

CORONAVIRUS DISEASE (COVID-19) ADVISORY

Pursuant to Assembly Bill (AB) 361, the Citizens' Oversight Committee for Public Safety Transactions and Use Tax may participate via teleconference/electronically. In-person participation by the public will be permitted. In addition, remote public participation and public comment is available in the following ways:

1. Join the electronic meeting at <https://atwater-org.zoom.us/j/87231435684> (Webinar ID: 87231435684). Members of the public participating electronically via this link and wishing to speak may do so during public comment, by using the "raised hand" feature in the Zoom webinar.
2. Submit a written public comment prior to the meeting: Public comments submitted to [cityinfo@atwater.org](mailto:cityinfo@atwater.org) by 4:00 p.m. on the day of the meeting will be distributed to the Citizens' Oversight Committee for Public Safety Transactions and Use Tax and made part of the official minutes. In view of the other public comment opportunities listed above, email/written comments will not be read out loud during the meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6230.

**NOTICE OF SPECIAL MEETING  
CITY OF ATWATER  
CITIZENS' OVERSIGHT COMMITTEE  
FOR  
PUBLIC SAFETY TRANSACTIONS  
AND USE TAX**

NOTICE IS HEREBY GIVEN that a special meeting of the City Council of the City of Atwater will be held on **Tuesday, December 14, 2021 at 5:30 PM**, or as soon thereafter as may be held. This meeting will be held in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California.

**SPECIAL AGENDA**

**SPECIAL MEETING CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Brantley \_\_\_\_, Brice \_\_\_\_, Castro \_\_\_\_, Dash \_\_\_\_, Garner \_\_\_\_, Pirtle \_\_\_\_, Hyler \_\_\_\_



**PUBLIC COMMENT:** Pursuant to Government Code Section 54954.3, citizens wishing to address the Citizens' Oversight Committee for Public Safety Transactions and Use Tax regarding **only the items on the agenda may do so when the item is read for consideration.** You may state your name and address for the record; however, it is not required. Please limit comments to three (3) minutes or less. Under the provisions of the California Government Code, the Citizens' Oversight Committee for Public Safety Transactions and Use Tax may not discuss or take action on any item that is not on the agenda.

**MINUTES:**

**1. September 7, 2021 – Regular meeting**

**Staff's Recommendation:** Motion to approve the minutes as listed.

**REPORTS AND PRESENTATIONS FROM STAFF:**

- 2. Police Department Update** (Police Chief Salvador)
- 3. Fire Department Update** (CAL FIRE Battalion Chief Ayuso)
- 4. Presentation regarding Mutual Aid and Automatic Aid** (CAL FIRE Battalion Chief Ayuso)
- 5. Financial Report** (Finance Director Youmara)

**ADJOURNMENT:**

Dated this 14<sup>th</sup> day of December 2021.

  
\_\_\_\_\_  
Don Hyler III, Chair

pc: Mayor and City Council Members  
Atwater Signal/Merced Sun Star  
Atwater New Times



# CITY OF ATWATER

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## CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

### ACTION MINUTES

**September 7, 2021**

REGULAR SESSION: (Council Chambers)

*The City of Atwater Citizens' Oversight Committee for Public Safety Transactions and Use Tax met in Regular Session this date at 5:30 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Vice Chairperson Brice presiding.*

PLEDGE OF ALLEGIANCE TO THE FLAG:

*The Pledge of Allegiance was led by Vice Chairperson Brice.*

INVOCATION:

*The Invocation was led by Police Chaplain Jim McClellan.*

ROLL CALL:

**Present:** Committee Members Castro, Dash, Garner, Pirtle, Vice Chairperson Brice  
**Absent:** Committee Member Brantley, Chairperson Hyler  
**Staff Present:** City Manager Waterman, Police Chief Salvador, CAL FIRE Battalion Chief Ayuso, Finance Director Youmara, Deputy City Clerk Martin, Recording Secretary Thuang

SUBSEQUENT NEED ITEMS: None.

APPROVAL OF AGENDA AS POSTED OR AS AMENDED:

***MOTION:*** Committee Member Dash moved to approve the agenda as posted. The motion was seconded by Committee Member Garner and the vote was: Ayes: Garner, Dash, Castro, Pirtle, Brice; Noes: None; Absent: Brantley, Hyler. The motion passed.

MINUTES:

June 9, 2021 – Special meeting

***MOTION:*** Committee Member Garner moved to approve the minutes as listed. The motion was seconded by Committee Member Dash and the vote was: Ayes: Garner, Pirtle, Dash, Castro, Brice; Noes: None; Absent: Brantley, Hyler. The motion passed.

BUSINESS:

Accepting the 2021/2022 Regular Meeting Schedule

***MOTION:*** Committee Member Dash moved to accept the Regular Meeting Schedule as listed, with the option of contacting the City Manager as necessary for Special Meetings. The motion was seconded by Committee Member Pirtle and the vote was: Ayes: Dash, Pirtle, Garner, Castro, Brice; Noes: None; Absent: Brantley, Hyler. The motion passed.

REPORTS AND PRESENTATIONS FROM STAFF:

Police Department Update (Police Chief Salvador)

***Police Chief Salvador provided an update regarding the City's Fourth of July Event, Back to School Day, traffic issues within the City, the possible recruitment of traffic officers, and he addressed concerns from Committee Members regarding pedestrian crosswalks and Police Department capital expenditures.***

Fire Department Update (CAL FIRE Battalion Chief Ayuso)

***CAL FIRE Battalion Chief Ayuso provided an update regarding the City's Fourth of July Event, call volume to Station 41 and 42, the increase in accidents due to construction on Highway 99, the last payment made to the new fire engine, staffing levels, the Fire Department's preparation for the City's Remembrance of 9/11 Event, and he addressed concerns from Committee Members regarding the volume of calls during the Fourth of July holiday.***

***One person asked for clarification regarding the volume of medical related calls to the Fire Departments, EMT certification of Fire Department personnel, and equipment availability.***

Financial Report (Finance Director Youmara)

**Finance Director Youmara provided an update regarding the unaudited budget status report for the Fiscal Year 2021-22 Public Safety Transactions and Use Tax Fund, and she addressed concerns from Committee Members regarding unallocated expenses, the beginning balance of the budget status report, revenues, and expenses.**

**City Manager Waterman and CAL FIRE Battalion Chief Ayuso clarified concerns from Committee Members regarding checks paid.**

**Police Chief Salvador clarified concerns from Committee Members regarding budget line items related to the Police Department.**

COMMENTS FROM THE PUBLIC:

**Notice to the public was read.**

**One person spoke regarding funding from Measure H, the number of Committee Members, meeting dates and times of the Citizens' Oversight Committee for Public Safety Transactions and Use Tax, the inclusion of Town Hall meetings, and the staffing levels and availability of the Fire Department in the City.**

**No one else came forward to speak.**

COMMITTEE MATTERS:

Committee Member comments

**Committee Member Garner asked for clarification regarding the Fire Department's agreement between the City and County. He spoke regarding the education of Measure H to the community and the City's reliance on mutual aid agreements.**

**Committee Member Dash spoke regarding outreach and education of Measure H to the community.**

**Committee Member Castro asked the public to send questions to him to be answered by the Committee and asked Police Chief Salvador and CAL FIRE Battalion Chief Ayuso about the impact of staffing levels within the Police and Fire Departments.**

**Committee Member Pirtle spoke regarding the importance of mutual aid within different jurisdictions and reminded the community of Breakfast with the Chief that Police Chief Salvador hosts.**

***CAL FIRE Battalion Chief Ayuso stated a presentation will be given in an upcoming meeting to educate the public and Committee about the differences and benefits of mutual aid and auto aid.***

***Vice Chairperson Brice spoke regarding Committee meeting procedures, public meetings, and he reminded the community of the City's Remembrance of 9/11 Event.***

**ADJOURNMENT:**

***Vice Chairperson Brice adjourned the meeting at 6:35 PM.***

APPROVED:

\_\_\_\_\_  
Gary Brice, Vice Chairperson

BY: Leslie Thuang  
Oversight Recording Secretary

# Budget Status Report - FY 21/22 Quarter 1

7/1/2021 to 9/30/2021 Unaudited



City of  
**Atwater**  
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

## Fund 0004 Public Safety Trans & Use Tax

Account Number	Description	Budget Amount	YTD Amount at 9/30/21	(Over) / Under Budget	Available
<b>REVENUE</b>					
Dept 0004-0000					
R01	<u>Taxes</u>				
0004-0000-1031	Sales & Use Tax	\$ 2,300,000.00	\$ 791,431.20	\$ 1,508,568.80	\$ 1,508,568.80
R06	<u>Miscellaneous Revenue</u>				
0004-0000-6001	Interest Earned	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
	<b>Revenue Totals:</b>	<b>\$ 2,301,000.00</b>	<b>\$ 791,431.20</b>	<b>\$ 1,509,568.80</b>	<b>\$ 1,509,568.80</b>

## EXPENDITURES

<b>Dept 0004-1050</b>	<b>Non-departmental</b>				
E30	<u>Services</u>				
0004-1050-3030	Professional Services	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 70,000.00
E40	<u>Expenses</u>				
0004-1050-4089	Employee Benefits Charges	\$ 25,549.18	\$ 6,387.25	\$ 19,161.93	\$ 19,161.93
	<b>Non-departmental Expense Sub Totals:</b>	<b>\$ 95,549.18</b>	<b>\$ 6,387.25</b>	<b>\$ 89,161.93</b>	<b>\$ 89,161.93</b>
<b>Dept 0004-2021</b>	<b>Police Field Services</b>				
E10	<u>Salaries</u>				
0004-2021-1001	Salaries & Wages, Regular	\$ 533,932.00	\$ 132,011.97	\$ 401,920.03	\$ 401,920.03
0004-2021-1002	Salaries & Wages, Parttime	\$ 10,000.00	\$ 594.00	\$ 9,406.00	\$ 9,406.00
0004-2021-1003	Leave Accrual Buy-Out	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00
0004-2021-1004	Overtime	\$ 65,000.00	\$ 26,194.97	\$ 38,805.03	\$ 38,805.03
0004-2021-1005	Holiday Pay	\$ 38,545.00	\$ 9,183.73	\$ 29,361.27	\$ 29,361.27
0004-2021-1006	Stand By Pay	\$ 5,200.00	\$ 300.00	\$ 4,900.00	\$ 4,900.00
0004-2021-1007	Special Duty	\$ 13,224.00	\$ 1,343.53	\$ 11,880.47	\$ 11,880.47
0004-2021-1008	In-Lieu Of Insurance Benefit	\$ 17,727.00	\$ 2,707.40	\$ 15,019.60	\$ 15,019.60
0004-2021-1012	Fica/Medicare	\$ 52,909.00	\$ 12,590.77	\$ 40,318.23	\$ 40,318.23
0004-2021-1013	Retirement	\$ 557,326.00	\$ 138,788.71	\$ 418,537.29	\$ 418,537.29
0004-2021-1014	Health Insurance	\$ 80,005.00	\$ 13,605.34	\$ 66,399.66	\$ 66,399.66
0004-2021-1015	Worker's Compensation	\$ 44,464.00	\$ 12,615.82	\$ 31,848.18	\$ 31,848.18
0004-2021-1024	Additional Duty	\$ -	\$ 100.04	\$ (100.04)	\$ (100.04)
	<b>E10 Sub Totals:</b>	<b>\$ 1,426,332.00</b>	<b>\$ 350,036.28</b>	<b>\$ 1,076,295.72</b>	<b>\$ 1,076,295.72</b>
E20	<u>Supplies</u>				
0004-2021-2021	Special Departmental Expense	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00
	<b>E20 Sub Totals:</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>

# Budget Status Report - FY 21/22 Quarter 1

7/1/2021 to 9/30/2021 Unaudited



City of  
**Atwater**  
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Fund 0004		Public Safety Trans & Use Tax				
Account Number	Description	Budget Amount	YTD Amount at 9/30/21	(Over) / Under Budget	Available	
E30	<u>Services</u>					
0004-2021-3031	Communications	\$ 2,000.00	\$ 501.11	\$ 1,498.89	\$ 1,498.89	
0004-2021-3034	Rents & Leases	\$ 100,000.00	\$ 20,489.64	\$ 79,510.36	\$ 79,510.36	
	<b>E30 Sub Totals:</b>	<b>\$ 102,000.00</b>	<b>\$ 20,990.75</b>	<b>\$ 81,009.25</b>	<b>\$ 81,009.25</b>	
E50	<u>Expenses</u>					
0004-2021-6021	Machinery & Equipment	\$ 32,000.00	\$ 6,512.22	\$ 25,487.78	\$ 25,487.78	
	<b>E50 Sub Totals:</b>	<b>\$ 32,000.00</b>	<b>\$ 6,512.22</b>	<b>\$ 25,487.78</b>	<b>\$ 25,487.78</b>	
	<b>Police Field Services Expense Sub Totals:</b>	<b>\$ 1,562,832.00</b>	<b>\$ 377,539.25</b>	<b>\$ 1,185,292.75</b>	<b>\$ 1,185,292.75</b>	
<b>Dept 0004-2030</b>		<b>Fire</b>				
E10	<u>Salaries</u>					
0004-2030-1002	Salaries & Wages, Parttime	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	
0004-2030-1012	Fica/Medicare	\$ 765.00	\$ -	\$ 765.00	\$ 765.00	
0004-2030-1015	Worker's Compensation	\$ 643.00	\$ -	\$ 643.00	\$ 643.00	
	<b>E10 Salaries Sub Totals:</b>	<b>\$ 6,408.00</b>	<b>\$ -</b>	<b>\$ 6,408.00</b>	<b>\$ 6,408.00</b>	
E20	<u>Supplies</u>					
0004-2030-2021	Special Departmental Expense	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	
	<b>E20 Supplies Sub Totals:</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	
E30	<u>Services</u>					
0004-2030-3030	Professional Services	\$ 935,513.00	\$ -	\$ 935,513.00	\$ 935,513.00	
0004-2030-3031	Communications	\$ 1,500.00	\$ 629.00	\$ 871.00	\$ 871.00	
0004-2030-3034	Rents & Leases	\$ 219,516.00	\$ 219,273.60	\$ 242.40	\$ 242.40	
0004-2030-3063	Reserve Fire Fighter Program	\$ 11,864.00	\$ -	\$ 11,864.00	\$ 11,864.00	
	<b>E30 Services Sub Totals:</b>	<b>\$ 1,168,393.00</b>	<b>\$ 219,902.60</b>	<b>\$ 948,490.40</b>	<b>\$ 948,490.40</b>	
E40	<u>Expenses</u>					
0004-2030-4088	Risk Management Charges	\$ 374.48	\$ 93.50	\$ 280.98	\$ 280.98	
	<b>E40 Risk Management Charges Sub Totals:</b>	<b>\$ 374.48</b>	<b>\$ 93.50</b>	<b>\$ 280.98</b>	<b>\$ 280.98</b>	
	<b>Fire Department Expense Sub Totals:</b>	<b>\$ 1,177,675.48</b>	<b>\$ 219,996.10</b>	<b>\$ 957,679.38</b>	<b>\$ 957,679.38</b>	
<b>TOTALS</b>						
	Public Safety Tax Fund Revenue Totals:	\$ 2,301,000.00	\$ 791,431.20	\$ 1,509,568.80	\$ 1,509,568.80	
	Police & Fire Expense Totals:	\$ 2,836,056.66	\$ 603,922.60	\$ 2,232,134.06	\$ 2,232,134.06	