterans Pavilion Rental	$ 425	$ -	$ 3,000	
0001-6062-4115	Tennis Key	$ 1,665	$ 1,500	$ 1,500	
0001-6062-4120	Field Rentals	$ -	$ 1,500	$ 1,500	
0001-6062-4123	Vendor Fair	$ -	$ -	$ 5,000	
0001-6062-6014	Community Center Rental	$ -	$ 25,000	$ 35,000	
0001-6062-6020	Castle Youth Center Rental	$ -	$ 6,000	$ 5,000	
0001-6062-AAAA	Contracted Event Fees	$ -	$ -	$ 700	
0001-6062-BBBB	Various Events & Classes	$ -	$ 1,500	$ 3,000	
0001-6062-CCCC	Aerobics	$ -	$ -	$ 5,040	
0001-6064-6010	Rents & Leases	$ -	$ 2,500	$ 2,500	
0001-6066-XXXX	Bloss Library Museum Rental	$ -	$ -	$ 500	
	Total Revenues	**$ 18,905,473**	**$ 18,360,123**	**$ 17,761,762**	

General Fund

Expenditures

MAYOR AND CITY COUNCIL

Overview

The City Council is the policy making body for the City of Atwater. Through duly convened regular, adjourned and special meetings, the City Council adopts ordinances and resolutions setting forth statutory and regulatory policies of the City. The City Council is elected to overlapping four-year terms. The City Council also serves as the governing board for the Successor Agency to the Atwater Redevelopment Agency, the Board of Directors of the Atwater Fire Protection District, the Board of Directors of the Atwater Public Financing Authority, the Board of Directors of the Atwater Housing Authority, and the Board of Directors of the Atwater Public Improvement Corporation. The City Council appoints the City Manager, City Attorney and all advisory commissions, currently only the Planning Commission.

City Council goals are carried out by city staff under the direction of the City Manager. The City Manager is the link between City Council policy development and policy implementation and City operations. The City Council provides information to the citizens. The City Council meetings are presented live via the City's website, Facebook, and YouTube and supported streaming devices to keep the community informed as to the activities and projects throughout the city. Through the City Council Member community involvement, they encourage proactive participation of the citizens in City government. The City Council has an Audit and Finance standing Committee and General Plan Technical Advisory Committee.

The City Council's ultimate goal as a policy board is to provide leadership, transparency and vision for the Community of Atwater. The City's mission is to provide innovative, sustained high quality public service to the community by encouraging each employee to use work up to their maximum capacity.

The City Council's primary mission is to serve the community by providing professional leadership in enhancing the welfare of the City and responding to the needs of Atwater's residents and businesses. The City Council is sensitive and accessible to all members of the community, and by example, set a positive tone for handling community issues professionally and delivering excellent City services while promoting ***Positive Progress***.

MAYOR AND CITY COUNCIL

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Mayor and City Council				
0001-1000-2020	Office Supplies	$ -	$ 150	$ 150	
0001-1000-2021	Special Departmental Expense	$ 3,854	$ 6,000	$ 6,000	
	Meeting Supplies (batteries, etc.)				$ 200
	Plaques, Certificates, Frames, etc.				$ 300
	Veteran's Park Brick Project				$ 500
	Events				$ 5,000
0001-1000-3031	Communications	$ 3,000	$ 3,000	$ 8,000	
	Radio / PSA's				$ 8,000
0001-1000-3036	Memberships & Subscriptions	$ -	$ 250	$ 250	
	ICSC Memberships				$ 250
0001-1000-3037	Travel/Conferences/Meetings	$ 3,616	$ 7,000	$ 18,400	
	League of CA Cities New Members				$ 10,000
	MCAG One Voice				$ 5,000
	City County Dinners				$ 400
	Other Training, Travel and Reimbursements				$ 3,000
	Total Expenditures	**$ 10,470**	**$ 16,400**	**$ 32,800**	

CITY ADMINISTRATION / CITY CLERK

Overview

Administration:

The City Manager is the administrative head of the municipal government of the City of Atwater. The duties and responsibilities of the City Manager are outlined within the City's Municipal Code. The City Manager is the administrative link between the policies set by the City Council and the action necessary to execute those policies. The City Manager is responsible for providing administrative direction for all City departments in accordance with the policies established by the City Council.

The City Manager provides direction regarding implementation of the City Council policies, projects, programs, and priorities. The primary focus is to provide leadership, a quality and transparent government, and to facilitate efficient and cost-effective delivery of services.

It is the City Manager's duty to enforce all laws and ordinances of the City. The City Manager has personnel authority over all City employees and is responsible to oversee all organization of City departments, offices and positions and reorganization of any department, division, or unit. It is the City Manager's responsibility to manage and coordinate the development of the City's budget and coordinate the development of the City's long-term capital improvement plans and financing strategies for City Council oversight.

It is the City Manager's responsibility to keep the City Council informed and updated on the financial conditions, program implementation and potential needs of the City. It is a role of the City Manager to develop and recommend programs to ensure the economic development and financial stability of the City.

City Clerk:

The City Clerk is the custodian of the City's official records. The City Clerk's Office is the first point of contact for the residents of the City of Atwater. The City Clerk's Office provides notary and information services to the public, City Council and City staff in a professional manner, with impartiality, courtesy, and tact.

The City Clerk records the proceedings of the City Council, Successor Agency to the Atwater Redevelopment Agency, Fire Protection District, Public Improvement Corporation, Housing Authority, and Public Financing Authority meetings; prepares and distributes agendas and minutes for these meetings; prepares and processes ordinances and resolutions. The City Clerk provides overall keeping of historical, legal, and official records of the City Council and all City departments. Other duties include retention of legal documents, administration of the State Political Reform Act and the

CITY ADMINISTRATION / CITY CLERK (cont.)

City of Atwater's Conflict of Interest Code, administers oath of office, processes claims, serves as financial disclosure officer and as the California Public Records coordinator, maintains compliance with State laws regarding the Brown Act, annexations, legal notices, elections, and Fair Political Practices Commission filings; updates Municipal Code and receives and opens bids. The City Clerk also coordinates the consolidation of the General Municipal Election

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	City Administration/City Clerk				
0001-1010-1001	Salaries & Wages, Regular	$ 273,979	$ 343,104	$ 323,877	
	City Manager				$ 205,391
	Executive to the City Manager				$ 72,872
	Executive Assistant (Reclass from Admin II)				$ 45,614
0001-1010-1002	Salaries & Wages, Parttime	$ 7,287	$ 3,336	$ 3,336	
	City Clerk				$ 3,336
0001-1010-1003	Leave Accrual Buy-Out	$ 7,314	$ 28,047	$ 31,790	
0001-1010-1004	Overtime	$ 80	$ 1,000	$ 1,000	
0001-1010-1008	In-Lieu Of Insurance Benefit	$ 12,902	$ 13,645	$ 19,455	
0001-1010-1012	Fica/Medicare	$ 20,818	$ 24,698	$ 22,344	
0001-1010-1013	Retirement	$ 138,616	$ 164,657	$ 150,558	
0001-1010-1014	Health Insurance	$ 15,820	$ 34,988	$ 20,479	
0001-1010-1015	Worker's Compensation	$ 23,488	$ 25,017	$ 22,060	
0001-1010-2021	Special Departmental Expense	$ 168	$ 25,270	$ 50,270	
	Misc meetings & refreshments				$ 150
	TRB meeting hosting				$ 120
	Centennial Celebration				$ 40,000
	Hosting City-County Dinner				$ 10,000
0001-1010-3030	Professional Services	$ 19,727	$ 5,000	$ 80,000	
	Certified Records Destruction				$ 1,000
	Municipal Code website maint				$ 1,000
	Municipal Code codification services				$ 3,000
	Election (Professional Services)				$ 30,000
	Election Educational Materials				$ 25,000
	General Municipal Election				$ 20,000
0001-1010-3031	Communications	$ 1,819	$ 1,700	$ 1,850	
	City Manager / Admin Exec Cell Phones				$ 1,850
0001-1010-3034	Rents & Leases	$ 4,215	$ 4,215	$ 4,215	
	Copier Lease				$ 4,215
0001-1010-3035	Operations & Maintenance	$ 451	$ 490	$ 490	
	Copier Usage Fees				$ 490
0001-1010-3036	Memberships & Subscriptions	$ 608	$ 530	$ 730	
	City Clerk Association of California				$ 130
	Intl Institute of Municipal Clerks				$ 400
	Old Town and Chamber Membership				$ 200
0001-1010-3037	Travel/Conferences/Meetings	$ 2,908	$ 3,700	$ 12,200	
	MCAG One Voice				$ 4,200
	League of CA Cities				$ 5,000
	TTC for City Clerk				$ 3,000
0001-1010-3038	Training	$ 25	$ 32,500	$ 2,000	
	TTC for City Clerk				$ 2,000
0001-1010-3099	Miscellaneous	$ 22,224	$ 5,000	$ 5,000	
0001-1010-4088	Risk Management Charges	$ 25,312	$ 37,313	$ 39,479	
0001-1010-6021	Machinery & Equipment	$ -	$ 48,000	$ -	
	Total Expenditures	**$ 577,761**	**$ 802,210**	**$ 791,133**	

FINANCE

Overview

The Finance Department ensures prudent financial management of the City's resources. The Finance Department provides financial management by developing, implementing, and maintaining the City's financial systems. These responsibilities range from the daily administration of City fiscal resources to long range financial planning. The Finance Department is responsible for:

- General accounting
- Accounts payable and receivable management
- Utility billing administration
- Business license management
- Financial analysis
- Long-range financial planning
- Budget preparation and monitoring

The Finance Department ensures that all financial transactions are accurately recorded by Generally Accepted Accounting Principles (GAAP) and maintain a high level of internal control. We prepare and submit financial related reports and provide timely review and analysis of potential problems and issues. We communicate with all departments and respond to questions and inquiries regarding financial reporting and budgeting.

Objectives

- Our emphasis is on teamwork, collaboration, integrity and professionalism.
- We provide information that is timely, prompt and accurate.
- Promote an environment that encourages productive and innovative solutions that benefit the Community
- Provide an environment that emphasizes open communications and full disclosure

Our focus is on delivering effective and efficient services that stress continuous improvement and result in excellence in customer service.

FINANCE

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Finance Department				
0001-1015-1001	Salaries & Wages, Regular	$ 389,654	$ 500,765	$ 492,506	
	Finance Director				$ 124,557
	Finance Operations Manager				$ 94,419
	Accountant I				$ 59,860
	Accounting Technician				$ 48,190
	Accounting Technician (New)				$ 45,895
	Account Clerk I				$ 38,164
	Account Clerk I				$ 42,609
	Account Clerk I				$ 38,812
0001-1015-1002	Salaries & Wages, Parttime	$ 20,244	$ 17,771	$ 18,482	
	Account Clerk I (Reduced hour 20 hrs/week)				$ 18,482
0001-1015-1003	Leave Accrual Buy-Out	$ 3,130	$ 17,702	$ 13,691	
0001-1015-1004	Overtime	$ 713	$ 1,800	$ 1,800	
0001-1015-1008	In-Lieu Of Insurance Benefit	$ 50,452	$ 58,750	$ 17,471	
0001-1015-1012	Fica/Medicare	$ 35,214	$ 46,397	$ 41,612	
0001-1015-1013	Retirement	$ 210,142	$ 229,141	$ 207,112	
0001-1015-1014	Health Insurance	$ 28,253	$ 64,844	$ 98,042	
0001-1015-1015	Worker's Compensation	$ 34,298	$ 38,991	$ 31,623	
0001-1015-1024	Additional Duty	$ 6,372	$ 9,614	$ -	
0001-1015-2021	Special Departmental Expense	$ 80	$ 500	$ 500	
0001-1015-3030	Professional Services	$ 183,309	$ 200,690	$ 202,000	
	Financial Statements Audit				$ 36,820
	Processing and Invoicing Business Licenses				$ 15,180
	Sales Tax Consulting and Reporting				$ 150,000
0001-1015-3031	Communications	$ 1,240	$ 1,400	$ 1,400	
	Cell Phone				$ 1,400
0001-1015-3034	Rents & Leases	$ 4,827	$ 4,830	$ 4,870	
	Copier Leases				$ 4,870
0001-1015-3035	Operations & Maintenance	$ 807	$ 800	$ 800	
	Copier Usage Fees				$ 800
0001-1015-3036	Memberships & Subscriptions	$ 235	$ 310	$ 720	
	CSMFO Membership/Business License				$ 600
	GFOA Membership				$ 120
0001-1015-3037	Travel/Conferences/Meetings	$ -	$ 3,000	$ 4,500	
	CSMFO Conference & Chapter Meetings				$ 3,000
	Springbrook Activate Conference				$ 1,500
0001-1015-3038	Training	$ 199	$ 2,000	$ 4,400	
	CSMFO Training				$ 1,500
	Customer Service Academy				$ 500
	Springbrook Activate Conference				$ 1,400
	Misc. Trainng				$ 1,000
0001-1015-4088	Risk Management Charges	$ 43,620	$ 57,614	$ 61,209	
	Total Expenditures	**$ 1,012,788**	**$ 1,256,919**	**$ 1,202,738**	

HUMAN RESOURCES

Overview

Human Resources:

The goal of Human Resources is to successfully operate, maintain, and continually improve the City's personnel program to deliver the highest quality work product to those the department serves. The Human Resources Department employs industry recognized best practices to attain a high level of operational performance and prioritizes flexibility and responsiveness to adapt to the increasing complexity of the industry landscape. Core Human Resources services include recruitment, retainment of qualified employees in a diverse workforce, and employee onboarding and orientation services; is responsible for retirement processing; administration of employee benefits; payroll administration and processes for employees; regulatory compliance with employment labor laws and training; policy and procedures development and administration; job classification, compensation and labor market research; organizational and employee professional development; risk management and health and safety programs; administering claims; employee relations; employee assistance programs; management of personnel records; administration of performance evaluation programs; and assisting other City departments in employment-related activities and workflows.

HUMAN RESOURCES

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Human Resources				
0001-1020-1001	Salaries & Wages, Regular	$ 267,305	$ 289,949	$ 444,995	
	Deputy City Manager/HR Director				$ 182,098
	Human Resources Technician II				$ 67,289
	Human Resources Analyst				$ 77,949
	Human Resources Technician II				$ 54,273
	Human Resources Technician I				$ 63,386
0001-1020-1003	Leave Accrual Buy-Out	$ 5,962	$ 25,037	$ 69,935	
0001-1020-1004	Overtime	$ 143	$ 1,500	$ 3,000	
0001-1020-1008	In-Lieu Of Insurance Benefit	$ 25,804	$ 27,290	$ 37,462	
0001-1020-1012	Fica/Medicare	$ 21,576	$ 22,535	$ 33,169	
0001-1020-1013	Retirement	$ 144,328	$ 145,787	$ 207,603	
0001-1020-1014	Health Insurance	$ 22,848	$ 27,290	$ 43,517	
0001-1020-1015	Worker's Compensation	$ 22,402	$ 22,101	$ 32,288	
0001-1020-3030	Professional Services	$ 458	$ -	$ -	
0001-1020-3031	Communications	$ 620	$ 660	$ 660	
0001-1020-3034	Rents & Leases	$ 916	$ 925	$ 925	
	Copier Leases (2)				$ 925
0001-1020-3035	Operations & Maintenance	$ 14	$ 100	$ 100	
	Copier Usage Fees				$ 100
0001-1020-3036	Memberships & Subscriptions	$ 215	$ 450	$ 300	
	Int'l Personnel Management Assoc				$ 300
0001-1020-3037	Travel/Conferences/Meetings	$ 2,737	$ 4,770	$ 7,440	
	CALPELRA (3)				$ 6,000
	Government Tax Law Conference				$ 1,400
	City County Relations Committee Mtg.				$ 40
0001-1020-3038	Training	$ -	$ 400	$ 500	
	Human Resources Training				$ 500
0001-1020-4088	Risk Management Charges	$ 25,539	$ 32,813	$ 57,866	
	Total Expenditures	**$ 540,867**	**$ 601,607**	**$ 939,760**	

CITY TREASURER

Overview

The City Treasurer is an elected position. This position is responsible for maintaining the treasury, investment program, and banking services of the City. The treasurer sits as a member of the City's Audit and Finance Committee along with two council members. The Treasurer is the custodian of the City's Treasurer Report. Objective of the City Treasurer include:

- To provide an investment program that protects City investments
- Safely and effectively invest surplus funds to minimize risk and maximize yield
- Accurate and secure banking, cash and investment reporting

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	City Treasurer				
0001-1025-1002	Salaries & Wages, Parttime	$ 2,438	$ 2,340	$ 2,340	
	Treasurer				$ 2,340
0001-1025-1012	Fica/Medicare	$ 187	$ 179	$ 179	
0001-1025-1015	Worker's Compensation	$ 202	$ 150	$ 136	
0001-1025-3036	Memberships & Subscriptions	$ -	$ 155	$ 155	
	CA Municipal Treasurers Association				$ 155
0001-1025-3037	Travel/Conferences/Meetings	$ -	$ -	$ 2,200	
	League of CA Cities				$ 2,200
	Total Expenditures	**$ 2,826**	**$ 2,824**	**$ 5,010**	

NON-DEPARTMENTAL

Overview

The Non-Departmental budget unit contains appropriations which have not been specifically assigned or allocated to the operating functions within departments of the City's budget. These include a portion of the City Attorney's fees, central building maintenance, payments, and other related general purpose budget items.

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Non-Departmental				
0001-1050-2020	Office Supplies	$ 27,456	$ 50,600	$ 50,600	
	Citywide Office Supplies				$ 22,000
	Mail Machine (supplies, postage)				$ 22,150
	Envelopes/Letterhead/Receipts/Forms				$ 5,000
	Payroll Checks & AP Checks				$ 1,250
	W2 Forms				$ 200
0001-1050-2021	Special Departmental Expense	$ 7,212	$ 13,200	$ 10,700	
	Oral Board Expenses				$ 700
	Pre-employment activities				$ 10,000
0001-1050-3030	Professional Services	$ 222,859	$ 376,000	$ 442,500	
	City Attorney Legal Services				$ 340,000
	Cost Allocation Plan				$ 50,000
	SOC DOJ Pre-employment				$ 2,500
	Muni Code Update				$ 50,000
0001-1050-3033	Printing & Advertising	$ 17,426	$ 13,000	$ 13,000	
	Legal and Classified Notices				$ 13,000
0001-1050-3034	Rents & Leases	$ 12,693	$ 12,694	$ 12,694	
	Copier (Main)				$ 6,267
	Mail Machine				$ 6,427
0001-1050-3035	Operations & Maintenance	$ 886	$ 1,200	$ 1,300	
	Copier Usage Fees				$ 1,300
0001-1050-3036	Memberships & Subscriptions	$ 34,272	$ 34,949	$ 35,800	
	Merced County Assoc of Governmts				$ 14,800
	LAFCO Membership				$ 7,000
	League of California Cities				$ 13,900
	Occutest DOT Renewal				$ 100
0001-1050-3099	Miscellaneous	$ 117,868	$ 126,000	$ 18,000	
	Armored Car Service				$ 18,000
0001-1050-3102	Electronic Pmt Processing Exp	$ -	$ -	$ 18,240	
	Front Counter Terminals				$ 18,240
0001-1050-4041	Equipment Maint. Charges	$ 18,313	$ 23,048	$ 26,576	
0001-1050-4045	Building Maint. Charges	$ 470,746	$ 506,852	$ 493,625	
0001-1050-4087	Information Technology Charges	$ 481,816	$ 635,868	$ 400,280	
0001-1050-4089	Employee Benefits Charges	$ 477,570	$ 471,687	$ 484,414	
0001-1050-5030	Interest-Interfund Loans	$ 5,169	$ -	$ -	
	Total Expenditures	**$ 1,894,287**	**$ 2,265,098**	**$ 2,007,729**	

POLICE DEPARTMENT - ADMINISTRATION

Overview

The Police Administration activity provides support for all Police divisions and bureaus and serves as a liaison with both the attorney's offices and the courts. This activity provides records management, evidence security and the upkeep and maintenance of the department's equipment. This unit assures correct, competent, and courteous service to the public. It provides technical and law enforcement information to both the public and the Department. The Administration division insures responsive telecommunications work in the reception and transmission of 911 and radio emergency for law enforcement service calls as well as complaints and inquiries from the public. It is also responsible for the management of the City's vehicle abatement program, addressing animal control issues, pick-up of animals, issuing citations for animal control violations and the transport of animals to the Merced County Animal Shelter.

Goals of the Administration Division of the Police Department include:

- Public Safety Dispatchers, Police Record Clerks, and Community Service Officers will respond to the citizens of the community in a timely and courteous manner.
- Police Record Clerks will continue to perform professional administrative support work using modern office practices and procedures.
- Public Safety Dispatchers will continue to perform responsive telecommunications work in the reception and transmission of 911 telephone and emergency radio service calls, complaints, and inquiries from the public.
- Community Service Officers will assist with inquires made by phone and in person regarding department information, handle the vehicle abatement program within the City of Atwater, handle animal complaints such as excessive barking dogs or loose animals, issuing citations for animal control violations, the pick-up of animals and the transport of animals to the Merced County Animal Control Shelter.
- Code Enforcement Manager will address municipal code violations, blight and other quality of life issues affecting the residents of Atwater.
- Community outreach through efforts like Breakfast with the Chief, APD chaplains, Neighborhood Watch, and APD Explorer POST.
- Work with City leaders to find ways to resolve homeless issues in Atwater.

POLICE DEPARTMENT - ADMINISTRATION

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Police - Administration				
0001-2020-1001	Salaries & Wages, Regular	$ 678,351	$ 833,811	$ 914,704	
	Police Chief				$ 172,631
	Police Lieutenant				$ 116,186
	Police Administrative Supervisor				$ 74,382
	Public Safety Dispatcher				$ 46,778
	Public Safety Dispatcher				$ 51,573
	Public Safety Dispatcher				$ 56,859
	Public Safety Dispatcher				$ 46,778
	Public Safety Dispatcher Trainee				$ 42,776
	Police Clerk I				$ 35,968
	Police Clerk I				$ 43,719
	Code Enforcement Manager				$ 84,132
	Code Enforcement Officer - NEW				$ 52,674
	Community Services Officer				$ 54,537
	Community Services Officer				$ 49,578
	Budgeted 10% of CSO and CEM in Abandoned Vehicle Abatement Fund				$ (13,867)
0001-2020-1002	Salaries & Wages, Parttime	$ -	$ -	$ -	
0001-2020-1003	Leave Accrual Buy-Out	$ 16,333	$ 46,073	$ 55,632	
0001-2020-1004	Overtime	$ 42,935	$ 40,000	$ 40,000	
0001-2020-1005	Holiday Pay	$ 21,321	$ 18,928	$ 19,769	
0001-2020-1008	In-Lieu Of Insurance Benefit	$ 15,175	$ 22,859	$ 19,711	
0001-2020-1012	Fica/Medicare	$ 55,930	$ 72,043	$ 76,404	
0001-2020-1013	Retirement	$ 423,275	$ 560,077	$ 446,753	
0001-2020-1014	Health Insurance	$ 138,707	$ 220,889	$ 214,003	
0001-2020-1015	Worker's Compensation	$ 56,911	$ 63,347	$ 61,031	
0001-2020-2020	Office Supplies	$ 6,152	$ 3,000	$ 3,000	
0001-2020-2021	Special Departmental Expense	$ 44,640	$ 157,000	$ 159,500	
	RIMS Software				$ 141,000
	Cell Phone Analsys Software				$ 5,000
	Community Services Supplies				$ 1,000
	E ticket equipment				$ 5,000
	Small equipment Purchases				$ 2,000
	Miscellaneous supplies (First Aid/Protective gear etc.)				$ 5,500
0001-2020-2024	Uniform & Clothing Expense	$ 4,679	$ 5,000	$ 7,000	
0001-2020-3029	Towing Fees	$ -	$ 3,000	$ 3,000	

POLICE DEPARTMENT – ADMINISTRATION (Cont.)

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0001-2020-3030	Professional Services	$ 91,702	$ 174,000	$ 161,000	
	Animal Control Services/Sheltering				$ 65,000
	Vet Bills				$ 10,000
	Internal Affairs Investigations				$ 30,000
	Forensic Services				$ 10,000
	Range Fees				$ 2,000
	Sexual Assault Exams				$ 10,000
	Callyo Investigation Service				$ 4,000
	Lexipol Management Services				$ 6,500
	Net Motion				$ 10,000
	Credit Checks (Backgrounds)				$ 1,500
	Fingerprint Fees				$ 1,500
	Hospital Fees (Injured Prisoners)				$ 500
	Evidence Destruction Expenses				$ 2,000
	Evidence Tow Fees				$ 3,000
	Lexis Nexis (Information Company)				$ 2,500
	Social Media Archive				$ 2,500
0001-2020-3031	Communications	$ 49,151	$ 62,500	$ 70,500	
	Wireless Fees				$ 17,000
	Radio Repairs and Equipment				$ 17,000
	CLETS				$ 15,000
	AT&T				$ 13,500
	Neighborhood Watch				$ 1,000
	Command Post Radios (Encumbered in FY 21/22)				$ 7,000
0001-2020-3032	Utilities	$ -	$ 500	$ 12,000	
0001-2020-3034	Rents & Leases	$ 6,981	$ 7,500	$ 7,500	
	Copier Lease				$ 7,500
0001-2020-3035	Operations & Maintenance	$ 1,840	$ 3,400	$ 3,500	
	Phone Recording Company				$ 1,650
	Copier Usage Fees				$ 1,850
0001-2020-3036	Memberships & Subscriptions	$ 1,393	$ 2,000	$ 2,350	
	California Association of Chief's				$ 600
	California Peace Officers Association				$ 600
	FBI Law Enforcement Executive Development				$ 100
	International Assoc of Chief's				$ 400
	Merced County Chief's Assoc				$ 125
	Central Sierra Chief's Assoc				$ 100
	Cal LEA Records				$ 175
	Evidence Association				$ 250
0001-2020-3037	Travel\Conferences\Meetings	$ 887	$ 2,000	$ 3,000	
0001-2020-3038	Training	$ 720	$ 4,500	$ 5,000	
	Dispatch				$ 3,500
	Miscellaneous				$ 1,500
0001-2020-4041	Equipment Maint. Charges	$ 82,336	$ 72,817	$ 45,113	
0001-2020-4088	Risk Management Charges	$ 71,766	$ 109,752	$ 122,638	
0001-2020-6031	Improvements Other Than Bldg	$ 3,361	$ 5,000	$ 5,000	
	Furniture/Equipment Replacement				$ 5,000
	Total Expenditures	**$ 1,814,546**	**$ 2,489,995**	**$ 2,458,107**	

POLICE DEPARTMENT – FIELD OPERATIONS

Overview

Police Operations creates and maintains security in the community and the department works with the citizens of Atwater to provide the best public safety service possible; to provide twenty-four hour patrol service for the community respond to all Calls for Service, resolve conflicts, and identify potential problems of a serious nature. Police Operations goals include enforcing state laws and applicable city ordinances in a fair and courteous manner and providing community relations for crime prevention and crime reduction.

Objectives

- Law enforcement officers will respond to emergency situations within an average of less than 3 minutes.
- Establishment of an Atwater Police Department Explorer POST
- Maintain quarterly DUI and safety checkpoints to reduce DUI's along with related accidents.
- A revitalization of the Atwater Police Department's Reserve Police Officer Program with special emphasis on recruitment and training.
- Continue to work with the city and community to provide service through COVID-19 pandemic.
- Fill vacancies and continue to organize department to best serve the community.
- Continue to look at technology to assist the department in providing service to the community.
- Find funding to expand and improve the aging and undersized Police Facility.
- Continue to work to decrease gang activity within the City.
- Work with City leaders to find ways to resolve homeless issues in Atwater.

POLICE – FIELD OPERATIONS

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Police - Field Operations				
0001-2021-1001	Salaries & Wages, Regular	$ 1,099,158	$ 1,124,637	$ 1,027,025	
	Police Sergeant				$ 96,424
	Police Sergeant				$ 101,245
	Police Officer				$ 66,483
	Police Officer				$ 64,901
	Police Officer				$ 66,483
	Police Officer				$ 64,901
	Police Officer				$ 78,887
	Police Officer				$ 63,318
	Police Officer				$ 80,811
	Police Officer				$ 76,963
	Police Officer				$ 78,163
	Police Officer				$ 63,318
	Police Officer				$ 63,318
	Police Officer				$ 61,810
0001-2021-1003	Leave Accrual Buy-Out	$ 61,707	$ 57,000	$ 34,000	
0001-2021-1004	Overtime	$ 170,446	$ 175,000	$ 225,000	
0001-2021-1005	Holiday Pay	$ 79,019	$ 81,287	$ 80,200	
0001-2021-1006	Stand By Pay	$ 2,500	$ 5,200	$ 5,200	
0001-2021-1007	Special Duty	$ 12,705	$ 26,881	$ 15,048	
0001-2021-1008	In-Lieu Of Insurance Benefit	$ 57,716	$ 39,403	$ 66,392	
0001-2021-1012	Fica/Medicare	$ 99,405	$ 108,914	$ 102,255	
0001-2021-1013	Retirement	$ 1,218,640	$ 1,211,988	$ 631,575	
0001-2021-1014	Health Insurance	$ 157,754	$ 217,390	$ 130,552	
0001-2021-1015	Worker's Compensation	$ 92,486	$ 97,134	$ 84,462	
0001-2021-1024	Additional Duty	$ 374	$ 1,500	$ -	
0001-2021-2020	Office Supplies	$ 351	$ 2,000	$ 3,000	
	Patrol Room Supplies				$ 3,000
0001-2021-2021	Special Departmental Expense	$ 24,218	$ 25,000	$ 28,000	
	Broken Equipment Replacement				$ 2,000
	Explorer Post Funding				$ 1,000
	Ammunition				$ 15,000
	Bloodborne Pathogens Protective Equip				$ 4,000
	Crime Scene Supplies				$ 2,000
	Weapons Cleaning Equipment				$ 1,000
	Flares				$ 3,000

POLICE – FIELD OPERATIONS

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Police - Field Operations - (Cont.)				
0001-2021-2024	Uniform & Clothing Expense	$ 12,373	$ 25,000	$ 36,000	
	Uniform Cleaning, Replacement & Repair				$ 30,000
	Anniversary Badges (Encumbered in FY 21/22)				$ 6,000
0001-2021-3030	Professional Services	$ 350	$ 1,000	$ 1,000	
0001-2021-3031	Communications	$ 16,020	$ 22,000	$ 22,000	
	Air Cards & Cell Phones				$ 18,000
	Portable Radio Equipment				$ 4,000
0001-2021-3037	Travel/Conferences/Meetings	$ 1,241	$ 1,000	$ 1,000	
0001-2021-3038	Training	$ 10,979	$ 25,000	$ 30,000	
	Implementation of Enhanced Training Prog (PD Strategic Plan Goal)				$ 30,000
0001-2021-3099	Miscellaneous				
0001-2021-4088	Risk Management Charges	$ 217,168	$ 267,226	$ 275,912	
0001-2021-6021	Machinery & Equipment	$ -	$ 1,000	$ 36,000	
	Firearm Replacement				$ 20,000
	Patrol Room Furniture (Encumbered in FY 21-22)				$ 16,000
	Total Expenditures	**$ 3,334,609**	**$ 3,515,560**	**$ 2,834,621**	

FIRE

Overview

The Atwater Fire Department is committed to the preservation of life, property, and the environment, and to assist citizens within the community of Atwater with the highest-level emergency medical service/ response and fire protection. The Atwater Fire Department is customer service oriented — "We care and will be there when called upon." CAL FIRE will provide services to the City and associated Fire District to fulfill the operational policies and direction of the City Council and District Board. The provision of these services will be through a contractual agreement and CAL FIRE will manage that service delivery within the budget and applicable policies approved by the Atwater City Council/Board of Directors and CAL FIRE policies. Budgeted funds are expended directly by the City and Fire District or by CAL FIRE, and CAL FIRE is reimbursed for their actual direct and in direct expenses for those services which are associated with the contract.

The Fire Department Administration will continue to provide the utmost level of life safety protection for the community, recognizing that Public Safety is of the highest importance to the City Council. The Fire Administration will evaluate the efficiency and effectiveness of the Department by comparing response times, training hours and seasonal project achievements. The Atwater Fire Department will continue to train reserve firefighters to assure that each member of the Department maintains a high level of proficiency in serving the community.

Objectives

- Fire personnel will respond to emergency situations within an average of less than 7 minutes 90% of the time.
- Provide Public Education to local schools addressing fire safety and injury prevention.
- Manage the Prevention Inspection Program.
- Complete semi-annual fire hydrant flow testing and flushing.
- Recruit and maintain an active reserve fire fighter program.
- Reduce fire loss by quick response, direct interior fire attack and salvage operations.
- Provide annual inspection service to businesses

FIRE

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Fire Department				
0001-2030-2020	Office Supplies	$ 646	$ 650	$ 650	
	Misc Office Supplies				$ 400
	Printed Supplies				$ 150
	Pencils, Pens, Note Pads				$ 100
0001-2030-2021	Special Departmental Expense	$ 15,343	$ 41,181	$ 41,181	
	Tools, Equipment and PPE				$ 11,681
	Medical supplies				$ 3,000
	Sanitary Supplies				$ 1,500
	Prevention Supplies				$ 1,000
	Station Projects/Maintenance				$ 24,000
0001-2030-2024	Uniform & Clothing Expense	$ 963	$ 1,000	$ 1,000	
	Reserve Uniform T-shirts				$ 600
	Reserve Uniform Sweatshirts				$ 400
0001-2030-2025	Fire Marshal Supplies	$ 2,701	$ 3,000	$ 3,000	
	Fire Inspection Forms				$ 2,500
	Fire Marshal Office Supplies				$ 500
0001-2030-3030	Professional Services	$ 1,816,362	$ 1,613,561	$ 2,709,031	
	CAL FIRE Agreement				$ 3,612,541
	Budgeted under Public Safety Transactions & Use Tax				$ (805,572)
	Budgeted under Public Safety CFD				$ (100,000)
	Weed Abatement Services				$ 2,062
0001-2030-3031	Communications	$ 4,289	$ 5,670	$ 5,670	
	Atwater Comms (iPad data plan)				$ 2,670
	Pager/Radio Maintenance and Replacement				$ 2,000
	Batteries				$ 1,000
0001-2030-3032	Utilities	$ 30,367	$ 40,000	$ 40,000	
	PG&E				$ 40,000
0001-2030-3034	Rents & Leases	$ 2,089	$ 2,000	$ 2,000	
	Station 41 & 42 Copier Leases				$ 2,000
0001-2030-3035	Operations & Maintenance	$ 6,252	$ 3,000	$ 3,500	
	SCBA repair & maint.				$ 2,500
	Copy Machine Usage				$ 1,000
0001-2030-3038	Training	$ 1,910	$ 2,500	$ 2,500	
	Fire Education Courses				$ 2,500
0001-2030-3039	State Emergency Strike Team	$ -	$ 3,000	$ 3,000	
0001-2030-3063	Reserve Fire Fighter Program	$ 150	$ -	$ -	
0001-2030-4041	Equipment Maint. Charges	$ 38,664	$ 36,469	$ 92,489	
0001-2030-6021	Machinery & Equipment	$ 37,909	$ 37,910	$ -	
0001-2030-6031	Improvements Other Than Bldg	$ 2,404	$ 5,000	$ 5,000	
	Furniture Replacement				$ 5,000
	Total Expenditures	**$ 1,960,050**	**$ 1,794,941**	**$ 2,909,021**	

COMMUNITY DEVELOPMENT

Overview

The Community Development Department includes the Engineering, Planning, Building and Economic Development Divisions.

The Engineering Division plans, organizes, and performs a variety of professional level engineering and inspection services such as: preparing, coordinating, and managing capital improvement projects. The Division recommends improvements and replacement of public facilities. The Engineering Division also provides technical support to the Public Works Department as well as other City Departments, checks the plans for subdivisions and civil improvements, and inspects the improvements before they are accepted by the City. Engineering plays an important role in the review and approval of improvement plans, final maps, parcel maps and lot line adjustments. The division also assists in annual oversight of assessment districts such as the lighting, storm drainage, and landscape maintenance districts.

The Planning Division has three principal responsibilities:

1) Prepare, maintain, and implement the City's General Plan, Specific Plans, Master Plans, and other types of plans as needed; and
2) Conduct environmental reviews of public and private projects on the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA); and
3) Administer the City's Zoning and Subdivision Ordinances including the review of annexations, land use, development, and subdivision projects for compliance with applicable policies, regulations, and standards.

The Planning Division provides professional planning services and support to the Planning Commission and City of Council. The division also provides information on zoning and other development issues to the public.

The Building Division provides plan reviews, issues building permits, and performs field inspections to ensure a safe and healthy environment and compliance with local ordinances and state regulations. This division works with the Fire Department – CAL Fire and Merced County Environmental Health Department regarding hazardous and unsafe buildings and structures. It also responds to complaints about substandard and dangerous buildings. This division also reviews requests for business licenses, and in some instances inspects the buildings of the Proposed use to determine code compliance.

Following the adoption Master Fee Schedule, Community Development fees are now based on a time and materials basis. The Planning and Engineering Fee Schedules contains those charges assessed at the time an application is filed with the City, or which may be assessed during the processing of an application. The fee schedule sets forth

COMMUNITY DEVELOPMENT

Overview (Cont.)

those applications for which a deposit is required and those for which a flat fee is imposed. Deposits are required for those applications for which it is difficult to estimate actual processing costs. For these projects, the applicant is required to pay all costs incurred by the City in processing the applications and may result in either additional charges or a refund to the applicant.

Filing fees are required for routine applications in which processing costs have been estimated. The filing fee is assumed to cover all processing costs, and no adjustments will be made except in those cases where extraordinary circumstances exist.

This approach allows the City to ensure appropriate cost recovery for more complex projects while maintaining a simple fee system for the vast majority of applications it is expected to process.

The Economic Development and Special Projects Division seeks to assist the city and other departments on key strategic opportunities, assist in marketing and developing information for the City which help persuade new investments, and provide for general support in the implementation of grant opportunities.

COMMUNITY DEVELOPMENT

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Community Development Department				
0001-4000-1001	Salaries & Wages, Regular	$ 369,176	$ 698,670	$ 766,912	
	Community Development Director				$ 158,551
	Chief Building Official/Fire Code Official				$ 123,762
	Senior Planner NEW				$ 90,360
	Project Accountant				$ 68,872
	Civil Engineering Assistant				$ 73,956
	Executive Assistant				$ 47,894
	Building Permit Technician II				$ 59,610
	Administrative Assistant II				$ 46,218
	Administrative Assistant II				$ 47,418
	Planning Technician				$ 50,271
0001-4000-1002	Salaries & Wages, Parttime	$ 19,516	$ 27,711	$ 18,345	
	Reduced Hour Executive Asst				$ 18,345
0001-4000-1003	Leave Accrual Buy-Out	$ 5,781	$ 26,372	$ 33,961	
0001-4000-1004	Overtime	$ 2,417	$ 2,500	$ 2,500	
0001-4000-1008	In-Lieu Of Insurance Benefit	$ 11,779	$ 25,850	$ 38,270	
0001-4000-1012	Fica/Medicare	$ 30,686	$ 59,054	$ 63,091	
0001-4000-1013	Retirement	$ 188,069	$ 326,104	$ 327,738	
0001-4000-1014	Health Insurance	$ 73,671	$ 143,566	$ 106,745	
0001-4000-1015	Worker's Compensation	$ 32,372	$ 50,201	$ 49,995	
0001-4000-1024	Additional Duty	$ -	$ -	$ -	
0001-4000-2020	Office Supplies	$ 708	$ 800	$ 800	
	Miscellaneous				$ 700
	Business Cards				$ 100
0001-4000-2021	Special Departmental Expense	$ 2,265	$ 25,000	$ 25,000	
	Code Books				$ 2,500
	Software-Cloud Permit				$ 20,000
	Miscellaneous				$ 2,500
0001-4000-2023	Small Tools	$ 30	$ 350	$ 350	
0001-4000-2024	Uniform & Clothing Expense	$ -	$ 250	$ 250	
0001-4000-3030	Professional Services	$ 264,605	$ 420,000	$ 470,000	
	Contracted Services Planning/Building				$ 350,000
	ECIP/Engineering Related Services				$ 60,000
	AB1600 Report				$ 10,000
	Civil Engineering & Design Services				$ 50,000
0001-4000-3031	Communications	$ 1,810	$ 2,500	$ 3,000	
	Wireless Fees				$ 2,500

COMMUNITY DEVELOPMENT (Cont.)

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Community Development Department - (Cont.)				
0001-4000-3033	Printing & Advertising	$ 2,420	$ 1,000	$ -	$ 500
0001-4000-3034	Rents & Leases	$ 5,136	$ 7,000	$ 7,000	
	Copier Lease				$ 7,000
0001-4000-3035	Operations & Maintenance	$ 2,848	$ 2,500	$ 2,800	
	Copier Usage Fees				$ 2,800
0001-4000-3036	Memberships & Subscriptions	$ 878	$ 700	$ 700	
	CALBO (Building Officials Org)				$ 350
	ICC (International Code Council)				$ 295
	YICC (Yosemite Chapter ICC)				$ 55
0001-4000-3037	Travel/Conferences/Meetings	$ 62	$ 1,800	$ 1,800	
	CALBO Hotel, Parking and Travel				$ 1,800
0001-4000-3038	Training	$ 1,095	$ 3,500	$ 3,900	
	CALBO (Building Officials Org)				$ 700
	Commissioner/Planning Technician Training				$ 3,200
0001-4000-3097	Plan Check Fees	$ 70,700	$ 60,000	$ 40,000	
	Contracted Plan Checks				$ 40,000
0001-4000-3100	Inspection Fees	$ 80,226	$ 60,000	$ 65,000	
	Backup Inspectors (high volume)				$ 65,000
0001-4000-3102	Electronic Pmt Processing Exp	$ -	$ 5,240	$ 5,240	
0001-4000-4088	Risk Management Charges	$ 36,474	$ 79,480	$ 93,409	
0001-4000-6031	Improvements Other Than Bldg	$ -	$ 18,000	$ -	
	Total Expenditures	**$ 1,202,723**	**$ 2,048,148**	**$ 2,126,806**	

COMMUNITY DEVELOPMENT – COMMERCIAL CANNABIS

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Community Development Department - Cannabis Division				
0001-4003-2021	Special Departmental Expense	$ -	$ 1,000	$ 1,000	
	Miscellaneous Supplies				$ 1,000
0001-4003-3030	Professional Services	$ 73,318	$ 145,000	$ 110,500	
	Legal Services				$ 45,000
	Monitoring & Compliance Services				$ 50,000
	Fiscal Analysis Services				$ 15,500
0001-4003-3033	Printing & Advertising	$ 1,442	$ 3,500	$ 3,500	
0001-4003-3037	Travel/Conferences/Meetings	$ -	$ 500	$ 500	
	Meeting Expenses				$ 500
	Total Expenditures	**$ 74,760**	**$ 150,000**	**$ 115,500**	

RECREATION DEPARTMENT

Overview

The mission of the Recreation Department is to enhance the quality of life in Atwater by providing great experiences through recreational programs. Atwater strives to accomplish this by providing exceptional customer service and offering a variety of recreational programs, services, and recreational facilities for the community. The Recreational Department continues to re-brand and grow our department to the level of standard our community deserves and has come to expect.

The Recreation Department is responsible for the planning and supervision of all City-sponsored recreation classes, recreational programs, as well as youth and adult sports programs. The Summer Camp Program is offered during the summer months to provide our youth activities to keep them engaged while out of school.

Facilities operated, staffed, scheduled, and maintained by the Recreation Department include the Castle Youth Center, as well City-owned sports fields.

RECREATION

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Recreation Department				
0001-6060-1002	Salaries & Wages, Parttime	$ 22,732	$ 97,895	$ 126,200	
	Recreation Supervisor				$ 29,192
	Recreation Leader II				$ 16,640
	Seasonal Recreation Leaders				$ 80,368
0001-6060-1004	Overtime	$ 249	$ 500	$ -	
0001-6060-1008	In-Lieu Of Insurance Benefit	$ -	$ 4,082	$ -	
0001-6060-1012	Fica/Medicare	$ 1,668	$ 7,801	$ 9,654	
0001-6060-1013	Retirement	$ 10	$ 6,485	$ 6,473	
0001-6060-1015	Worker's Compensation	$ 1,647	$ 6,526	$ 7,337	
0001-6060-2021	Special Departmental Expense	$ 402	$ 3,000	$ 2,000	
0001-6060-2024	Uniform & Clothing Expense	$ -	$ -	$ 400	
0001-6060-2042	Summer Youth Camp	$ 2,468	$ 1,950	$ 3,050	
	Staff Shirts				$ 160
	Participant Shirts				$ 640
	Board Games & Puzzles				$ 250
	Sports Equipment				$ 1,000
	Arts & Craft Supplies				$ 500
	Float Supplies				$ 500
0001-6060-2043	Summer Youth Classes	$ -	$ 1,100	$ -	
0001-6060-2044	Youth Indoor Soccer	$ -	$ -	$ 5,880	
	Indoor Soccer Balls				$ 360
	Participant Shirts				$ 2,880
	Awards				$ 720
	Professional Services - Sports Officials				$ 1,200
	Indoor Soccer Equipment				$ 720
0001-6060-2045	Youth Basketball	$ -	$ 12,280	$ 24,847	
	Practice Basketballs				$ 420
	Game Basketballs				$ 160
	Scorebooks				$ 112
	Miscellaneous Supplies/Equipment				$ 2,805
	Participant Shirts				$ 7,000
	Awards				$ 1,750
	Professional Services - Sports Officials				$ 12,600
0001-6060-2046	Youth Flag Football	$ -	$ -	$ 15,950	
	Flag football equipment				$ 1,990
	Pull Flags				$ 360
	Participant Shirts				$ 5,000
	Awards				$ 1,250
	Miscellaneous Supplies				$ 150
	Professional Services - Sports Officials				$ 7,200

RECREATION

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0001-6060-2047	Youth Volleyball	$ -	$ 4,028	$ 11,970	
	Practice Volleyballs				$ 180
	Game Volleyballs				$ 240
	Participant Shirts				$ 5,000
	Awards				$ 1,250
	Scorebooks				$ 100
	Professional Services - Sports Officials				$ 5,200
0001-6060-2048	Track Meet	$ -	$ 1,250	$ 740	
	Starter's Gun Blanks				$ 40
	Awards/Ribbons				$ 500
	Track Meet Equipment				$ 200
0001-6060-2049	Coed Volleyball	$ -	$ 6,024	$ 5,860	
	Game Volleyballs				$ 360
	Scorebooks				$ 100
	Awards/T-shirt's				$ 900
	Professional Services - Sports Officials				$ 4,500
0001-6060-2050	Men's Summer Softball	$ -	$ -	$ 11,920	
	Softballs				$ 700
	Miscellaneous Supplies				$ 200
	Dolomark Chalk				$ 700
	Awards/T-shirts				$ 720
	Professional Services - Sports Officials				$ 9,600
0001-6060-2051	Coed Fall Softball	$ -	$ -	$ 7,360	
	11" Softballs				$ 350
	12" Incrediballs				$ 350
	Awards/T-shirts				$ 360
	Professional Services - Sports Officials				$ 6,300
0001-6060-2052	Men's Fall Softball	$ -	$ -	$ 8,000	
	11" Softballs				$ 700
	Replace Bases				$ 300
	Dolomark Chalk				$ 700
	Professional Services - Sports Officials				$ 6,300
0001-6060-2053	Men's Winter Basketball	$ -	$ -	$ 13,320	
	Awards				$ 900
	Game Balls				$ 320
	Professional Services - Sports Officials				$ 12,000
	Scorebooks				$ 100
0001-6060-2056	Men's Summer Basketball	$ -	$ -	$ 9,850	
	Scorebooks				$ 100
	Awards				$ 750
	Professional Services - Sports Officials				$ 9,000

RECREATION

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0001-6060-2058	Misc Youth Programs	$ -	$ -	$ 1,500	
0001-6060-2063	Coed Summer Softball	$ -	$ -	$ 8,760	
	11" Softballs				$ 700
	12" Incrediballs				$ 700
	Chalk				$ 600
	Miscellaneous Supplies				$ 100
	Awards/T-shirts				$ 360
	Professional Services - Sports Officials				$ 6,300
0001-6060-2065	Coed Spring Softball	$ -	$ 2,800	$ -	
0001-6060-2066	Men's Spring Softball	$ -	$ 2,700	$ -	
0001-6060-3030	Professional Services	$ -	$ 8,000	$ 7,000	
	Civic Rec				$ 7,000
0001-6060-3031	Communications	$ 711	$ 1,260	$ 630	
	Cell Phone				$ 630
0001-6060-3032	Utilities	$ 27,947	$ 42,000	$ 45,000	
0001-6060-3033	Printing & Advertising	$ -	$ 320	$ -	
0001-6060-3034	Rents & Leases	$ 3,344	$ 3,400	$ 3,400	
	Copier Lease				$ 3,400
0001-6060-3035	Operations & Maintenance	$ 69	$ 500	$ 100	
	Copier Usage Fees				$ 100
0001-6060-3036	Memberships & Subscriptions	$ -	$ -	$ 440	
0001-6060-3038	Training	$ -	$ -	$ 500	
0001-6060-3102	Electronic Pmt Processing Exp	$ -	$ 2,000	$ 3,740	
	Web Payment				$ 3,500
	Counter Card Terminal Fees				$ 240
0001-6060-4088	Risk Management Charges	$ 3,995	$ 4,994	$ 10,229	
0001-6060-VVVV	Men's Volleyball	$ -	$ -	$ 1,770	
	Game Volleyballs				$ 60
	Scorebooks				$ 30
	Awards/T-shirt's				$ 180
	Professional Services - Sports Officials				$ 1,500
0001-6060-WWWW	Women's Volleyball	$ -	$ -	$ 1,770	
	Game Volleyballs				$ 60
	Scorebooks				$ 30
	Awards/T-shirt's				$ 180
	Professional Services - Sports Officials				$ 1,500
	Total Expenditures	**$ 67,383**	**$ 246,895**	**$ 360,130**	

COMMUNITY EVENTS DEPARTMENT

Overview

The Community Events Department strives to build fun activities that will enrich the quality of life for all who participate. While limited in resources we make every effort to provide a variety of activities and events throughout the community. The Community Events Department oversees several facilities within our community that may be rented and used for a variety of community activities.

The Community Events Department works hard to develop programs, such as our monthly kids craft nights, adult craft nights, senior social days for those in our community who would like to gather with friends and enjoy games and projects and as well as Movies in The Park, bringing families together while showcasing different Atwater amazing park locations.

Atwater has a proud long history of remarkable events, and we are honored to oversee and bring back many of these events. The return of the Miss Atwater program the fall vendor fair, and this year celebrating the 100th Year Anniversary of the incorporation of the City of Atwater. The Community Events Department alongside the Police and Fire departments, work hard all year round to provide an amazing toy drive to provide thousands of toys to the youth of our community during the Christmas season.

Facilities operated, staffed, and scheduled by the Community Events Department include Atwater Community Center, Veterans Pavilion and Youth Center, Bloss Mansion Grounds, and the Bloss Library Museum. Rentals of these facilities, as well as various City-owned sports fields, are coordinated through the department.

COMMUNITY EVENTS – NEW

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Community Events				
0001-6062-1002	Salaries & Wages, Parttime	$ -	$ -	$ 61,420	
	Community Events Coordinator				$ 23,405
	Administrative Assistant I				$ 22,015
	On-call Intermittent Facility Attendants				$ 16,000
0001-6062-1008	In-Lieu Of Insurance Benefit	$ -	$ -	$ 8,064	
0001-6062-1012	Fica/Medicare	$ -	$ -	$ 5,315	
0001-6062-1013	Retirement	$ -	$ -	$ 17,668	
0001-6062-1015	Worker's Compensation	$ -	$ -	$ 4,039	
0001-6062-2021	Special Departmental Expense	$ -	$ -	$ 2,000	
0001-6062-2054	Tennis Key	$ 168	$ 1,095	$ 1,595	
	Miscellaneous Supplies				$ 100
	Replace Wind Screens				$ 800
	Rekey Tennis Door Lock				$ 45
	Copies of Do Not Duplicate Keys				$ 150
	Lighting				$ 500
0001-6062-2057	Easter Egg Hunt	$ -	$ -	$ 2,000	
0001-6062-2062	Special Events	$ -	$ 1,225	$ 1,000	
	Other - Misc Events				$ 1,000
0001-6062-2068	Community Center Expense	$ 2,595	$ 6,930	$ 500	
	Misc Supplies/Repairs				$ 500
0001-6062-2074	Castle Youth Center Expense	$ 3,312	$ 1,000	$ 500	
	Misc Supplies/Repairs				$ 500
0001-6062-3031	Communications	$ 711	$ 1,260	$ 630	
	Cell Phone				$ 630
0001-6062-DDDD	Christmas Toy Drive	$ -	$ -	$ 250	
0001-6062-EEEE	September 11 Remembrance	$ -	$ -	$ 500	
0001-6062-FFFF	Christmas Parade	$ -	$ -	$ 250	
0001-6062-GGGG	4th of July Celebration	$ -	$ -	$ 500	
0001-6062-HHHH	Miss Atwater	$ -	$ -	$ 5,000	
0001-6062-IIII	Various Events & Classes	$ -	$ 1,500	$ 10,150	
	Kids Craft Night				$ 2,500
	Adult Craft/Events				$ 2,500
	Senior Social Events				$ 3,150
	Movies in the Park				$ 2,000
0001-6062-XXXX	Vendor Fair	$ -	$ -	$ 5,000	
0001-6062-4088	Risk Management Charges	$ -	$ -	$ 6,404	
	Total Expenditures	**$ 6,786**	**$ 13,010**	**$ 132,785**	

PUBLIC WORKS – PARKS OPERATIONS

Overview

The Parks Operations Division provides general park and recreational facility maintenance and related operational support services. The mission of the Parks Operations Division is to provide a park and recreational facility environment that is conducive to a healthy, clean, safe, and pleasurable experience that offers visitors opportunities for a secure place to recreate and to improve their physical and mental well-being, resulting in the enhancement of their quality of life.

The Division maintains and operates 17 developed park sites totaling approximately 80 acres, 12 acres of landscape area adjacent to roadways and neighborhoods, one community center, one youth center, the Bloss Mansion, the Bloss Library and grounds, three covered picnic shelters, two tennis courts, three outdoor basketball courts, the Atwater Skate Park, nine athletic fields and eight play equipment structures.

PUBLIC WORKS – PARKS OPERATIONS

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Public Works Department - Parks Operation				
0001-6061-1001	Salaries & Wages, Regular	$ 10,917	$ 127,847	$ 162,444	
	Streets and Parks Maint. Worker I				$ 40,611
	Streets and Parks Maint. Worker I				$ 40,611
	Streets and Parks Maint. Worker I				$ 40,611
	Streets and Parks Maint. Worker I -NEW				$ 40,611
0001-6061-1002	Salaries & Wages, Parttime	$ 77,560	$ -	$ 36,835	
0001-6061-1003	Leave Accrual Buy-Out	$ 260	$ 805	$ -	
0001-6061-1004	Overtime	$ 1,780	$ 10,000	$ 10,000	
0001-6061-1008	In-Lieu Of Insurance Benefit	$ 1,474	$ 1,592	$ -	
0001-6061-1012	Fica/Medicare	$ 7,030	$ 10,711	$ 16,010	
0001-6061-1013	Retirement	$ 842	$ 53,050	$ 63,191	
0001-6061-1014	Health Insurance	$ 478	$ 48,983	$ 35,838	
0001-6061-1015	Worker's Compensation	$ 7,521	$ 9,001	$ 12,166	
0001-6061-2021	Special Departmental Expense	$ 10,059	$ 22,900	$ 34,000	
	Parts for Irrigation Repairs				$ 10,000
	Parts to Repair Push Mowers, Edgers & String Trimmers				$ 7,000
	Flags				$ 100
	Fertilizer for Memorial Park				$ 1,500
	Fertilizer for all Parks				$ 12,000
	Padlocks				$ 400
	Herbicides & Rodent Control				$ 3,000
0001-6061-2023	Small Tools	$ 1,304	$ 4,000	$ 5,000	
0001-6061-2024	Uniform & Clothing Expense	$ 489	$ 2,000	$ 6,000	
0001-6061-3001	City Administration Fees - Salary Allocation	$ -	$ 96,179	$ 138,573	
0001-6061-3030	Professional Services	$ 53,955	$ 139,000	$ 114,000	
	Graffiti Removal				$ 42,000
	Fence & Gate Repairs				$ 20,000
	Tree Removal				$ 15,000
	Misc. Electrical Repairs				$ 12,000
	Aerate Parks				$ 25,000
0001-6061-3031	Communications	$ -	$ 2,000	$ 2,500	
0001-6061-3034	Rents & Leases	$ -	$ 1,000	$ 26,000	
	Cement Trailer				$ 500
	Portable Bathroom Rentals				$ 25,000
	Portable Fencing				$ 250
	Scaffolding				$ 250
0001-6061-3038	Training	$ -	$ 200	$ 300	
	Safety Training				$ 300
0001-6061-3055	Maint. Buildings & Grounds	$ 18,483	$ 35,750	$ 42,400	
	Replace Ballfield Light Bulbs & Ballasts				$ 3,000
	Maint. For Splash Pad				$ 15,000
	Restroom Repair Parts				$ 2,000
	Repair/Replace Park Signs				$ 2,000
	Maintenance for Veterans Football Field				$ 15,000
	BBQ Repair/Replacement				$ 750
	Parts to Repair Benches/Tables				$ 500
	Recreational Facilities Repair & Maintenance				$ 4,150
0001-6061-4088	Risk Management Charges	$ 7,205	$ 15,311	$ 22,330	
0001-6061-6021	Machinery & Equipment	$ -	$ 40,000	$ 70,000	
	New Mowers				$ 50,000
	Gator - SJVAPCD Grant Reimbursable				$ 20,000
	Total Expenditures	**$ 199,358**	**$ 620,329**	**$ 797,587**	

PUBLIC WORKS – PARKS OPERATIONS

Bloss Mansion:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Bloss Mansion				
0001-6064-2021	Special Departmental Expense	$ -	$ 1,485	$ 2,000	
0001-6064-3030	Professional Services	$ -	$ 420	$ 500	
	Security Alarm Monitoring Services				$ 500
0001-6064-3032	Utilities	$ 4,144	$ 4,200	$ 5,000	
	Total Expenditures	**$ 4,144**	**$ 6,105**	**$ 7,500**	

Bloss Library Museum - New:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Bloss Library Museum - New				
0001-6066-2021	Special Departmental Expense	$ -	$ -	$ 1,000	
0001-6066-3030	Professional Services	$ -	$ -	$ 600	
0001-6066-3032	Utilities	$ -	$ -	$ 1,200	
	Total Expenditures	**$ -**	**$ -**	**$ 2,800**	

Miscellaneous:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Miscellaneous				
0001-9095-9057	Trn To Gas Tax/Street Improv	$ -	$ 142,327	$ -	
0001-9095-9066	Transfer To Local Trans Fund	$ 417,410	$ -	$ -	
0001-9095-9069	Transf To Maint District Funds	$ 141,767	$ 136,775	$ 136,775	
	General Benefit Contribution to Maint Districts				$ 36,775
	Maintenance Districts (Shortfall)				$ 100,000
0001-9095-9084	Trn To Employee Benefits Fund	$ 100,000	$ 100,000	$ 200,000	
	Reserve for OPEB Obligations				$ 100,000
	Reserve for Pension Obligations				$ 100,000
0001-9095-9086	Transf To Gen Plan Update Fund	$ 100,000	$ 300,000	$ 300,000	
0001-9095-9089	Trnsf To General Fund Cap	$ 1,731,500	$ 580,000	$ -	
0001-9095-9111	Transf To ISF Equip/BldgReplac	$ -	$ 100,000	$ 100,000	
	Total Expenditures	**$ 2,490,677**	**$ 1,359,102**	**$ 736,775**	

Other Funds

Revenues and Expenditures

GENERAL FUND CAPITAL PROJECTS

Overview

This fund was developed to provide funding for long-term General Fund capital replacement and infrastructure associated with discretionary projects that have no dedicated funding source.

It will also be used for one-time projects that will improve or enhance General Fund operations and consequently reduce or avoid future operating costs. The source of financing for this fund will be revenues from one-time resources or on-going revenues received above the general operating revenues.

Objectives

- Set-aside funding for long-term capital needs
- Promote funding for Capital infrastructure replacement
- Promote operations that encourage productive and innovative solutions that benefit the Community
- Provide funding for equipment replacement
- Provide funding for innovative projects and studies
- Provide funding for delivering effective and efficient services that stress continuous improvement and result in excellence in customer service.

GENERAL FUND CAPITAL PROJECTS

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0003	**General Fund Capital**				
0003-0000-3187	HSIP-Highway Safety Imp Prg Gt	$ 1,015	$ 135,970	$ -	
0003-0000-3188	CMAQ-Phase II Ped Imp Proj	$ 314,125	$ 534,021	$ -	
0003-0000-3189	SSARP Grant	$ -	$ 112,500	$ -	
0003-0000-3193	CMAQ-Mitchell Schools Ped Prj	$ 196,028	$ 442,827	$ -	
0003-0000-3196	CMAQ-Phase 1 Ped Imp Proj DT	$ -	$ 995,546	$ 981,553	
0003-0000-3197	CMAQ-Phase 2 Ped Imp Proj DT	$ -	$ 160,337	$ 160,337	
0003-0000-3198	CMAQ-Phase 3 Ped Imp Proj DT	$ -	$ 116,780	$ 97,348	
0003-0000-3199	CMAQ-Phase 4 Ped Imp Proj DT	$ -	$ 180,026	$ 180,026	
0003-0000-6001	Interest Earned	$ 646	$ -	$ -	
0003-0000-8001	Trn Fr General Fund	$ 1,731,500	$ 580,000	$ -	
	Total Revenues	**$ 2,243,313**	**$ 3,258,007**	**$ 1,419,263**	

GENERAL FUND CAPITAL PROJECTS

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0003-1080-L001	Traffic Signal Synchronization	$ 39,574	$ 28,426	$ 5,000	
0003-1080-N001	HSIP-Highway Safety Imp Prg Gt	$ 56,919	$ 81,951	$ -	
0003-1080-P001	Phase II Ped Imp Proj (CMAQ)	$ 379,402	$ 182,321	$ -	
0003-1080-P002	SSARP Grant	$ -	$ 112,500	$ -	
0003-1080-R003	Mitchell Schools Ped Prj-CMAQ	$ 323,217	$ 119,610	$ -	
0003-1080-U004	Phase 1 Ped Imp Proj Downtown	$ 23,568	$ 971,978	$ 900,148	
0003-1080-U005	Phase 2 Ped Imp Proj Downtown	$ 23,263	$ 137,074	$ 125,240	
0003-1080-U006	Phase 3 Ped Imp Proj Downtown	$ 41,346	$ 75,434	$ 44,863	
0003-1080-U007	City Bldg - Civic Center #1	$ 5,891	$ 579,254	$ -	
0003-1080-U008	Police Dept Remodel/Rehab	$ 92,898	$ 38,602	$ -	
0003-1080-V001	City Bldg - Civic Center #2	$ -	$ 552,482	$ -	
0003-1080-V002	Station 41 Improvements	$ -	$ 80,000	$ -	
0003-1080-V003	Ace Train Platform	$ -	$ 300,000	$ 296,000	
0003-1080-V013	City Hall/PD Switch Gear Upgrd	$ -	$ 100,000	$ -	
0003-1080-V014	City Hall Barrier Removal	$ -	$ 100,000	$ -	
0003-1080-V015	Phase 4 Ped Imp Proj Downtown	$ -	$ 180,026	$ 180,026	
	Total Expenditures	**$ 986,079**	**$ 3,639,658**	**$ 1,551,277**	

PUBLIC SAFETY TRANSACTIONS AND USE TAX FUND

Overview

The Public Safety Transactions and Use Tax Fund was established to improve the City's ability to monitor and maintain the revenue and expenditure of Public Safety Transactions and Use Tax. Measure H was approved by the voters in March 2013 and provides a 0.5 percent sales tax surcharge with the revenue generated to be used to enhance public safety services. The Public Safety Transactions and Use Tax became effective on July 1, 2013 and is anticipated to end June 30, 2023.

Objectives

- Continue to develop and execute the Public Safety Transactions and Use Tax Expenditure Plan as required by ordinance. The purpose of the Public Safety Transactions and Use Tax Expenditure Plan is for the administration and expenditure of the tax purposes. The Plan identifies projects necessary to operate, and/or maintain police and fire protection equipment or apparatus, salaries and benefits and other safety protection service expenses as deemed necessary by the City Council for the benefit of the residents of the City. The plan may be amended from time to time by a majority vote of the City Council so long as the funds are utilized for public safety, police, and fire protection services.
- Fill vacancies and continue to organize both public safety department to best serve the community.
- Continue to look at technology to assist the department in providing service to the community.
- Continue the timely replacement of police and fire equipment.
- Find funding to expand and improve the aging and undersized Police Facility.
- Continue to work to decrease gang activity within the City.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0004	**Measure H Fund (Public Safety Transactions & Use Tax Fund)**				
0004-0000-1031	Sales & Use Tax	$ 2,705,019	$ 2,500,000	$ 2,110,725	
0004-0000-6001	Interest Earned	$ 2,530	$ 1,000	$ 1,000	
	Total Revenues	**$ 2,707,549**	**$ 2,501,000**	**$ 2,111,725**	

PUBLIC SAFETY TRANSACTIONS AND USE TAX FUND

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0004-1050-3030	Professional Services	$ -	$ 90,950	$ -	
0004-1050-4089	Employee Benefits Charges	$ 25,666	$ 25,549	$ 30,367	
0004-2021-1001	Salaries & Wages, Regular	$ 288,122	$ 533,932	$ 789,120	
	Police Sergeant				$ 106,307
	Police Sergeant (Detective)				$ 106,307
	Police Officer				$ 78,887
	Police Officer				$ 80,087
	Police Officer				$ 78,887
	Police Officer				$ 68,146
	Police Officer				$ 80,811
	Police Officer				$ 80,811
	Police Officer				$ 66,101
	Public Safety Dispatcher Trainee - New Position				$ 42,776
0004-2021-1002	Salaries & Wages, Parttime	$ 215	$ 10,000	$ 10,000	
	P.T. SALARIES - Reserves (4) Special Pay Only				$ 10,000
0004-2021-1003	Leave Accrual Buy-Out	$ 3,533	$ 17,000	$ 25,000	
0004-2021-1004	Overtime	$ 39,057	$ 100,000	$ 80,000	
0004-2021-1005	Holiday Pay	$ 20,898	$ 38,545	$ 61,375	
0004-2021-1006	Stand By Pay	$ 1,850	$ 5,200	$ 2,600	
0004-2021-1007	Special Duty	$ 3,511	$ 13,224	$ 15,759	
0004-2021-1008	In-Lieu Of Insurance Benefit	$ 727	$ 17,727	$ 29,950	
0004-2021-1012	Fica/Medicare	$ 21,085	$ 52,909	$ 77,801	
0004-2021-1013	Retirement	$ 453,583	$ 557,326	$ 469,428	
0004-2021-1014	Health Insurance	$ 52,730	$ 80,005	$ 132,600	
0004-2021-1015	Worker's Compensation	$ 26,196	$ 44,464	$ 59,123	
0004-2021-1024	Additional Duty	$ -	$ 1,000	$ 3,196	
0004-2021-2021	Special Departmental Expense	$ -	$ 2,500	$ -	
0004-2021-3030	Professional Services	$ 6,988	$ -	$ -	
0004-2021-3031	Communications	$ 1,325	$ 2,000	$ 2,400	
	Cell Phone				$ 2,400
0004-2021-3034	Rents & Leases	$ 27,877	$ 100,000	$ 130,000	
	Taser Lease				$ 30,000
	Police Vehicle Lease - 8 Vehicles				$ 100,000
0004-2021-6021	Machinery & Equipment	$ 20,096	$ 92,000	$ 147,000	
	Radio Lease (PD Strategic Plan Goal)				$ 22,000
	Vehicle Purchase - Patrol SUV				$ 45,000
	Vehicle Purchase - 2 Electric Pickups				$ 80,000

PUBLIC SAFETY TRANSACTIONS AND USE TAX FUND

Expenses (Cont.):

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0004-2030-1002	Salaries & Wages, Parttime	$ -	$ 5,000	$ 10,000	
	P.T. SALARIES - (9) Reserve Firefighters Special Pay Only				$ 10,000
0004-2030-1012	Fica/Medicare	$ -	$ 765	$ 765	
0004-2030-1015	Worker's Compensation	$ -	$ 643	$ 581	
0004-2030-2021	Special Departmental Expense	$ -	$ 2,500	$ 2,500	
0004-2030-3030	Professional Services	$ 563,000	$ 1,385,513	$ 805,572	
	CAL FIRE Agreement (partial)				$ 805,572
0004-2030-3031	Communications	$ 2,871	$ 1,500	$ 1,500	
	Radio Announcements				$ 1,500
0004-2030-3034	Rents & Leases	$ 289,035	$ 219,516	$ 87,916	
	Existing Aerial Ladder Fire Truck				$ 87,916
	New Engine 41				$ -
0004-2030-3063	Reserve Fire Fighter Program	$ 10,082	$ 11,864	$ 11,864	
	Training Props and Supplies				$ 10,364
	Annual Recertifications				$ 1,500
0004-2030-4088	Risk Management Charges	$ 581	$ 374	$ 753	
0004-2030-6021	Machinery & Equipment	$ -	$ 80,000	$ 160,000	
	Fire Command Vehicle & Outfitting (Encumbered in FY 21/22)				$ 80,000
	New Fire Command Vehicle				$ 80,000
	Total Expenditures	**$ 1,859,028**	**$ 3,492,007**	**$ 3,147,171**	

MEASURE V FUND

Overview

Measure V Fund is established to provide funding for local transportation improvements including fixing potholes and maintaining local roads; reducing traffic congestion on highways and local roads; providing seniors, disabled and veterans with mobility options; improving pedestrian and bike travel; shall the Merced County Transportation Authority enact a 1⁄2 cent sales tax, providing $15 million dollars annually for transportation projects for 30 years, that cannot be taken by the State, with citizens' oversight, and requiring all money to be spent entirely in Merced County.

Objectives

- To provide the best transportation system

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0007	**Measure V Fund**				
0007-0000-1031	Sales & Use Tax	$ 694,780	$ 567,000	$ 462,000	
0007-0000-6001	Interest Earned	$ 10,186	$ 2,000	$ 2,000	
	Total Revenues	**$ 704,965**	**$ 569,000**	**$ 464,000**	
0007-1080-M007	Fruitland Ave Rd Improvements	$ -	$ 690,000	$ 2,690,000	
0007-1080-P004	Atw Blvd & First St Signal	$ -	$ 45,000	$ 45,000	
0007-1080-V004	First St. Improv Project	$ -	$ 300,000	$ 300,000	
0007-3033-3030	Professional Services	$ -	$ 120,000	$ -	
	Total Expenditures	**$ -**	**$ 1,155,000**	**$ 3,035,000**	

MEASURE V 20% ALTERNATIVE MODES FUND

Overview

At least twenty percent (20%) of the "Local Projects" funds each jurisdiction receives must be used for Alternative Modes projects. Each jurisdiction may use more than this minimum but not less. The goal of this sub-category of projects is to provide safe alternatives to automobile travel, increase use of alternative modes, and improve air quality and the environment. This sub-category may be used for projects and programs that provide alternatives to single-occupant vehicle use, including but not limited to:

- Sidewalks, crosswalks, safe routes to schools, ADA curb ramps, and other pedestrian projects
- Bicycle projects
- Passenger Rail
- Railroad crossing safety improvements
- Vanpools, carpools or other ridesharing programs or incentives
- Roundabouts or other air quality improvements or other alternative modes
-

This sub-category may be used for new projects or programs, for safety improvements, or for maintenance or operation of existing projects or programs. Funds can be used for all phases of project development and implementation.

This sub-category may also be used as an incentive or as matching funds for transportation-related components of sustainable communities and developments that help increase alternatives to automobiles.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0008	**Measure V 20% Alternative Modes**				
0008-0000-1031	Sales & Use Tax	$ 173,695	$ 141,750	$ 115,500	
0008-0000-6001	Interest Earned	$ 1,779	$ 200	$ 200	
	Total Revenues	**$ 175,474**	**$ 141,950**	**$ 115,700**	
0008-1080-N001	HSIP-Highway Safety Imp Prg Gt	$ 9,468	$ 5,962	$ -	
0008-1080-P001	Phase II Ped Imp Proj	$ 66,058	$ 6,719	$ -	
0008-1080-P002	SSARP Grant	$ -	$ 12,500	$ -	
0008-1080-R002	Active Transportation Plan	$ -	$ 120,000	$ 120,000	
0008-1080-R003	Mitchell Schools Ped Prj	$ 56,014	$ 1,359	$ -	
0008-1080-U004	Phase 1 Ped Imp Proj Downtown	$ 3,909	$ 7,818	$ 15,000	
0008-1080-U005	Phase 2 Ped Imp Proj Downtown	$ 4,229	$ 16,544	$ 14,291	
0008-1080-U006	Phase 3 Ped Imp Proj Downtown	$ 7,112	$ 8,018	$ 10,000	
0008-1080-V003	Ace Train Platform	$ -	$ -	$ 350,000	
0008-1080-V015	Phase 4 Ped Imp Proj Downtown	$ -	$ 23,324	$ 23,324	
	Total Expenditures	**$ 146,789**	**$ 202,244**	**$ 532,615**	

ABANDONED VEHICLE PROGRAM FUND

Overview

The California Vehicle Code Sections 9250.7 and 22710 establishes a service authority for the abatement of abandoned vehicles. The Police Department participates in a abandoned vehicle abatement program established and administered by the Merced County Association of Governments (MCAG). The funds dispersed to the City of Atwater by MCAG are restricted and can only be used to support the abatement of abandoned vehicles within the City of Atwater.

Goals of the Abandoned Vehicle Program of the Police Department include:

- Community Service and Code Enforcement Officers will respond to the citizens of the community in a timely and courteous manner.
- Community Service and Code Enforcement Officers will assist with inquires made by phone and in person regarding handling of the vehicle abatement program within the City of Atwater.
- Community Service and Code Enforcement Officers will investigate and act to mitigate the effects of abandoned vehicles on the quality of life for residents in the City of Atwater.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0009	**Abandoned Vehicle Abatement Fund**				
0009-2020-3192	Abandoned Vehicle Abatement (AVA)	$ 13,656	$ 56,233	$ 45,000	
0009-0000-6001	Interest Earned	$ (8)	$ 110	$ 100	
	Total Revenues	**$ 13,648**	**$ 56,343**	**$ 45,100**	
0009-2020-1001	Salaries & Wages, Regular	$ 12,344	$ 17,317	$ 13,867	
	Code Enforcement Manager (10% Salaries & Benefit				$ 8,413
	Community Services Officer (10% Salaries & Benefit				$ 5,454
0009-2020-1003	Leave Accrual Buy-Out	$ 213	$ 300	$ 809	
0009-2020-1004	Overtime	$ 301	$ 620	$ -	
0009-2020-1008	In-Lieu Of Insurance Benefit	$ 186	$ 564	$ 896	
0009-2020-1012	Fica/Medicare	$ 939	$ 1,240	$ 1,191	
0009-2020-1013	Retirement	$ 937	$ 1,134	$ 5,394	
0009-2020-1014	Health Insurance	$ 1,755	$ 1,926	$ 1,792	
0009-2020-1015	Worker's Compensation	$ 1,032	$ 584	$ 905	
0009-2020-2021	Special Departmental Expense	$ -	$ 16,233	$ 5,000	
	Supplies, Forms, Materials, etc.				$ 5,000
0009-2020-3031	Communications	$ 654	$ 1,000	$ 1,000	
	Cell Phone				$ 1,000
0009-2020-4088	Risk Management Charges	$ 1,081	$ -	$ 1,649	
0009-2020-4089	Employee Benefit Charges	$ 453	$ -	$ 427	
	Total Expenditures	**$ 19,896**	**$ 40,918**	**$ 32,931**	

MEASURE V – REGIONAL FUNDS

Overview

Measure V Regional Fund is established to provide funding for regional transportation improvements and is part of the Merced County Transportation Authority's ½ cent sales tax, providing $15 million dollars annually for transportation projects for 30 years, that cannot be taken by the State, with citizens' oversight, and requiring all money to be spent entirely in Merced County on approved regional transportation improvements.

Objectives

- To provide regional transportation improvements within Merced County.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
0010	**Measure V Regional Fund**				
0010-0000-1031	Sales & Use Tax	$ 2,110,842	$ 321,397	$ -	
0010-0000-1068	Bellevue Road Realignment	$ -	$ 200,000	$ 200,000	
0010-0000-6001	Interest Earned	$ -	$ 500	$ -	
	Total Revenues	**$ 2,110,842**	**$ 521,897**	**$ 200,000**	
0010-1080-L005	Winton Way Road Improvements	$ 36,185	$ 315,819	$ 3,200	
0010-1080-V017	Bellevue Road Realignment	$ -	$ 200,000	$ 192,500	
	Total Expenditures	**$ 36,185**	**$ 515,819**	**$ 195,700**	

POLICE GRANTS FUND

Overview

This fund contains Police grant revenues and the related expenditures. These include funding from the Bureau of Justice and Federal COPS Grants. The purpose of this fund is to improve the City's ability to monitor and maintain grants.

Objectives

- To maximize the available funding sources from Police related grants.
- To deliver the greatest level of service and best value of Police Services to the community of Atwater.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1005	**Police Grants Fund**				
1005-0000-3012	SJVAPCD Grant	$ -	$ -	$ 40,000	
1005-0000-3172	Police Grant Revenue	$ 12,999	$ -	$ -	
1005-0000-3174	Bureau of Justice Assist Grant	$ 21,581	$ 4,772	$ -	
1005-0000-3210	Bureau of Just Asst Grant 2021	$ -	$ 14,353	$ 14,233	
1005-0000-6001	Interest Earned	$ 381	$ -	$ 300	
1005-0000-6091	Other Revenue	$ 12,723	$ -	$ -	
	Total Revenues	**$ 47,683**	**$ 19,125**	**$ 54,533**	
1005-2023-6021	Machinery & Equipment	$ 12,864	$ -	$ 40,000	
	Vehicle Purchase - 2 Electric Pickups				$ 40,000
1005-2024-2021	Special Departmental Expense	$ 8,561	$ -	$ -	
1005-2024-2024	Uniform & Clothing Expense	$ 6,108	$ -	$ -	
1005-2024-6021	Machinery & Equipment	$ 8,527	$ 19,125	$ 14,233	
	Taser Lease (1st Year)				$ 14,233
	Total Expenditures	**$ 36,060**	**$ 19,125**	**$ 54,233**	

ARPA-AMERICAN RESCUE PLAN ACT FUND

Overview

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) of the 2021 Rescue Plan into law. The $1.9 trillion package is intended to combat the COVID-19 pandemic, including public health and economic impacts. The Rescue Plan provides funding for many different relief programs.

The City of Atwater was awarded $7,071,141 and will receive the funds in two equal tranches. The first tranche was received on July 13, 2021 and the second will be received in July 2022.

The U.S. Department of the Treasury has issued the Final Rule on the use of Coronavirus State and Local Fiscal Recovery Funds, which were established under the American Rescue Plan Act. Securing funding and resources to help cities in their pandemic recovery was one of Cal Cities' top priorities in 2020 and 2021, and ensuring cities have the information they need to access and spend those dollars is equally important.

The City may designate our full allocation of $7,071,141 as "Lost Revenue". Designating and dedicating such funds as "Lost Revenue" under ARPA is the most efficient, effective, and strategic allocation because all such funds so categorized may be used for any general governmental service. This provides the most flexibility and efficiency for use and tracking by the City.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1010	**ARPA-American Rescue Plan Act**				
1010-0000-3137	ARPA-Coronavirus Fscl Recovery	$ -	$ 3,535,571	$ -	
1010-0000-6001	Interest Earned	$ -	$ -	$ 4,000	
	Total Revenues	**$ -**	**$ 3,535,571**	**$ 4,000**	

ARPA-AMERICAN RESCUE PLAN ACT FUND

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1010-1050-1009	Premium Pay to Essential Wrkrs	$ -	$ 338,245	$ -	
1010-1050-1029	COVID Related Employment Exp	$ -	$ 195,000	$ 85,157	
1010-1050-3030	Professional Services-Kiosk Subscription	$ -	$ 21,600	$ 21,600	
1010-1050-3036	Memberships & Subscriptions-Virtual Meetings	$ -	$ 20,400	$ 16,262	
1010-1080-U007	City Bldg - Civic Center #1	$ -	$ 734,855	$ 462,059	
1010-1080-V001	City Bldg - Civic Center #2	$ -	$ 235,688	$ 336,495	
1010-1080-V023	Police Dept Access Control	$ -	$ 18,000	$ 18,000	
1010-1080-V024	Comm Center Access Control	$ -	$ 18,000	$ 18,000	
1010-1080-V025	Youth Center Access Control	$ -	$ 18,000	$ 18,000	
1010-1080-V026	Fire Station 41 Access Control	$ -	$ 18,000	$ 18,000	
1010-1080-V027	Fire Station 42 Access Control	$ -	$ 18,000	$ 18,000	
1010-1080-V028	Payment Kiosks (Hard/Software)	$ -	$ 137,700	$ 137,700	
1010-1080-V029	HVAC Retrofit Systems PD Dept	$ -	$ 68,750	$ -	
1010-1080-V030	HVAC Retrofit Systms Youth Cen	$ -	$ 68,750	$ -	
1010-1080-V031	HVAC Retrofit Sytms Fire St 41	$ -	$ 68,750	$ -	
1010-1080-V032	HVAC Retrofit Sytms Fire St 42	$ -	$ 68,750	$ -	
1010-1080-V033	Street & Sidewalk Improvements	$ -	$ 340,012	$ -	
1010-1080-V034	Park Imp's-Various City Parks	$ -	$ 353,223	$ -	
1010-1080-V035	Broadway Ave ReTasking Traffic	$ -	$ 125,000	$ 125,000	
1010-1080-V036	City-Wide Lighting	$ -	$ 75,000	$ 75,000	
1010-1080-V037	City-Wide Security	$ -	$ 100,000	$ 100,000	
1010-1080-V038	Memorial Ball Park Parkng Lot (Cedar & First)	$ -	$ 60,000	$ 60,000	
1010-1080-V039	Osborn Park Renovation	$ -	$ 20,000	$ 367,723	
1010-1080-V040	Third & Atwater Blvd Sidewalks	$ -	$ 59,988	$ -	
1010-1080-V041	City Council Chambers Improvement	$ -	$ 25,000	$ -	
1010-1080-W001	Palm and Linden Sidewalk Improvements	$ -	$ -	$ 70,012	
1010-1080-W002	Palm and Bellevue Street & Sidewalk Improvements	$ -	$ -	$ 282,600	
1010-1080-W003	Station 41 Flooring	$ -	$ -	$ 40,000	
1010-1080-W004	Station 41 New Bay Doors	$ -	$ -	$ 150,000	
1010-1080-W005	Station 42 New Bay Doors	$ -	$ -	$ 50,000	
1010-6060-2042	Drop In	$ -	$ 30,060	$ -	
1010-6060-2079	Recreation & Community Events	$ -	$ 40,000	$ 10,000	
1010-9090-3030	Professional Services - JaniTek	$ -	$ 258,800	$ 155,765	
	Total Expenditures	**$ -**	**$ 3,535,571**	**$ 2,635,373**	

GAS TAX / STREET IMPROVEMENT FUND

Overview

Under the Direction of the Public Works Director, the Public Works Streets Division oversees the operation, maintenance and safety of streets, street signage, public parking lots, medians, sidewalks, maintain traffic control devices, street pavement markers, traffic lane delineation, signing, street lighting and traffic signals. The Streets Division also abates weeds in street and alley rights-of-way and promotes safe work practices and conditions on the City's Streets. Additionally, the Streets Division is responsible for the maintenance and care of the trees that exist within the City's Urban Forestry Plan.

Objectives

- Provide maintenance of City's streets, alley ways, sidewalks, and parking lots.
- Provide maintenance and repair of City maintained street lighting.
- Insuring clean and safe city streets.
- Respond to citizen inquires within 48 hours.
- Respond and assist in the emergency needs of Police and Fire Services: traffic control, road closures, barricades, etc.
- Respond and assist in the emergency needs of Public Works: flooding, signals, etc.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1011	**Gas Tax/Street Improvement**				
1011-0000-3140	Gas Tax 2103	$ 209,346	$ 241,801	$ 313,296	
1011-0000-3141	Gas Tax 2105	$ 159,860	$ 177,628	$ 205,233	
1011-0000-3142	Gas Tax 2106	$ 74,394	$ 82,284	$ 92,745	
1011-0000-3143	Gas Tax 2107	$ 216,318	$ 225,910	$ 280,382	
1011-0000-3144	Gas Tax 2107.5	$ 6,000	$ 6,000	$ 6,000	
1011-0000-4140	Admin Fees, General Fund - Salary Allocation	$ -	$ -	$ 59,276	
1011-0000-4145	Admin Fees, Maintenance Dist - Salary Allocation	$ -	$ -	$ 13,172	
1011-0000-6001	Interest Earned	$ 535	$ -	$ 500	
1011-0000-6091	Other Revenue	$ 2,561	$ -	$ 2,000	
1011-0000-8001	Trn Fr General Fund	$ -	$ 142,327	$ -	
	Total Revenues	**$ 669,013**	**$ 875,950**	**$ 972,604**	

GAS TAX/STREET IMPROVEMENT FUND

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1011-3033-1001	Salaries & Wages, Regular	$ 21,217	$ 97,957	$ 235,027	
	Street Division Supervisor				$ 72,583
	Streets and Parks Maint Worker I				$ 40,611
	Streets and Parks Maint Worker I				$ 40,611
	Streets and Parks Maint Worker I (NEW)				$ 40,611
	Streets and Parks Maint Worker I (NEW)				$ 40,611
1011-3033-1002	Salaries & Wages, Parttime	$ 59,046	$ 32,810	$ 36,835	
1011-3033-1003	Leave Accrual Buy-Out	$ 520	$ 1,611	$ 6,979	
1011-3033-1004	Overtime	$ 7,101	$ 10,000	$ 12,000	
1011-3033-1006	Stand By Pay	$ -	$ -	$ 14,000	
1011-3033-1008	In-Lieu Of Insurance Benefit	$ 3,158	$ 3,184	$ 11,647	
1011-3033-1012	Fica/Medicare	$ 6,938	$ 11,218	$ 24,211	
1011-3033-1013	Retirement	$ 40,071	$ 41,169	$ 91,425	
1011-3033-1014	Health Insurance	$ 1,628	$ 32,655	$ 53,757	
1011-3033-1015	Worker's Compensation	$ 6,533	$ 9,427	$ 18,399	
1011-3033-2021	Special Departmental Expense	$ 42,484	$ 126,900	$ 163,400	
	Concrete				$ 50,000
	Form Materials				$ 1,000
	Base Rock				$ 5,000
	Signal Lights/Street Signs				$ 25,000
	Small Equipment Parts/Supplies				$ 50,000
	Absorbent for Oil/Gas Spills				$ 500
	First Aid Supplies				$ 150
	Barricades/Batteries/Photo Cells/Cones				$ 3,000
	Misc Bolts/Nuts				$ 1,250
	Weed Spray				$ 2,000
	Paint and Bead for Roadway Painting				$ 25,000
	Ant Control/Bait				$ 500
1011-3033-2023	Small Tools	$ 2,379	$ 19,500	$ 19,500	
	Gas Powered Tools				$ 8,000
	Power Hand Tools				$ 6,000
	Shovels/Rakes/Brooms				$ 5,500
1011-3033-2024	Uniform & Clothing Expense	$ 1,498	$ 2,000	$ 5,000	
	Safety Gear/Gloves/PPE				$ 5,000
1011-3033-3001	City Administration Fees - Incl. Internal Service Operations & Salary Allocation	$ 53,894	$ 68,012	$ 124,180	

GAS TAX/STREET IMPROVEMENT FUND

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1011-3033-3030	Professional Services	$ 82,419	$ 237,300	$ 127,300	
	Fire Extinguishers				$ 1,800
	Small Equipment Repairs				$ 5,000
	Street Tree Removal/Trimming				$ 40,000
	Signal Light Repairs				$ 40,000
	Traffic Engineer				$ 30,000
	Graffiti Removal				$ 4,000
	DOT Drug Screening/Physicals				$ 500
	Hazardous Waste Disposal				$ 1,000
	Tipping Fees				$ 5,000
1011-3033-3031	Communications	$ 2,945	$ 1,500	$ 2,500	
	Cell Phone				$ 2,500
1011-3033-3032	Utilities	$ 139,759	$ 180,000	$ 190,000	
1011-3033-3038	Training	$ -	$ 2,080	$ 3,100	
	Drug & Alcohol Awareness				$ 100
	Misc Training				$ 3,000
1011-3033-4041	Equipment Maint. Charges	$ -	$ 12,957	$ 17,000	
1011-3033-4045	Building Maint. Charges	$ 22,187	$ -	$ 19,209	
1011-3033-4087	Information Technology Charges	$ 120	$ -	$ -	
1011-3033-4088	Risk Management Charges	$ 11,815	$ 14,027	$ 33,465	
1011-3033-4089	Employee Benefits Charges	$ 26,090	$ 24,779	$ 30,698	
	Total Expenditures	**$ 531,802**	**$ 929,086**	**$ 1,239,633**	

LOCAL TRANSPORTATION FUND

Overview

Capital project costs associated with traffic safety improvements are funded from the Local Transportation Fund.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1013	**Local Transportation Fund**				
1013-0000-3145	Local Transportation	$ 48,200	$ 32,391	$ 40,000	
1013-0000-4008	Bridge Widening	$ 16,389	$ 5,321	$ 5,321	
1013-0000-6001	Interest Earned	$ 2,418	$ 500	$ 500	
1013-0000-8001	Trn Fr General Fund	$ 417,410	$ -	$ -	
	Total Revenues	**$ 484,417**	**$ 38,212**	**$ 45,821**	
1013-1080-P004	Atw Blvd & First St Signal	$ -	$ 300,000	$ 298,595	
1013-1080-T004	LTF-Laurel Area Sdwlk Imp Proj	$ -	$ 132,410	$ 242,000	
	Total Expenditures	**$ -**	**$ 432,410**	**$ 540,595**	

TRAFFIC CIRCULATION FUND

Overview

Capital project costs associated with traffic safety improvements are funded from the Traffic Circulation Fund.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1015	**Traffic Circulation Fund**				
1015-0000-1075	Traffic Circulation Tax	$ 66,241	$ 52,200	$ 16,700	
1015-0000-4092	Avenue One Traffic Signal	$ 1,002	$ -	$ -	
1015-0000-4093	Signal @ Commerce/Applegate	$ 118,929	$ 102,475	$ 33,980	
1015-0000-4094	Signal @ Bell Dr	$ 11,889	$ 10,871	$ 1,748	
1015-0000-4096	Applegate Traffic Signal	$ 11,889	$ 10,871	$ 1,748	
1015-0000-6001	Interest Earned	$ 5,712	$ 5,000	$ 5,000	
1015-0000-6024	Traffic Signals & Opticons	$ 5,642	$ 4,425	$ 1,000	
	Total Revenues	**$ 221,305**	**$ 185,842**	**$ 60,176**	
1015-1080-L001	Traffic Signal Synchronization	$ 5,909	$ 29,091	$ 5,000	
1015-1080-U003	Winton Way & Bellevue Signal	$ 9,102	$ 95,898	$ -	
	Total Expenditures	**$ 15,011**	**$ 124,989**	**$ 5,000**	

APPLEGATE INTERCHANGE FUND

Overview

The Applegate Interchange Fund is a special revenue fund. Costs and revenues related to Applegate Interchange project are budgeted under this fund.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1016	**Applegate Interchange**				
1016-0000-6001	Interest Earned	$ 3,227	$ 5,000	$ 5,000	
	Total Revenues	**$ 3,227**	**$ 5,000**	**$ 5,000**	

RSTP – REGIONAL SURFACE TRANSPORTATION PROGRAM FUND

Overview

The Regional Surface Transportation Program (RSTP) was established by California State Statute utilizing Surface Transportation Block Grant Program (STBGP) funds that are identified in Section 133 of Title 23 of the United States Code. This program promotes flexibility in State and local transportation decisions and provides flexible funding to best address State and local transportation needs.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1017	**RSTP-Regional Surf Transp Prog**				
1017-0000-3147	RSTP Exchange	$ 1,469,238	$ 380,159	$ 374,582	
1017-0000-6001	Interest Earned	$ 11,508	$ 5,000	$ 5,000	
	Total Revenues	**$ 1,480,746**	**$ 385,159**	**$ 379,582**	
1017-1080-L001	Traffic Signal Synchronization	$ 5,468	$ 36,000	$ -	
1017-1080-M007	Fruitland Ave. Rd Improvements	$ -	$ 1,711,644	$ 1,711,644	
1017-1080-V003	Ace Train Platform	$ -	$ -	$ 374,582	
	Total Expenditures	**$ 5,468**	**$ 1,747,644**	**$ 2,086,226**	

SB 1 - ROAD MAINTENANCE AND REHABILITATION RMRA FUND

Overview

Senate Bill (SB) 1, Chapter 5, Statutes of 2017, created the Road Maintenance and Rehabilitation Program (RMRP) to address deferred maintenance on the State Highway System and the local street and road system, and the Road Maintenance and Rehabilitation Account (RMRA) for the deposit of various funds for the program. A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures. Expenditure authority for RMRA funding is governed by Article XIX of the California Constitution; Revenue and Taxation Code, Division 2, Part 5, Chapter 6, section 11051; and Streets and Highways Code, Chapter 2, Division 3, section 2030 (b). Program requirements include Streets and Highways Code sections 2034, 2036, 2037, and 2038.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1018	**SB1-Road Maint & Rehab RMRA**				
1018-0000-3139	SB1	$ 581,702	$ 602,781	$ 725,098	
1018-0000-6001	Interest Earned	$ 6,517	$ 5,000	$ 5,000	
	Total Revenues	**$ 588,219**	**$ 607,781**	**$ 730,098**	
1018-1080-M007	Fruitland Ave Rd Improvements	$ 32,672	$ 1,491,117	$ 2,116,215	
1018-1080-P004	Atw Blvd & First St Signal	$ -	$ 100,000	$ 100,000	
1018-1080-R001	Third/Mulberry Curb/Gttr/Sdwlk	$ -	$ 100,000	$ 100,000	
1018-1080-U001	Broadway Seal & Stripe	$ 99,765	$ -	$ -	
1018-1080-U003	Winton Way & Bellevue Signal	$ -	$ 32,000	$ -	
1018-1080-U004	Phase 1 Ped Imp Proj Downtown	$ -	$ 117,258	$ 117,258	
1018-1080-V005	Almador Terr&Harbor Dr.Crack/S	$ -	$ 25,000	$ 68,000	
1018-1080-V006	Sidewalk Repairs var. location	$ -	$ 100,000	$ 75,000	
1018-1080-V007	Atwater Blvd Strip (former RDA)	$ -	$ 18,000	$ -	
1018-1080-V008	Broadway Traffic Retasking	$ -	$ 170,000	$ 164,063	
	Total Expenditures	**$ 132,437**	**$ 2,153,375**	**$ 2,740,536**	

PARKS AND RECREATION FACILITIES FUND

Overview

Costs related to City parks and playground improvements are funded from the Parks and Recreation Fund.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1020	**Parks and Recreation Fund**				
1020-0000-1073	Parks & Rec. Facility Tax	$ 94,240	$ 37,200	$ 31,000	
1020-0000-1074	Parks Capital Improvemt Tax	$ 37,696	$ 14,880	$ 12,400	
1020-0000-1079	Youth Center Facility Tax	$ 49,096	$ 19,380	$ 16,150	
1020-0000-6001	Interest Earned	$ 6,571	$ 5,000	$ 5,000	
1020-0000-6022	Sale of Real Property	$ 470,000	$ -	$ -	
1020-0000-XXXX	Osborn Park Renovation-2018 Parks Bond Act, Per Capita Grant Program	$ -	$ 142,362	$ 177,952	
	Total Revenues	**$ 657,603**	**$ 218,822**	**$ 242,502**	
1020-1080-L012	Wood Fiber-Playground Safety	$ 2,660	$ -	$ -	
1020-1080-T002	Splash Pad at Veterans Park	$ 269,119	$ -	$ -	
1020-1080-U002	EV Charging & Park Imp Project	$ 14,427	$ -	$ -	
1020-1080-V009	New Features at Parks	$ -	$ 500,000	$ -	
1020-1080-V039	Osborn Park Renovation	$ -	$ 142,362	$ 177,952	
	Total Expenditures	**$ 286,206**	**$ 642,362**	**$ 177,952**	

GENERAL PLAN UPDATE – HOUSING ELEMENT

Overview

The general plan housing element update fund will be utilized to update the housing element. Funding from AB101 will be utilized.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1040	**General Plan Housing Element Fund**				
1040-4010-3194	AB101-Housing Dev & Financing	$ -	$ 150,000	$ 100,000	
	Total Revenues	**$ -**	**$ 150,000**	**$ 100,000**	
1040-4010-3030	Professional Services	$ -	$ 150,000	$ 100,000	
	Total Expenditures	**$ -**	**$ 150,000**	**$ 100,000**	

GENERAL PLAN UPDATE

Overview

The general plan update fund will be utilized to fund the update of the City's general plan document. Funding for the general plan update will come from a variety of sources including SB2.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1041	**General Plan Update Fund**				
1041-0000-6001	Interest Earned	$ 65	$ -	$ -	
1041-0000-8001	Trn Fr General Fund	$ 100,000	$ 300,000	$ 300,000	
1041-0000-8005	Trn Fr Water Enterprise	$ 100,000	$ 300,000	$ 300,000	
1041-0000-8006	Trn Fr Sewer Enterprise	$ 100,000	$ 300,000	$ 300,000	
1041-0000-8029	Trn Fr Low to Mod Income	$ 50,000	$ -	$ -	
1041-4010-3195	SB2-Planning Grants	$ -	$ 160,000	$ 160,000	
	Total Revenues	**$ 350,065**	**$ 1,060,000**	**$ 1,060,000**	
1041-4010-3030	Professional Services	$ -	$ 1,410,000	$ 1,200,000	
	Total Expenditures	**$ -**	**$ 1,410,000**	**$ 1,200,000**	

NEIGHBORHOOD STABILIZATION PROGRAM FUND

Overview

In July 2008, H.R. 3221, the American Housing Rescue and Foreclosure Act of 2008, was signed into law. Among the Act's numerous provisions is the Neighborhood Stabilization Program (NSP), found in Title III of Division B of the Housing and Economic Recovery Act of 2008 (HERA), which provided $3.9 billion in Community Development Block Grant (CDBG) funds to state and local governments to facilitate the purchase and redevelopment of abandoned and foreclosed homes and residential property. The federal funding was distributed nationwide by the U.S. Department of Housing and Urban Development (HUD) to specific areas hardest hit by the foreclosure crisis. Funding was also made available to agencies in California trough the State of California Housing and Community Development Department (HCD). The City applied for and received funding under this program. The local program was designed specifically to purchase bank owned properties, remediate them, and to sell them to income eligible buyers. The City's open grant period expired on September 30, 2011. The City was able to acquire multiple properties and now as each is sold the proceeds shall be program income (PI) which may be used to facilitate the rehabilitation of other units acquired through the program. This process shall continue until all units are sold. There are currently no new funds available through NSP however if additional funding is made available and provided that the City is eligible to apply new applications will be prepared.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1055	**Neighborhood Stabilization**				
1055-0000-6001	Interest Earned	$ 930	$ 1,000	$ 1,000	
	Total Revenues	**$ 930**	**$ 1,000**	**$ 1,000**	

CDBG AND HOME GRANTS FUND

Overview

State funded Community Development Block Grants, HOME Grants, and CAL Home Grants help the city operate an Owner-Occupied Housing Rehabilitation Program and First Time Home Buyers Down Payment Assistance Program as well as fund various projects that benefit affordable housing. These programs/projects are augmented by local cash match often located in program income funds and or match through the Atwater Redevelopment Agency. The city manages the housing programs through the services of an outside program manager that is contracted for program administration, activity delivery, marketing, and loan portfolio management. The housing programs are designed to target persons of low and moderate income which need assistance to purchase and/or make repairs to their primary home. The securing of quality homes to these individuals helps to stabilize neighborhoods and maintain homes which might otherwise lead to blight and dilapidation. These budgets provide for the activities that will implement the following goals:

- Develop and implement strategies that seek to provide affordable housing.
- Actively seek grants to provide opportunities for low and moderate-income families to purchase homes through a first-time home buyer down payment assistance and make necessary repairs through an owner occupied housing rehabilitation program.
- Provide construction of off-site improvements or public improvements within the right of way within neighborhoods meeting income eligibility which have decaying or dilapidated infrastructure – in support of housing rehabilitation.

CALHOME Grant:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1059	**CALHOME Grant**				
1059-0000-6001	Interest Earned	$ 101	$ 100	$ 100	
	Total Revenues	**$ 101**	**$ 100**	**$ 100**	

CDBG Program Income:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1064	**CDBG Program Income**				
1064-0000-6001	Interest Earned	$ 541	$ 100	$ 100	
1064-4065-6030	Loan Repayments	$ -	$ 4,000	$ -	
	Total Revenues	**$ 541**	**$ 4,100**	**$ 100**	

HOME Grant:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1078	**HOME Grant Fund**				
1078-0000-6001	Interest Earned	$ 1,362	$ 1,000	$ 1,000	
1078-4077-6030	Loan Repayments	$ -	$ 49,761	$ -	
1078-4078-6030	Loan Repayments	$ 66,250	$ 70,000	$ -	
	Total Revenues	**$ 67,612**	**$ 120,761**	**$ 1,000**	

POLICE FACILITY IMPACT FEES FUND

Overview

In order to implement the goals and objectives of the Capital Improvement Program and to mitigate the growth as impacts caused by new development in the City of Atwater, certain public facilities must be improved or expanded. The City Council has determined that various development impact fees are needed in order to finance these public improvements and to pay for the development's fair share of the construction costs of these sections, the City Council has found the fee to be consistent with it's General Plan.

The Police Impact Fees fund was established in 1995 to account for the revenues and expenditures related to the facility impact fees and improvements.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1091	**Police Facility Impact Fee**				
1091-0000-1077	Police Facility Impact Fee	$ 34,136	$ 12,030	$ 10,025	
1091-0000-6001	Interest Earned	$ 743	$ 1,000	$ 1,000	
	Total Revenues	**$ 34,879**	**$ 13,030**	**$ 11,025**	
1091-1080-V010	CIP - Police Facility Expansion Project 19-2	$ -	$ 140,000	$ -	
	Total Expenditures	**$ -**	**$ 140,000**	**$ -**	

FIRE FACILITY IMPACT FEES FUND

Overview

In order to implement the goals and objectives of the Capital Improvement Program and to mitigate the growth as impacts caused by new development in the City of Atwater, certain public facilities must be improved or expanded. The City Council has determined that various development impact fees are needed in order to finance these public improvements and to pay for the development's fair share of the construction costs of these sections, the City Council has found the fee to be consistent with it's General Plan.

The Fire Facility Impact Fees fund was established in 1995 to account for the revenues and expenditures related to the facility impact fees and improvements.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1093	**Fire Facility Impact Fee**				
1093-0000-1078	Fire Facility Impact Fee	$ 43,880	$ 15,600	$ 13,000	
1093-0000-6001	Interest Earned	$ 605	$ 700	$ 700	
	Total Revenues	**$ 44,485**	**$ 16,300**	**$ 13,700**	
1093-2030-3099	Miscellaneous	$ 128	$ -	$ -	
	Total Expenditures	**$ 128**	**$ -**	**$ -**	

GOVERNMENT BUILDING FACILITY FUND

Overview

In order to implement the goals and objectives of the Capital Improvement Program and to mitigate the growth as impacts caused by new development in the City of Atwater, certain public facilities must be improved or expanded. The City Council has determined that various development impact fees are needed in order to finance these public improvements and to pay for the development's fair share of the construction costs of these sections, the City Council has found the fee to be consistent with it's General Plan.

The Government Building Facility fund was established to account for the revenues and expenditures related to the facility impact fees and improvements.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
1095	**Government Building Facility**				
1095-0000-1072	Govt. Building Facility Tax	$ 32,772	$ 11,363	$ 9,450	
1095-0000-6001	Interest Earned	$ 1,000	$ 1,500	$ 1,000	
	Total Revenues	**$ 33,772**	**$ 12,863**	**$ 10,450**	

PERFORMANCE BOND TRUST FUND

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
4020	**Performance Bond Trust**				
4020-0000-6001	Interest Earned	$ 924	$ -	$ 1,000	
	Total Revenues	**$ 924**	**$ -**	**$ 1,000**	

NARCOTICS PROGRAM TRUST FUND

Overview

The Narcotics Program Trust is a fund to hold Asset Forfeiture moneys collected from Narcotics Cases.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
4030	**Narcotics Program Trust**				
4030-0000-6001	Interest Earned	$ -	$ -	$ -	
4030-2020-5036	State Asset Forfeiture	$ -	$ -	$ -	
4030-2020-5037	Federal Asset Forfeiture	$ -	$ -	$ -	
	Total Revenues	**$ -**	**$ -**	**$ -**	
4030-2020-2021	Special Departmental Expense	$ 2,000	$ -	$ -	
	Total Expenditures	**$ 2,000**	**$ -**	**$ -**	

PENSION RATE STABILIZATION 115 TRUST FUND

Overview

PARS is the Trust Administrator for the Public Agencies Post-Employment Benefits Trust. The PARS Pension Rate Stabilization Program (PRSP) is a Section 115 irrevocable trust designed for agencies to prefund rising pension costs and address pension liabilities. The Trust is used by the City to make its future contributions to CalPERS and therefore, the cash is still the City's cash but it is restricted as to its use. The City is the beneficiary of the trust to help it make the contribution to CalPERS. In addition to pension, the City is prefunding retiree health care (OPEB) liabilities within the same trust. This is accounted for separately as an expenditure in the Employee Benefits Fund.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
4080	**Pension Rate Stblztn 115 Trust**				
4080-0000-6000	Accrued Interest Earned	$ 26,343	$ -	$ -	
4080-0000-6001	Interest Earned	$ -	$ -	$ -	
4080-0000-8060	Transf From Emp Benefits Fund	$ 200,000	$ -	$ 100,000	
	Total Revenues	**$ 226,343**	**$ -**	**$ 100,000**	

COMMUNITY FACILITIES DISTRICT NO. 1 TRUST FUND

Overview

The Community Facilities District was formed by election under the Mello-Roos Community Facilities Act of 1982. $1.75 million in bonds were sold to install specific improvements on 309 acres of land in the southeast portion of the City. The revenues generated from this District is used to retire the debt on the Bonds. The City serves in a fiduciary capacity. The final debt service assessment for Community Facilities District Number 1-90 was levied during the 2016-17 fiscal year. The final debt service payment on the outstanding bonds was paid in August 2015.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
4090	**CFD No. 1 Trust**				
4090-0000-4071	Assessment District Fees	$ 31,881	$ 100	$ 100	
4090-0000-6001	Interest Earned	$ 639	$ 500	$ 500	
	Total Revenues	**$ 32,520**	**$ 600**	**$ 600**	
4090-8090-3030	Professional Services	$ 520	$ 500	$ 500	
	Consulting Services				$ 500
	Total Expenditures	**$ 520**	**$ 500**	**$ 500**	

MAINTENANCE DISTRICTS

Overview

These budgets provide facility maintenance and operations for the residents within special districts. Maintenance districts provide for street lighting, storm drainage and in some cases for the continuing care of the landscaping in the common areas in the district.

Objectives

- Provide maintenance of City streets alley ways, sidewalks and parking lots.
- Provide maintenance and repair of Assessment districts street lighting, storm drainage and landscape areas.
- Respond to citizen inquires within 48 hours.

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
5000	**Maintenance District**				
5000-0000-4071	Assessment District Fees	$ 220,782	$ 125,000	$ 125,000	
5000-0000-6001	Interest Earned	$ 6,271	$ 10,000	$ 10,000	
5000-0000-8001	Trn Fr General Fund	$ 141,767	$ 136,775	$ 136,775	
	Total Revenues	**$ 368,820**	**$ 271,775**	**$ 271,775**	
5000-3038-2021	Special Departmental Expense	$ 547	$ 30,000	$ 30,000	
	Upgrades & Improvements to Pumps/Impellers				$ 30,000
5000-3038-2023	Small Tools	$ -	$ 300	$ 300	
	Rakes, shovels, hoses and bibs				$ 300
5000-3038-2027	Maint Dist Lndscp Expense	$ -	$ 17,000	$ 17,000	
	Landscape & Irrigation Improvements				$ 10,000
	Irrigation Control Boxes				$ 5,000
	Herbicides and Pesticides				$ 500
	Horticulture Expenses				$ 500
	Parts & Repairs to Power Tools & Equip.				$ 500
	Sprinkler Repairs				$ 500
5000-3038-3001	City Administration Fees - Salary Allocation	$ 43,448	$ 117,018	$ 95,678	
5000-3038-3030	Professional Services	$ 137,524	$ 174,600	$ 174,600	
	Annual Assessment				$ 23,000
	Update Engineer's Reports				$ 20,000
	NPDES Annual Permit				$ 13,000
	Streetlight Maintenance Service				$ 3,000
	Mowing and Weed Control				$ 500
	Motor and Pump Repair				$ 500
	Graffiti Removal				$ 500
	Landscape Services				$ 114,100
5000-3038-3032	Utilities	$ 58,568	$ 78,919	$ 90,000	
	Electric Charges				$ 72,000
	Irrigation Charges				$ 18,000
	Total Expenditures	**$ 240,088**	**$ 417,837**	**$ 407,578**	

COMMUNITY FACILITIES DISTRICT-POLICE FIELD OPERATIONS

Overview

Police Operations creates and maintains security in the community and the department works with the citizens of Atwater to provide the best public safety service possible; to provide twenty-four hour patrol service for the community, respond to all Calls for Service, resolve conflicts, and identify potential problems of a serious nature. Police Operations goals include enforcing state laws and applicable city ordinances in a fair and courteous manner and providing community relations for crime prevention and crime reduction.

Objectives

- Law enforcement officers will respond to emergency situations within an average of less than 3 minutes.
- Fill vacancies and continue to organize department to best serve the community.
- Continue to look at technology to assist the department in providing service to the community.
- Find funding to expand and improve the aging and undersized Police Facility.
- Continue to work to decrease gang activity within the City.
- Work with City leaders to find ways to resolve homeless issues in Atwater.

COMMUNITY FACILITIES DISTRICT - POLICE FIELD OPERATIONS

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
5050	**CFD Districts**				
5050-0000-4071	Assessment District Fees	$ 573,609	$ 596,576	$ 615,000	
5050-0000-6001	Interest Earned	$ (235)	$ 100	$ 100	
	Total Revenues	**$ 573,374**	**$ 596,676**	**$ 615,100**	
5050-2021-1001	Salaries & Wages, Regular	$ 206,985	$ 220,196	$ 242,598	
	Police Sergeant				$ 106,307
	Police Officer				$ 66,483
	Police Officer				$ 69,808
5050-2021-1003	Leave Accrual Buy-Out	$ 8,327	$ 3,400	$ 8,000	
5050-2021-1004	Overtime	$ 30,610	$ 25,000	$ 25,000	
5050-2021-1005	Holiday Pay	$ 14,622	$ 15,935	$ 18,917	
5050-2021-1006	Stand By Pay	$ 850	$ -	$ -	
5050-2021-1007	Special Duty	$ 1,612	$ -	$ -	
5050-2021-1008	In-Lieu Of Insurance Benefit	$ 10,197	$ 18,777	$ 23,295	
5050-2021-1012	Fica/Medicare	$ 19,905	$ 21,673	$ 24,312	
5050-2021-1013	Retirement	$ 242,391	$ 232,053	$ 149,444	
5050-2021-1014	Health Insurance	$ 16,484	$ 42,218	$ 40,957	
5050-2021-1015	Worker's Compensation	$ 17,455	$ 18,214	$ 18,476	
5050-2021-4088	Risk Management Charges	$ 28,947	$ 34,916	$ 36,566	
5050-2021-4089	Employee Benefits Charges	$ 12,121	$ 10,654	$ 9,468	
5050-2030-3030	Professional Services	$ -	$ -	$ 100,000	
	CAL FIRE Agreement (partial)				$ 100,000
	Total Expenditures	**$ 638,589**	**$ 643,036**	**$ 697,032**	

WATER ENTERPRISE FUNDS

Overview

Under the direction of the Public Works Director, maintain the City's water productions and distribution system; provide sufficient quantities of potable drinking water for the community; improve existing water well systems and water quality; improve distribution control and continue the fire hydrant replacement program. The funds included in this budget are the Water Enterprise Fund, Water Capital Replacement Fund, DBCP Settlement Fund and 1,2,3-TCP Fund.

Objectives

- Provide maintenance and repair of City's Water Wells.
- Provide maintenance and repair of City's Water Well Distribution system.
- Provide Water sampling and testing as required.
- To maintain debt service requirements and capital needs of the Water Enterprise Fund.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6000	**Water Enterprise Fund**				
6000-0000-4051	Water Service Charges	$ 6,558,942	$ 7,000,000	$ 7,200,000	
6000-0000-4052	Water Connection Fees	$ 99	$ 3,000	$ 1,000	
6000-0000-6001	Interest Earned	$ 22,764	$ 1,400	$ 2,500	
6000-0000-6041	Delinquent Fee	$ (782)	$ 171,000	$ 50,000	
6000-0000-6091	Other Revenue	$ 1,233	$ 1,000	$ 1,000	
	Total Revenues	**$ 6,582,255**	**$ 7,176,400**	**$ 7,254,500**	

WATER ENTERPRISE FUNDS

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6000-1050-3030	Professional Services	$ 4,564	$ 60,000	$ 25,000	
	Legal Services - General				$ 25,000
6000-7000-3001	City Administration Fees - Incl. Internal Service Operations & Salary Allocation	$ 964,197	$ 1,289,185	$ 1,535,304	
6000-7000-5030	Interest-Interfund Loans	$ -	$ 238	$ -	
6000-7010-1001	Salaries & Wages, Regular	$ 263,970	$ 305,921	$ 428,803	
	Water Systems Operator I				$ 42,638
	Water Systems Operator I				$ 52,864
	Water Division Supervisor				$ 72,583
	Water Systems Pump Operator				$ 58,519
	Water Systems Operator II				$ 58,234
	Water Systems Operator I				$ 54,318
	Water Systems Operator I				$ 47,009
	Water Systems Operator I				$ 42,638
6000-7010-1002	Salaries & Wages, Parttime	$ 16,402	$ 5,632	$ -	
	Water Systems Operator I (part-time 300 hours)				
6000-7010-1003	Leave Accrual Buy-Out	$ 260	$ 5,674	$ 6,979	
6000-7010-1004	Overtime	$ 13,556	$ 30,000	$ 30,000	
6000-7010-1006	Stand By Pay	$ 11,894	$ 21,000	$ 21,000	
6000-7010-1008	In-Lieu Of Insurance Benefit	$ 30,641	$ 34,931	$ 25,428	
6000-7010-1012	Fica/Medicare	$ 26,118	$ 30,824	$ 39,184	
6000-7010-1013	Retirement	$ 133,494	$ 132,073	$ 172,314	
6000-7010-1014	Health Insurance	$ 37,494	$ 59,946	$ 113,017	
6000-7010-1015	Worker's Compensation	$ 24,668	$ 25,903	$ 29,777	
6000-7010-1024	Additional Duty	$ 4,688	$ -	$ -	
6000-7010-2020	Office Supplies	$ 12,879	$ 19,000	$ 19,400	
	Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage)				$ 15,400
	Office Supplies				$ 4,000
6000-7010-2021	Special Departmental Expense	$ 123,044	$ 138,150	$ 138,150	
	Distribution Repair Parts				$ 79,000
	Chlorine				$ 26,300
	Cold Patch				$ 15,000
	Water Meter Software Upgrade				$ 5,500
	First Aid Supplies				$ 1,050
	Diesel Fuel for Well Generator				$ 800
	Backflow Parts				$ 10,500
6000-7010-2023	Small Tools	$ 2,499	$ 5,000	$ 6,000	
6000-7010-2024	Uniform & Clothing Expense	$ 4,854	$ 6,000	$ 8,000	
	Boots, PPE				$ 8,000

WATER ENTERPRISE FUNDS

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6000-7010-3030	Professional Services	$ 217,962	$ 666,650	$ 476,900	
	Printing and Mailing Utility Billing (1/3 ea. Water				$ 10,500
	Consumer Confidence Reports (CCR's) Printing &				$ 5,500
	Water Line Installations				$ 69,000
	Pump Repairs				$ 30,000
	IT Support (Sensus Software)				$ 5,500
	Well Maintenance				$ 21,000
	Water Quality Test				$ 40,000
	Permit Fees				$ 18,000
	DOT/ Physical Exams				$ 1,050
	Meter Calibrations				$ 7,350
	Tesco Services				$ 63,000
	Consultants for Water Reports for State				$ 150,000
	Haz-Mat Compliance				$ 1,000
	SGMA				$ 5,000
	Water Rate Study				$ 50,000
6000-7010-3031	Communications	$ 9,455	$ 7,000	$ 12,000	
	AT&T - Alarm Lines				$ 3,000
	Cell Phones				$ 5,900
	Castle Airport Communication Fee				$ 100
	Radio Announcements				$ 3,000
6000-7010-3032	Utilities	$ 1,018,173	$ 1,068,200	$ 1,150,000	
6000-7010-3033	Printing & Advertising	$ 842	$ 2,000	$ 2,000	
	Legal Notices/Advertising				$ 2,000
6000-7010-3034	Rents & Leases	$ 1,503	$ 2,200	$ 2,200	
	Copier Lease				$ 2,200
6000-7010-3035	Operations & Maintenance	$ 581	$ 1,000	$ 1,000	
	Copier Usage Fees				$ 1,000
6000-7010-3036	Memberships & Subscriptions	$ 253	$ 700	$ 2,205	
	Springbrook CivicPay Subscription-Utility Phone Payments				$ 1,505
	Miscellaneous				$ 700
6000-7010-3037	Travel/Conferences/Meetings	$ -	$ 500	$ 1,850	
	Recertification, Electrical Courses, Etc.				$ 350
	League of CA Cities-Public Works				$ 500
	Misc. Training Travel				$ 1,000
6000-7010-3038	Training	$ 828	$ 4,000	$ 6,170	
	Recertification, Electrical Courses, Etc.				$ 1,670
	League of CA Cities-Public Works				$ 500
	Distribution Certifications/Pesticide Courses, Safety Courses, etc.				$ 4,000
6000-7010-3090	Depreciation Expense	$ 291,731	$ -	$ -	
6000-7010-3096	Bad Debt Expense	$ 7,493	$ -	$ 7,500	
6000-7010-3102	Electronic Pmt Processing Exp	$ -	$ -	$ 29,375	
	Utility Web Payment-Bluefin				$ 28,000
	Utility Bill Pay - Vanco				$ 500
	Utility Phone Payment - Springbrook				$ 875
6000-7010-4041	Equipment Maint. Charges	$ 236,634	$ 251,598	$ 286,311	
6000-7010-4045	Building Maint. Charges	$ 39,748	$ 46,391	$ 19,209	
6000-7010-4087	Information Technology Charges	$ 39,177	$ 51,664	$ 39,108	
6000-7010-4088	Risk Management Charges	$ 32,682	$ 38,097	$ 57,503	
6000-7010-4089	Employee Benefits Charges	$ 95,239	$ 90,696	$ 99,879	
6000-7010-6021	Machinery & Equipment	$ 326	$ 355,000	$ 125,000	
	SCADA Computer/Hardware Upgrades (Encumbered in FY 21/22)				$ 125,000
6000-9095-9050	Trn To General Fund	$ 152,375	$ 152,375	$ 152,375	
6000-9095-9086	Transf To Gen Plan Update Fund	$ 100,000	$ 300,000	$ 300,000	
	Total Expenditures	**$ 3,920,225**	**$ 5,207,548**	**$ 5,368,942**	

WATER ENTERPRISE FUNDS

Water Fund Capital Replacement

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6001	**Water Fund Capital Replacement**				
6001-0000-6001	Interest Earned	$ 18,492	$ 30,000	$ 20,000	
	Total Revenues	**$ 18,492**	**$ 30,000**	**$ 20,000**	
6001-1080-3090	Depreciation Expense	$ 12,228	$ -	$ -	
6001-1080-E017	Well Control Panel Upgrade	$ -	$ 100,000	$ 80,081	
6001-1080-H008	Hydrant Replacement	$ 37,832	$ 75,000	$ 75,000	
6001-1080-H015	Well #20A Rehab	$ -	$ 2,800,000	$ 2,785,396	
6001-1080-L014	Installation-New Water Meters	$ (0)	$ 700,000	$ 700,000	
6001-1080-N002	Water Meter Software Upgrade	$ -	$ 10,000	$ 10,000	
6001-1080-T003	Water Tower Painting	$ -	$ 1,150,000	$ 160,686	
6001-1080-V011	Property Acq.-Future Well Site	$ -	$ 300,000	$ 150,000	
6001-1080-V042	Water Tower Lights Install	$ -	$ -	$ 212,000	
6001-1080-W006	Canal Creek Utility Crossing	$ -	$ -	$ 250,000	
	Total Expenditures	**$ 50,060**	**$ 5,135,000**	**$ 4,423,163**	

DBCP Settlement

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6002	**DBCP Settlement**				
6002-0000-6001	Interest Earned	$ (212)	$ 2,000	$ 700	
	Total Revenues	**$ (212)**	**$ 2,000**	**$ 700**	
6002-7010-3090	Depreciation Expense	$ 25,407	$ -	$ -	
	Total Expenditures	**$ 25,407**	**$ -**	**$ -**	

Water Well – Buhach Colony

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6004	**Water Well- Buhach Colony**				
6004-0000-4073	Facility Fee (Restricted)	$ 1,953	$ 9,500	$ 1,300	
6004-0000-6001	Interest Earned	$ 772	$ 1,400	$ 800	
	Total Revenues	**$ 2,725**	**$ 10,900**	**$ 2,100**	

WATER ENTERPRISE FUNDS

Water Capital Impact Fees

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6005	**Water Capital Impact Fees**				
6005-0000-4052	Water Connection Fees	$ 8,589	$ 12,000	$ 7,000	
6005-0000-4067	Capacity Fee	$ 247,339	$ 118,170	$ 68,000	
6005-0000-6001	Interest Earned	$ 9,268	$ 14,000	$ 10,000	
	Total Revenues	**$ 265,196**	**$ 144,170**	**$ 85,000**	
6005-1080-3090	Depreciation Expense	$ 15,001	$ -	$ -	
	Total Expenditures	**$ 15,001**	**$ -**	**$ -**	

Water Operating Reserve Fund

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6006	**Water Operating Reserve Fund**				
6006-0000-6001	Interest Earned	$ 759	$ 1,400	$ 800	
	Total Revenues	**$ 759**	**$ 1,400**	**$ 800**	

1,2,3-TCP Fund

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6007	**1,2,3-TCP Fund**				
6007-0000-6001	Interest Earned	$ 154,340	$ 25,000	$ 25,000	
	Total Revenues	**$ 154,340**	**$ 25,000**	**$ 25,000**	
6007-1080-H010	TCP Well Rehab	$ 0	$ 12,504,528	$ 3,000,000	
6007-7010-3030	Professional Services	$ 59,351	$ 562,500	$ 1,080,000	
	Lab Samples				$ 80,000
	Carbon Change-out Well #15				$ 1,000,000
	Total Expenditures	**$ 59,352**	**$ 13,067,028**	**$ 4,080,000**	

WASTEWATER ENTERPRISE FUNDS

Overview

Under direction of the Public Works Director, this department is responsible for maintaining all City sewer mains, lines and lift stations in a manner that will assure uninterrupted, safe service; to maintain lift stations and main lines at intervals that promote good service; to see that employees work safely and effectively when working in confined spaces.

The department is also responsible for maintenance and operation of the City's Wastewater Treatment Facility and the management of the service agreement for operations management by Veolia Environmental Services. This activity is also responsible for meeting the debt service requirements of the Sewer Enterprise Fund and its capital needs for facility repair and maintenance.

Objectives

- Provide high level of service for the uninterrupted flow of wastewater to the wastewater treatment plant.
- Provide maintenance and repair of City's Sewer lift Stations.
- Provide maintenance and repair of City's Sewer Distribution system.
- Provide Sewer sampling and testing as required.
- To maintain debt service requirements and capital needs of the Wastewater Enterprise Fund.
- Provide street sweeping services and insuring clean and safe City streets.
- Leaf pick up services to keep catch basins clear to prevent flooding and prevent dissolved oxygen to enter into the storm water system.

WASTEWATER ENTERPRISE FUNDS

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6010	**Wastewater and Sewer Enterprise Fund**				
6010-0000-4053	Sewer Service Charges	$ 10,996,640	$ 11,300,000	$ 10,350,000	
6010-0000-4057	Bop Maintenance Charges	$ 55,000	$ 55,000	$ 55,000	
6010-0000-4058	Sewer Trunk Line Fee	$ 8,598	$ 8,500	$ 8,500	
6010-0000-4060	Castle Sewer Interceptor	$ 294	$ 25,000	$ 1,000	
6010-0000-4140	Admin Fees, General Fund - Salary Allocation	$ -	$ -	$ 79,297	
6010-0000-4141	Admin Fees, Streets - Salary Allocation	$ -	$ 12,054	$ 46,424	
6010-0000-4142	Admin Fees, Water - Salary Allocation	$ -	$ -	$ 169,759	
6010-0000-4143	Admin Fees, Sanitation - Salary Allocation	$ -	$ -	$ 83,648	
6010-0000-4145	Admin Fees, Maintenance Dist - Salary Allocation	$ -	$ -	$ 16,976	
6010-0000-6001	Interest Earned	$ 75,005	$ 110,403	$ 100,000	
6010-0000-6002	Bond Interest Earned	$ 292	$ -	$ 500	
6010-0000-6091	Other Revenue	$ 7,852	$ -	$ 1,000	
	Total Revenues	**$ 11,143,682**	**$ 11,510,957**	**$ 10,912,103**	

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6010-1050-3030	Professional Services	$ 13,724	$ 55,000	$ 40,000	
	City Attorney Legal Services				$ 25,000
	Financial Advisor Services				$ 15,000
6010-1080-3090	Depreciation Expense	$ 2,296,227	$ -	$ -	
6010-1080-H011	Sewer Lift Station Imprvmnts	$ 0	$ 1,260,555	$ 1,375,000	
	Applegate Lift Station				$ 1,100,000
	Sierra Park Lift Station Improvements				$ 200,000
	Misc. Improvements				$ 75,000
6010-1080-M007	Fruitland Ave Rd Improvements	$ 0	$ 474,223	$ -	
6010-1080-V012	Water Well Replacement @ WWTP	$ -	$ 45,454	$ 16,927	
6010-1080-V016	Industry Stat CMU Wall Install	$ -	$ 644,205	$ 446,358	
6010-1080-W006	Canal Creek Utility Crossing	$ -	$ -	$ 250,000	
6010-1080-W007	Castle Sewer Interceptor	$ -	$ -	$ 1,300,000	
6010-5050-3001	City Administration Fees - Incl. Internal Service Operations & Salary Allocation	$ 853,718	$ 1,139,628	$ 1,221,176	
6010-5050-5031	Principal-2017 Wastewater Bond	$ -	$ 965,000	$ 1,020,000	
6010-5050-5032	Interest-2017 Wastewater Bond	$ 2,368,535	$ 2,344,338	$ 2,296,088	
6010-5050-5033	Principal-2018 Wastewater Bond	$ -	$ 635,000	$ 660,000	
6010-5050-5034	Interest-2018 Wastewater Bond	$ 511,413	$ 505,769	$ 480,369	
6010-5050-5041	Amortization	$ (179,386)	$ -	$ -	

WASTEWATER ENTERPRISE FUNDS

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6010-5051-1001	Salaries & Wages, Regular	$ 717,021	$ 676,926	$ 783,824	
	Public Works Director (NEW)				$ 126,588
	Public Works Superintendent				$ 92,756
	Sewer Division Manager				$ 84,023
	Administrative Assistant II				$ 28,323
	Executive Assistant (NEW)				$ 45,614
	Sewer Maint Worker II				$ 57,034
	Sewer Maint Worker II				$ 59,374
	Sewer Maint Worker I				$ 49,359
	Sewer Maint Worker I				$ 51,827
	Sewer Maint Worker I				$ 42,638
	Sewer Maint Worker I				$ 49,359
	Sewer Maint Worker I				$ 42,638
	Sewer Maint Worker I (Street Sweeper)				$ 54,291
6010-5051-1002	Salaries & Wages, Parttime	$ 10,668	$ -	$ -	
6010-5051-1003	Leave Accrual Buy-Out	$ 3,938	$ 20,540	$ 30,104	
6010-5051-1004	Overtime	$ 29,547	$ 35,000	$ 40,000	
6010-5051-1006	Stand By Pay	$ 11,008	$ 14,000	$ 14,000	
6010-5051-1008	In-Lieu Of Insurance Benefit	$ 41,893	$ 30,982	$ 20,607	
6010-5051-1012	Fica/Medicare	$ 56,715	$ 61,087	$ 69,021	
6010-5051-1013	Retirement	$ 338,173	$ 309,027	$ 339,653	
6010-5051-1014	Health Insurance	$ 162,069	$ 211,559	$ 213,747	
6010-5051-1015	Worker's Compensation	$ 56,839	$ 51,336	$ 52,452	
6010-5051-1024	Additional Duty	$ 5,700	$ 21,306	$ 13,706	
6010-5051-2020	Office Supplies	$ 12,579	$ 14,600	$ 16,900	
	Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage)				$ 15,400
	Office Supplies				$ 1,500
6010-5051-2021	Special Departmental Expense	$ 80,699	$ 115,600	$ 115,600	
	Parts for Repair of Sewer Lift Stations				$ 31,500
	Pump Motor for Sewer Lift Station				$ 21,000
	Cold Patch				$ 15,000
	Pipe & Fittings for Sewer Lateral Repair				$ 8,000
	Sidewalk Curb and Gutter Replacement				$ 16,000
	Oil & Lube for Lift Stations				$ 600
	Asphalt Replacement				$ 10,500
	Chemical Weed Abatement				$ 5,500
	Parts for Repair of Storm Stations				$ 7,500
6010-5051-2023	Small Tools	$ 3,351	$ 4,500	$ 8,000	
	Shovels, Rakes, Brooms, Misc. Hand Tools				$ 8,000
6010-5051-2024	Uniform & Clothing Expense	$ 11,768	$ 15,100	$ 15,100	
	Safety Boots				$ 3,000
	Gloves: Rubber and Leather				$ 1,200
	Reflective Jackets				$ 1,200
	Rain Gear/ Clothing				$ 1,200
	Misc. Safety Supplies				$ 1,000
	Uniform Cleaning				$ 7,500

WASTEWATER ENTERPRISE FUNDS

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6010-5051-3030	Professional Services	$ 137,140	$ 602,100	$ 631,100	
	Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage)				$ 10,000
	Sewer Lateral Repair Reimbursement				$ 10,000
	Sewer Mainline Repair				$ 80,000
	Storm Drain/Storm Main Repair				$ 20,000
	Flow Meter Calibration				$ 10,000
	Storm Sampling				$ 15,000
	News Letters/Copies				$ 500
	Update to Standards and Specs for Strm/Sewer				$ 200,000
	Gas Detector Maintenance				$ 600
	Hot Patch Asphalt				$ 20,000
	Electrical Repair				$ 10,000
	Engineering Services				$ 10,000
	Debris Haul Away From Storm Ponds				$ 30,000
	Sewer and Storm Pump Repair				$ 15,000
	Consultants for Water Reports for State				$ 150,000
	Sewer Rate Study				$ 50,000
6010-5051-3031	Communications	$ 12,191	$ 18,000	$ 18,000	
	AT&T				$ 7,500
	Cell Phones				$ 7,500
	Radio Announcements				$ 3,000
6010-5051-3032	Utilities	$ 35,257	$ 45,100	$ 48,100	
	Merced Irrigation District				$ 3,100
	Pacific Gas and Electric				$ 45,000
6010-5051-3034	Rents & Leases	$ 1,503	$ 5,000	$ 5,000	
	Copier Lease				$ 5,000
6010-5051-3036	Memberships & Subscriptions	$ 253	$ 1,128	$ 2,633	
	CWEA Membership Fees				$ 1,128
	Springbrook CivicPay Subscription-Utility Phone Payments				$ 1,505
6010-5051-3037	Travel/Conferences/Meetings	$ -	$ 1,000	$ 850	
	Recertification, Electrical Courses, Etc.				$ 350
	League of CA Cities-Public Works				$ 500
6010-5051-3038	Training	$ -	$ 5,000	$ 2,170	
	Recertification, Electrical Courses, Etc.				$ 1,670
	League of CA Cities-Public Works				$ 500
6010-5051-3090	Depreciation Expense	$ 789,398	$ -	$ -	
6010-5051-3096	Bad Debt Expense	$ 7,056	$ -	$ 7,000	
6010-5051-3102	Electronic Pmt Processing Exp	$ -	$ -	$ 29,375	
	Utility Web Payment-Bluefin				$ 28,000
	Utility Bill Pay - Vanco				$ 500
	Utility Phone Payment - Springbrook				$ 875
6010-5051-4041	Equipment Maint. Charges	$ 343,332	$ 383,794	$ 436,003	
6010-5051-4045	Building Maint. Charges	$ 39,236	$ 46,391	$ 19,209	
6010-5051-4087	Information Technology Charges	$ 54,210	$ 71,535	$ 39,108	
6010-5051-4088	Risk Management Charges	$ 72,840	$ 83,672	$ 104,661	
6010-5051-4089	Employee Benefits Charges	$ 66,896	$ 60,820	$ 65,029	

WASTEWATER ENTERPRISE FUNDS

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6010-5051-6021	Machinery & Equipment	$ 7,494	$ 330,000	$ 195,000	
	Misc. Machinery & Equipment				$ 50,000
	Pump Motor for Sewer Lift Station				$ 20,000
	SCADA Computer/Hardware Upgrades (Encumbered in FY 21/22)				$ 125,000
6010-5052-2021	Special Departmental Expense	$ -	$ 50,000	$ 50,000	
	Misc. Permit Fees (State/County/SJVAPCD, etc.)				$ 50,000
6010-5052-3030	Professional Services	$ 2,065,281	$ 2,031,328	$ 2,322,519	
	Plant Management Services (Veolia)				$ 2,031,519
	Dried Sludge Removal				$ 30,000
	Annual Veolia Contract Adjustment				$ 46,000
	IPP Implementation				$ 20,000
	Clean and Recoat Clarifier Arms				$ 20,000
	Support for Permit Compliance				$ 15,000
	Evalution Monitoring Plan				$ 100,000
	Quarterly Reporting for Landfill				$ 60,000
6010-5052-3032	Utilities	$ 762,956	$ 803,400	$ 885,000	
	Solar for WWTP				$ 275,000
	MID Power for WWTP				$ 60,000
	PG&E for WWTP				$ 550,000
6010-5052-3090	Depreciation Expense	$ 45,632	$ -	$ -	
6010-5052-6021	Machinery & Equipment	$ 9,491	$ 389,000	$ 234,000	
	Vactor Station Pump				$ 25,000
	Replacement media for 2 of 3 tertiary filters				$ 30,000
	UV Lamp Replacement				$ 100,000
	Replace Turbidity Meter				$ 20,000
	Replace Composite Sampler				$ 25,000
	Replace Supernatant Pump				$ 34,000
6010-5052-6031	Improvements Other Than Bldg	$ 180	$ -	$ -	
6010-9095-9086	Transf To Gen Plan Update Fund	$ 100,000	$ 300,000	$ 300,000	
	Total Expenditures	**$ 11,956,548**	**$ 14,878,002**	**$ 16,233,389**	

WASTEWATER ENTERPRISE FUNDS

Wastewater Fund Capital Replacement

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6011	**Sewer Fund Capital Replacement**				
6011-0000-4054	Sewer Connection Fees	$ 8,467	$ 12,000	$ 4,800	
6011-0000-4067	Capacity Fee	$ 299,817	$ 110,000	$ 91,675	
6011-0000-4068	Sewer WWTP Expansion	$ -	$ -	$ 5,000	
6011-0000-6001	Interest Earned	$ 13,608	$ 20,000	$ 15,000	
6011-0000-6091	Other Revenue	$ 2,703	$ -	$ 1,000	
	Total Revenues	**$ 324,595**	**$ 142,000**	**$ 117,475**	
6011-1080-3090	Depreciation Expense	$ 138,902	$ -	$ -	
	Total Expenditures	**$ 138,902**	**$ -**	**$ -**	

Wastewater Treatment Plant Expansion

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6015	**WWTP Expansion**				
6015-5055-3090	Depreciation Expense	$ 13,698	$ -	$ -	
	Total Expenditures	**$ 13,698**	**$ -**	**$ -**	

SANITATION ENTERPRISE FUND

Overview

Under the direction of the Public Works Director, to assure the efficient and safe daily refuse collection by independent contractor consistent with the policies and priorities established by the City Council.

Objectives

- To facilitate removal of rubbish and refuse from all business and homes.
- To provide semi-annual pickup of unwanted appliances and other items at central locations.
- To provide citizen participation in regional Household Hazardous Waste collection efforts.
- Provides for ongoing monitoring, regulatory compliance, and potential remediation activities for the former land fill located on Bert Crane Road.
- To ensure local compliance with state mandated waste reduction regulations.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6020	**Sanitation Enterprise**				
6020-0000-4055	Refuse Service Charges	$ 4,516,457	$ 4,522,000	$ 4,185,000	
6020-0000-6001	Interest Earned	$ 11,681	$ 13,000	$ 13,000	
6020-0000-6091	Other Revenue	$ -	$ -	$ 100	
	Total Revenues	**$ 4,528,137**	**$ 4,535,000**	**$ 4,198,100**	

SANITATION ENTERPRISE FUND

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
6020-1080-3090	Depreciation Expense	$ 34	$ -	$ -	
6020-5059-1001	Salaries & Wages, Regular	$ 59,268	$ 70,050	$ -	
	Streets and Parks Maintenance Worker II				
	Public Works Maint Worker- Coverage				
	10% Streets Division Supervisor				
6020-5059-1002	Salaries & Wages, Parttime	$ 9,251	$ 20,223	$ -	
6020-5059-1003	Leave Accrual Buy-Out	$ 173	$ 537	$ -	
6020-5059-1004	Overtime	$ 47	$ 1,000	$ -	
6020-5059-1008	In-Lieu Of Insurance Benefit	$ 2,333	$ 2,561	$ -	
6020-5059-1012	Fica/Medicare	$ 5,274	$ 7,207	$ -	
6020-5059-1013	Retirement	$ 27,579	$ 33,341	$ -	
6020-5059-1014	Health Insurance	$ 8,788	$ 10,496	$ -	
6020-5059-1015	Worker's Compensation	$ 5,643	$ 6,057	$ -	
6020-5059-2020	Office Supplies	$ 12,285	$ 14,500	$ 15,400	
	Postage for Utility Billing (1/3 ea. Water/Sewer/Garbage)				$ 15,400
6020-5059-2021	Special Departmental Expense	$ 142	$ 7,000	$ 52,859	
	Supplies				$ 1,000
	Merced County Regional Waste				$ 6,000
	Compost for SB1383 Compliance - Grant Reimbursed FY 21/22				$ 45,859
6020-5059-2024	Uniform & Clothing Expense	$ 780	$ -	$ -	
6020-5059-3001	City Administration Fees - Incl. Internal Service Operations & Salary Allocation	$ 689,518	$ 812,135	$ 897,421	
6020-5059-3016	Solid Waste Collectn/Disposal	$ 2,845,921	$ 3,119,152	$ 3,150,000	
6020-5059-3030	Professional Services	$ 15,581	$ 250,000	$ 180,000	
	Printing and Mailing Utility Billing (1/3 ea. Water/Sewer/Garbage)				$ 10,000
	General Refuse				$ 60,000
	Legal Fees				$ 50,000
	Sanitation Rate Study				$ 60,000
6020-5059-3031	Communications	$ 3,570	$ 3,000	$ 3,000	
	Radio Announcements				$ 3,000
6020-5059-3036	Memberships & Subscriptions	$ 253	$ 400	$ 1,905	
	Springbrook CivicPay Subscription-Utility Phone Payments				$ 1,505
	Miscellaneous				$ 400
6020-5059-3037	Travel/Conferences/Meetings	$ -	$ 1,000	$ 850	
	Recertification, Electrical Courses, Etc.				$ 350
	League of CA Cities-Public Works				$ 500
6020-5059-3038	Training	$ -	$ 5,000	$ 2,170	
	Recertification, Electrical Courses, Etc.				$ 1,670
	League of CA Cities-Public Works				$ 500
6020-5059-3090	Depreciation Expense	$ 18,098	$ -	$ -	
6020-5059-3096	Bad Debt Expense	$ 2,877	$ -	$ 3,000	
6020-5059-3102	Electronic Pmt Processing Exp	$ -	$ -	$ 29,375	
	Utility Web Payment-Bluefin				$ 28,000
	Utility Bill Pay - Vanco				$ 500
	Utility Phone Payment - Springbrook				$ 875
6020-5059-4041	Equipment Maint. Charges	$ 43,275	$ 9,807	$ 10,883	
6020-5059-4045	Building Maint. Charges	$ 33,211	$ 46,390	$ 19,209	
6020-5059-4087	Information Technology Charges	$ 2,591	$ 3,437	$ -	
6020-5059-4088	Risk Management Charges	$ 6,138	$ 8,852	$ -	
6020-5059-4089	Employee Benefits Charges	$ 5,632	$ 5,670	$ 3,191	
6020-5059-5030	Interest-Interfund Loans	$ 2,996	$ 2,996	$ 1,513	
	Total Expenditures	**$ 3,801,257**	**$ 4,440,811**	**$ 4,370,776**	

INTERNAL SERVICES FUND - CITY BUILDINGS AND EQUIPMENT MAINTENANCE

Overview – City Buildings

Under the direction of the Public Works Director, to ensure that all City buildings are maintained in a safe and clean manner, not only for the employees to work, but for the general public.

Objectives

- To provide high level maintenance of the City's owned and operated buildings.
- To provide high level cleaning services to all City buildings.
- To perform repairs to protect the safety of employees, the general public and the City's investment.

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7000	**Internal Service Fund - City Buildings and Equipment Maintenance**				
7000-0000-3012	SJVAPCD Grant	$ 20,000	$ -	$ -	
7000-0000-3023	MUHSD/AESD Reimbursement	$ -	$ 18,000	$ -	
7000-0000-4081	Building Maintenance Charges	$ 605,623	$ 586,493	$ 571,188	
7000-0000-4082	Equipmt Maintenance Charges	$ 762,554	$ 790,412	$ 914,376	
7000-0000-6001	Interest Earned	$ 1,854	$ 100	$ 1,000	
7000-0000-6091	Other Revenue	$ 3,567	$ -	$ 2,400	
	Total Revenues	**$ 1,393,598**	**$ 1,395,005**	**$ 1,488,964**	

INTERNAL SERVICES FUND – CITY BUILDINGS

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	City Building Department				
7000-1080-3090	Depreciation Expense	$ 4	$ -	$ -	
7000-1080-U002	EV Charging & Park Imp Project	$ -	$ 36,000	$ -	$ -
7000-9090-1001	Salaries & Wages, Regular	$ 7,126	$ 35,571	$ 46,315	
	Bldg Maintenance Worker I				$ 46,315
7000-9090-1002	Salaries & Wages, Parttime	$ 29,540	$ 24,707	$ 26,466	
	Bldg Maintenance Worker I				$ 26,466
7000-9090-1004	Overtime	$ 1,011	$ 1,000	$ 3,000	
7000-9090-1008	In-Lieu Of Insurance Benefit	$ 6,397	$ 9,388	$ 10,303	
7000-9090-1012	Fica/Medicare	$ 3,370	$ 5,406	$ 6,585	
7000-9090-1013	Retirement	$ 14,610	$ 25,057	$ 28,312	
7000-9090-1014	Health Insurance	$ 178	$ -	$ -	
7000-9090-1015	Worker's Compensation	$ 2,974	$ 4,543	$ 5,005	
7000-9090-2021	Special Departmental Expense	$ 58,804	$ 74,300	$ 94,300	
	HVAC Repair & Maintenance Parts(see 3030)				$ 5,000
	Keys & Locks				$ 500
	Paper Products and Hand Soap				$ 15,000
	Cleaning Products				$ 5,000
	Trash Bags				$ 3,000
	Miscellaneous Janitorial Supplies				$ 30,000
	Replace Bulbs, Ballasts and Lighting Fixtures				$ 3,800
	Painting Supplies				$ 1,500
	Parts and Supplies for Minor Electrical Repairs				$ 8,000
	Hepatitis & Flu Immunizations				$ 500
	Hazardous Material Storage Permit (Corp Yard)				$ 2,000
	Miscellaneous Building Repair and Maintenance Supplies				$ 20,000
7000-9090-2023	Small Tools	$ 645	$ 1,500	$ 1,500	
	Carpet Cleaner/Weed eater				$ 1,500
7000-9090-2024	Uniform & Clothing Expense	$ 1,091	$ 3,400	$ 3,400	
	Uniform Cleaning Services				$ 1,800
	Safety Boots				$ 800
	Miscellaneous Safety Supplies				$ 500
	PPE				$ 300

INTERNAL SERVICES FUND – CITY BUILDINGS

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7000-9090-3030	Professional Services	$ 158,420	$ 313,181	$ 153,200	
	HVAC Repair & Maintenance Parts				$ 60,000
	Lock and Door Repair & Maintenance				$ 2,000
	Building Maintenance				$ 70,000
	Pest and Rodent Control				$ 4,000
	Ice Machine and Refrigerator Repair				$ 2,000
	Roll-Up Door Service and Repair				$ 2,500
	Hazardous Materials Management				$ 2,000
	Miscellaneous Electrical Repairs				$ 3,000
	Miscellaneous Cleaning of Floors				$ 1,000
	Miscellaneous Plumbing Repairs				$ 2,500
	Fire Extinguisher and Stove Hood Repair Maintenance				$ 1,200
	Fire/Security Alarm Repair and Maintenance				$ 3,000
7000-9090-3031	Communications	$ 9,078	$ 10,000	$ 10,000	
	Telephone Services (AT&T, Verizon, Comcast)				$ 10,000
7000-9090-3032	Utilities	$ 63,703	$ 111,900	$ 111,900	
	Gas Service at Veterans Park				$ 300
	Propane at Corp Yard and Fire Stations				$ 6,600
	Solar Power for City Hall & Community Center				$ 42,000
	PG&E for City Buildings				$ 63,000
7000-9090-3034	Rents & Leases	$ -	$ 600	$ 600	
	Rental of Specialized Cleaning Equipment				$ 600
7000-9090-3035	Operations & Maintenance	$ -	$ 5,000	$ 5,000	
	Supplies and Equipment for Minor In-House Building Repairs				$ 5,000
7000-9090-3090	Depreciation Expense	$ 4,966	$ -	$ -	
7000-9090-4087	Information Technology Charges	$ 2,471	$ 3,437	$ -	
7000-9090-4088	Risk Management Charges	$ 2,871	$ 6,175	$ 8,361	
7000-9090-4089	Employee Benefits Charges	$ 3,857	$ 5,808	$ 6,941	
7000-9090-6031	Improvements Other Than Bldg	$ (0)	$ 181,000	$ 50,000	
	Corporation Yard Maintenance				$ 50,000
	Total Expenditures	**$ 371,114**	**$ 857,974**	**$ 571,188**	

INTERNAL SERVICES FUND – EQUIPMENT MAINTENANCE AND EQUIPMENT REPLACEMENT FUND

Overview – Equipment Maintenance

Under the direction of the Public Works Director, this department maintains City vehicles and equipment to assure a safe and productive operating status; continue a timely preventative maintenance program in order to promote and enhance equipment usefulness.

Objectives

- To provide high level of maintenance to the City's owned and operated vehicles and maintenance.
- To perform repairs and preventative maintenance on City owned and operated vehicles and equipment. To protect the safety of employees and the general public.

Overview – Equipment Replacement Fund

The Equipment Replacement Fund was established in Fiscal Year 2021/22 to begin the set-aside of funds for the future replacement of equipment that has past its estimated useful life.

INTERNAL SERVICE FUND – EQUIPMENT MAINTENANCE

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
	Equipment Maintenance Department				
7000-9091-1001	Salaries & Wages, Regular	$ 89,031	$ 104,674	$ 110,001	
	Mechanic II				$ 58,174
	Mechanic I				$ 51,827
7000-9091-1002	Salaries & Wages, Parttime	$ 95	$ -	$ -	
7000-9091-1004	Overtime	$ 1,569	$ 3,000	$ 5,000	
7000-9091-1008	In-Lieu Of Insurance Benefit	$ 10,035	$ 10,613	$ 11,647	
7000-9091-1012	Fica/Medicare	$ 7,754	$ 9,049	$ 9,689	
7000-9091-1013	Retirement	$ 48,665	$ 48,289	$ 47,927	
7000-9091-1014	Health Insurance	$ 19,951	$ 20,993	$ 8,639	
7000-9091-1015	Worker's Compensation	$ 7,681	$ 7,604	$ 7,363	
7000-9091-2020	Office Supplies	$ -	$ 800	$ 800	
7000-9091-2021	Special Departmental Expense	$ 4,993	$ 5,000	$ 5,000	
7000-9091-2023	Small Tools	$ 3,596	$ 5,000	$ 5,000	
7000-9091-2024	Uniform & Clothing Expense	$ 863	$ 2,100	$ 2,600	
	Uniform Service				$ 2,000
	Boots				$ 600
7000-9091-3030	Professional Services	$ 64,663	$ 170,000	$ 180,000	
7000-9091-3031	Communications	$ 1,232	$ 900	$ 1,000	
	Cell Phone				$ 1,000
7000-9091-3035	Operations & Maintenance	$ 360,609	$ 450,000	$ 475,000	
	Parts, Materials, Fuel, etc. for all City Vehicles				$ 475,000
7000-9091-3038	Training	$ 26	$ 2,000	$ 2,000	
7000-9091-3090	Depreciation Expense	$ 50,578	$ -	$ -	
7000-9091-4087	Information Technology Charges	$ 3,706	$ 5,156	$ 4,601	
7000-9091-4088	Risk Management Charges	$ 9,963	$ 11,935	$ 13,290	
7000-9091-4089	Employee Benefits Charges	$ 13,385	$ 11,225	$ 11,033	
7000-9091-6021	Machinery & Equipment	$ 3,426	$ 23,000	$ 15,000	
	AC Machine				$ 15,000
	Total Expenditures	**$ 701,820**	**$ 891,337**	**$ 915,590**	

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7001	**ISF Equipment/Bldg Replacement**				
7001-0000-8001	Trans FR General Fund	$ -	$ 100,000	$ 100,000	
	Total Revenues	**$ -**	**$ 100,000**	**$ 100,000**	

INTERNAL SERVICES FUNDS FOR EMPLOYEE BENEFITS, RISK MANAGEMENT AND INFORMATION TECHNOLOGY

Overview

Under the direction of the City Manager to maintain internal services to plan and protect the City's long-term financial viability and budgetary structure in areas related to employee benefits, risk management and information technology.

Employee benefits and risk management daily functions are managed by the Human Resources Department. For more information, please see the Human Resources Department narrative.

Information Technology (IT) provides information services to all City departments and ensures high operational efficiency with the minimization of service interruptions through the thoughtful application of technology solutions to enable the City to deliver innovative and sustained high-quality public services. Information services include support, planning, security, implementation, and maintenance of the City's technology infrastructure.

Objectives

- To provide current and long-range planning and management of employee related benefits
- To provide current and long-range planning and management of risk management activities
- To enhance staff capabilities with modern technologies and services
- To improve the City's information security posture through holistic security planning and implementation of industry-recognized best practices
- To utilize IT automation techniques to reduce support requirements
- To apply innovative and reasonably frugal solutions to the City's IT challenges
- To provide prudent and data-driven strategic and long-range IT planning
- To deliver a high rate of system reliability, stability, and availability
- To maximize the effectiveness of City public communication through technology

EMPLOYEE BENEFITS FUND

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7010	**Employee Benefits Fund**				
7010-0000-4089	Employee Benefits Charges	$ 730,591	$ 710,448	$ 743,329	
7010-0000-6001	Interest Earned	$ 4,120	$ 4,000	$ 3,500	
7010-0000-6088	Health Reimbursements	$ 54,532	$ 72,200	$ 51,700	
	Dental and Vision Retiree Reimb				$ 9,500
	Dental Cost-Sharing (Actives)				$ 23,000
	Vision Cost-Sharing (Actives)				$ 7,700
	Life Insurance Cost-Sharing (Actives)				$ 2,100
	STD Cost-Sharing (Actives)				$ 9,400
7010-0000-8001	Trn Fr General Fund	$ 100,000	$ 100,000	$ 200,000	
	Reserve for OPEB Obligations				$ 100,000
	Reserve for Pension Obligations				$ 100,000
	Total Revenues	**$ 889,243**	**$ 886,648**	**$ 998,529**	
7010-1010-3030	Professional Services	$ 17,750	$ 24,000	$ 24,000	
	Legal Services-Benefit Related				$ 20,000
	Actuarial Consulting Services				$ 4,000
7010-1010-3043	Health Insurance, Retirees	$ 367,602	$ 487,548	$ -	
7010-1050-3040	General Administration-Ins	$ 2,408	$ -	$ 2,182	
	CalPERS (Active Admin Fee)				$ 2,182
7010-1050-3043	Health Insurance, Retirees	$ 105,119	$ -	$ 506,029	
	Retiree Medical Reimbursements				$ 391,013
	CalPERS (Retiree Medical)				$ 113,400
	CalPERS (Retiree Admin Fee)				$ 1,616
7010-1050-3046	Unemployment Insurance	$ 18,357	$ 30,000	$ 30,000	
7010-1050-3047	Dental Insurance	$ 138,934	$ 150,000	$ 150,000	
7010-1050-3048	Vision Insurance	$ 26,448	$ 30,000	$ 30,000	
7010-1050-3049	Life Insurance	$ 14,668	$ 14,400	$ 16,000	
7010-1050-3050	Disability Insurance	$ 39,218	$ 36,700	$ 39,000	
7010-1050-9071	OPEB Expenses	$ 200,000	$ 100,000	$ 100,000	
	Reserve for OPEB Obligations				$ 100,000
7010-9095-9112	Transf To Pension Rate Stblztn	$ 200,000	$ -	$ 100,000	
	Total Expenditures	**$ 1,130,504**	**$ 872,648**	**$ 997,212**	

RISK MANAGEMENT FUND

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7020	**Risk Management Fund**				
7020-0000-4083	Worker's Compensation Charges	$ 428,696	$ 486,129	$ 500,789	
7020-0000-4088	Risk Management Charges	$ 606,791	$ 814,222	$ 952,995	
7020-0000-6001	Interest Earned	$ 2,457	$ 1,000	$ 1,000	
7020-0000-6091	Other Revenue	$ 52,441	$ 100,000	$ -	
	Total Revenues	**$ 1,090,385**	**$ 1,401,351**	**$ 1,454,784**	
7020-1050-1003	Leave Accrual Buy-Out	$ -	$ 40,000	$ -	
7020-1050-1015	Worker's Compensation	$ 428,696	$ 486,129	$ 500,789	
7020-1050-2021	Special Departmental Expense	$ 17,344	$ 25,295	$ 25,295	
	State and Federal Labor Law Posters				$ 220
	Employment Law Resources				$ 75
	Losses below Deductible				$ 25,000
7020-1050-3030	Professional Services	$ 49,728	$ 85,000	$ 103,000	
	Risk Assessments/Liability Assmts				$ 6,000
	Special Counsel (ERMA)				$ 25,000
	Special Counsel (Litigation)				$ 30,000
	Pre-Employment (POST)				$ 12,000
	Legal Services				$ 30,000
7020-1050-3040	General Administration-Ins	$ 5,175	$ 3,218	$ 2,182	
7020-1050-3044	Liability & Property Ins	$ 405,885	$ 618,616	$ 735,817	
	CSJVRMA Liability Program				$ 347,228
	CSJVRMA Property Program				$ 347,693
	CSJVRMA Auto Physical Program				$ 38,896
	CSJVRMA Crime Shield Program				$ 2,000
7020-1050-3051	Employee Assistance Program	$ 2,015	$ 2,216	$ 2,398	
7020-1050-3054	Employment Risk Management	$ 57,856	$ 79,877	$ 84,303	
7020-1050-3090	Depreciation Expense	$ 3,269	$ -	$ -	
	Total Expenditures	**$ 969,967**	**$ 1,340,351**	**$ 1,453,784**	

INFORMATION TECHNOLOGY FUND

Revenues:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7030	**Information Technology Fund**				
7030-0000-3012	SJVAPCD Grant	$ 20,000	$ -	$ -	
7030-0000-4087	Information Technology Charges	$ 584,091	$ 771,098	$ 483,097	
7030-0000-6001	Interest Earned	$ 483	$ 500	$ 500	
	Total Revenues	**$ 604,574**	**$ 771,598**	**$ 483,597**	

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7030-1010-1001	Salaries & Wages, Regular	$ 100,688	$ 101,376	$ 56,423	
	Project Manager				$ -
	IT Systems Technician (NEW)				$ 56,423
7030-1010-1003	Leave Accrual Buy-Out	$ 2,940	$ 7,798	$ -	
7030-1010-1004	Overtime	$ -	$ -	$ 5,000	
7030-1010-1008	In-Lieu Of Insurance Benefit	$ 4,373	$ 8,164	$ -	
7030-1010-1012	Fica/Medicare	$ 8,017	$ 8,976	$ 4,699	
7030-1010-1013	Retirement	$ 45,220	$ 42,142	$ 21,949	
7030-1010-1014	Health Insurance	$ 2,737	$ -	$ 17,919	
7030-1010-1015	Worker's Compensation	$ 8,345	$ 7,543	$ 3,571	
7030-1050-2021	Special Departmental Expense	$ 194,300	$ 400,900	$ 284,400	
	Computer Supplies				$ 25,000
	Software				$ 35,000
	Internet Services Civic Center #1				$ 14,100
	Network Connectivity				$ 76,000
	Parner Data Dashboard				$ 1,800
	Workstations				$ 15,000
	Voice/Cloud Services				$ 47,000
	Server Hardware/Software				$ 50,000
	Audio/Video Equipment				$ 5,000
	Access Control (Servers)				$ 6,500
	Mobile Devices				$ 9,000
7030-1050-3030	Professional Services	$ 142,380	$ 133,000	$ 150,500	
	IT Services				$ 94,200
	Springbrook Annual Maintenance				$ 56,300
7030-1050-3031	Communications	$ 630	$ 650	$ 650	
	Cell Phone				$ 650

INFORMATION TECHNOLOGY FUND

Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
7030-1050-3036	Memberships & Subscriptions	$ 130	$ -	$ 55,306	
	MISAC				$ 175
	Clickup				$ 900
	Acrobat Pro				$ 1,000
	Access Control Hosting				$ 1,300
	Broadcasting				$ 3,000
	Website Hosting				$ 1,100
	NEOGOV (year 2 of 3)				$ 6,738
	CivicPlus				$ 7,350
	System Management				$ 32,243
	Amazon Prime				$ 1,500
7030-1050-3037	Travel/Conferences/Meetings	$ 39	$ -	$ 500	
7030-1050-3038	Training	$ 449	$ 1,300	$ 1,300	
	Certification				$ 800
	PluralSight				$ 500
7030-1050-3090	Depreciation Expense	$ 62,335	$ -	$ -	
7030-1050-4045	Building Maint. Charges	$ 495	$ 825	$ 726	
7030-1050-4088	Risk Management Charges	$ 8,794	$ 10,285	$ 7,271	
7030-1050-4089	Employee Benefits Charges	$ 3,682	$ 3,138	$ 1,883	
7030-1050-6021	Machinery & Equipment	$ -	$ 45,000	$ 45,000	
	Telephone System (VOIP)				$ 30,000
	Security Cameras (Community Center)				$ 15,000
	Total Expenditures	**$ 585,554**	**$ 771,098**	**$ 657,097**	

SUCCESSOR AGENCY TO THE ATWATER REDEVELOPMENT AGENCY

Overview

Pursuant to State Law the Atwater Redevelopment Agency was dissolved on February 1, 2012. The City of Atwater elected to be the Successor Agency. The City also elected to be the Housing Successor Agency. The purpose of the successor is to wind down the operations and to primarily complete legitimate projects and pay the outstanding debts - obligations of the former agency.

The primary expenses that are incurred are administrative, legal, and bond – debt expenses. The Successor prepares a Recognized Obligation Payment Schedule (ROPS) twice a year to request sufficient funds to cover the expense of the former agency. The ROPS are prepared and submitted to the County and State which review them and certify the request. Funds are then sent locally to cover the eligible expenses.

The Successor Agency also provides support to the Oversight Board. The Board was setup by law to ensure the Successor Agency is acting to dissolve the assets and pay the obligations for the former Agency.

Redevelopment Obligation Retirement Fund (RORF)

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
3064	**RDVLPMNT Obligation Retirement**				
3064-0000-1118	ROPS Payments	$ 1,046,143	$ 1,059,752	$ 1,062,274	
3064-0000-6001	Interest Earned	$ 1,878	$ 3,000	$ 2,000	
3064-0000-8052	Trnsf Fr CommRdvlpmtPropTrust	$ 157,576	$ 131,965	$ 39,874	
	Total Revenues	**$ 1,205,597**	**$ 1,194,717**	**$ 1,104,148**	
3064-4016-3001	City Administration Fees	$ 22,197	$ 29,422	$ 29,422	
3064-4016-3030	Professional Services	$ 21,463	$ 45,000	$ 53,550	
3064-4016-3034	Rents & Leases	$ 286	$ 2,000	$ 2,000	
3064-4016-3067	SERAF	$ -	$ 3,215	$ 77,491	
3064-9095-9105	Transf To LMI Housing Asset	$ -	$ 3,215	$ -	
3064-9095-9106	Transf to S.A. Debt Service	$ 1,029,080	$ 1,031,298	$ 1,030,872	
3064-9095-9110	Transf To CommRdvlpmtPropTrust	$ 58,158	$ -	$ 77,491	
	Total Expenditures	**$ 1,131,183**	**$ 1,114,150**	**$ 1,270,826**	

Low & Mod Income Housing Asset Fund

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
3065	**Low & Mod Inc Housing Asset Fund**				
3065-0000-6001	Interest Earned	$ 2,511	$ 1,000	$ 1,000	
3065-0000-6090	Realized Gain/Loss	$ (2,657,245)	$ -	$ -	
3065-0000-6091	Other Revenue	$ -	$ 14,995	$ -	
3065-0000-8053	Trnsf Fr RdvlpmtOblgRtrmntFund	$ -	$ 3,215	$ -	
	Total Revenues	**$ (2,654,734)**	**$ 19,210**	**$ 1,000**	
3065-4017-3001	City Administration Fees	$ -	$ -	$ -	
3065-4017-3030	Professional Services	$ 26,409	$ 24,995	$ 20,000	
3065-4017-9050	Trn To General Fund	$ -	$ 50,000	$ 50,000	
	Muni Code Update				$ 50,000
3065-9095-9086	Transf To Gen Plan Update Fund	$ 50,000	$ -	$ -	
	Total Expenditures	**$ 76,409**	**$ 74,995**	**$ 70,000**	

Successor Agency Debt Service Fund

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
3066	**Successor Agency Debt Service**				
3066-0000-8053	Trnsf Fr RdvlpmtOblgRtrmntFund	$ 1,029,080	$ 1,031,298	$ 1,030,872	
	Total Revenues	**$ 1,029,080**	**$ 1,031,298**	**$ 1,030,872**	
3066-8020-5010	Principal-ARA Bond	$ 73,040	$ 969,649	$ 980,936	
3066-8020-5020	Interest-ARA Bond	$ 73,040	$ 61,649	$ 49,936	
	Total Expenditures	**$ 146,080**	**$ 1,031,298**	**$ 1,030,872**	

Community Redevelopment Prop Trust

Revenues and Expenses:

Account Number	Description	FY 2020-21 Audited	FY 2021-22 Amended Budget as of 3-31-22	FY 2022-23 Proposed	FY 2022-23 Details
3067	**Community RDVLPMNT Prop Trust**				
3067-0000-4072	Project Extension Fees	$ 1,584	$ 1,584	$ 1,584	
3067-0000-4074	Applegate Connection Fees	$ 69,436	$ 25,528	$ 13,275	
3067-0000-6001	Interest Earned	$ 353	$ 100	$ 100	
3067-0000-6022	Sale of Real Property	$ 10,414	$ 10,415	$ 10,415	
3067-0000-6023	Sw Quad Storm Drainage Fees	$ 75,745	$ 27,850	$ 14,500	
3067-0000-8053	Trnsf Fr RdvlpmtOblgRtrmntFund	$ 58,158	$ -	$ 77,491	
	Total Revenues	**$ 215,689**	**$ 65,477**	**$ 117,365**	
3067-9095-9107	Transfer To RORF	$ 157,576	$ -	$ 39,874	
	Total Expenditures	**$ 157,576**	**$ -**	**$ 39,874**	

Five Year Capital Improvement Program

Fiscal Years 2022-23 thru 2026-27

Description	Fiscal Year					Funding Source
	2022/23	2023/24	2024/25	2025/26	2026/27	
General Fund Capital (0003)						
*Traffic Signal Synchronization	5,000					0003 General Fund Capital - CMAQ
*Phase 1 Ped Imp Proj Downtown	900,148					0003 General Fund Capital - CMAQ
*Phase 2 Ped Imp Proj Downtown	125,240					0003 General Fund Capital - CMAQ
*Phase 3 Ped Imp Proj Downtown	44,863					0003 General Fund Capital - CMAQ
*ACE Train Platform	296,000					0003 General Fund Capital- 0001 GF
*Phase 4 Ped Imp Proj Downtown	180,026					0003 General Fund Capital - CMAQ
General Fund Capital (0003) Totals	1,551,277	0	0	0	0	
Measure V (0007)						
*Fruitland Avenue Road Improvements	2,690,000					0007 Measure V
*Atwater Blvd & First St. Signal	45,000					0007 Measure V
*First Street Improvement Project	300,000					0007 Measure V
Measure V (0007) Totals	3,035,000	0	0	0	0	
Measure V 20% Alternative Modes (0008)						
*Active Transportation Plan	120,000					0008 Measure V Alternative Modes
*Phase 1 Ped Imp Proj Downtown	15,000					0008 Measure V Alternative Modes
*Phase 2 Ped Imp Proj Downtown	14,291					0008 Measure V Alternative Modes
*Phase 3 Ped Imp Proj Downtown	10,000					0008 Measure V Alternative Modes
*ACE Train Platform	350,000					0008 Measure V Alternative Modes
*Phase 4 Ped Imp Proj Downtown	23,324					0008 Measure V Alternative Modes
Measure V 20% Alternative Modes (0008) Totals	532,615	0	0	0	0	
Measure V Regional Funds (0010)						
Winton Way Road Improvements	54,805					0010 Measure V Regional Funds
*Bellevue Road Realignment	192,500					0010 Measure V Regional Funds
Measure V Regional Funds (0010) Totals	247,305	0	0	0	0	

Description	Fiscal Year					Funding Source
	2022/23	2023/24	2024/25	2025/26	2026/27	
ARPA-American Rescue Plan Act (1010)						
City Bldg - Civic Center #1	462,059					1010 American Rescue Plan Act of 2021
City Bldg - Civic Center #2	454,910					1010 American Rescue Plan Act of 2021
Police Dept Access Control	18,000					1010 American Rescue Plan Act of 2021
Comm Center Access Control	18,000					1010 American Rescue Plan Act of 2021
Youth Center Access Control	18,000					1010 American Rescue Plan Act of 2021
Fire Station 41 Access Control	18,000					1010 American Rescue Plan Act of 2021
Fire Station 42 Access Control	18,000					1010 American Rescue Plan Act of 2021
Payment Kiosks (Hard/Software)	137,700					1010 American Rescue Plan Act of 2021
*Broadway Ave ReTasking Traffic	125,000					1010 American Rescue Plan Act of 2021
*City-Wide Lighting	75,000					1010 American Rescue Plan Act of 2021
*City-Wide Security	100,000					1010 American Rescue Plan Act of 2021
*Memorial Ball Park Parkng Lot	60,000					1010 American Rescue Plan Act of 2021
*Osborn Park Renovation	367,723					1010 American Rescue Plan Act of 2021
City Council Chambers Improvement	25,000					1010 American Rescue Plan Act of 2021
*Palm and Linden Sidewalk Improvements	70,012					1010 American Rescue Plan Act of 2021
*Palm and Bellevue Street & Sidewalk Improvements	282,600					1010 American Rescue Plan Act of 2021
Station 41 Flooring	40,000					1010 American Rescue Plan Act of 2021
Station 41 New Bay Doors	150,000					1010 American Rescue Plan Act of 2021
Station 42 New Bay Doors	50,000					1010 American Rescue Plan Act of 2021
ARPA-American Rescue Plan Act (1010) Totals	2,490,004	0	0	0	0	
Local Transportation Fund (1013)						
*Atwater Blvd. & First Street Signal	298,595					1013 LTF Fund
*Laurel Ave. Sidewalk Improvement Project	242,000					1013 LTF Fund
Local Transportation Fund (1013) Totals	540,595	0	0	0	0	

Description	Fiscal Year					Funding Source
	2022/23	2023/24	2024/25	2025/26	2026/27	
Traffic Circulation Fund (1015)						
*Traffic Signal Synchronization	5,000					1015 Traffic Circulation Fund
Traffic Circulation Fund (1015) Totals	5,000	0	0	0	0	
Regional Surface Transportation Program-RSTP (1017)						
Traffic Signal Synchronization						
*Fruitland Ave. Road Improvements	1,711,644					1017 RSTP Fund
*Ace Train Platform	374,582					1017 RSTP Fund
Regional Surface Transportation Prog-RSTP (1017) Totals	2,086,226	0	0	0	0	
SB1-Road Maintenance & Rehab RMRA (1018)						
*Fruitland Avenue Road Improvements	2,116,215					1018 SB1 Fund
*Atwater Blvd. & First Street Signal	100,000					1018 SB1 Fund
*Third & Mulberry Curb/Gutter/Sidewalk	100,000					1018 SB1 Fund
*Phase 1 Ped Imp Proj Downtown	117,258					1018 SB1 Fund
Almador Terr & Harbor Dr. Crack/Slurry Seal	68,000					1018 SB1 Fund
Sidewalk Repairs Various Locations	75,000					1018 SB1 Fund
*Broadway Traffic Retasking	164,063					1018 SB1 Fund
SB1-Road Maintenance & Rehab RMRA (1018) Totals	2,740,536	0	0	0	0	
Parks & Recreation (1020)						
*Osborn Park Renovation	177,952					2018 Parks Bond Act, Per Capita Grant Program
Parks & Recreation (1020) Totals	177,952	0	0	0	0	

Description	Fiscal Year					Funding Source
	2022/23	2023/24	2024/25	2025/26	2026/27	
Water Capital (6001)						
Well Control Panel Upgrade	80,081					6001 Water Capital Fund
Hydrant Replacement	75,000					6001 Water Capital Fund
*Well #20A Rehab	2,785,396					6001 Water Capital Fund
Installation-New Water Meters	700,000					6001 Water Capital Fund
Water Meter Software Upgrade	10,000					6001 Water Capital Fund
Water Tower Painting	160,686					6001 Water Capital Fund
*Property Acq.-Future Well Site	150,000					6001 Water Capital Fund
Water Tower Lights Install	212,000					6001 Water Capital Fund
*Canal Creek Utility Crossing	250,000					6001 Water Capital Fund
Water Capital (6001) Totals	4,423,163	0	0	0	0	
1,2,3-TCP Fund (6007)						
*TCP Remediation Project	3,000,000					
1,2,3-TCP Fund (6007) Totals	3,000,000	0	0	0	0	
Sewer (6010)						
Sewer Lift Station Improvements	75,000					6010 Sewer Fund
*Applegate Lift Station	1,100,000					6010 Sewer Fund
*Sierra Park Lift Station Improvements	200,000					6010 Sewer Fund
Water Well Replacement @ WWTP	16,927					6010 Sewer Fund
Industry Stat CMU Wall Install	446,358					6010 Sewer Fund
*Canal Creek Utility Crossing	250,000					6010 Sewer Fund
*Castle Sewer Interceptor	1,300,000					6010 Sewer Fund
Sewer (6010) Totals	3,388,285	0	0	0	0	
Capital Improvement Projects Total	**24,217,958**	**0**	**0**	**0**	**0**	

* Major public works projects such as land, buildings, and public infrastructure. Must conform with the City's General Plan.

Public Safety Transactions
and
Use Tax Expenditure Plan

FY 2020/21 thru FY 2022/23

Public Safety Transactions and Use Tax Expenditure Plan
FY 2020/21 through FY 2022/23

Description	2020/21	2021/22	2022/23
Public Safety Use Tax (0004) (Measure "H")			
Police Personnel Wages			
2 Police Sergeants, 7 Police Officers, Dispatcher (New), 4 Reserves			$ 799,120.00
1 Police Sergeant, 6 Police Officers, 4 Reserves	$ 288,336	$ 435,000	
Overtime	$ 39,057	$ 110,000	$ 80,000.00
Benefits	$ 584,113	$ 762,634	$ 876,834.00
Operating Budget	$ 56,286	$ 196,500	$ 279,400
Machinery and Equipment		$ 92,000	$ 147,000
Taser Lease			$ 30,000
Police Fleet Replacement Lease		$ 100,000	$ 100,000
Communications		$ 2,000	$ 2,400
Education Materials		$ 2,500	$ -
	$ 967,792	$ 1,504,134	$ 2,035,354
CAL Fire Cooperative Agreement (portion)	$ 563,000	$ 1,385,513	$ 805,572
Reserve Firefighter Salaries	$ -		$ 10,000
Reserve Firefighter Benefits	$ -		$ 1,346
Operating Budget	$ 301,989	$ 235,380	$ 263,780
Reserve Firefighter Training Program	$ 10,082	$ 11,864	$ 11,864
Communications	$ 2,871	$ 1,500	$ 1,500
Fire Truck Lease Purchases	$ 87,916	$ 87,916	$ 87,916
New Engine	$ 201,119	$ 131,600	$ -
Education Materials		$ 2,500	$ 2,500
Two New Fire Commmand Vehicles			$ 160,000
	$ 864,989	$ 1,620,893	$ 1,080,698
Risk Management & Employee Benefit Charges	$ 26,247	$ 25,923	$ 31,120
	$ 26,247	$ 25,923	$ 31,120
	Audited	Unaudited	
BEGINNING BALANCE (AUDITED/UNAUDITED)	**$ 636,376**	**$ 1,484,897**	**$ 1,035,447**
TOTAL BUDGETED EXPENDITURES	**$ (1,859,028)**	**$ (3,150,950)**	**$ (3,147,172)**
ADJUSTMENTS (=/-)	**$ 2,530**	**$ 1,000**	**$ 1,000**
Public Safety 1/2% Sales & Use Tax Forecast	$ 2,705,019	$ 2,700,500	$ 2,110,725
Audited & Projected Fund Balance	$ 1,484,897	$ 1,035,447	$ 0

Debt Service

DEBT SERVICE OBLIGATIONS

	Date	Principal	Interest	Total
Wastewater Fund				
2017A Wastewater Bonds				
	11/1/2022	-	1,148,044	1,148,044
	5/1/2023	1,020,000	1,148,044	2,168,044
Total		1,020,000	2,296,088	3,316,088
2018A Wastewater Bonds				
	11/1/2022	-	240,184	240,184
	5/1/2023	660,000	240,184	900,184
Total		660,000	480,369	1,140,369
	Date	Principal	Interest	Total
Successor Agency to the Atwater RDA Bonds				
2017A Bonds				
	12/1/2022	-	49,936	49,936
	6/1/2023	931,000	49,936	980,936
Total		931,000	99,872	1,030,872
2017B Bonds				
	12/1/2022	-	-	-
	6/1/2023	-	-	-
Total		-	-	-

Inter-Fund Transfers

INTER-FUND TRANSFERS

From (Expenditure)	To (Revenue)	Amount	Detail	Description
Operating Transfers				
General Fund	Maintenance Districts	$ 136,775		General Benefit Contribution to Maint Districts/Shortfall
			$ 36,775	General Benefit Contribution to Maint Districts
			$ 100,000	Maintenance Districts (Shortfall)
General Fund	Employee Benefits Fund	$ 200,000		Contrib to PARS - to help fund unfunded OPEB/Retirement
			$ 100,000	Reserve for OPEB Obligations
			$ 100,000	Reserve for Pension Obligations
General Fund	General Plan Update Fund	$ 300,000		General Fund Contribution to General Plan Update
General Fund	ISF Equip/Bldg Replacement	$ 100,000		Contrib to ISF Equipment/Building Replacement Fund
Low & Mod Inc Housing Asset Fund	General Fund	$ 50,000		Muni Code Update
Water Fund	General Fund	$ 152,375		Hydrant Maintenance
Water Fund	General Plan Update Fund	$ 300,000		Water Fund Contribution to General Plan Update
Wastewater Fund	General Plan Update Fund	$ 300,000		Wastewater Fund Contribution to General Plan Update
Employee Benefits Fund	Pension Rate Stblztn Fund	$ 100,000		Contrib to PARS - to help fund unfunded OPEB/Retirement
Successor Agency to the Atwater Redevelopment Agency				
RDVLPMNT Obligation Retirement	Successor Agency Debt Service	$ 1,030,872		Debt Service
RDVLPMNT Obligation Retirement	Community RDVLPMNT Prop Trust	$ 77,491		From RORF to Community Redevelopment Prop Trust
Community RDVLPMNT Prop Trust	RDVLPMNT Obligation Retirement	$ 39,874		From Community Redevelopment Prop Trust to RORF

Appropriations Limitation Calculation

APPROPRIATIONS LIMITATION

The appropriations limitation imposed by Proposition 4 and modified by Proposition 222 creates a restriction on the amount of revenue which can be appropriated in any fiscal year. The revenues which are subject to the limitation are those considered "proceeds of taxes." The basis for calculating the limit began in 1978-79 and is increased each year based on population growth and inflation.

FY 2021-22 Limitation		$54,952,850
Annual Adjustment FY 2021-2022:		
Change in population	=	-1.15 percent
Change in per capita personal income	=	7.55 percent
Population Factor Converted to a Ratio	=	.988
Per Capita Factor Converted to a Ratio	=	1.0755

Calculation of factor for FY 2022-23: .988 x 1.0755 **= 1.0625**

Calculation of FY 2022-23 Appropriations Limitation:

$54,952,850 X 1.0625 = $58,387,403

****

FY 2022-23 Appropriations =	$ 76,911,294
Less: Funds Not Subject to Limit	
Successor Agency to Atwater Redevelopment Agency	($ 1,030,872)
Water Enterprise Fund	($ 4,423,163)
Wastewater Enterprise Fund	($ 7,844,742)
Sanitation Enterprise Fund	($ 4,370,776)
Capital Outlay (non-Enterprise Funds)	($ 12,981,253)
Less: Non-Tax Revenue	($5,280,429)
Appropriations Subject to Limitation	**$40,980,059**

Appendix

CITY OF ATWATER
JOINT AUTHORITY
RESOLUTION

RESOLUTION NO. 3317-22
RESOLUTION NO. AFPD 1-2022
AND
RESOLUTION NO. SA 2022-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER, BOARD OF DIRECTORS OF THE ATWATER FIRE PROTECTION DISTRICT, AND GOVERNING BOARD OF THE SUCCESSOR AGENCY TO THE ATWATER REDEVELOPMENT AGENCY ADOPTING THE 2022-23 FISCAL YEAR BUDGET, APPROVING FUND EXPENDITURES AND FUND TRANSFERS, AND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the City Manager/Executive Director has submitted to the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency the 2022-23 Fiscal Year Budget; and

WHEREAS, after months of developing a budget that continues to ensure fiscal solvency pursuant to the City of Atwater's 2020-2025 Strategic Plan and increases services levels to constituents, the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency has approved the same; and

WHEREAS, it is the intention of the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency to adopt the proposed budget as submitted by the City Manager/Executive Director.

NOW, THEREFORE, BE IT RESOLVED that the 2022-23 Fiscal Year Budget for the City of Atwater, the Atwater Fire Protection District, and the Successor Agency to the Atwater Redevelopment Agency as presented on June 27, 2022 (incorporated by reference herein) is hereby approved by the City Council of the City of Atwater, the Board of Directors of the Atwater Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency.

BE IT FURTHER RESOLVED that a copy of the approved 2022-23 Fiscal Year Budget for the City of Atwater, Atwater Fire Protection District, and the Successor Agency to the Atwater Redevelopment Agency shall be available in the office of the City Manager and the City Clerk.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3318-22

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER ESTABLISHING THE FISCAL YEAR 2022-23 APPROPRIATIONS LIMITATION

WHEREAS, the people of California on November 6, 1979, added Article XIIIB to the State Constitution placing various limitations on the appropriations of state and local governments; and

WHEREAS, the State Legislature adopted Chapters 1205 and 1342 of the 1980 Statutes which implemented Article XIIIB; and

WHEREAS, the people of California on June 5, 1990 amended Article XIIIB effective July 1, 1990; and

WHEREAS, the provisions of the amendments have been interpreted by a coalition of statewide organizations, and the organizations have issued through the League of California Cities revised guidelines to calculate the appropriations limitation; and

WHEREAS, Section 7910 of the California Government Code requires cities to adopt a resolution setting the annual appropriations limitation at a regularly scheduled meeting or a noticed special meeting; and

WHEREAS, the City of Atwater has complied with the provisions of Article XIIIB in calculating the Appropriations Limitation for Fiscal Year 2022-23.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Atwater that pursuant to the appropriations limitation formula set forth in California Government Code Sections 7900-7913, the City Council hereby establishes the appropriations limitation for the 2022-23 fiscal year for the City of Atwater at $58,387,403 as documented in **Exhibit A**, attached hereto and incorporated here by reference.

BE IT FURTHER RESOLVED that any challenge to the appropriations limitation as per the above-mentioned codes must be brought to the City of Atwater's attention within sixty (60) days of the effective date of this resolution.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

EXHIBIT A

APPROPRIATIONS LIMITATION

The appropriations limitation imposed by Proposition 4 and modified by Proposition 222 creates a restriction on the amount of revenue which can be appropriated in any fiscal year. The revenues which are subject to the limitation are those considered "proceeds of taxes." The basis for calculating the limit began in 1978-79 and is increased each year based on population growth and inflation.

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Annual Adjustment FY 2021-2022:		
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Calculation of factor for FY 2022-23: .988 x 1.0755 **= 1.0625**

Calculation of FY 2022-23 Appropriations Limitation:

$54,952,850 X 1.0625 = $58,387,403

****

FY 2022-23 Appropriations =	$ 76,911,294
Less: Funds Not Subject to Limit	
Successor Agency to Atwater Redevelopment Agency	($ 1,030,872)
Water Enterprise Fund	($ 4,423,163)
Wastewater Enterprise Fund	($ 7,844,742)
Sanitation Enterprise Fund	($ 4,370,776)
Capital Outlay (non-Enterprise Funds)	($ 12,981,253)
Less: Non-Tax Revenue	($5,280,429)
Appropriations Subject to Limitation	**$40,980,059**

Executive Summary

This document will serve as the City of Atwater's 2020-2025 Strategic Plan. Its purpose is to help the City prioritize its efforts, allocating both fiscal and human resources to achieve a shared Vision and Goals that also reflect community priorities and needs. RGS facilitated a planning session for the City Council and staff at a one-day, duly noticed meeting that was held Wednesday, March 25, 2019. The Study Session, which was open to the public, resulted in the development of a Mission Statement, a Vision Statement, a set of Core Values and six Goals to guide the City's future operations.

The Goals

At its Strategic Planning Workshop the City Council identified six Goals, each with equal priority. They are:

1. Ensure Financial Solvency
2. Ensure Safety of Staff and Our Community
3. Promote Transparency through Communication
4. Promote Economic Development
5. Optimize Organizational Structure
6. Improve Quality of Life

Implementation

The role of the City Council is to establish Goals based on community input and fiscal viability. The role of the City Manager is to develop Strategies to achieve those goals. Under the direction of the City Manager, City staff will develop specific tactics to implement the Council's plan.

The Strategic Plan is meant to serve as a living and working document, which will be updated by Council and staff on a regular basis.

Conclusion

The 2020-2025 Strategic Plan encompasses the Goals, suggested programs, projects and initiatives suggested by Council and staff over the course of its development. The Goals that are included represent **the highest priorities** for City Council. Should other sources of revenue be identified, the City may revisit this Plan and adapt it as needed. For now, by limiting the City's efforts to these key areas, the City of Atwater will be better positioned to achieve its long-term vision and maintain its fiscal viability.

Mission, Vision and Core Values

The purpose of establishing the City's Mission, Vision and Core Values is to clearly define why the City was incorporated, how the City Council envisions its future, and to what principles Council and Staff will adhere as part of conducting its business.

Our Mission

The Mission of the City of Atwater is to provide high quality, professional services and a safe family-oriented community where our residents may thrive.

Our Vision

The City of Atwater is a regional leader in sustainable development offering a safe and welcoming community with a thriving downtown and stable economy that supports our growing population.

Our Core Values

Integrity

Collaboration

Transparency

Diversity

Respect

Customer Service

Innovation

Responsiveness

Goals

Each Goal is intended to focus the City's fiscal and human resources on areas of highest priority.

1. Ensure the City's Continued Financial Stability

The City Council, management team and community acknowledge and value the City's commitment to maintaining adequate reserves and working within a balanced budget. Strategies to support this Goal include the following:

- 1.1 Maintain sound, responsible fiscal policies regulating debt and establishing parameters for reserves.
  - 1.1.a. Set aside funds to achieve 10% of the General Fund in reserves.
  - 1.1.b. Adhere to adopted policies and procedures.
  - 1.1.c. Continue to review and update Master Fee Schedules and Rate Schedules on regular basis.
- 1.2 Prioritize use of discretionary funds based on the 2020-2025 Strategic Plan Goals.
- 1.3 Continue to seek local, regional and federal grant opportunities to support City projects, programs and initiatives.
- 1.4 Explore options to reduce pension liabilities.
- 1.5 Provide transparency in all activities related to municipal finance and ensure that financial records are accurate, reliable and timely.
- 1.6 Explore options for more effective service delivery mechanisms to reduce costs.

2. Improve Public Safety

Public Safety continues to be a top priority for the City Council. In this context, Public Safety includes law enforcement, and the maintenance and improvement of infrastructure such as roadways and the water system. Strategies include the following:

- 2.1 Ensure adequate funding for appropriate levels of staffing and equipment for public safety personnel.
  - 2.1.a. Develop a program to replace aging equipment and vehicles.
  - 2.1.b. Explore potential public support for a public safety tax.
- 2.2 Support local and regional partnerships for mutual aid.
- 2.3 Continue to update emergency operations plan(s), and ensure appropriate staff training and engagement for implementation.
- 2.4 Support emergency preparedness throughout the community.
- 2.5 Maintain safe, well-lit streets, roads sidewalks.
- 2.6 Monitor treatment, storage and delivery systems to ensure safe, reliable delivery of water.
- 2.7 Develop an Active Transportation Plan.
- 2.8 Strengthen Code Enforcement.
- 2.9 Re-establish the Community Watch program.

3. Improve Internal and External Communication

The Council believes communication with residents and the business community is essential to the long-range viability of the City. Strategies include the following:

- 3.1 Proactively communicate positive news about the City to residents, businesses and surrounding communities.
- 3.2 Use social media to disseminate positive news, milestones and accomplishments throughout the community.
- 3.3 Promote regional interaction and coordination with surrounding communities and service providers including schools, economic development interests, transportation and non-profit agencies.
- 3.4 Conduct a Community Survey to identify residents' priorities.
- 3.5 Conduct a series of Town Forums to explore key community issues.

4. Optimize Organizational Structure

The Goal of Optimizing the City's Organizational Structure reflects the City Council's desire to ensure that City services are provided with competency, reliability and efficiency in the most cost-effective manner possible. Strategies include the following:

- 4.1 Perform an internal audit of all departments.
  - 4.1.a. Perform a cost/benefit analysis to determine the viability of City services.
  - 4.1.b. Review Staff work-load.
  - 4.1.c. Adjust the organizational structure as needed.
- 4.2 Conduct a survey of employees.
- 4.3 Hire a permanent Public Works Director.
- 4.4 Invest in professional development training for Staff.

5. Support Economic Development that Promotes a Jobs-Housing Balance.

The Goal to Support Economic Development that Promotes a Jobs-Housing Balance ensures that the City is committed to attracting new businesses that will provide well-paying jobs for our residents. Strategies include the following:

- 5.1 Implement permit streamlining to attract and support business activities within the City.
- 5.2 Focus efforts on manufacturing, community development, and construction.
- 5.3 Explore opportunities to hire an economic development manager.
- 5.4 Partner with local educational/academic institutions.
- 5.5 Explore opportunities for incubator business programs.

6. Enhance Quality of Life

Atwater's unique character and exceptional quality of life were repeatedly mentioned during this process as a key strength of the community. Strategies to support this Goal include the following:

- 6.1 Maintain and refresh parks and facilities to provide quality experiences.
- 6.2 Promote community partnerships and events.
- 6.3 Explore opportunities to create a "Splash Pad" facility.
- 6.4 Evaluate the cost of services for recreational programs and explore opportunities for cost savings, program "sharing" and partnerships with non-profit organizations.
- 6.5 Identify potential locations for a community dog park.
- 6.6 Support Community Clean-Up and other beautification events and opportunities.

- 6.7 Work with Merced County to address homeless issues and find effective solutions.

Benchmarks

Over the next five years Staff will provide progress reports to the City Council and the community on the implementation of the Strategic Plan citing specific examples of fulfillment. Agenda items and staff reports will be tied to the achievements of attaining individual Goals.

Summary and Recommendation

Following the adoption of the Strategic Plan, individual Departmental Implementation Plans will be developed and incorporated into this Plan as tactics to support each Goal and Strategy, including ongoing engagement and communications with the public. It is recommended that the City Council review the 2020-2025 Strategic Plan annually at minimum to gauge progress toward achieving its goals.

CITY COUNCIL OF THE CITY OF ATWATER

RESOLUTION NO. 3068-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER APPROVING GENERAL FUND RESERVE POLICY AND INTER-FUND ADVANCE AND LOAN POLICY

WHEREAS, the City of Atwater recognizes the importance of sound fiscal policies to ensure its future sustainability as a municipal agency; and

WHEREAS, the City seeks to comply with local, state and federal laws regulating the use of public funds; and

WHEREAS, the City is committed to restoring public trust in its ability to manage the public's funds; and

WHEREAS, the City is committed to adhering to best fiscal management practices as established by the Government Finance Officers Association and the State of California's Auditor; and

WHEREAS, on February 24, 2014, the City Council adopted Resolution No. 2478-14 establishing a General Fund Reserve Policy and Inter-Fund Advance and Loan Policy; and

WHEREAS, the General Fund Reserve Policy and an Inter-Fund Advance and Loan Policy must be reviewed and may be amended from time to time.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Atwater that the General Fund Reserve Policy and Inter-Fund Advance and Loan Policy attached as **"Exhibit A"** are hereby approved.

BE IT FURTHER RESOLVED by the City Council of the City of Atwater that all previous resolutions establishing General Fund Reserve Policy and Inter-Fund Advance and Loan Policy is hereby superseded by Resolution No. 3068-19.

The foregoing resolution is hereby adopted this 25th day of March 2019.

AYES: Cale, Raymond, Ambriz, Creighton
NOES: None
ABSENT: Vierra

APPROVED:

PAUL CREIGHTON, MAYOR

ATTEST:

LUCY ARMSTRONG, CITY CLERK

Exhibit A

CITY OF ATWATER

GENERAL FUND RESERVE POLICY

The purpose of this policy is to ensure that the City will at all times have sufficient funding available to meet its operating, capital and debt service cost obligations. Reserves will be managed in a manner that allows the City to fund costs consistent with the operating and capital budgets as well as other long-term plans. While General Fund Reserves have been depleted during the recent economic downturn, it is the Policy of this City Council that General Fund Reserves be increased in an orderly manner, over time, through prudent fiscal management to a minimum target level of ten (10) percent of annual General Fund Operating costs. At the end of each fiscal year, the City Council will be provided a report indicating the status of General Fund Reserves in relation to the minimum target balance.

CITY OF ATWATER

INTER-FUND ADVANCE AND LOAN POLICY

The City of Atwater uses fund accounting as required under generally accepted accounting principles for government agencies as promulgated by the Government Accounting Standards Board (GASB). Generally accepted accounting principles for government agencies permit and provide accounting conventions for loans and advances between funds of a local agency.

Unless otherwise prohibited by law or sound fiscal management practices, the City will from time to time enter into transactions requiring inter-fund movement of funds through fund advances and loans in accordance with the following policy:

1. INTER-FUND ADVANCE AND LOAN POLICY
   a. Short-term advances or loans between City funds for short-term cash flow needs (expected to be repaid within ninety days after the end of the current fiscal year) must be approved in advance in writing by the City Manager.
   b. Advances or loans between City funds which are not initially expected to extend beyond ninety days after the end of the current fiscal year, but which extend beyond this period must be approved by the City Council as soon as it is determined that the term of the loan or advance will extend beyond the fiscal year.

Any adjustment to the terms of a fund advance or loan which will result in the fund loan or advance extending beyond one year or which increases the repayment amount of the fund loan or advance must be approved, in advance, by the City Council.

2. DOCUMENTATION
   a. Each advance, excluding short-term, or loan approved by the City Manager or City Council will be documented in writing and will provide the following information:
      i. The purpose for which the loan or advance is being made, and
      ii. The identification of both the borrowing and lending fund or funds, and
      iii. The dollar amount of the loan or advance, and
      iv. The nominal interest rate (if applicable), and
      v. The terms for repayment of the loan or advance including the dates for installment payments and maturity date on which all principal and unpaid interest will be due and payable, and
      vi. The source from which the borrowing fund is expected to repay the loan/advance, and
      vii. Demonstrated ability to repay the loan and any associated interest within the allotted loan period without causing a negative impact to the finances of the requesting or receiving party.
   b. All of the above conditions must be met in order to qualify for a loan or an advance. This policy applies to all City funds.
   c. The Finance Department will maintain a current listing of all inter-fund advances and loans.

3. REVIEW
   a. All outstanding inter-fund advances and loans will be reviewed by the City Manager at least annually to determine compliance with the agreed upon terms and the recoverability of the funds due. It is expected that all advances and loans will be repaid according to the established payment schedule. However, the City may repay advances and/or loans early or may elect to pay lump sums towards outstanding principal. In the event of a lump sum payment, a resolution amending the repayment schedule will be presented to the City Council for approval.
   b. In accordance with the provisions of generally accepted accounting principles (GAAP) any advance or loan which is not expected to be repaid within a reasonable time will be recorded in the City's financial records as a fund transfer.

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3321-22

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER SETTING MISCELLANEOUS FEE SCHEDULE

WHEREAS, the City of Atwater has established a Citywide fee structure "Miscellaneous Fee Schedule" to offset the costs of services; and

WHEREAS, the City of Atwater's Miscellaneous Fee Schedule is adopted by resolution; and

WHEREAS, the City Council adopted Resolution No. 3227-21 setting the most recent Miscellaneous Fee Schedule on June 28, 2021; and

WHEREAS, the Miscellaneous Fee Schedule has been amended from time to time by resolution to amend said fees and changes for described services; and

WHEREAS, the a public hearing was noticed June 15, 2022 and June 21, 2022 to consider certain amendments and setting the Miscellaneous Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Atwater as follows:

A. All previous resolutions that set and/or amended the Miscellaneous Fee Schedule are hereby repealed and superseded by Resolution No. 3321-22.

B. The Miscellaneous Fee Schedule, attached hereto as **EXHIBIT "A"** and made a part of herein, is hereby approved.

C. The purpose of the fees set forth in the City's Miscellaneous Fee Schedule **EXHIBIT "A"** of this resolution is to recover up to the full, lawfully recoverable costs incurred by the City.

D. **Effective Date**. All new and/or increased fees shall be effective upon adoption of this resolution with the exception of fess established in accordance with Government Code Section 66017. Development related new and/or increased fees shall be effective sixty (60) days following the effective date of this resolution.

E. **Annual Adjustment**. Said miscellaneous fees shall be adjusted annually every July 1st according to the U.S. Bureau of Labor Statistics, Consumer Price Index, All Urban Consumers (Not Seasonally Adjusted). West Region, by the percentage of change in the index from the month of April of the same year. Rounding shall be as follows: .01 to .49 shall be rounded down to the nearest whole dollar; .50 to .99 shall be rounded up to the nearest whole dollar.

F. **Repealer**. These fees shall supersede the corresponding fees previously established by the City. All previously adopted and confliction fees, and all resolutions and other actions of the City Council are hereby repealed to the extent they conflict with the contents of this resolution.

G. **Severability**. The individual fees and charges set forth in **EXHIBIT "A"** of this resolution and portions of this resolution are severable. Should any of the fees or charges or any portion of this resolution be adjudged to be invalid and unenforceable by a body of competent jurisdiction, then the remaining fees, charges and/or resolution portions shall be and continue in full force and effect, except as to those fee, charges, and/or resolution portions that have been adjudged invalid. The City Council of the City of Atwater hereby declared that is would have adopted each of the fee and charges set forth in **EXHIBIT "A"** of this resolution, and this resolution and each section, subsection, clause, sentence, phrase and other portion thereof, irrespective of the fact that one or more of the fees, charges, or sections, subsections, clauses, sentences, phrases or other portions of this resolution may be held invalid or unconstitutional.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3318-22

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER ESTABLISHING THE FISCAL YEAR 2022-23 APPROPRIATIONS LIMITATION

WHEREAS, the people of California on November 6, 1979, added Article XIIIB to the State Constitution placing various limitations on the appropriations of state and local governments; and

WHEREAS, the State Legislature adopted Chapters 1205 and 1342 of the 1980 Statutes which implemented Article XIIIB; and

WHEREAS, the people of California on June 5, 1990 amended Article XIIIB effective July 1, 1990; and

WHEREAS, the provisions of the amendments have been interpreted by a coalition of statewide organizations, and the organizations have issued through the League of California Cities revised guidelines to calculate the appropriations limitation; and

WHEREAS, Section 7910 of the California Government Code requires cities to adopt a resolution setting the annual appropriations limitation at a regularly scheduled meeting or a noticed special meeting; and

WHEREAS, the City of Atwater has complied with the provisions of Article XIIIB in calculating the Appropriations Limitation for Fiscal Year 2022-23.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Atwater that pursuant to the appropriations limitation formula set forth in California Government Code Sections 7900-7913, the City Council hereby establishes the appropriations limitation for the 2022-23 fiscal year for the City of Atwater at $58,387,403 as documented in **Exhibit A**, attached hereto and incorporated here by reference.

BE IT FURTHER RESOLVED that any challenge to the appropriations limitation as per the above-mentioned codes must be brought to the City of Atwater's attention within sixty (60) days of the effective date of this resolution.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

EXHIBIT A

APPROPRIATIONS LIMITATION

The appropriations limitation imposed by Proposition 4 and modified by Proposition 222 creates a restriction on the amount of revenue which can be appropriated in any fiscal year. The revenues which are subject to the limitation are those considered "proceeds of taxes." The basis for calculating the limit began in 1978-79 and is increased each year based on population growth and inflation.

FY 2021-22 Limitation		$54,952,850
Annual Adjustment FY 2021-2022:		
Change in population	=	-1.15 percent
Change in per capita personal income	=	7.55 percent
Population Factor Converted to a Ratio	=	.988
Per Capita Factor Converted to a Ratio	=	1.0755

Calculation of factor for FY 2022-23: .988 x 1.0755 **= 1.0625**

Calculation of FY 2022-23 Appropriations Limitation:

$54,952,850 X 1.0625 = $58,387,403

****

FY 2022-23 Appropriations =	$ 76,911,294
Less: Funds Not Subject to Limit	
Successor Agency to Atwater Redevelopment Agency	($ 1,030,872)
Water Enterprise Fund	($ 4,423,163)
Wastewater Enterprise Fund	($ 7,844,742)
Sanitation Enterprise Fund	($ 4,370,776)
Capital Outlay (non-Enterprise Funds)	($ 12,981,253)
Less: Non-Tax Revenue	($5,280,429)
Appropriations Subject to Limitation	**$40,980,059**

CITY COUNCIL
OF THE
CITY OF ATWATER

RESOLUTION NO. 3319-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER AMENDING THE CITY OF ATWATER CLASSIFICATION PLAN AND ADOPTING SALARY SCHEDULE A-23, EFFECTIVE JUNE 23, 2022

WHEREAS, the City Council adopted Resolution No. 2088-05 adopting the City of Atwater Classification Plan; and

WHEREAS, Salary Schedule D-22, effective March 17, 2022, was adopted by Resolution No. 3300-22 on March 14, 2022; and

WHEREAS, the City Council approves and adopts the Salary Schedule for the Classification Plan and/or directs the City Manager to prepare and/or update said Schedule to reflect City Council direction; and

WHEREAS, the City's labor negotiating team met and conferred with all represented labor groups to negotiate successor MOUs to replace current MOUs that are expiring on June 30, 2022; and

WHEREAS, the City Council ratified Side Letters of Agreements on June 13, 2022, and on June 27, 2022, for successor MOUs; and

WHEREAS, due to the meet and confer process, staff is recommending certain changes to the City's Classification Plan, to amend three (3) job classifications, and to modify the salary schedule to implement contractual monetary obligations such as wage adjustments for certain job classifications that were under the 90% mean and a city-wide 4% cost of living adjustment (COLA).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Atwater does hereby amend the City of Atwater Classification Plan to amend three (3) job classifications as described in **EXHIBIT "A,"** attached hereto and made a part herein.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make any revisions, corrections, or alterations to the text of the classifications described in Exhibit "A" to correct language changes or to comply with the requirements of the law.

BE IT FURTHER RESOLVED that the City Council of the City of Atwater does hereby adopt City of Atwater Salary Schedule A-23, effective June 23, 2022, **EXHIBIT "B,"** attached hereto and made a part herein.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

~~COMMUNITY~~ FACILITIES AND EVENTS ATTENDANT

DEFINITION

This is a~~n~~ temporary, intermittent, part time, on-call, and seasonal~~, and~~ variable hour~~ly~~ position that is responsible for monitoring a variety of City events and activities,~~recreational~~ programs and social activities that take place throughout the City such as, but not limited to, ~~place at~~ the Community Center, Youth Center, Bloss Mansion~~Home~~ and grounds, picnic shelters, park sites, and other related City parks and ~~recreation~~ facilities. These tasks are illustrative only and may include other related duties. FLSA Status: Non-exempt. Bargaining Group: Unrepresented.

DISTINGUISHING CHARACTERISTICS

This is a specialized classification for positions designed to monitor and to provide on-sight supervision, lead and/or assist with events and activities, and to provide customer service at City ~~parks and recreational~~ facilities where programs, classes, social activities, meetings, and related activities are held. Incumbents ~~with~~in this classification may perform and/or overlap with the Recreation Leader classification and are~~may be~~ required to work various work hours such as ~~work~~ nights, weekends, and holidays depending on the ~~recreational~~ activity, program, or social function that is scheduled.

REPORTS TO

Community Events Coordinator ~~Parks and Community Services Director and/or Recreation Supervisor~~ or as assigned.

CLASSIFICATIONS SUPERVISED

This is not a supervisory classification.

ESSENTIAL FUNCTIONS

Serves as a representative of the Recreation and ~~Parks and~~ Community Events~~Services~~ Division~~epartment~~; demonstrates a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with facility users, activity participants, co-workers, and the general public; may organize and coordinate and/or assist with events and activities; closely monitors the actions of program participants and facility users; provides general clean-up of assigned facility (e.g., light janitorial, empty trash containers, replenish restroom supplies, sweep and mop floors, wipe tables, etc.); performs set-up and take down of tables and chairs, associated room equipment, and sports equipment; enforces facility rental policies and procedures; ensures that facilities are properly opened and closed; maintains inventory of equipment and condition of facility before, during, and after a particular event or function; and performs other related duties as required which

may include Recreation Leader essential functions.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand, bend, stoop, kneel, and walk; normal manual dexterity and eye-hand coordination; lift and/or move objects weighing up to 50 lbs.; corrected hearing and vision to normal range; verbal communication; use of office equipment including copier and telephone.

TYPICAL WORKING CONDITIONS

Work is performed in a community building, indoor and/or outdoor City~~recreational~~ facility, or field environment; provides support and customer service to staff and~~deals with~~ the public; works independently within established guidelines.

MINIMUM QUALIFICATIONS

Knowledge of:

- First aid methods and procedures.
- Light custodial maintenance practices and procedures~~standards~~.
- Accident prevention and safety practices and procedures.
- Current customer service techniques and standards.
- Operation of audio and video equipment.
- Light repairs to buildings and related equipment.

Ability to:

- Think and react clearly, quickly, and accurately in emergencies.
- Write up incident and accident forms.
- Establish and maintain cooperative relationships with those contacted during the course of work.
- Respond to and resolve concerns that arise from customers related to facility usage.
- Assist facility renters with the schematic diagrams of floor plan for banquets, class functions, and other activities and events.
- Follow verbal and written instructions and direction.
- Communicate in a clear and concise manner.
- Travel to and from work site as needed.
- ~~Observe assigned working hours.~~
- ~~Work flexible hours including days, evenings, weekends, and holidays as assigned.~~
- Inspect facility for safety.
- Maintain records and produce after event evaluations.

Training and Experience:

- Any combination of training and experience which will indicate the possession of the skills, knowledge, and abilities listed above.

Education:

- Receipt of a high school diploma or recognized equivalent.

Licensing:

- Possession of a valid California driver's license.

SPECIAL REQUIREMENTS:

- ~~Candidates may be required to be fingerprinted at time of appointment~~
- Possession of valid First Aid and Cardiopulmonary Resuscitation certification (CPR) or ~~First Aid and CPR certified or the~~ ability to obtain certification within 60 days of appointment~~hire~~.
- May be required to complete Mandated Reporter training prior to working with minors.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The City of Atwater assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. ~~*Terms and conditions of employment are determined through a meet and confer process and are subject to the Memorandum of Understanding currently in effect.*~~

Rev. 06-2~~4~~7-~~12~~23

POLICE SERGEANT

DEFINITION

Under general supervision, to supervise an assigned group of police officers; to perform responsible law enforcement and crime prevention work by patrolling assigned areas and answering calls and complaints; to investigate incidents and crimes; and to do related work as required. Serves as Disaster Service Worker. FLSA Status: Non-exempt. Bargaining Group: Atwater Police Officers Association Safety Unit.

DISTINGUISHING CHARACTERISTICS

This is the first full supervisory level in the Police Officer series. The Police Sergeant is distinguished from Police Officer by exercising full supervisory responsibility for assigned patrol officers and other staff on a specific shift, or by being responsible for special law enforcement services.

REPORTS TO

Police Lieutenant, or as assigned. ~~Field Services Division Commander or higher-ranking officer.~~

CLASSIFICATIONS SUPERVISED

Police Officer, Public Safety Dispatcher/Trainee, Volunteers, Reserve Police Officers, and/or Police Explorers, and other classifications as assigned.

ESSENTIAL FUNCTIONS

Provides supervision for an assigned law enforcement shift by conducting briefings at the beginning of the shift and making work assignments; develops staffing schedules; supervises the collection of evidence at crime scenes including photography and latent fingerprint work; responds to major crime incidents; ensures that the crime scene is properly secured and preserves evidence; provides training; monitors, evaluates, and corrects officers' performance; investigates citizen or personnel complaints; schedules officers' time off and overtime, making necessary schedule changes and ensuring shift coverage; supervises patrol officers during critical situations to ensure Police Department procedures are followed; may perform patrol on an assigned shift; responds to calls for service; receives and reviews reports requiring special and detailed investigations; stops and questions suspicious persons; prepares reports of incidents and investigations; contacts victims, witnesses, and suspects for detailed interviewing when required; secures statements; follows-up on investigations when assigned; appears in court proceedings; investigates crimes involving juveniles; assists schools with the prevention of juvenile crime; arrests, detains, transports, and has responsibility for the care and safety of detained persons; coordinates assignments with other law

enforcement agencies and community organizations; reviews incident reports prepared by other law enforcement staff; performs a wide range of law enforcement assignments; and may act for Police Watch Commanders in the~~ir~~ absence of higher ranking staff. Performs essential functions while emphasizing community-based policing, familiarization between law enforcement and community residents, and collaborative problem solving, and while de-emphasizing the paramilitary aspects of the job.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; climb stairs and ladders; walk on sloped, uneven, and slippery surfaces; stoop, bend over, and kneel; crawl through various areas on hands and knees; sufficient manual dexterity and eye-hand coordination to work with special equipment during emergency situations; lift and move objects weighing up to 100 lbs., with assistance; endurance to sustain extra physical effort for a substantial period of time and restrain prisoners; maintain corrected hearing and vision to normal range; verbal communication; use of office equipment including computer, telephone, calculator, copiers, radio, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in an office and outdoor environments; unusual exposure to life threatening situations; continuous contact with other staff and the public.

MINIMUM QUALIFICATIONS

Knowledge of:

- Modern law enforcement methods, practices, and procedures including patrol, crime prevention, traffic control, investigations, and specialty areas of assignments.
- Criminal laws of apprehension, arrest, and custody of person accused of felonies and misdemeanors.
- Rules of evidence pertaining to search and seizure and the preservation and presentation of evidence.
- Laws applicable to the apprehension, retention, and treatment of juveniles.
- Geography of the City.
- Good public relations techniques.
- Use and care of department authorized equipment and firearms.
- First aid methods and techniques.
- Principles of supervision and training.

Ability to:

- Provide supervision and training for assigned Police Officers.
- Perform a wide variety of professional law enforcement work.
- Analyze situations and interpret and apply laws, regulations regarding arrest, rules of evidence, and apprehension, retention, and treating of those arrested.

- Carefully observe incidents and situations, accurately remembering names, faces, numbers, circumstances, and places.
- Gather and organize data and information.
- Interview and secure information from witnesses and suspects.
- Make independent judgments and adopt quick, effective, and responsible course of action during emergencies.
- Prepare clear, comprehensive reports.
- Meet standards of adequate physical stature, endurance, and agility.
- Demonstrate technical and tactical proficiency in the use and care of firearms.
- Operate a motor vehicle under critical and unusual conditions.
- Work with computerized law enforcement information systems.
- Effectively, tactfully, and courteously represent the Atwater City Police Department with the public and other law enforcement agencies.
- Establish and maintain cooperative working relationships.

Training and Experience:

- ~~Three~~ ~~(3)~~ Five (5) years of professional law enforcement experience at time of appointment, preferably including experience in a lead or supervisory capacity.

SPECIAL REQUIREMENTS

- Possession of ~~Basic, Intermediate, and Advanced~~ POST Intermediate Certificate; POST Advanced Certificate desirable. ~~s~~.

Education:

- Equivalent to graduation from high school.
- Graduation from an accredited community or junior college with an AA degree or higher with emphasis in police science and administration is highly desirable.

License:

- Possession of a valid California driver's license.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The City of Atwater assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a meet and confer process and are subject to the Memorandum of Understanding currently in effect.

Rev. ~~06-14-21~~6-27-22

RECREATION LEADER I

DEFINITION

This is a~~n~~ temporary, intermittent, part time, on-call, and seasonal variable hour~~ly~~ position that plans and conducts department activities, events, and programs at various sites including, but not limited to, parks, schools, recreation facilities, and administrative offices. FLSA Status: Non-exempt. Bargaining Group: Unrepresented.

DISTINGUISHING CHARACTERISTICS

This is a specialized classification for positions assigned to provide administrative and clerical support; to develop, monitor, and supervise volunteers, and participants; and to lead and/or assist with events and activities as required.~~.~~ Incumbents in this classification may perform and/or overlap with the Facilities and Events Attendant and are~~may be~~ required to work various work hours such as nights, ~~and~~ weekends, and holidays depending on the ~~recreational~~ activity or program(s) scheduled~~ies supervised~~.

REPORTS TO

Senior Recreation Leader, ~~and/or~~ Recreation Supervisor, or as assigned.

CLASSIFICATIONS SUPERVISED

This is not a supervisory classification.

ESSENTIAL FUNCTIONS

Assists with organization, coordination, and marketing of department programs, events, and activities; supervises and instructs less experienced recreation personnel; maintains records and prepares reports as required; conducts and guides recreational and other activities or events such as but not limited to arts and crafts, science, nature, drama, and sports; may perform and/or assist with ball field preparation and minor maintenance such as dragging, chalking, and maintaining ball fields; maintains order and assists in the promotion of and adherence to the department rules, regulations, and policies; assists in instruction of volunteer and subordinate personnel in in-service training and recreation workshops for leaders; and performs a variety of reception, clerical, and administrative tasks as necessitated by assignment. May be assigned other related work as needed which may include Facilities and Events~~facility~~ A~~a~~ttendant essential functions~~duties~~.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; lift and move objects weighing up to 50 lbs.; corrected hearing and

vision to normal range; verbal communication; use of office equipment including computer, telephone, calculator, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in an office, City or school recreational facility, or field environment; provides support and customer service to staff and ~~dealing with~~ the public; works independently within established guidelines.

MINIMUM QUALIFICATIONS

Knowledge of:

- First aid methods and procedures.
- Light custodial maintenance practices and procedures~~techniques~~.
- Current customer service techniques and standards.
- Materials, methods, and equipment used in buildings, parks and/or recreation settings.
- Light repairs to buildings and related equipment.

Ability to:

- Think and react clearly, quickly, and accurately in emergencies.
- Write up incident and accident forms.
- Establish and maintain cooperative relationships with those contacted during the course of work.
- Follow oral and written direction.
- Lift and carry heavy objects; run forward, backward, and laterally.
- Communicate in a clear and concise manner.
- Travel to and from work site as needed.
- ~~Ability to observe assigned working hours.~~
- ~~Ability to work any shift including days, evenings, weekends, and holidays as assigned.~~
- Inspect facility for safety.
- Assist in promotion of activities.
- ~~Ability to I~~implement training exercises.
- ~~Ability to s~~Supervise recreational activities and employees.
- Maintain records.

Training and Experience:

- Minimum of one year of increasingly responsible related experience.

Education:

- Enrolled in high school or receipt of a high school diploma or recognized equivalent.

Licensing:

- No California driver's license required.

SPECIAL REQUIREMENTS:

- Possession of valid First Aid and Cardiopulmonary Resuscitation certification (CPR).
- ~~Candidates may be required to be fingerprinted at time of appointment.~~
- Completion of Mandated Reporter training prior to working with minors.
- Must be able to provide a work permit if necessary.
- Minimum age must be at least 16 years old at time of employment.

~~**Seasonal employees are classified "at will" and may be terminated at any time, with or without cause, any time prior to the end of the season.**~~

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The City of Atwater assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice.

Rev. 06-27-22~~24-13~~

SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Account Clerk I	CU	115	2933.66	3080.35	3234.36	3396.08	3565.89	3744.18
			1354.00	1421.70	1492.78	1567.42	1645.79	1728.08
			35203.96	36964.16	38812.36	40752.98	42790.63	44930.16
			16.9250	17.7712	18.6598	19.5928	20.5724	21.6010
Account Clerk II	CU	135	3286.44	3450.76	3623.30	3804.47	3994.69	4194.42
			1516.82	1592.66	1672.29	1755.91	1843.70	1935.89
			39437.30	41409.16	43479.62	45653.60	47936.28	50333.10
			18.9602	19.9083	20.9037	21.9488	23.0463	24.1986
Account Clerk III	CU	137	3623.30	3804.46	3994.69	4194.42	4404.14	4624.35
			1672.29	1755.91	1843.70	1935.89	2032.68	2134.31
			43479.57	45653.55	47936.23	50333.04	52849.69	55492.18
			20.9036	21.9488	23.0463	24.1986	25.4085	26.6789
Accountant I	CU	255	4309.14	4524.59	4750.82	4988.36	5237.78	5499.67
			1988.83	2088.27	2192.69	2302.32	2417.44	2538.31
			51709.63	54295.11	57009.87	59860.36	62853.38	65996.05
			24.8604	26.1034	27.4086	28.7790	30.2180	31.7289
Accountant II	CU	270	4809.22	5049.68	5302.17	5567.27	5845.64	6137.92
			2219.64	2330.62	2447.15	2569.51	2697.99	2832.89
			57710.64	60596.17	63625.98	66807.28	70147.64	73655.03
			27.7455	29.1328	30.5894	32.1189	33.7248	35.4111
Accounting Technician	CU	235	3824.62	4015.85	4216.64	4427.48	4648.85	4881.29
			1765.21	1853.47	1946.14	2043.45	2145.62	2252.90
			45895.45	48190.22	50599.73	53129.72	55786.21	58575.52
			22.0651	23.1684	24.3268	25.5431	26.8203	28.1613
Administrative Analyst	MM	300	5007.50	5257.88	5520.77	5796.81	6086.65	6390.98
			2311.15	2426.71	2548.05	2675.45	2809.22	2949.68
			60090.00	63094.50	66249.23	69561.69	73039.77	76691.76
			28.8894	30.3339	31.8506	33.4431	35.1153	36.8710
Administrative Assistant I	CU	140a	2911.98	3057.58	3210.46	3370.98	3539.53	3716.51
			1343.99	1411.19	1481.75	1555.84	1633.63	1715.31
			34943.75	36690.94	38525.48	40451.76	42474.35	44598.06
			16.7999	17.6399	18.5219	19.4480	20.4204	21.4414
Administrative Assistant II	CU	155a	3327.08	3493.44	3668.11	3851.52	4044.09	4246.30
			1535.58	1612.36	1692.97	1777.62	1866.50	1959.83
			39925.02	41921.27	44017.33	46218.20	48529.11	50955.56
			19.1947	20.1545	21.1622	22.2203	23.3313	24.4979
Assistant Planner	MU	257	4402.57	4622.70	4853.83	5096.52	5351.35	5618.92
			2031.96	2133.55	2240.23	2352.24	2469.85	2593.35
			52830.84	55472.38	58246.00	61158.30	64216.21	67427.02
			25.3994	26.6694	28.0029	29.4030	30.8732	32.4168
Associate Planner	MU	275	4743.82	4981.02	5230.07	5491.57	5766.15	6054.46
			2189.46	2298.93	2413.88	2534.57	2661.30	2794.36
			56925.90	59772.19	62760.80	65898.84	69193.78	72653.47
			27.3682	28.7366	30.1735	31.6821	33.2662	34.9296
Building Inspector	MU	256a	4376.61	4595.44	4825.21	5066.47	5319.80	5585.79
			2019.97	2120.97	2227.02	2338.37	2455.29	2578.06
			52519.33	55145.30	57902.57	60797.69	63837.58	67029.46
			25.2497	26.5122	27.8378	29.2297	30.6911	32.2257

SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Building Maintenance Worker I	MU	130	2880.09	3024.10	3175.30	3334.07	3500.77	3675.81
			1329.27	1395.74	1465.52	1538.80	1615.74	1696.53
			34561.11	36289.17	38103.63	40008.81	42009.25	44109.71
			16.6159	17.4467	18.3191	19.2350	20.1968	21.2066
Building Maintenance Worker II	MU	150a	3076.48	3230.30	3391.81	3561.41	3739.48	3926.45
			1419.91	1490.91	1565.45	1643.73	1725.91	1812.21
			36917.71	38763.60	40701.78	42736.87	44873.71	47117.40
			17.7489	18.6363	19.5682	20.5466	21.5739	22.6526
Building Permit Technician I	MU	185	3459.25	3632.21	3813.82	4004.51	4204.74	4414.97
			1596.58	1676.40	1760.23	1848.24	1940.65	2037.68
			41510.98	43586.52	45765.85	48054.14	50456.85	52979.69
			19.9572	20.9551	22.0028	23.1030	24.2581	25.4710
Building Permit Technician II	MU	187	3813.83	4004.52	4204.74	4414.98	4635.73	4867.52
			1760.23	1848.24	1940.65	2037.68	2139.57	2246.55
			45765.91	48054.20	50456.91	52979.76	55628.75	58410.18
			22.0028	23.1030	24.2581	25.4710	26.7446	28.0818
Chief Building Inspector	MM	290	4982.56	5231.68	5493.27	5767.93	6056.33	6359.15
			2299.64	2414.62	2535.35	2662.12	2795.23	2934.99
			59790.68	62780.22	65919.23	69215.19	72675.95	76309.74
			28.7455	30.1828	31.6919	33.2765	34.9404	36.6874
Chief Building Official	MM	297	5767.93	6056.33	6359.15	6677.10	7010.96	7361.51
			2662.12	2795.23	2934.99	3081.74	3235.83	3397.62
			69215.20	72675.96	76309.76	80125.25	84131.51	88338.09
			33.2765	34.9404	36.6874	38.5218	40.4478	42.4702
Chief Building Official/	MM	308a	7922.45	8318.57	8734.50	9171.23	9629.79	10111.28
Fire Code Official			3656.52	3839.34	4031.31	4232.87	4444.52	4666.74
			95069.40	99822.86	104814.01	110054.71	115557.44	121335.32
			45.7064	47.9918	50.3914	52.9109	55.5565	58.3343
City Manager	EM	340	13147.80	13805.20	14495.45	15220.23	15981.24	16780.30
			6068.22	6371.63	6690.21	7024.72	7375.96	7744.75
			157773.66	165662.34	173945.46	182642.73	191774.87	201363.61
			75.8527	79.6454	83.6276	87.8090	92.1995	96.8094
Civil Engineering Assistant	MU	277	4841.12	5083.17	5337.33	5604.20	5884.41	6178.63
			2234.36	2346.08	2463.38	2586.55	2715.88	2851.67
			58093.40	60998.07	64047.98	67250.37	70612.89	74143.54
			27.9295	29.3260	30.7923	32.3319	33.9485	35.6459
Civil Engineering Associate	MU	292	5323.81	5590.00	5869.50	6162.98	6471.13	6794.68
			2457.14	2580.00	2709.00	2844.45	2986.67	3136.01
			63885.74	67080.03	70434.03	73955.73	77653.52	81536.20
			30.7143	32.2500	33.8625	35.5556	37.3334	39.2001
Code Enforcement Officer	MU	175	3705.41	3890.68	4085.21	4289.47	4503.94	4729.14
			1710.19	1795.70	1885.48	1979.76	2078.74	2182.68
			44464.87	46688.11	49022.52	51473.64	54047.32	56749.69
			21.3773	22.4462	23.5685	24.7469	25.9843	27.2835
Code Enforcement Manager	MM	299	5767.93	6056.33	6359.15	6677.10	7010.96	7361.51
			2662.12	2795.23	2934.99	3081.74	3235.83	3397.62
			69215.20	72675.96	76309.76	80125.25	84131.51	88338.09
			33.2765	34.9404	36.6874	38.5218	40.4478	42.4702

SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Community Development Director	DD	337	10352.41	10870.03	11413.53	11984.21	12583.42	13212.59
			4778.04	5016.94	5267.78	5531.17	5807.73	6098.12
			124228.92	130440.36	136962.38	143810.50	151001.02	158551.07
			59.7254	62.7117	65.8473	69.1397	72.5966	76.2265
Community Services Director	DD	320a	7731.71	8118.30	8524.21	8950.42	9397.95	9867.84
			3568.48	3746.91	3934.25	4130.97	4337.51	4554.39
			92780.56	97419.59	102290.57	107405.10	112775.35	118414.12
			44.6060	46.8363	49.1782	51.6371	54.2189	56.9299
Community Services Officer	PU	160	3482.60	3656.73	3839.56	4031.54	4233.12	4444.77
			1607.35	1687.72	1772.11	1860.71	1953.75	2051.43
			41791.15	43880.71	46074.75	48378.48	50797.41	53337.28
			20.0919	21.0965	22.1513	23.2589	24.4218	25.6429
Deputy City Clerk	MM	212a	4396.55	4616.38	4847.19	5089.55	5344.03	5611.23
			2029.18	2130.63	2237.17	2349.02	2466.48	2589.80
			52758.58	55396.50	58166.33	61074.65	64128.38	67334.80
			25.3647	26.6329	27.9646	29.3628	30.8310	32.3725
Deputy City Manager	EM	339	11889.85	12484.34	13108.56	13763.99	14452.19	15174.80
			5487.62	5762.01	6050.11	6352.61	6670.24	7003.75
			142678.22	149812.14	157302.74	165167.88	173426.27	182097.59
			68.5953	72.0251	75.6263	79.4076	83.3780	87.5469
Deputy City Manager/Finance	EM	339	11889.85	12484.34	13108.56	13763.99	14452.19	15174.80
Director			5487.62	5762.01	6050.11	6352.61	6670.24	7003.75
			142678.22	149812.14	157302.74	165167.88	173426.27	182097.59
			68.5953	72.0251	75.6263	79.4076	83.3780	87.5469
Deputy Director of Public Works/	MM	314	7729.64	8116.13	8521.93	8948.03	9395.43	9865.20
Community Development			3567.53	3745.90	3933.20	4129.86	4336.35	4553.17
			92755.73	97393.51	102263.19	107376.35	112745.17	118382.43
			44.5941	46.8238	49.1650	51.6232	54.2044	56.9146
Engineering Division Manager	MM	302	5768.87	6057.31	6360.18	6678.19	7012.10	7362.70
			2662.56	2795.68	2935.47	3082.24	3236.35	3398.17
			69226.44	72687.76	76322.14	80138.25	84145.16	88352.42
			33.2819	34.9460	36.6933	38.5280	40.4544	42.4771
Executive Assistant	CU	183	3801.14	3991.19	4190.75	4400.29	4620.31	4851.32
			1754.37	1842.09	1934.19	2030.90	2132.45	2239.07
			45613.65	47894.33	50289.05	52803.50	55443.68	58215.86
			21.9296	23.0261	24.1774	25.3863	26.6556	27.9884
Executive to the City Manager	MM	259	4758.06	4995.97	5245.76	5508.05	5783.45	6072.63
			2196.03	2305.83	2421.12	2542.18	2669.29	2802.75
			57096.75	59951.59	62949.17	66096.62	69401.46	72871.53
			27.4504	28.8229	30.2640	31.7772	33.3661	35.03439
Finance Director	DD	335a	9414.71	9885.45	10379.72	10898.71	11443.64	12015.83
			4345.25	4562.52	4790.64	5030.17	5281.68	5545.77
			112976.57	118625.40	124556.67	130784.51	137323.73	144189.92
			54.3157	57.0314	59.8830	62.8772	66.0210	69.3221
Finance Operations Manager	MM	307	6044.07	6346.28	6663.59	6996.77	7346.61	7713.94
			2789.57	2929.05	3075.50	3229.28	3390.74	3560.28
			72528.89	76155.34	79963.10	83961.26	88159.32	92567.29
			34.8697	36.6131	38.4438	40.3660	42.3843	44.50350

SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Grants Manager	MM	304	5095.68	5350.46	5617.99	5898.89	6193.83	6503.52
			2351.85	2469.44	2592.92	2722.56	2858.69	3001.63
			61148.16	64205.57	67415.85	70786.64	74325.97	78042.27
			29.3982	30.8681	32.4115	34.0320	35.7336	37.5203
Human Resources Analyst	MM	286	5089.56	5344.04	5611.24	5891.80	6186.39	6495.71
			2349.03	2466.48	2589.80	2719.29	2855.26	2998.02
			61074.75	64128.49	67334.91	70701.66	74236.74	77948.58
			29.3629	30.8310	32.3726	33.9912	35.6907	37.4753
Human Resources Assistant	CU	155c	3327.08	3493.44	3668.11	3851.52	4044.09	4246.30
			1535.58	1612.36	1692.97	1777.62	1866.50	1959.83
			39925.02	41921.27	44017.33	46218.20	48529.11	50955.56
			19.1947	20.1545	21.1622	22.2203	23.3313	24.4979
Human Resources Director	DD	335b	8927.74	9374.13	9842.84	10334.98	10851.73	11394.32
			4120.50	4326.52	4542.85	4769.99	5008.49	5258.92
			107132.94	112489.58	118114.06	124019.77	130220.76	136731.79
			51.5062	54.0815	56.7856	59.6249	62.6061	65.7364
Human Resources Technician I	CU	236	4057.55	4260.43	4473.45	4697.12	4931.98	5178.58
			1872.72	1966.35	2064.67	2167.90	2276.30	2390.11
			48690.60	51125.12	53681.38	56365.45	59183.72	62142.91
			23.4089	24.5794	25.8084	27.0988	28.4537	29.8764
Human Resources Technician II	CU	XXX	4307.39	4522.76	4748.90	4986.34	5235.66	5497.44
			1988.03	2087.43	2191.80	2301.39	2416.46	2537.28
			51688.67	54273.10	56986.75	59836.09	62827.90	65969.29
			24.8503	26.0928	27.3975	28.7674	30.2057	31.7160
Information Technology Coordinator	MM	305c	6883.97	7228.17	7589.57	7969.05	8367.51	8785.88
			3177.22	3336.08	3502.88	3678.02	3861.93	4055.02
			82607.62	86738.00	91074.90	95628.64	100410.07	105430.58
			39.7152	41.7010	43.7860	45.9753	48.2741	50.6878
Information Technology Manager	MM	305b	6883.97	7228.17	7589.57	7969.05	8367.51	8785.88
			3177.22	3336.08	3502.88	3678.02	3861.93	4055.02
			82607.62	86738.00	91074.90	95628.64	100410.07	105430.58
			39.7152	41.7010	43.7860	45.9753	48.2741	50.6878
Mechanic I	MU	180a	3383.98	3553.18	3730.84	3917.38	4113.25	4318.92
			1561.84	1639.93	1721.93	1808.02	1898.42	1993.35
			40607.80	42638.19	44770.10	47008.60	49359.03	51826.98
			19.5230	20.4991	21.5241	22.6003	23.7303	24.9168
Mechanic II	MU	205a	3798.42	3988.34	4187.76	4397.15	4617.01	4847.86
			1753.12	1840.77	1932.81	2029.45	2130.93	2237.47
			45581.08	47860.13	50253.14	52765.80	55404.09	58174.29
			21.9140	23.0097	24.1602	25.3682	26.6366	27.9684
Office Assistant	CU	125	2718.34	2854.26	2996.97	3146.82	3304.16	3469.37
			1254.62	1317.35	1383.22	1452.38	1525.00	1601.25
			32620.10	34251.10	35963.66	37761.84	39649.93	41632.43
			15.6827	16.4669	17.2902	18.1547	19.0625	20.0156
Operations Analyst	MM	300	5007.50	5257.88	5520.77	5796.81	6086.65	6390.98
			2311.15	2426.71	2548.05	2675.45	2809.22	2949.68
			60090.00	63094.50	66249.23	69561.69	73039.77	76691.76
			28.8894	30.3339	31.8506	33.4431	35.1153	36.87104

SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Parks Maintenance Worker I	MU	165b	3223.10	3384.25	3553.46	3731.14	3917.69	4113.58
			1487.58	1561.96	1640.06	1722.06	1808.17	1898.57
			38677.14	40611.00	42641.55	44773.63	47012.31	49362.92
			18.5948	19.5245	20.5007	21.5258	22.6021	23.7322
Parks Maintenance Worker II	MU	190	3544.88	3722.13	3908.23	4103.64	4308.83	4524.27
			1636.10	1717.90	1803.80	1893.99	1988.69	2088.12
			42538.58	44665.51	46898.78	49243.72	51705.91	54291.20
			20.4512	21.4738	22.5475	23.6749	24.8586	26.1015
Parks Maintenance Worker III	MU	192	3757.68	3945.56	4142.84	4349.98	4567.48	4795.85
			1734.31	1821.03	1912.08	2007.68	2108.07	2213.47
			45092.11	47346.72	49714.05	52199.76	54809.74	57550.23
			21.6789	22.7628	23.9010	25.0960	26.3508	27.6684
Payroll Technician	CU	155d	3327.08	3493.44	3668.11	3851.52	4044.09	4246.30
			1535.58	1612.36	1692.97	1777.62	1866.50	1959.83
			39925.02	41921.27	44017.33	46218.20	48529.11	50955.56
			19.1947	20.1545	21.1622	22.2203	23.3313	24.4979
Planning Technician	MU	225c	3618.83	3799.77	3989.76	4189.24	4398.71	4618.64
			1670.23	1753.74	1841.43	1933.50	2030.17	2131.68
			43425.91	45597.20	47877.06	50270.92	52784.46	55423.68
			20.8778	21.9217	23.0178	24.1687	25.3771	26.6460
Police Administrative Supervisor	MM	301	5099.54	5354.51	5622.24	5903.35	6198.52	6508.44
			2353.63	2471.31	2594.88	2724.62	2860.85	3003.90
			61194.43	64254.15	67466.86	70840.20	74382.21	78101.33
			29.4204	30.8914	32.4360	34.0578	35.7607	37.5487
Police Chief	DD	338	11271.77	11835.36	12427.13	13048.48	13700.91	14385.95
			5202.36	5462.47	5735.60	6022.38	6323.50	6639.67
			135261.24	142024.30	149125.51	156581.79	164410.88	172631.42
			65.0294	68.2809	71.6950	75.2797	79.0437	82.9959
Police Clerk I	PU	140b	2854.60	2997.33	3147.20	3304.56	3469.79	3643.28
			1317.51	1383.38	1452.55	1525.18	1601.44	1681.51
			34255.23	35967.99	37766.39	39654.71	41637.44	43719.32
			16.4689	17.2923	18.1569	19.0648	20.0180	21.0189
Police Clerk II	PU	155b	3138.74	3295.68	3460.46	3633.48	3815.16	4005.92
			1448.65	1521.08	1597.14	1676.99	1760.84	1848.88
			37664.89	39548.13	41525.54	43601.82	45781.91	48071.00
			18.1081	19.0135	19.9642	20.9624	22.0105	23.1111
Police Corporal	PU	244	5698.05	5982.95	6282.10	6596.20	6926.01	7272.31
			2629.87	2761.36	2899.43	3044.40	3196.62	3356.45
			68376.55	71795.37	75385.14	79154.40	83112.12	87267.73
			32.8733	34.5170	36.2429	38.0550	39.9578	41.9556
Police Officer	PU	230	5025.21	5276.47	5540.29	5817.31	6108.17	6413.58
			2319.33	2435.29	2557.06	2684.91	2819.16	2960.11
			60302.49	63317.61	66483.49	69807.67	73298.05	76962.95
			28.9916	30.4412	31.9632	33.5614	35.2394	37.0014
Police Officer Recruit	TL	116	17.00					
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SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Lieutenant	MM	315	8199.80	8609.79	9040.28	9492.29	9966.90	10465.25
			3784.52	3973.75	4172.44	4381.06	4600.11	4830.12
			98397.56	103317.44	108483.31	113907.48	119602.85	125582.99
			47.3065	49.6718	52.1554	54.7632	57.5014	60.3764
Police Property and Evidence Clerk	PU	140c	2854.60	2997.33	3147.20	3304.56	3469.79	3643.28
			1317.51	1383.38	1452.55	1525.18	1601.44	1681.51
			34255.23	35967.99	37766.39	39654.71	41637.44	43719.32
			16.4689	17.2923	18.1569	19.0648	20.0180	21.0189
Police Sergeant	PU	295	6610.68	6941.21	7288.27	7652.68	8035.32	8437.08
			3051.08	3203.64	3363.82	3532.01	3708.61	3894.04
			79328.12	83294.53	87459.25	91832.22	96423.83	101245.02
			38.1385	40.0454	42.0477	44.1501	46.3576	48.6755
Project Accountant/Successor	CU	240b	4202.73	4412.87	4633.51	4865.19	5108.45	5363.87
Agency Assistant			1939.72	2036.71	2138.54	2245.47	2357.75	2475.63
			50432.80	52954.44	55602.17	58382.27	61301.39	64366.46
			24.2465	25.4589	26.7318	28.0684	29.4718	30.9454
Project Engineer	MM	312	7434.34	7806.06	8196.36	8606.18	9036.49	9488.31
			3431.23	3602.80	3782.94	3972.08	4170.69	4379.22
			89212.08	93672.68	98356.32	103274.13	108437.84	113859.73
			42.8904	45.0349	47.2867	49.6510	52.1336	54.7403
Project Manager	MM	305a	6883.97	7228.17	7589.57	7969.05	8367.51	8785.88
			3177.22	3336.08	3502.88	3678.02	3861.93	4055.02
			82607.62	86738.00	91074.90	95628.64	100410.07	105430.58
			39.7152	41.7010	43.7860	45.9753	48.2741	50.6878
Public Safety Dispatcher Trainee	PU	145	3394.94	3564.69	3742.93	3930.07	4126.58	4332.91
			1566.90	1645.24	1727.50	1813.88	1904.57	1999.80
			40739.34	42776.30	44915.12	47160.88	49518.92	51994.87
			19.5862	20.5655	21.5938	22.6735	23.8072	24.9975
Public Safety Dispatcher	PU	170	3712.56	3898.19	4093.10	4297.75	4512.64	4738.27
			1713.49	1799.16	1889.12	1983.58	2082.76	2186.90
			44550.73	46778.27	49117.18	51573.04	54151.69	56859.27
			21.4186	22.4896	23.6140	24.7947	26.0345	27.3362
Public Safety Dispatcher	PU	228	4423.86	4645.05	4877.30	5121.17	5377.23	5646.09
Supervisor			2041.78	2143.87	2251.06	2363.62	2481.80	2605.89
			53086.30	55740.62	58527.65	61454.03	64526.73	67753.07
			25.5223	26.7984	28.1383	29.5452	31.0225	32.5736
Public Works Director	DD	325	10342.16	10859.26	11402.23	11972.34	12570.95	13199.50
			4773.30	5011.97	5262.57	5525.69	5801.98	6092.08
			124105.86	130311.16	136826.71	143668.05	150851.45	158394.02
			59.6663	62.6496	65.7821	69.0712	72.5247	76.1510
Public Works/Community	DD	337b	9173.72	9632.40	10114.02	10619.72	11150.71	11708.24
Development Director			4234.02	4445.72	4668.01	4901.41	5146.48	5403.80
			110084.58	115588.81	121368.25	127436.66	133808.50	140498.92
			52.9253	55.5715	58.3501	61.2676	64.3310	67.5476
Public Works Regulatory	MM	260b	5486.21	5760.52	6048.54	6350.97	6668.52	7001.95
Compliance Supervisor			2532.10	2658.70	2791.64	2931.22	3077.78	3231.67
			65834.50	69126.22	72582.53	76211.66	80022.24	84023.35
			31.6512	33.2338	34.8954	36.6402	38.4722	40.3958

SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Public Works Superintendent	MM	308b	7011.01	7361.57	7729.64	8116.13	8521.93	8948.03
			3235.85	3397.65	3567.53	3745.90	3933.20	4129.86
			84132.17	88338.78	92755.72	97393.51	102263.18	107376.34
			40.4482	42.4706	44.5941	46.8238	49.1650	51.6232
Recreation and Community	MU	186	3715.12	3900.88	4095.92	4300.71	4515.75	4741.54
Events Coordinator			1714.67	1800.40	1890.42	1984.95	2084.19	2188.40
			44581.43	46810.50	49151.03	51608.58	54189.01	56898.46
			21.4334	22.5050	23.6303	24.8118	26.0524	27.3550
Recreation Supervisor	MM	301a	5099.54	5354.51	5622.24	5903.35	6198.52	6508.44
			2353.63	2471.31	2594.88	2724.62	2860.85	3003.90
			61194.43	64254.15	67466.86	70840.20	74382.21	78101.33
			29.4204	30.8914	32.4360	34.0578	35.7607	37.5487
Senior Planner	MM	303	5899.92	6194.92	6504.66	6829.89	7171.39	7529.96
			2723.04	2859.19	3002.15	3152.26	3309.87	3475.37
			70799.04	74338.99	78055.94	81958.74	86056.68	90359.51
			34.0380	35.7399	37.5269	39.4032	41.3734	43.4421
Sewer Division Supervisor	MM	260c	5486.21	5760.52	6048.54	6350.97	6668.52	7001.95
			2532.10	2658.70	2791.64	2931.22	3077.78	3231.67
			65834.50	69126.22	72582.53	76211.66	80022.24	84023.35
			31.6512	33.2338	34.8954	36.6402	38.4722	40.3958
Sewer Maintenance Worker I	MU	180b	3383.98	3553.18	3730.84	3917.38	4113.25	4318.92
			1561.84	1639.93	1721.93	1808.02	1898.42	1993.35
			40607.80	42638.19	44770.10	47008.60	49359.03	51826.98
			19.5230	20.4991	21.5241	22.6003	23.7303	24.9168
Sewer Maintenance Worker II	MU	205b	3723.95	3910.15	4105.65	4310.94	4526.48	4752.81
			1718.75	1804.68	1894.92	1989.66	2089.15	2193.60
			44687.39	46921.75	49267.84	51731.23	54317.80	57033.69
			21.4843	22.5585	23.6865	24.8708	26.1143	27.4200
Sewer Maintenance Worker III	MU	220a	3947.12	4144.48	4351.70	4569.29	4797.75	5037.64
			1821.75	1912.84	2008.48	2108.90	2214.35	2325.06
			47365.47	49733.74	52220.43	54831.45	57573.02	60451.67
			22.7719	23.9105	25.1060	26.3613	27.6793	29.0633
Streets and Parks Division	MM	260d	5486.21	5760.52	6048.54	6350.97	6668.52	7001.95
Supervisor			2532.10	2658.70	2791.64	2931.22	3077.78	3231.67
			65834.50	69126.22	72582.53	76211.66	80022.24	84023.35
			31.6512	33.2338	34.8954	36.6402	38.4722	40.3958
Streets Maintenance Worker I	MU	165e	3223.10	3384.25	3553.46	3731.14	3917.69	4113.58
			1487.58	1561.96	1640.06	1722.06	1808.17	1898.57
			38677.14	40611.00	42641.55	44773.63	47012.31	49362.92
			18.5948	19.5245	20.5007	21.5258	22.6021	23.7322
Streets Maintenance Worker II	MU	190c	3544.88	3722.13	3908.23	4103.64	4308.83	4524.27
			1636.10	1717.90	1803.80	1893.99	1988.69	2088.12
			42538.58	44665.51	46898.78	49243.72	51705.91	54291.20
			20.4512	21.4738	22.5475	23.6749	24.8586	26.1015
Streets Maintenance Worker III	MU	192a	3757.68	3945.56	4142.84	4349.98	4567.48	4795.85
			1734.31	1821.03	1912.08	2007.68	2108.07	2213.47
			45092.11	47346.72	49714.05	52199.76	54809.74	57550.23
			21.6789	22.7628	23.9010	25.0960	26.3508	27.6684

SALARY SCHEDULE BY MONTHLY/BI-WEEKLY/ANNUAL/HOURLY RATES PER STEP

SCHEDULE A-23 EFFECTIVE JUNE 23, 2022

	Class	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Systems Technician	MU	232	4478.03	4701.93	4937.03	5183.88	5443.08	5715.23
			2066.78	2170.12	2278.63	2392.56	2512.19	2637.80
			53736.38	56423.20	59244.36	62206.58	65316.91	68582.76
			25.8348	27.1265	28.4829	29.9070	31.4024	32.9725
Water Division Supervisor	MM	260e	5486.21	5760.52	6048.54	6350.97	6668.52	7001.95
			2532.10	2658.70	2791.64	2931.22	3077.78	3231.67
			65834.50	69126.22	72582.53	76211.66	80022.24	84023.35
			31.6512	33.2338	34.8954	36.6402	38.4722	40.3958
Water Systems Operator I	MU	180c	3383.98	3553.18	3730.84	3917.38	4113.25	4318.92
			1561.84	1639.93	1721.93	1808.02	1898.42	1993.35
			40607.80	42638.19	44770.10	47008.60	49359.03	51826.98
			19.5230	20.4991	21.5241	22.6003	23.7303	24.9168
Water Systems Operator II	MU	205c	3723.95	3910.15	4105.65	4310.94	4526.48	4752.81
			1718.75	1804.68	1894.92	1989.66	2089.15	2193.60
			44687.39	46921.75	49267.84	51731.23	54317.80	57033.69
			21.4843	22.5585	23.6865	24.8708	26.1143	27.4200
Water Systems Operator III	MU	220b	3947.12	4144.48	4351.70	4569.29	4797.75	5037.64
			1821.75	1912.84	2008.48	2108.90	2214.35	2325.06
			47365.47	49733.74	52220.43	54831.45	57573.02	60451.67
			22.7719	23.9105	25.1060	26.3613	27.6793	29.0633
Water Systems Pump Operator	MU	229	4644.38	4876.60	5120.43	5376.45	5645.27	5927.54
			2143.56	2250.74	2363.27	2481.44	2605.51	2735.79
			55732.56	58519.19	61445.15	64517.40	67743.28	71130.44
			26.7945	28.1342	29.5409	31.0180	32.5689	34.1973
Seasonal/Temporary Employees:			**HOURLY RATE**					
Assistant Pool Manager	SE	070	15.50	15.75	16.00			
Community Facilities Aide	SE	060	15.00	15.25	15.50			
Community Facilities Attendant	SE	100	15.00	15.25	15.50			
Crossing Guard	SE	056	**Hourly rate set annually through agreement with AESD**					
Lifeguard	SE	054	15.00	15.25	15.50			
Lifeguard/Swim Instructor	SE	059	15.00	15.25	15.50			
Minutes Clerk	TL	094	18.00	19.00	20.00			
Pool Manager	SE	090	16.25	16.50	16.75			
Recreation Leader I	SE	052	15.00	15.25	15.50			
Recreation Leader II	SE	058	15.50	15.75	16.00			
Recreation Instructor I	SE	096	15.00					
Recreation Instructor II	SE	098	17.00					
Reserve Firefighter	TL	051	15.00					
Reserve Firefighter (OES Specl Assig)	TL	099	**Minimum hourly rate as defined by CAL OES, at www.caloes.ca.gov.**					
Seasonal Park/Recreation Aide	SE	050	15.00	15.25	15.50			
Senior Recreation Leader	SE	064	16.00	16.25	16.50			

CLASS Key:
EM - Executive Management
DD - Department Director
MM - Mid Management
CL - Confidential/Unrepresented
PU - Police Unit
MU - Miscellaneous Unit
CU - Clerical Unit
SE - Seasonal Employee
TL - Temporary/Limited Service

Note: Any temporary or seasonal employee appointed to a classification on this schedule is not guaranteed the hourly rate listed. The City Manager, at his/her sole discretion, may appoint at a lower hourly rate so long as the houly rate is equal to the mandatory minimum wage rate.

Adopted by City Council Resolution No. 3319-22
Dated June 27, 2022

CITY OF ATWATER
JOINT AUTHORITY
RESOLUTION

RESOLUTION NO. xxxx-22
RESOLUTION NO. AFPD X-2022
AND
RESOLUTION NO. SA 2022-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATWATER, BOARD OF DIRECTORS OF THE ATWATER FIRE PROTECTION DISTRICT, AND GOVERNING BOARD OF THE SUCCESSOR AGENCY TO THE ATWATER REDEVELOPMENT AGENCY AUTHORIZING THE CITY MANAGER TO CONTINUE MAKING REQUIRED EXPENDITURES TO MEET CURRENT OR IMMEDIATE FINANCIAL OBLIGATIONS UNTIL THE FISCAL YEAR 2022-23 BUDGET IS ADOPTED

WHEREAS, the City Manager presented the proposed Fiscal Year 2022-23 Budget; and

WHEREAS, the City Council requires additional time to review the proposed budget; and

WHEREAS, it may be necessary for the City to continue to incur required expenditures to meet financial obligations prior to the adoption of the Fiscal Year 2022-23 Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Atwater, the Board of Directors of the Fire Protection District, and the Governing Board of the Successor Agency to the Atwater Redevelopment Agency do hereby authorize the City Manager to continue making required expenditures to meet current or immediate financial obligations for a period of thirty (30) calendar days or until the Fiscal Year 2022-23 Budget is adopted, whichever is sooner.

The foregoing resolution is hereby adopted this 27th day of June 2022.

AYES:
NOES:
ABSENT:

APPROVED:

_____
PAUL CREIGHTON, MAYOR

ATTEST:

_____
LUCY ARMSTRONG, CITY CLERK

CITY COUNCIL
AGENDA REPORT

CITY COUNCIL

Paul Creighton, Mayor
Danny Ambriz — Tyler Button
John Cale — Brian Raymond

MEETING DATE: June 27, 2022
TO: Mayor and City Council
FROM: Lori Waterman, City Manager, Jeanna Del Real, Deputy City Manager
PREPARED BY: Jeanna Del Real, Deputy City Manager
SUBJECT: **Employment Agreement for Public Works Director** (City Manager Waterman and Deputy City Manager Del Real)

RECOMMENDED COUNCIL ACTION

Motion to ratify Public Works Director Employment Agreement, in a form approved by the City Attorney, with Justin Vinson; and to authorize and direct the City Manager to execute the Agreement on behalf of the City; or

Motion to approve staff's recommendation as presented.

I. BACKGROUND/ANALYSIS:

The City Manager continues to review and analyze the City's organizational structure to ensure resources are optimized and aligned with current and future needs of the City. The integration/merging of Community Development and Public Works was approved with the adoption of Fiscal Year 2020/21 Budget as a temporary measure to satisfy a short-term goal. On February 28, 2022, the City Manager's mid-year budget report included the adoption of Salary Schedule C-22, effective March 3, 2022, to facilitate the restructure/separation of the Public Works/Community Development Department into two separate departments, thereby reversing the merger.

In late February of 2022, the City initiated recruitment efforts to fill the position of Public Works Director. Staff advertised the position in American Public Works Association ("APWA"), Jobs Available, Western City Magazine/League of California Cities, Government Jobs, City social media accounts (LinkedIn, Facebook, website) and surrounding cities. This recruitment did not produce a viable candidate.

Recruitment efforts for mid and high-level management positions are becoming increasingly difficult due to educational and experience requirements. The City Manager must reassess and re-evaluate classification criteria when recruitment efforts are unsuccessful. On April 25, 2022, the City Council adopted Resolution No. 3310-22 amending the City of Atwater's Classification Plan for the Public Works Director job

classification. Immediately thereafter, the City initiated the recruitment process for a second time.

The City Manager interviewed internal candidate Justin Vinson and determined that Mr. Vinson is the preferred candidate.

Pursuant to the terms of the Atwater Municipal Code, the City Manager negotiated a Public Works Director Employment Agreement ("Agreement") with Mr. Vinson. The Agreement is presented to the City Council pursuant to California Government Code Sections 53260-53264 Employment Contracts, which require the public agency to ratify all contracts for employment with chief executive officers in an open session of the governing body.

The Agreement contains the following proposed provisions:

- The Agreement shall expire on July 6, 2025, which is a term of three (3) years.
- The Public Works Director's salary shall be $124,105.86 per year.
- The City shall pay the Public Works Director's premiums for him and his qualified dependents' medical, dental, and vision insurance on the same terms and conditions as are offered to other similarly situated City employees.
- The City shall provide the Public Works Director with a City vehicle to use for City business.
- If the Public Works Director is terminated without cause, he shall be entitled to severance in the amount of four (4) months of wages.
- The Public Works Director shall receive 80 hours of administrative leave per year (accrued at 20 hours per quarter), but he may cash out unused leave, if there are available budgeted funds.
- The Public Works Director shall accrue vacation and sick leave on the same terms and conditions as are offered to other similarly situated City employees.

II. FISCAL IMPACTS:

The proposed Fiscal Year 2022-23 budget includes funding for the position of Public Works Director. Funding is available in the Enterprise Funds, Sewer System Budget, Salaries, wages and benefits, Account No. 6010.5051.1001 through and including 6010.5051.1015. No additional fiscal impacts are associated with the Agreement. This item has been reviewed by the Finance Department.

III. LEGAL REVIEW:

The item and the Agreement have been reviewed by the City Attorney's Office.

IV. EXISTING POLICY:

This item is consistent with goal number 4.3 of the City's 2020-2025 Strategic Plan: "Hire a permanent Public Works Director."

V. ALTERNATIVES:

N/A

VI. INTERDEPARTMENTAL COORDINATION:

This item was coordinated between the City Manager's Office and the Human Resources Department.

VII. PUBLIC PARTICIPATION:

Pursuant to California Government Code Sections 53260-53264, Article 3.5. Employment Contracts, the purpose of ratifying employment agreements in an open session of the governing body is to provide the public the opportunity to provide comments prior to ratification by the City Council.

VIII. ENVIRONMENTAL REVIEW:

This item is not a "project" under the California Environmental Quality Act ("CEQA") as this activity does not cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to Public Resources Code section 21065.

IX. STEPS FOLLOWING APPROVAL:

Upon ratification of the Agreement by the City Council, the City Manager, City Attorney, City Clerk, and the employee shall execute the Agreement.

Submitted by:

Jeanna Del Real, Deputy City Manager

Submitted and Approved by:

Lori Waterman, City Manager

Attachments:

1. Vinson Justin Employment Contract for Public Works Director - FINAL

PUBLIC WORKS DIRECTOR
EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (the "Agreement") is made and entered into as of the 27th day of June 2022, ("Effective Date"), by and between the CITY OF ATWATER ("City") and **JUSTIN VINSON** ("Employee"). The City and Employee shall be referred to herein individually as a "Party" and collectively as "Parties." There are no other parties to this Agreement.

RECITALS

A. The City Manager is authorized to negotiate and enter into employment agreements with department heads subject to the advice and consent of the Atwater City Council ("City Council") pursuant to the terms of the Atwater Municipal Code ("Municipal Code").

B. The City Manager has evaluated Employee's knowledge, experience, skills, and ability to serve as the City's Public Works Director and has recommended to the City Council that Employee be appointed as the Public Works Director ("Public Works Director") for the City pursuant to the terms of this Agreement.

C. The Parties agree that this Agreement shall be the sole agreement between the Parties regarding the employment of Employee as Public Works Director.

D. The Parties desire to execute this Agreement pursuant to the authority of, and subject to, the provisions of California Government Code ("Government Code") sections 53260 *et seq.*.

NOW, THEREFORE, in consideration of the mutual covenants entered into between the Parties, and in consideration of the benefits that accrue to each, it is agreed as follows:

AGREEMENT

Section 1. **Recitals**. The recitals set forth above ("Recitals") are incorporated herein by this reference and made a part of this Agreement. In the event of any inconsistencies between Recitals and other provisions of this Agreement, the Agreement's other provisions will prevail.

Section 2. Appointment of Public Works Director, Duties, and Term.

Section 2.1. Appointment of Public Works Director and Duties. Subject to the consent of and ratification by the City Council, the City Manager hereby appoints Employee to the position of Public Works Director effective July 7, 2022, in and for the

City, to perform the function and duties of the Public Works Director under the direction and supervision of the City Manager. Employee accepts such appointment and employment pursuant to the terms of this Agreement.

Section 2.2. Secondary Employment/Conflict of Interest. Employee agrees to devote all his productive time, ability, and attention to the City's business to the extent necessary to perform his duties and responsibilities to the best of Employee's ability and in a manner satisfactory to City.

A) Employee shall not hold secondary employment or engage in activities which conflict with, or present the appearance or possibility of conflicting with, City's interests. As such, Employee agrees that Employee will notify the City Manager in writing if Employee wishes to pursue potential secondary employment opportunity, so that the City may determine whether there is a conflict or potential conflict with the satisfactory performance of Employee's duties and/or the best interest of the City. Employee has the right to volunteer for such nonprofit organizations as he may see fit, provided that such volunteer services do not interfere with his duties as Public Works Director or conflict with, or present the appearance or possibility of conflicting with, the City's interests.

B) Employee shall not engage in any activity that is, or may create, a conflict of interest, prohibited contract, or that may create an incompatibility of office under state law. Prior to performing services under this Agreement, and annually thereafter, Employee must complete financial disclosure forms required by law.

Section 2.3. Exempt Employee. Typical general business hours for City employees are Monday through Friday, 8:00 AM to 5:00 PM. However, it is recognized by the Parties that the nature of Employee's position will sometimes require work outside of the City's general business hours and in excess of 40 hours per week. Employee is an exempt employee for purposes of the applicable law, and as such Employee is not eligible for overtime or extra compensation for such additional hours. .

Section 2.4. Duties/Schedule. The Public Works Director's daily and weekly work schedule shall vary in accordance with the work required to be performed but will generally correspond with the City's business hours. The Public Works Director position may include frequent attendance at evening meetings and frequent irregular hours as necessary to meet deadlines and achieve objectives. The City Manager recognizes that the Public Works Director must devote a great deal of his time outside normal office hours to business of the City and, to that end, will be allowed to take Administrative Leave, as defined in Section 4.4 of this Agreement, as he shall deem appropriate during said normal office hours, subject to notification and approval of the City Manager.

The Public Works Director's duties are shown in the job description attached hereto as **Exhibit A**, and include such other duties as the City Manager may from time to time assign. Employee shall perform Employee's duties under this Agreement pursuant to the

laws of the State of California, applicable City Municipal Code, ordinances, and resolutions, and the professional and ethical standards of Employee's profession. Employee understands that Employee's duties may be amended from time to time by the City Manager as necessary to meet the City's needs. No modification or change in Employee's responsibilities, duties or position shall otherwise change or revoke any other provision of this Agreement.

Unless otherwise specified in this Agreement, Employee shall be bound by all the policies, rules, and regulations of the City now in force and effect and applicable to Employee's position, and by all such other applicable policies, rules, and regulations as may be hereafter implemented and called to his notice and will faithfully observe and abide by the same. No such policy, rule, or regulation shall alter, modify, or revoke employee's status as an at-will employee or any other provision of this Agreement.

Section 2.5. Term. The term of this Agreement shall be for three (3) years from the date of Appointment/Hire Date to Public Works Director, July 7, 2022, ("Term") subject to Section 5 of this Agreement. The City in its sole discretion, may extend the Term from time to time in increments of at least one (1) year, but must do so in writing prior to the end of the then-current term. No later than one (1) month prior to the expiration of the Term, the City shall provide written notice to Employee as to whether the City intends to extend the Term. Termination of this Agreement shall be in accordance with Section 5 below.

Section 3. At-Will Employment.

Section 3.1. At-Will. Employee is an at-will employee serving at the pleasure of the City Manager. Accordingly, the City Manager may terminate Employee's employment at any time, with or without cause.

Section 3.2. No Property Right in Employment. Employee understands and agrees that the terms of his employment are governed only by this Agreement and that no right of employment for any specific term is created by this Agreement. Employee further understands that based on her "at-will" employment status, he acquires no property interest in his employment by virtue of this Agreement, and that he is not entitled to due process for any disciplinary action or termination under the City's personnel policies and rules.

Section 4. Compensation and Benefits

Section 4.1 Public Works Director Salary. Beginning July 7, 2022, Employee shall be compensated at Step 1 of Range 325 of the Salary Schedule (effective June 23, 2022, currently in the amount of $10,342.16 per month/$124,105.86 per year) for services performed as Public Works Director. This position is exempt from any City furlough program. Employee's performance shall be reviewed annually pursuant to the City's Performance Evaluation Policy by the City Manager.

Section 4.2. Review and Evaluation. The City Manager agrees to review and evaluate Employee's performance of his duties as Public Works Director, pursuant to the terms of this Agreement ("Review and Evaluation"), on an annual basis and to provide Employee with a performance review. The annual Review and Evaluation shall be conducted on or about July 6th of each year, or at the City Manager's discretion.

Section 4.3. **Vehicle.** During the term, or any extension thereof, the City will provide Employee with access to a City-owned vehicle to be used for City-related business travel (including to and from work) and will cover the costs and expenses associated with said vehicle. In the event the Public Works Director requests, and is authorized, to use a private vehicle for City business, he shall be reimbursed for mileage in accordance with City policies. The terms of this section shall be reviewed annually and is subject to modification.

Section 4.4. **Administrative Leave.** It is recognized that Employee must devote a great deal of time outside the normal office hours to City business as Public Works Director. To that end, Employee shall receive up to eighty (80) hours of administrative leave ("Administrative Leave") per calendar year (20 hours accrued at the beginning of each quarter of each year employed so long as the total amount of administrative leave accrued does not exceed 80 hours in a given year), to be used as needed, upon the approval of the City Manager. Administrative Leave may be cashed out annually at the discretion of the City Manager and only if budgeted funds are available to permit the cash out. Any unused Administrative Leave shall reduce the amount of accruals for the following year so that the total of Administrative Leave accruals do not exceed 80 hours in a given calendar year. For example, if unused Administrative leave at the end of the year is 30 hours, Employee shall be eligible to accrue a maximum of 50 hours the following year.

Section 4.5. Sick Leave and Vacation.

4.5.1. Sick Leave. Employee shall accrue four (4) hours of sick leave each pay period over 24 pay periods a year. Employee may be permitted to cash out up to ninety-six (96) hours of accrued and unused sick leave annually pursuant to City policy at the discretion of the City Manager and only if budgeted funds are available to permit the cash out. There is no cap on sick leave accruals. Sick leave not cashed out in the calendar year earned, and thus carried over to subsequent years, has no further cash value other than as set forth in the City's Paid Sick Leave Policy. If employee's employment with the City terminates, sick leave shall be paid out to eligible employees pursuant to the City's Paid Sick Leave Policy.

4.5.2. Vacation Leave. Employee shall accrue six and two-thirds (6.67) hours of vacation leave per pay period. Employee may cash out up to eighty (80) hours of accrued, unused vacation annually at the discretion of the City Manager and only if budgeted funds are available to permit the cash out. Vacation accrual rate shall increase based on years of service with the City consistent with the Mid Managers Group, or Department Director Group (if established), whichever provides the

greater benefit to Employee. Accruals are capped at twice the annual accrual amount.

Section 4.6. Holidays. Employee shall receive 14 paid holidays per year, on the holidays designated by the City and subject to the provisions governing Holidays as are set forth in the City's Personnel Rules and Regulations or in the Mid-Managers Group.

Section 4.7. Medical, Dental and Vision.

4.7.1 Medical, Dental and Vision During Employment. During the Term of this Agreement, or any extension hereof, the City shall pay the premiums for Employee and his qualified dependents' medical, dental and vision insurance on the same terms and conditions as are offered to other similarly situated City employees, consistent with the tier system utilized for the Mid Managers Group. Employee shall be responsible for the payment of any premiums not paid for by the City and all deductibles, co-payments and disallowed costs. Upon presentation of proof of qualifying alternate group medical coverage, he shall be eligible for in-lieu payments in the amount set by City Council resolution.

4.7.2 Medical Upon Retirement. If Employee is a qualified annuitant under the requirements of CalPERS and the effective date of retirement is less than 120 days after separation from employment with the City, Employee may elect to participate in the City's medical insurance plans. If qualified for enrollment, the City shall pay the premiums for Employee and his qualified dependents' medical insurance on the same terms and conditions as are offered to other similarly situated City annuitants, consistent with the tier system utilized for the Mid Managers Group at the time of Employee's retirement. Employee shall be responsible for the payment of any premiums not paid for by the City and all deductibles, co-payments and disallowed costs. When Employee becomes eligible for Medicare, the City's medical insurance plan shall become secondary insurance and the City's obligation to pay premiums as set forth in this Section shall be reduced accordingly.

4.7.3 Dental and Vision Upon Retirement. Upon Employee's retirement from the City, Employee and eligible dependents may elect to remain on the City's dental and/or vision coverage plans on the same terms and conditions as are offered to other similarly situated City annuitants, consistent with the tier system utilized for the Mid Managers Group at the time of Employee's retirement but Employee will be responsible for paying the full amount of the monthly premium amounts for Employee and eligible dependents, which are established by the City's provider, as well as all deductibles, co-

payments, and disallowed costs. Said amounts are subject to change annually. The City shall bill Employee on a monthly basis for the full amount of the monthly premiums. Non-payment will result in disenrollment of Employee and eligible dependents without the option to re-enroll.

Section 4.8. Retirement. The City participates in CalPERS. CalPERS will make the determination if Employee is considered a "Classic" or "New Member" (as defined under Government Code section 7522.04), and Employee shall contribute based on the enrolled tier. Employee shall pay on the same terms and conditions as are offered to other similarly situated miscellaneous employees.

Section 4.9. Life Insurance and Accidental Death and Dismemberment. During the term of this Agreement, or any extension hereof, the City shall pay 100% of all premiums to cover the life insurance policy currently in place for the benefit of Employee.

Section 4.10. Disability. During the term of this Agreement, or any extension hereof, the City shall pay 100% of all premiums to cover both short term and long-term disability benefits for the benefit of Employee.

Section 4.11. Unemployment. During the term of this Agreement, or any extension hereof, the City shall contribute to the Unemployment Insurance Program for the benefit of Employee, at no cost to Employee.

Section 4.12. Changes in Fringe Benefits or Working Conditions. Any changes made by the City to fringe benefits and/or working conditions as they now exist, or hereinafter may be amended, shall also apply to Employee as they would to other similarly situated City employees, consistent with the policy for the Mid Managers Group.

Section 4.13. Pro-rata Decrease. Employee acknowledges that his salary as provided in Section 4.1 may be subject to a pro-rata decrease based on the City Council's adoption of an unpaid Mandatory Furlough Program adopted as a budgetary measure.

Section 4.14 Professional Development. Subject to available funds, the City agrees to pay the professional dues, subscriptions, travel, and other business expenses of the Public Works Director reasonably necessary for his continued and full participation in national, state, and local associations, professional organizations, governmental groups and committees thereof for the good of the City in accordance with the approved budget.

Section 4.15 Expense Reimbursement. The City shall reimburse the Public Works Director for all sums necessarily incurred and paid by him in the performance of his duties, as approved by the City Manager. The Public Works Director shall submit a claim form or appropriate documentation to the City in compliance with City policies.

Section 5. Termination of Employment and Severance.

Section 5.1. Voluntary Resignation. Employee may resign at any time and agrees to give the City at least thirty (30) days advance written notice of the effective date of Employee's resignation, unless the Parties otherwise agree in writing. If Employee retires from full-time public service with the City, Employee shall provide three (3) months advance written notice. During the notice period, all rights and obligations of the Parties under this Agreement shall remain in full force and effect. Promptly after the effective date of resignation or retirement, the City shall pay to Employee all salary and other compensation due and owing under this Agreement. In the event of voluntary resignation or retirement, Employee shall not be entitled to Severance, as set forth in Section 5.3 of this Agreement.

Section 5.2. Termination by City Manager. The City Manager may terminate this Agreement and remove Employee from his position as Public Works Director at any time with or without cause.

Section 5.3. Termination With Severance. This provision only relates to Employee's ability to receive severance pay pursuant to this Agreement, and does not in any way impact Employee's at-will status. In the event the City terminates Employee's employment and this Agreement without Good Cause, as defined in Section 5.4, below, the Employee shall receive a gross sum equal to the lesser of (a) Employee's monthly salary times four (4) or (b) Employee's monthly salary times the remaining number of months on the Agreement's term ("Severance"). Severance shall be paid, at the City's option, in either a lump sum or in pro rata installments on the City's regular pay dates, and is subject to all applicable payroll taxes and withholdings. Eligibility for such severance payment is expressly conditioned upon Employee's execution (and where applicable, expiration of any applicable-revocation period) an agreement waiving and releasing any and all of Employee's claims against City, its officers and employees, to the full extent permitted by law, and including a covenant not to sue. Such agreement will be prepared by and in a form acceptable to the City. Employee shall not receive any Severance if he resigns, is terminated for cause, or if a waiver and release agreement is not executed by the parties.

Section 5.4. Termination Without Severance. This provision only relates to Employee's ability to receive severance pay pursuant to this Agreement, and does not in any way impact Employee's at-will status. The City may allow this Agreement to expire on its own terms, in which case Employee is not eligible for severance pay. Further, the City may at any time immediately terminate this Agreement and Employee's employment for Good Cause, as defined below. If Employee is terminated for Good Cause, the City shall not be required to pay any Severance under this Agreement, and the City shall have no obligation to Employee beyond those benefits accrued as of Employee's last day of employment and those the City is obligated to provide under federal or state law. If Employee contests a termination for cause, Employee's sole remedy shall be a judicial action in declaratory relief to determine whether there was substantial evidence of "good cause" as defined herein. If the court determines there was no such "good cause," Employee shall receive the severance pay provided in this section, but no other damages, costs, attorneys' fees or litigation expenses.

"Good Cause" for purposes of this Agreement is defined as the following:

1. Conviction of a felony;

2. Disclosing confidential or protected information of the City;

3. Misconduct or gross carelessness;

4. Unjustifiable and willful neglect of the duties described in this Agreement or Employee's job description;

5. Mismanagement;

6. Dishonesty;

7. Failure to perform Employee's duties to the standard set by the City, as determined by the City Manager,

8. Any conduct which violates the applicable provisions of the City's personnel policies, rules or regulations;

9. Repeated unexcused absences from the Public Works Director's office and duties;

10. Conduct that in any way has a direct, substantial, and adverse effect on the City's reputation or the Public Works Department whether during or outside business hours;

11. Violation of federal, state, or City discrimination laws;

12. Refusal to take or subscribe any oath or affirmation which is required by law;

13. Employee's disability resulting in his inability to perform the essential functions of his job, which the City is unable to reasonably accommodate without placing an undue burden on City business operations;

14. Engaging in other employment or activities which conflict with, or present the appearance or possibility of conflicting with, City's legitimate business interests.

The City Manager may also place Employee on paid or unpaid investigatory leave during the Term of this Agreement.

Section 6. **Notices**. Any notice or communication required hereunder between the City and Employee must be in writing and may be given either personally or by Federal Express, UPS, or other similar couriers providing traceable overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered, as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below:

If to Employee:	Justin Vinson @ Employee's home address on file in HR
If to the City:	City of Atwater Attn: City Manager 750 Bellevue Road Atwater, California 95301
and	BB&K ATTN: Frank Splendorio 500 Capitol Mall, Suite 1700 Sacramento, CA 95814

Section 7. **Indemnification.**

(A) To the extent required by, and in accordance with the terms, conditions, and limitations of the Government Claims Act (Gov't Code §§ 810 et seq.), City shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Public Works Director. City may compromise and settle any such claim or suit and pay the amount of any resulting settlement or judgment; provided, however, the City's duty to defend and indemnify Employee shall be contingent upon Employee's good faith cooperation with such defense.

(B) In the event the City provides paid leave to the Employee pending an investigation or funds for a legal criminal defense pursuant to this Section, Employee shall reimburse the City for the amount of such paid leave or cost of the legal criminal defense, if Employee is convicted of a crime involving an abuse of office or position, as provided by Government Code sections 53243-53243.1. Also, if this Agreement is terminated, any cash settlement related to the termination that Employee may receive from the City shall be fully reimbursed to the City if Employee is convicted of a crime involving an abuse of his or her office or position as provided in Government Code section 53243.2-53243.4

Section 8. **Bonding.** The City shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

Section 9. General Provisions

9.1. Modification of Agreement. This Agreement may be supplemented, amended, or modified only by a writing signed by the City and Employee.

9.2. Entire Agreement. This Agreement constitutes the final, complete, and exclusive statement of the terms of the agreement between the Parties and supersedes all other prior or contemporaneous oral or written understandings and agreements of the Parties. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement.

9.3. Severability of Agreement. If a court or an arbitrator of competent jurisdiction holds any section of this Agreement to be illegal, unenforceable, or invalid for any reason, the validity and enforceability of the remaining sections of this Agreement shall not be affected.

9.4. Authority. All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states, or firms and that all former requirements necessary or required by state or federal law in order to enter into this Agreement had been fully complied with. Further, by entering into this Agreement, neither Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

9.5. Headings. The headings in this Agreement are included for convenience only, and neither affect the construction or interpretation of any section in this Agreement nor affect any of the rights or obligations of the Parties to this Agreement.

9.6. Necessary Acts and Further Assurances. The Parties shall, at their own cost and expense, execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

9.7. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of California.

9.8. Waiver. No covenant, term, or condition, or the breach thereof, shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

9.9. Counterparts. This Agreement may be executed in counterparts and all so executed shall constitute an agreement which shall be binding upon the Parties hereto, notwithstanding that the signatures of all Parties and Parties' designated representatives do not appear on the same page.

9.10. Venue. Venue for all legal proceedings shall be in the Superior Court in and for the County of Merced in the State of California.

9.11 No Assignment. Employee understands and agrees that Employee may not assign or transfer any of the rights granted or obligations assumed under this Agreement. Any such purported assignment or transfer shall be void.

IN WITNESS WHEREOF, this Agreement has been entered into by and between Employee and City as of the date of the Agreement set forth above.

CITY:	**EMPLOYEE:**
City of Atwater, a municipal corporation of the State of California	
By:_____ Lori Waterman, City Manager	By:_____ Justin Vinson, an individual
Date Signed:_____	Date Signed:_____

By:_____
Lucy Armstrong, City Clerk

Date Signed:_____

Approved as to Form and Content:

By:_____
Frank Splendorio, City Attorney