

## **PUBLIC WORKS MAINTENANCE WORKER I**

### **DEFINITION**

Under supervision, to perform a variety of unskilled and semi-skilled physical labor duties in the maintenance, repair, and construction and clean up of City streets and traffic signs/signals; and to do related work as required. Serves as Disaster Service Worker. FLSA Status: Non-exempt.

### **DISTINGUISHING CHARACTERISTICS**

This is the entry and first working level classification in the Public Works Maintenance Worker class series. This level is distinguished from Public Works Maintenance Worker II by the performance of a narrow range of semi-skilled maintenance assignments under closer supervision. Many of the assignments in this class are performed in a learning capacity. When an incumbent has demonstrated requisite experience, work skills, and sound work habits, and meets qualifications, he/she may be promoted to the Public Works Maintenance Worker II level. Incumbents in this class are subject to twenty-four "call out" and standby.

### **REPORTS TO**

Street Division Manager and/or Public Works Maintenance Worker II and III or as assigned.

### **CLASSIFICATIONS SUPERVISED**

This is not a supervisory position.

### **ESSENTIAL FUNCTIONS**

Assists with and performs a variety of unskilled and semi-skilled duties in the maintenance, construction, and repair of City streets; sets-up traffic control signs and controls traffic during maintenance and construction projects; paints street signs, legends, crosswalks, curbs, and center lines; installs street signs, road markers, and reflectors; may cut weeds, clear debris, and clean ditches; performs routine maintenance and repair duties on equipment; loads, rakes, and shovels asphalt; hand sweeps surfaces; patches holes and repairs roads; does general clean-up work; uses general hand tools; operates equipment such as trucks, back-hoe, and front loaders to move/transport materials, tools, and equipment; may use a shovel to open, widen, and backfill excavations; communicates with the public; operates a two-way radio; operates power tools such as chain saws and welding equipment, concrete saws, air hammers, pavement breakers, paint sprayers, and tampers; performs building maintenance; performs water turn off/on; and may assist with other departments or divisions for maintenance and repairs as needed. Does miscellaneous minor repairs and maintenance on automotive equipment and small engines.

**TYPICAL PHYSICAL REQUIREMENTS**

Frequently stand and walk; walk for long distances and on sloped ground and slippery and uneven surfaces; normal manual dexterity and eye-hand coordination; ability to lift material weighing 50 lbs.; ability to bend, stoop, kneel, crawl, and crouch; corrected hearing and vision to normal range; verbal and written communication; use of hand and power tools including chain saw, air hammers, concrete saws, and pavement breakers.

**TYPICAL WORKING CONDITIONS**

Work is performed outside in varying temperature, weather, and humidity conditions; work is performed in an environment with constant noise; exposure to gasses, fumes, dust, grease, and oils; exposure to moving equipment; exposure to electrical current; constant contact with staff and the public.

**MINIMUM QUALIFICATIONS****Knowledge of:**

- Tools and methods employed in basic laboring work.
- Operation of equipment such as trucks, tractors, skips loaders, cement mixer, pumps, and paint sprayers.
- Safe driving practices and the California Vehicle Code relating to the operation of motor vehicles.
- Work safety practices.
- Basic knowledge of methods, procedures, and equipment used in maintenance and construction work.

**Ability to:**

- Perform a variety of unskilled and semi-skilled work in the maintenance, construction, and repair of City streets and public works facilities.
- Perform heavy physical labor.
- Follow oral and written directions.
- Maintain and make basic repairs to equipment.
- Maintain basic records.
- Establish and maintain cooperative working relationships.
- Safely operate tools and equipment related to public works maintenance and construction work.
- Operate equipment such as trucks, backhoe, and front loaders.

**Training and Experience:**

- One (1) year of work experience in maintenance or construction work.

**SPECIAL REQUIREMENTS**

- Possession of valid first aid and CPR certification issued by the American Red Cross or ability to become certified within six (6) months of employment.
- Possession of, or ability to obtain, appropriate certification or licenses as designated by the City of Atwater.

**Education:**

- Equivalent to graduation from high school.

**License:**

- Possession of a valid California Commercial Class B driver's license with appropriate endorsements or ability to obtain within six (6) months of appointment.

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