



CITY OF ATWATER

NOTICE OF SPECIAL MEETING COMMUNITY DEVELOPMENT AND RESOURCES COMMISSION OF THE CITY OF ATWATER

NOTICE IS HEREBY GIVEN that a special meeting of the Community Development and Resources Commission of the City of Atwater will be held on **Wednesday, September 19, 2018 at 5:45 PM**, or as soon thereafter, as may be held. This meeting will be held in the Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California.

AGENDA

A. SPECIAL MEETING-CALL TO ORDER:

B. PLEDGE OF ALLEGIANCE:

C. ROLL CALL:

Dash____, Dougherty____, Murphy III____, McWatters____, Warchol____ Vacant____,
Brice____,

D. PUBLIC COMMENT: Pursuant to Government Code Section 54954.3, citizens wishing to address the Commission regarding **only the items on the agenda may do so when the item is read for consideration**. Please state your name and address or community of residence and keep your comments to five minutes or less. Under the provisions of the California Government Code, the City Council, Commission, and Oversight Committee may not discuss or take action on any item that is not on the agenda.

Civility is expected from members of the public during the meeting. For more efficient use of time, disruptive behavior will not be tolerated. While you may not agree with what an individual is saying, please treat everyone with courtesy and respect.

E. PETITIONS AND COMMUNICATIONS:

Atwater Elementary School District and the Community Council requests assistance with their Annual Red Ribbon Week activities and 12th Annual Drugstore Project.

Recommendation: Motion to approve the request of Atwater Elementary School District and the Atwater Caring About Kids Community Council for assistance with annual Red Ribbon Week on Friday, October 19, 2018 to assist in escorting approximately 600 students and community members to walk in support of a Drug-Free Atwater at 11:30 AM beginning at Ralston Park, down Third Street to Broadway Avenue, right on Broadway to Fifth Street, right on Fifth Street to Grove Avenue, and right on Grove Avenue to return to Ralston Park; to approve road closure on Third Street between Fir and Grove Avenues from 11:15 AM to

1:00 PM, and to provide extra trash cans at Ralston Park; also to provide a School Resource Officer to assist with their 12th Annual Drugstore Project on Friday, October 26, 2018 at Bellevue School between the hours of 7:00 AM and 4:00 PM.

Dated this 17th day of September, 2018



Gary Brice, Chair

pc: CDRC Commission Members
Atwater Signal/Merced Sun Star
Atwater New Times



September 7, 2018

Mayor Jim Price
Atwater City Council
750 Bellevue Road
Atwater, CA 95301

Dear Mayor Price and Council Members:

In preparation for Red Ribbon Week, October 22 - 26, 2018, I am writing on behalf of the Atwater Elementary School District and the Atwater Caring About Kids Community Council to request approval of the annual Red Ribbon Walk through downtown Atwater on Friday, October 19, 2018. As in years past, we hope to organize approximately 600 students and community members to walk in support of a Drug-Free Atwater. The walk will culminate with a barbeque at Ralston Park, sponsored by the Atwater Elementary School District. If approved, students from each elementary school will arrive at Ralston Park at 11:15 a.m. with the walk beginning promptly at 11:30, escorted by the Atwater Police Department. AESD and the Community Council respectfully request the following:

Approval for the Red Ribbon Walk: Beginning at Ralston Park; heading south on Third Street toward Broadway Avenue; head west (right) on Broadway to Fifth Street; head north (right) on Fifth Street to Grove Avenue; and then east (right) on Grove to return back to Ralston Park. A map of the route is attached.
Block Third Street: Between Fir and Grove Avenues from 11:15 a.m. to 1:00 p.m. This will allow students to line up for the walk. It also facilitates crossing Third Street during the barbeque without traffic.
Extra trash cans: These are needed so that students, teachers, and community members can leave the park litter-free. It would be helpful if they were delivered by 11:00 a.m.

We also request that the Atwater Police Department be responsible for the escort by providing police cars at the front and back of the group during the walk.

Both the District and the Community Council invite all council members and department heads to join in the festivities.

We also welcome you to attend the 12th Annual Drug Store Project (an all-day drug prevention event) on October 26, 2018 at Bellevue School. If you have any questions, please feel free to contact me at (209) 357-6100 ext. 329. Thank you for your attention and consideration.

Sincerely,

Christy Lobao
Director of Special Programs, Atwater Elementary School District
Director, Atwater Caring About Kids Community Council



SPECIAL OUTDOOR EVENTS APPLICATION/PERMIT STAFF APPROVAL



CHECKLIST:

Application Received: _____

Permit No. _____

Prior to submitting your application, please confirm by checking (✓) the boxes below that all the following have been completed.

- Have you completed the "Description of Event" below and signed the application on Page 3? (Incomplete information may delay your application.)
- Have you allowed at least 3-4 weeks prior to the event for your application to be approved?
- Have you obtained the required insurance, and do you have proof of that insurance to submit with your application? (See "Insurance" section on Page 3 for details)
- Has the Indemnification Agreement on Page 2 of this application been signed by an authorized representative of the sponsoring organization?

After obtaining approval from the City, but prior to the event, please make sure you have done the following:

- Have you read the conditions of approval and is your event prepared to abide by all conditions?
- Have you given Atwater Public Works Department notice of the proposed street closure?
- Have you arranged for "Special Event" City Refuse Service by calling 357-6730?
- Have you made arrangements for supplying any necessary electricity to your event? (Plugging outlets into City light poles is NOT allowed unless prior approval is obtained. Please call City Public Works at 357-6370 for additional information.)
- If you are selling alcohol at your event, have you obtained an Alcoholic Beverage Control (ABC) license or permit for this event?

DESCRIPTION OF EVENT:

APPLICANT/EVENT SPONSOR

CONTACT PERSON Christy Lobao PHONE 209-357-6100 ext. 329

ADDRESS 1401 Broadway, Atwater, CA

E-MAIL clobao@atwd.edu

DESCRIPTION OF EVENT (include equipment, obstructions, etc., to be placed in the encroachment area)
Atwater Elementary School District's annual Red Ribbon Walk. All AESD 4th grade students walk to show support of being Drug Free.

DESCRIPTION OF EVENT (Continued):

THIS EVENT WILL SELL OR SERVE ALCOHOL: Yes _____ No X

ESTIMATED NUMBER OF PEOPLE IN ATTENDANCE 600 maximum

DATE(S) AND TIMES OF USE (include time for setup and takedown as well as event time):
October 19th 2018, Friday, 10:45 a.m. - 1:30 p.m.

**(PLEASE ATTACH A MAP TO IDENTIFY PARADE ROUTES, STREET CLOSURES,
AND ANY OBSTRUCTIONS TO BE PLACED WITHIN THE RIGHT-OF-WAY)**

If this event requires closure of street, please see below.

LIST ALL STREETS PROPOSED FOR CLOSURE:

STANDARD CONDITIONS FOR STREET/PARKING LOT CLOSURES:

1. Event Sponsor must remove all equipment, trash and debris generated by the event prior to the expiration of the permit.
2. Supervision/security shall be provided by event sponsor to ensure the safety of event participants and the public if required by the Police Department.
3. Event Sponsor shall be responsible for insuring that all vendors involved with the event obtain a City of Atwater business license (if needed).
4. The applicant shall arrange and pay for special event City Refuse service by contacting Public Works at (209) 357-8370.
5. The applicant shall comply with the Indemnification and Insurance provisions as outlined on Page 3 of this application.
6. Event sponsor shall provide and maintain a minimum 22-foot-wide emergency vehicle access path into and through the closure area at all times via movable barriers. Fire hydrant access shall not be blocked at any time whatsoever.

(Additional conditions may be imposed as deemed necessary)

INDEMNIFICATION: Event Sponsor shall indemnify, protect, defend, save and hold City, its officers, employees, agents, and volunteers harmless from any and all claims or causes of action for death or injury to persons, or damage to property resulting from intentional or negligent acts, errors, or omissions of Event Sponsor or Event Sponsor's officers, employees, agents, volunteers, and participants during performance of the Event, or from any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct, negligent acts, or omissions of Event Sponsor or its officers, employees, agents, volunteers, or participants, or resulting from the negligence of the City, its officers, employees, agents, and volunteers, except for loss caused solely by the gross negligence of the City. Acceptance by City of insurance certificates and endorsements required for this Event does not relieve Event Sponsor from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply.

INSURANCE: Prior to engaging in the event, Event Sponsor shall complete and file with the City a special events, general liability and automobile policy naming the City and its officers, agents, and employees as additional insured, must be submitted to the City prior to the event. This certificate shall provide that thirty (30) days written notice of cancellation shall be given to the City, in a minimum amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate, with the City of Atwater named as an additional insured party.


Please submit application and insurance certificate to

City of Atwater
Attn: Jeanna Del Real, Risk Manager
City Clerk/Human Resources Department
750 Bellevue Road
Atwater, CA 95301

(209) 356-3177 (Fax)
idelreal@atwater.org (Email)

REFUSAL OR REVOCATION OF PERMIT: Failure to comply with any law, rule or regulation applicable to the use of said streets shall be grounds to revoke any such permit and, in such circumstances, the Chief of Police shall immediately revoke said permit. The Event Sponsor or permit holder, in such case, shall have the right to appeal said revocation to the City Council.

The undersigned declares under penalty of perjury that he/she has the authority to sign for and bind the Event Sponsor to the conditions imposed by the City upon the granting of this Application.

Signature: 
Print Name: Christy Kelso
Date: 9-2-18

OFFICE USE

APPLICATION APPROVED SUBJECT TO CONDITIONS

BY _____ DATE _____
Human Resources/Risk Management Department (357-6204)

BY _____ DATE _____
General Services Department (357-6367)

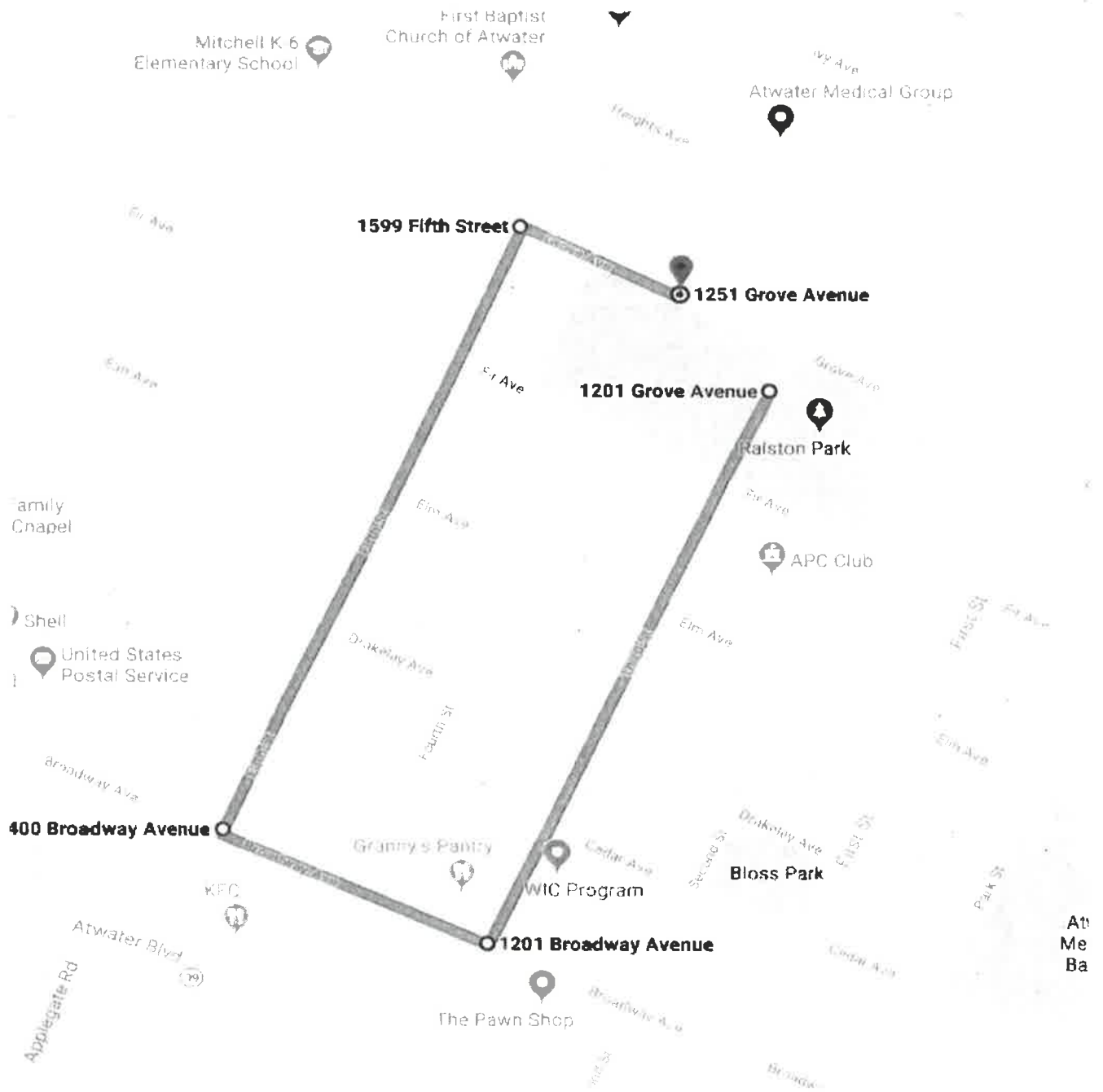
BY _____ DATE _____
Police Department (357-6384)

BY _____ DATE _____
Fire Department (357-6352)

BY _____ DATE _____
Public Works Department (357-6370)

CITY COUNCIL APPROVAL DATE: _____

RED RIBBON PARADE ROUTE



Route: Beginning at Ralston Park; heading south on Third Street toward Broadway Avenue; head west (right) on Broadway to Fifth Street; head north (right) on Fifth Street to Grove Avenue; and then east (right) on Grove to return back to Ralston Park.

Block Third Street: Between Fir and Grove Avenues from 11:15 a.m. to 1:00 p.m. This will allow students to line up for the walk. It also facilitates crossing Third Street during the barbeque without traffic.

**AESD Request for City Assistance & Information:
Red Ribbon Walk & Drugstore Project**

1. Red Ribbon Walk

- a. This will occur on Friday, October 19th, 2018.
- b. AESD requests to be on the Atwater City Council agenda regarding approval of assistance for this event.
- c. AESD is requesting:
 - i. 4 barricades between the areas of Fir & 3rd and Grove & 3rd streets
 - ii. Volunteers, cadets, and School Resource Officers to assist in the walk
 - iii. One police officer in the front and one in the back of the walk participants
- d. Attached is the letter to the mayor and walk route with requests enclosed for road closures

2. 12th Annual Drugstore Project

- a. This will occur on Friday, October 26th, 2018 at Bellevue School.
- b. The event will produce extra traffic on Granite Road by Bellevue school between the hours of 7:00 a.m. and 4:00 p.m. on the day of the event.
- c. We are requesting the use of School Resource Officers for the event.