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If you wish to make either a general public comment or to comment on a specific agenda item, please submit your comment (include Agenda Item Number in the subject line) to the City Clerk at [cityinfo@atwater.org](mailto:cityinfo@atwater.org). Email comments will be accepted on or before 5:00 PM of the meeting date.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6300.

**NOTICE OF SPECIAL MEETING  
CITY OF ATWATER  
CITIZENS' OVERSIGHT COMMITTEE  
FOR  
PUBLIC SAFETY TRANSACTION  
AND USE TAX**

NOTICE IS HEREBY GIVEN that a special meeting of the City Council of the City of Atwater will be held on **Wednesday, June 9, 2021 at 5:30 PM**, or as soon thereafter as may be held. This meeting will be held in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California.

**SPECIAL AGENDA**

**SPECIAL MEETING CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**Brantley \_\_, Brice \_\_, Castro \_\_, Dash \_\_, Garner \_\_, Hyler \_\_, Pirtle \_\_**



**PUBLIC COMMENT:** Pursuant to Government Code Section 54954.3, citizens wishing to address the City Council regarding **only the items on the agenda may do so when the item is read for consideration**. You may state your name and address for the record; however, it is not required. Please limit comments to three (3) minutes or less. Under the provisions of the California Government Code, the City Council may not discuss or take action on any item that is not on the agenda.

MINUTES:1. **May 25, 2021 – Regular meeting**

**Staff's Recommendation:** Motion to approve the minutes as listed.

BUSINESS:2. **Setting meeting dates and times**

**Staff's Recommendation:** Motion to set meeting dates and times as outlined in Chapter 3.45.160 "Establishment of Citizens' Oversight Committee," Section D "Meetings" of the Atwater Municipal Code.

3. **Review proposed FY 21-22 Public Safety Transaction and Use Tax Expenditure Plan**

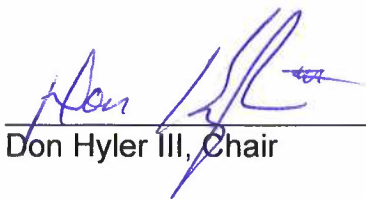
**Staff's Recommendation:** Motion to make the finding that the proposed FY 21-22 Public Safety Transaction and Use Expenditure Plan conforms with the City of Atwater Public Safety Transactions and Use Tax Program Guidelines; and recommend forwarding to the City Council for adoption with the FY 21-22 Budget.

REPORTS AND PRESENTATIONS FROM STAFF:

4. **Police Department Update** (Police Chief Salvador)
5. **Fire Department Update** (CAL FIRE Battalion Chief Ayuso)
6. **Financial Report** (Finance Director Jacobs-Hunter)

ADJOURNMENT:

Dated this 8<sup>th</sup> day of June 2021.



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Don Hyler III, Chair

pc: Mayor and City Council Members  
Atwater Signal/Merced Sun Star  
Atwater New Times



# CITY OF ATWATER

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## CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

### ACTION MINUTES

**May 25, 2021**

REGULAR SESSION: (Council Chambers)

*The City of Atwater Citizens' Oversight Committee for Public Safety Transaction and Use Tax met in Regular Session this date at 5:30 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Hyler presiding.*

PLEDGE OF ALLEGIANCE TO THE FLAG:

*The Pledge of Allegiance was led by Mayor Pro Tem Gale.*

INVOCATION:

*The Invocation was led by Daniel Perez of Victory Baptist Church.*

ROLL CALL:

**Present:** *Committee Members Brantley, Brice, Castro, Dash, Pirtle, Chairperson Hyler*

**Absent:** *Garner*

**Staff Present:** *City Manager Waterman, CAL FIRE Battalion Chief Ayuso, Police Chief Salvador, Finance Director Jacobs-Hunter, Deputy City Clerk Martin, Deputy City Clerk Vang*

SUBSEQUENT NEED ITEMS: *None.*

APPROVAL OF AGENDA AS POSTED OR AMENDED:

***MOTION: Chairperson Hyler moved to approve the agenda as posted. The motion was seconded by Committee Member Dash and the vote was: Ayes: Dash, Brice, Hyler, Pirtle, Castro, Brantley; Noes: None; Absent: Garner. The motion passed.***

***Committee Member Garner entered the Chambers and sat at Dais at 5:34 PM.***

NEWLY APPOINTED COMMITTEE MEMBERS' ORIENTATION:

***City Manager Waterman welcomed the committee members and briefly went over the information provided to the committee members regarding their appointment.***

***Deputy City Clerk Vang provided background information about the Atwater Municipal Code regarding the committee and requirements.***

BUSINESS:

Selection of Citizens' Oversight Committee for Public Safety Transactions and Use Tax(Measure H) Committee Chairperson

***MOTION: Committee Member Dash moved to appoint Committee Member Hyler to serve as Chairperson of the Citizens' Oversight Committee for Public Safety and Use Tax for the remainder term of the committee. The motion was seconded by Committee Member Brice and the vote was: Ayes: Brice, Garner, Castro, Pirtle, Brantley, Dash; Noes: None; Absent; None; Abstain: Hyler. The motion passed.***

Selection of Citizens' Oversight Committee for Public Safety Transactions and Use Tax(Measure H) Committee Vice Chairperson

***MOTION: Committee Member Brice moved to appoint Committee Member Brice to serve as Vice Chairperson of the Citizens' Oversight Committee for Public Safety and Use Tax for the remainder term of the committee. The motion was seconded by Chairperson Hyler and the vote was: Ayes: Garner, Castro, Pirtle, Brantley, Dash, Hyler; Noes: None; Absent; None; Abstain: Brice. The motion passed.***

Setting meeting dates

***MOTION: Committee Member Dash moved to set the meetings for The City of Atwater Citizens' Oversight Committee for Public Safety Transaction and Use Tax quarterly. The motion was seconded by Vice Chairperson Brice and the vote was: Ayes: Castro, Dash, Brantley, Pirtle, Brice, Garner, Hyler; Noes: None; Absent; None. The motion passed.***

**MOTION: Vice Chairperson Brice moved to make the next meeting date of The City of Atwater Citizens' Oversight Committee for Public Safety Transaction and Use Tax June 8, 2021, at 5:30 PM. The motion was seconded by Committee Member Dash and the vote was: Ayes: Dash, Castro, Brantley, Brice, Pirtle, Garner, Hyler; Noes: None; Absent; None. The motion passed.**

**MINUTES:**

March 26, 2019 – Regular Meeting

February 20, 2020 – Regular Meeting

**MOTION: Committee Member Pirtle moved to approve the minutes as listed. The motion was seconded by Committee Member Castro and the vote was: Ayes: Brice, Garner, Castro, Pirtle, Brantley, Dash, Hyler; Noes: None; Absent; None. The motion passed.**

**REPORTS AND PRESENTATIONS FROM STAFF:**

Verbal Police Department update (Police Chief Salvador)

***Police Chief Salvador gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds, thanks the Committee members for their service on the Committee.***

Verbal Fire Department update ( CAL FIRE Battalion Chief Slate)

***CAL FIRE Battalion Chief Ayuso gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds, the dropping of the ISO rating due to the purchase of the ladder truck, new purchase of the Type 1 Pumper for Station 41, reserve firefighters, and fleet management, and thanks the Committee Members for their service on the Committee.***

Verbal Financial report (Finance Director Jacobs-Hunter)

***Finance Director Jacobs-Hunter gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds and provide the budget status report for Audited FY 19-20 and Unaudited FY 20-21.***

**COMMENTS FROM THE PUBLIC:**

***Notice to the public was read.***

***No one came forward to speak.***

***City Manager Waterman closed the Public Comment.***

**COMMITTEE MATTERS:**

***Committee Member Pirtle asked questions regarding the passing of a new measure regarding Public Safety Tax.***

***Committee Member Garner asked question regarding the ISO rating and would like more information.***

***Committee Member Dash requested the annual reports for Fire and Police.***

***Committee Member Castro requested more information regarding the ISO rating and the Annual reports regarding Fire and Police.***

***Vice Chairperson Brice requested the annual reports regarding Fire and Police and the passing of a new measure.***

***Committee Member Brantley requested more information regarding the ISO rating and the Annual reports regarding Fire and Police.***

***Chairperson Hyler requested the Annual reports regarding Fire and Police.***

***No other comments from committee members.***

**ADJOURNMENT:**

***Chairperson Hyler adjourned the meeting at 6:33 PM.***

APPROVED:

\_\_\_\_\_  
Don Hyler III, Chairperson

BY:

\_\_\_\_\_  
Janell Martin, Deputy City Clerk  
Oversight Recording Secretary

City of Atwater  
Fiscal Year 2021-22 Proposed Budget

Account Number	Description	FY 2019-20 Final Audited	FY 2020-21 Amended Budget as of 3-5-21	FY 20-21 Details	FY 2021-22 PROPOSED	FY 21-22 Details
<b>0004</b>	<b>Measure H Fund (Public Safety Transactions &amp; Use Tax Fund)</b>					
0004-0000-1031	Sales & Use Tax	\$ 2,016,086	\$ 1,830,582		\$ 2,300,000	
0004-0000-6001	Interest Earned		\$ 1,000		\$ 1,000	
0004-0000-6091	Other Revenue	\$ 275	\$ -		\$ -	
	<b>Total Revenues</b>	<b>\$ 2,016,361</b>	<b>\$ 1,831,582</b>		<b>\$ 2,301,000</b>	
0004-1050-3030	Professional Services	\$ 9,755	\$ -		\$ 70,000	
	Special Election (Public Safety - March)			\$ -		\$ 50,000
	Special Election (Education)					\$ 20,000
0004-1050-4089	Employee Benefits Charges	\$ 30,445	\$ 25,666		\$ 25,549	
0004-2021-1001	Salaries & Wages, Regular	\$ 563,108	\$ 435,758		\$ 533,932	
	Police Sergeant			\$ 90,439		\$ 98,287
	Police Sergeant (Detective)			\$ -		
	Police Officer			\$ 73,242		\$ 77,703
	Police Officer			\$ 71,499		\$ 75,853
	Police Officer			\$ 69,294		\$ 74,003
	Police Officer			\$ 66,433		\$ 73,441
	Police Officer			\$ 64,851		\$ 72,241
	Police Officer			\$ -		\$ 62,404
0004-2021-1002	Salaries & Wages, Parttime	\$ 38,218	\$ -		\$ 5,000	
	P.T. SALARIES - Reserves (4) Special Pay Only			\$ -		\$ 5,000
	P.T. SALARIES - Dispatch (3) 30 hrs/week			\$ -		\$ -
0004-2021-1003	Leave Accrual Buy-Out	\$ 7,608	\$ 10,000		\$ 8,000	
0004-2021-1004	Overtime	\$ 51,967	\$ 65,000		\$ 65,000	
0004-2021-1006	Stand By	\$ 2,100	\$ 2,600		\$ 5,200	
0004-2021-1005	Holiday Pay	\$ 38,530	\$ 31,554		\$ 38,545	
0004-2021-1007	Special Duty	\$ 9,553	\$ 4,322		\$ 13,224	
0004-2021-1008	In-Lieu Of Insurance Benefit	\$ 33,252	\$ 16,719		\$ 17,727	
0004-2021-1012	FICA/Medicare	\$ 51,606	\$ 43,295		\$ 52,909	
0004-2021-1013	Retirement	\$ 570,183	\$ 479,736		\$ 557,326	
0004-2021-1014	Health Insurance	\$ 61,087	\$ 67,756		\$ 80,005	
0004-2021-1015	Worker's Compensation	\$ 54,237	\$ 38,300		\$ 44,464	
0004-2021-2021	Special Departmental Expense	\$ -	\$ -		\$ 2,500	

City of Atwater  
Fiscal Year 2021-22 Proposed Budget

Account Number	Description	FY 2019-20 Final Audited	FY 2020-21 Amended Budget as of 3-5-21	FY 20-21 Details	FY 2021-22 PROPOSED	FY 21-22 Details
	Match for Body Cameras			\$ -		\$ -
	E-Ticket Program			\$ -		\$ -
	Election Education Materials					\$ 2,500
0004-2021-3030	Professional Services		\$ 5,000		\$ -	
0004-2021-3031	Communications	\$ 1,052	\$ 2,000		\$ 2,000	
	Cell Phone			\$ 1,000		\$ 1,000
	Neighborhood Watch			\$ 1,000		\$ 1,000
0004-2021-3034	Rents & Leases	\$ 37,649	\$ 95,000		\$ 100,000	
	Police Fleet Replacement Lease Year 1 of 4 (PD Strategic Plan Goal)			\$ 95,000		\$ 100,000
0004-2021-3038	Training	\$ 16,815	\$ -		\$ -	
0004-2021-6021	Machinery & Equipment	\$ 109,959	\$ 20,000		\$ 32,000	
	One (1) Vehicle (SJVAPCD Grant Match)			\$ -		\$ -
	Radio System Upgrade (PD Strategic Plan Goal)			\$ 20,000		\$ 22,000
	Radar/Lydar Replacement			\$ -		\$ -
	light bar/equipment for Explorer					\$ 10,000
0004-2030-1002	Salaries & Wages, Parttime	\$ 24	\$ 3,136		\$ 10,000	
	P.T. SALARIES - Reserve Firefighters Special Pay Only			\$ 3,136		\$ 10,000
0004-2030-1012	FICA/Medicare	\$ 2	\$ 759		\$ 765	
0004-2030-1015	Worker's Compensation	\$ 2	\$ 683		\$ 643	
0004-2030-2021	Special Departmental Expense	\$ -	\$ -		\$ 2,500	
0004-2030-3030	Professional Services	\$ 403,000	\$ 563,000		\$ 935,513	
	CAL FIRE Agreement (partial)			\$ 563,000		\$ 935,513
0004-2030-3031	Communications	\$ 185	\$ 1,500		\$ 1,500	
	Radio Announcements			\$ 1,500		\$ 1,500
0004-2030-3034	Rents & Leases	\$ 488,051	\$ 287,916		\$ 219,516	
	Existing Aerial Ladder Fire Truck			\$ 87,916		\$ 87,916
	New Engine 41			\$ 200,000		\$ 131,600
0004-2030-3063	Reserve Fire Fighter Program	\$ 3,605	\$ 11,864		\$ 11,864	
	Training Props and Supplies			\$ 10,364		\$ 10,364
	Annual Recertifications			\$ 1,500		\$ 1,500
0004-2030-4088	Risk Management Charges	\$ 1,026	\$ 581		\$ 667	
	Interest Expense	\$ 1,402			\$ -	
0004-9095-9050	Trn To General Fund	\$ -	\$ -		\$ -	
	<b>Total Expenditures</b>	<b>\$ 2,584,422</b>	<b>\$ 2,212,145</b>		<b>\$ 2,836,349</b>	