

## **SEASONAL PARK AIDE**

### **DEFINITION**

This is an intermittent, part time seasonal hourly position that assists with minor repair and maintenance of city parks, recreational facilities, buildings, landscaped areas, and street trees. These tasks are illustrative only and may include other related duties. FLSA status: Non-exempt.

### **DISTINGUISHING CHARACTERISTICS**

This position is distinguished from the Parks Maintenance Worker Series in that there is a significantly lower level of responsibility in the use of equipment and tools, problem solving, and corresponding to the public. These are seasonal positions where incumbents generally work a season of June through October.

### **REPORTS TO**

Parks Manager, Parks Maintenance Worker III and/or Parks Maintenance Worker II, or as assigned.

### **CLASSIFICATIONS SUPERVISED**

This is not a supervisory classification.

### **ESSENTIAL FUNCTIONS**

Assists with maintenance and repairs to park and recreational facilities including playground equipment, picnic shelters, drinking fountains, picnic tables, park benches, paths and trails, roads, parking lots, restrooms, signs, monuments, and other associated park amenities. Assists with landscaped areas and median maintenance as well as street tree care. Assists with minor irrigation repairs, mowing, edging, blowing, and related turf maintenance. Assists with minor repairs and maintenance to tools and equipment. Assists in the daily maintenance and preparation of sports fields, tennis courts, basketball courts, and skate park. Assists with the preparation of recreational facilities and buildings for festivals and other special events. May assist with other parks maintenance duties as assigned.

### **TYPICAL PHYSICAL REQUIREMENTS**

Stand or walk for extended periods of time; frequently bend, push, twist, or squat; normal manual dexterity and eye-hand coordination; lift and/or move objects weighing up to 50 lbs.; corrected hearing and vision to normal range; communicate verbally.

**TYPICAL WORKING CONDITIONS**

Work is performed in a park setting, recreational facility, landscaped area, and/or sports field. Work pressure, disturbances of work flow, and work schedule irregularities are infrequent.

**MINIMUM QUALIFICATIONS****Knowledge of:**

- Light custodial maintenance techniques.
- Very basic knowledge of methods, procedures, and equipment used in the care and maintenance of parks, landscaped areas, street trees, and recreational facilities and buildings.
- Work safety practices.

**Ability to:**

- Safely learn to operate a variety of tools and equipment. Under direct supervision, limited use of string trimmers, edgers, blowers, push and riding mowers, and hand and power tools.
- Get along well and maintain effective work relationships with others including co-workers and the general public.
- Learn job-related information and techniques.
- Understand and follow simple oral and written instructions and to exchange routine information.
- Basic understanding of simple work processes, methods, and/or equipment.
- Learn required physical skills that must be performed in the course of regular work routines that can be learned on the job over a relatively short period of time.
- Use ordinary conversational skills and courtesy when exchanging routine information and when providing routine assistance.
- Perform physical labor under adverse weather conditions.
- Observe assigned working hours.
- Work a flexible schedule including days, evenings, weekends, and holidays as assigned.
- Work in a team-oriented environment, but also to occasionally work alone at a job-site, under supervisory direction, while performing duties thoroughly and accurately.

**Training and Experience:**

- Minimum of one year of increasingly responsible related experience.

**Education:**

- Enrolled in high school or receipt of a high school diploma or recognized equivalent.

**Licensing:**

- No California driver's license required.

**SPECIAL REQUIREMENTS:**

- Candidates may be required to be fingerprinted at time of appointment.
- Must be able to provide a work permit if necessary.
- Minimum age must be at least 16 years old at time of employment.

**Seasonal employees are classified "at will" and may be terminated at any time, with or without cause, any time prior to the end of the season.**

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