



## City of Atwater Building Division

### COMMERCIAL (T.I.) PLAN SUBMITTAL REQUIREMENTS

The following items must be provided and/or shown on the submittal plans:

**\*Due to the varying nature of Commercial projects, please contact the Building Division for any additional clarification needed at (209) 357-6343 or by email at [sruiz@atwater.org](mailto:sruiz@atwater.org)**

1. One (1) Building permit application
2. Plan check fee payment **(based on the valuation of the project) - Please contact the Building Division**
3. Five (5) sets of plans, of which: 
  - **Two (2) sets must be wet stamp** by a California Design Professional, unless noted accordingly per the "Professional Engineers Act" of 2001;
  - **Two (2) sets** of any *(if applicable)* Energy, Structural, or Truss Calculations, Soils Report, California Green Code documents (Title 24), Special Inspection form, Waste Management Plan form and any other applicable calculations/specifications or documents

**If this project involves any off-site (civil) work, see additional requirements below:**

4. **Three (3) wet stamp** sets of Civil and/or Improvement plans including: 
  - Two (2) sets of any *(if applicable)* Energy, Structural, or Truss Calculations, Soils Report, California Green Code documents (Title 24), Special Inspection form, Waste Management Plan form and any other applicable calculations/specifications or documents
5. Engineering plan check fee payment - **Please contact the Engineering Division to get the fee**

**Please contact the Engineering Division directly for questions in regards to any CIVIL/IMPROVEMENT plan submittal requirement questions at (209) 357-6337 or by email at [jvang@atwater.org](mailto:jvang@atwater.org) or [mhayes@atwater.org](mailto:mhayes@atwater.org)**