



# CITY OF ATWATER

## AUDIT AND FINANCE COMMITTEE

### REGULAR MEETING MINUTES

July 20, 2010

#### CALL TO ORDER:

*The City of Atwater Audit and Finance Committee met in regular session this date at 3:30 PM in Conference Room A of City Hall, 750 Bellevue Road, Atwater, California; Committee Chair Crabb presiding.*

#### ROLL CALL:

**Present:** Committee Members Heller, Jeff Rivero  
**Absent:** Committee Chair Crabb  
**Staff Present:** City Manager Wellman, Assistant City Manager Feathers, Projects Manager Carrington, Police Chief Hawthorne, Battalion Chief Isaacs, City Engineer Hollstein, Deputy of Director of Engineering Guillette, Director of Economic Development & Special Projects McBride, Recording Secretary Barboa  
**Guests:** Dave Spaur, MCEDCO, Frank Balasko

#### APPROVAL OF MINUTES:

Regular meeting of June 15, 2010 and the special meeting of June 29, 2010.

***MOTION:*** Committee Member Heller moved to approve the minutes of the regular meeting of June 15, 2010 and the special meeting of June 29, 2010. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.

COMMENTS FROM THE PUBLIC:

**Notice to the public was read. Dave Spaur, the new president and CEO of Merced County Economic Development Corporation came forward to introduce himself to the Audit and Finance Committee and expressed willingness to work with the committee and answer questions they may have.**

REPORTS AND PRESENTATIONS:

Update on Right Hand Lane Removal at the Corner of Juniper and Buhach Road.

**Police Chief Hawthorne reported on the removal of the right turn only sign at the corner of Juniper and Buhach Road. This item has been presented to the Traffic Commission which determined the removal of the right turn only sign would alleviate traffic problems. After discussion, the committee decided to recommend the item be forwarded to the Public Safety Committee.**

**MOTION: Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Heller and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.**

Treasurer Report for June 2010

**MOTION: Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Heller and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.**

An Amendment to the Cal-Fire Contract

**Chief Newman and Battalion Chief Isaacs reported on the potential updating of the Cal-Fire Contract which has terms of October 1, 2008 through June 30, 2011. The item would update the budgeted not to exceed amount of the second year of the three year contract.**

**MOTION: Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Heller and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.**

Bidding Administration and Maintenance Buildings for the Bert Crane Wastewater Treatment Plant (WWTP) Improvement Project No.06-2.

**City Engineer Hollstein provided the committee with a copy of the report on the Bidding Administration and Maintenance Buildings for the Bert Crane Wastewater Treatment Plant (WWTP) Improvement Project and answered questions the committee members had regarding the report.**

**MOTION: Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Heller and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.**

Bert Crane WWTP Improvement Project 2009, Project No. 06-2; Award of the SCADA Design to Veolia Water.

***City Engineer Hollstein provided the committee with a copy of the report on the Award of the SCADA Design to Veolia Water and answered questions the committee members had regarding the report.***

**MOTION: Committee Member Heller moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.**

Bert Crane WWTP Improvement Project 2009, Project No. 06-2; Easement Acquisition for the Sewer Force Main Pipelines.

***City Engineer Hollstein gave a brief report that the easement acquisition for the sewer force main pipelines would make construction easier.***

Bellevue Road and Santa Fe Drive Railroad Crossing.

***Deputy Director of Engineering Guillette provided the committee with a copy of the report on the Bellevue Road and Santa Fe Drive Railroad Crossing and answered questions the committee members had regarding the report.***

**MOTION: Committee Member Heller moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Jeff Rivero and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.**

Tree Maintenance Project for Fiscal Year (FY) 2010/11 Marguerite, Herman and Mitchell Streets

***Deputy Director of Engineering Guillette provided the committee with a copy of the Proposal Summary Tree Maintenance Project for removal of trees in the Marguerite, Herman and Mitchell Streets area and answered questions the committee members had regarding the proposal.***

**MOTION: Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Heller and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.**

Annual CDBG Program Income Report.

*Director Economic Development & Special Projects McBride provided the committee members with a copy of the Annual CDGB Program Income Report and answered questions the committee members had regarding the report.*

**MOTION:** *Committee Member Jeff Rivero moved to recommend this item be forwarded to the City Council consideration and possible action. The motion was seconded by Committee Member Heller and the vote was: Ayes: Heller, Jeff Rivero; Noes: None; Absent: Crabb. The motion carried.*

COMMITTEE MEMBERS COMMENTS:

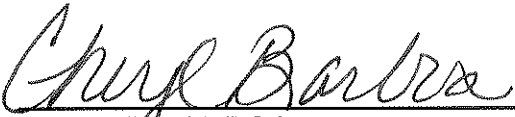
*Committee Member Jeff Rivero – Expresses appreciation for member's attendance at the meeting.*

FUTURE AGENDA ITEMS:

**NONE**

ADJOURNMENT:

*The meeting adjourned at 4:45 PM.*

  
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CHERYL BARBOA  
RECORDING SECRETARY