

CITY OF ATWATER

AUDIT AND FINANCE COMMITTEE

REGULAR MEETING MINUTES

May 18, 2010

CALL TO ORDER:

The City of Atwater Audit and Finance Committee met in regular session this date at 3:30 PM in Conference Room A of City Hall, 750 Bellevue Road, Atwater, California; Committee Chair Crabb

ROLL CALL:

Present: *Committee Members Jeff Rivero, Council Member Frago representing Committee Chair Crabb*

Absent: *Committee Member Heller, Committee Chair Crabb*

Staff Present: *City Manager Wellman, Assistant City Manager Feathers, Public Works Director Church, Executive Assistant Sorensen representing City Engineer Hollstein, Community Development Director Woods, Director of Economic Development & Special Projects McBride, Police Chief Hawthorne, Assistant Police Chief Pietro, Battalion Chief Isaacs, Deputy Director of Engineering Guillette, Recording Secretary Barboa*

Guests: *Scott Galbraith, MCEDCO, Greg McDaniel, Atwater 4th of July Committee*

APPROVAL OF MINUTES:

Regular meeting of April 20, 2010.

MOTION: *Council Member Frago moved to approve the minutes of the regular meeting of April 20, 2010. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff River; Noes: None; Absent: Heller, Crabb. The motion carried.*

COMMENTS FROM THE PUBLIC:

Notice to the public was read. No one came forward to speak at this time.

REPORTS AND PRESENTATIONS:

MOTION: *Committee Member Rivero requested the agenda be amended to move item number 14 to item number 1. The motion was seconded by Council Member Frago and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.*

Request from 4th of July Committee for Financial Assistance with 4th of July Activities

Greg McDaniel, Chairman of the Atwater 4th of July Celebration briefly explained the purpose of the Atwater 4th of July Celebration and provided the committee with a written request for financial assistance from the City of Atwater.

MOTION: *Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.*

MOTION: *Council Member Frago requested the agenda be amended to move item number 8 to item number 2. The motion was seconded Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.*

MCEDCO Service Agreement Update

Scott Galbraith, of MCEDCO, provided the committee members with a copy of the MCEDCO Service Agreement and answered any questions the committee members had regarding the agreement.

MOTION: *Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Council Member Frago and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.*

MOTION: *Council Member Frago requested the agenda be amended to move item number 5 to item number 3. The motion was seconded Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.*

Joint Powers Agreement of the Transit Joint Powers Authority of Merced County as Amended and Restated on November 24, 2009

Community Development Director Woods provided the committee members with a copy of the Amended and Restated Joint Powers Agreement of Transit Joint Powers Authority of Merced County and answered any questions the committee members had regarding the agreement.

MOTION: Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Verbal Update on the Wastewater Treatment Plant

Deputy Director of Engineering Guillette reported on the progress of the Wastewater Treatment Plant and provided copies of an aerial photograph of the Wastewater Treatment Plant for the committee members. Time for possible tours of the treatment plant could be arranged for the Committee members if there is any interest.

MOTION: Council Member Frago moved to receive report as presented. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Verbal Update on the Proposed Budget

Assistant City Manager Feathers reported on the proposed budget and Projects Manager Carrington provided a copy of the General Fund Model for 5 years for the committee members. The committee also discussed graffiti removal and capital projects.

MOTION: Committee Member Rivero moved to receive report as presented. The motion was seconded by Council Member Frago and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Verbal Update on the Assessment of the Lighting and Drainage and Landscape Assessment Maintenance Districts

Executive Assistant Sorensen reported that the yearly assessment on the 47 maintenance districts is mandated by law and the City Clerk has the preliminary report for review. Plans to present the intent to level and collect these districts will be made at the May 24, 2010 City Council Meeting. Committee Member Jeff Rivero commented on the maintenance of the walls and graffiti removal in the maintenance districts.

MOTION: Council Member Frago moved to receive report as presented. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Treasurer Report for April 2010

MOTION: Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Transferring Funds between CDGB Program Income Revolving Loan Accounts

Director of Economic Development & Special Projects McBride reported on the purpose of the CDGB Program and requested that funds be transferred between the Income Revolving Loan Accounts, and answered any questions the committee members had regarding the transfer of funds.

MOTION: Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Five Year Implementation Plan

Director of Economic Development & Special Projects McBride reported on the requirement of for redevelopment agencies to adopt five year implementation plan for each redevelopment project area, and answered any questions the committee members had regarding the five year implementation plan.

MOTION: Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Council Member Frago and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Purchase of 5 New Police Vehicles

Police Chief Hawthorne reported on the necessity of acquiring 5 new police cars and provided the committee with a vehicle price comparison listing for three 2010 Ford Crown Victoria's, one 2010 Ford Explorer and one 2010 Ford F250 Truck. The committee also discussed the possibility of giving a rarely used City vehicle the Fire Department has to the Police Department to use.

MOTION: Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Purchase of New Police Car Radios

Police Chief Hawthorne reported on the necessity of purchasing new police cars radios, and answered any questions the committee members had regarding the purchase of new police car radios.

MOTION: Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Application for 2010 Assistance to Firefighters Grant

Battalion Chief Isaacs reported on the necessity of submitting an application for the 2010 Assistance to Firefighters Grant Program for a new 2010 fire engine.

MOTION: Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Council Member Frago and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

Specifications and Call for Bids for New Fire Engine

Battalion Chief Isaacs reported on the specifications and call for bids for a new fire engine, and answered any questions the committee members had regarding the Call for bids for the new fire engine.

MOTION: Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

2009 Assistance to Firefighters Operations and Safety Grant

Battalion Chief Isaacs reported on the 2009 Assistance to Firefighters Operations and Safety Grant, and answered any questions the committee members had regarding the Firefighters Operations and Safety Grant.

MOTION: Council Member Frago moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Frago, Jeff Rivero; Noes: None; Absent: Heller, Crabb. The motion carried.

COMMITTEE MEMBERS COMMENTS:


Committee Member Jeff Rivero – Expresses appreciation for all the reports, and comments.

FUTURE AGENDA ITEMS:

NONE

ADJOURNMENT:

The meeting adjourned at 5:03 PM.


CHERYL BARBOA
RECORDING SECRETARY