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If you wish to make either a general public comment or to comment on a specific agenda item, please submit your comment (include Agenda Item Number in the subject line) to the City Clerk at cityinfo@atwater.org. Email comments will be accepted on or before 4:00 PM of the meeting date.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6300.

CITY OF ATWATER CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

September 7, 2021

REGULAR SESSION:

5:30 PM

CALL TO ORDER:



PLEDGE OF ALLEGIANCE TO THE FLAG:

INVOCATION:

ROLL CALL:

Brantley ____, **Brice** ____, **Castro** ____, **Dash** ____, **Garner** ____, **Pirtle** ____, **Hylar** ____

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the Committee present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the Committee to remove items from the agenda or to change the order of the agenda.)

Staff's Recommendation: Motion to approve agenda as posted or as amended.

MINUTES:

1. June 9, 2021 – Special meeting

Staff's Recommendation: Motion to approve the minutes as listed.

BUSINESS:

2. Accepting the 2021/2022 Regular Meeting Schedule

Staff's Recommendation: Motion to accept the Regular Meeting Schedule as listed.

REPORTS AND PRESENTATIONS FROM STAFF:

3. Police Department Update (Police Chief Salvador)

4. Fire Department Update (CAL FIRE Battalion Chief Ayuso)

5. Financial Report (Finance Director Youmara)

COMMENTS FROM THE PUBLIC:

NOTICE TO THE PUBLIC

At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

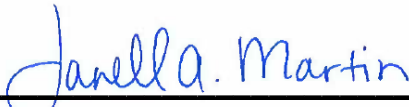
COMMITTEE MATTERS:

Committee member comments

ADJOURNMENT:

CERTIFICATION:

I, Janell Martin, Oversight Recording Secretary of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.



Janell Martin
Oversight Recording Secretary

SB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk at City Hall during normal business hours at 750 Bellevue Road.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road.



In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6317. You may also send the request by email to larmsstrong@atwater.org.



CITY OF ATWATER

SPECIAL MEETING CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

June 9, 2021

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transactions and Use Tax met in Regular Session this date at 5:30 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Hyler presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Chairperson Hyler.

ROLL CALL:

Present: Committee Members Brantley, Dash, Garner, Pirtle,
Chairperson Hyler

Absent: Committee Members Brice, Castro

Staff Present: City Manager Waterman, CAL FIRE Battalion Chief Ayuso,
Police Chief Salvador, Finance Director Jacobs-Hunter, Deputy
City Clerk Martin

Committee Member Garner arrived at 5:32 PM.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

No one came forward to speak.

Chairperson Hyler closed the public comment.

MINUTES:

May 25, 2021 – Regular Meeting

MOTION: Committee Member Dash moved to approve the minutes as listed. The motion was seconded by Committee Member Garner and the vote was: Ayes: Dash, Garner, Brantley, Pirtle, Hyler; Noes: None; Absent; Brice, Castro. The motion passed.

BUSINESS:

Setting meeting dates and times

MOTION: Committee Member Garner moved to set meeting dates and times as outlined in Chapter 3.45.160 "Establishment of Citizens' Oversight Committee," Section D "Meetings" of the Atwater Municipal Code. Dates are set to first Tuesday in September at 5:30PM and will proceed quarterly after that. The motion was seconded by Committee Member Dash and the vote was: Ayes: Garner, Pirtle, Brantley, Dash, Hyler; Noes: None; Absent; Brice, Castro. The motion passed.

Review proposed FY 21-22 Public Safety Transactions and Use Tax Expenditure Plan

Finance Director Jacobs-Hunter provided background information on this item.

MOTION: Committee Member Garner moved to make the finding that the proposed FY 21-22 Public Safety Transaction and Use Tax Expenditure Plan conforms with the City of Atwater Public Safety Transactions and Use Tax Program Guidelines; and recommends forwarding to the City Council for adoption with the FY 21-22 Budget.

The motion was seconded by Committee Member Brantley and the vote was: Ayes: Dash, Brantley, Pirtle, Garner, Hyler; Noes: None; Absent; Brice, Castro; The motion passed.

REPORTS AND PRESENTATIONS FROM STAFF:

Police Department Update (Police Chief Salvador)

Police Chief Salvador gave a verbal report regarding traffic accidents within City limits, gave information regarding the COPS Universal hiring grant, and explained that the grant will be submitted in two weeks to help with the community policing project.

Fire Department Update (CAL FIRE Battalion Chief Ayuso)

CAL FIRE Battalion Chief Ayuso gave a verbal report regarding the completion of the state mandated SB 1205 Compliance inspections, updated the Committee that 1900 calls have been completed as June 8, 2021, the implementation of the new fire engine will be a ceremonial matter at the last City Council meeting of June, and spoke regarding staffing and dropping the City of Atwater ISO rating which is done every five years.

Verbal Financial Report (Finance Director Jacobs-Hunter)

Finance Director Jacobs-Hunter gave a verbal report stating the Fiscal Year 2021-22 Budget would be available for review at the next City Council meeting of June 14, 2021.

COMMITTEE MATTERS:

Committee Member Brantley had nothing to report.

Committee Member Dash had nothing to report.

Committee Member Garner thanked staff for answering his questions.

Committee Member Pirtle had nothing to report.

Chairperson Hyler addressed questions regarding expenditures, commented on the new fire truck, and thanked staff for their time.

No other comments from committee members.

ADJOURNMENT:

Chairperson Hyler adjourned the meeting at 6:43 PM.

APPROVED:

Don Hyler III, Chairperson
BY:

Janell Martin, Deputy City Clerk
Oversight Recording Secretary

CITY OF ATWATER



2021 REGULAR MEETING SCHEDULE

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Location of all listed meetings: City Council Chambers
City Council													2 nd and 4 th Monday of each month - 6:00 PM
Planning Commission													3 rd Wednesday of each month - 6:00 PM
Audit & Finance Committee													4 th Monday of each month - 4:30 PM
Public Safety Oversight Committee									7			7	5:30 PM

City Council Chambers – City Hall – 750 Bellevue Road

The City Council meets as the Successor Agency to the Atwater Redevelopment Agency, the Atwater Public Improvement Corporation, the Atwater Public Financing Authority, the Atwater Housing Authority, and the Atwater Fire Protection District. However, unless specific items of business are to be conducted, these corporations will not be officially convened.

*Should the regular meeting fall on a legal holiday, the meeting shall be held on the next business day.

^The 2nd meeting of the month has been cancelled.

CITY OF ATWATER



2022 REGULAR MEETING SCHEDULE

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Public Safety Oversight Committee			8			7			6			6	5:30 PM

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Budget Status Report - FY 20/21

7/1/2020 to 6/30/2021 (12 months) Unaudited



City of
Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount at 6/30/2021	(Over) / Under Budget	Available
Fund 0004	Public Safety Trans & Use Tax				
<u>REVENUE</u>					
R01	<u>Taxes</u>				
0004-0000-1031	Sales & Use Tax	\$ 1,830,582.00	\$ 2,129,131.65	\$ (298,549.65)	\$ (298,549.65)
R06	<u>Miscellaneous Revenue</u>				
0004-0000-6001	Interest Earned	\$ 1,000.00	\$ 1,534.51	\$ (534.51)	\$ (534.51)
	Revenue Totals:	\$ 1,831,582.00	\$ 2,130,666.16	\$ (299,084.16)	\$ (299,084.16)

EXPENDITURES

Dept 0004-1050	Non-departmental				
0004-1050-4089	Employee Benefits Charges	\$ 25,666.00	\$ 25,666.00	\$ -	\$ -
	Non-departmental Expense Sub Totals:	\$ 25,666.00	\$ 25,666.00	\$ -	\$ -
Dept 0004-2021	Police Field Services				
E10	<u>Salaries</u>				
0004-2021-1001	Salaries & Wages, Regular	\$ 435,758.00	\$ 278,232.26	\$ 157,525.74	\$ 157,525.74
0004-2021-1002	Salaries & Wages, Parttime	\$ -	\$ 28,083.00	\$ (28,083.00)	\$ (28,083.00)
0004-2021-1003	Leave Accrual Buy-Out	\$ 10,000.00	\$ 3,532.97	\$ 6,467.03	\$ 6,467.03
0004-2021-1004	Overtime	\$ 65,000.00	\$ 40,446.63	\$ 24,553.37	\$ 24,553.37
0004-2021-1005	Holiday Pay	\$ 31,554.00	\$ 20,115.44	\$ 11,438.56	\$ 11,438.56
0004-2021-1006	Stand By Pay	\$ 2,600.00	\$ 1,800.00	\$ 800.00	\$ 800.00
0004-2021-1007	Special Duty	\$ 4,322.00	\$ 3,441.07	\$ 880.93	\$ 880.93
0004-2021-1008	In-Lieu Of Insurance Benefit	\$ 16,719.00	\$ 456.21	\$ 16,262.79	\$ 16,262.79
0004-2021-1012	Fica/Medicare	\$ 43,295.00	\$ 22,591.68	\$ 20,703.32	\$ 20,703.32
0004-2021-1013	Retirement	\$ 479,736.00	\$ 455,535.38	\$ 24,200.62	\$ 24,200.62
0004-2021-1014	Health Insurance	\$ 67,756.00	\$ 51,416.30	\$ 16,339.70	\$ 16,339.70
0004-2021-1015	Worker's Compensation	\$ 38,300.00	\$ 26,196.44	\$ 12,103.56	\$ 12,103.56
0004-2021-1024	Additional Duty	\$ -	\$ -	\$ -	\$ -
	Salaries Sub Totals:	\$ 1,195,040.00	\$ 931,847.38	\$ 263,192.62	\$ 263,192.62

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750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount at 6/30/2021	(Over) / Under Budget	Available
E30	<u>Services</u>				
0004-2021-3030	Professional Services	\$ 7,000.00	\$ 6,988.43	\$ 11.57	\$ 11.57
0004-2021-3031	Communications	\$ 2,000.00	\$ 1,324.69	\$ 675.31	\$ 675.31
0004-2021-3034	Rents & Leases	\$ 93,000.00	\$ 27,876.95	\$ 65,123.05	\$ 65,123.05
0004-2021-3038	Training	\$ -	\$ -	\$ -	\$ -
	Services Sub Totals:	\$ 102,000.00	\$ 36,190.07	\$ 65,809.93	\$ 65,809.93
E50	<u>Expenses</u>				
0004-2021-6021	Machinery & Equipment	\$ 20,000.00	\$ 20,095.80	\$ (95.80)	\$ (95.80)
	Machinery & Equipment Sub Totals:	\$ 20,000.00	\$ 20,095.80	\$ (95.80)	\$ (95.80)
	Police Department Sub Totals:	\$ 1,317,040.00	\$ 988,133.25	\$ 328,906.75	\$ 328,906.75
Dept 0004-2030	Fire				
E10	<u>Salaries</u>				
0004-2030-1002	Salaries & Wages, Parttime	\$ 1,136.00	\$ -	\$ 1,136.00	\$ 1,136.00
0004-2030-1012	Fica/Medicare	\$ 759.00	\$ -	\$ 759.00	\$ 759.00
0004-2030-1015	Worker's Compensation	\$ 683.00	\$ -	\$ 683.00	\$ 683.00
	Salaries Sub Totals:	\$ 2,578.00	\$ -	\$ 2,578.00	\$ 2,578.00
E30	<u>Services</u>				
0004-2030-3030	Professional Services	\$ 563,000.00	\$ 563,000.00	\$ -	\$ -
0004-2030-3031	Communications	\$ 3,500.00	\$ 2,871.00	\$ 629.00	\$ 629.00
0004-2030-3034	Rents & Leases	\$ 289,316.00	\$ 289,035.42	\$ 280.58	\$ 280.58
0004-2030-3063	Reserve Fire Fighter Program	\$ 10,464.00	\$ 10,082.30	\$ 381.70	\$ 381.70
	Services Sub Totals:	\$ 866,280.00	\$ 864,988.72	\$ 1,291.28	\$ 1,291.28
E40	<u>Expenses</u>				
0004-2030-4088	Risk Management Charges	\$ 581.00	\$ 581.00	\$ -	\$ -
	Expenses Sub Totals:	\$ 581.00	\$ 581.00	\$ -	\$ -
	Fire Department Expense Sub Totals:	\$ 869,439.00	\$ 865,569.72	\$ 3,869.28	\$ 3,869.28

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Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount at 6/30/2021	(Over) / Under Budget	Available
<u>TOTALS</u>					
	Public Safety Tax Fund Revenue Totals:	\$ 1,831,582.00	\$ 2,130,666.16	\$ (299,084.16)	\$ (299,084.16)
	Police & Fire Expense Totals:	\$ 2,212,145.00	\$ 1,879,368.97	\$ 332,776.03	\$ 332,776.03