

## **BUILDING INSPECTOR**

### **DEFINITION**

Under general supervision, to conduct inspections of residential, commercial, or industrial building structures and installations in various states of alteration, construction, and repair; to determine that construction, alterations, and repairs are in compliance with federal, state, county, and local building, life, health, and safety codes and standards; to answer questions regarding code enforcement and structural requirements; and to do related work as required. Serves as Disaster Service Worker. FLSA Status: Non-exempt.

### **DISTINGUISHING CHARACTERISTICS**

This is the fully experienced working level Building Inspector classification. Incumbents perform a wide range of building inspection and code enforcement duties in residential, commercial, and industrial areas. Possesses substantial knowledge of the federal, state, county, and local building, life, health, and safety codes and standards.

### **REPORTS TO**

Assistant City Manager/Community Development Director.

### **CLASSIFICATIONS SUPERVISED**

This is not a supervisory class.

### **ESSENTIAL FUNCTIONS**

Conducts field inspections of residential, commercial, or industrial structures in varying states of construction, alteration, or repair; interprets applicable codes and ordinances for builders and home owners, ensuring compliance; checks the quality of materials and methods of construction for electrical, plumbing, mechanical, framework, concrete, masonry work, lathing, plastering, tile work, roofing, etc.; inspects completed work, giving final approval; writes correction notices and follows-up to ensure required changes; makes a variety of inspections to ensure compliance with zoning laws and health and safety standards; may make inspections to determine causes of structural failures; provides advice on construction procedures and practices; and may inspect City owned buildings and structures.

### **TYPICAL PHYSICAL REQUIREMENTS**

Sit for extended periods; frequently stand and walk; ability to walk in uneven terrain and on slippery surfaces; normal manual dexterity and eye-hand coordination; ability to crawl through various areas requiring movement on hands and knees; ability to climb,

stoop, crouch, and kneel; lift and move objects weighing up to 50 lbs.; corrected hearing and vision to normal range; verbal communication; use of office equipment including computer, telephone, calculator, copiers, and FAX; operate an automobile.

### **TYPICAL WORKING CONDITIONS**

Work is performed in office, outdoor, and driving environments; some assignments performed alone in remote locations; work is performed in varying temperatures; exposure to dust, chemicals, and gases; exposure to electrical currents, etc.

### **MINIMUM QUALIFICATIONS**

#### **Knowledge of:**

- Practices, tools, equipment, and materials used in the general construction trades.
- Accepted safety standards and methods of building construction.
- Qualities of various construction materials.
- Building, zoning, and related codes and ordinances enforceable by the City.
- Principles of mathematics related to the building trades.
- Inspection methods and procedures.
- City code enforcement policies.

#### **Ability to:**

- Perform a variety of building inspections, examining workmanship and materials and enforcing requisite codes and ordinances.
- Use and apply a wide scope of inspection methods and techniques.
- Detect deviations from laws, regulations, and standard construction practices.
- Read, interpret, and explain building plans, specifications, and codes.
- Perform code enforcement inspections and investigations.
- Apply technical knowledge of building trades work.
- Make mathematical calculations quickly and accurately.
- Communicate effectively both orally and in writing.
- Provide advice on acceptable construction methods and practices.
- Enforce regulations with firmness and tact.
- Prepare clear and concise reports.
- Represent the City Building Inspection functions in a courteous and professional manner.
- Establish and maintain cooperative working relationships.

#### **Training and Experience:**

- One (1) year of building inspection experience; or,
- Two (2) years of journey level trades and/or plan checking experience in building construction work involving work done in conformance with standard building codes; or,
- Attending a two (2) or four (4) year college with course work in building

technology, architecture, or civil and structural engineering.

**SPECIAL REQUIREMENTS**

- Possession of appropriate certification, training, and education pursuant to Chapter 7, Part 2.5 of Division 13 of the California Health and Safety Code.

**Education:**

- Equivalent to graduation from high school.

**License:**

- Possession of valid California driver's license.

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