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If you wish to make either a general public comment or to comment on a specific agenda item, please submit your comment (include Agenda Item Number in the subject line) to the City Clerk at cityinfo@atwater.org. Email comments will be accepted on or before 5:00 PM of the meeting date.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the City in advance of the meeting, and as soon as possible, at (209) 357-6300.

**CITY OF ATWATER
CITIZENS' OVERSIGHT COMMITTEE
FOR
PUBLIC SAFETY TRANSACTION
AND USE TAX**

AGENDA

Council Chambers
750 Bellevue Road
Atwater, California

May 25, 2021

REGULAR SESSION:

5:30 PM

CALL TO ORDER:



PLEDGE OF ALLEGIANCE TO THE FLAG:

INVOCATION:

ROLL CALL:

Brantley ____, **Brice** ____, **Castro** ____, **Dash** ____, **Garner** ____, **Hylar** ____, **Pirtle** ____

SUBSEQUENT NEED ITEMS: (The City Clerk shall announce any requests for items requiring immediate action subsequent to the posting of the agenda. Subsequent need items require a two-thirds vote of the members of the Committee present at the meeting.)

APPROVAL OF AGENDA AS POSTED OR AS AMENDED: (This is the time for the Committee to remove items from the agenda or to change the order of the agenda.)

Staff's Recommendation: Motion to approve agenda as posted or as amended.

NEWLY APPOINTED COMMITTEE MEMBERS' ORIENTATION:

1. **Orientation for newly appointed Committee members for the Citizens' Oversight Committee for Public Safety Transactions and Use Tax (City Manager Waterman)**

BUSINESS:

2. **Selection of Citizens' Oversight Committee for Public Safety Transactions and Use Tax (Measure H) Committee Chairperson**

Staff's Recommendation: Open nomination period for the purposes of nominating a Chairperson to serve for the remainder term of the Committee; and

Motion to appoint Committee member _____ to serve as Chairperson for the remainder term of the Committee.

3. **Selection of Citizens' Oversight Committee for Public Safety Transactions and Use Tax (Measure H) Committee Vice Chairperson**

Staff's Recommendation: Open nomination period for the purposes of nominating a Vice Chairperson to serve for the remainder term of the Committee; and

Motion to appoint Committee member _____ to serve as Vice Chairperson for the remainder term of the Committee.

4. Setting meeting dates

Staff's Recommendation: Motion to set meeting dates as outlines in Chapter 3.45.160 "Establishment of Citizens' Oversight Committee," Section D "Meetings" of the Atwater Municipal Code.

MINUTES:

5. a) March 26, 2019 – Regular meeting
b) February 20, 2020 – Regular meeting

Staff's Recommendation: Motion to approve the minutes as listed.

REPORTS AND PRESENTATIONS FROM STAFF:

6. **Police Department Update** (Police Chief Salvador)
7. **Fire Department Update** (CAL FIRE Battalion Chief Ayuso)
8. **Financial Report** (Finance Director Jacobs-Hunter)

COMMENTS FROM THE PUBLIC:

NOTICE TO THE PUBLIC

At this time any person may comment on any item which is not on the agenda. You may state your name and address for the record; however, it is not required. Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on a future agenda. Please limit comments to a maximum of three (3) minutes.

COMMITTEE MATTERS:

Committee member comments

ADJOURNMENT:

CERTIFICATION:

I, Lucy Armstrong, City Clerk of the City of Atwater, do hereby certify that a copy of the foregoing agenda was posted at City Hall a minimum of 72 hours prior to the meeting.



LUCY ARMSTRONG
CITY CLERK

SB 343 NOTICE

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the office of the City Clerk at City Hall during normal business hours at 750 Bellevue Road.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 750 Bellevue Road.



In compliance with the federal Americans with Disabilities Act of 1990, upon request, the agenda can be provided in an alternative format to accommodate special needs. If you require special accommodations to participate in a City Council, Commission or Committee meeting due to a disability, please contact the City Clerk's Office a minimum of three (3) business days in advance of the meeting at (209) 357-6317. You may also send the request by email to larmstrong@atwater.org.



CITY OF ATWATER

CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

March 26, 2019

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transaction and Use Tax met in Regular Session this date at 5:30 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Faul presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Battalion Chief Slate.

INVOCATION:

The Invocation was led by Police Chaplain Steve Mead.

ROLL CALL:

Present: Committee Members Maurer, Taylor, Pirtle, Faul
Absent: Committee Member Kane
Staff Present: City Manager Waterman, CAL FIRE Battalion Chief Slate, Police Chief Salvador, Finance Director Deol, Deputy City Clerk Martin

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

No one came forward to speak.

City Manager Waterman closed the Public Comment.

Selection of Citizens' Oversight Committee for Public Safety Transactions and Use Tax(Measure H) Committee Chairperson

MOTION: Committee Member Maurer moved to appoint Committee Member Faul to serve as Chairperson of the Citizens' Oversight Committee for Public Safety and Use Tax for the Calendar year 2019. The motion was seconded by Committee member Taylor and the vote was: Ayes: Faul, Maurer, Taylor, Pirtle; Noes: None; Absent; None. The motion passed.

Selection of Citizens' Oversight Committee for Public Safety Transactions and Use Tax(Measure H) Committee Vice Chairperson

MOTION: Committee Member Faul moved to appoint Committee Member Maurer to serve as Vice Chairperson of the Citizens' Oversight Committee for Public Safety and Use Tax for the Calendar year 2019. The motion was seconded by Committee member Taylor and the vote was: Ayes: Taylor, Pirtle, Maurer, Faul; Noes: None; Absent; None. The motion passed.

MINUTES:

February 2, 2017 – Regular Meeting

MOTION: Vice Chairperson Maurer moved to approve the minutes as listed. The motion was seconded by Chairperson Faul and the vote was: Ayes: Maurer, Taylor, Pirtle, Faul; Noes: None; Absent; None. The motion passed.

REPORTS:

Verbal Financial report (Finance Director Deol)

Finance Director Deol gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds.

Verbal Police Department update (Police Chief Salvador)

Police Chief Salvador gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds.

Verbal Fire Department update (CAL FIRE Battalion Chief Slate)

CAL FIRE Battalion Chief Slate gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds.

Verbal report Committee Code (City Manager Waterman)

City Manager Waterman gave an update regarding the Municipal Code of the City of Atwater that addresses the Citizens' Oversight Committee for Public Safety Transaction and Use Tax.

COMMITTEE MATTERS:

Vice Chairperson Maurer commented regarding rules and oversight. Asked questions regarding Brown Act and would like an updated copy of the Elected and Appointed City Officials' Handbook.

No other comments from committee members.

ADJOURNMENT:

Chairperson Faul adjourned the meeting at 6:38 PM.

JANELL MARTIN
DEPUTY CITY CLERK



CITY OF ATWATER

CITIZENS' OVERSIGHT COMMITTEE FOR PUBLIC SAFETY TRANSACTIONS AND USE TAX

ACTION MINUTES

February 20, 2020

REGULAR SESSION: (Council Chambers)

The City of Atwater Citizens' Oversight Committee for Public Safety Transaction and Use Tax met in Regular Session this date at 5:32 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Chairperson Faul presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Committee Member Bob Maurer.

INVOCATION:

The Invocation was led by Police Chaplain Jim Mc Clellan.

ROLL CALL:

Present: Committee Members Maurer, Taylor, Pirtle, Chairperson Faul
Absent: None
Staff Present: City Manager Waterman, CAL FIRE Battalion Chief Slate, Police Chief Salvador, Finance Director Jacobs-Hunter, Deputy City Clerk Martin

SUBSEQUENT NEED ITEMS:

None.

APPROVAL OF AGENDA AS POSTED OR AMENDED

MOTION: Committee Member Maurer moved to approve the agenda as posted. The motion was seconded by Chairperson Faul and the votes was: Ayes: Maurer Taylor, Pirtle, Faul; Noes: None; Absent: None. The motion passed.

MOTION: *Vice Chairperson Maurer moved to approve the minutes as listed. The motion was seconded by Chairperson Faul and the vote was: Ayes: Maurer, Taylor, Pirtle, Faul; Noes: None; Absent; None. The motion passed.*

REPORTS AND PRESENTATIONS FROM STAFF:

Verbal Financial report (Finance Director Hunter-Jacobs)

Finance Director Hunter-Jacobs gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds and provide the budget status report for FY 18-19 and FY 19-20.

Verbal Police Department update (Police Chief Salvador)

Police Chief Salvador gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds, deployment of body cameras and fleet management.

Verbal Fire Department update (CAL FIRE Battalion Chief Slate)

CAL FIRE Battalion Chief Slate gave a verbal report regarding the uses of Public Safety Transactions and Use tax Funds, reserve firefighters, and fleet management.

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

No one came forward to speak.

City Manager Waterman closed the Public Comment.

COMMITTEE MATTERS:

Chairperson Faul asked regarding a calendar for future meetings.

Committee Member Maurer asked questions regarding the passing of a new measure regarding Public Safety Tax.

No other comments from committee members.

ADJOURNMENT:

Chairperson Faul adjourned the meeting at 6:43 PM.

JANELL MARTIN
DEPUTY CITY CLERK

Budget Status Report - FY 19/20

7/1/19 to 6/30/20 (Full Fiscal Year)

User: kjacobshunter
 Printed: 5/17/2021 - 2:56 PM
 Period: 1 to 12, 2020



City of
Atwater
Community Pride City Wide
 750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
Fund 0004	Public Safety Trans & Use Tax					
<u>REVENUE</u>						
R01	Taxes					
0004-0000-1031	Sales & Use Tax	2,002,700.00	2,016,085.71	-13,385.71	0.00	
	R01 Sub Totals:	2,002,700.00	2,016,085.71	-13,385.71	0.00	
R03	Intergovernmental					
0004-0000-3012	SJVAPCD Grant	0.00	0.00	0.00	0.00	
	R03 Sub Totals:	0.00	0.00	0.00	0.00	
R06	Miscellaneous Revenue					
0004-0000-6001	Interest Earned	7,000.00	-1,402.12	8,402.12	120.03	
0004-0000-6091	Other Revenue	0.00	275.00	-275.00	0.00	
	Revenue Totals:	2,009,700.00	2,014,958.59	-5,258.59	0.00	
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EXPENDITURES						
	Non-departmental					
E30	Services					
0004-1050-3030	Professional Services	25,000.00	9,755.46	15,244.54	60.98	
0004-1050-3099	Miscellaneous	0.00	0.00	0.00	0.00	
	E30 Sub Totals:	25,000.00	9,755.46	15,244.54	60.98	
E40	Expenses					
0004-1050-4089	Employee Benefits Charges	30,445.00	30,445.00	0.00	0.00	
	Expense Sub Totals:	55,445.00	40,200.46	15,244.54	27.49	
	Dept 1050 Sub Totals:	55,445.00	40,200.46	15,244.54		
Dept 0004-2021	Police Field Services					
E10	Salaries					
0004-2021-1001	Salaries & Wages, Regular	574,050.00	563,108.38	10,941.62	1.91	

Budget Status Report - FY 19/20

7/1/19 to 6/30/20 (Full Fiscal Year)



City of
Atwater
Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

User: kjacobshunter
Printed: 5/17/2021 - 2:56 PM
Period: 1 to 12, 2020

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
0004-2021-1002	Salaries & Wages, Parttime	64,567.00	38,217.61	26,349.39	40.81	
0004-2021-1003	Leave Accrual Buy-Out	10,316.00	7,607.55	2,708.45	26.25	
0004-2021-1004	Overtime	65,000.00	51,967.22	13,032.78	20.05	
0004-2021-1005	Holiday Pay	38,194.00	38,529.66	-335.66	0.00	
0004-2021-1006	Stand By Pay	0.00	2,100.00	-2,100.00	0.00	
0004-2021-1007	Special Duty	6,412.00	9,553.44	-3,141.44	0.00	
0004-2021-1008	In-Lieu Of Insurance Benefit	36,578.00	33,251.75	3,326.25	9.09	
0004-2021-1012	Fica/Medicare	60,826.00	51,605.85	9,220.15	15.16	
0004-2021-1013	Retirement	657,017.00	570,182.59	86,834.41	13.22	
0004-2021-1014	Health Insurance	59,278.00	61,087.29	-1,809.29	0.00	
0004-2021-1015	Worker's Compensation	58,217.00	54,237.29	3,979.71	6.84	
0004-2021-1024	Additional Duty	0.00	0.00	0.00	0.00	
	E10 Sub Totals:	1,630,455.00	1,481,448.63	149,006.37	9.14	
E20	Supplies					
0004-2021-2021	Special Departmental Expense	0.00	0.00	0.00	0.00	
	E20 Sub Totals:	0.00	0.00	0.00	0.00	
E30	Services					
0004-2021-3031	Communications	2,200.00	1,052.19	1,147.81	52.17	
0004-2021-3034	Rents & Leases	39,000.00	37,648.66	1,351.34	3.46	
0004-2021-3038	Training	20,000.00	16,815.38	3,184.62	15.92	
	E30 Sub Totals:	61,200.00	55,516.23	5,683.77	9.29	
E40	Expenses					
0004-2021-4088	Risk Management Charges	0.00	0.00	0.00	0.00	
	E40 Sub Totals:	0.00	0.00	0.00	0.00	
E50	Expenses					
0004-2021-6021	Machinery & Equipment	136,000.00	109,958.89	26,041.11	19.15	
	E50 Sub Totals:	136,000.00	109,958.89	26,041.11	19.15	
	Expense Sub Totals:	1,827,655.00	1,646,923.75	180,731.25	9.89	

Budget Status Report - FY 19/20

7/1/19 to 6/30/20 (Full Fiscal Year)

User: kjacobshunter
 Printed: 5/17/2021 - 2:56 PM
 Period: 1 to 12, 2020



City of
Atwater
 Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
Dept 0004-2030	Fire					
E10	Salaries					
0004-2030-1002	Salaries & Wages, Parttime	20,000.00	24.00	19,976.00	99.88	
0004-2030-1012	Fica/Medicare	1,530.00	1.84	1,528.16	99.88	
0004-2030-1015	Worker's Compensation	1,464.00	2.39	1,461.61	99.84	
	E10 Sub Totals:	22,994.00	28.23	22,965.77	99.88	
E20	Supplies					
0004-2030-2021	Special Departmental Expense	0.00	0.00	0.00	0.00	
	E20 Sub Totals:	0.00	0.00	0.00	0.00	
E30	Services					
0004-2030-3030	Professional Services	403,000.00	403,000.00	0.00	0.00	
0004-2030-3031	Communications	1,500.00	185.38	1,314.62	87.64	
0004-2030-3034	Rents & Leases	487,916.00	488,051.14	-135.14	0.00	
0004-2030-3063	Reserve Fire Fighter Program	5,000.00	3,604.89	1,395.11	27.90	
	E30 Sub Totals:	897,416.00	894,841.41	2,574.59	0.29	
E40	Expenses					
0004-2030-4088	Risk Management Charges	1,026.00	1,026.00	0.00	0.00	
	E40 Sub Totals:	1,026.00	1,026.00	0.00	0.00	
E50	Expenses					
0004-2030-6021	Machinery & Equipment	0.00	0.00	0.00	0.00	
	E50 Sub Totals:	0.00	0.00	0.00	0.00	
	Expense Sub Totals:	921,436.00	895,895.64	25,540.36	2.77	
	Revenue Totals:	2,009,700.00	2,014,958.59	-5,258.59	0.00	
	Expense Totals:	2,804,536.00	2,583,019.85	221,516.15	7.90	

Budget Status Report - FY 19/20

7/1/19 to 6/30/20 (Full Fiscal Year)

User: kjacobshunter
Printed: 5/17/2021 - 2:56 PM
Period: 1 to 12, 2020



City of
Atwater
Community Pride City Wide
750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
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Budget Status Report - FY 20/21

7/1/20 to 12/31/20 (6-months)

User: kjacobshunter
 Printed: 5/17/2021 - 3:28 PM
 Period: 1 to 6, 2021



City of
Atwater
 Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
Fund 0004	Public Safety Trans & Use Tax					
<u>REVENUE</u>						
R01	Taxes					
0004-0000-1031	Sales & Use Tax	1,830,582.00	781,182.31	1,049,399.69	57.33	Rec'vd 4 months Rev
	R01 Sub Totals:	1,830,582.00	781,182.31	1,049,399.69	57.33	
R03	Intergovernmental					
0004-0000-3012	SJVAPCD Grant	0.00	0.00	0.00	0.00	
	R03 Sub Totals:	0.00	0.00	0.00	0.00	
R06	Miscellaneous Revenue					
0004-0000-6001	Interest Earned	1,000.00	1,314.68	-314.68	0.00	
0004-0000-6091	Other Revenue	0.00	0.00	0.00	0.00	
	Revenue Totals:	1,831,582.00	782,496.99	1,049,085.01	57.28	

EXPENDITURES

Dept 0004-1050	Non-departmental					
0004-1050-4089	Employee Benefits Charges	25,666.00	12,833.00	12,833.00	50.00	
	Expense Sub Totals:	25,666.00	12,833.00	12,833.00	0.71	
Dept 0004-2021	Police Field Services					
E10	Salaries					
0004-2021-1001	Salaries & Wages, Regular	435,758.00	135,305.59	300,452.41	68.95	
0004-2021-1002	Salaries & Wages, Parttime	0.00	18,859.50	-18,859.50	0.00	
0004-2021-1003	Leave Accrual Buy-Out	10,000.00	2,279.75	7,720.25	77.20	
0004-2021-1004	Overtime	65,000.00	22,318.78	42,681.22	65.66	
0004-2021-1005	Holiday Pay	31,554.00	9,107.72	22,446.28	71.14	
0004-2021-1006	Stand By Pay	2,600.00	900.00	1,700.00	65.38	
0004-2021-1007	Special Duty	4,322.00	1,449.91	2,872.09	66.45	
0004-2021-1008	In-Lieu Of Insurance Benefit	16,719.00	456.21	16,262.79	97.27	

Budget Status Report - FY 20/21

7/1/20 to 12/31/20 (6-months)

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 Period: 1 to 6, 2021



City of
Atwater
 Community Pride City Wide

750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
0004-2021-1012	Fica/Medicare	43,295.00	12,035.68	31,259.32	72.20	
0004-2021-1013	Retirement	479,736.00	227,922.45	251,813.55	52.49	
0004-2021-1014	Health Insurance	67,756.00	22,373.02	45,382.98	66.98	
0004-2021-1015	Worker's Compensation	38,300.00	13,364.50	24,935.50	65.11	
0004-2021-1024	Additional Duty	0.00	0.00	0.00	0.00	
	E10 Sub Totals:	1,195,040.00	466,373.11	728,666.89	60.97	
E20	Supplies					
0004-2021-2021	Special Departmental Expense	0.00	0.00	0.00	0.00	
	E20 Sub Totals:	0.00	0.00	0.00	0.00	
E30	Services					
0004-2021-3030	Professional Services	7,000.00	0.00	7,000.00	100.00	
0004-2021-3031	Communications	2,000.00	332.46	1,667.54	83.38	
0004-2021-3034	Rents & Leases	93,000.00	15,746.05	77,253.95	22.01	
0004-2021-3038	Training	0.00	0.00	0.00	0.00	
	E30 Sub Totals:	102,000.00	16,078.51	85,921.49	28.56	
E40	Expenses					
0004-2021-4088	Risk Management Charges	0.00	0.00	0.00	0.00	
	E40 Sub Totals:	0.00	0.00	0.00	0.00	
E50	Expenses					
0004-2021-6021	Machinery & Equipment	20,000.00	10,047.90	9,952.10	0.00	
	E50 Sub Totals:	20,000.00	10,047.90	9,952.10	0.00	
	Dept 2021 Sub Totals:	1,317,040.00	492,499.52	824,540.48		
Dept	0004-2030					
E10	Salaries					
0004-2030-1002	Salaries & Wages, Parttime	3,136.00	0.00	3,136.00	100.00	
0004-2030-1012	Fica/Medicare	759.00	0.00	759.00	100.00	
0004-2030-1015	Worker's Compensation	683.00	0.00	683.00	100.00	
	E10 Sub Totals:	4,578.00	0.00	4,578.00	100.00	

Budget Status Report - FY 20/21

7/1/20 to 12/31/20 (6-months)

User: kjacobshunter
 Printed: 5/17/2021 - 3:28 PM
 Period: 1 to 6, 2021



City of
Atwater
Community Pride City Wide
 750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
E20	Supplies					
0004-2030-2021	Special Departmental Expense	0.00	0.00	0.00	0.00	
	E20 Sub Totals:	0.00	0.00	0.00	0.00	
E30	Services					
0004-2030-3030	Professional Services	563,000.00	0.00	563,000.00	100.00	
0004-2030-3031	Communications	1,500.00	615.30	884.70	58.98	
0004-2030-3034	Rents & Leases	287,916.00	280,266.18	7,649.82	2.66	
0004-2030-3063	Reserve Fire Fighter Program	11,864.00	0.00	11,864.00	42.14	
	E30 Sub Totals:	864,280.00	280,881.48	583,398.52	66.71	
E40	Expenses					
0004-2030-4088	Risk Management Charges	581.00	290.50	290.50	50.00	
	E40 Sub Totals:	581.00	290.50	290.50	50.00	
E50	Expenses					
0004-2030-6021	Machinery & Equipment	0.00	0.00	0.00	0.00	
	Dept 2030 Sub Totals:	869,439.00	281,171.98	588,267.02		
	Revenue Totals:	1,831,582.00	782,496.99	1,049,085.01	57.28	
	Expense Totals:	2,212,145.00	786,504.50	1,425,640.50	60.47	
	Report Totals:	380,563.00	4,007.51	376,555.49		

Budget Status Report - FY 20/21

7/1/20 to 12/31/20 (6-months)

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City of
Atwater
Community Pride City Wide
750 Bellevue Road, Atwater CA 95301

Account Number	Description	Budget Amount	YTD Amount	YTD Var	% Available	Notes
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