



CITY OF ATWATER

AUDIT AND FINANCE COMMITTEE

ACTION MINUTES

February 25, 2019

REGULAR SESSION: (Council Chambers)

The City of Atwater Audit and Finance Committee met in Regular Session this date at 4:26 PM in the City Council Chambers located at the Atwater Civic Center, 750 Bellevue Road, Atwater, California.

ROLL CALL:

Present: Committee Members Ambriz, Heller, Vierra

Absent: None

Staff Present: City Manager Waterman (4:30 PM), Finance Director Deol (4:35 PM), Deputy City Clerk Del Real, Recording Secretary Perez

Deputy City Clerk Del Real announced some housekeeping items that need to be performed before the meeting can commence. She recommended that the first order of business be to select a Chair and a Vice Chair. In order to do so, a subsequent need item is necessary.

SUBSEQUENT NEED ITEMS:

Recording Secretary Perez announced a subsequent need item requiring immediate action subsequent to the posting of the agenda: reorganization of the Audit and Finance Committee, specifically the selection of a Chair and a Vice Chair.

MOTION: *Committee Member Vierra moved to add to the agenda the reorganization of the Audit and Finance Committee, specifically the selection of a Chair and a Vice Chair. The motion was seconded by Committee Member Vierra and the vote was: Ayes: Vierra, Ambriz, Heller; Noes: None; Absent: None. The motion passed.*

AUDIT AND FINANCE COMMITTEE REORGANIZATION:

MOTION: *Committee Member Vierra moved to select Committee Member Vierra as Chair of the Audit and Finance Committee. The motion was seconded by Committee Member Ambriz and the vote was: Ayes: Ambriz, Heller, Vierra; Noes: None; Absent: None. The motion passed.*

MOTION: *Committee Member Heller moved to select Committee Member Ambriz as Vice Chair of the Audit and Finance Committee. The motion was seconded by Chair Vierra and the vote was: Ayes: Heller, Ambriz, Vierra; Noes: None; Absent: None. The motion passed.*

Deputy City Clerk Del Real left the meeting at 4:35 PM.

MINUTES:

November 13, 2018 – Regular meeting

MOTION: *Chair Vierra moved to approve the minutes as listed. The motion was seconded by Vice Chair Ambriz and the vote was: Ayes: Ambriz, Heller, Vierra; Noes: None; Absent: None; The motion passed.*

COMMENTS FROM THE PUBLIC:

Notice to the public was read.

No one came forward to speak at this time.

BUSINESS:

Treasurer's Report – January 31, 2019

MOTION: *Chair Vierra moved to receive the Treasurer's Report and recommend acceptance by the City Council. The motion was seconded by Vice Chair Ambriz and the vote was: Ayes: Ambriz, Heller, Vierra; Noes: None; Absent: None. The motion passed.*

REPORTS:

Reports from Finance Director Deol

Financial Update

Finance Director Deol provided an update regarding the Fiscal Year 2018-19 Budget including a General Fund budget summary.

Discussion for new time and day to hold Audit and Finance Committee Meeting

MOTION: Chair Vierra moved to change the regular Audit and Finance Committee Meeting time from 4:00 PM to 4:30 PM. The motion was seconded by Vice Chair Ambriz and the vote was: Ayes: Vierra, Heller, Ambriz; Noes: None; Absent: None. The motion passed.

COMMITTEE MEMBER COMMENTS:

Committee Member updates and comments

Committee Member Heller had nothing to report.

Vice Chair Ambriz had nothing to report.

Chair Vierra had nothing to report.

FUTURE AGENDA ITEMS:

No future agenda items were requested at this time.

ADJOURNMENT:

The meeting adjourned at 4:40 PM to the next regularly scheduled meeting of March 25, 2019.



Cindy Vierra
Audit and Finance Committee Chair

By: Gloria Perez,
Recording Secretary