



# COMMUNITY DEVELOPMENT AND RESOURCES COMMISSION

---

---

## ACTION MINUTES

September 19, 2018

CALL TO ORDER:

*The Community Development and Resources Commission of Atwater met in Regular Session this date at 6:00 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California; Acting Chairperson Murphy III presiding.*

PLEDGE OF ALLEGIANCE:

*The pledge of allegiance was led by Acting Chairperson Murphy III.*

ROLL CALL:

**Present:** Commissioners Dash, Daugherty, McWatters, Warchol, Acting Chairperson Murphy III

**Absent:** Brice

**Staff Present:** City Manager Waterman, Interim Public Works Director Shaw, General Services Manager/Chief Building Official Pereida, VVH Senior Planner Thompson, Police Sergeant Snyder, Recording Secretary Rasmussen

SUBSEQUENT NEED ITEMS: None

APPROVAL OF AGENDA AS POSTED OR AMENDED:

**MOTION:** Commissioner Dash moved to approve the agenda as posted. The motion was seconded by Commissioner Warchol and the vote was: Ayes: Warchol, Dash, McWatters, Daugherty, Murphy III; Noes: None; Absent: Brice. The motion passed.

PUBLIC COMMENT:

*Notice to the public was read.*

*One person expressed a grievance with the RFP process in applying to the cannabis program.*

***No one else came forward to speak at this time.***

APPROVAL OF MINUTES:

Action Minutes of June 20, 2018

***MOTION: Commissioner Dash moved to approve the regular meeting minutes of June 20, 2018. The motion was seconded by Commissioner Warchol and the vote was: Ayes: Dash, McWatters, Daugherty, Warchol, Murphy III; Noes: None; Absent: Brice. The motion passed.***

Action Minutes of July 18, 2018

***MOTION: Commissioner Daugherty moved to approve the regular meeting minutes of July 18, 2018. The motion was seconded by Commissioner Dash and the vote was: Ayes: Dash, McWatters, Daugherty, Warchol, Murphy III; Noes: None; Absent: Brice. The motion passed.***

Action Minutes of August 15, 2018

***MOTION: Commissioner McWatters moved to approve the regular meeting minutes of July 18, 2018. The motion was seconded by Commissioner Dash and the vote was: Ayes: Dash, McWatters, Daugherty, Warchol, Murphy III; Noes: None; Absent: Brice. The motion passed.***

PETITIONS AND COMMUNICATIONS:

Atwater High School Leadership Class request assistance with annual Football Homecoming Parade scheduled for Friday, October 5<sup>th</sup>, 2018 beginning at 3:30 PM. The parade will start on Mitchell Ave, turn left onto Winton Way, and continue to Atwater High School on Fruitland Avenue.

***Nathan Braga, Atwater High School Student Activities Director, summarized the request for assistance with the parade including barricades.***

***MOTION: Commissioner Dash moved to approve the request for assistance from Atwater High School Leadership class with the annual Football Homecoming Parade on Friday, October 5, 2018 beginning at 3:30 PM with the City to provide barricades for the parade route and the high school will be responsible for taking barricades down and returning to the City. The motion was seconded by Commissioner Warchol and the vote was: Ayes: Dash, McWatters, Daugherty, Warchol, Murphy III; Noes: None; Absent: Brice. The motion passed.***

Tim Barnard request for speed bumps to be installed at Stone Creek Drive. Stating that people are driving over fifty miles an hour on the roadway.

***Tim Barnard spoke to describe the problems with speeding on Stone Creek drive.***

***Adam Reed asked if there is a policy in place to address traffic calming measures.***

**MOTION:** *Commissioner McWatters moved to direct staff to explore and/or develop the City's policy on traffic calming and the findings to be brought back to the Community Development and Resources Commission for the next regular meeting on October 17, 2018. The motion was seconded by Commissioner Daugherty and the vote was: Ayes: Daugherty, Warchol, Dash, McWatters, Murphy III; Noes: None; Absent: Brice. The motion passed.*

**REPORTS AND PRESENTATIONS FROM STAFF:**

Resolution No. 071-18 Lot Line Adjustment No. 18-1: Staff has received a Lot Line Adjustment application requesting approval for a boundary adjustment between APN's 005-481-002 and 005-070-023. This site is located at Nebela Drive and Rondel Road. The property is designated as Low Density Residential by the City General Plan and Planned Development 29 (PD-29) by the City Zoning Map. Merced County Assessor's Parcel No.: 005-481-002 and 005-070-023.

*Senior Planner Thompson reviewed the critical construct of how a lot line adjustment is considered and approved. The absence of a Community Development Director for the City of Atwater, who would normally approve a request, necessitates that the item comes to the Community Development and Resources Commission for approval.*

*Acting Chairperson Murphy III opened public comment on the item.*

*No one came forward to speak.*

**MOTION:** *Commissioner Daugherty moved to adopt Resolution No. CDRC 071-18 as amended for certain typographical errors and modifying language in the last "Whereas" to strike "public hearing being duly noticed and advertised in accordance with the requirements of the Atwater Municipal Code;" and replace with "Regular meeting", approving lot line adjustment No. 18-1. The motion was seconded by Acting Chairperson Murphy III and the vote was: Ayes: Daugherty, Warchol, Dash, McWatters, Murphy III; Noes: None; Absent: Brice. The motion passed.*

**COMMISSION MATTERS:**

Commission Comments

*Commissioner Dash expressed concern for excessive speeding on Shaffer Road and Juniper Avenue and suggested more traffic control in that area as well as potentially using a "decoy" police cruiser to slow people down.*

*Commissioner Daugherty suggested installing newer rapid flashing beacon lights on the each side of the streets to slow traffic. He also noted that the curb area at Olive Avenue and Winton Way needs to be painted red.*

*Commissioner Warchol expressed concern for the CDRC minutes not getting to the City Council in a timely manner and that it has an adverse effect on the Commission and City Council relationship.*

**Commissioner McWatters had no comments.**

**Acting Chairperson Murphy III requested an update on the 6<sup>th</sup> Street and Laurel Avenue curb and gutter issue and noted that there is also a sewer issue at 700 Laurel Avenue. He also asked about when the stoplight project for Olive Avenue and Winton Way will be going out to bid and that the stoplight at Juniper Avenue and Shaffer Road needs to be phased.**

**Acting Public Works Director Shaw responded that tree crews are working to address sidewalk issues and hope to have all completed in sixty days. He further stated that the 700 Laurel Avenue issue has been resolved.**

**City Manager Waterman responded that Measure V funds are being used to complete the Olive Avenue and Winton Way stoplight and it will be started in the Spring. She also commented that the bid for phasing the stoplight at Shaffer Road and Juniper Avenue is complete and the project is ready to go forward.**

**ADJOURNMENT:**

**The meeting adjourned at 7:00 PM.**

  
Acting Chairperson James Murphy, III

By: Lesa Rasmussen,  
Recording Secretary